



# Technology Advisory Committee (SACTAC) Minutes

Mar. 23, 2023, Zoom 3:00pm-4:30pm

## Attendance

### Members in Attendance

Adam Morgan, Robert Manson, Tammy Cottrell, John Steffens, Marvin Gabut, Giselle Lazaro, Maria Dela Cruz, Jose Lopez Mercedes, Nicholas Quach, Luis Pedroza

### Absent

Maria Moreno, Mark Turner, Mary Steckler, Jennie Adams, Daniel Martinez, Jennifer Hoeger, Ron Gonzalves

### Guests

Dane Clacken, Adam Howard

## Agenda Items

1. Approval of the agenda [action]
  - Moved Luis
  - Seconded Nicholas
  - Approved unanimously
2. Approval of [minutes from Feb. 23](#) [action]
  - Moved by Luis
  - Seconded Nicholas
  - Approved unanimously with 1 abstention
    - i. Abstain by Jose
3. Public comment
4. Digital Dons Funding Request [action] (15 mins.)
  - Oversight of the program will be moving to Dr. Greg Toya in the Fall
  - Current enrollment requirement is 6 units
  - Motion to refer to Planning & Budget with recommendation for full funding of 200 laptops at a total of \$160,000: Luis
  - Seconded by Jose
  - Approved unanimously
5. Integrated Technology Plan [1<sup>st</sup> read] (15 mins.)
  - Initial edits were reviewed with the committee
6. Reports [information]

*Santa Ana College inspires, transforms and empowers a diverse community of learners.*



- ASG Student Technology (5 mins.)
  - i. Desire for additional hours from the Library
- Student Information Support (10 mins.)
  - i. Regroup - mass communication system used by Student Services and the Public Information Office will be updated by the end of the term
  - ii. Symplicity - New Career Services Mgmt. system for the Career Center goes live on Monday
  - iii. Starfish - Thrive Center's basic needs referral went live at the beginning of Spring
  - iv. Cranium Café – will be replaced by Ocelot next year pending Board approval because it's too expensive and emergency pandemic funding that supported it has ended
  - v. Ocelot - AI chatbot solution that supports live chat. Implementation district-wide would be in the next academic year.
  - vi. Nuventive - Being configured for Instructional program review. Special thanks to Mary Steckler for participating on that workgroup.
  - vii. Content Management System (CMS) – A districtwide workgroup is coming up with a recommendation for a new standard to replace SharePoint, which will reach end of life for powering our public websites in a couple of years.
- Information Technology Services (10 mins.)
  - i. No report
- Distance Ed. (5 mins.)
  - i. Looking to collect information on Zero Textbook Cost (ZTC) and other course materials.
  - ii. Looking for replacements for Credly (digital badging).
  - iii. Looking more into supporting Hyflex.
- Financial Aid (5 mins.)
  - i. No report
- Noncredit (5 mins.)
  - i. Working on faculty handbook in conjunction with Distance Education for faculty training.
  - ii. Conducting a faculty survey in conjunction with the Research department on the support faculty need for Distance Education.
- 7. Other: Equipment Standards
  - Inquiry from Jose about the equipment standard for faculty that teach online. There's a feeling that it is inadequate.
  - There are multiple tiers of standard equipment so we may need to look at which tier of equipment these faculty are receiving.
  - John and Adam can take the issue to [TAG](#) for discussion, as TAG approves the [district standards](#).