

# SANTA ANA COLLEGE

## CURRICULUM & INSTRUCTION COUNCIL

DATE: April 28, 2010  
FROM: Bonnie Jaros, Chair  
TO: Curriculum & Instruction Council  
RE: Minutes of Meeting of April 26, 2010  
2:00 pm, SAC Foundation Board Room, S-215

Present: B. Birnbaum, A. Brown, M. Brown, P. Canzona, C. Molly, D. Dobos, S. Garnett, G. Giroux, G. Hammonds, K. Hondo, P. Hughes, B. Jaros, B. Kehlenbach, M. Porter, K. Ross, C. Takahashi, S. Whelan.

Guests: L. Pedroza, K. Simmons.

1. MINUTES OF MEETING OF APRIL 12, 2010. APPROVED
2. TECHNICAL COMMITTEE REPORT. (Attachment #2) APPROVED
3. CURRICULUM ITEMS. (Attachment #3) APPROVED
4. ACADEMIC HONESTY POLICY. DISCUSSION  
David Dobos asked that the council representatives take the *Student Dishonesty Report* document to the division curriculum committees for review. This item will be discussed for action at the May 10 Curriculum & Instruction Council meeting.
5. COMPUTER SKILLS AND APPLICATIONS REQUIREMENT. INFORMATION  
No report from the sub-committee. This item will be discussed at the next meeting.
6. PORTFOLIO ASSESSMENT/PROGRAM REVIEW REPORT FROM TLC. INFORMATION  
Bonnie reported that TLC has analyzed 1/3 of the reports that were submitted by division offices. Bonnie mentioned that there has been some inconsistency of reports that were submitted and she suggests having a *PA/PR Clinic* on May 24 to review ACCJC requirements for program review as well as the timelines and format for the quadrennial capstone reports. Also, attached is the Institutional Effectiveness, Planning and SLO Rubrics that Bonnie received from the WASC regional meeting she attended last week.

7. OTHER.

- A. AA/AS degree designation—It is recommended that department review the catalog to ascertain if the AA or AS designation is what is desired by the department. Please utilize the descriptors on page 31 of the catalog to do this work.
- B. Bonnie informed the committee that the addition of Legally Mandated Training as a prerequisite has been accepted by the SCC C&I Council. It will be included in the prerequisite drop-down box in CurriUNET.

**REVISED COURSES – SECOND READING**

***Item # 1 was approved***

Fine & Performing Arts

1. Theatre Arts 212, Shakespearean Acting

***Item # 2 through 5 were approved.***

Human Services & Technology

2. Automotive Technology 085, Basic Clean Air Car Course
3. Criminal Justice Academies 009C, Narcotics Related Training
4. Criminal Justice Academies 038A, Tactical/Weapons Training
5. Welding 020, Welding Laboratory

***Item # 6 through 7 were approved.***

Library

6. Library and Information Studies 100, Library Research Fundamentals
7. Library and Information Studies 103, Advanced Internet Research

**ADDENDUM**

**REVISED COURSES – SECOND READING**

***Item # 1 through 14 were approved for first reading.***

Continuing Education

1. Adult Basic Education 121, ABE Family Literacy
2. Older Adults 457, Music Arts for Older Adults
3. Older Adults 518, Creative Cooking for Older Adults
4. Older Adults 802, Seminar for Older Adults
5. Older Adults 823, Manipulative Skills for Other Adults
6. Older Adults 894, Physical Fitness for Older Adults
7. Secondary Subjects High School Subjects – Humanities 828, Understanding American Through Art
8. Secondary Subjects High School Subjects – Humanities 845, Drawing and Painting 1
9. Secondary Subjects High School Subjects – Humanities 846, Drawing and Painting 2
10. Secondary Subjects High School Subjects – Humanities 847, Drawing and Painting 3
11. Secondary Subjects High School Subjects – Natural Sciences 196, Health Science
12. Secondary Subjects High School Subjects 032, Individualized Instruction
13. Vocational Guidance 277, Emerging Careers – Take Aim
14. Vocational Guidance 302, Job Development Skills

***The next meeting is Monday, May 10, 2010, at 2:00 p.m., SAC S-215***