



MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, October 28, 2019
2:00 pm
S - 215

Present: M. Aguilar-Beltran, P. Canzona, R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu

Absent: J. Lamb, TBA (Student Representative)

Guest: S. Bautista, Z. Diamond, S. Gibson, J. Janio, C. Kushida, F. Ortiz, C. Truong, T. Winchell

I. PUBLIC COMMENTS

No public comments

II. APPROVAL OF MINUTES

The Minutes from October 14, 2019 were approved.

Mover: J. Macdonald

Seconded by: C. Coyne

Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu

Nays: None

Abstentions: None

III. PREREQUISITES – Presentation not provided

IV. REQUIRED MATERIALS

B. Sos provided a presentation explaining and outlining the importance of providing textbook information on the Course Outline of Record (COR) that is current. He stated that textbook documentation is imperative to obtain articulation. He mentioned that if an older edition of a book is listed, a solid rationale must be included or a book that supplements the older edition. He added that rationale will be displayed on CORs.

Discussion followed.

V. CURRICULUM

See comments and approvals in subsequent pages.

VI. ASSOCIATE DEGREE READING PROFICIENCY – Discussion ONLY

B. Sos explained that he will bring the composition of the Reading Proficiency Workgroup to the Academic Senate Executive Committee to ensure he gets their approval to move forward with the committee. He

thanked those who showed interest. If moving forward, meetings will be scheduled at the same time
Technical Committee Meetings are scheduled and would commence after November 4th.

Representatives provided brief synopsis of the discussions that ensued in their respective
divisions/departments.

VII.a. Accreditation Report

F. Ortiz reported that the training on Accreditation and the New Formative Process held on September 20th
was not well attended. He explained that a new date and time will be explored to ensure better
participation/attendance. Further information may be forthcoming from the Accreditation Faculty
Coordinator.

VII.b. Articulation Report

No report provided.

VII.c. curriQūnet META Update

No report provided.

VII.d. Guided Pathways (GP)

F. Ortiz reported that Stephanie Clark was named Guided Pathways Faculty Coordinator. She will begin her
new assignment in Spring 2020.

F. Ortiz reiterated that the Career and Academic Pathways (CAPs) Exploration Fair will be held on November
14th.

VII.e. Outcomes and Assessment Committee (Q & A)

J. Janio distributed documents related to Student Learning Outcomes (SLOs) and Assessment. He explained
that the goal is for curriQūnet META, Nuventive and Canvas to work together. He stated that the Outcomes
Assessment Committee needs members; thus, he will be sending a meeting announcement inviting faculty to
attend. Discussion followed.

VIII. OTHER

Correction to agenda, Digital Media (DM) 100, Introduction to Electronic Media: TV, Radio, Film, and the
Internet and Digital Media (DM) 115B, Advanced Single-Camera Production and Editing are revised courses.
These courses will appear as revisions in second read on the November 18th CIC Agenda.

Meeting adjourned at 4:01 p.m.

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Vision Statement

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V.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 13 were approved.

Mover: C. Coyne

Seconded by: K. Patterson

Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza,
C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu

Nays: None

Abstentions: None

Revised Course without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Art 129, Introduction to Web Design
2. High School Subjects - Natural Sciences 186, Life Science 2
3. High School Subjects - Natural Sciences 189, Life Science 1
4. High School Subjects - Natural Sciences 193, Basic Science 2
5. High School Subjects - Social Sciences 223, Government 2: State and Local Government
6. Japanese 198, Topics in Japanese
7. Kinesiology Health Education 105, First Aid and Personal Safety
8. Kinesiology Health Education 107, Cardiopulmonary Resuscitation
9. Spanish N51, Spanish for Public Personnel

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Revised program with Catalog Changes

None to review

Program Deletion

10. International Finance Specialist Certificate of Proficiency
11. International Law Specialist Certificate of Proficiency
12. International Logistics Specialist Certificate of Proficiency
13. International Marketing Specialist Certificate of Proficiency

Course SLO Revisions

None to review

Program SLO Revisions

None to review

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V.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Items 14 – 47 were presented and discussed.

New Courses

14. Business 115, Global Shipping and Logistics
 - a. Distance Education
15. Business 116, Global Marketing: Selling Around the World
 - a. Distance Education
16. Business 117, Global Commerce and Management
 - a. Distance Education
17. Business 118, Importing: Global Sourcing and Markets
 - a. Distance Education
18. Business 119, Doing Business in Latin America and Asia
 - a. Distance Education
19. Business Applications 153, Social Media Apps for Employment and Business
 - a. Distance Education
20. Business Applications 154, Search Engine Optimization and Web Statistics Apps for Business
 - a. Distance Education
21. Digital Media 100, Introduction to Electronic Media: TV, Radio, Film, and the Internet
22. Digital Media 115B, Advanced Single-Camera Production and Editing
23. Digital Media 256, Intermediate Motion Picture Technical Production
 - a. Recommended Preparation
24. Digital Media 257, Advanced Motion Picture Technical Production
 - a. Recommended Preparation
25. Marketing 116, Global Marketing: Selling Around the World
 - a. Distance Education
26. Mathematics 204L, Mathematics Content for Elementary Math Teachers (Lab)
 - a. Corequisite
 - b. Distance Education
27. Paralegal 117, Law of Global Commerce and Management
 - a. Distance Education

Revised Courses

28. Accounting 032, Payroll Accounting
 - a. Distance Education
29. *Accounting 035, QuickBooks I
 - a. Distance Education
30. Accounting 036, QuickBooks II
 - a. Distance Education
31. *Accounting 101, Financial Accounting
 - a. Distance Education
32. Accounting 104, Federal and California Taxes
 - a. Distance Education
33. Accounting 108, Tax Practices and Procedures
 - a. Distance Education

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- 34. Accounting 113, Intermediate Income Taxes – Corporations
 - a. Distance Education
- 35. Accounting 114, Intermediate Income Taxes - Partnerships and LLCs
 - a. Distance Education
- 36. Accounting 125, Volunteer Income Tax Assistance (VITA) I
 - a. Recommended Preparation
 - b. Distance Education
- 37. *American Sign Language 110, American Sign Language I
 - a. Distance Education
- 38. *American Sign Language 113, Introduction to Interpreting for the Deaf
 - a. Prerequisite
 - b. Distance Education
- 39. *American Sign Language 210, American Sign Language III
 - a. Prerequisite
 - b. Distance Education
- 40. Art 121B, Advanced Typography
 - a. Distance Education - **ONLY**
- 41. Art 125, Cooperative Work Experience – Occupational
 - a. Prerequisite
 - b. Distance Education
- 42. Banking 010, Training for Entry Level Bankers
- 43. Business 140, Principles of Finance
 - a. Distance Education
- 44. Business 160, Introduction to Stock and Bond Investments
 - a. Distance Education
- 45. Business Applications 056, Business Interpretation and Translation-Spanish/English
 - a. Distance Education
- 46. *Child Development 220, The Child as a Victim
 - a. Distance Education
- 47. *Child Development 229, Brain Development and Learning
 - a. Distance Education

New Programs

None to review

Revised Programs

None to review

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V.c. CURRICULUM ITEMS

ACTION ITEMS (2nd READINGS)

Items 48 – 57, 60 – 65, 67 – 69 were approved.

Items 58 – 59 and 66 were tabled.

Mover: D. Khalid

Seconded by: D. Roper

Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu

Nays: None

Abstentions: None

Items 48 – 57, 60 – 65, 67 – 69 with prerequisites, corequisites and recommended preparation were approved.

Mover: D. Khalid

Seconded by: J. Roper

Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu

Nays: None

Abstentions: None

Items 48 – 57, 60 – 65, 67 – 69 with distance education were approved.

Mover: K. Patterson

Seconded by: D. Khalid

Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu

Nays: None

Abstentions: None

Items 70 – 90, 92 – 106, 108 – 167 were approved.

Items 91 and 107 were tabled.

Mover: D. Khalid

Seconded by: D. Roper

Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu

Nays: None

Abstentions: None

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Items 70 – 90, 92 – 106, 108 – 167 with prerequisites, corequisites and recommended preparation were approved.

Mover: D. Khalid
Seconded by: J. Ross
Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

Items 70 – 90, 92 – 106, 108 – 167 with distance education were approved.

Mover: K. Patterson
Seconded by: D. Khalid
Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

**Items 168 – 171, 173 – 175 were approved.
Items 172 was tabled.**

Mover: K. Robinson
Seconded by: D. Roper
Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

**Items 176 – 179 and 181 – 200 were approved.
Item 180 was tabled.**

Mover: K. Robinson
Seconded by: D. Khalid
Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

New Courses

- 48. Automotive Technology 101A, Automotive Mechanical Operation
 - a. Distance Education
- 49. Automotive Technology 101B, Automotive Electrical Operation
 - a. Distance Education
- 50. Automotive Technology 190, Automotive Manufacturer Specific I
 - a. Recommended Preparation
 - b. Distance Education

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51. Automotive Technology 191, Automotive Manufacturer Specific II
 - a. Recommended Preparation
 - b. Distance Education
52. Automotive Technology 200, Automotive Service Advising
 - a. Distance Education
53. Automotive Technology 201, Automotive Service Management
 - a. Recommended Preparation
 - b. Distance Education
54. Automotive Technology 202, Automotive Independent Shop Ownership
 - a. Recommended Preparation
 - b. Distance Education
55. Automotive Technology 218, Advanced Engine Performance
 - a. Recommended Preparation
 - b. Distance Education
56. Automotive Technology 260, Introduction to Electric Vehicles
 - a. Recommended Preparation
57. Communications & Media Studies 150, Introduction to Public Relations
 - a. Distance Education
58. Digital Media 170, Drone Pilot License Test Prep – **TABLED**
 - a. Distance Education
59. Digital Media 171, Drone Pilot Training – **TABLED**
60. Digital Media 175, Drone Cinematography & Editing
61. English As a Second Language 610, Grammar for Better Writing I – Noncredit
 - a. Prerequisite
 - b. Recommended Preparation
62. English As a Second Language 611, Grammar for Better Writing II – Noncredit
 - a. Prerequisite
 - b. Recommended Preparation
63. English As a Second Language 612, College Reading and Writing I – Noncredit
 - a. Prerequisite
 - b. Recommended Preparation
64. English As a Second Language 613, College Reading and Writing II – Noncredit
 - a. Prerequisite
 - b. Recommended Preparation
65. Law 121, Legal Ethical Reasoning
 - a. Distance Education
66. Manufacturing Technology 122, Autonomous Control and Piloting of Drones – **TABLED**
67. Vocational – Construction 630, Heating/Ventilation/Air Conditioning/Refrigeration (HVAC-R) Technology – Noncredit
68. Welding 111, Welding Lab Skills
 - a. Prerequisite
69. Welding 177, Welding Metallurgy
 - a. Distance Education

Revised Courses

70. Art 121A, Fundamentals of Typography
 - a. Distance Education

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71. *Art 122, Graphic Design I
 - a. Distance Education
72. Art 193, Motion Graphics with Adobe After Effects
 - a. Distance Education
73. Automotive Technology 288, Diesel Engines: Light-Medium Duty Systems
 - a. Distance Education
74. *Biology 190, Introduction to Biotechnology
 - a. Distance Education
75. *Child Development 107, Child Growth and Development (DS1)
 - a. Distance Education
76. *Child Development 110, Child, Family, and Community (DS2)
 - a. Distance Education
77. Child Development 114, Careers in Teaching
 - a. Distance Education
78. *Child Development 215, Administration I: Programs in Early Childhood Education (DS6)
 - a. Recommended Preparation
 - b. Distance Education
79. *Child Development 216, Administration II: Personnel and Leadership in Early Childhood Education (DS6)
 - a. Recommended Preparation
 - b. Distance Education
80. Child Development 232, Math and Science Methods for Early Learning Environments
 - a. Distance Education
81. Communications & Media Studies 210, Intermediate Reporting and Newswriting
 - a. Prerequisite
 - b. Distance Education
82. *Computer Science 112, Java Programming
 - a. Distance Education – **ONLY**
83. Criminal Justice Academies 055D, Sheriff Special Officer Academy
 - a. Prerequisite
84. Criminal Justice Academies 099A, Basic Police Academy
 - a. Prerequisite
85. Dance 105, World Dance and Cultures
 - a. Distance Education
86. Dance 107, Dance Concert Performance
 - a. Prerequisite
87. Dance 202A, Choreography
 - a. Recommended Preparation
88. Dance 262, Somatic Practices in Ballet
 - a. Prerequisite
89. *Education 204, Personal Proficiency in Educational Technologies for Secondary Teachers
 - a. Distance Education
90. Education 205, Personal Proficiency in Educational Technologies for Elementary Teachers
 - a. Distance Education
91. Engineering 012, Civil/Architectural Blueprint Reading – **TABLED**
 - a. Distance Education
92. Engineering 100A, Introduction to Engineering
 - a. Distance Education

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- 93. Engineering 114, Geometric Dimensioning and Tolerancing
 - a. Distance Education
- 94. Engineering 118, Surveying
 - a. Prerequisite
 - b. Distance Education
- 95. Engineering 119, Advanced Plane Surveying
 - a. Prerequisite
 - b. Distance Education
- 96. Engineering 142, Civil Drafting
 - a. Distance Education
- 97. Engineering 154, Revit
 - a. Distance Education
- 98. Engineering 183, AutoCAD I
 - a. Distance Education
- 99. Engineering 184, AutoCAD II
 - a. Distance Education
- 100. Engineering 185, Civil 3D
 - a. Distance Education
- 101. Engineering 235, Statics
 - a. Prerequisite
- 102. Engineering 240, Dynamics
 - a. Prerequisite
- 103. Fashion Design Merchandising 140, Fashion E-Commerce
 - a. Distance Education
- 104. Fire Officer Training 136, Fire Inspector 2A: Fire Prevention Administration
 - a. Prerequisite
- 105. *Geography 100, World Regional Geography
 - a. Distance Education
- 106. *Geography 101, Physical Geography
 - a. Distance Education
- 107. *Geography 101L, Physical Geography Laboratory – **TABLED**
 - a. Corequisite
- 108. Law 100, Law and Society
 - a. Distance Education
- 109. Law 105, The Legal Environment of Business
 - a. Distance Education
- 110. Law 299, Cooperative Work Experience Education – Occupational
- 111. Manufacturing Technology 116, QC Operations with Verisurf Software
 - a. Recommended Preparation
- 112. Manufacturing Technology 194, CNC Horizontal Mill Setup and Operation
 - a. Prerequisite
 - b. Corequisite
- 113. Mathematics N48, Pre-Algebra/Algebra Basics
 - a. Distance Education
- 114. Mathematics 083, Beginning and Intermediate Algebra for Liberal Arts and Social Science
 - a. Distance Education
- 115. *Mathematics 280, Intermediate Calculus
 - a. Prerequisite

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116. *Music 164B, Intermediate Piano Repertoire II
 - a. Prerequisite
117. Music 214, Theory 4
 - a. Prerequisite
118. Nursing-Registered 106A, Health Science Skills Laboratory- First Semester
 - a. Prerequisite
119. Nursing-Registered 106B, Health Science Skills Laboratory- Second Semester
 - a. Prerequisite
120. Nursing-Registered 106C, Health Science Skills Laboratory- First Year Refresher
 - a. Prerequisite
121. Nursing-Registered 160, Introduction to Pharmacology
 - a. Prerequisite
 - b. Corequisite
122. Nursing-Registered 161, Principles of Nursing Practice
 - a. Prerequisite
 - b. Corequisite
123. Nursing-Registered 161L, Principles of Nursing Practice Lab
 - a. Prerequisite
 - b. Corequisite
124. Nursing-Registered 162, Pharmacological Concepts
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
125. Nursing-Registered 163, Simple Concepts
 - a. Prerequisite
 - b. Corequisite
126. Nursing-Registered 163L, Simple Concepts Lab
 - a. Prerequisite
 - b. Corequisite
127. Nursing-Registered 164, Family Health Concepts
 - a. Prerequisite
 - b. Corequisite
128. Nursing-Registered 164L, Family Health Concepts Lab
 - a. Prerequisite
 - b. Corequisite
129. Nursing-Registered 165, Health Illness Concepts
 - a. Prerequisite
 - b. Corequisite
130. Nursing-Registered 165L, Health Illness Concepts Lab
 - a. Prerequisite
 - b. Corequisite
131. Nursing-Registered 200, Role Transition
 - a. Corequisite
132. Nursing-Registered 206A, Health Science Skills Laboratory- Third Semester
 - a. Prerequisite
133. Nursing-Registered 206B, Health Science Skills Laboratory- Fourth Semester
 - a. Prerequisite

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134. Nursing-Registered 206C, Health Science Skills Laboratory- Second Year Transition
 - a. Prerequisite
135. Nursing-Registered 261, Mental Health Concepts
 - a. Prerequisite
 - b. Corequisite
136. Nursing-Registered 261L, Mental Health Concepts Lab
 - a. Prerequisite
 - b. Corequisite
137. Nursing-Registered 262, Acute Concepts
 - a. Prerequisite
 - b. Corequisite
138. Nursing-Registered 262L, Acute Concepts Lab
 - a. Prerequisite
 - b. Corequisite
139. Nursing-Registered 263, Complex Concepts
 - a. Prerequisite
 - b. Corequisite
140. Nursing-Registered 263L, Complex Concepts Lab
 - a. Prerequisite
 - b. Corequisite
141. Nursing-Registered 264L, Preceptorship Lab
 - a. Prerequisite
142. Nutrition and Food 115, Nutrition
 - a. Distance Education
143. Nutrition and Food 115H, Honors Nutrition
 - a. Prerequisite
 - b. Distance Education
144. *Nutrition and Food 120, Food and Culture
 - a. Distance Education
145. Occupational Therapy Assistant 100, Medical Terminology and Documentation for the O.T.A.
 - a. Prerequisite
 - b. Distance Education
146. Paralegal 100, Law and Society
 - a. Distance Education
147. Paralegal 101, Law Office Management
 - a. Distance Education
148. Paralegal 105, Cooperative Work Experience Education – Occupational
 - a. Distance Education
149. Paralegal 120, Computers in the Law Office
 - a. Distance Education
150. Paralegal 121, Legal Ethical Reasoning
 - a. Distance Education
151. Paralegal 131, Advanced ADR Practice
 - a. Distance Education
152. Paralegal 132, Family Law and Procedure
 - a. Distance Education
153. Paralegal 133, Workers Compensation Law and Procedure
 - a. Distance Education

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- 154. Paralegal 134, Estate Planning and Administration
 - a. Distance Education
- 155. Paralegal 138, Law of Business Organizations
 - a. Distance Education
- 156. Paralegal 248, Advanced Research and Writing
 - a. Prerequisite
 - b. Distance Education
- 157. Paralegal 297, The Professional Paralegal
 - a. Distance Education
- 158. Theatre Arts 120, Musical Theatre History
 - a. Distance Education
- 159. Theatre Arts 133, Lighting Fundamentals
 - a. Distance Education
- 160. Welding 155, Metal Fabrication
 - a. Recommended Preparation
- 161. Welding 181, Pipe Welding Fundamentals
 - a. Recommended Preparation
- 162. Welding 182, Intermediate Pipe Welding
 - a. Recommended Preparation
- 163. Welding 225, Advanced Electric Arc Welding
 - a. Recommended Preparation
- 164. Welding 232, Advanced Gas Tungsten Arc Welding
 - a. Recommended Preparation
- 165. Welding 240, Structural Welding SMAW/FCAW
 - a. Recommended Preparation
- 166. Welding 244, Welding Certification D1.1 Code Clinic
- 167. Welding 282, Advanced Pipe Welding
 - a. Recommended Preparation

New Programs

- 168. College Readiness Certificate of Competency – Noncredit
- 169. Electric Vehicle Technician Certificate of Achievement
- 170. ESL College Reading and Writing Certificate of Competency – Noncredit
- 171. ESL Grammar for Better Writing Certificate of Competency – Noncredit
- 172. Graphic Arts Certificate of Proficiency – **TABLED**
- 173. Heating/Ventilation/Air Conditioning/Refrigeration (HVAC-R) Technology Certificate of Completion – Noncredit
- 174. Line Cook Certificate of Completion – Noncredit
- 175. Nursing Assistant Certificate of Completion – Noncredit

Revised Programs

- 176. Academic ESL Beginning Certificate of Competency – Noncredit
- 177. Academic ESL Capstone Certificate of Competency – Noncredit
- 178. Academic ESL Intermediate Certificate of Competency – Noncredit
- 179. Associate in Arts in Paralegal
- 180. Associate in Science for Transfer in Early Childhood Education – **TABLED**
- 181. Associate in Science in Automotive Technology
- 182. Associate in Science in Administrative Fire Services Chief Officer

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183. Associate in Science in CNC Milling Machine Set Up and Operation Option
184. Associate in Science in Nursing-Registered Nursing
185. Associate in Science in Pharmacy Technology
186. Associate in Science in Welding Technology
187. ESL Core Beginning Certificate of Competency – Noncredit
188. ESL Core Capstone Certificate of Competency – Noncredit
189. ESL Core Intermediate Certificate of Competency – Noncredit
190. ESL Core Literacy Certificate of Competency – Noncredit
191. ESL English for Work Certificate of Competency – Noncredit
192. ESL Enhanced English for Work Certificate of Competency – Noncredit
193. ESL Enhanced Writing Capstone Certificate of Competency – Noncredit
194. ESL Transition to Adult Secondary Education (ASE) Certificate of Competency – Noncredit
195. General Office Clerk Certificate of Completion – Noncredit
196. Heavy Duty Chassis Service Certificate of Proficiency
197. Paralegal Certificate of Achievement
198. Pharmacy Technology Basic Option Certificate Achievement
199. Truck Air Conditioning Service Certificate of Proficiency
200. Welding Technology Certificate of Achievement

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