



Minutes: Unofficial Meeting

November 3, 2021

2:00 – 3:00pm

Zoom- <https://cccconfer.zoom.us/j/97210888153>

Santa Ana College Mission: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santa Ana College Vision Themes: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

Virtually Present: Justin Tolentino, Dr. Brenda Estrada, Kari Rebolledo, Janie Wade, Mary Steckler, Andria Alefhi, Heather Arazi, Monica Macmillen, Cristina Gheorghe, Timothy Winchell, Mike Everett, Andrew Barrios, Jaki King, Suzanne Freeman, Monica Zarske, Ashly Bootman

- I. Introductions and Membership
 - A. Justin Tolentino began meeting at 2:03 PM via Zoom
 - B. Introduction from: Heather Arazi from ASL Interpretation and Cristina Gheorghe, Research Analyst, Interim Director
- II. Public Comments
- III. Action Items:
 - A. Approval of Minutes from October 6, 2021 meeting – tabled
 - B. Approval of Enrollment Management Plan -- tabled
 - C. Approval of Goal-Setting Template – tabled
- IV. Subcommittee Reports
 - A. Outcomes Assessment – Dr. Jarek Janio – no report
 - B. Accreditation – Monica Zarske
 - i. E-mail was sent out by Dr. Flores with a favored message form ACCJC. The team determined that SAC was meeting over 200 standards, and were impressed of SAC’s work.
 - ii. There are two core inquiries under the new module that will allow us to hear what the team wants in advanced. The core team will meet in mid-November to do planning for the March meeting.
 - iii. Formation of Ad-Hoc committee for Accreditation Core Inquiries
 1. Justin Tolentino mentioned creating Ad-Hoc Committee to help the core team. Monica Zarske does not have an answer to this suggestion at the moment. Perhaps after the November meeting she will have a better idea.
 - C. Program Review – Jaki King

- i. Reviewed programs for Spring. Received 4 programs and all the programs due this year should be completed by Sunday.
- ii. Discussed Core Inquiries.
- iii. There was also discussion on closing the assessment cycle. Currently, they have a presentation however they decided to do a beta test and facilitate a round table discussion.
- iv. Drop in study sessions: six sessions this semester. They were well attended and will continue provide in future.
- v. Team will assess rubric and template so they can continue to provide services needed and discontinue any redundancy. Updates will be brought to IEA at Feb. 9th meeting.

D. Enrollment Management- Dr. Jeffrey Lamb – no report

V. Upcoming 2021-2022 Meetings – All meetings are the first Wednesday of the month from **2:00-3:00pm** unless otherwise noted.

VI. Adjournment: Meeting adjourned by Justin Tolentino at 2:18PM via Zoom.

December 1, 2021

February 9, 2022 (2nd Wed)

March 2, 2022

April 13, 2022 (2nd Wed)

May 4, 2022

June 1, 2022