

SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: May 15, 2008
FROM: Bonnie Jaros, Chair
TO: Curriculum & Instruction Council
RE: Minutes of Meeting of May 12, 2008
2:00 pm, SAC Foundation Board Room B-33

Present: J. Acuña, P. Canzona, C. Carrera, B. Choo, D. Dobos, Y. Garcia, G. Giroux, M. Huebsch, P. Hughes, B. Jaros, D. Kanzler, S. Mendizza, K. Patterson, R. Robledo, K. Ross, M. Tran, S. Valdez, S. Whelan.

Guests: C. Comeau, V. Garcia (Student Rep.), S. Garnett, D. Motiel, T. Yamada, K. Simmons, D. Montiel.

1. MINUTES OF MEETING OF APRIL 28, 2008. The minutes of the meeting of April 28, 2008 were approved as submitted.
2. PRESENTATION. Special thanks were given to those “retiring” from C&I: Huong Banh, C&I Support Services Assistant. John Acuña, representative at-large since 2002, retiring after 20 years at SAC. Vilma Garcia, student representative. Bonnie Jaros, C&I chair since 1992. Bonnie announced Brooke Choo & Susie Valdez will be co-chairs for next year. Jimmy Nguyen will serve as C&I Support Services Assistant.
3. PORTFOLIO ASSESSMENT/PROGRAM REVIEW REPORT. Fifteen departments completed PR/PR. Maria Sugañes is in the process of putting them into the Department Planning Portfolio. All departments should conduct program-level SLO analysis every year, even though complete PA/PR, with the “19QT,” is done quadrennially.
4. TECHNICAL COMMITTEE REPORT. The Technical Committee report was approved as submitted.
5. CURRICULUM ITEMS. See attachment.
6. OTHER.

- Bonnie thanked all the departments for doing a great job on the program review. The TLC will complete review of the reports in the next meeting and send a list of *Strategic Plan* recommendation to IE&A.

- She recommended that there be a PA/PR workshop during August flex.
- Bonnie will assist any department that needs help with SLOs at the course level and/or the PA/PR.

The next meeting is Monday, September 8th, at 2 p.m., SAC Foundation Board Room S-215.

NEW COURSES-SECOND READING

Items # 1 and 2 were approved.

Humanities

1. Reading N49, Reading for Non-Native Speakers of English I
2. Reading N50, Reading for Non-Native Speakers of English II

REVISED COURSES-SECOND READING

Items #3 through 21 were approved; except for #14 and 16 were deferred.

Fine and Performing Arts

3. Music 160, Beginning Pop and Jazz Keyboard

Human Services

4. Culinary Arts 062, Basic Techniques of Cooking
5. Culinary Arts 066, Baking
6. Culinary Arts 070, Beverage Service
7. Culinary Arts 098, Topics
8. Culinary Arts 100, Introduction to Culinary Arts and Hospitality
9. Culinary Arts 110, Food Sanitation and Safety
10. Culinary Arts 135, Gourmet and International Foods
11. Culinary Arts 145, Foods Presentation Pantry/Garde Mange
12. Culinary Arts 198, Topics
13. Culinary Arts 200, Business Practices for Culinary Arts Professionals
14. Culinary Arts 299, Cooperative Work Experience Education
15. Nutrition and Food 062, Basic Techniques of Cooking
16. Nutrition and Food 299, Cooperative Work Experience Education
17. Human Development 116A, Infant/Toddler Growth and Development (DS4)
18. Human Development 116B, Programming for Infants and Toddlers (DS4)

Technology

19. Automotive Technology 072, General Automotive Engine Service
20. Automotive Technology 076, Engine Repair
21. Diesel 076, Engine Repair

PROGRAM REVISION-SECOND READING

Items #22 through 25 were approved.

Human Services

22. Culinary Arts – Hospitality Option Certificate
23. Culinary Arts Option Certificate
24. Automotive Technology Degree (0272)
25. Automotive Technology – Engine Service Option Certificate (0297)

NEW COURSES-FIRST READING

Items #26 and 27 were presented for first reading only.

Science

- 26. Biology 115, Concepts in Biology for Educators
- 27. Chemistry 210, General, Organic and Biochemistry

REVISED COURSES-FIRST READING

Items #28 through 34 were presented for first reading only.

Science

- 28. Biology 133, Desert Biology
- 29. Medical Assistant 020, Bloodborne and Airborne Pathogen Standards
- 30. Medical Assistant 051A, Beginning Medical Terminology
- 31. Medical Assistant 051B, Advanced Medical Terminology
- 32. Medical Assistant 055, Medical Assistant - Clinical Back Office
- 33. Nursing-Continuing Education 145, Advanced Cardiac Life Support
- 34. Nursing-Registered 105, Cooperative Work Experience Education-Occupational

PROGRAM REVISION-FIRST READING

Item #35 was presented for first reading only.

Social Sciences

- 35. History Degree (0606)