

SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: October 7, 2013
FROM: Monica Porter, Chair
TO: Curriculum & Instruction Council
RE: Minutes of Meeting of October 7, 2013
2:00 pm, SAC Foundation Board Room, S – 215

Present: P. Canzona, B. Courter, H. Gillette, D. Gilmour, G. Giroux, G. Hammonds, J. Lopez, K. Patterson, L. Pedroza, L. Perez, M. Porter, L. Rose, K. Ross, B. Sos, J. Vercelli, D. Vu.

Guests: A. Dooley, S. Jaffrey, E. Kikawa, F. Ortiz, B. Scott.

APPROVAL OF MINUTES SEPTEMBER 23, 2013 APPROVED

TECHNICAL COMMITTEE ITEMS APPROVED

CURRICULUM ITEMS APPROVED

ARTICULATION OFFICER REPORT INFORMATION

Paula encouraged C&I Council members to report to faculty that if there is a state-wide transfer degree template in development in your discipline, it would be very helpful for faculty to look at the transfer/major preparation course outlines to determine how they match with current C-ID course descriptors (where they exist). All finalized (thus possible for SAC submission) C-ID course descriptors can be found at this website:

<http://www.c-id.net/descriptors.html>

ACCREDITATION REPORT INFORMATION

No report

CURRICUNET INFORMATION

1. Monica will have a meeting with Dr. Rose on the status of CurricUNET META. Monica will report back to the C&I Council members at the next council meeting.

2. Monica thanked Anh-Phuong for taking the time to work with Governet on making improvements to our current CurricUNET system.

OTHER

1. Monica requested that council members advise their faculty and that faculty begin to include the Course Objectives on their COR's from this point forward. Once course Objectives have been documented on the COR, the course SLO's can be saved to Division folders on the Public H:Drive with the SLO assessment documents.

2. Monica reminded the Council members that the SLO workgroup which was established at the end of last semester continues to evaluate our current SLO process and the evaluation of a possible platform that would assist faculty in tying their SLO assessment into program review and budgetary needs. Monica will keep the council posted on the workgroups recommendations.

3. Monica asked the C&I Council to bring back any feedback regarding the draft of the COR checklist that was developed for faculty to use in both writing and reviewing Course Outlines of Record.

4. Monica is currently working on updating SAC's Curriculum & Instruction Handbook. Monica hopes to have a draft available for council review prior to the end of this semester.

The next meeting is scheduled for Monday, October 21, 2013 at 2:00 p.m., SAC Foundation Board Room, S-215

COURSE DELETIONS

Items #1 through #4 were approved.

Human Services and Technology

1. CJ 111A, Volunteer Internship Academy
2. CJ 111B, Supervised Internship Work Experience
3. CJA 033B, Explorer Academy
4. PHAR 064, New Drug Update

REVISED COURSE

Item #5 was approved.

Counseling

5. CNSL 128, Introduction to Community Activism
(Transfer code changed from B to A)

NEW COURSE – FIRST READING

Item #1 was presented for first reading. The rules for a second reading were suspended, and item #1 was approved.

Humanities and Social Sciences

1. PSYC 210, Statistics for the Behavioral Sciences

REVISED COURSES – FIRST READING

Items #1 through #4 and items #6 through #11 were presented for first reading. Item #5 was presented for first reading. The rules for a second reading were suspended, and item #5 was approved.

Business

2. ACCT 102, Managerial Accounting

Counseling

3. CNSL 110, University Transfer Research

Human Services and Technology

4. CJ 105, Legal Aspects of Evidence
5. CJ 205, Criminal Investigation Principles
6. FOT 133, Fire Prevention 2C: Special Hazard Occupancies
7. FOT 149, Fire Management 2D: Strategic Planning

Continuing Education

8. ESL 703, Academic ESL Beginning 3
9. ESL 711, Academic ESL Intermediate 1
10. ESL 712, Academic ESL Intermediate 2
11. ESL 713, Academic ESL Intermediate 3

REVISED COURSES – SECOND READING

Items #12 through #17 were approved.

Human Services and Technology

12. CJA 076A, Police K-9 Training

13. CJA 083A, Instructor Skills
14. CJA 100A, Basic Police Academy
15. FAC 033, Swift Water Rescue

Kinesiology

16. KNFI 127C, Advanced Lower Body Power Development

Continuing Education

17. HSS – English 085, Composition 3

REVISED PROGRAM – FIRST READING

Item #18 was presented for first reading.

Fine and Performing Arts

18. Associate in Arts in Theatre Arts for Transfer (sac.taper.aat)