

SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: December 16, 2009
FROM: Bonnie Jaros, Chair
TO: Curriculum & Instruction Council
RE: Minutes of Meeting of December 14, 2009
2:00 pm, SAC Foundation Board Room, S-215

Present: M. Beyersdorf, A. Brown, M. Brown, P. Canzona, D. Dobos, Y. Garcia, S. Garnett, G. Giroux, G. Hammonds, K. Hondo, P. Hughes, B. Jaros, B. Kehlenbach, M. Porter, K. Ross, R. Sanabria, C. Takahashi, S. Whelan.

Guests: G. Dolittle, K. Herrera (Student Rep), C. Lehrer, B. Miller, M. Nguyen, H. Roberts, K. Simmons.

1. MINUTES OF MEETING OF November 30, 2009 APPROVED
2. TECHNICAL COMMITTEE REPORT. (Attachment #2) APPROVED W/CHANGES
3. CURRICULUM ITEMS. (Attachment #3) APPROVED W/CHANGES
4. POLICY CHANGE-SECOND READING-GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE.
(Humanities) (Attachment #4) APPROVED
5. POLICY CHANGE-FIRST READING-GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE.
(Exercise Science) (Attachment #1) APPROVED FOR 1ST & 2ND READING.
6. COMPUTER SKILLS AND APPLICATIONS. DISCUSSION
Carol Lehrer reported that the workgroup met. They will be doing research to see what high school exit skills are expected and what CSU/UC entrance skills are required in this area. They will report back in spring.

7. DISTRICT CATALOG RIGHTS: ACADEMIC HONESTY POLICY. APPROVED
There was an issue about the Academic Honesty Policy on p. 29 in the 2009/2010 catalog. It was recommended by Bonnie to remove “Once the student has committed an act of academic dishonesty, said student may not withdraw from the course to receive the grade” for the 2010/2011 catalog due to a legal interpretation received. Follow-up discussion to review the overall policy will take place in spring 2010. The committee voted and approved the change.

8. PORTFOLIO ASSESSMENT/PROGRAM REVIEW
REPORT FROM TLC. INFORMATION
PA/PR is moving forward for spring. If any department needs assistance, please contact Bonnie, and she will attend a department meeting.

9. OTHER.
Hilda applauded Brian Kehlenbach for being the first recipient of Certified Apple Pro Training at SAC. Carol Lehrer is also certified in Microsoft Office Training.

NEW COURSES – FIRST READING

Item #1 through 2 were approved for first reading. They were waived for second reading.

Fine & Performing Arts

1. Art 180, Video Game & Interactive Media Art
2. Theatre Arts 152, Tour Ensemble

REVISED COURSES – FIRST READING

Item #3 through 8 were approved for first reading. They were waived for second reading.

Fine & Performing Arts

3. Music 109, Reading and Making Music
4. Music 147A, Beginning Electric Bass
5. Music 147B, Intermediate Electric Bass
6. Music 271, Symphonic Band
7. Theatre Arts 150, Theatre Production
8. Theatre Arts 250, Advanced Theatre Production

NEW PROGRAM – FIRST READING

Item # 9 was approved for first reading. It was waived for second reading.

Fine & Performing Arts

9. 3D Modeling and Animation Certificate C & D

REVISED PROGRAM – FIRST READING

Item #10 through 15 were approved for first reading. They were waived for second reading.

Fine & Performing Arts

10. Art Degree & Certificate
11. Dance Degree & Certificate
12. Entertainment Certificate
13. Music Degree & Certificate
14. Photography Degree & Certificate
15. Theatre Arts Degree & Certificate

NEW COURSES – SECOND READING

Item #16 through 39 were approved for second reading.

Business

16. Accounting 116, Money, Finance and Accounting for Entrepreneurs
17. Accounting 170, Microsoft Dynamics for Financial Accounting – Core Modules
18. Accounting 171, Microsoft Dynamics for Financial Accounting – Operations and Analysis
19. Accounting 173, Microsoft Dynamics for Managerial Accounting
20. Accounting 174, Microsoft Dynamics for Business Planning and Management
21. Business 183, Customs Broker License Class
22. Business 184, Customs Broker Exam Prep Class
23. Business Applications 177, Microsoft OneNote
24. Computer Science 134C, Microsoft Windows 7 Operating System
25. Engineering 165, Introduction to Energy
26. Engineering 175, Introduction to Energy Analysis
27. Entrepreneurship 100, Introduction to Innovation and Entrepreneurship
28. Entrepreneurship 101, Entrepreneurs and Success
29. Entrepreneurship 102, Entrepreneurial Ideas and Creativity
30. Entrepreneurship 103, Innovations and Opportunities
31. Entrepreneurship 104, Business Models
32. Entrepreneurship 105, Market Validation and Bootstrap Marketing
33. Entrepreneurship 106, Building an Entrepreneurial Team
34. Entrepreneurship 107, Money, Finance and Accounting for Entrepreneurs
35. Entrepreneurship 108, Business Plans for Entrepreneurs
36. Entrepreneurship 109, Powerful Presentations
37. Entrepreneurship 110, Capstone Business Simulations
38. Entrepreneurship 111, Capstone Entrepreneurial Case Studies
39. Entrepreneurship 174, Microsoft Dynamics for Business Planning and Management

Item #40 was approved for second reading.

Exercise Science

40. Exercise Science Fitness 103, Performance Evaluation for Athletics

Item #41 through 47 were approved for second reading.

Fine & Performing Arts

41. Communications and Media Studies 103, Visual Communications
42. Communications and Media Studies 110, Introduction to Narrative Nonfiction
43. Television/Video Communications 010, Television/Video Communications Advanced Lab
44. Photography 181B, The Zone System
45. Photography 182B, Alternative Processes
46. Photography 183B, Photo Graphics
47. Photography 185B, Landscape Photography

Item #48 through 49 were approved for second reading.

Human Services & Technology

- 48. Manufacturing Technology 130A, CATIA Solid Modeling I
- 49. Manufacturing Technology 130B, CATIA Solid Modeling II

REVISED COURSES – SECOND READING

Item #50 through 55 were approved for second reading.

Business

- 50. Accounting 032, Payroll Accounting
- 51. Business 150, Introduction to Computing and Application Software
- 52. Business Applications 179, Introduction to Microsoft Office
- 53. Business Applications 184, Advanced Microsoft Word for the Workplace
- 54. Computer Science 120, Introduction to Programming
- 55. Engineering 235, Statics

Item #56 through 70 were approved for second reading.

Fine & Performing Arts

- 56. Communications and Media Studies 102, Multimedia Storytelling
- 57. Communications and Media Studies 121, Writing and Reporting for Media
- 58. Communications and Media Studies 122, Editing for Print and Digital Media
- 59. Communications and Media Studies 123, News Media Production
- 60. Communications and Media Studies 124, Magazine Writing for Print and Digital Media
- 61. Communications and Media Studies 125, Media Editing Workshop
- 62. Communications and Media Studies 130, Principles of Broadcast News
- 63. Communications and Media Studies 222, Writing Across Media
- 64. Communications and Media Studies 230A, Broadcast News Production
- 65. Communications and Media Studies 230B, Broadcast News Production
- 66. Communications and Media Studies 230C, Broadcast News Production
- 67. Communications and Media Studies 230D, Broadcast News Productions
- 68. Communications and Media Studies 298, Designing for Print and Digital Media
- 69. Photography 194, Professional Digital Photography Methods
- 70. Television/Video Communications 009, Television/Video Communications Laboratory

Item #71 was approved for second reading.

Human Services & Technology

- 71. Pharmacy Technology 072, Pharmacy Technology Externship

Item #72 through 73 were approved for second reading.

Humanities

- 72. Economics 120, Principles/Macro
- 73. Economics 121, Principles/Micro

Item #74 through 75 were approved for second reading.

Social Sciences

- 74. Social Science 219, Statistics and Probability
- 75. Social Science 219H, Honors, Statistics and Probability

NEW PROGRAM – SECOND READING

Item # 76 through 80 were approved for second reading.

Business

- 76. Microsoft Dynamics for Financial Accounting Certificate/ Microsoft Dynamics for Managerial Accounting and Business Planning Certificate
- 77. Global Entrepreneurship and Innovation Degree & Certificate
- 78. Energy Analysis Degree & Certificate
- 79. Mechanical 3D Solid Modeling CAD Degree & Certificate
- 80. General Management Certificate

REVISED PROGRAM – SECOND READING

Item #81 through 86 were approved for second reading.

Business

- 81. Accounting Degree & Certificate
- 82. Business Applications and Technology Degree & Certificate
- 83. Business Management Degree
- 84. Engineering Degree
- 85. Management Degree & Certificate
- 86. Paralegal Degree & Certificate

Item #87 was approved for second reading.

Counseling

- 87. Liberal Arts Degree (0314)

Item #88 through 94 were approved for second reading.

Fine & Performing Arts

- 88. Certificate in Communications and Media Studies
- 89. Degree Program A-Communications and Media Studies
- 90. Television/Video Communications Certificate A-Television Production (SAC 1191)
- 91. Television/Video Communications Certificate B-Broadcast Journalism (SAC 1297)
- 92. Television/Video Communications Certificate C-Television Scriptwriting (SAC 1298)
- 93. Television/Video Communications Certificate D-Computer Graphics and Anim for Video (SAC 1597)
- 94. Television/Video Communications Degree (SAC 0343)

Item #95 through 103 were approved for second reading.

Human Services & Technology

95. Automotive Technology Degree (0272)
96. Criminal Justice, Law Enforcement Advanced Officer Option Certificate (0098)
97. Diesel and Heavy Equipment Technology Degree and Certificate
98. Dressmaking and Alterations Option Certificate (1092)
99. Fashion Design & Custom Clothing Degree (0891) & Certificate (0596)
100. Fashion Merchandising Degree (0556) and Certificate (0397)
101. Fire Technology – Hazardous Materials Option Degree (0103)
102. Manufacturing Technology – CAD/CAM Option Degree and Certificate
103. Pharmacy Technology Degree (SAC 0555) and Advanced Certificate Option (SAC 2791)

Item # 104 was approved for second reading.

Science, Math & Health Sciences

104. Nursing-Registered Nursing (0853)

Item #105 was approved for second reading.

Special Services

105. Speech-Language Pathology Assistant Degree (1510)

ADDENDUM

REVISED COURSES – FIRST READING

Item #1 was approved for first. It was waived for second reading.

Fine & Performing Arts

1. Communications & Media Studies 201, Visual Reporting

The next meeting is Monday, February 8, 2010, at 2:00 p.m., SAC S-215.