Technology Advisory Committee (SACTAC)

Minutes

Oct. 30, 2024, 3:00pm-4:30pm

Attendance

Members in Attendance

John Steffens, Jennifer Hoeger, Adam Morgan, Dr. Jose Lopez Mercedes, Jimmy Nguyen, Dr. Marvin Gabut, Mary Steckler, Christina Wagner, Abby Sandoval, Jason Sim

Members Absent

Hugh Nguyen, Mark Turner, Luis Pedroza, Ron Gonzalves

Guests

Dr. Greg Toya, Jorge Mora, Nicole Gallegos, Victoria Castro

Minutes

1. Approval of the agenda [action]
    Adam Morgan – motion to approve
    Jose Lopez – seconded the motion
    Approved unanimously, with Christina and Abby absent

2. Approval of the minutes from Sep. 25 [action]
    Adam Morgan – motion to approve
    Jimmy Nguyen - seconded the motion
    Approved unanimously, with Christina and Abby absent

3. Public comment
    No public comments

4. Digital Dons Report [information] (15 mins.)
    Dr. Toya & Victoria Castro
    - Presented the SAC TAC Report based on the distribution of laptops.
    - From Fall 2019-Summer 2023 there were a total of 4,521 laptops loaned out to students.
    - The laptops are district compliant.
    - The program is being funded by the Digital Divide grant obtained by Lou Correa
        o Staff will grow from 1 part-time specialist to a full-time coordinator
        o Combined distribution with noncredit begins in January

5. AI Taskforce Report [information] (5 mins.)
    Jason Sim
    - presented the importance of AI in the classroom, and instructors should have an awareness for AI and learn to effectively implement AI in the classrooms.

- The AI Task force plans to conduct workshops and presentations during flex week to spread the awareness of AI.

6. Committee Goals Worksheet [action] (15 mins.)
   - Adam Morgan – motion to approve
   - Marvin Gabut- seconded the motion
   - Approved unanimously, with Mary absent

7. AR 3720 - Information Resources Acceptable Use [1st read] [information] (5 mins.)

8. Reports [information]
   a. ASG (5 mins.) No Report
   b. Distance Ed. (5 mins.)
      Marvin Gabut
      - Had 8 Canvas calls all related to login issues.
      - Pilot program on (Respondus) Lock Down Browser

   c. Information Technology Services (5 mins.)
      Ron Gonzalves
      - Continuing with the Windows 11 rollout
      - Noncredit instructors are holding classes at the Santa Ana jail and participating in the Inmate Education Program
      - Piloting an AWS virtual desktop project where eventually all students and faculty will have access to a virtual desktop.

   d. Student Information Support (5 mins.)
      John Steffens
      - Ocelot integration is 2/3 completed
      - Hired a new analyst

   e. Library (5 mins.) no report

   f. Noncredit (5 mins.)
      Jennifer Hoeger
      - Blackbelt Help is a tech support system, issue where credit students are using this system.

   g. Student Services (5 mins.)
      Christina Wagner
      - Small group has been discussing CRM (Customer Relation Management) implementation and has attended four demos.

   h. Other (5 mins.)

- Design changes for website has been approved and at the end of Spring 2025 expected go live.
- Jose Lopez Mercedes - brought up the issue that the instructional videos from the district website needs to be updated

Meeting adjourned at 4:30 pm.