

Santa Ana College
Technology Advisory Committee (SACTAC)
February 21, 2019; Room S-215
Minutes

1.0 Call to Order

The meeting was called to order at 2:43 p.m.

2.0 Approval of the Agenda

The agenda was approved.

3.0 Approval of Minutes from November 15, 2018

The November 15, 2018 minutes were approved.

4.0 Public Comment/Announcement

There was no public comment.

5.0 Reports

A. Project Management – John Steffens

- There is a fillable form for project requests. The title of this form is “Information Technology Services Application Support Project & Report Request Form”. This form will help prioritize projects to support district strategic initiatives.
- John is working on an Integrated Tech Plan with Jesse Gonzalez.
- Departments should be using User Interface 5 (UI5). User Interface 4 (UI4) will be kept for a short time.
- Cranium Café is being piloted with the student help desk this spring. There is chat capability with this virtual student service technology.
- The IQ Bars have been renamed to Student Help Desk. The IQ Bar is Admissions & Records has been renamed to the Student Resource Desk for Admissions & Records questions.
- CurricUnet Meta is live. It has 60 built in reports and the catalog module will be purchased as well. The catalog module will automatically generate a web version of the catalog.

B. TAG Update: OEI-CVC – Cherylee Kushida

Cherylee distributed and discussed the 5-year Roadmap for the California Virtual Campus - Online Education Initiative (CVC-OEI). SAC joined this initiative in July and are currently in the second cohort. The CVC are adding more degrees and certificates at CVC.edu.

C. SAC ITS Update

Jesse Gonzalez will be at SAC on Wednesdays and Fridays until Archana’s position is filled. Please take all SAC items to Jesse for now.

D. District ITS Update

There is a prioritization committee to review the Information Technology Services Application Support Project & Report Request Forms. The long form will help make a thorough analysis of projects and align district and college objectives.

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E. District Duplication Update

No report given. Jim asked if the higher copy limits were in place at Quick Copy. Currently, there is no sign that indicates that 200 copies are the limit. This will be an action item at the next meeting.

6.0 Action Items

SACTAC is forwarding a recommendation to Planning and Budget to allocate additional one time funding for additional expenses relating to architectural review, DSA approval and installation of 37 projectors. These funds would also be used to cover costs associated with the purchase of higher cost computers needed for instruction in areas that the District standard is not adequate to meet the instructional needs. It is estimated that \$200,000 is needed for this. Currently there is budget available in Fund 13 that can cover this expense.