

SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: November 18, 2009
FROM: Bonnie Jaros, Chair
TO: Curriculum & Instruction Council
RE: Minutes of Meeting of November 16, 2009
2:00 pm, SAC Foundation Board Room, S-215

Present: M. Beyersdorf, A. Brown, M. Brown, P. Canzona, C. Carrera, D. Dobos, N. Fujimoto, Y. Garcia, S. Garnett, G. Giroux, G. Hammonds, K. Hondo, P. Hughes, B. Jaros, B. Kehlenbach, J. Mathis, M. Porter, K. Ross, R. Sanabria, C. Takahashi, S. Whelan.

Guests: C. Comeau, C. Kushida, M. Nguyen, E. Ripley, H. Roberts, S. Turner, S. Valdez.

1. MINUTES OF MEETING OF OCTOBER 26, 2009 APPROVED
2. TECHNICAL COMMITTEE REPORT. (Attachment #2) APPROVED
3. CURRICULUM ITEMS. (Attachment #3) APPROVED
4. POLICY CHANGE-SECOND READING-GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE.
(Counseling) (Attachment #4) PULLED
5. POLICY CHANGE-SECOND READING-GENERAL EDUCATION BREADTH REQUIREMENTS FOR THE CALIFORNIA STATE UNIVERSITIES.
(Counseling) (Attachment #5) PULLED
6. POLICY CHANGE-FIRST READING-GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE.
(Exercise Science) (Attachment #6) APPROVED FOR FIRST READING
7. POLICY CHANGE-FIRST READING-GENERAL EDUCATION BREADTH REQUIREMENTS FOR THE INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM.
(Humanities) (Attachment #7) PULLED
8. CSA REQUIREMENT. DISCUSSION
Bonnie invited Brian Schroeder from SACTAC to present a PowerPoint presentation about Technology and how it is affecting us. There was an in-depth discussion. Bonnie suggested forming a sub-committee/workgroup to look at the Computer Skills & Applications Requirement on p33 in the 2009/2010 catalog. She will inform the SCC C&I chair that SAC would like to maintain status quo in the upcoming catalog; however, a recommendation will be made for change to the existing requirement. If accepted by SAC and SCC, this change will be made for the 2011-2012 catalog. Members of the workgroup include: Norm Fujimoto,

Susie Valdez, Sherylee Kushida, Brian Schroeder, and Maria Sugrañes. SCC will be invited to send representatives as well. Norm will call a planning meeting of the group.

9. CURRICUNET
(METHOD OF EVALUATION & WHAT WILL STUDENTS LEARN). DEFERRED
This item is deferred until Bonnie and Maria glean more information.

10. STAND ALONE COURSE. DISCUSSION
Norm has a concern regarding the number of Stand Alone courses currently in the SAC catalog. Jimmy will send the list to all the deans; this will be carefully scrutinized.

11. PORTFOLIO ASSESSMENT/PROGRAM REVIEW
REPORT FROM TLC. INFORMATION
A. Bonnie announced that Direct-SLO Assessments are due annually within the Department Planning portfolios. In addition, she reminded the council that the new Core Competency 3 must be included within the assessment cycle.
B. The external review team from Chaffey College, regarding Student Support Services for the Title V Grant proposal took place November 11. The complete report is available.

12. OTHER.
Hilda Roberts informed the committee that due to a Title 5 change, Work Experience no longer requires a minimum of seven units to be included in the program.

NEW COURSES – SECOND READING

Item #1 was pulled.

Counseling

1. Counseling 145, Introduction to Critical Thinking

Item # 2 through 3 were approved for second reading with changes.

Science, Math and Health Sciences

2. Mathematics 061, Elementary Algebra with Lab
3. Mathematics 081, Intermediate Algebra with Lab

REVISED COURSES – SECOND READING

Item # 4 through 6 were approved for second reading.

Science, Math and Health Sciences

4. Emergency Medical Technician 105, Clinical EMT Skills Laboratory
5. Nursing-Registered 103, Pharmacological Concepts of Nursing
6. Nursing-Registered 112, Nursing Concepts

Item # 7 through 13 were approved for second reading.

Continuing Education

7. ESL 460, Intermediate ESL 1
8. ESL 470, Intermediate ESL 2
9. ESL 480, Intermediate ESL 3
10. ESL 711, Academic ESL Intermediate 1
11. ESL 712, Academic ESL Intermediate 2
12. ESL 713, Academic ESL Intermediate 3
13. Secondary Subject High School Subjects – Science 197, Human Anatomy and Physiology I

NEW COURSES – FIRST READING

Item # 14 was approved for first reading.

Fine & Performing Arts

14. Photography 201, Professional Digital Photography Methods

Item # 15 through 17 were approved for first reading. Item # 18 through 19 were pulled.

Human Services & Technology

15. Criminal Justice Academies 010C, Explorer Academy
16. Criminal Justice Academies 069B, Corrections Officer CORE Course
17. Criminal Justice Academies 100A, Basic Police Academy
18. Manufacturing Technology 130A, CATIA Solid Modeling I
19. Manufacturing Technology 130B, CATIA Solid Modeling II

Item # 20 through 21 were approved first and second reading.

Continuing Education

20. Secondary Subjects High School Subjects 095, Basic Skills Supervised Tutoring
21. Secondary Subjects High School Subjects – Natural Science 198, Human Anatomy & Physiology II

REVISED COURSES – FIRST READING

Item # 22 through 41 were approved for first reading.

Business

22. Computer Science 100, The Computer and Society
23. Paralegal 101, Law Office Management
24. Paralegal 120, Computers in the Law Office
25. Paralegal 121, Ethics and Professional Responsibility
26. Paralegal 122, Elder Law
27. Paralegal 130, Legal Transactions
28. Paralegal 131, Alternate Dispute Resolution
29. Paralegal 132, Family Law and Procedure
30. Paralegal 133, Workers Compensation Law and Procedure
31. Paralegal 134, Probate Law and Procedure
32. Paralegal 135, Bankruptcy Law and Procedure
33. Paralegal 136, Real Property and Procedure
34. Paralegal 137, Tort and Insurance Law
35. Paralegal 138, Law of Business Organizations
36. Paralegal 139, Fundamentals of Labor Law
37. Paralegal 140, Immigration Law and Procedure
38. Paralegal 143, Civil Litigation Overview
39. Paralegal 144, Discovery Techniques
40. Paralegal 246, Legal Research and Analysis
41. Paralegal 248, Advanced Research and Writing

Item # 42 through 48 were approved for first reading.

Exercise Science

42. Exercise Science Intercollegiate Athletics 202, Basketball-Men (1 unit)
43. Exercise Science Intercollegiate Athletics 202, Basketball-Men (Changed from 2 to 3 units)
44. Exercise Science Intercollegiate Athletics 203, Cross Country-Men
45. Exercise Science Intercollegiate Athletics 208, Track-Men
46. Exercise Science Intercollegiate Athletics 212, Basketball-Women
47. Exercise Science Intercollegiate Athletics 218, Track-Women
48. Exercise Science Intercollegiate Athletics 219 Cross Country-Women

Item # 49 through 50 were approved for first reading.

Fine & Performing Arts

49. Photography 190, Introduction to Digital Photography
50. Photography 191, Intermediate Digital Photography

REVISED PROGRAM – FIRST READING

Item # 51 through 53 were approved for first reading.

Human Services & Technology

51. Early Childhood Options Degree and Certificate

52. Infant-Toddler Option Degree/Certificate

53. Occupational Therapy Assistant

Item # 54 was approved for first reading.

Science, Math and Health Sciences

54. Mathematics Degree

The next meeting is Monday, November 30, 2009, at 2:00 p.m., SAC S-215.