



## Business Meeting Agenda Minutes

Tuesday, November 25, 2025 ~ 1:30pm – 3:30pm

Location: JSC-219 (For Senators & Guests) / Hybrid (For Guests) via Zoom: [820 4808 4909](https://sac.zoom.us/j/82048084909)

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Attendance: Christina Axtell, Steve Bautista, Kyle Bradley, Catherine Emley, Paige Henley, Jill Kapil, Annie Knight, Michael Levine, Nigel Leos, Andrew Manson, Mario Montoya, Reza Mirbeik, Lisa McKowan-Bourguignon, Trudy Naman, Alexander Natale, Mario Robertson, David Sauber, Stacy Simmerman, Michelle Vasquez, Claire Coyne, Maria Aguilar Beltran, Merari Weber, Alejandro Moreno, Ann Cass

### Preliminaries

1. Call to Order - 1:39pm
2. Parliamentarian Procedure Update (15 minutes)
3. Approval of Agenda
  - 1<sup>st</sup> Steve Baustista
  - 2<sup>nd</sup> Maria Aguilar BeltranApproved
4. Introduction of Guests (if any)
  - a. Ernie Gonis, Matt Morin, Dan Ruiz, Tanisha, Kristi Blackburn, Jarek Janio, Dr. Jeffery Lamb
5. Public Comments – Limited to 3 minutes per person and 10 minutes total
  - a. Dan Ruiz – Counseling Faculty & MESA Coordinator: Math & Science Faculty and Counseling Faculty collaboration. State Allocation; adding 3 more summer research programs
  - b. Christina Axtell – Grand Opening of Honors Center with Kathy Patterson’s father in attendance. UCR Building Bridges research - need 250 abstract emailed
  - c. Alex Natale – April STEM Month; coordinate with MESA program
6. Approval of Minutes
  - a. October 28, 2025
    - 1<sup>st</sup> Trudy Naman
    - 2<sup>nd</sup> Alex NataleApproved

### Special Reports (15 minutes)

1. SAC ASG Edgar Flores/Samantha McGill
  - a. Leave A Legacy : supports SAC students and programs; application deadline Fr 2/27/26 11:59pm
2. SCC Academic Senate Song Graham
3. FARSCCD Madeline Grant/Kelvin Leeds
  - a. Madeline Grant: SCC Senate had presentation on website with a lot of issues. Follow up to Dept chairs regarding stipends for Intersession and Summer work. Vote on MOU for SCC sabbatical. Encourage faculty to check bank leave total – track & check; there have been errors on district side. Request report on bank leave. Matthew Byersdorf: RSCCD going out to bid on faculty benefits before end of Spring 2026 semester. Vote in Fall 2026 semester. Kelvin Leeds & Nancy Tanner wrapped up last “How To Read your Paycheck” workshop. Rep Council Dec 5<sup>th</sup> is cancelled.

### Unfinished Business - Information (20 minutes)



1. Bylaws Discussion - Senate Divisions/Senator Representation

Merari Weber &  
Maria Aguilar Beltran

a. *Please see PPT report*

**Unfinished Business - Action Item (30 minutes)**

1. Student Equity & Achievement (SEA) 25-28 Plan 2<sup>nd</sup> Read

Tanisha L. Burrus, Richard Corp,  
Dr. Janet Cruz-Teposte,  
Chantal Lamourelle

1<sup>st</sup> Merari Weber

2<sup>nd</sup> Christina Axtell

*Approved*

2. F2025.03 Academic Senate Resolution in Response to AB1705

Lisa McKowan-Bourguignon  
Kyle Bradley

1<sup>st</sup> Christina Axtell

2<sup>nd</sup> Michelle Vasquez

Steve Bautista: on behalf of Counseling: at counseling division meeting, voted No on resolution

Nigel Leos: observe that students coming back to school and taking math can seek support at School of Continuing Education which are free and will not affect financial aid.

Justin Tolentino, Math Dept Chair: not adding prerequisites; give them option to give student choice and provide credit and non-credit choice; when looking at data – looking at average student not everyone as a whole.

a. Motion to amend and table for 3<sup>rd</sup> read

1<sup>st</sup> Merari Weber

2<sup>nd</sup> Luis Pedroza & Alex Natale

b. Approved. Extend discussion for extra 5 minutes

Christina Axtell: *follow-up with Justin's comments: no desire to make required course, just an option to allow students with choices. We do see our students are struggling.*

Stacy Simmerman – *a lot of student passing and a lot of students failing. Some struggle to write paragraphs*

Maria Aguilar Beltran, Assessment Center Coordinator: *help direct student choice; adding goal with non-credit (are students going to non-credit for support?). Students of color disproportionately place themselves in remedial coursework.*

Jennie Beltran: *an investment into student, invest in Supplement Instruction (SI), consider themed courses*

3. AR 7400 Travel

Claire Coyne

Madeline Grant: *advances may be hard for some faculty to pay upfront*

Dan Ruiz: *for MESA students traveling out of state, MESA Faculty Coordinator is paying up front the flights and stays for students traveling*

Approved: *Restore approved up to 75% cash/travel advance*

**New Business – Action Item (25 minutes)**



1. Affirmation of At-Large Members to Senate Executive Claire Coyne  
*Jennie Beltran & Fleur Fong*  
*Affirmed*
2. Institutional Learning Outcomes (ILO) Carlos Brocatto  
*a. Please see report & email [brocatto\\_carlos@sac.edu](mailto:brocatto_carlos@sac.edu) to join subcommittee*
3. CJA New Bachelors of Science Public Safety Management Tim Vu  
*San Diego Miramar College model : <https://sdmiramar.edu/programs/public-safety-management>*  
*CIC discussion for SAC to offer BS program to also give other colleges/students an opportunity to take courses and complete/graduate with their cohort*  
*Realistically, Fall 2028 launch of 1<sup>st</sup> cohort*
4. AR 4231 Grade Changes Claire Coyne  
*Current AR is more about symbols; new is to incorporate processes aligned with SCC*  
*Define EW as a non-evaluative ; review process ; SCC to review this AR in Spring 2026*
5. F2025.04 Endorsement of the Updated Administrative Regulation 4231 Claire Coyne  
*AR 4231 will also include F2025.04 (resolution) Endorsement of the Updated Administrative Regulation 4231*  
*Will return Spring 2026 for second read*

#### **New Business – Information (15 minutes)**

1. Dual Enrollment Faculty Advisory Group Ashly Bootman  
*a. Tabled to another Senate meeting*

#### **Reports (30 minutes)**

1. Officers (15 minutes)
  - a. President Claire Coyne  
*Need student travel AR*  
*AI Subcommittee with SCC campus for February 2026*  
*If violation of any AR, people can bring it up to Academic Senate*
  - b. Vice President Culture and Engagement Maria Aguilar Beltran  
*i. Please see report*
  - c. Vice President Community Operations Merari Weber  
*i. Please see report*
  - d. Historian Ann Cass  
*Agenda item activity: 15 total agenda requests: (4) Administrators/Classified Professionals,*  
*(3) Student Equity & Achievement Plan, (8) Faculty; including one resolution*  
*All requests addressed with Agenda Item or Recommendation to share as a public comment*
2. Standing Committee Chairs (10 minutes)
  - a. Curriculum and Instruction Council Danny Peraza
  - b. DE Advisory Group Jaki King  
*Respondus is live, Proctorio will still be around until June, DE office prepared to assist*
  - c. Intersectionality, Race and Social Justice Advisory Group IR&SJ Representative
  - d. Professional Development Council Susan Hoang/Merari Weber



*Flex in the gateway. Adjuncts need to complete flex by end of semester. Flex Week proposals are open for credit faculty*

3. Participatory Governance Co-Chairs (5 minutes)

a. Facilities & Safety

Suzanne Freeman

b. Planning & Budget

Tommy Strong

*Susan Hoang: Fund 12 allocation clarification for Managers/Faculty/Classified %s*

*Jennie Beltran: CSEA positions (re: Classified) to be specific. Fund 12 Federal (15%) percentage breakdown for students.*

c. SACTAC

Alex Natale

*SAC website end of January 2026 ; 1<sup>st</sup> week of February 2026 to go live. Emails during Thanksgiving to test, faculty page opt in, and for vanity URLs. No ASG rep on SACTAC.*

*Claire Coyne: are there any faculty on Technology Operational Workgroup (TOW): No.*

d. SEAP

Chantal Lamourelle

e. Guided Pathways

Tanisha Burrus

**Moved to extend meeting for another 10 minutes at 3:29pm**

*1<sup>st</sup> Merari Weber*

*2<sup>nd</sup> Alex Natale*

**Adjournment: 3:51pm**