

# SANTA ANA COLLEGE

## CURRICULUM & INSTRUCTION COUNCIL

DATE: May 9, 2011  
FROM: Bonita N. Jaros, Chair  
TO: Curriculum & Instruction Council  
RE: Minutes of Meeting of May 9, 2011  
2:00 pm, SAC Foundation Board Room, S-215

Present: B. Birnbaum, S. Bautista, M. Brown, P. Canzona, C. Carrera, D. Dobos, Z. Fish, S. Garnett, G. Giroux, K. Hondo, P. Hughes, B. Jaros, D. Kanzler, B. Kehlenbach, L. Pedroza, M. Porter, K. Ross, C. Takahashi.

Guests: A. Dooley, M. Liang, B. Miller, C. Truong.

1. MINUTES OF MEETING OF APRIL 25, 2011 APPROVED
2. TECHNICAL COMMITTEE REPORT APPROVED
3. CURRICULUM ITEMS (See Attachment) APPROVED
4. PORTFOLIO ASSESSMENT/PROGRAM REVIEW REPORT FROM TLC  
Bonnie informed the council that TLC will review and assess the PA/PR process now that one complete cycle has been done. Annotations will be added to the 19QT to clarify the types of data needed to respond to certain questions. In the fall semester, PA/PR workshops will be provided for the chairs whose departments are in the 2011-2012 cycle. In addition, the TLC will designate one person per division to serve as a resource to the faculty in that division as departments are going through the PA/PR process. PA/PR reports for spring 2011 may be accessed on InsideSAC.net under Department Index.
5. COMPUTER SKILLS AND APPLICATIONS REQUIREMENT INFORMATION  
Bonnie informed the council that SCC has requested that the vote on this item be delayed because the taskforce is working on a proficiency type "credit by exam" which will encompass different disciplinary aspects. Allen Dooley, Dean of Business, has joined this group and is researching different instruments. There will be a report in the fall.

6. COOPERATIVE WORK EXPERIENCE INFORMATION

Chris Truong presented information related to 1. *Cooperative Work Experience* — Title 5, 55044 “Repetition of Variable Units Courses.” Changes for the 2012-2013 catalog are as follows: Instead of 1-4 units repeatable three times, it is recommended to express the total as 1-16 units (i.e., the total number of units for a course). 2. A Title 5 change will limit the number of times a student may repeat and withdraw from the same class as a result of apportionment limitations to districts. A student may only take a credit class three times in the same credit course (certain exceptions will apply, e.g., military withdrawal and students with disabilities enrolled in special courses for the disabled). Districts would still be permitted to allow a student to enroll in the same course beyond the 3+1 limit without generating state apportionment based on local petition or appeal policies. Further information is forthcoming.

7. CALENDAR FOR 2011 – 2012 INFORMATION

The CIC calendar 2011 – 2012 was approved. Bonnie asked the current representatives to inform Anh-Phuong of any membership changes within their respective divisions.

8. OTHER.

A. Bonnie recognized Norm Fujimoto, Sharon Whelan and David Dobos for their service to the council.

Bonnie thanked **Norm Fujimoto**, Vice President of Academic Affairs, for his continued support to the faculty on C&I. A retirement reception will be held for Norm on Monday, May 16, 2011 from 2:00 p.m. to 3:30 p.m. at Chavez Building. The TLC will follow from 3:30 p.m. – 5:00 p.m.

Bonnie thanked **Sharon Whelan**, Dean of Humanities and Social Sciences and the voting dean on C&I. Sharon has served the council since the early 90s and has been a sagacious voice on the council.

Bonnie also thanked **David Dobos**, Social Sciences representative, for his hard work and dedication through 38 years of services to this college. David is a wonderful council representative and an inspiring teacher.

All of these colleagues will be missed. We wish them all the best in their retirement!

Bonnie also announced to the council that this CIC meeting will be the last meeting for her as chair. All the council members stood up and applauded her to say farewell to Bonnie for all her hard work and dedication after 20 years. Bonnie also stated that Kesha Hondo, who works in the Communication Studies Department, will be the new Curriculum and Instruction Council Chair beginning fall.

- B. Steve mentioned to the council that when submitting the course deletion to CIC, the division has to inform all programs that will be affected by the deletion so they may make the corresponding changes to their programs. Adjustments to programs (i.e., degrees, certificates, placement in plans A,B,C, etc.) related to the deletion of courses in Fine and Performing Arts (i.e., Dance 022, 218, 230; Theater Arts 166B, 168B) and Social Sciences (i.e., Women's Studies 201) will be submitted for change in the fall.

We wish all our colleagues a happy and healthy summer! From: Bonnie, Kesha, Anh-Phuong, Tina and Huong!

The next meeting is Monday, August 29, 2011 at 2:00 p.m., SAC Foundation Board Room, S-215.

**NEW COURSE – FIRST READING**

*Item #1 was presented for first reading only.*

Fine and Performing Arts

1. Dance 132, Dance Stretch

**REVISED COURSES – FIRST READING**

*Item #2 through #5 were presented for first reading only.*

Fine and Performing Arts

2. Dance 270, Dance Internship
3. Music 215A, Applied Music (Advanced Private Instruction)
4. Theatre Arts 166A, Intermediate Programming
5. Theatre Arts 168A, Computer Applications for Entertainment Lighting

**REVISED COURSES – SECOND READING**

*Item #6 through #7 were approved.*

Social Sciences

6. Geography 100, World Regional Geography
7. Geography 100H, Honors World Regional Geography