

SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: March 25, 2009
FROM: Shelly Jaffray & Brian Kehlenbach, Co-Chairs
TO: Curriculum & Instruction Council
RE: Minutes of Meeting of March 23, 2009
2:00 pm, SAC Foundation Board Room, S-215

Present: B. Birnbaum, P. Canzona, C. Carrera, D. Dobos, Y. Garcia, S. Garnett, G. M. Huebsch, P. Hughes, S. Jaffray, B. Jaros, B. Kehlenbach, K. Nutter, K. Patterson, M. Porter, K. Ross, R. Sanabria, S. Whelan.

Guests: T. Castano, J. Mathis, S. Mendizza.

1. MINUTES OF MEETING OF MARCH 9, 2009. The minutes of the meeting of March 9, 2009 were approved.
1. TECHNICAL COMMITTEE REPORT. APPROVED
2. CURRICULUM ITEMS. See attachment. APPROVED
3. CURRICUNET. Deferred until the next meeting.
4. PORTFOLIO ASSESSMENT/PROGRAM REVIEW REPORT FROM TLC. Bonnie explained the TLC sub-committee, the CLI/Professional Development Advisory Workgroup. Shelly Jaffray is the chair; other members include Carol Comeau, Cher Carrera, Suzanne Freeman, Yolanda Garcia, Suzanne Freeman, Bonnie Jaros, Rob Jenkins and Maria Sugrañes. Cher created a calendar on InsideSAC last year for BSI Strand C activities. It will now be utilized for all professional development activities and can be accessed by everyone. Cher has also created a faculty development email: Faculty_Development@sac.edu.
5. OTHER. A. Brian Kehlenbach proposed changes to the policies regarding course repetition due to substandard work and withdrawal from class. There were some changes made after discussion. Brian will provide an updated version and it will be sent to the committee via-email for review.

B. Discussion took place regarding budget cuts and curriculum.

Motion: The rule to “delete a course from the catalog if it has not been offered in three years” shall be suspended temporarily during the budget crisis.

Motion moved: Bonnie Jaros

Second: Sharon Whelan

The motion passed unanimously. This suspension of the rule will allow departments to retain curriculum in the catalog that may not be offered due to budget restraints.

NEW COURSES-FIRST READING

Item #1 was approved for first reading.

Human Services & Technology

1. Fire Officer Training 100, Fire Service EMT-1

The next meeting is Monday, April 13, 2009, at 2:00 p.m., SAC S-215.