

SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: February 13, 2008
FROM: Bonnie Jaros, Chair
TO: Curriculum & Instruction Council
RE: Minutes of Meeting of February 11, 2008
2:00 pm, SAC Foundation Board Room S-215

Present: J. Acuña, B. Birnbaum, M. Brown, P. Canzona, B. Choo, N. Fujimoto, V. Garcia, Y. Garcia, B. Miller, J. Howe, M. Huebsch, P. Hughes, S. Mendizza, R. Robledo, S. Sotelo, S. Valdez, S. Whelan, R. Zook.

Guests: S. Bautista, A. Bridges, C. Comeau, K. Simmons.

1. WELCOME. Bonnie welcomed the council back for the spring semester.
2. MINUTES OF MEETING OF DECEMBER 3, 2007. The minutes of the meeting of December 3, 2007 were approved as submitted.
3. PORTFOLIO ASSESSMENT/PROGRAM REVIEW. Bonnie presented the Direct Assessment of SLOs in the *Portfolio Assessment/Program Review* model. Handouts were distributed. All departments will begin the assessment of core competencies and SLOs this spring. The full cycle will be on a quadrennial basis; the IE&A committee will establish the calendar. After the Academic Senate approves the model, Bonnie will conduct training for the department chairs. Please present this information to the division curriculum committees.
4. LIBERAL ARTS DEGREE. Paula presented changes to the Liberal Arts Degree due to Title 5 changes. Students can no longer double count general education courses for transfer and the major.
5. COURSE AGREEMENT ISSUES. Susie presented the issues regarding common courses:
 - a) Courses sent to the C&I council at both colleges needed to be signed by our department counterpart at SCC
 - b) Cross-listed courses need to be presented at the same time
 - c) Honors courses need to be presented with the non-honors courses
 - d) The quadrennial revision schedule will be aligned with SCC to make the changes easier.

6. TECHNICAL COMMITTEE REPORT. The Technical Committee report was approved as submitted.
7. CURRICULUM ITEMS. See attachment.
8. OTHER.
 - The Curriculum & Instruction Handbook has been completed. It will be available in hard copy in every division office. CDs will be available for the departments, and all faculty will have access through the intranet on the Curriculum & Instruction website.

ADDENDUM TO THE AGENDA

1. CURRICULUM ITEMS.

REVISED COURSES-FIRST READING

Items #1 through 5 were presented for first reading only.

Math

1. Mathematics N05A, Basic Mathematics – A
2. Mathematics N05B, Basic Mathematics – B
3. Mathematics N05C, Basic Mathematics – C
4. Mathematics N47A, Pre-Algebra/Algebra Essentials – A
5. Mathematics N47B, Pre-Algebra/Algebra Essentials – B

The next meeting is Monday, February 25th, at 2 p.m., SAC Foundation Board Room S-215.

REVISED COURSES-SECOND READING

Items #1 and 2 were approved.

Human Services

1. Nutrition and Food 101, The Food System and Career Opportunities
2. Nutrition and Food 110, Food Sanitation and Safety

PROGRAM REVISION-FIRST READING

Item #3 was presented for first reading only.

Human Services

3. Nutrition and Dietetics Degree (0521)

REVISED COURSES-FIRST READING

Item #4 was presented for first reading only.

Exercise Science

4. Exercise Science Health Education 102, Women's Health Issues

Item #5 was presented for first reading only. It was moved, seconded, and approved with the request to waive the second reading. This item was approved.

Human Services

5. Catering 110, Food Sanitation and Safety

Item #6 was presented for first reading only.

Technology

6. Welding 039, Inert Gas Welding