



COLLEGE COUNCIL MINUTES

Wednesday, March 25, 2026, 9:00-11:00 a.m., via Zoom

<https://rscdd-edu.zoom.us/j/84547080499?pwd=S04K8PnR6PgQp3etBXOnb3l86X7eig.1>

Meeting ID: 845 4708 0499

One tap mobile: +16694449171, 84547080499# US

College Council Voting Members:

Annebelle Nery	Kristi Blackburn	Kimberly Ramirez	Sarah Salas	Claire Coyne
Bart Hoffman	Lorena Chavez	Cindy Pastrana	Sean Small	Maria Aguilar Beltran
Jim Kennedy	Jennifer De La Rosa	Alexander Vargas	Lithia Williams	Mathew Beyersdorf
		ASG – 4th Rep TBD	Jimmy Nguyen	Susan Hoang
			Monica MacMillen	Jennifer Meloni
			Liliana Oropeza	Alejandro Moreno
				Merari Weber

Voting Members Proxy:

Mark DeAsis for Vaniethia Hubbard
Jessica Avalos for Ivette Fisher
Jennie Beltran for Jill Kapil

Liaisons & Guests Present:

Michael Jensen	Christina Romero	Eden Andom	Maria Briseno	Tanisha Burrus
Norma Castillo	Janet Deussenberry	Shannon Kaveney	Daniel Martinez	Matt Morin
Bill Reardon	Ethereal Reyes	Refugio Rodriquez	Leisa Schumacher	John Steffens
Linda Tapia	Greg Toya	Mark Reynoso	Jennifer Valencia	Paul Vernola
Anthony Pagan	Gabriel Shweiri	Jesse Gonzalez	Mary Steckler	David Lee
Parisa Samaie	Brenda Estrada	Marvin Gabut	Tyler Jonson	Hung Nugyen
Karen Bravo	Elisabeth Chavez	Matt Valerius	Melissa Felter	Rosa Villalpando
Krystle Taylor	Christine Cecil	Veronica Hurtado	Jaki King	Janet Cruz Teposte

1.0 Procedural Matters

1.1 Call to Order: The meeting was called to order at 9:03 a.m.

1.2 Approval of Additions or Corrections to Agenda: Motion Jennifer De La Rosa; Second Mark DeAsis. Motions pass.

1.3 Approval of Minutes – Regular meeting of March 11, 2026: Motion Alejandro Moreno; Second Sarah Salas. Motions pass with one abstention (Lorena Chavez).

1.4 Action Items:

- **Request to Apply for Grant (1) – 1st Read:**
 - **SCE-Community Health Worker Workforce Development & Filed Experience Support Initiative:** Motion by Claire Coyne to waive the **1st Read** and move item to a **2nd Read**; Second Alejandro Moreno. Motion to approve the **2nd Read** Claire Coyne; Second Alejandro Moreno. All Motions pass.
- **SAC Branding and Identity Guidelines – 2nd Read:** Motion by Claire Coyne; Second Sarah Salas. Motion passed by consensus.
- **Dissolution of the Campus Maintenance Subcommittee – 2nd Read:** Motion Claire Coyne; Second Matt Beyersdorf. Motion passed by consensus.
- **IE&A Committee Charge & Membership – 2nd Read:** Motion by Jennifer De La Rosa; Second Lithia Williams: Amendment

2.0 Informational Items

2.1 President Report: Annabelle Nery shared an update and noted the new monthly video to be shared with campus.

- a. AI Literacy Memo: Annabelle Nery provided a detailed overview with a recommendation to form a local taskforce at the college to begin in Fall 2026.
- b. BS Degree in Retail Management: Gabriel Shweiri provided a detailed overview of the PPT presentation and next steps.
- c. Board Policies & Administrative Regulations (BP & AR):

1st Review:

AR 3750.2 Data Classification (NEW): Jesse Gonzalez provided a detailed overview of the new AR. Item moves to **2nd Review** at next meeting.

AR 4025 Philosophy and Criteria for Degrees and General Education: Claire Coyne confirmed this primarily relied upon item was approved by Academic Senate at the March 24th meeting. Motion to waive 1st Review and move to 2nd Review Claire Coyne; Second by Jennifer Meloni. Motion supported, item moves to Chancellor's Cabinet and District Council.

AR 4100 Graduation Requirements for Degrees and Certificates: Claire Coyne confirmed this primarily relied upon item was approved by Academic Senate at the March 24th meeting. Motion to waive 1st Review and move to 2nd Review Claire Coyne; Second by Jennifer Meloni. Motion supported, item moves to Chancellor's Cabinet and District Council.

AR 4235 Credit for Prior Learning: Claire Coyne confirmed this primarily relied upon item was approved by Academic Senate at the March 24th meeting. Motion to waive 1st Review and move to 2nd Review Claire Coyne; Second by Jennifer Meloni. Motion supported, item moves to Chancellor's Cabinet and District Council.

BP 4010 Academic Calendar: Claire Coyne confirmed support by Academic Senate at their March 24th meeting. Motion to waive **1st Review** and move to **2nd Review** Claire Coyne; Second Alejandro Moreno. Motion supported.

2nd Review:

AR 5500 Standards of Student Conduct: Jennifer De La Rosa provided an update and shared the feedback collected from SCC. With no additional changes requested, this item moves forward to Chancellor's Cabinet and District Council, and the **3rd Review** is waived as recommended.

AR 6150 Designation of Authorized Signatures: Amendment recommended to add Vice President, School of Continuing Education as additional Signatory for SAC. Recommendation supported and **3rd Review** waived.

AR 6330 Purchasing: Recommendations were provided to be included, and item will be returned for **3rd Review** at the next meeting.

3rd Review:

AR 5520 Student Discipline Procedures: Motion Claire Coyne; Second Bart Hoffman. Recommended Motion passed.

4th Review:

AR 7400 Travel: Additional recommendations were made and incorporated. Motion to amend the item and waive the **5th Review** Claire Coyne; Second Bart Hoffman. Recommended Motion passed.

2.2 District Committee Reports

2.2.1 District Council (DC): Annabelle Nery had no report and noted the next meeting will be March 30th/

2.2.2 Fiscal Resources Committee (FRC): Bart Hoffman reported on the March 18th agenda, which included topics of SAC & SCC Budgets, proposed BAM changes, Fund 13 budget and SAC 25/26 ending budget projected to be \$4.6M. Next meeting will be April 15th.

2.2.3 Human Resources Committee (HRC): Annabelle Nery had no report. Next meeting will be April 1st.

2.2.4 Physical Resources Committee (PRC): Bart Hoffman had no report. Next meeting will be April 6th.

2.2.5 Planning & Organizational Effectiveness Committee (POE): Annabelle Nery noted POE meets today and she Report at the April 22nd College Council meeting.

2.2.6 Sustainable RSCCD Committee (SRC): Bart Hoffman reported on the March 18th meeting, which included topics of Water Replenishment Facility Tour and Earth Day events. Next meeting will be May 20th.

2.2.7 Technology Advisory Group (TAG): John Steffens reported on the March 5th meeting, which included topics of AI Taskforce, privacy concerns related to AI and Data Classification needs and framework for structure.

3.0 Reporting Committees

3.1 Academic Senate (AS): Claire Coyne provided her report via the meeting chat.

3.2 Facilities & Safety Committee (F&S): Bart Hoffman reported on the March 17th meeting, which included topics of 3rd Review of AR5500, restriping of Lot 8, and replacement of current SAC Panic Button phone line to read District Safety. Next meeting will be April 21st.

3.3 Institutional Effectiveness & Assessment Committee (IE&A): Claire Coyne reported on the topics of the March meeting. Next meeting will be April 1st.

3.4 Planning and Budget Committee (P&B): Bart Hoffman had no report. Next meeting will be April 17th.

3.5 Student Equity and Achievement Program Committee (SEAP): Matt Morin reported on the March 12th meeting, which included topics of Rubric Allocation, and new metric for Vision 2030. Next meeting will be April 16th.

3.6 Santa Ana College Technology Advisory Committee (SAC TAC): John Steffens reported on the February 25th meeting, which included topics of AI agents in meetings, presentation from SAC PIO on SAC Branding Guidelines, RAR Integrated Process, Technology Refreshment Plan and Processmaker from Student Services. Next meeting will be March 25th.

3.7 Guided Pathways Steering Committee (GPSC): Tanisha Burrus had no report. Next meeting will be April 1st.

3.8 Enrollment Management Committee (EMC): Mark DeAsis reported on the EMC membership, EMC calendar, and SEM Academy. Next meeting will be April 21st, which may be rescheduled.

3.9 Data Committee (DC): Daniel Martinez reported on the March 24th meeting topics.

4.0 Oral Reports

4.1 ASG - SAC & SCE: Alexander Vargas reported on Club Rush activities, student travel to San Francisco March 26-29, KinderCaminata, Rivalry Week April 16th event, and Sexual Assault Awareness. Cindy Pastrana reported on Student Success Conference, V.P. Townhall and MOCAN conference.

4.2 Classified: Sarah Salas shared CSEA's strong interest in the AI Taskforce and ongoing ratification efforts with reorgs. Next meeting will be April 21st.

4.3 Cabinet

Administrative Services: Bart Hoffman reported on the SAC Café Award and elevator issues.

Student Services: No report.

Academic Affairs: No report.

Continuing Education: No report.

4.4 Public Information Office: Ethereal Reyes shared her report in the meeting chat.

4.5 Professional Development (Quarterly): Eden Andom shared Professional Development flyers in the meeting chat and provided a reminder about the videos for Classified School Employees Week, AI Series and Awards for Excellence on May 14th in Phillips Hall. Susan Hoang and Merari Weber reported on the 2026-2027 Faculty PD Theme, districtwide PD workshops and resources and flyers in the meeting chat.

4.6 Other

5.0 Next Meetings and Adjournment

5.1 April 22, 2026

9:00-11:00 a.m.

Zoom

5.2 Meeting adjourned 11:03 a.m.