



Technology Advisory Committee (SACTAC)

Minutes

Sep. 25, 2024, 3:00pm-4:30pm

Attendance

Members in Attendance

John Steffens, Mark Turner, Abigail Sandoval, Ambar Plascencia (designee of Jimmy Nguyen), Christina Wagner, Hugh Nguyen, Jennifer Hoeger, Jose Lopez Mercedes, Luis Pedroza, Marvin Gabut, Mary Steckler, and Jason Sim.

Members Absent

Ron Gonzalves and Adam Morgan

Guests

Dane Clacken, Kimberly Perna

Minutes

1. Approval of the agenda [action]
 - a. Motion to approve, with additional informational agenda item on the Committee Goals worksheet.
 - b. Moved by Luis Pedroza.
 - c. Seconded by Mark Turner.
 - d. Passed unanimously.
2. Approval of the [minutes from Aug. 28](#) [action]
 - a. Moved by Marvin Gabut.
 - b. Seconded by Jose Lopez Mercedes.
 - c. Passed unanimously.
3. Public comment
 - a. There was no public comment.
4. SAC.edu Redesign Update [information] (15 mins.)
 - a. Kimberly Perna: discussed the Omni Content Management System and its project timeline. There are two phases; Phase 1; team is working with design templates. Phase 2: start in November, web developer will work with SAC.
 - b. Some design changes were requested by Cabinet.
 - c. There will be common features among the two college websites, particularly with the headers and footers, but there will still be some design differences.



- d. Mark Turner: asked about accessibility for the sac website. Kimberly Perna responded that we are following standards on accessibility. Mark suggested targeting [Web Content Accessibility Guidelines 2.2](#).
5. [Committee Goals Worksheet](#) [information] (15 mins.)
 - a. John Steffens mentioned that we will be using a new template that aligns with the Santa Ana College Comprehensive Educational Plan goals. The group started filling out the worksheet but didn't complete it. John put out a call for participants to meet to complete a draft of the worksheet to bring to the next meeting for approval.
6. Districtwide Strategic Technology Plan [information] (5 mins.)
 - a. SACTAC is asking for volunteers to revise and update the new Strategic Technology Plan. Jesse Gonzalez will be leading the project.
7. SAC Integrated Technology Plan [information] (5 mins.)
 - a. John noted that the plan needs to be updated to align to the Comprehensive Educational Plan and eventually, the new Strategic Technology Plan.
8. Reports [information]
 - a. ASG (5 mins.)
 - i. Abigail Sandoval: there is a pilot program in AI, which the senate found interesting.
 - b. Noncredit (5 mins.)
 - i. Jennifer Hoeger: there was no report.
 - c. Student Services (5 mins.)
 - i. Christina Wagner: they met with Norco college about program review and are looking into revamping the Student Services templates in Nuventive.
 - ii. They had a second CRM demonstration.
 - iii. They met to discuss the SAC.edu redesign and looked at four other schools that use Omni.
 - d. Distance Ed. (5 mins.)
 - i. Marvin Gabut: there were 251 emails during flex week, with 33 cases referred to Instructure. Most of the support issues were login issues.
 - e. Library (5 mins.)
 - i. Luis Pedroza: an update on the lockers that were installed in Spring will be given at the next meeting.
 - f. Information Technology Services (10 mins.)
 - i. Dane Clacken: No report. John shared the ITS Annual Report that was recently presented to TAG on the Microsoft Team site.
 - g. Student Information Support (10 mins.)
 - i. John Steffens: A Nuventive professional development session for administrators is scheduled for noon on September 30.
 - ii. New resources were added to the [Starfish resources website](#).
 - iii. Work is going to implement Starfish with additional service areas including the SAC Promise program, and Student Leadership program.
 - iv. Self-Service resources have been updated on the [Self-Service resources website](#).
 - h. Other (5 mins.)

The meeting ended at 4:30 pm.