SANTA ANA COLLEGE

Focused On Your Future

2022-2023 CATALOG

CONTENTS

College Credit Instructional Calendar 2022 – 2023. 1
Santa Ana College Philosophy and Mission 2
Santa Ana College Mission Statement. 2
Santa Ana College Vision Statement 2
Catalog Content 2
Institutional Learning Outcomes (Core Competencies) 2
Rancho Santiago Community College District Accreditation. 2
Rancho Santiago Community College District 3
Santa Ana College and Santiago Canyon College 3
District Facilities 3
Opportunity 3
Rancho Santiago Community College District 4
Board of Trustees 4
Rancho Santiago Community College District Organization 4
Chancellor's Office 4
RSCCD– Key To Locations 4
President's Office 5
POLICIES
Nondiscrimination Policy 7
Política De No Discriminación 7
Chính Sách Không Phân Biệt Đối Xử 8
Academic Freedom Policy 8
Rates of Student Progress Student Right-To-Know Act 8
Student Consumer Information Right-To-Know Disclosure Information 8
Family Education Rights and Privacy. 8
F.E.R.P.A.. Family Education Rights and Privacy Notification 8
Sexual Harassment, Sexual Misconduct, Intimate Partner Violence, and Stalking 9
Harassment and Discrimination 10
Harassment 10
Duty To Report 11
Supportive Measures 11
Student Sanctions 11
Employee Sanctions 12
Definitions 12
Smoking and Tobacco Use In District Facilities and Vehicles 13
ADMISSIONS AND REGISTRATION
Admission Eligibility 13
Application. 13
Application Dates 13
Residency 13
AB 540 14
International Student Admissions. 14
Admission Policy of International Students On F-1 Visa Status:. 14
International Transcripts – Evaluation Practices 15
Guided Pathways 15
Assembly Bill AB 705: The Law and Your Rights 15
Registration 16
Loss of Registration Priority 16
Non-Resident Tuition. 18
Financial Aid. 18
DEGREES, CERTIFICATES AND TRANSFER PLANNING 20
Associate Degrees 20
Associate Degrees For Transfer 20
Certificate of Achievement Programs 20
CP Programs 20
Distance Education 20
Online Degree Pathway Program 20
Associate Degrees For Transfer 20
Certificate and Associate Degree Programs 22
The Associate Degree 23
General Education Requirements For The Associate Degree 24
Plan A: 2022-2023 24
California State University General Education Breadth (CSU GE) 26
Plan B: 2022-2023 26
Intersegmental General Education Transfer Curriculum (IGETC) 28
Plan C: 2022-2023 28
Advanced Placement Policies 30
The College-Level Examination (CLEP) Policies 33
International Baccalaureate (IB) Policies. 35
Transfer To Other Colleges. 36
California State University 37
University of California 38
Independent and Out-of-State Colleges and Universities 39
Begin A Transfer Major At Santa Ana College. 40
University of California (UC) Transfer Course Agreement 2022-2023 . 41
STUDENT RESOURCES 45
Academic Computing Center 45
Assessment Center. 45
Calworks 45
Campus Store 45
Career Center 45
Career Education and Workforce Development High School Articulation - CTE Transitions 45
Student Resources 45
College Advancement/Foundation 46
Community Education Program 46
Counseling Services 46
Disability Services. 46
English Language Academy 46
Extended Opportunity Programs and Services (EOPS) 46
Gender Neutral Restrooms. 47
Unisex/Gender Neutral Restrooms Locations: 47
Health and Wellness Center 47
High School and Community Outreach 47
Honor Societies 47
Instructional Locations 48
Intercollegiate Athletics. 48
Lactation Room 48
Learning Center 48
Library Services 48
Math Center. 48
Mesa 48
Public Affairs 48
Puente 48
SAC Promise 48
Scholarships. 49
School of Continuing Education 49
Student Activities 49
Trio Student Support Services Program. 49
STUDENT LIFE AT SANTA ANA COLLEGE 49
CAMPUS INFORMATION 49
El Don 49
Associated Student Government (ASG). 49

Student Life . . . 49
Clubs, Organizations, and Inter-Club Council (ICC) . . . 49
LGBTQIA+ Liaison . . . 49
Student Placement . . . 49
Teacher Ed . . . 49
U-Link . . . 49
University Transfer Center . . . 49
Veterans Resource Center . . . 50
COLLEGE POLICIES AND STANDARDS
Absence/Non-Participation/Drop . . . 51
Attendance . . . 51
Auditing . . . 51
Study Load . . . 51
Academic Honesty Policy Information . . . 51
Academic Honors . . . 51
Academic Renewal . . . 52
Campus Regulations . . . 52
Cooperative Work Experience Education . . . 52
Course Repetition . . . 53
Repeatability of Courses . . . 53
Credit By Examination . . . 53
Pass/No Pass Petition . . . 54
Grades and Grade Point Average . . . 55
Transcripts . . . 55
Discrimination Complaints . . . 55
Grievance Procedures For Students . . . 55
Honors Program and Honors Courses . . . 56
Independent Study . . . 56
Open Enrollment . . . 56
Photography . . . 56
Probation – Dismissal . . . 56
Probation . . . 56
Dismissal . . . 57
Standards of Student Conduct . . . 57
Guidelines For Student Conduct . . . 57
Transportation . . . 59
Transfer Credit . . . 59
Unit of Credit . . . 59
Registered Sex Offender Information . . . 59
Wait List Policy . . . 59
DEGREES AND CERTIFICATES
Baccalaureate Degree . . . 60
Occupational Studies: B.S. Degree . . . 60
COLLEGE CREDIT INSTRUCTIONAL PROGRAMS . . . 61
Course Identification Numbering System (C-ID) . . . 185
Course Codes . . . 189
ANNOUNCEMENT OF COURSES . . . 190
SCHOOL OF CONTINUING EDUCATION . . . 342
Instructional Calendar 2022-2023 . . . 342
School of Continuing Education Overview . . . 342
School of Continuing Education Mission Statement . . . 342
Admission . . . 342
How To Register . . . 342
Parking Fee . . . 342
Schedule of Classes . . . 342
Open Enrollment . . . 342
Student Identification Card . . . 342
Class Discontinuance Policy . . . 342
School of Continuing Education Goals and Objectives . . . 343
Goals . . . 343
Academic Program Objectives . . . 343
Adult Basic Education . . . 343
Citizenship Preparation . . . 343
English As A Second Language . . . 343
Older Adult Program . . . 343
Parent Education . . . 343
Instructional Programs . . . 343
Adult Basic Education . . . 343
Adult Secondary Education . . . 343
Career Education . . . 343
English As A Second Language . . . 343
Esl For Citizenship/Citizenship . . . 343
English Lab . . . 344
Health and Safety Education . . . 344
Older Adult Program . . . 344
Parent Education Program . . . 344
Student Services & Special Needs . . . 344
Child Development Center . . . 344
Developmentally Disabled Adult Program . . . 344
Project Rise . . . 344
Academic Programs In Detail . . . 344
Adult High School Diploma Program . . . 344
Policies Governing Sources of Credit . . . 345
Petition For High School Diploma/Program Certificate -
Catalog Rights . . . 347
Student Services and Special Needs . . . 347
Child Development . . . 347
Developmentally Disabled Adult Program . . . 347
Scholarships . . . 347
School of Continuing Education Policies Governing Students . . . 347
NONCREDIT INSTRUCTIONAL PROGRAMS AND COURSES . . . 350
NONCREDIT COURSES . . . 364

Santa Ana College Administrators . . . 381
Santa Ana College Faculty . . . 383
Index: Credit Programs . . . 392
Index: Credit Courses . . . 409
Index: Noncredit Programs and Courses . . . 411
Santa Ana College Campus Map . . . 415
Centennial Education Center Campus Map . . . 416

CREDITS:
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Reyes Vazquez
Teresa Verduzco

COLLEGE CREDIT INSTRUCTIONAL CALENDAR 2022 – 2023

FALL SEMESTER 2022

August 15-19	Faculty Projects
August 16-18	Common College Flex Days
August 22	**INSTRUCTION BEGINS**
September 4	Last day to add and to drop full-term classes without "W" grade with enrollment fee refund
September 5	Labor Day – Holiday
September 9	Deadline for Graduation Petition for Associate Degrees for Transfer (ADT) - only for eVerify
October 7	Deadline for Degree/Certificate/Certification Petitions
November 11	Veterans Day – Holiday
November 13	Last day to drop semester-length classes with a "W" grade
November 24 – 26	Thanksgiving – Holiday
December 11	**INSTRUCTION ENDS**
Dec. 24 – Dec. 25	Holiday Break

INTERSESSION 2023

January 3	**INSTRUCTION BEGINS**
January 16	Martin Luther King's Birthday – Holiday
January 29	**INSTRUCTION ENDS**

SPRING SEMESTER 2023

January 30 - February 3	Faculty Projects
January 30 - February 2	Common College Flex Days
February 6	**INSTRUCTION BEGINS**
February 10	Deadline for Graduation Petition for Associate Degrees for Transfer (ADT) - only for eVerify
February 17	Lincoln's Birthday – Holiday
February 20	President's Day – Holiday
February 20	Last day to add and to drop full-term classes without "W" grade with enrollment fee refund
March 10	Deadline for Degree/Certificate/Certification Petitions
March 31	Cesar Chavez Day (observed)
April 3 - 9	Spring Recess
May 7	Last day to drop semester-length classes with "W" grade
May 29	Memorial Day – Holiday
June 1	Commencement – Santiago Canyon College
June 2	Commencement – Santa Ana College
June 4	**INSTRUCTION ENDS**

SUMMER SESSION 2023

June 12	**INSTRUCTION BEGINS**
June 19	Juneteenth Holiday
June 23	Deadline for Graduation Petition
July 4	Independence Day – Holiday
August 6	**INSTRUCTION ENDS**

SANTA ANA COLLEGE PHILOSOPHY AND MISSION

Welcome to Santa Ana College!

We are so happy that you are at our amazing institution, and we are here to provide you excellent services and high-quality education. Santa Ana College has been part of this community for over 100 years, and we have a rich tradition of academic excellence whether you want to learn English, earn a High School Diploma, learn Career or Technical Education, earn an Associate's or Bachelor's Degree, and/or Transfer. Here at Santa Ana College, we have a pathway for you!

We recognize that you may be at different stages of your life, whether it is a recent high school graduate or you are a student returning to school after years in the workforce. We know that going to college is no small feat. We are proud of your dedication, and the way you are able to balance work, family, life and school. We are here to help you thrive and meet your educational goals.

Through our Guided Pathways framework, we work diligently to ensure students stay on their career or academic path towards completion of their goals.

Even though Santa Ana College has been part of this community for over 100 years, we continue to evolve meeting the needs of our students and growing community. Our new state of the art facilities are one facets of that growth, which will enable students to rise through education, helping to change their future and legacy for their families.

We stand ready to inspire, transform, and empower you on your educational journey!

Welcome again,
Annebelle Nery, Ph.D., President

Santa Ana College Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santa Ana College Vision Statement

Santa Ana College is the college of choice that empowers individuals and is committed to creating and strengthening a student-centered, diverse, and welcoming community. The innovative academic pathways and services that we provide inspire and motivate students to achieve educational excellence and economic advancement in a supportive environment.

Catalog Content

The Rancho Santiago Community College District and Santa Ana College have made every reasonable effort to determine that everything stated in this catalog is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the administration of the district for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district and the colleges. The district and the college further reserve the right to add, amend, or repeal any of their rules, regulations, policies, and procedures.

Institutional Learning Outcomes (Core Competencies)

1. Communication Skills

Students will be able to communicate effectively

a. Interpreting and Conveying Information

Students will be able to express and explain their ideas and feelings.

b. Reading and Writing

Students will be able to effectively read college materials to identify, define, and employ concepts.

Students will be able to communicate effectively in writing.

2. Critical and Creative Thinking

Students will be able to identify and analyze information and develop, evaluate, and synthesize ideas while applying problem solving skills using creative thinking.

a. Critical Thinking

Students will be able to employ quantitative and scientific reasoning.

Students will be able to solve problems; explain their conclusions; and evaluate, support, or critique the thinking of others.

b. Creative Thinking

Students will be able to formulate original ideas and concepts integrating those of others in the creative process.

c. Quantitative and Scientific Reasoning

Students will be able to use college-level mathematical concepts and methods to analyze and explain issues in quantitative terms.

Students will be able to interpret, calculate, analyze, and represent quantitative data.

Students will be able to employ quantitative data to empirical data

d. Information Competency

Students will be able to conduct research at a level that is necessary to achieve personal, professional, and educational success. They will be able to use print material and use digital resources technology to identify research needs as well as to seek, access, evaluate, and apply information effectively and responsibly.

Students will be able to think of and/or transfer knowledge and skills across disciplines and contexts.

3. Diversity/Multicultural and Global Awareness

Students will be able to evaluate individual responsibility, personal integrity, and respect for racial, ethnic, sexual orientation, and other diverse groups of people and cultures of the world.

a. Cultural

Students will be able to respect, engage, and critically evaluate the beliefs and practices of diverse groups of people including those of different cultural and linguistic backgrounds and different abilities.

b. Environmental

Students will be able to evaluate ethical issues for making decisions about the environment.

4. Social Responsibility

Students will be able to account for their personal responsibilities in and outside of the classroom

a. Civic Responsibility

Students will be able to evaluate personal responsibility for becoming informed, ethical, and active citizens of their community, their nation, and their world.

b. Ethical Reasoning

Students will be able to evaluate ethical issues that will enhance their capacity for making sound judgments and decisions.

c. Social

Students will be able to interact with individuals and within groups with integrity and awareness of others' opinions, feelings, and values.

5. Personal and Professional Development

Students will be able to demonstrate personal growth through the development and enhancement of specialized skills aimed at professional life and achievement

a. Aesthetic Appreciation

Students will be able to evaluate artistic and creative expression.

b. Creative Expression

Students will be able to produce artistic and creative forms of expression.

c. Personal Growth

Students will be able to evaluate habits of intellectual exploration, personal responsibility, and practical and physical well-being.

d. Interpersonal Skills

Students will be able to evaluate their participation in teams, committees, task forces, and in other group efforts to facilitate decision making and to seek and achieve consensus.

e. Careers

Students will be able to evaluate the knowledge and skills necessary to select and compare and contrast careers.

f. Technology Competency

Students will be able to use technology learning tools and technology applications to achieve discipline-specific course requirements and standards.

Rancho Santiago Community College District Accreditation

Santa Ana College is accredited by the Accrediting Commission for Community and Junior Colleges ACCJC) of the Western Association of Schools and Colleges (WASC), an institutional accrediting body recognized by the Council for Higher Education Accreditation, the U.S. Department of Education, and the Veterans Administration. The college holds membership in the Community College League of California and the American Association of Community and Junior Colleges.

In addition to the current ACCJC college-wide accreditation, specified programs at Santa Ana
College are also accredited by external accrediting bodies:

1. Automotive Technology: National Automotive Technicians Education Foundation (NATEF)
2. Basic Fire Academy - Accredited CA Firefighter I (FFI) Training Academy (OSFM). Graduates earn CA FFI Certificate of Training with IFSAC and Pro Board seals.
3. Emergency Medical Technician: Orange County Emergency Medical Services (OCEMS)
4. Fire Technology Program - Accredited as a regional Training Program (ARTP) by the CA Office of the State Fire Marshal (OSFM)
5. International Business: National Association of Small Business International Trade Educators (NASBITE)
6. Occupational Therapy Assistant: Accreditation Council for Occupational Therapy Education (ACOTE)
7. Paralegal Studies: American Bar Association (ABA)
8. Pharmacy Technology: American Society of Health-System Pharmacists (ASHP)
9. Registered Nursing: Approved by the Board of Registered Nursing (BRN) and accredited by the Accreditation Commission for Education in Nursing (ACEN)
10. Basic Police Academy: CA Commission on Peace Officer Standards and Training
11. Sheriff Special Officer Academy: CA Commission on Peace Officer Standards and Training
12. Correctional Services Assistant Academy: CA Standards and Training for Corrections

Documents concerning the college's accreditation, licenses, and approvals are maintained in the Office of The President of Santa Ana College. Students wishing to examine these documents may do so by contacting the Office of the President. Additional information about accreditation, including filing complaints against member institutions, can be found at: www.accjc.org.

Rancho Santiago Community College District

Governed locally by a seven-member Board of Trustees elected by the citizens of the district, Rancho Santiago Community College District (RSCCD) is a part of the California community college system, one of the three segments of the public post-secondary educational systems in the state.

RSCCD, located in central Orange County, encompasses 193 square miles with a population of approximately 770,000. The district's boundaries include all of the K–12 schools within the Orange and Santa Ana Unified School Districts, as well as a portion of the Garden Grove Unified School District. RSCCD's boundaries extend from the eastern portion of the city of Garden Grove, around the perimeters of Santa Ana, Orange, Villa Park, and Anaheim Hills, and east to the Riverside County line.

Enrollment in district programs for fall 2021 totaled 48,864 with 36,077 enrolled in college credit courses and 12,787 enrolled in Continuing Education. The Community Education, formerly known as Community Services Program, serves 1,084 residents districtwide in not for credit, fee-supported classes.

Santa Ana College and Santiago Canyon College

Santa Ana College opened in 1915 as an upward extension of Santa Ana High School, and is the fourth oldest community college in California. Initially located on the campus of Santa Ana High School, it moved to downtown Santa Ana in 1933, and then to its current location in 1947. Santa Ana College serves the city of Santa Ana and portions of the cities of Tustin, Irvine, and Garden Grove.

Santiago Canyon College is among the newest community colleges in California and began offering classes in 1985 as the Orange Campus within the Rancho Santiago Canyon Community College District. Santiago Canyon College earned its independent accreditation in January 2000, and serves the communities of Orange, Villa Park, and Anaheim Hills.

Enrollment in Santa Ana College programs during the Fall of 2021 totaled 31,913 with 23,681 students in college credit courses and 8,232 in classes for Continuing Education students. The Community Education Program serves another 737 residents in fee-based not for credit classes.

Santa Ana College offers 279 degrees and certificates in credit programs that prepare students for transfer to 4-year universities or careers.

In addition, over 1,000 classes are offered to students in a variety of noncredit programs including 55 certificates and an Adult High School Diploma program in Continuing Education programs.

District Facilities

Santa Ana College is located on approximately 65 acres at 1530 W. 17th Street in Santa Ana. The college was first opened in 1915 as an upward extension of Santa Ana High School. It is the fourth oldest community college in California. Located first on the high school campus, the college was moved to downtown Santa Ana and then to the present site in 1947. Present day market value of Santa Ana College is estimated at more than $125 million dollars.

Santiago Canyon College is situated on 82 acres at 8045 E. Chapman Avenue in Orange. It opened its first phase of classrooms in fall 1985 under the name of the Orange Campus of Rancho Santiago College. The Child Development Center opened in fall 1991 to provide childcare services.

Centennial Education Center in Santa Ana and the Santiago Canyon College Orange Education Center house the college's extensive Continuing Education programs, which provide high school diplomas, English as a Second Language and older adults courses.

Opportunity

The Rancho Santiago Community College District provides opportunities for the pursuit of excellence through educational programs and services for local residents. The purpose of these programs and services is to enhance the quality of human life by providing public access to college education. A significant number of classes are scheduled off-campus each semester in order to enhance accessibility to students. The map indicates the locations of the major instructional sites within the district.

Rancho Santiago Community College District

Board of Trustees

President . . . . . Tina Arias Miller, Ed.D.
Vice President . . . . . David Crockett
Clerk . . . . . Sal Tinajero
Member . . . . . John R. Hanna
Member . . . . . Zeke Hernandez
Member . . . . . Lawrence "Larry" R. Labrado
Member . . . . . Phillip E. Yarbrough
Student Trustee . . . . . Ryan Foley
Executive Assistant to the Board of Trustees . . . . . Maria Vicencio

Rancho Santiago Community College District Organization

Chancellor's Office

Chancellor . . . . . Marvin Martinez
Executive Assistant To The Chancellor. . . . . Debra Gerard

BUSINESS OPERATIONS/FISCAL SERVICES

Business Operations/Fiscal Services

Vice Chancellor . . . . . Iris Ingram
Assistant to the Vice Chancellor . . . . . Kennethia Vega

Facility Planning, District Construction and Support Services

Assistant Vice Chancellor. . . . . Carri Matsumoto
Director–Facility Planning . . . . . Darryl Taylor
District Support Services Supervisor . . . . . Joe Melendez
Project Managers . . . . . Hugo Curiel

Fiscal Services

Assistant Vice Chancellor. . . . . Adam M. O'Connor
Fiscal Services Manager . . . . . Erika Almaraz
Payroll Manager . . . . . Nancy Tanner
Internal Audit Manager . . . . . Shelly Randolph
Budget, Forecasting and Analysis Manager . . . . . Thao Nguyen

Purchasing Services

Director . . . . . Linda Melendez
Inventory, Delivery & Storage Supervisor . . . . . Armando Toner

Rancho Santiago Community College District: Key to Locations

1. RSCCD District Office
   2323 N. Broadway, Santa Ana
2. Santa Ana College
   1530 W. 17th St., Santa Ana
3. Santiago Canyon College
   8045 E. Chapman Ave., Orange
4. Orange Education Center
   1465 N. Batavia St., Orange
5. OEC Provisional Education Facility
   1937 W. Chapman Ave., 2nd Floor, Orange
6. Centennial Education Center
   2900 W. Edinger Ave., Santa Ana
7. Santa Ana College – Orange County Sheriff's Regional Training Academy
   15991 Armstrong Blvd., Tustin
8. Digital Media Center
   1300 S. Bristol St., Santa Ana
9. Joint Powers Fire Training Center
   18301 Gothard St., Huntington Beach
10. College and Workforce Preparation Center
    1572 N. Main St., Orange

Safety/Security

Chief–District Safety/Security . . . . . Ralph Webb
Lieutenant–Santa Ana College . . . . . David Waters
Lieutenant–Santiago Canyon College . . . . . Francisco Prado
Sergeant–Santa Ana College . . . . . Monte Huotari, Raymond Wert
Sergeant–Santiago Canyon College . . . . Francisco Prado, Mike Jensen

EDUCATIONAL SERVICES

Vice Chancellor. . . . . Enrique Perez
Assistant To The Vice Chancellor . . . . . Patricia S. Dueñez

Information Technology Services

Assistant Vice Chancellor . . . . . Jesse Gonzalez
Director, Application Services. . . . . Adam Howard
Director, Technology Infrastructure and Support Services
. . . . . Dane Clacken
Director, Academic and End User Support Services, SAC
. . . . . Vacant
Director, Academic and End User Support Services, SCC
. . . . . .Thurman Brown

Economic & Workforce Development

Assistant Vice Chancellor. . . . . Adriene "Alex" Davis
Director, Orange County Regional Consortium . . . Adriene "Alex" Davis
Director, OCRC Center for Excellence . . . . . Jesse Crete
Executive Director – Institute for Workforce Development . . . . Vacant

Educational Services

Assistant Vice Chancellor. . . . . .Sarah Santoyo
Program Strategist . . . . . Joy Hermsen
Administrator for Digital Media Center . . . . . Sarah Santoyo

Child Development Services

Executive Director–Child Development Services . . . . . .Janneth Linnell
Director–Child Development Services Quality Assurance
. . . . . .My Le Pham
Director–SAC–Child Development Center . . . . . .Maria Castellon, Jerelyn Cowan
Director–SAC–Child Development Center East. . . . . Zeferina Gonzalez
Director–CEC–Child Development Center . . . . . Susan Wahl
Director–SCC–Child Development Center . . . . . .Enriqueta Isais

Research, Planning & Institutional Effectiveness

Executive Director–Research, Planning & Institutional
Effectiveness . . . . . Nga Pham

Public Affairs and Publications

Chief Communications Officer . . . . . Vacant
Manager–Graphic Communications . . . . . Mary Law
Manager–Publications and Electronic Media. . . . . Vacant

PEOPLE & CULTURE / HUMAN RESOURCES

Vice Chancellor . . . . . Cheng Yu Hou, J.D.
Assistant to the Vice Chancellor . . . . . Elvia Garcia
Assistant Vice Chancellor, Operations, Innovation & Belonging
. . . . . Alistair Winter
Int. Assistant Vice Chancellor, Learning, Innovation, Wellness & Equity
. . . . . Jennifer De La Rosa
Int. Assistant Vice Chancellor/Chief Diversity and Social Impact Officer
. . . . . .Narges Rabii-Rakin
Director, ...Sil Han Jin
Int. Manager-Operations, Talent & Project Management . . . Rene Beiza
Manager-Employee Relations & District Investigations
. . . . . .Gayane Khechoomian

Risk Management and Employee Benefits

Director–Workplace Safety & Risk Management. . . . . Don Maus

President's Office

President . . . . . .Annebelle Nery, Ph.D.
Assistant to the President . . . . . Leisa Schumacher
Director, Student Information Support . . . . . .John Steffens
Public Information Officer . . . . . Vacant
Assistant Dean, Public Affairs & Professional Development
. . . . . Teresa Mercado Cota
Faculty Professional Development Coordinator. . .Amberly Chamberlain
Research Department–Director of College Research. . . . . Vacant

Advancement Office

Executive Director . . . . . Christina Romero
Coordinator – Development. . . . . Jessica Hamman
Coordinator – Scholarships . . . . . .Nandini Puri

Administrative Services

Vice President . . . . . Simon B. Hoffman, Ed.D.
Director, Campus Budget and Accounting . . . . . Mark Reynoso
Interim Director, Physical Plant & Facilities . . . . . Robert Ward
Director – Auxiliary Services . . . . . Jennie Adams
Coordinator – Community Services . . . . . Lithia Williams

Academic Affairs

Vice President . . . . . Jeffrey N. Lamb, Ph.D.
Dean . . . . . Fernando Ortiz, Ph.D.
Coordinator–Dual Enrollment . . . . . .Basti Lopez De La Cruz
Accreditation Liaison Officer. . . . . Jeffrey N. Lamb, Ph.D.
Distance Education
Coordinator . . . . . Vacant
Counselor . . . . . Jodi Coffman

Business Division

Dean . . . . . Madeline A. Grant
Academic Computing Center . . . . . Jazmin Quijada
Accounting and Business Administration
Chair. . . . . Jinhee Trone
Business Applications and Technology
Chair. . . . . Adam Morgan
Computer Science
Chair. . . . . Hugh Nguyen, Jason Sim
Engineering
Chair. . . . . Craig Takahashi, Ph.D.
Global Business and Entrepreneurship
Chair. . . . . Gabriel Shweiri
Legal Studies
Chair. . . . . Kristen Robinson, J.D.

Career Education and Workforce Development

Dean . . . . . Vacant
Career Education Director . . . . . Vacant
High School Articulation - CTE Transitions Coordinator . . . . . Vacant
Career Education Counselor. . . . . .Daniel Peraza

Fine and Performing Arts Division

Dean . . . . . Vacant
Art
Chair. . . . . .Phillip Marquez
Dance
Co-Chairs. . . . . .Leann Alduenda, Heather Gillette
Digital Media
Co-Chairs. . . . . .Stephanie Clark, Michael Taylor
Communication Studies
Chair. . . . . .Cathryn Pierce
Communications and Media Studies
Chair. . . . . Sarah Bennett

Music
Chair . . . . . John Marr
Theatre Arts
Chair . . . . . Amberly Chamberlain

Kinesiology, Health and Athletics Division

Dean . . . . . Vacant
Athletic Director . . . . . Mary Hegarty
Sports Information Coordinator–Public Affairs . . . . . Cammie Lewis
Chair . . . . . Brian Sos, Ph.D.
Counselors . . . . . Daniel Peraza, Frank Gonzales, Harvey Chew
Head Coach – Baseball . . . . . Tom Nilles
Head Coach – Basketball-Men . . . . . David Breig
Head Coach – Basketball-Women . . . . . Flo Luppani
Head Coach – Cross Country-Men & Women . . . . . Miriam Mitzel
Head Coach – Football . . . . . Anthony White and Adam Nyssen
Head Coach – Soccer-Men . . . . . Jose Vasquez
Head Coach – Soccer-Women . . . . . Jaymie Baquero
Head Coach – Softball . . . . . Marissa Ross
Head Coach – Swimming-Men & Women . . . . . Vacant
Head Coach – Track and Field -Men & Women . . . . . Miriam Mitzel
Head Coach – Volleyball-Women . . . . . Troy Abbey
Head Coach – Water Polo-Men & Women . . . . . Vacant
Head Coach – Wrestling . . . . . Vince Silva

Humanities and Social Sciences Division

Dean . . . . . Walter Jones
American Sign Language
Chair . . . . . Heather Arazi
Anthropology/Sociology/Women's Studies
Chair . . . . . Mario Robertson
Economics/Geography
Chair . . . . . Bill Courter
English
Chair . . . . . Ashly Bootman
EMLS
Chair . . . . . Elissa Hassel
Ethnic Studies
Chair . . . . . Rodrigo Valles
History
Chair . . . . . Moises Medina
Honors Transfer Program
Coordinator . . . . . Kathy Patterson
Learning Center
Coordinator . . . . . Kathy Walczak
Modern Languages
Chair . . . . . Martha Guerrero-Phlaum, Ph.D.
Philosophy
Chair . . . . . Zachary Fish
Political Science
Chair . . . . . Philippe Andrade, Ph.D.
Psychology
Chair . . . . . Ricardo Castillo
Reading
Chair . . . . . Molly Colunga

Human Services and Technology Division

Dean . . . . . Larisa Sergeyeva Ed.D.
Automotive Technology/Diesel/Welding
Co-Chairs . . . . . David Roper, Gregory Gonzales
Child Development and Education Studies
Chair . . . . . Michelle Hardy, Chantal Lamourelle, Michelle Kimmel
Criminal Justice
Chair . . . . . Andy Gonis, Ph.D.
Criminal Justice Academies
Associate Dean/Director, CJA . . . . . Timothy Winchell, Ph.D.
Fashion Design and Merchandising
Chair . . . . . Kyla Benson
Fire Technology
Associate Dean . . . . . William Reardon
Interim Director, Fire Instruction . . . . . Fred Ramsey
Coordinator–Fitness Program . . . . . Kris Ross
Chair . . . . . Jennifer Meloni
Manufacturing Technology
Chair . . . . . Nick Singh
Media Systems
Dean . . . . . Larisa Sergeyeva
Nutrition and Food/Culinary Arts
Chair . . . . . Sarah Mathot
Occupational Therapy Assistant/Occupational Studies
Coordinator . . . . . Dawn Mckenna-Sallade
Pharmacy Technology
Chair . . . . . John Ross, Jr.
Quick Center
Dean . . . . . Larisa Sergeyeva Ed.D.
Lead Publications Assistant . . . . . Vacant
Speech-Language Pathology Assistant
Coordinator . . . . . Monica Zarske

Library Division

Chair–Library . . . . . Susan Hoang, Annie Knight
Chair–Library Technology Program . . . . . Jaki King

Science, Mathematics, and Health Sciences Division

Dean . . . . . Saeid Eidgahy, Ph.D.
Biology
Co-Chairs . . . . . Kimo Morris, Ph.D., Patty Oertel, Ph.D.
Chemistry
Co-Chairs . . . . . Josh Mandir, Ph.D., Stacey Littlejohn
Health Sciences/Nursing Associate Dean/Director . . . . . Mary Steckler
Assistant Directors . . . . . Louise Jones, Stacey Bass
Facilitator–EMT . . . . . Patrick Dibb
Chair . . . . . Lisa Carriger, Elenor Papa
Mathematics
Co-Chairs . . . . . Dahlia Vu, Janet Lechuga, Rachel Lui
Medical Assistant
Chair . . . . . Catherine Emley
Physical Science
Co-Chairs . . . . . Daniel Horenstein, Phil Hughes

Student Services

Vice President . . . . . Vaniethia Hubbard, Ed.D.

Admissions and Records

Dean . . . . . Mark Liang, J.D.
Associate Dean . . . . . Vacant
English Language Academy . . . . . Dao Nguyen
International Student Office . . . . . Mark Liang, J.D.

Counseling Division

Dean . . . . . Maria Dela Cruz, Ph.D.
Associate Dean, Counseling . . . . . Armando Soto,Ph.D.
Co-Chairs . . . . . Maria Aguilar-Beltran, Leo Pastrana
Articulation Officer . . . . . Paula Canzona
Counselor/Coordinator–MESA . . . . . Vacant
Counselor/Coordinator–Puente . . . . . Ann Lockhart
Counselor/Coordinator–Teacher Education . . . . . Steve Bautista
Counselor/Coordinator–Transfer Center . . . . . Leo Pastrana
Counselor/Coordinator–U-Link . . . . . Vacant
Career/Job Resource Center . . . . . Vacant
Career/Service Learning Center . . . . . Vacant

Counselor/Coordinator–Assessment . . . . . Maria Aguilar-Beltran
EOPS/CARE and CalWORKs
Associate Dean. . . . . Deisy C. Romero
Counselor/Coordinator–CARE/CalWORKs Programs . . . . . Vacant
Coordinator–EOPS Resource Center . . . . . Gabriela Sanchez

Disability Services (DSPS)

Associate Dean. . . . . .Veronica Oforlea, Ed.D.
Adaptive Kinesiology . . . . . .Brian Sos, Ph.D.
Alternative Media/Assistive Technology Services . . . . . Angela Tran
Deaf & Hard of Hearing Services . . . . . Ruth Rodriguez
Learning Disability Specialist . . . . . Louise Janus
Learning Disability Specialist . . . . . .Mark Turner

Financial Aid

Associate Dean. . . . . .Robert Manson
Student Placement . . . . . .Denise Scolaro

Health & Wellness Center

Health Center Coordinator. . . . . Rebecca Barnard, DNP
Mental Health Services . . . . . Jill Kapil, Psy.D.

Student Affairs

Dean . . . . . Alicia Kruizenga
Interim Associate Dean–Student Development . . . . . Brenda Estrada
Director–Office Of School Community Partnerships
. . . . . Alicia Kruizenga
Director–TRiO/Upward Bound . . . . . Veronica Hurtado
Coordinator–TRiO/SSSP. . . . . Omelina Garcia
Coordinator–TRiO/Upward Bound . . . . . Liliana Rodriguez
Coordinator–Student Outreach. . . . . Daniel Marquez
Director–TRiO-Academic Talent Search . . . . . Rosio Becerra
Interim Director–Veterans Upward Bound, Veterans Student Support
Services and Veterans Resource Center . . . . . .Mark Canett
Counselor/Coordinator–Guardian Scholars . . . . . Sylvia Sanchez

Continuing Education

Vice President . . . . . James Kennedy, EdD
Dean-Instruction/Student Services. . . . . .Stephanie Paramore
Dean–Instruction/Student Services . . . . . Christine Kosko
Interim Dean–Instruction/Student Services. . . . . .Lorena Chavez
Interim Director–Support Services . . . . . Nicole Gallegos
Interim Director–Special Projects . . . . . Jennifer Hoeger
Interim Registrar . . . . . Vacant
Adult Basic Education/GED/HiSET Chair . . . . . Adrianna Gonzalez
Adult Secondary Education (ASE) Chair . . . . . Carrie Patton
Career Education Chair . . . . . Osiel R Madrigal, Ed.D.
Counseling Co-Chairs . . . . . Patty Siguenza, Alejandro Moreno
English as a Second Language Co-Chairs
. . . . . Jakek Janio, Ph.D., Henry Kim

This chart reflects the RSCCD organization as of July 2022

POLICIES

Nondiscrimination Policy

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 and Title IX regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Coordinator and/or Section 504/ADA Coordinator.

RSCCD Section 504/ADA Coordinator and Title IX Coordinator: Jennifer De La Rosa, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7404.
SAC Deputy Title IX Coordinator: Brenda Estrada, 1530 W 17th, Santa Ana, CA. 92706, 714-564-6212.

Política de No Discriminación

El Distrito está comprometido a ofrecer la igualdad en oportunidades para programas educativos, empleos, y a todo acceso a los programas institucionales y actividades.

El Distrito, y cada persona que representa al Distrito, debe proveer acceso a sus servicios, clases y programas sin importar el lugar de nacimiento, religión, edad, sexo, identidad de género, expresión del género, raza o etnicidad, color, condición médica, información de genética, descendencia familiar, orientación sexual, estado civil, incapacidad física o mental, embarazo, categoría militar o de veterano, o por creer que él o ella tiene una o más de las características mencionadas, o en base a estar relacionado con una persona o grupo que se cree tenga algunas de estas características.

El Canciller debe establecer procedimientos administrativos para asegurarse que todos los miembros de la comunidad del colegio puedan presentar quejas sobre supuestas violaciones a esta política y que sus quejas sean escuchadas de acuerdo a los reglamentos señalados en el Título 5 y por aquellos de otras agencias que administran las leyes estatales y federales sobre la no discriminación.

Ningún fondo del Distrito debe ser utilizado para la membrecía, o para la participación incluyendo pagos financieros o contribuciones hechas a organizaciones privadas de parte del Distrito o de cualquier individuo empleado por el Distrito o con asociación, cuyas prácticas de membrecía son discriminatorias en base a lugar de nacimiento, religión, edad, sexo, identidad de género, expresión del género, raza, color, condición médica, información de genética, descendencia familiar, orientación sexual, estado civil, incapacidad física o mental, embarazo, categoría militar o de veterano, o por creer que él o ella tiene una o más de las características mencionadas, o en base a estar relacionado con una persona o grupo que se cree tenga algunas de estas características. Las consultas relacionadas con los procedimientos de cumplimiento y/o queja pueden dirigirse al Coordinador del Título IX del Distrito y/o al

Coordinador de la Sección 504/ADA.

RSCCD Sección 504/ADA Coordinadora and Título IX Coordinador: Jennifer De La Rosa, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7404.

SAC Título IX Coordinador: Brenda Estrada, 1530 W 17th, Santa Ana, CA. 92706, 714-564-6212.

Chính Sách Không Phân Biệt Đối Xử

Các Rancho Santiago Community College District cam kết cơ hội bình đẳng trong các chương trình giáo dục, việc làm, và tất cả các quyền truy cập vào các chương trình và các hoạt động tổ chức. Học khu, và mỗi cá nhân đại diện cho học khu, sẽ cung cấp quyền truy cập vào các dịch vụ, các lớp và chương trình của mình mà không liên quan đến nguồn gốc quốc gia, tôn giáo, tuổi tác, giới tính, bản sắc giới tính, biểu hiện giới tính, chủng tộc hoặc dân tộc, màu da, tình trạng y tế, thông tin di truyền, tổ tiên, khuynh hướng tình dục, tình trạng hôn nhân, Khuyết tật về thể chất hoặc tinh thần, mang thai, hoặc quân đội và tình trạng cựu chiến binh, hoặc vì người đó được coi là có một hoặc nhiều đặc điểm trên thực tế Hiệu trưởng sẽ thiết lập thủ tục hành chính đảm bảo tất cả các thành viên của cộng đồng đại học có thể trình bày các khiếu nại liên quan đến các vi phạm bị cáo buộc của chính sách này và khiếu nại của họ được nghe theo quy định của tiêu đề 5 và Tiêu đề IX và các cơ quan khác quản lý luật tiểu bang và liên bang về không phân biệt đối xử. Không bao giờ được sử dụng cho các thành viên, hoặc cho bất kỳ sự tham gia liên quan đến thanh toán tài chính hoặc đóng góp thay mặt cho quận hoặc bất kỳ cá nhân làm việc hoặc liên kết với nó, cho bất kỳ tổ chức riêng tư có thực hành thành viên là phân biệt đối xử trên cơ sở nguồn gốc quốc gia, tôn giáo, tuổi tác, giới tính, biểu hiện giới tính, chủng tộc, màu da, điều kiện y tế, thông tin di truyền, tổ tiên, khuynh hướng tình dục, tình trạng hôn nhân, Khuyết tật về thể chất hoặc tinh thần, mang thai, hoặc quân đội và tình trạng cựu chiến binh, hoặc vì người đó được coi là có một hoặc nhiều đặc điểm nói trên, hoặc vì sự liên kết của mình với Các yêu cầu liên quan đến các thủ tục tuân thủ và/hoặc khiếu kiện có thể được chuyển đến điều phối viên tiêu đề IX của học khu và/hoặc điều phối viên mục 504/ADA.

RSCCD phần 504/ADA điều phối viên Jennifer De La Rosa, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7404

RSCCD tiêu đề IX điều phối viên: Jennifer De La Rosa, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7404

SAC phó tiêu đề IX điều phối viên Brenda Estrada, 1530 W 17th, Santa Ana, CA. 92706, 714-564-6212

Academic Freedom Policy

1. The teacher should be free to think and to express ideas, free to select and employ materials and methods of instruction, free from undue pressures of authority, and free to act within his/her professional group. Such freedom should be used judiciously and prudently to the end that it promotes the free exercise of intelligence and student learning. Academic freedom is not an absolute. It must be exercised within the law and the basic ethical responsibilities of the teaching profession. Those responsibilities include:
2. An understanding of our democratic tradition and its methods.
3. A concern for the welfare, growth, maturity, and development of students.
4. The method of scholarship.
5. Application of good taste and judgment in selecting and employing materials and methods of instruction.

(BP4201 Faculty)

Rates of Student Progress Student Right-To-Know Act

The rates below are placed here in accordance with the federally mandated Student Right–to–Know Act

Santa Ana College:

Student Right-to-Know Rates for Fall 2014 Cohort Completion Rate: 29.08 %

Transfer Rate: 6.46 %

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of our college district to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2014, a cohort of all certificate, degree, and transfer-seeking first-time, full-time students were tracked over a six year period. Their completion and transfer rates are listed above. These rates do not represent the success rates of the entire student population at the College nor do they account for student outcomes occurring after this six year tracking period.

Based upon the cohort defined above, a Completer is a student who attained a certificate or degree or became 'transfer prepared' during a six year period, from Fall 2014 to Spring 2020. Students who have completed 60 transferable units with a GPA of 2.0 or better are considered 'transfer prepared'. Students who transferred to another post-secondary institution, prior to attaining a degree, certificate, or becoming 'transfer prepared' during an eleven semester period, from Spring 2015 to Spring 2020, are transfer students.

Student Consumer Information Right-To-Know Disclosure Information

Federal regulations require all campuses to provide specified information to prospective and current students, staff and the general public. Listed below are those items that must be available for review per federal regulation.

The federal Higher Education Act, the federal Equity in Athletics Disclosure Act (EADA), and regulatory guidance provided in the Code of Federal Regulations (CFR) require direct individual notices of prescribed information to certain target audiences including prospective students; currently enrolled students; current employees; parents, coaches and counselors of prospective student athletes; and the general public. Disclosures are to include crime/security statistics, student completion/graduation rates, FERPA privacy/security rights, financial aid program information, and gender-specific information on athletic participation and financial support.

Family Education Rights and Privacy

As required under the provisions of the Family Education Rights and Privacy Act of 1974, the Rancho Santiago Community College District will make public without student consent only certain directory information. This information consists of the following: a student's name; city of residence; major field; participation in officially recognized activities and sports; weight, height, and age if a member of an athletic team; dates of attendance; degree and awards received; and the most recent previous educational institution or agency attended by the student.

A student may request the Admissions and Records Office to withhold this information. Such request must be in writing and submitted each semester.

F.E.R.P.A. Family Education Rights and Privacy Notification

The Family Education Rights and Privacy Act of 1974 provides colleges the right to consent to disclose personally identifiable information contained in the student's education records to third party vendors who are identified as School Officials and who have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility.

A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including district safety personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees, or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

Santa Ana College contracts with the following School Officials:

- Auditors (Vicenti-Lloyd-Stutzman)
- CCCApply (Unicon)
- Credentials (Online transcript request)
- ECS Imaging (optical imaging)
- Ellucian Colleague
- Image Now (optical imaging)

- PointNClick Solutions and Quest (Health Center)
- National Student Clearinghouse
- SARS (Counseling Center)
- Xerox

Sexual Harassment, Sexual Misconduct, Intimate Partner Violence, and Stalking

Various federal and state law imposes obligations for the District to addresses and prohibit acts of sexual harassment, sexual misconduct, stalking, or domestic violence and dating violence ("intimate partner violence") and stalking. Any sexual misconduct or physical abuse as defined by California state and federal law, whether committed by an employee, student, or member of the public, that occurs on or off district property may be a violation of district policies and procedures, and is subject to all applicable punishment, including criminal procedures, civil litigation and employee or student discipline procedures. Students may face discipline at the District, up to and including suspension or expulsion. Employees may face sanctions up to and including dismissal from employment, pursuant to established policies and provisions of applicable collective bargaining unit agreements. Students, faculty, and staff who report sexual harassment, sexual misconduct, intimate partner violence, or stalking ("prohibited conduct") shall be treated with dignity and provided comprehensive assistance.

The district encourages Complainants (those individuals reporting incidents of prohibited conduct) of sexual misconduct, intimate partner violence or stalking to talk to someone about what happened - so they can get the support they need, and so the District can respond appropriately. The District has established administrative procedures that ensure that students, faculty, and staff who are directly impacted by prohibited conduct receive appropriate information and treatment, and that educational information about preventing sexual violence is provided and publicized as required by law (please see Administrative Regulation 3540 and Interim Administrative Regulation 3425 for complete procedures).

Under California law, any health practitioner employed in a health facility, clinic, physician's office, or local or state public health department or clinic is required to make a report to local law enforcement if they provide medical services for a physical condition to a patient/ Complainant who they know or reasonably suspects is suffering from (1) a wound or physical injury inflicted by a firearm; or (2) any wound or other physical injury inflicted upon a Complainant where the injury is the result of assaultive or abusive conduct (including sexual misconduct, domestic violence, and dating violence). This exception does not apply to sexual assault and domestic violence counselors and advocates. Health care practitioners should explain this limited exception to Complainants, if applicable.

Additionally, under California law, physicians, psychotherapists, professional counselors, licensed clinical social workers, clergy, and sexual assault and domestic violence counselors and advocates are mandatory child abuse and neglect reporters, and are required to report incidents involving Complainants under 18 years of age to local law enforcement. These professionals will explain this limited exception to Complainants, if applicable. Finally, some or all of these professionals may also have reporting obligations under California law to (1) local law enforcement in cases involving threats of immediate or imminent harm to self or others where disclosure of the information is necessary to prevent the threatened danger; (2) to the court if compelled by court order or subpoena in a criminal proceeding related to the sexual violence incident. If applicable, these professionals will explain this limited exception to Complainants.

The use of alcohol or drugs never makes the Complainant at fault for reports of misconduct, intimate partner violence or stalking; therefore, Complainants should not be deterred from reporting incidents out of a concern that they might be disciplined for related violations of drug or alcohol policies. Except in extreme circumstances, Complainants shall not be subject to discipline for related violations of the Standards of Student Conduct. Santa Ana College has the resources to assist and refer students who experienced sexual misconduct, dating or domestic violence, and stalking. Immediate care and confidential counseling can be provided by the Health and Wellness Center, in The Johnson Center JSC-110 or call (714) 564-6216. When the Health and Wellness Center is closed, contact Campus Safety and Security (not a confidential resource) directly in the X building or call (714) 628-6330. If you have questions regarding an allegation, specific behavior or if you would like to discuss a concern with an administrator, please contact a member of the Title IX team below.

Jennifer De La Rosa, Title IX Coordinator Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, California 92706-1640
Email: delarosa_jennifer@rsccd.edu
Phone: 714-480-7404
Web: www.rsccd.edu/titleix
Brenda Estrada, Deputy Title IX Coordinator Santa Ana College
1530 W 17th, Santa Ana, CA. 92706
Email: estrada_brenda@sac.edu
Phone: 714-564-6212
Any individual can submit a report by using the following link:
www.rsccd.edu/report

Applicable regulations, resources, and additional information can be found at www.rsccd.edu/titleix or www.rsccd.edu/civilrights

Additional off-campus resources can be found below:

Waymakers: 949-831-9110
waymakersoc.org
Human Options: 1-877-854-3594
humanoptions.org
Supporting Survivors: 714-517-6100 ochealthinfo.com/bhs/services/support/ss Laura's House: 866-498-1511
laurashouse.org
National Suicide Prevention Lifeline: 1-800-273-8255
suicidepreventionlifeline.org
Rape, Abuse & Incest National Network: 1-800-656-HOPE
hotline.rainn.org/online

Individuals may report to the Title IX Team, who will provide written and verbal information regarding applicable District complaint procedures for investigating and addressing the incident. The Title IX Team will also provide information regarding resources available to Complainants, as well as information regarding their rights and options. Furthermore, making a report means telling a member of the Title IX Team what happened—in person, by telephone, in writing, or by email. At the time a report is made, a reporting party does not have to request any particular course of action, nor does a reporting party need to know how to label what happened. Choosing to make a report, and deciding how to proceed after making the report, can be a process that unfolds over time.

Many resources and options are available on and off campus including confidential and privileged communication options.

The Title IX Team is available to explain and discuss rights to file a criminal complaint and to assist in doing so; the District's relevant complaint process, and rights to receive assistance with that process, including the investigation and hearing process; how confidentiality is handled; available resources, both on and off campus; and other related matters. When an individual tells the Title IX Team or another non-confidential District employee about a sexual misconduct, dating violence, domestic violence, or stalking incident, or prohibited conduct, the Complainant has the right to expect the District to take immediate and appropriate steps to review the matter promptly and equitably. In all cases, the District strongly encourages Complainants to report prohibited conduct directly to the Title IX Team.

To the extent possible, information reported to District employees will be kept private and shared only with individuals responsible for handling the District's response to the incident. The District will protect the privacy of individuals involved in a prohibited conduct incident except as otherwise required by law or District policy as required by state or federal law. A prohibited conduct report may result in the gathering of extremely sensitive information about individuals in the campus community. If a Complainant requests of the Title IX Team or another District employee that their identity remain completely confidential, the Title IX Team will explain that the District cannot always honor that request and guarantee complete confidentiality. If a Complainant wishes to remain confidential or request that no investigation be conducted or disciplinary action taken, the District must

weigh that request against the District's obligation to provide a safe, non-discriminatory environment for all students, employees and third parties, including the victim. Under those circumstances, the Title IX Coordinator will determine whether the victim's request for complete confidentiality and/or no investigation can be honored under the facts and circumstances of the particular case, including whether the District has a legal obligation to report the incident, conduct an investigation or take other appropriate steps. Without information about a Complainant's identity, the District's ability to meaningfully investigate the incident and pursue disciplinary action against the perpetrator may be severely limited. The Title IX Team will inform the Complainant of the initiation of an investigation prior to starting an investigation and will, to the extent possible, only share information with people responsible for handling the District's response to the incident.

The Title IX Team will remain mindful of the Complainant's well-being, and will take ongoing steps to protect the Complainant from retaliation or harm, and work with the Complainant to create a safety plan. Retaliation against the victim, whether by students, employees or third parties, will not be tolerated. The District and Title IX Team will also: Provide interim remedies requested by the Complainant, if they are reasonable, regardless of whether the Complainant chooses to report to campus or local police;

Assist both Parties in accessing available advocacy, academic support, counseling, disability, medical/health or mental health services, and legal assistance both on and off campus;

Provide security and support for both Parties, which could include issuing a no-contact order, helping arrange a change of campus-based working arrangements or course schedules or adjustments for assignments, tests, or work duties; and

Inform Complainants of their right to report a crime to District or local police – and provide Complainants with assistance if desired.

The District will not require a Complainant to participate in any investigation or disciplinary proceeding if the Complainant does not wish to participate. The District will not generally notify parents or legal guardians of a sexual misconduct, dating violence, domestic violence, or stalking report unless the Complainant is under 18 years old or the Complainant provides the District with written permission to do so. Under California law, and pursuant to District policy, many District employees, including the Title IX Coordinator, are mandatory child abuse and neglect reporters and should explain to Complainants under 18 years of age that they are required to report the incident to the police. However, the identity of the person who reports and the report itself are confidential and disclosed only among appropriate agencies.

Harassment and Discrimination

Board Policy 3430 (BP 3430), Administrative Regulation 3435, and Interim Administrative Regulation 3425 prohibits all forms of harassment that are contrary to basic standards of conduct between individuals and are prohibited by state and federal law, as well as this policy, and will not be tolerated. Administrative Regulation 3435 and 3425 details the procedures for the resolution of such complaints. This policy is widely published and publicized to all employees and students, including incoming employees and students. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation, including acts of sexual misconduct, dating or domestic violence, and stalking. The District shall also be free of other unlawful harassment or discrimination, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, or sexual orientation of any person, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics. The Title IX Coordinator is responsible for resolving reports of sexual misconduct, sex or gender-based discrimination or harassment, dating or domestic violence, and stalking. To report an incident or file a complaint, please contact:

Jennifer De La Rosa Title IX Coordinator
Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, California 92706-1640
Email: delarosa_jennifer@rsccd.edu
Phone: 714-480-7404
Web: www.rsccd.edu/titleix
Brenda Estrada Deputy Title IX Coordinator Santa Ana College
1530 W 17th, Santa Ana, CA. 92706
Email: estrada_brenda@sac.edu
Phone: 714-564-6212

All students, staff and faculty may elect to follow formal complaint procedures. Formal complaints of unlawful discrimination or harassment must be filed in writing on a form prescribed by the State Chancellor. The required form may be found here:
www.rsccd.edu/incidentreportingform
Upon receiving a formal written complaint, the District will determine whether the complaint has met the necessary requirements. The District will investigate properly filed complaints according to procedures prescribed in Board policy. The District will complete its investigation within 90 days of receiving the complaint and report its administrative determination. The District must provide written notice to both the complainant and the State Chancellor of whether there is probable cause to sustain the charges raised in the complaint; a description of the action taken, if any, to prevent similar problems from occurring in the future; the proposed resolution of the complaint; and the complainant's right to appeal to the District and the State Chancellor.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Retaliation for exercising one's right of protection from discrimination and/or harassment or for participating in the investigation of a complaint is prohibited by law and this policy, and will not be tolerated. All allegations of retaliation will be swiftly and thoroughly investigated. If the District determines that discrimination, harassment, or retaliation has occurred, it will take all reasonable steps within its power to stop such conduct. Students or employees who engage in discrimination, harassment, or retaliation are subject to disciplinary action, up to and including termination or expulsion.

Harassment

Hostile or offensive conduct based on a protected status can constitute prohibited harassment. Harassment comes in many forms, including but not limited to the following conduct:

Verbal: Inappropriate or offensive remarks, slurs, jokes or innuendos based on a person's race, gender, sexual orientation, or other legally protected status.

Visual or Written: The display or circulation of visual or written material that degrades an individual or group based on gender, race, nationality, sexual orientation, or other legally protected status.

Environmental: A hostile academic or work environment exists where it is permeated by sexual innuendo; insults or abusive comments directed at an individual or group based on gender, race, nationality, sexual orientation or other legally protected status; or gratuitous comments regarding gender, race, nationality, sexual orientation or other legally protected status that are not relevant to the subject matter of the class or activities on the job.

Physical: Inappropriate or offensive touching, assault, or physical interference with free movement. This may include, but is not limited to, kissing, patting, lingering or intimate touches, grabbing, pinching, leering, staring, unnecessarily brushing against or blocking another person, whistling or sexual gestures. It also includes any physical assault or intimidation directed at an individual due to that person's gender, race, national origin, sexual orientation or other protected status. Physical sexual harassment includes acts of sexual violence, such as rape, sexual assault, sexual battery, and sexual coercion. Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability.

In addition to the above, sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other conduct of a sexual nature when:

Submission to the conduct is made a term or condition of an individual's employment, academic status, or progress;

Submission to, or rejection of, the conduct by the individual is used as a basis of employment or academic decisions affecting the individual;

The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an

intimidating, hostile or offensive work or educational environment; or

Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the college.

This section doesn't cover sexual harassment under Title IX.

Duty to Report

Except for psychologists in the College's Student Health Center, any District employee who knows of or has reason to know of sexual misconduct, dating or domestic violence, and stalking shall promptly inform a member of the Title IX Team. These employees are considered responsible employees mandated reporters under Title IX and are required to disclose all information, including the names of the parties, even where the person has requested that their name remain confidential. Supervisors are mandated to report all incidents of harassment and retaliation that come to their attention.

The Title IX Coordinator or District Administrator of Title IX and all employees designated as "Officials with Authority" under Title IX will determine whether confidentiality is appropriate given the circumstances of each such incident as the District must then take appropriate steps to eliminate any gender discrimination/harassment/ misconduct, prevent its recurrence, and remedy its effects. The District is required by the federal Clery Act to report certain types of crimes (including certain sex offenses) in statistical reports. However, while the District will report the type of incident in the annual crime statistics report known as the Annual Security Report, Complainant names/ identities will not be revealed.

BP 3430 and AR 3425 applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

Supportive Measures

The District will offer and implement appropriate and reasonable supportive measures to the Parties upon notice of alleged sexual harassment and/or retaliation. Supportive measures are non-disciplinary, non-punitive individualized services, offered as appropriate, as reasonably available and without fee or charge to the Parties, which are intended to restore or preserve equal access to the District's education program or activity, to protect the safety of all Parties or the District's educational environment, and/or deter sexual harassment and/ or retaliation.

The Title IX Coordinator will promptly make supportive measures available to the Parties upon receiving notice or a complaint, and will coordinate the effective implementation of such measures. At the time that supportive measures are offered, the District will inform the Complainant, in writing, that they may file a formal complaint with the District either at that time or in the future, if they have not done so already.

The District will maintain the privacy of the supportive measures, provided that privacy does not impair the District's ability to provide the supportive measures. The District will act to ensure as minimal an academic/occupational impact on the Parties as possible. The District will implement measures in a way that does not unreasonably burden the other party. Supportive measures may include, but are not limited to:

- Counseling and referral to medical and/or other healthcare services
- Referral to the Employee Assistance Program
- Referral to community-based service providers
- Student financial aid counseling
- Altered work arrangements for employees or student-employees
- Safety planning
- Campus safety escorts
- Implementing mutual contact limitations (no contact orders) between the Parties
- Academic support, extensions of deadlines, or other course/ program-related adjustments
- Trespass orders
- Class or work schedule modifications, withdrawals, or leaves of absence
- Increased security and monitoring of certain areas of the campus
- Any other actions deemed appropriate by the Title IX Coordinator
- Violations of no contact orders will be referred to appropriate student or employee conduct processes for enforcement.

Student Sanctions

In cases involving Respondents who are students, the hearing process detailed herein shall serve as the due process hearing outlined in Section IV of Board Policy 5500. The following are the usual sanctions that may be imposed upon students or organizations singly or in combination:

- Warning: A verbal statement that the conduct was unacceptable and that further violation of any District policy, procedure, or directive will result in more severe sanctions/responsive actions.
- Reprimand: A written statement, included in the student's disciplinary file that the conduct was unacceptable and that further misconduct will result in more severe sanctions /responsive actions.
- Required Counseling: A mandate to meet with and engage in either District-sponsored or external counseling to better comprehend the misconduct and its effects.
- Probation: Authorization for the Respondent to return to classes, but with an understanding of expected appropriate future behavior and terms that may include denial of specified social privileges, exclusion from co-curricular activities, exclusion from designated areas of campus, no-contact orders, and/or other measures deemed appropriate. Any violations of the Standards of Student Conduct during this probationary period will result in further, more serious disciplinary action against the Respondent.
- Suspension: Termination of student status for a definite period of time not to exceed two academic years.
- Expulsion: Permanent termination of student status and revocation of rights to be on campus for any reason or to attend District-sponsored events.
- Withholding Diploma: The District may withhold a student's diploma for a specified period of time and/or deny a student participation in commencement activities if the student has an allegation pending or as a sanction if the student is found responsible for an alleged violation.
- Revocation of Degree: The District reserves the right to revoke a degree previously awarded from the District for serious violations committed by a student prior to graduation.
- Student Organizational Sanctions: Deactivation, loss of recognition, loss of some or all privileges for a specified period of time.
- Other Actions: In addition to or in place of the above sanctions, the District may assign any other sanctions as deemed appropriate.
- Employee Sanctions
- Responsive actions for an employee who is found to have engaged in Prohibited Conduct, as defined herein include:
- Warning – Verbal or Written
- Performance Improvement Plan
- Enhanced supervision, observation, or review
- Required Counseling
- Required Training or Education
- Demotion
- Transfer
- Reassignment
- Assignment to new supervisor
- Restriction of stipends, research, and/or professional development resources
- Suspension with pay
- Suspension without pay
- Termination

- Other Actions: In addition to or in place of the above sanctions/ responsive actions, the District may assign any other responsive actions as deemed appropriate.

Employee Sanctions

Responsive actions for an employee who is found to have engaged in Prohibited Conduct, as defined herein include:

- Warning – Verbal or Written
- Performance Improvement Plan
- Enhanced supervision, observation, or review
- Required Counseling
- Required Training or Education
- Demotion
- Transfer
- Reassignment
- Assignment to new supervisor
- Restriction of stipends, research, and/or professional development resources
- Suspension with pay
- Suspension without pay
- Termination
- Other Actions: In addition to or in place of the above sanctions/ responsive actions, the District may assign any other responsive actions as deemed appropriate.

Definitions

The District has adopted the following definitions so as to address the unique environment of an academic community.

Affirmative Consent means an affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in sexual activity to ensure that they have the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent. In California, a minor (meaning a person under the age of 18) cannot consent to sexual activity.

It shall not be a valid response to alleged lack of affirmative consent that the Respondent believed that the Complainant consented to the sexual activity under either of the following circumstances:

The Respondent's belief in affirmative consent arose from the intoxication or recklessness of the Complainant Respondent. Any allegation that alcohol or other drugs were involved in an incident will be reviewed.

The Respondent did not take reasonable steps, in the circumstances known to the Respondent at the time, to ascertain whether the complainant affirmatively consented.

It shall not be a valid response that the Respondent believed that the Complainant affirmatively consented to the sexual activity if the Respondent knew or reasonably should have known that the Complainant was unable to consent to the sexual activity under any of the following circumstances:

The Complainant was asleep or unconscious.

The Complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the Complainant could not understand the fact, nature, or extent of the sexual activity.

The Complainant was unable to communicate due to a mental or physical condition.

Complainant means an individual who is alleged to be the victim of conduct that could constitute Sexual Harassment, as defined herein, whether the notice/complaint is presented by the individual or someone on the individual's behalf, such as a report by one who learned of the conduct in his or her official capacity as a faculty member or administrator.

Formal Complaint means a document submitted or signed by a Complainant or signed by the Title IX Coordinator alleging Prohibited Conduct against a Respondent and requesting that the District investigate the allegation.

Notice means that an employee, student, or third-party informs the Title IX Coordinator or other Official with Authority of the alleged occurrence of harassing, discriminatory, and/or retaliatory conduct.

Official with Authority (OWA) means an employee of the District explicitly vested with the responsibility to implement corrective measures for sexual harassment and/or retaliation on behalf of the District.

Prohibited Conduct means any sexual misconduct, gender or sex-based discrimination or harassment, dating violence, domestic violence, stalking, and retaliation.

Remedies are actions taken to address safety, prevent recurrence of Prohibited Conduct, and restore equal access to the District's educational program.

Resolution Process refers broadly to the process for addressing Formal Complaints either by informal resolution or through a Formal Grievance Process that includes investigation, live hearing, and appeal.

Respondent means an individual who has been reported to be the perpetrator of Prohibited Conduct, as defined herein.

Sanction means a consequence imposed by the District on a Respondent who is found to have engaged in Prohibited Conduct under this interim administrative regulation.

Sexual Harassment means conduct on the basis of sex that satisfies one or more of the following:

A. Quid Pro Quo Sexual Harassment: When an employee of the District conditions (implicitly or explicitly) the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct; or

B. Hostile Environment Sexual Harassment: Unwelcome conduct determined by a reasonable person standing in the shoes of the Complainant to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or

C. Sexual assault, dating violence, domestic violence, or stalking, as defined herein.

1. **Sexual assault** means any sexual act (forcible or non-forcible), directed against another person, without the consent of the victim, including instances where the victim if incapable of giving consent. Sexual acts include the following:

(a) Rape, which is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the Complainant.

(b) Sodomy, which is defined as oral or anal sexual intercourse with another person, forcibly committed and/or against that person's will (non-consensually) or not forcibly or against the person's will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

(c) Sexual Assault with an Object, which is defined as the use of an object or instrument to penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will (non-consensually) or not forcibly or against the person's will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

(d) Fondling, which is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

(e) Incest, which is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

(f) Statutory Rape, which is defined as sexual intercourse with a person who is under the statutory age of consent.

2. **Dating violence** means violence committed, on the basis of sex, by a person who is or has been in a social relationship of a romantic or intimate nature with the Complainant. The existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in

the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

3. **Domestic violence** means conduct, on the basis of sex, that includes the requisite components of felony or misdemeanor crimes of violence committed by (a) a current or former spouse or intimate partner of the victim; (b) a person with whom the victim shares a child in common; (c) a person who is cohabitating with or has cohabitated with the victim as a spouse; (d) a person similarly situated to a spouse of the victim under California law; or (e) any other person against an adult or youth victim who is protected from that person's acts under California law.

4. **Stalking** means a course of conduct directed at a specific person on the basis of sex that would cause a reasonable person to fear for the person's safety or the safety of others, or to suffer substantial emotional distress. For the purposes of this definition: (a) A course of conduct is two or more acts, including, but not limited to, acts in which the Respondent directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property; (b) Reasonable person means a reasonable person under similar circumstances and with similar identities to the Complainant; and (c) Substantial emotional distress means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

Student/Students means any as any individual who has accepted an offer of admission, or who is registered or enrolled for credit or noncredit bearing coursework, and who maintains an ongoing relationship with the District.

Third Party means a person other than the Complainant and the Respondent.

Any individual can submit a report by using the following link:

www.rsccd.edu/incidentreportingform

Applicable regulations, resources, and additional information can be found at www.rsccd.edu/titleix or www.rsccd.edu/civilrights

Smoking and Tobacco Use In District Facilities and Vehicles

Smoking is prohibited in all campus areas including all District owned, rented or leased properties and vehicles, except in designated parking lot areas and within 20 feet of entrances, exits, and operable windows.

Smoking is defined as the use of products containing tobacco and/or nicotine, including but not limited to smokeless tobacco, clove cigarettes, or any other smoking products, and any and all electronic or "e-cigarettes", which are unapproved nicotine delivery devices, unregulated by the FDA.

Public performances in which smoking is an integral and necessary part of the production are excluded from these regulations.

These regulations apply to employees, students, visitors and all other persons who use District owned or rented/leased facilities and vehicles. Failure to comply with these regulations may result in disciplinary action.

It is the responsibility of every District employee to comply with these regulations and report violations to District Safety.

These regulations do not supersede more restrictive policies which may be in force under State and Federal regulations. (AR-3570)

ADMISSIONS AND REGISTRATION

Admission Eligibility

You may attend Santa Ana College if you meet one of the conditions below:

You are a high school graduate

OR

You are a person in possession of a California high school proficiency certificate

OR

You are 18 years of age or older who can profit from instruction

OR

You are a high school student qualifying for Career Advanced Placement Program

OR

You are an international student with a valid Visa.

Application

New students and students returning after an absence of two consecutive semesters (not including summer) must file an application on-line for admission to the college.

To complete the online application, please log on to www.sac.edu and click on the "Apply to College" link at the top of the page to apply via the OpenCCCApply website. Within 24 – 72 hours you will receive an email with your Single Sign-On Login which will allow you to go online, change your password, and view your registration date and time. If you are a returning student, your Single Sign-On Login and student ID will remain the same.

Application Dates

Fall Semester:	Beginning April 1
Spring Semester:	Beginning November 1
Summer Session:	Beginning April 1
Spring Intersession:	Beginning November 1

Residency

All students are classified as a resident of the State of California or non-resident when applying for admissions.

"Resident students" are those who have resided within California for at least one year prior to the residence determination date and have met the residency standards stipulated in Title 5 of the California Code of Regulations. The "residence determination date" is the day immediately preceding the opening day of instruction each semester or summer session during which the student proposes to attend.

"Nonresident students" are those who have not established California residence status in the state for at least one year prior to the residence determination date or those who hold certain non-immigrant visas which preclude them from establishing residence. Foreign students admitted to the United States under student visas are classified as nonresidents.

1. Persons who are under 18 years of age (minors) establish residence in accordance with above "resident" definition and the following:

a. Married minors may establish their own residence.

b. The residence of the parent with whom an unmarried minor child maintains a place of abode is the residence of the unmarried minor child. When the minor lives with neither parent, residence is that of the parent with whom the minor last resided. The minor may establish residence when both parents are deceased and a legal guardian has not been appointed.

c. The residency of unmarried minors who have a parent living cannot be changed by their own acts, appointment of legal guardians, or relinquishment of a parent's right of control

(EC 68062).

2. Persons who are 18 years of age or older (adults) establish residency in accordance with EC 68017 (see above). Adult residency begins after the 18th birthday.

3. A person's residency shall not be derived simply by being married. A man or a woman establishes his or her residency independent of his or her spouse. Many of the objective manifestations may be shared, but each may have some evidence of intent that is not shared.

4. If a student holds an Employment Authorization Card or a VISA including, but not limited to, any one of the following visas: B-1/B-2. C, 0-1/0-2, F- 1/F-2, H-2/H-3, J-1/J-2, M-1/M-2, O-2, P- 1/P-2/P-3/P-4, Q, TN/TO, the students must present documentation to the Admissions and Records Office for review to determine residency status.

5. **Exceptions:**

The California Education Code and provisions in state law allow certain non-residents the opportunity to pay instate tuition. Eligibility criteria are noted below.

Students who believe they are eligible for an exemption based on any one of the following criteria should consult the Office of Admissions and Records when they apply:

a. Students who are members of the armed forces of the United States who are stationed in this state on active duty, except those assigned to California for educational purposes.

b. Spouses and dependents (natural or adopted children or stepchildren) of active members of the armed forces.

c. Students who are eligible as covered individuals as defined in the Veterans Access, Choice and Accountability Act of 2014 (VACA Act) who are taking advantage of their Chapter 30 or 33 benefits.

d. Parents who are federal civil service employees and have moved to California as a result of a military realignment action that involves the relocation of at least 100 employees. This exemption also applies to the natural or adopted children or stepchildren of such employees.

e. Students who are under 20 years old and served by the California Foster Care System.

f. Students who have completed at least three years of high school in California and have graduated from a California high school. Students must fill out and submit the "AB 540 Affidavit for Exemption" for consideration.

g. Refugee applicants (Note: A refugee may be entitled to an immediate exemption from the nonresident tuition fee is upon entry to the United States, the refugee first settled in California pursuant to the provisions of Education Code section 68075.6. This exemption is only for the length of time he or she lives in this state up to the minimum time necessary to become a resident (one year and one day).

6. Specific residency problems and questions will be answered by the Admissions and Records Office.

AB 540

Pursuant to Education Code 68130.5 (AB 540), any student, other than a nonimmigrant alien, who meets all of the following requirements, shall be exempt from paying nonresident tuition at the California Community Colleges, the University of California, and the California State University (all public colleges and universities in California).

1. Requirements:

a. Attended a combination of California high school, adult school, and community college for the equivalent of three (3) years or more

b. Have three (3) or more years of California high school coursework and attended a combination of California elementary, secondary, and high school of three (3) years or more

c. Have graduated or will graduate with a California high school diploma or have the equivalent (i.e. California-issued GED, CHSPE)

d. Have completed or will complete an associate's degree from a California Community College

e. Have completed or will complete the minimum requirements at a California Community College or transfer to the California State University or the University of California

f. In the case of a person without lawful immigration status, the filing of an affidavit with the college stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so

g. All students who meet AB540 or AB2000 requirements must file an affidavit with the college. The affidavit is included in the California Non-Resident Tuition Exemption form which is available in the Admissions & Records Office

h. Students living outside the state and enrolled in distance education are not eligible for the AB540/AB2000 exemption

2. Students who are non-immigrants [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

3. The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law.

4 .Students eligible for this exemption who are transferring to another California public college or university must submit a new request (and documentation if required) to each institution.

5. Non-resident students meeting the criteria will be exempted from the payment of nonresident tuition, but they will not be classified as California residents. They continue to be "non-residents".

6. As a component of The California Dream Act, AB 131 allows students who meet AB 540 criteria to apply for and receive state-funded financial aid such as community college fee waivers, Cal Grant and Chafee Grant.

International Student Admissions

A limited number of international students (F-1 Visa) are eligible for admission to the college each year. International students who plan to attend under a student visa should apply to the International Student Office for forms and instructions. Application deadlines are July 1 for the fall semester, December 1 for the spring semester, and April 1 for the summer session. A $50 application fee is required with the application. For more information call 714-564-6047.

Admission Policy of International Students on F-1 Visa Status:

1. The international student must submit a complete, official academic transcript of all high school and previous college work attempted. Transcripts must be officially translated into English, bear the school seal, and be signed by the registrar or another appropriate official. Applicants are considered for admission only if their course grades are above average (C+ or higher).
2. International students must have sufficient knowledge of English to enable them to profit from instruction at the college level. Adequacy of English proficiency is determined by a satisfactory score (450+) on the Test of English as a Foreign Language (TOEFL), administered worldwide by the Educational Testing Service, Box 899, Princeton, New Jersey 05840.
3. International students must be at least 18 years of age unless they are graduates of an accredited United States high school.
4. Students on the F-1 Visa must present evidence that they have financial resources to defray costs during the period of attendance at the college Approximate annual costs for a student enrolled in 12 units each semester are: a nonresident tuition fee of $7,608; health insurance, $1,670; textbooks and supplies, $800; living expenses, $12,000, enrollment fee $1,104, other fees $235.50 for a total of $23,417.50. This figure does not include transportation costs or summer school tuition.
5. International student applicants must be in good physical health as certified by a licensed physician on the form provided by the college. Measles and poliomyelitis immunization must be completed or the physical examination by a physician must include a chest x-ray report and indicate that students have no contagious disease.
6. Proof of health insurance is required prior to registration. The college accepts no responsibility for medical expenses incurred by international students.
7. The colleges in the Rancho Santiago Community College District do not provide housing for their students; however, placement with an American Host Family is available upon request. Many apartment complexes are located near the campus. A listing of apartments will be made available to all new students and assistance with locating housing will be provided.

8. International students are required to enroll in English or English as a Second Language/English for Multi-Lingual students during their first semester.

International Transcripts – Evaluation Practices

Santa Ana College may grant credit for college coursework completed outside of the United States. Students must submit their records to a Santa Ana College recognized evaluating agency, in order to obtain an equivalency/evaluation report (contact the Admissions Office or Counseling Division for listings of evaluating agencies). Once the Admissions Office at Santa Ana College receives the equivalency/evaluation report, an official evaluation will be conducted to determine course applicability.

The following guidelines apply to coursework completed outside of the United States.

1. There is no transfer credit limit a student may be granted for coursework completed outside of the United States. However, Santa Ana College may only grant credit for lower division classes.
2. College credit may be granted toward Santa Ana College baccalaureate degree, associate degree and certificate programs.
3. Coursework may not be used to fulfill the following General Education Requirements: English Composition, American Institutions, Reading, and Oral Communication. Courses intended to fulfill major requirements must be submitted to the major department for approval.
4. Coursework may not be used to fulfill General Education Certification requirements for CSU-GE or IGETC (with the exception of Area 6- Languages Other Than English).
5. Santa Ana College may not determine course transferability to other colleges and universities.
6. Students who have completed coursework outside of the United States are encouraged to meet with a counselor to determine course and program applicability.

Guided Pathways

Since 2017 Santa Ana College has participated in the California Guided Pathways Project. Santa Ana College's Guided Pathways work focuses on implementing an integrated, institution-wide approach to student success by creating structured educational experiences that support each student from point of entry to attainment of high-quality postsecondary credentials and careers.
The Guided Pathways framework creates a highly structured approach to student success that provides all students with a set of clear course-taking patterns to promote better enrollment decisions and prepare students for future success. Guided Pathways is aimed at helping students reach their career and educational goals by creating highly structured, unambiguous road maps that will lead to a defined objective. As an ongoing project of self-evaluation and institutional improvement our college uses the Guided Pathways framework to improve student achievement and transfer, cut down on the total number of units while earning a degree, increase career certifications and eliminate achievement gaps.

The Guided Pathways framework rests on four pillars. These are:

- Create clear curricular pathways to employment and further education.
- Help students choose and enter their pathway.
- Help students stay on their path.
- Ensure that learning is happening with intentional outcomes.

The California Community Colleges Chancellor's Office introduced the Guided Pathways framework in the fall of 2017. Today, all 115 California community colleges are actively working on or implementing a Guided Pathways model.

Find out more about Guided Pathways at Santa Ana College: sac.edu/guidedpathways

Find out more about the Guided Pathways Project here: caguidedpathways.org

Assembly Bill AB 705: The Law And Your Rights

The Governor of California signed the bill, AB 705, on October 13, 2017 to take effect on January 1, 2018. This bill changes the way in which California Community Colleges place students into English, Math, and English for Multilingual Students courses. This is based on statistical evidence that U.S. high school coursework, high school grades and high school grade point average are better indicators of appropriate placement than the previously used standardized tests. The only standardized test that we can still offer under AB 705 is for courses for English Multilingual Students.

Under AB 705, we are also required to use multiple measures, which can include other academic experiences, work history, military training, specialized licenses, certificates, and a Guided Self Placement. Students that do not have access to U.S. High School transcripts can complete the Guided Self Placement, please visit the Assessment Center website at sac.edu/assessmentcenter for additional information.

Placement data disaggregated by race and ethnicity is available for all students to access by visiting the qrgo.page.link/ETG9y link.

New Student Registration Orientation

Registration Orientation is done in a small group (up to 20 students) and is led by a counselor. During the first 40 minutes students will be provided with an overview of Santa Ana College, the English and Math placement process, cost, financial aid information, and the registration process

Students will also have the opportunity to briefly meet one-on-one with a counseling faculty for academic advisement and to develop a two-semester abbreviated education plan. Students will be seen using the following order:

- Students planning to enroll just for one semester.
- New students that have never attended SAC or any other Community College or University.
- Students that have taken classes at other Community Colleges or Universities. We recommend students bring a copy of their college and/or university transcripts.

What services could I receive during the New Student Registration Orientation?

- Discuss your placement options based on your Career and Academic Pathway.
- Get help selection your Career and Academic Pathway (major) and clarify your education goals.
- Choose the best courses for you.
- Receive assistance in registering for classes.
- Learn about the various options SAC has to assist you in paying for your classes.

Questions? Contact the Assessment Center at: (714) 564-6148 or visit sac.edu/assessment

Assessment via College Application?

Students who have graduated from a U.S. high school will receive the placement levels based upon high school performance information that is provided on the application for admission. The new college application (OpenCCC) will identify English and math courses that students can enroll in using prior high school history. Students will report cumulative, unweighted high school GPA, and courses completed.

What if English is not my first language?

We offer English for Multilingual Students (EMLS) courses. If English is not your first language and you want to develop your reading, writing, grammar, and speaking skills you should:

STEP 1: Complete Guided Self-Placement online by going to the Assessment Center webpage sac.edu/guidedselfplacement

STEP 2: Speak with a Counselor to determine which course is the appropriate option for you based on your academic goal.

You can contact the Counseling Division at 714-564-6103 or stop by the Administration Building, Room S-112.

REGISTRATION

Continuing Students

A continuing student is a student who has not missed two consecutive full semesters. The student may check online via Self-Service for a registration date and time and may register any time thereafter until the Friday before the semester begins. Students are encouraged to see a counselor each semester in order to review their academic progress before completing registration.

New and Former Students

New or former students who complete an Admission application on-line will receive registration information by email within 1–3 business days.

Priority Registration

Santa Ana College will provide priority registration for students who enroll in a community college for the purpose of degree or certificate attainment, transfer to a four year college or university, or career advancement. These enrollment priorities were established Fall Semester, 2013.

- Students who have completed orientation, assessment, and developed student education plans and are eligible as a member of the armed forces or a veteran pursuant to Education Code section 66025.8 or as a foster youth or former foster youth pursuant to Education Code section 66025.9;
- Students who have completed orientation, assessment, and developed student education plans and are eligible and receiving services through Disabled Student Programs and Services or Extended Opportunity Programs and Services;
- CalWORKs students
- Athletes who have completed orientation, assessment, and developed education plans.
- First time students participating in the Early Decision/Early Welcome programs who have completed orientation, assessment, and developed student education plans
- Continuing students, not on academic or progress probation for two consecutive terms as defined in these policies and procedures
- New matriculating students with educational plan
- New non-matriculating students, Probationary students (academic and progress), & students with 100+ degree applicable units
- Career Advance Placement (CAP) – concurrently enrolled high school students

Loss of Registration Priority

The state of California has adopted Title 5 Regulation 58108 (j), establishing enrollment priorities for students attending California Community Colleges. The regulation will affect the date/time in which students are allowed to register for classes. This policy was established Fall Semester, 2013.

Continuing students at Santa Ana College will lose their enrollment priority for the following reasons:

Student has attempted 12 units and their RSCCD cumulative GPA has fallen below 2.0 for two consecutive semesters;

Student has attempted 12 units and the percentage of all coursework at SAC/SCC has an entry of "W," "I," "NP," and "NC" which reaches or exceeds fifty percent (50%) § 55031;
IMPORTANT NOTE: Registration priority shall be lost at the first registration opportunity after a student is placed on academic or progress probation or any combination thereof for two consecutive terms.

Student has earned 100 or more degree applicable units from Santa Ana and Santiago Canyon Colleges.

Students who have SAC as their home campus can submit a petition for appeal to the Admissions Office at SAC for the following reasons:
1) there were extenuating circumstances (verified cases of accident, illness) and can provide documentation;

2) students with disabilities who applied for but did not receive accommodation in a timely manner;

3) can demonstrate SIGNIFICANT academic improvement in a subsequent term.

Students may also regain registration priority by sitting out two consecutive semesters.

Students who have earned 100 or more degree applicable units can appeal if they have declared a high unit major and are currently working toward a degree. Forms for these appeals can be obtained in Admissions and Records or downloaded from the college website.

Late Registration

Instructor signature or add code is required on all adds after the semester begins.

Schedule of Classes

The Schedule of Classes is prepared each semester and is available online. It includes general information, courses offered, hours, rooms, and instructor names. Classes added to the schedule after publication may be accessed online.

Student Photo Identification Card

All Santa Ana College students are provided with a photo identification card as part of the college registration and matriculation process. The card will be required for use of the college Library, Health & Wellness Center, academic support services, and more beginning January 2017. Photo I.D. is located in the Cashier's Office in VL-205B.

Full-Time – Part-Time Definition

Full-time students (Fall and Spring) = 12 or more units

Part-time students (Fall and Spring) = Less than 12 units

Full-time students (Summer) = 6 units

Part-time students (Summer) = Less than 6 units

Students receiving social security benefits or satisfying the requirements of insurance companies must be carrying 12 or more units to be eligible.

Veterans Administration eligibility uses the following definition:

Full-time = 12 or more units

Three-fourth benefits = 9 through 11 units

One-half benefits = 6 through 8 units

Any change in veteran status, whether it be increase, decrease, or complete withdrawal, must be brought to the attention of the Veteran's Office immediately.

Classification of Students

Career Advanced Placement: one who has not graduated from high school.

Freshman: one who has completed 0-29 units.

Sophomore: one who has completed 30 or more units.

Graduate: one who has received an associate degree or higher.

Summer Session

The colleges offer a four-, six- and eight-week summer program of morning and evening courses. Summer courses can remove high school or college deficiencies and advance the students toward an educational goal.

Weekend College

Classes are offered on Friday evenings and Saturdays and Sundays so that students can earn units applicable to the associate degree, acquire occupational skills, earn units for transfer to four-year schools, or gain personal enrichment.

Special Admit Students (formerly known as CAP)

K-12 students wanting to take college credit courses are considered Special Admit (formerly known as CAP) students. This is a unique opportunity that is geared toward educational enrichment, not remediation.

1. Student must completely fill out the SAC Special admit form and have all the appropriate signatures of parent/guardian and school principal/counselor.
2. Final approval rests with Santa Ana College.
3. It is recommended for students who plan to take English or Math courses to meet with a Counselor to review high school transcripts for appropriate course recommendation. For additional information and to find out about drop-in counseling services, contact the Assessment Center at (714) 564-6148.
4. Students currently enrolled in grades K-8 are required to pay all college fees. The Enrollment Fee will be waived for students

currently enrolled in grades 9-12 who are enrolled in 15 units or less for fall or spring semesters. If the student enrolls in 15.1 units or more during fall and spring semesters, the student will be charged the current enrollment fee for all units. Further, during summer sessions, Enrollment Fee will be waived for students enrolled in 9 units or less. If the student enrolls in 9.1 units or more, the student will be charged for all units enrolled. For intersession, Enrollment Fee will be waived for students enrolled in 6 units or less. If the student enrolls in 6.1 units or more, the student will be charged for all units enrolled.

5. RSCCD shall charge a tuition fee to nonresident students who hold an F1 or F2 visa. F1/F2 students are not exempt.
6. The parent or guardian signature grants permission for their son/daughter to enroll in college courses at Santa Ana College. The parent or guardian acknowledges that Santa Ana College is an adult environment and assumes responsibility for their young student's conduct while on campus. Additionally, in compliance with federal privacy law, the parent or guardian will need their student's written permission to gain access to any non-directory information.

Special Admit students will be receiving college credit for this class whether or not the units are used toward high school graduation. This means a college transcript is generated listing the class or classes and the grades earned. This establishes a permanent record with the college. Grades recorded for these classes are permanent and create a college transcript. The transcript information is confidential and is only accessible by the student. All college information is confidential and not accessible to parents or guardians.

Special Admit students are required to attend class until the end of the semester unless the student decides to drop the class online prior to the deadline identified in the schedule of classes. The drop deadline is set when 75% of the course has been completed. The student will receive a "W" when the student drops after the first two weeks of a full semester or after the first week of the summer session. Please read class section details listed in Web Advisor (Online Records) for important refund and drop deadlines.

Special Admit students must attend all classes. Material covered in college courses is at a faster pace than high school classes. Expect to spend twice as much time outside of class as in class completing assignments and homework.

Santa Ana College maintains open campuses. Students function under Standards of Student Conduct (Board Policy 5201), and there is an expectation that adult behavior will be displayed by students on campus. Academic honesty is a requirement, and sanctions are identified in course overviews, which are distributed by faculty on the first day of class. Students are responsible for their own transportation and materials on campus.

Special Admit students by law do not have priority registration. Under the California Code of Regulations, title 5, section 58108 "a district may establish a priority registration system which would accord adult students higher registration priority.

Prerequisites, Corequisites and Recommended Preparation for Courses

The colleges of the Rancho Santiago Community College District have adopted a policy on course prerequisites, corequisites, and advisories in order to provide for the establishing, reviewing, and challenging of prerequisites, corequisites on recommended preparation, and certain limitations on enrollment in a manner consistent with law and good practice. The policy, which is specified for implementation as an administrative regulation, is established pursuant to regulations contained in Article 2.5 (commencing with Section 55200) of Sub Chapter 1 of Chapter 6 of Title 5 of the California Code of Regulations. The RSCCD Board of Trustees recognizes that if these prerequisites, corequisites, and limitations are established unnecessarily or inappropriately, they constitute unjustifiable obstacles to student access and success and, therefore, the Board adopts this policy which calls for caution and careful scrutiny in establishing them. Nonetheless, the board also recognizes that it is as important to have prerequisites in place where they are a vital factor in maintaining academic standards and in assuring the health and safety of students as it is to avoid establishing prerequisites where they are not needed. For these reasons, the Board has sought to establish a policy that fosters the appropriate balance between these two concerns.

Important Definitions

If a student should see the words **Prerequisite** or **Corequisite** in the catalog, it is important to understand the definitions of these terms. Note that prerequisites and corequisites can be challenged. See Prerequisite Challenge Policy, for more information.

Prerequisite indicates a condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program. A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course or program. Students will not be permitted to enroll in such courses and programs without the appropriate prerequisite.

Corequisite indicates a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. A corequisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed. Students must concurrently enroll in the corequisite course.

Recommended Preparation indicates that while a course is not required prior to enrollment, it is highly advised in order to strengthen the likelihood of success in subsequent courses.

Prerequisite Challenge Policy and Procedures Course Prerequisite Policy

Prerequisite means the preparation or previous course work considered necessary for success in the course. The College requires students to complete prerequisites as pre-enrollment preparation. Prerequisites which are listed in the College Catalog include:

Courses for which specific prerequisites have been established;

Sequential course work in a degree-applicable program, and;

Courses in which an equivalent prerequisite exists at a four-year transfer college or university.

Questions about prerequisites are best resolved with a counselor prior to the first day of class.

Prerequisite Challenge Process

A prerequisite challenge requires written documentation, explanation of alternative course work, background or abilities which adequately prepare the student for the course. A Prerequisite Challenge Form can be obtained from the appropriate instructional office. Prerequisites may be challenged for one or more of the following reasons:

1. The college has not developed the prerequisite according to its established procedures or has not developed the prerequisite in accord with existing statutes.
2. The prerequisite is discriminatory or is being applied in a discriminatory fashion.
3. The college has not made the prerequisite course reasonably available.
4. The student has documented knowledge and abilities equivalent to those specified in the prerequisite course.

The challenge will be reviewed by a committee consisting of the dean, or designee, department chair, or designee, and one department or division representative or designee.

If space is available in a course when a student files a challenge to the prerequisite or corequisite, the district shall reserve a seat for the student and resolve the challenge in a timely manner. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning or registration for the next term and, if the challenge is upheld, the student shall be permitted to enroll if space is available when the student registers for that subsequent term.

NOTE: Students who are challenging a course which is a requirement for a degree or certificate may wish to use the Credit by Examination process to receive credit for the challenged course.

Specific regulations and procedures relating to course prerequisites, corequisites, and advisories are on file in the office of the Vice President of Academic Affairs at Santa Ana College.

Multiple and Overlapping Enrollments (BP4226)

1. Students may only enroll in two or more sections of the same credit course during the same term if the length of the course provides that the student is not enrolled in more than one section at any given time.
2. Students may only enroll in two or more courses where the meeting times overlap under the conditions specified in Title 5 Section 55007.

Fees, Tuition, and Expenses

1. All students are required to pay enrollment fees of $46 per unit.
2. A health fee of $19 per semester ($16 for summer and $16 for intersession) is charged to all students whether or not they choose to use health services.
   Health Fee Exemptions (Education Code 76355): (1) Any student who depends exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization, provided that the student presents documentary evidence of an affiliation with such a bona fide religious sect, denomination, or organization.(2) Any student enrolled in an approved Apprenticeship Program. A request for an exemption may be filed at the Admissions and Records Office.
3. A parking permit is required at all times to park on campus. Day permits are available through the parking lot meters and are $2.00 a day. Students can purchase term permits through Self-Service, Spring and Fall permits are $30.00 and Intersession and Summer are $10.00.
4. A College Student Life and Leadership fee of $10.00 and a Student Representation fee of $2.00 is payable at registration for classes. These fees are optional. Students who do not wish to pay these fees may request a refund by calling (714) 564-6965 or by visiting the Cashiers in VL-205B. Refunds must be requested before your drop for non-payment date.
5. A transportation fee of $6.75 for full time students (12+units) and $5.75 for part time students (.5–11 units) is charged to all students whether or not they choose to use the transportation discount service (OCTA ride program).
6. Student ID cards are FREE of charge and available at the Campus Cashiers Office.

Non-resident Tuition

Non-resident Tuition: $345 per unit in addition to the per enrollment fee for out of state residents and for students who are a citizen of a foreign country. Refer residency questions to the Admissions Office.

Visa or MasterCard, American Express and Discover are accepted for all fees. All tuition, fees, and expenses are subject to change with new state legislation.

Textbooks and Supplies

Textbooks, supplies, and athletic equipment must be purchased by the student. Special fees required for certain courses are indicated in the class schedule.

Fees and tuition are subject to change by the state legislature, Community College Board of Governors, or District Board of Trustees.

Drop for Non-Payment

Drop for Non-payment Policy: Enrollment fees must be paid in full within 3 days of registration (including weekends and holidays) or unpaid classes may be dropped and released to other students. The day you register is counted as day 1.

In addition to the 3-day non-payment drop policy, there is a final outstanding balance drop date. **All fees must be paid in full by the Friday before the start of the semester.** No balance will be carried over into the start of the semester. **It is the student's responsibility to drop by the refund deadline to avoid any fees for late adds.**

Refund of Tuition and Enrollment Fees

Students are eligible for full refunds of fees provided they have officially dropped from classes prior to the refund deadline or their classes have been canceled by the college. There is no refund for classes added after the refund deadline date. Please refer to section information via Single Sign-On for refund deadline.

Students who withdraw from class(es) through the first two weeks of instruction or 10% of the class may request a 100% refund. Students withdrawing after the second week of instruction are not eligible for a refund. (See current semester schedule.)

Refunds are based upon the date the student withdraws from the course online. No refund will be processed until assurance has been given that any check in payment for tuition has been cleared.

Enrollment Fee refunds are granted in accordance with established provisions of the community college education code. Contact the Cashier's Office or refer to the current class schedule for details of the refund policy and procedures.

There is no refund for variable units not completed.

Withholding of Student Records

Students or former students who have been provided with written notice that they have failed to pay a proper financial obligation shall have grades, diplomas, and registration privileges withheld.

Solomon Amendment For Military Recruiters

The Solomon Amendment is a federal law that allows personally identifiable student information to be released to recruiters that would have been denied them under FERPA. This law mandates that institutions receiving federal financial aid must fulfill military recruitment requests for access to campus and lists of students. If Santa Ana College fails to comply with these requests from military recruiters, the college will lose federal financial aid funding. Santa Ana College releases only directory information to military recruiters.

Open Educational Resources (OER)

Open Educational Resources (OER) refers to textbooks or online materials that are in the public domain or have a Creative Commons license. Classes listed with an OER symbol use free course materials unless noted in the course schedule comments. A course using Lumen Learning OER will charge a material fee for the online resource.

Zero Textbook Cost (ZTC)

Zero Textbook Cost (ZTC) refers to courses that eliminate conventional textbook costs by using alternative instructional materials and methodologies, including freely usable Open Educational Resources. Classes listed with a ZTC symbol use free course materials.

FINANCIAL AID

Financial Aid is intended to help students who might not otherwise be able to attend school. Although the primary responsibility for meeting college costs rests with the student and his or her family, it is recognized that many families have limited resources and are unable to meet the cost of a college education. Federal and State financial aid programs have been established to provide assistance for students with documented financial need.

The application process for financial aid begins with the completion of the Free Application for Federal Student Aid (FAFSA), which is available in October for the following fall semester. AB 540 Students and DACA students should complete the California Dream act instead of the FAFSA. In order to qualify for financial aid, a student must be enrolled in an eligible program of study leading to completion of an AA/AS degree, transfer requirements or a certificate program; maintain satisfactory academic progress; for most programs, have demonstrated financial need; be a U.S. citizen or eligible non-citizen; certify compliance with selective service registration requirements; not be in default on any loan or owe a refund on any grant made under any Title IV program; have a high school diploma or GED.

For additional information stop by the Financial Aid Office at Santa Ana College, call 714-564-6242 or visit our web page at sac.edu/finaid.

Withdrawals and Repayment of Financial Aid Funds

Federal aid recipients who withdraw or are dropped from all classes by the instructor are subject to regulations regarding the Return of Title IV funds. Students who withdraw or are dropped from all classes prior to completing more than 60% of the enrollment period are subject to these rules. See the Financial Aid Office for this 60% date. Based on the date of the complete withdrawal or drop, the Financial Aid Office will determine the amount, if any, of "unearned" federal financial aid received by the student. If the student received more financial aid than the amount entitled to, the student will be billed for the overpayment. To avoid repayment, financial aid recipients are cautioned to:

- Avoid total withdrawal from all classes, successfully complete at least one class during the semester,
- Repay any "unearned" financial aid as soon as possible to regain eligibility for financial aid.

Federal PELL Grant

This is a grant and does not have to be repaid. PELL is a federally funded program designed to be the foundation of financial aid for undergraduates who demonstrate need. The amount of the PELL Grant is based on the cost of attendance, the estimated family contribution (EFC), and the student's enrollment status at the time of payment. Award amounts vary based on EFC and the number of units attending.

Federal Supplemental Educational Opportunity Grant (FSEOG)

FSEOG is another federally funded nonrepayable grant that is available to undergraduate students who demonstrate financial need. Priority in awarding FSEOG funds must be given to PELL Grant recipients with an EFC of $0. The award amount at Santa Ana College is $400 per academic year.

Federal Work-Study (FWS)

This federally funded program provides employment opportunities to students with financial need. Students awarded FWS receive an allocation of funds earned through part-time jobs on campus. FWS is also a learning opportunity through on-the-job training.

Priority Deadline for FSEOG and FWS Programs

These programs have limited funds and are generally awarded only to those eligible students who meet the Priority Deadline, which is usually during July each year.

Direct Loan Programs

Stafford Loan (Subsidized)

The federal government pays the interest on this need-based loan while the student is enrolled at least half-time (6 units) and during the six month grace period after graduation, withdrawal or enrollment below half-time status. Money is borrowed directly from the federal government. The maximum loan is $3,500 a year for students with fewer than 30 units. Students who have completed 30 units or more are eligible to borrow up to $4,500. Students enrolled only in preparatory coursework are eligible to borrow up to $2,625.

Stafford Loan (Unsubsidized)

The Unsubsidized Stafford Loan is available to students who do not have demonstrated need. The total of a subsidized and unsubsidized Stafford Loan may not exceed the loan limits above. There is no interest subsidy on this loan, and interest begins to accrue when the loan is disbursed.

Chafee Grant

This grant program is available to former foster youth. Awards are $5,000 per year. Apply using the FAFSA and the separate Chafee Grant application at chafee.csac.ca.gov

California State Programs

California College Promise Grant (CCPG)

The CCPG (Previously known as the Board of Governor's Fee Waiver or "BOGW") is a state program for California residents and AB 540 students which waives the enrollment fees for qualified students at community colleges. There are three ways to qualify for a CCPG:

1. The student demonstrates financial need according to the federal methodology based on completion of the Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application;
   – **OR –**
2. The student or his/her family is receiving CalWORKs, formerly TANF/AFDC, or SSI (Supplemental Security Income) or General Assistance/General Relief, or the student is a disabled veteran or a dependent of a deceased or disabled veteran as certified by the California Department of Veterans Affairs.
   – **OR –**
3. The student meets specific income standards based on family size.

Pursuant to Title 5, section 58621, students with two consecutive semesters (fall/spring semesters) of academic or progress probation will lose eligibility for the CCPG fee waiver. Foster youth under the age of 25 years old are exempt from this regulation. Definitions of academic and progress probation can be found of page 62 of this catalog.

A student may appeal the loss of the CCPG fee waiver if the student has been unable to meet academic and progress requirements due to one or more of the following reasons:

1. Verified cases of accidents, illnesses, or other circumstances beyond the student's control.
2. Student with disabilities who applied for but did not receive accommodation in a timely manner
3. Significant academic improvement
4. Changes to the student's economic situation
5. The student was unable to obtain essential support services
6. Special consideration of factors for CalWORKs, EOPS, DSPS, and Veteran students.

Appeal forms are available in the Financial Aid and Admissions & Records offices.

Cal Grants

To qualify for a Cal Grant a student must be a U.S. citizen, a permanent resident or an eligible non-citizen who is a California resident, or be registered as an AB540 student with Admissions and Records. The student must be attending an eligible college located in California and be making satisfactory academic progress. For all Cal Grants, apply between October 1 and March 2 each year using the FAFSA or California Dream Act Application, and GPA verification form.

Cal Grant A

Cal Grant A assists low and middle income students with tuition and fee costs at four-year institutions. Eligibility is based on academic achievement and financial need.

If a student qualifies for a Cal Grant A and plans to attend a public community college, the Student Aid Commission will put the tuition/fee award on reserve until the student transfers to a four-year college, provided that the student continues to qualify financially.

Cal Grant B

Cal Grant B provides money for books and supplies, housing costs and transportation. Eligibility is based on demonstration of substantial financial need.

Cal Grant C

Cal Grant C assists vocational students with tuition and related training costs such as special clothing, tools, equipment, books and supplies, and transportation.

Recipients must be enrolled in a vocational program at a community college, independent college of vocational school, in a program of study from four months to two years in length. Three-year hospital based nursing students are also eligible for this program.

DEGREES, CERTIFICATES AND TRANSFER PLANNING

Associate Degrees

The associate degree is a certification of the student's satisfactory completion of a program of study with a specific major or area of specialization. The associate degree is normally completed in two years and may be compared with the baccalaureate degree which is normally completed in four years.

Associate degrees are commonly conferred by community colleges. They are usually of two types, the associate of arts and the associate in science. The distinction between the associate of arts and the associate in science degrees lies in the majors. If the major is in the fields of engineering, physical or biological science, or occupational curricula, the degree conferred is usually the associate in science. Otherwise the associate of arts degree is conferred.

Ordinarily associate degrees have one of two major purposes. Either the program of study prepares the individual for transfer to a four-year college or university, or the program of study is intended to prepare the student for immediate employment.

The requirements for the associate degree include the specific courses in the major and what is called a general education or breadth requirement. The specific details concerning both the major and the general education requirements are described in Associate Degree Requirements (See page **22**).

Associate Degrees For Transfer

Santa Ana College offers Associate Degrees for Transfer (AA-T or AS-T) in addition to associate degrees in Art and Science (A.A. or A.S.). The Student Transfer Achievement Reform Act (Senate Bill 1440, codified in California Education Code sections 66746– 66749) guarantees admission to the California State University (CSU) system (though not to a particular campus or major) for any community college student who completes an Associate Degree for Transfer or "ADT". See Associate Degrees for Transfer for requirements. (See page **20**).

Certificate of Achievement Programs

A Certificate of Achievement (16 or more units or state approved under 16 units) is a verification of achievement in a particular academic or occupational area, and it will be included on the official transcript. Certificate programs normally include only those courses which have a direct bearing upon specialized occupational competency since the certificate has the sole objective of immediate employment in a specialized area. For this reason there is no general education requirement in a certificate program. Santa Ana College certificate of achievement programs are described in the catalog section on College Credit Instructional Programs. To qualify for a certificate, a candidate must meet the following requirements:

Courses: Courses are designated for the specific certificate.

Grades: At least a C grade in each course required for the certificate, unless otherwise specified. Credit by Examination may also be used to gain credit for required courses.

Pass/No Pass: A pass/no pass course is acceptable toward the certificate if it is required for the certificate and (a) offered on a pass/no pass basis only or (b) if the pass/no pass is earned on the basis of credit by examination.

Residency: Twelve units completed at Santa Ana College. (At least six of the units must be in courses required for the certificate.)

Petition: Petition for certificate filed by the student with the Office of Admissions and Records at Santa Ana College.

Certificate of Proficiency Programs

A Certificate of Proficiency is under 18 units and/or is not a state approved program. A certificate is verification of completion in a particular subject matter. A certificate will NOT be included on the official transcript.

Certificate programs include only those courses which focus on vocational skills. The certificate has the sole objective of employment in a specialized area, and for this reason there are no general education requirements in a certificate program. Santa Ana College certificate programs are described in the catalog section on College Credit Instructional Programs. At least fifty percent of Certificate of Proficiency course requirements must be completed at Santa Ana College.

Distance Education

Distance education courses are Santa Ana College credit courses that include lectures, discussions, assignments and tests delivered via the Internet with opportunities for regular and substantive interaction between the instructor(s) and students and among students. The courses are academically equivalent to on- campus courses and support our district mission to provide quality educational programs and services that address the needs of our diverse students and communities.

Distance Education courses require students to have a computer and Internet access. Students may also use computers in some on-campus facilities.

Online Courses: Fully Online Instruction classes meet 100% online with no scheduled meeting days. Students Logon to Canvas at sac.edu/canvas and complete work regularly throughout the week. Canvas and other technologies will be required to complete coursework.

Fully Online Live: Fully Online Live Instruction classes meet only in scheduled live streaming Zoom meetings. Students logon to Canvas at sac.edu/canvas to attend class virtually on zoom during the published course times. Canvas and other technologies will be required to complete coursework.

Hybrid: On-Campus Hybrid Instruction classes combine scheduled on-campus meetings and online instruction. Students will attend class on-campus during the published course times and will logon to Canvas at sac.edu/canvas and complete work regularly throughout the week. Canvas and other technologies will be required to complete coursework.

Virtual Hybrid: Virtual Hybrid Instruction classes combine scheduled live streaming Zoom meetings and online instruction. Students will attend class virtually on Zoom during the published course times and will logon to Canvas at sac.edu/canvas and complete work regularly throughout the week. Canvas and other technologies will be required to complete coursework.

On-Campus with Virtual: On-Campus with Virtual Instruction classes combine scheduled on-campus and scheduled Zoom meetings. Students will attend class on-campus and will attend class virtually on zoom during the published course times and will logon to Canvas at sac.edu/canvas. Canvas and other technologies will be required to complete coursework.

Online Degree Pathway Program

The Online Degree Pathway Program is a program offered through Distance Education which allows students to learn and study collaboratively in a student cohort that completes prescribed coursework in an accelerated 8-week course structure. There are currently five online degree pathways:

1. Associate in Science in Business Administration for Transfer (AS-T in Business Administration); this degree is for transfer to CSU and can be completed in 2 years
2. Associate in Arts in Communication Studies for Transfer (AA-T in Communication Studies); this degree is for transfer to CSU and can be completed in 2 years
3. Associate in Arts, in Liberal Arts Degree, 2 year completion; this degree prepares the student for transfer and can be completed in 2 years
4. Associate in Arts in Political Science for Transfer (AA-T in Psychology); this degree is for transfer to CSU and can be completed in 2 years
5. Associate in Arts in Psychology for Transfer (AA-T in Psychology); this degree is for transfer to CSU and can be completed in 2 years
6. Associate in Arts in Sociology for Transfer (AA-T in Sociology); this degree is for transfer to CSU and can be completed in 2 years

Business Administration Major Preparation for CSU, 1 year completion
Psychology Major Preparation for CSU, 1 year completion
For Online Degree Pathway information, please visit our website:
sac.edu/onlinepathway
call (714) 564-6725, or email us at sac_disted@sac.edu

Associate Degrees For Transfer

In addition to traditional associate degrees, California Community Colleges offer Associate Degrees for Transfer (ADT) to the CSU. These may include Associate in Arts (AA-T) or Associate in Science (AS-T) degrees. These degrees are designed to provide a clear pathway to a CSU major and baccalaureate degree. California community college students who are awarded an AA-T or AS-T degree are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or campuses. Students who have been awarded an AA-T or AS-T are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units.

Santa Ana College offers numerous AA-T and AS-T degrees. To find out which CSU campuses accept each degree, please meet with a SAC counselor. You can also find this information at icangotocollege.com Many private California colleges and universities also accept these degrees. You can find information about them at aiccu.edu/page/transferstudents. **An AA-T or AS-T degree may not always be the best option for students intending to transfer to a particular CSU campus, or to a university or college that is not part of the CSU system.** Current and prospective community college students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

Requirements

Student completion requirements for the associate degree for transfer:

1. 60 semester or 90 quarter CSU transferable units. At least 12 of the units must be earned at Santa Ana College.
2. The California State University General Education-Breadth pattern (CSU GE Breadth page 30); OR the Intersegmental General Education Transfer Curriculum (IGETC page 32) pattern.

Note: The ADT can be awarded to students completing the UC version of IGETC, but completion of this pattern will not satisfy CSU admission requirements.

Students pursuing an ADT in Chemistry or Biology, must complete CSU GE for STEM or IGETC for STEM as specified.

CSU GE Breadth for STEM for students earning an AS-T in Biology only

Note: Students who began attending SAC or another California Community College or California State University prior to Fall 2021 will be permitted to complete the old CSU GE Breadth for STEM if they maintain CSU continuous enrollment. Please consult a counselor for additional information.

Complete the following CSU-GE courses before transfer:

- All courses in Areas A, B, E, and F; and
- One course in Area C1 Arts and one course in Area C2 Humanities; and
- One course in Area D. Complete the following courses after transfer:
- One remaining lower-division GE course in Area C*; and
- One remaining lower-division GE course in Area D*.

* These deferred lower division courses must be replaced with calculus and/or science courses required by the major before transfer.

CSU GE Breadth for STEM completion does not qualify students for the CSU-GE Certificate of Achievement.

IGETC for STEM for students earning an AS-T in Biology or Chemistry only

Complete the following IGETC courses before transfer:

- All courses in Areas 1 (except 1C for UC-bound students), 2, and 5; and
- One course in Area 3A; one course in Area 3B; and two courses in Area 4 from two different disciplines.
- Complete the following courses after transfer:
- One remaining lower-division GE course in Area 3;*
- One remaining lower-division GE course in Area 4;* and
- One course in Area 6 for UC-bound students who have not satisfied it through proficiency.*

* These deferred lower division courses must be replaced with calculus and/or science courses required by the major before transfer

IGETC for STEM completion does not qualify students for the IGETC Certificate of Achievement.

3. A minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district (see Instructional Programs portion of the catalog).

4. Obtainment of a minimum grade point average (GPA) of 2.0. (Some majors may require a higher GPA)

5. Earn a grade of C or better (C minus is not acceptable) or Pass in all courses required for the major or area of emphasis.

Santa Ana College currently offers the following Associate in Arts and Associate in Science for Transfer degrees:

- Administration of Justice
- Anthropology
- Art History
- Biology
- Business Administration 2.0
- Chemistry
- Communication Studies
- Computer Science
- Early Childhood Education
- Economics
- Elementary Teacher Education
- English
- Film, Television and Electronic Media
- Geography
- Geology
- History
- Hospitality Management
- Journalism
- Kinesiology
- Law, Public Policy, and Society
- Mathematics
- Music
- Nutrition
- Philosophy
- Physics
- Political Science
- Psychology
- Public Health Science
- Sociology
- Spanish
- Studio Arts
- Theatre Arts

See the Instructional Programs Section in this catalog for major requirements.

Course Substitutions and Reciprocity, Policy and Procedures

Students who have completed courses at another California community college, a regionally accredited institution and/or completed an external exam such as AP, CLEP, or IB may apply the coursework or exam results toward AA-T/AS-T major requirements as follows:

1. A course with a C-ID designation which is completed at another California community college will be substituted for a SAC course that meets an Associate Degree for Transfer (ADT) major requirement designated with the same C-ID number. SAC departmental approval is not required.
2. A course without a C-ID designation which is completed at a regionally accredited institution, other than a California community college, will be reviewed by SAC discipline faculty. Course-to-course substitution will be granted based on discipline faculty determination of comparability to a SAC course with the approved C-ID designation for the given ADT. Course-to-course substitution will be granted in accordance with the state-wide C-ID descriptor when the SAC course does not have an approved C-ID designation, but a statewide C-ID descriptor exists. When no such descriptor exists, course substitution will be based on discipline faculty determination of comparability to a SAC course included on the ADT.
3. Students who have completed an external examination such as AP, CLEP, and IB are granted course credit toward ADT major requirements as listed in the SAC catalog. (Students should be aware that AP credit may be awarded/counted differently by the transfer institution.)
4. A course completed at another California community college that is approved as part of an associate degree for transfer will be applied to the corresponding Santa Ana College Associate Degree for Transfer (ADT) in the corresponding SAC ADT area. Courses completed at other California community colleges must be part of the ADT at the time the student completed the course. Courses completed at other CCCs prior to ADT approval will be "grandfathered".
5. A course with a C-ID designation which is completed at another California Community College, but does not meet an Associate Degree for Transfer (ADT) major requirement at the college where completed or match a SAC C-ID number, can be applied to the ADT if the C-ID number is included in the statewide Transfer Model Curriculum (TMC) template. The course will be applied to the degree based on the location of the C-ID number on the TMC. SAC departmental approval is not required.

Certificate and Associate Degree Programs

For each of the Programs of Study identified below, Santa Ana College currently offers the number of degrees and certificates as noted. For further information regarding the specific type of degree or certificate, please refer to the "Instructional Programs" section of this catalog.

BS = Bachelor of Science Degree
AA = Associate of Arts Degree
AA-T = Associate of Arts for Transfer
AS = Associate of Science Degree
AS-T = Associate of Science for Transfer
CA = Certificate of Achievement
CP = Certificate of Proficiency

Program of Study	BS	AA	AA-T	AS	AS-T	CA	CP
Accounting				1		7	3
American Sign Language						1	
Anthropology		1	1				
Art		2	2			2	
Automotive Technology				1		10	
Biology				2	1	4	
Business Administration		1			1		
Business Applications		3		3		12	
Chemistry				1	1		
Child Development		3			1	9	
Communication Studies		1	1			1	
Communications & Media Studies		2	1			4	
Community Social Services		1					
Computer Science				2	1	6	4
Criminal Justice				1	1	2	1
CSU GE Breadth (Plan B)						1	
Dance		1				2	
Diesel Technology				2		2	4
Digital Media		2			1	8	1
Earth Science		1					
Economics		1	1				
Education		1	1			3	
Engineering				6		6	2
English		1	1				
Entrepreneurship		1				1	1
Ethnic Studies		3					
Fashion Design Merchandising		3				5	3
Fire Academy				4		3	1
Geography		1	1				
Geology				1	1		
History		1	1				

Program of Study	BS	AA	AA-T	AS	AS-T	CA	CP
IGETC (Plan C)						1	
International Business		1				1	3
Kinesiology		1	2			1	1
Legal Studies			1			3	
Liberal Arts		6					
Library Technology		1				1	
Management		1		1		3	2
Manufacturing Technology				5		7	1
Marketing		1					1
Mathematics				1	1		
Medical Assistant				1		1	
Modern Languages		1	1				
Music		1	1			1	
Nursing				2			
Nutrition and Food				1	2	3	
Occupational Studies	1						
Occupational Therapy Assistant				1			
Paralegal		1				1	
Pharmacy Technology				1		2	
Philosophy		1	1				
Photography		1				1	
Physics				1	1		
Political Science		1	1				
Psychology		1	1				
Science				1			
Sociology		1	1				
Speech-Language Pathology Assistant				1			
Theatre Arts		2	1			4	1
Welding Technology				1		4	1
Women's Studies		1					

THE ASSOCIATE DEGREE

General Education Philosophy

General Education requirements at Santa Ana College reflect the conviction that those who receive degrees must possess in common certain basic principles, concepts, and methodologies, both unique to and shared by various disciplines. Recognizing the need for students to embrace and adapt to increasingly and rapidly changing local, national and global conditions, the college seeks to ensure that students develop the necessary skills, knowledge, and curiosity to better themselves and their communities.

The subject matter of General Education courses is designed to be general, broad and introductory rather than specialized, narrow, or advanced. General Education courses form a pattern of learning experiences designed to provide educational opportunities that lead to the following learning outcomes for students:

The ability to comprehend and communicate ideas logically, creatively, correctly, and effectively in speaking and writing.

Skills in creative and critical thinking, including analysis, synthesis, evaluation, problem-solving, decision-making, and quantitative reasoning.

The skills necessary to identify informational needs; to seek, to access, to evaluate and to apply information effectively, using print materials and technology creatively, effectively and responsibly.

An understanding of the complexities presented by the cultural, social, and environmental diversity of the world.

Responsibility for ethical and active participation in a diverse society.

The basic skills necessary for lifelong learning, fitness, creative expression, aesthetic appreciation, personal growth, interpersonal skills, and development of intellectual curiosity.

Acquisition of the knowledge and skills necessary in chosen disciplines and careers.

NOTE: See Plan A, page **24** for specific course requirements.

General Education Categories

A. Natural Sciences

Courses in the natural sciences examine the physical universe, its life forms, and its natural phenomena. They assist in developing an appreciation and understanding of the scientific method and encourage an understanding of the relationships between science and other human activities. This category includes introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, physics, physical geography, physical anthropology, and other scientific disciplines.

B. Social and Behavioral Sciences

Courses in the social and behavioral sciences focus on people as members of society. They assist in developing an awareness of the methods of inquiry used by the social and behavioral sciences. Critical thinking is stimulated about the ways people act and have acted in response to their societies, and appreciation is developed of how societies and social groups operate. This category includes introductory or integrative survey courses in cultural anthropology, economics, history, political science, psychology, sociology, cultural geography, and related disciplines.

C. Humanities

Courses in humanities study the cultural activities and artistic expressions of human beings. They assist in developing an awareness of the ways in which people throughout the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation, and in developing aesthetic understanding and an ability to make value judgments. This category includes introductory or integrative courses in the arts, foreign languages, literature, philosophy and religion.

D. Cultural Breadth

Courses meeting the cultural breadth requirement represent both global and national perspectives and recognize the value of systemic historical and cross-cultural examinations of race, ethnicity, gender, and global issues.

Ethnic Studies/Women's Studies

Courses meeting the Ethnic Studies/Women's Studies requirement focus on the cultural perspectives of the African American, the Asian American, the Chicano/Latino, and the Native American and women in the United States. They assist students to deal constructively with issues of difficult differences and to develop respect for and become aware of the views, interactions, and contributions of these ethnic groups and women to U.S. society and culture. This category is interdisciplinary and includes introductory courses that incorporate the voices of these historically excluded groups.

International Perspective

Courses in International Perspective include an emphasis on global perspectives in a cultural context. All courses need to address not just specific aspects of culture but also a component addressing the basic concepts of culture including how culture influences environment, behavior, structure, and function of society. These courses also include a multi-country perspective.

E. Language and Rationality

Courses in language and rationality develop the principles and applications of language toward logical thought, clear and precise expression, and critical evaluation of communication in whatever symbol system the student uses.

F. Lifelong Understanding and Self-Development

The courses in this category are designed to equip human beings for lifelong understanding and development of themselves as integrated physiological and psychological entities. In a social context, students will benefit from study about themselves and how they function at different stages of life. Instruction is intended to include consideration of such matters as human behavior, sexuality, nutrition, health, stress, key relationships of humankind to the social and physical environment, and implications of death and dying. Physical activity courses could be included, provided that they include some components of the above listed topics.

NOTE: See page 20 for requirements for Associate Degrees for Transfer (AA-T and AS-T).

I. Unit and Residency Requirements

60 UNITS, with at least a 2.0 grade point average. At least 12 of the units must be earned at the college. At least 6 of those units must be in courses required for the major unless students are earning an Associate Degree for Transfer.

II. General Education Requirements

24 semester units of general education which include one course or more as indicated in group requirements A, B, C, D, E, and F. See Plan A, page **24** for specific course requirements.

Non degree applicable courses may **not** be used for graduation requirements.

Courses from the major may be used to satisfy areas A-F.

NOTE: The requirements in parts II, IV, and V also may be met by CSU general education certification*, IGETC certification, or by submitting a transcript showing completion of a bachelor's degree from a regionally accredited institution. The requirements in parts II, IV, and V may also be met by submitting a transcript showing completion of an Associate of Arts or Associate of Science degree from a regionally accredited California institution within a ten-year period of finishing major requirements (III) at the college.

* If Business 130 is used to meet CSU-GE Area B4-Mathematics/ Quantitative Reasoning, then the associate degree math proficiency may not be met. Students must meet one of the math proficiency requirements in section IV below.

III. Major Requirements

Each degree and certificate program specifies courses required for the major (a minimum of 18 units). Students must complete these courses with a grade of C or better. See Instructional Programs Section. Courses in the student's major may not be taken under the Pass/No Pass policy except for major courses for Associate Degrees for Transfer, courses for which Pass/No Pass is the only grading option, and units earned through credit by examination or assessment.

IV. Required Proficiencies

Note: The proficiencies and requirements listed in IV. Required Proficiencies and V. Oral Communication Requirement may also be used to meet General Education Requirements in groups A through F where appropriate. **Courses taken to meet proficiencies must be completed with a grade of C or better.**

A. Reading

The Reading Proficiency will be considered met by earning a C or better in English 101 or English 101H.

B. Mathematics

Completion of Mathematics 082, 083/084 or any other Mathematics course of 3 or more units, numbered above the level of 083/084, or Psychology 210, OR

Recommended placement into Math 140, Math 150, Math 162, Math 180, or Math 219, and without the recommendation of taking a course that provides additional support, based on the Santa Ana College Mathematics Department multiple measures placement criteria; OR

A score of 3 or better on the following AP exams: Statistics, Calculus AB, Calculus BC, Computer Science Principles (Note: Meets Area B4 on CSU-GE plan).

V. Oral Communication Requirement

Completion of 3 units with a grade of "C" or better from the following:

Communication Studies 100 (Introduction to Communication Studies);

Communication Studies 101 or 101H (Interpersonal Communication);

Communication Studies 102 or 102H (Public Speaking);

Communication Studies 140 (Argumentation and Debate);

Communication Studies 145 (Group Dynamics);

Communication Studies 150 (Organizational Communication);

Communication Studies 152 (Oral Interpretation).

Petition for Graduation and Catalog Rights

Petitions for graduation should be filed in the Office of Admissions and Records during the semester the student expects to graduate. Students who maintain continuous enrollment in at least one regular semester or session of a catalog year (fall, intersession, spring, or summer) at Santa Ana College or Santiago Canyon College may elect to meet the associate degree or certificate requirements in the SAC Catalog in effect at the time of first enrollment, or may choose the catalog requirements from any one year of subsequent continuous enrollment. **A student who has an interruption of attendance must use the catalog at the time of readmission or one of subsequent continuous enrollment.** Commencement exercises are held once a year at the end of the spring semester for those students who complete the requirements for graduation during the year or the summer session.

NOTE: Official Transcripts from all colleges attended must be on file in the Admissions and Records office.

GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE

PLAN A: 2022-2023

NOTE: This plan does not apply to Associate Degrees for Transfer (AA-T and AS-T).

NOTE: See page 24 for specific requirements for the following:

IV. A. Reading Proficiency
B. Mathematics Proficiency

V. Oral Communication Requirement

Courses taken to meet these proficiencies/requirement must be completed with a grade of "C" or better.

Note: A single course may be used to meet only one category requirement (A-F) in Section II. However, a course may be used to meet both a required proficiency (IV) or requirement (V), as well as one of the categories of General Education Courses on Plan A (II). Courses which meet the requirements for Part II of Plan A at Santiago Canyon College will automatically meet the identical requirements for Part II of Plan A at Santa Ana College.

II. Required General Education Courses

A. Natural Sciences

(minimum 3 semester units)
Anthropology 101, 101L
Astronomy 109, 110, 140
Biology 109 or 109H/109L, 111, 115, 149, 177, 190, 190L, 200, 211, 239, 259
Chemistry 109, 209, 210, 219 or 219H
Earth Science 110 or 110H, 115, 150 or 150H
Environmental Studies 140, 200, 259
Geography 101, 101L, 130
Geology 101, 101L, 140, 150 or 150H, 201
Physical Science 117, 118
Physics 109, 210, 217, 279
Psychology 200

B. Social and Behavioral Sciences

(minimum 6 semester units)

1. American Institutions (minimum 3 semester units)
History 118, 120 or 120H, 121 or 121H
Political Science 101 or 101H

2. Social Science Elective (minimum 3 units)
Anthropology 100 or 100H
Asian American Studies 150
Black Studies 150
Chicano Studies 150
Child Development 107, 110
Criminal Justice 101 or 101H
Economics 120, 121
Ethnic Studies 102 or 102H, 150 or 150H
Geography 100 or 100H, 102 or 102H, 140, 155
History 101 or 101H, 102 or 102H
Kinesiology, Health Education 112
Law 100
Paralegal 100
Political Science 101 or 101H
Psychology 100 or 100H
Sociology 100 or 100H

C. Humanities

(minimum 3 semester units)
American Sign Language 110, 111, 116, 210, 211
Anthropology 104 or 104H
Art 100 or 100H, 101, 102, 105, 110
Communications and Media Studies 103, 105, 111

Dance 100 or 100H, 101, 104, 105
Digital Media 101, 102, 103, 104, 105, 107, 113, 164
English 104 or 104H

Foreign Language:
Chinese 101, 102
French 101, 102, 201 or 201H, 202 or 202H
Italian 120, 121
Japanese 101, 102
Spanish 101 or 101H, 102 or 102H, 195A, 195B, 201 or 201H, 202 or 202H
Vietnamese 101, 102

Interdisciplinary Studies 121, 200
Kinesiology, Professional 170

Literature:
Communications & Media Studies 110
English 102 or 102H, 231, 232, 233ABC, 241, 242, 243, 270, 271, 272
Music 101 or 101H, 102 or 102H, 104, 105, 110, 111

Philosophy 106 or 106H, 108, 112, 118
Theatre Arts 100, 105, 120, 123

D. Cultural Breadth
(Three semester units required from D1 or D2)

D1. Ethnic Studies/Women's Studies
American Sign Language 116
Anthropology 104 or 104H, 125
Art 103, 104, 106
Asian American Studies 150
Black Studies 150
Chicano Studies 150
Child Development 221
Communication Studies 103 or 103H, 206 or 206H
English 104 or 104H, 245, 246, 278
Ethnic Studies 102 or 102H, 150 or 150H,
History 123, 124 or 124H, 125, 127, 146, 150, 151, 153, 163, 181
Kinesiology, Health Education 102
Music 103
Nutrition and Food 120
Political Science 235
Psychology 170
Women's Studies 101, 102

D2. International Perspective
Anthropology 100 or 100H
Business 106
Criminal Justice 209
Dance 105
Digital Media 102, 105
English 271, 272
Geography 100 or 100H, 102
Kinesiology, Professional 150
Music 102 or 102H
Philosophy 112
Theatre Arts 105

E. **Language and Rationality**
(minimum 6 semester units)

1. **English Composition** (minimum 3 semester units)
Courses fulfilling the written composition requirement include both expository and argumentative writing. The English composition requirement may be met by completing English 101 or 101H with a grade of "C" or better.

2. **Communication and Analytical Thinking**
(minimum 3 semester units)

Includes mathematics, logic, statistics, computer languages and programming and related disciplines.
Business 130
Communication Studies 102 or 102H, 140, 145, 150
Computer Science 100, 105
Counseling 144
Digital Media 164
English 102 or 102H, 103 or 103H
Mathematics 082, 083, 084, 105, 140, 140S, 141, 145, 150, 162, 170, 180, 185, 204, 219 or 219H or 219S, 221, 280, 287
Philosophy 110 or 110H, 111
Psychology 210
Reading 101, 102, 150

F. Lifelong Understanding and Self-Development
(minimum 3 semester units)

Note: Take one course from each group. No more than one semester unit may be counted from F2. Three semester units for Health Education and one semester unit for Kinesiology may be granted on the basis of military service. See page **55** for additional information.

1. Completion of one of the following:
Child Development 107
Counseling 100, 116, 124, 125, 128
Entrepreneurship 100
Fashion Design Merchandising 103
Interdisciplinary Studies 155
Information Studies 100
Kinesiology, Health Education 101 or 101H, 102, 103, 104, 108
Kinesiology, Professional 125, 160
Mathematics 030
Nutrition and Food 115 or 115H
Philosophy 111
Psychology 140, 160, 230
Sociology 112
Study Skills 109

2. Completion of one of the following:
Dance 102, 122A, 122B, 125A, 125B, 201A, 201B, 206A, 206B, 219A, 219B
Kinesiology, Activities 107A, 107B, 107C, 123, 140A, 150A, 155A, 160A, 169A, 169B, 170A, 200A, 200B, 200C, 211A, 211B, 220A, 220B, 220C, 226A, 230A, 260A, 260B, 260C, 265A, 265B, 265C, 270A, 290A, 290B
Kinesiology, Adapted Activities 201A, 202A, 202B, 205A, 208A, 208B, 211A, 211B
Kinesiology, Aerobic Fitness 140A, 143A, 144A, 146A, 146B, 150A, 156A, 156B, 157A
Kinesiology, Aquatics 201A, 201B
Kinesiology, Fitness 112A, 112B, 112C, 114A, 114B, 115A, 115B, 115C, 147A, 147B
Kinesiology, Intercollegiate Athletics 125, 128, 133, 171, 201, 202, 204, 206, 209, 210, 211, 212, 213, 216, 217, 218, 219, 220, 221, 223, 227, 230, 231, 232, 235, 240, 261, 262, 270, 271, 281, 291, 293
Kinesiology, Professional 155, 165, 175, 195, 200, 275

This requirement (F) is met for Fire Technology (as long as Fire Technology 121 and 121L are taken as part of the program), Nursing, and Occupational Therapy Assistant by completion of the major.

CALIFORNIA STATE UNIVERSITY GENERAL EDUCATION BREADTH (CSU GE)

PLAN B: 2022-2023

NOTE: These requirements apply to all students. Students planning to graduate from one of the 23 campuses of the California State University must complete 48 semester units in general education breadth courses. A student may complete 39-40 units of general education at Santa Ana College prior to transfer. Nine semester units of general education coursework must be completed at the upper division level after transfer.

CERTIFICATION OF GENERAL EDUCATION

1. Santa Ana College is authorized to certify a maximum of 39-40 general education units.
2. CSU-GE Certification indicates that a transfer student has met CSU lower division GE requirements. Students may earn full or subject area certification.
3. Pass/No Pass grades are accepted for certification in all areas; however, they are not recommended for transfer credit in basic skill areas. (A. English language, Communication and Critical Thinking, A1, A2, and A3; and B4. Mathematics/Quantative Reasoning.) In addition, letter grades may be recommended or required for specific courses in a given major. Each CSU campus may also limit the total number of units graded credit.
4. A single course may not meet more than one general education requirement.
5. Requests for certification should be made to the Office of Admissions and Records during the semester prior to the last term of attendance. Please consult the class schedule or the Counseling Department for deadline information.
6. Certification of coursework from other colleges will be granted to students whose last community college of attendance prior to transfer is Santa Ana.
7. Courses taken at other California Community Colleges will be applied to the subject areas in which they were listed by the institution where the course was completed.
8. Courses taken at other regionally accredited private/out of state institutions (which do not maintain a CSU certification list) will be placed in the subject areas for which Santa Ana College has equivalent courses. In some cases non-equivalent courses may also be considered. Consult a counselor for additional information. Courses completed at foreign institutions are not acceptable for certification.
9. Students earning an AS-T in Biology must complete CSU-GE Breadth for STEM. See "Associate Degrees for Transfer" on page **20** for additional information.

IMPORTANT NOTE: The list of certifiable courses will be subject to change year by year, but students are assured that courses taken to meet general education-breadth requirements will be honored **if they are approved for the academic year in which they are taken. Courses on this list are approved beginning Fall 2022 and are valid through Summer 2023.**

TRANSFER CREDIT

Students may transfer up to 70 semester units to the CSU system. Sixty transferable units are needed for junior standing.

All courses used for CSU transfer credit must be numbered 100 or above in the Santa Ana College catalog.

A. English Language Communication and Critical Thinking

(minimum 9 semester/12 quarter units)

The 9 units selected from this area must include at least one course each from A1, A2, and A3. Each course must be completed with a grade of "C" or better.

A1: Oral Communication

Communication Studies 101 or 101H, 102 or 102H, 103 or 103H, 140, 145, 150

A2: Written Communication

English 101 or 101H

Significant changes were made to this general education (GE) pattern effective Fall 2021. Area D, Social Sciences was reduced from nine units to six units. Area F, Ethnic Studies, is a new three unit requirement. Students who began at SAC in Fall 2021 or later should follow the course pattern below. However, students who began attending SAC (or another CCC or CSU) prior to Fall 2021 will be permitted to complete the previous CSU GE pattern if they maintain CSU continuous enrollment. Please consult a SAC counselor for additional information.

A3: Critical Thinking

Communication Studies 140

Counseling 144

English 102 or 102H (102 and 102H not accepted in A3 if completed prior to Fall 2011), 103 or 103H

Philosophy 110 or 110H, 111

Reading 150

B. Scientific Inquiry and Quantitative Reasoning

(minimum 9 semester/12 quarter units)

The 9 units selected from this area must include at least one course each from B1, B2, and B4. The 9 units must also include a corresponding lab component. (Lab classes are in **bold**.) Courses in B4 must be completed with a grade of "C" or better.

B1: Physical Science

Astronomy **109, 110**

Chemistry **109, 115, 209, 210, 219** or **219H, 229**

Earth Science 110 or 110H, **115**, 150 or 150H

Environmental Studies 140

Geography 101, 130

Geology 101, 140, 150 or 150H, **201**

Physical Science **115**, 117

Physics **109, 210, 211, 217, 227, 237, 279, 289**

B2: Life Science

Anthropology 101

Biology 109 or 109H, **111, 115, 139, 149,** 177, 190, **211, 212, 214, 229, 239, 249, 259**

Environmental Studies **259**

Psychology 200 (Fall 2017 or later completion)

B3: Laboratory Activity

Anthropology **101L**

Astronomy **140**

Biology **109L, 111, 115, 139, 149, 190L, 211, 212,** 214, 229, 239, 249, 259

Chemistry **109, 115, 209, 210, 219 or 219H, 229**

Earth Science **115**

Environmental Studies **259**

Geography **101L**

Geology **101L, 201**

Physics **109, 210, 211, 217, 227, 237, 279, 289**

Physical Science 115, **118**

B4: Mathematics/Quantitative Reasoning

Courses must be completed with a grade of "C" or better.

Business 130 (Fall 2019 or later completion) (Does not meet the Math Proficiency requirement for AA and AS degrees)

Mathematics 105, 140, 140S, 145, 150, 162, 170, 180, 185, 204, 219 or 219H, 219S, 280, 287

Psychology 210

C. Arts and Humanities

(minimum 9 semester/12 quarter units)

This area must include one course from C1 and one course from C2.

C1: Arts: Art, Cinema, Dance, Music, Theatre

Art 100 or 100H, 101, 102, 103, 104, 105, 106, 108

Communications & Media Studies 103

Dance 100 or 100H, 101, 102, 104, 105

Digital Media 102, 103, 104, 107, 113

English 233A, 233B, 233C

Interdisciplinary Studies 121

Music 101 or 101H, 102 or 102H, 103, 104, 105, 110 (Fall 2015 or later completion), 111

Photography 150

Theatre Arts 100, 105, 120, 123

C2: Humanities: Literature, Philosophy, Languages Other Than English

American Sign Language 110, 111, 116, 210

Chinese 101, 102

Digital Media 105

English 102 or 102H, 220, 231, 232, 233A, 233B, 233C, 241, 242, 243, 245, 246, 270, 271, 272, 278

French 101, 102, 201 or 201H, 202 or 202H

History 101 or 101H, 102 or 102H, 150, 151, 153, 163

Interdisciplinary Studies 200

Italian 120, 121

Japanese 101, 102

Kinesiology, Professional 170

Philosophy 106 or 106H, 108, 112, 118

Spanish 101 or 101H, 102 or 102H, 195A, 195B, 201 or 201H, 202 or 202H

Vietnamese 101, 102

D. Social Sciences

(minimum 6 semester/9 quarter units)

Anthropology 100 or 100H, 103, 104 or 104H, 105, 125

Asian American Studies 150*

Biology 200

Black Studies 150*

Chicano Studies 150*

Child Development 107, 110

Communication Studies 103 or 103H, 206 or 206H

Communications & Media Studies 105, 111

Computer Science 100

Counseling 150

Criminal Justice 101 or 101H

Economics 120, 121

English 104 or 104H, 245, 278

Environmental Studies 200

Ethnic Studies 102 or 102H, 150H* or 150H*

Geography 100 or 100H, 102, 140

History 101 or 101H, 102 or 102H, 105, **118, 120 or 120H, 121 or 121H, 123, 124 or 124H,** 125, **127,** 133, **146**, 150, 151, 153, 163, 181

Interdisciplinary Studies 155

Kinesiology, Health Education 112

Kinesiology, Professional 150

Law 100 (Fall 2019 or later completion)

Paralegal 100 (Fall 2020 or later completion)

Political Science **101** or **101H**, 200 or 200H, 201, 220, 235

Psychology 100 or 100H, 140, 157, 160, 170, 200, 219, 230, 240, 250

Sociology 100 or 100H, 112, 140 or 140H, 240

Women's Studies 101, 102

NOTE: The CSU graduation requirement in UNITED STATES HISTORY, CONSTITUTION AND AMERICAN IDEALS may be met by completing Political Science 101 or 101H and one U.S. History course from the following:

History 118, 120 or 120H, 121 or 121H, 123, 124 or 124H, 127, 146.

These courses (in **bold** in area D above) may also be used to meet 6 of the 6 Area D unit requirements.

E. Lifelong Learning and Self-Development

(minimum 3 semester/4 quarter units)

Three units should be selected from below with no more than one unit from E2. Three units of credit are allowed in E for former military personnel with a DD-214.

E1:

Child Development 107, 229

Counseling 100, 116, 124, 125, 128

Fashion Design Merchandising 103 (Fall 2021 or later completion)

Interdisciplinary Studies 155

Kinesiology, Health Education 101 or 101H, 102, 103, 104

Kinesiology, Professional 125

Nutrition and Food 115 or 115H

Psychology 140, 157, 230

Sociology 112

Study Skills 109 (Fall 2013 or later completion)

E2:

Kinesiology, Activities 107A, 107B, 107C, 123, 140A, 150A, 155A, 160A, 169A, 169B, 170A, 200A, 200B, 200C, 211A, 211B, 220A, 220B, 220C, 226A, 230A, 260A, 260B, 260C, 265A, 265B, 265C, 270A, 290A, 290B

Kinesiology, Adapted Activities 201A, 202A, 202B, 205A, 208A, 208B, 211A, 211B

Kinesiology, Aerobic Fitness 140A, 143A, 144A, 146A,n146B, 150A, 156A, 156B, 157A

Kinesiology, Aquatics 201A, 201B

Kinesiology, Fitness 112A, 112B, 112C, 114A, 114B, 115A, 115B, 115C, 147A, 147B

Kinesiology, Intercollegiate Athletics 125, 128, 133, 171, 201, 202, 204, 206, 209, 210, 211, 212, 213, 216, 217, 218, 219, 220, 221, 223, 227, 235, 240, 261, 262, 270, 271, 281, 291, 293

F. Ethnic Studies

(minimum 3 semester/4 quarter units)

Note: All courses below must have been completed Fall 2021 or later in order to fulfill Area F.

Asian American Studies 150*

Black Studies 150*

Chicano Studies 150*

Ethnic Studies 102 or 102H, 150* or 150H

***** Numbered 101 prior to Fall 2022

INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)

PLAN C: 2022-2023

Completion of all the requirements in the Intersegmental General Education Transfer Curriculum (IGETC) will permit a student to transfer from Santa Ana College to a campus in either the CALIFORNIA STATE UNIVERSITY or the UNIVERSITY OF CALIFORNIA system without the need, after transfer, to take additional lower-division, general education courses to satisfy campus general education requirements.

1. It is generally recommended that students complete all the listed requirements for IGETC prior to transferring. Students may obtain partial certification, however, by completing all but 1-2 courses. Consult a counselor for additional information.
2. **Complete all courses used for IGETC certification with a minimum grade of C (C minus is not acceptable.)** A "pass" is acceptable providing it is equivalent to a grade of C or higher. The catalog must reflect this policy.
3. Request certification from the last California community college attended prior to transfer to CSU or UC. Requests should be made to the Office of Admissions and Records during the semester prior to the last term of attendance. Please consult the class schedule or a counselor for deadline information.
4. Prior to requesting certification, have all official transcripts on file from every high school and college attended.
5. Courses taken at other California community colleges will be applied to the subject areas in which they are listed by the institution where the work was completed.
6. Courses taken at other regionally accredited private/out of state institutions (which do not maintain an IGETC certification list) will be placed in the subject areas for which Santa Ana College has equivalent courses. Equivalency is determined by Santa Ana College faculty. Petitions are available from the Counseling Division and must be accompanied by the appropriate documentation. In some cases non-equivalent courses may also be considered. Consult a counselor for additional information.
7. Courses completed at foreign institutions (without US regional accreditation) are not acceptable except for certification of competence in a language other than English.
8. Students earning an AS-T in Biology or Chemistry must complete IGETC for STEM. See "Associate Degrees for Transfer" on page **20** for additional information.

IMPORTANT NOTE: The list of certifiable courses will be subject to change year by year, but students are assured that courses taken to meet IGETC requirements will be honored **if they are approved for the academic year in which they are taken. Courses on this list are approved beginning Fall 2022 and are valid through Summer 2023.**

TRANSFER CREDIT

Students may transfer up to 70 semester units to the UC or CSU system. Sixty transferable units are needed for junior standing.

All courses used for CSU transfer credit must be numbered 100 or above in the Santa Ana College catalog. All courses used for UC transfer credit can be found on page 41.

AREA 1 - ENGLISH COMMUNICATION

C.S.U.: 3 courses required, one from each group.

U.C.: 2 courses required, one each from Group A and B.

Group A: English Composition

1 course, minimum 3 semester/4-5 quarter units.

English 101** or 101H**

Group B: Critical Thinking-English Composition

1 course, 3 semester/4-5 quarter units.

English 102** or 102H** (102 and 102H not accepted in 1B if completed prior to Fall 2011)

English 103** or 103H**

Philosophy 110** or 110H**

Group C: Oral Communication (CSU ONLY)

1 course, 3 semester/4-5 quarter units.

Communication Studies 102** or 102H**, 103** or 103H**, 140, 145

AREA 2A - MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING

1 course, 3 semester/4-5 quarter units.

Math 105, 140**, 140S**, 145, 150**, 170**, 180**, 185, 219**, 219S**, 221**, 280, 287; Psychology 210

AREA 3 - ARTS AND HUMANITIES

3 courses, 9 semester/12-15 quarter units, with at least one course from Group A and one course from Group B.

Group A: Arts (minimum 1 course)

Art 100** or 100H**, 101, 102, 103, 104, 105, 106, 108

Communications & Media Studies 103

Dance 100** or 100H**, 101 (Fall 2022 or later completion), 102, 104, 105

Digital Media 102 (Fall 2022 or later completion), 103, 104, 107

Interdisciplinary Studies 121

Music 101** or 101H**, 102** or 102H**, 103, 104, 105, 111

Photography 150

Theatre Arts 100, 105, 120, 123 (Fall 2020 or later completion)

Group B: Humanities (minimum 1 course)

American Sign Language 111, 116, 210

Chinese 102

Digital Media 105

English 102** or 102H**, 220, 231, 232, 233A or 233B or 233C, 241, 242, 243, 245, 246, 270 (Fall 2020 or later completion), 271, 272, 278

French 102, 201** or 201H**, 202** or 202H**

History 101** or 101H**, 102** or 102H**, 150, 151, 153, 163*

Interdisciplinary Studies 200

Italian 121

Japanese 102

Philosophy 106** or 106H**, 108, 112, 118

Spanish 102** or 102H**, 195A, 195B, 201** or 201H**, 202** or 202H**

Vietnamese 102

AREA 4 - SOCIAL AND BEHAVIORAL SCIENCES

3 courses, 9 semester/12-15 quarter units from at least 2 disciplines or an interdisciplinary sequence.

Anthropology 100** or 100H**, 103, 104** or 104H**,105, 125

Asian American Studies 150

Biology 200

Black Studies 150

Chicano Studies 150

Child Development 107**

Communication Studies 206** or 206H**

Communications & Media Studies 105, 111

Criminal Justice 101 or 101H

Economics 120, 121

English 104** or 104H**

Environmental Studies 200

Ethnic Studies 102** or 102H**, 150** or 150H**,

Geography 100** or 100H**, 102**, 140

History 101**, 101H**, 102**, 102H** (101, 101H, 102, 102H Fall 2013 or later completion), 105, 118, 120**

or 120H**, 121** or 121H**, 123, 124** or 124H**, 125, 127, 133, 146, 163*, 181

Interdisciplinary Studies 155

Law 100 (Fall 2020 or later completion)

Paralegal 100 (Fall 2020 or later completion)

Political Science 101** or 101H**, 200** or 200H**, 201, 220, 235

Psychology 100** or 100H**, 140, 157**, 160, 170, 200, 219, 230, 240, 250

Sociology 100** or 100H**, 140** or 140H**, 240

Women's Studies 101, 102

AREA 5 - PHYSICAL AND BIOLOGICAL SCIENCES

At least 2 courses, 7-9 semester/9-12 quarter units with one Physical Science course and one Biological Science course; at least one must include a corresponding laboratory (Group C)

Group A: Physical Science (1 course)

Astronomy 109, 110

Chemistry 109**, 115, 209**,210, 219** or 219H**, 229

Earth Science 110** or 110H**, 115**, 150** or 150H**

Environmental Studies 140

Geography 101**, 130

Geology 101**, 140, 150** or 150H**, 201

Physical Science 115, 117**

Physics 109**, 210**, 211**, 217**, 227**, 237**, 279**, 289**

Group B: Biological Science (1 course)

Anthropology 101

Biology 109** or 109H**, 111, 115, 139**, 149

(Fall 2016 or later completion), 177, 190, 211**, 212, 214, 229**, 239, 249, 259

Environmental Studies 259

Psychology 200 (Fall 2017 or later completion)

Group C: Laboratory Activity

Anthropology 101L

Astronomy 140

Biology 109L, 111, 115, 139**, 149 (Fall 2017 or later completion), 190L, 211**, 212, 214, 229**, 239, 249, 259

Chemistry 109**, 115, 209**, 210, 219** or 219H**, 229

Earth Science 115**

Environmental Studies 259

Geography 101L

Geology 101L, 201

Physical Science 115, 118**

Physics 109**, 210**, 211**, 217**, 227**, 237**, 279**, 289**

AREA 6A - LANGUAGE OTHER THAN ENGLISH

(U.C. ONLY)

Satisfactory completion of two years of high school coursework in one language other than English with grades of "C" or better***;

OR

Completion of one of the following: American Sign Language 110, 111, 210; Chinese 101; French 101, 102, 201, 201H, 202, 202H; Italian 120; Japanese 101, 102; Spanish 101, 101H, 102, 102H, 201, 201H, 202, 202H; Vietnamese 101, 102.

OR

Satisfactory completion, with "C" grades or better, of two years of formal schooling at the sixth grade level or higher in an institution where the language of instruction is not English;

OR

Satisfactory score in examinations of languages other than English as follows:

3 or higher on College Board Advanced Placement Examination, 5 or higher on International Baccalaureate Higher Level Examination; SAT II: Subject Tests (see counselor for required scores); A, B, or C on "0" Level exam; 5, 6, 7 or A, B, or C on "A" Level exam;

OR

Satisfactory completion of an achievement test administered by a college in language other than English equivalent to two years of high school language. If an achievement test is not available, a SAC faculty member may verify competency.

AMERICAN INSTITUTIONS REQUIREMENT

(Not part of IGETC. May be completed prior to transfer.)

CSU has an American Institutions graduation requirement that is separate from IGETC. Courses used to meet the CSU requirement **can** usually also be used in Area 3 or 4. (This is at the discretion of each CSU campus.) To meet the CSU requirement, students should take Political Science 101** or 101H** **AND** one of the following courses: History 118, 120**, 120H**, 121**, 121H**, 123, 124**, 124H**, 127, 146.

UC requires the completion of a college course or courses with a grade of "C" or better **OR** a one-year course in high school in U.S. History or a half-year course in U.S. History and a half-year course in American Government with grades of "C" or better (UCLA requires grades of "B"). UCSB requires the completion of a college course. If you are using college coursework to satisfy this requirement, check the appropriate UC catalog to determine which course(s) to take.

* Courses designated with an asterisk may be counted in one area only.

** Indicates that transfer credit may be limited by either UC or CSU or both. Please See page **38** for additional information.

*** High School transcript must be on file in the admissions office. Please consult with a counselor for additional information.

ADVANCED PLACEMENT POLICIES

Per the following chart students at Santa Ana College may be awarded units of credit for Advanced Placement exams passed with a score of 3, 4, or 5. Although credit awarded through advanced placement may be used to satisfy Santa Ana College graduation requirements, it cannot be used to satisfy the twelve unit residency requirement. Students who have earned credit from an AP exam should not take a comparable college course since credit will not be granted for both. Students should submit official copies of Advanced Placement Examination test scores to the Admissions and Records office for evaluation. Students are strongly advised to check with a SAC counselor and/or the Admissions Office of their transfer campus to determine how the AP exam will be used to meet requirements at their transfer institution as policies may differ from SAC's.

Advanced Placement Exam	**SAC Course(s)/ Units Awarded (can also be used on Plan A)**	**CSU-GE (Plan B) Certification Area/ Semester Units Awarded[1]**	**CSU Minimum Semester Units Granted[2]**	**IGETC (Plan C) Certification Area/ Semester Units Awarded[3]**	**UC Minimum Semester Units Granted[4]**
Art History	ART 101 and 102 6 units	Area C1 or C2[5] 3 units	6 units	Area 3A or 3B[5] 3 units	5.3 units
Studio Art: Drawing	ART 130 3 units	N/A	3 units	N/A	5.3 units (5.3 units maximum combined credit for all three Studio Art exams)
Studio Art: 2-D Design	ART 110 3 units	N/A	3 units	N/A	5.3 units (5.3 units maximum combined credit for all three Studio Art exams)
Studio Art: 3-D Design	ART 111 3 units	N/A	3 units	N/A	5.3 units (5.3 units maximum combined credit for all three Studio Art exams)
Biology	BIOL 109 + 109L or 190 + 190L 4 units	Area B2 and B3 4 units	6 units	Area 5B and 5C 4 units	5.3 units
Calculus AB	MATH 180 4 units	Area B4 3 units	3 units (only one Calculus or Computer Science exam may be applied toward CSU degree)	Area 2A 3 units	2.6 units (5.3 units maximum combined credit for both Calculus exams)
Calculus BC	MATH 180 and 185 8 units	Area B4 3 units	6 units (only one Calculus or Computer Science exam may be applied toward CSU degree)	Area 2A 3 units	5.3 units (5.3 units maximum combined credit for both Calculus exams)
Calculus BC/AB Subscore	MATH 180 4 units	Area B4 3 units	3 units (only one Calculus or Computer Science exam may be applied toward CSU degree)	Area 2A 3 units	2.6 units (5.3 units maximum combined credit for both Calculus exams)
Chemistry	CHEM 219 5 units	Area B1 and B3 4 units (6 units if passed prior to F '09)	6 units	Area 5A and 5C 4 units	5.3 units
Chinese Language and Culture	Plan A Area C 3 units	Area C2 3 units	6 units	Area 3B and 6A 3 units	5.3 units
Computer Science A	CMPR 121 3 units (with SAC CMPR department approval)	N/A	3 units (only one Computer Science or Calculus exam may be applied toward a CSU degree)	N/A	5.3 units (Student entering UC Fall 2018 or after)
Computer Science AB	CMPR 121 and 131 6 units (with SAC CMPR department approval)	N/A	6 units (only one Computer Science or Calculus exam may be applied toward a CSU degree)	N/A	Check UC Campus Catalog
Computer Science Principles	N/A	Area B4 3 units (must be passed after F '19)	6 units (only one Computer Science or Calculus exam may be applied toward a CSU degree)	N/A	5.3 units
Economics: Macroeconomics	ECON 120 3 units	Area D, 3 units	3 units	Area 4 3 units	2.6 units
Economics: Microeconomics	ECON 121 3 units	Area D, 3 units	3 units	Area 4 3 units	2.6 units

Advanced Placement Exam	**SAC Course(s)/ Units Awarded (can also be used on Plan A)**	**CSU-GE (Plan B) Certification Area/ Semester Units Awarded[1]**	**CSU Minimum Semester Units Granted[2]**	**IGETC (Plan C) Certification Area/ Semester Units Awarded[3]**	**UC Minimum Semester Units Granted[4]**
English: Language and Composition	ENGL 101 4 units	Area A2 3 units	6 units	Area 1A 3 units	5.3 units (5.3 units maximum combined credit for both English exams)
English: Literature and Composition	ENGL 101 6 units Plan A, Area E1 and Area C	Area A2 and C2 6 units	6 units	Area 1A or 3B[5] 3 units	5.3 units (5.3 units maximum combined credit for both English exams)
Environmental Science	BIOL 259 4 units	Area B1 and B3 4 units (B1 and B3, or B2 and B3 if test taken prior to F '09)	4 units	Area 5A and 5C 3 units	2.6 units
French Language/ Language and Culture	FREN 101 and 102 10 units	Area C2, 3 units (6 units if passed prior to F'09)	6 units	Area 3B and 6A 3 units	5.3 units
French Literature	Plan A , Area C 3 units	Area C2, 3 units (Must be passed prior to F '09)	6 units	Area 3B and 6A 3 units	5.3 units
German Language/ Language and Culture	Plan A, Area C 3 units	Area C2, 3 units (6 units if passed prior to F '09)	6 units	Area 3B and 6A 3 units	5.3 units
Geography: Human	GEOG 102 3 units	Area D, 3 units	3 units	Area 4 3 units	2.6 units
Government and Politics: Comparative	POLT 201 3 units (also meets Plan A, Area B2)	Area D, 3 units	3 units	Area 4 3 units	2.6 units
Government and Politics: United States	POLT 101 3 units	Area D, 3 units and completion of the US Const. and Govt. portion of the US Hist. Const. and Am. Ideals requirement[7] (US-2)	3 units	Area 4 3 units and completion of the US Const. and Govt. portion of the CSU US Hist. Const. and Am. Ideals requirement[7] (US-2)	2.6 units
History: European	HIST 102 3 units	Area C2 or D[5] 3 units	6 units	Area 3B or 4[5] 3 units	5.3 units
History: United States	HIST 120 and 121 6 units	Area C2 or D[5] 3 units and completion of the US Hist. portion of the US Hist. Const. and Am. Ideals requirement[7] (US-1)	6 units	Area 3B or 4[5] 3 units and completion of the US Hist. portion of the CSU US Hist. Const. and Am. Ideals requirement[7] (US-1)	5.3 units
History: World/ World Modern	HIST 102 3 units (HIST 101 + 102 if passed prior to F '19 6 units)	Area C2 or D[5] 3 units	3 units (6 units if passed prior to F' 19)	Area 3B or 4[5] 3 units	5.3 units
Italian Language and Culture	Plan A, Area C 3 units	Area C2 3 units	6 units	Area 3B and 6A 3 units	5.3 units
Japanese Language and Culture	Plan A, Area C 3 units	Area C2 3 units	6 units	Area 3B and 6A 3 units	5.3 units
Latin Literature or Latin: Vergil	Plan A, Area C 3 units	Area C2 3 units	6 units[6] (3 units for Latin: Vergil if passed prior to F '12)	Area 3B and 6A 3 units	Check UC Campus Catalog
Latin	Plan A, Area C 3 units	Area C2 3 units	6 units	Area 3B and 6A 3 units	5.3 units (if passed May '13 or later)
Music Theory	MUS 111 and 112 8 units	Area C1 3 units (Must be passed prior to F '09)	6 units (Must be passed prior to F '09)	N/A	5.3 units

Advanced Placement Exam	**SAC Course(s)/ Units Awarded (can also be used on Plan A)**	**CSU-GE (Plan B) Certification Area/ Semester Units Awarded[1]**	**CSU Minimum Semester Units Granted[2]**	**IGETC (Plan C) Certification Area/ Semester Units Awarded[3]**	**UC Minimum Semester Units Granted[4]**
Physics B (available prior to Fall '15)	PHYS 279 and 289 8 units	Area B1 and B3 4 units[8] (prior to F '13) (6 units if passed prior to F '09)	6 units	Area 5A and 5C 4 units	5.3 units (5.3 units maximum combined credit for all Physics exams)
Physics 1	Plan A, Area A 4 units	Area B1 and B3 4 units[8]	4 units	Area 5A and 5C 4 units	5.3 units (5.3 units maximum combined credit for all Physics exams)
Physics 2	Plan A, Area A 4 units	Area B1 and B3 4 units[8]	4 units	Area 5A and 5C 4 units	5.3 units (5.3 units maximum combined credit for all Physics exams)
Physics C (Electricity and Magnetism)	PHYS 227 4 units (also meets Plan A, area A)	Area B1 and B3 4 units[8]	4 units	Area 5A and 5C 3 units	2.6 units (5.3 units maximum combined credit for all Physics exams)
Physics C (Mechanics)	PHYS 217 4 units	Area B1 and B3 4 units[8]	4 units	Area 5A and 5C 3 units	2.6 units (5.3 units maximum combined credit for all Physics exams)
Psychology	PSYCH 100 3 units	Area D, 3 units	3 units	Area 4 3 units	2.6 units
Seminar	N/A	N/A	3 units	N/A	N/A
Spanish Language/ Languare and Culture	SPAN 101 and 102 10 units	Area C2, 3 units (6 units if passed prior to Sp '14)	6 units	Area 3B and 6A 3 units	5.3 units
Spanish Literature/ Literature and Culture	Plan A Area C 3 units	Area C2, 3 units (6 units if passed prior to Sp '13)	6 units	Area 3B and 6A 3 units	5.3 units
Statistics	MATH 219 4 units	Area B4 3 units	3 units	Area 2A 3 units	2.6 units

[1] All CSU campuses will accept toward fulfillment of the minimum units of the designated general education breadth area if the examination is included in full or subject area certification; individual CSU campuses may choose to accept more units than those specified towards completion of general education breadth requirements.

[2] This column reflects the number of units each campus system-wide will minimally grant for each exam. These units count toward eligibility for admission. (Not all of these units may apply toward certification of the corresponding GE-Breadth area.) Some CSU campuses may award more than the minimum units listed in this column. That information can be found in each CSU catalog.

[3] Each AP exam may be applied to one IGETC area as satisfying only one course requirement, with the exception of Language Other Than English. Exams may be used regardless of when the exam was taken.

[4] This column reflects the number of units each campus system-wide will grant for each exam. These units count toward eligibility for admission.

[5] AP exam may be used in either area regardless of where the SAC discipline is located.

[6] Latin Literature 6 units if passed prior to F '09. Latin: Vergil 3 units if passed prior to F '12.

[7] This examination only partially fulfills the CSU US History, Constitution, and American Ideals graduation requirement but can be used toward the requirement. (Please note that no AP exam fulfills the California State and Local Government portion, US-3.) See a counselor for more information.

[8] If a student passes more than one AP exam in Physics, only six units of credit may be applied to the baccalaureate, and only four units of credit may be applied to certification of CSU GE.

THE COLLEGE-LEVEL EXAMINATION (CLEP) POLICIES

Santa Ana College will grant credit to currently enrolled students for CLEP examinations passed with a score of 50 or higher (level II languages require a higher score). Although credit awarded through CLEP may be used to satisfy Santa Ana College graduation requirements, it cannot be used to satisfy the twelve-unit residency requirement. Students who have earned credit from a CLEP exam should not take a comparable college course since credit will not be granted for both. Credit for some exams may be applied toward general education requirements for plans A and B per the following chart; however, credit may not be applied toward plan C. UC does not grant credit for CLEP examinations at this time. Use of exams for SAC prerequisite clearance and major requirements is granted according to the determination of the appropriate SAC area dean in consultation with the department. Students should see a counselor for more information and submit official copies of CLEP test scores to the SAC Admissions and Records Office. Students are strongly advised to check with a SAC counselor or their transfer campus to determine how CLEP exams will be used to meet requirements at their transfer institution as policies may differ from SAC's.

College-Level Examination Program Exam	**SAC GE (Plan A) Area/Units**	**Total SAC Associate Degree Semester Units Granted**	**CSU-GE (Plan B) Certification Area/ Semester Units[1]**	**CSU Minimum Semester Units Granted[2]**
BUSINESS				
Financial Accounting	N/A	3 units	N/A	3 units
Information Systems and Computer Applications	N/A	3 units	N/A	3 units
Introductory Business Law	N/A	3 units	N/A	3 units
Principles of Accounting	N/A	3 units	N/A	3 units
Principles of Management	N/A	3 units	N/A	3 units
Principles of Marketing	N/A	3 units	N/A	3 units
COMPOSITION AND LITERATURE				
American Literature	Area C, 3 units	3 units	Area C2, 3 units	3 units
Analyzing and Interpreting Literature	Area C, 3 units	3 units	Area C2, 3 units	3 units
College Composition	N/A	0 units	N/A	0 units
College Composition – Modular	N/A	0 units	N/A	0 units
English Composition (no Essay)	N/A	0 units	N/A	0 units
English Composition (with Essay)	N/A	0 units	N/A	0 units
English Literature	Area C, 3 units	3 units	Area C2, 3 units (must be passed prior to F '11)	3 units (must be passed prior to F '11)
Freshman College Composition	N/A	0 units	N/A	0 units
Humanities	Area C, 3 units	3 units	Area C2, 3 units	3 units
FOREIGN LANGUAGES				
French Level I	N/A	6 units[3]	N/A[3]	6 units
French Level II	Area C, 3 units (Required Score of 59)	9 units[3] (12 units if passed prior to F '15) (Required Score of 59)	Area C2[3], 3 units (Required Score of 59)	9 units (Required Score of 59) (12 units if passed prior to F '15)
German Level I	N/A	6 units[3]	N/A[3]	6 units
German Level II	Area C, 3 units (Required Score of 60)	9 units[3] (12 units if passed prior to F '15) (Required Score of 60)	Area C2[3], 3 units (Required Score of 60)	9 units (Required Score of 60) (12 units if passed prior to F '15)
Spanish Level I	N/A	6 units[3]	N/A[3]	6 units
Spanish Level II	Area C, 3 units (Required Score of 63)	9 units[3] (12 units if passed prior to F '15) (Required Score of 63)	Area C2[3], 3 units (Required Score of 63)	9 units (Required Score of 63) (12 units if passed prior to F '15)
Spanish With Writing I	N/A	6 units[3]	N/A[3]	6 units
Spanish With Writing II	Area C, 3 units (Required Score of 63)	9 units[3] (Required Score of 63)	Area C2[3] 3 units (Required Score of 63)	9 units (Required Score of 63)
HISTORY AND SOCIAL SCIENCES				
American Government	Area B1 or B2 3 units	3 units	Area D, 3 units	3 units

College-Level Examination Program Exam	SAC GE (Plan A) Area/Units	Total SAC Associate Degree Semester Units Granted	CSU-GE (Plan B) Certification Area/ Semester Units[1]	CSU Minimum Semester Units Granted[2]
History, United States I	Area B1 3 units	3 units	Area D and US-1[5] 3 units	3 units
History, United States II	Area B1 3 units	3 units	Area D, **and** US-1[5] 3 units	3 units
Human Growth and Development	Area B2 3 units	3 units	Area E1 3 units	3 units
Introduction to Educational Psychology	N/A	3 units	N/A	3 units
Introductory Psychology	Area B2 3 units	3 units	Area D, 3 units	3 units
Introductory Sociology	Area B2 3 units	3 units	Area D, 3 units	3 units
Principles of Macroeconomics	Area B2 3 units	3 units	Area D, 3 units	3 units
Principles of Microeconomics	Area B2 3 units	3 units	Area D, 3 units	3 units
Social Sciences and History	N/A	0 units	N/A	0 units
Western Civilization I	Area B2 3 units	3 units	Area C2 or D[4] 3 units	3 units
Western Civilization II	Area B2 3 units	3 units	Area D, 3 units	3 units
SCIENCE AND MATHEMATICS				
Biology	Area A 3 units	3 units	Area B2 3 units	3 units
Calculus	Area E2 3 units	3 units[6]	Area B4 3 units	3 units
Chemistry	Area A 3 units	3 units	Area B1 3 units	3 units
College Algebra	Area E2[6] 3 units	3 units[6]	Area B4 3 units	3 units
College Algebra – Trigonometry	Area E2[6] 3 units	3 units[6]	Area B4 3 units	3 units
College Mathematics	N/A	0 units	N/A	0 units
Natural Sciences	Area A 3 units	3 units	Area B[1] or B[2] 3 units	3 units
Pre-Calculus	Area E2 3 units	3 units[6]	Area B4 3 units	3 units
Trigonometry	Area E2 3 units	3 units[6]	Area B4 3 units (must be passed prior to F ’06)	3 units (must be passed prior to F ’06)

[1] All CSU campuses will accept the minimum units toward fulfillment of the designated general education breadth area if the examination is included in full or toward fulfillment subject area certification; individual CSU campuses may choose to accept more units than those specified towards completion of general education breadth requirements.

[2] This column reflects the number of units each campus system-wide will minimally grant for each exam. These units count toward eligibility for admission. Some CSU campuses may award more than the minimum units listed in this column. That information can be found in each CSU catalog.

[3] If a student passes more than one CLEP test in the same language other than English (e.g., two exams in French), then only one examination may be applied to the associate degree or to the baccalaureate. For each test in a language other than English, a passing score of 50 is considered “Level I” and earns six units of credit; the higher score listed for each test is considered “Level II” and earns additional units of credit and placement in Plan A, Area C and Plan B, Area C2, as noted.

[4] CLEP exam may be used in either area regardless of where CLEP discipline is located.

[5] This examination only partially fulfills the CSU US History, Constitution, and American Ideals graduation requirement but can be used toward the requirement. (Please note that no CLEP exam fulfills the California State and Local Government portion, US-3.) See a counselor for more information.

[6] Also fulfills Santa Ana College Math Proficiency.

INTERNATIONAL BACCALAUREATE (IB) POLICIES

Per the following chart students at Santa Ana College may be awarded units of credit for International Baccalaureate Exams passed with a score of 5 or higher, unless otherwise noted. Although credit awarded through IB may be used to satisfy Santa Ana College graduation requirements, it cannot be used to satisfy the twelve-unit residency requirement. Students who have earned credit from an IB exam should not take a comparable college course since credit will not be granted for both. Students should submit official copies of International Baccalaureate Examination test scores to the Admissions and Records office. Students are strongly advised to check with a SAC counselor and/or the Admissions Office of their transfer campus to determine how the IB exam will be used to meet requirements at their transfer institution as policies may differ from SAC.

International Baccalaureate Exam	SAC GE (Plan A) Area/ Units Awarded	CSU-GE (Plan B) Certification Area/ Semester Units Awarded[1]	CSU Minimum Semester Units Granted[2]	IGETC (Plan C) Certification Area/ Semester Units Awarded[3]	UC Minimum Semester Units Granted[4]
Biology HL	Area A, 3 units	Area B2, 3 units	6 units	Area 5B (without lab) 3 units	5.3 units
Chemistry HL	Area A, 3 units	Area B1, 3 units	6 units	Area 5A (without lab) 3 units	5.3 units
Economics HL	Area B2, 3 units	Area D, 3 units	6 units	Area 4, 3 units	5.3 units
Geography HL	Area B2, 3 units	Area D, 3 units	6 units	Area 4, 3 units	5.3 units
History (any region) HL	Area B2, 3 units	Area C2 or D[5] 3 units	6 units	Area 3B or 4[5] 3 units	5.3 units
Language A1 (any language) HL[7] (prior to Fall ’13)	Area C, 3 units[9]	Area C2, 3 units[6]	6 units[6]	Area 3B, 3 units	5.3 units
Language A1 (any language, except English) HL[7] (prior to Fall ’13)	Area C, 3 units[9]	Area C2, 3 units[6]	6 units[6]	Area 3B and 6A 3 units	5.3 units
Language A2 (any language) HL[7] (prior to Fall ’13)	Area C, 3 units[9]	Area C2, 3 units[6]	6 units[6]	Area 3B, 3 units	5.3 units
Language A2 (any language, except English) HL[7] (prior to Fall ’13)	Area C, 3 units[9]	Area C2, 3 units[6]	6 units[6]	Area 3B and 6A 3 units	5.3 units
Language A (any language) Literature HL	Area C, 3 units[9]	Area C2, 3 units[6]	6 units[6]	Area 3B, 3 units	5.3 units
Language A (any language) Language and Literature HL	Area C, 3 units[9]	Area C2, 3 units[6]	6 units[6]	Area 3B, 3 units	5.3 units
Language A (any language, except English) Literature HL	Area C, 3 units[9]	Area C2, 3 units[6]	6 units[6]	Area 3B and 6A 3 units	5.3 units
Language A (any language, except English) Language and Literature HL	Area C, 3 units[9]	Area C2, 3 units[6]	6 units[6]	Area 3B and 6A 3 units	5.3 units
Language B (any language) HL[7]	3 units Elective[9]	N/A	6 units[6]	Area 6A, 3 units	5.3 units
Mathematics HL	Area E2[8] 3 units[9]	Area B4, 3 units[6]	6 units[6]	Area 2A, 3 units	5.3 units
Physics HL	Area A, 3 units	Area B1, 3 units	6 units	Area 5A (without lab) 3 units	5.3 units
Psychology HL	Area B2, 3 units	Area D, 3 units	3 units	Area 4, 3 units	5.3 units
Theatre HL	Area C, 3 units[9]	Area C1, 3 units[6]	6 units[6]	Area 3A, 3 units	5.3 units

[1] All CSU campuses will accept the minimum units toward fulfillment of the designated General Education-Breadth area if the examination is included in full or subject area certification; individual CSU campuses may choose to accept more units than those specified towards completion of general education breadth requirements.

[2] This column reflects the number of units each campus system-wide will minimally grant for each exam. These units count toward eligibility for admission. **Some CSU campuses may award more than the minimum units listed in this column.** That information can be found in each CSU catalog.

[3] Each IB exam may be applied to one IGETC area as satisfying only one course requirement, with the exception of Language Other Than English. Exams may be used regardless of when the exam was taken.

[4] This column reflects the minimum number of units each campus system-wide will grant for each exam. These units count toward eligibility for admission.

[5] IB exam may be used in either area regardless of where the SAC discipline is located.

[6] Score of 4 or higher required for CSU Credit.

[7] The IB curriculum offers language at various levels for native and non-native speakers. Language B courses are offered at the intermediate level for non-natives. Language A1 and A2 are advanced courses in literature for native and non-native speakers, respectively.

[8] Also fulfills Math Proficiency.

[9] Score of 4 or higher required

TRANSFER TO OTHER COLLEGES

This section of the catalog is designed to help students plan an academic program for transfer to a four-year college or university. It includes information about the transfer process and requirements.

Universities often make changes to their requirements. Information listed in this section was up-to-date at the time of publication; however, changes may have occurred after publication. Current transfer information is available online and in the University Transfer Center and the Counseling Center at Santa Ana College.

There are four segments of higher education in California. They are:

a) The University of California (UC) system with 10 campuses;
b) The California State University (CSU) system with 23 campuses;
c) Independent colleges and universities; and
d) California Community Colleges with 115 campuses.

Santa Ana College provides the freshman and sophomore years of a four-year college or university program. SAC students can complete most or all of their lower division general education and major requirements before transferring. Students who are planning to transfer should meet with a counselor in the Counseling Center or in the University Transfer Center to develop a Student Educational Plan to insure a smooth transition to the transfer institution of their choice.

Note: Transfer students may also want to complete an associate degree or an Associate Degree for Transfer. While not always a requirement for transfer, the associate degree or Associate Degree for Transfer is generally recommended, and proper planning should enable students to satisfy both requirements for graduation from SAC and for transfer.

University Transfer Center

The University Transfer Center (UTC), which is located in S-110 at Santa Ana College (https://sac.edu/studentservices/counseling/transfer) provides information and assistance to students who are preparing to transfer to a four-year university of their choice. UTC has designated counseling appointments and services for transfer bound students. During the fall and spring semesters, the University Transfer Center hosts College Fairs with representatives from California and out-of-state colleges and universities who provide admissions information to potential students. University representative appointments are also available for students, as well as transfer orientations and transfer application workshops offered during priority filing periods. In addition, field trips to various university campuses are planned throughout the academic school year. For more information call 714-564-6165 or email transfer_center@sac.edu.

Transferability of Courses

Students can transfer a maximum of 70 units to a UC or CSU campus.

Many courses offered by Santa Ana College will transfer to meet general education and/or major requirements. However, some courses may transfer only as electives units.

All courses numbered 100 or above will transfer to CALIFORNIA STATE UNIVERSITY. These are also indicated in the catalog by a "CSU" at the end of the course description.

Courses which are transferable to the UNIVERSITY OF CALIFORNIA are designated on the UC Transferable Course Agreement and are also indicated in the catalog by a "UC" at the end of the course description. Some of the courses that are transferable to the University of California have credit limitations. Check the UC Transferable Course Agreement on for Page **41** or at assist.org to determine these limitations.

INDEPENDENT AND OUT-OF-STATE COLLEGES AND UNIVERSITIES usually accept most courses that are transferable to the University of California and many of the courses acceptable at California State University campuses.

Course Requirements For Transfer Students

A student can transfer from Santa Ana College as a junior without loss of time or credits by completing the following:

Lower Division Major Requirements

Most university majors require the completion of one or more lower division courses as preparation for the upper division. Santa Ana College offers courses to meet the lower division requirements for most transfer majors. See page **40** for additional information.

General Education Requirements

These are the courses required of everyone to obtain a degree regardless of major. Courses in writing, critical thinking, mathematics, sciences, arts and humanities, and the social sciences are included in general education. The general education options for transfer students at SAC are Plans B and C.

Electives

These are courses of choice taken in addition to courses for the major and general education requirements.

Honors Program Transfer Agreements

Santa Ana College Honors Program students may opt to enter into honors transfer agreements with those participating four-year colleges and universities. Each agreement is specific to the four-year institutions but most offer, at least, "priority consideration for admission" to their honors program. While Santa Ana College continues to add to the honors transfer agreement list, SAC currently has agreements with:

- California State Polytechnic University, Pomona Kellogg Honors College
- California State University, Bakersfield Helen Louise Hawk Honors Program
- California State University, Fullerton University Honors Program
- California State University, Fullerton, Mihaylo Business Honors Program
- California State University, San Diego Weber Honors Program University of California, Irvine
- University of California, Los Angeles
- University of California, Riverside Honors Program
- Amherst College
- Azusa Pacific Honors College
- Brandeis University
- Carleton College
- Chapman University
- Colorado State University, Global Campus
- Concordia University
- Connecticut College
- Gonzaga University
- Illinois Institute of Technology
- La Sierra University Honors Program
- Loyola Marymount University
- Occidental College
- Pitzer College
- Pomona College
- Scripps at Claremont
- Smith College
- Trinity College (Connecticut)
- Tufts University
- University of Arizona
- University of La Verne
- University of Michigan, College LSU
- University of San Diego Honors Program
- University of San Diego
- University of San Francisco
- Wheaton College (Massachusetts)
- Whittier College
- Williams College

New transfer agreements are added every year. For details regarding specific agreements, students may contact the Honors Coordinator at Santa Ana College, Kathy Patterson, 714-564-6528, email sachonorstransferprogram@sac.edu or refer to the honorstransfercouncil.org website.

CALIFORNIA STATE UNIVERSITY

The California State University has 23 campuses located throughout the state. While each campus within the system has its own unique geographic and curricular character, all campuses offer undergraduate and graduate instruction for professional and occupational goals as well as a broad liberal education. The CSU offers more than 1,500 bachelor's and master's degrees in some 200 subject areas. Campuses are Bakersfield, Channel Islands, Chico, Dominguez Hills, East Bay, Fresno, Fullerton, Humboldt, Long Beach, Los Angeles, Monterey Bay, Northridge, Pomona (Cal Poly), Sacramento, San Bernardino, San Diego, San Francisco, San Jose, San Luis Obispo (Cal Poly), San Marcos, Sonoma, Stanislaus, and California Maritime.

To obtain a bachelor's degree from the CSU system, a student must usually complete a minimum of 120 or more semester units. A maximum of 70 units of CSU transferable credit will be accepted for courses completed at a community college. Community college coursework completed above the 70 units may be used to meet general education, elective units, or major preparation requirements even if the units will not count toward the baccalaureate degree.

The key to a successful transfer is early planning to ensure that students complete courses that meet the admission, general education, and lower division major preparation requirements.

California State University – Admission Requirements For Transfer

I. Lower Division Transfer

An applicant who completes fewer than 60 semester (90 quarter) units of college credit is considered a lower-division transfer student.

Having fewer than 60 semester (90 quarter) units at the point of transfer may affect eligibility for registration priority at CSU campuses and may affect the student's financial aid status.

California resident transfer applicants with fewer than 60 semester or 90 quarter units must:

- have a cumulative grade point average of 2.0 (C) or better in all transferable units attempted;
- have completed, with a grade of C- or better, a course in written communication and a course in mathematics or quantitative reasoning at a level satisfying CSU General Breadth Area A2 and B4 requirements respectively;
- be in good standing at the last institution attended; and
- meet any one of the following eligibility standards:

1. Transfer Based on Current Admission Criteria

The applicant meets the freshman admission requirements in effect for the term for which the application is being filed;

- OR -

2. Transfer Based on High School Eligibility

The applicant was eligible as a freshman at the time of high school graduation and has been in continuous attendance in an accredited college since high school graduation;

- OR -

3. Transfer Based on Making Up Missing Subjects

The applicant had a qualifying GPA at the time of high school graduation, has made up any missing college preparatory subject requirements with a grade of C- or better, and has been in continuous attendance in an accredited college since high school graduation. One baccalaureate level course of at least 3 semester (4 quarter) units is usually considered equivalent to one year of high school study.

Note: Due to enrollment pressures, most CSU campuses do not admit lower division transfers. Some campuses may require lower-division transfer students to complete specific college coursework as part of their admission criteria.

II. Upper Division Transfer

To qualify for admission as an upper division transfer, applicants must complete 60 or more semester (90 or more quarter) transferable units and have met the following requirements:

The applicant must complete at least 30 semester (45 quarter) units of general education courses. You may visit assist.org for a full listing of courses at each CCC that meet CSU general education requirements.

The applicant must complete transferable courses (CSU GE category A) with grades of C- or better in written communication, oral communication and critical thinking.

The applicant must complete one transferable course (CSU GE category B4) with a grade or C- or better in mathematics or quantitative reasoning.

The applicant must have achieved a cumulative grade point average of 2.0 or better in all transferable college units attempted.

The applicant is expected to be in good standing at the last college or university attended (i.e. eligible to re-enroll at that college or university).

Note: Campuses and/or programs and class levels that are designated as being impacted have additional admission criteria. For example, a 2.0 GPA may not be high enough for campuses and majors in high demand. See calstate.edu (search for impaction) for additional information on impacted programs.

The CSU gives priority admission consideration to California Community College (CCC) students who meet the CSU upper-division transfer admission requirements. **However the highest admission priority is given to students who have earned an Associate Degree for Transfer (ADT)**

California State University General Education Requirements

To earn a bachelor's degree from the California State University, each student must complete a program of general education. Santa Ana College offers two general education programs that will enable students to meet the lower division general education requirements for all CSU campuses prior to transfer. Students can complete either the CSU General Education Breadth Requirements (see page **26** for GE Plan B) or the Intersegmental General Education Transfer Curriculum (see page **28** for GE Plan C). Students can also meet the general education requirements of a specific CSU campus. A few majors, such as Nursing, Engineering, Science, and other technical majors recommend students complete very specific course-work to meet general education. Consult a counselor for additional information.

Certification of General Education For Transfer To CSU

See certification information on page **36**.

Associate Degree For Transfer: A Pathway to the CSU Degree

The Student Transfer Achievement Reform Act (SB1440) established an Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T). The AA-T or AS-T degrees are designed to provide a clear pathway to the California State University (CSU) degree major.

Students who are awarded an Associate Degree for Transfer and meet the CSU minimum admission requirements are guaranteed admission with junior standing and are given priority admission consideration when applying to a program that has been deemed similar to the degree earned at SAC.

Please see page **20** for additional information about these degrees.

UNIVERSITY OF CALIFORNIA

The University of California has ten campuses located throughout the state. Each campus within the system has its own unique geographic and academic character. The University offers bachelor's, master's and doctoral degrees in a variety of subject areas. Campuses of the University are located in Berkeley, Davis, Irvine, Los Angeles, Merced, Riverside, San Diego, San Francisco (Schools of Medicine, Dentistry, Nursing, and Pharmacy), Santa Barbara and Santa Cruz.

To obtain a baccalaureate degree from the UC system, a student must complete a minimum of 120 semester units (180 quarter units). A maximum of 70 units of transferable credit will be accepted for courses completed at a community college.

The key to a successful transfer is early planning to ensure that students complete courses that meet the admission, general education, and lower division major preparation requirements.

University of California – Admission Requirements For Transfer

I. Lower Division Transfer

While all UC campuses welcome a large pool of junior-level transfers, most admit only a limited number (if any) of lower division transfers. However, it can happen. Here's how:

If a student met the minimum requirements for admission to UC when they graduated from high school they are eligible for transfer if they have a 2.0 GPA (2.8 for non residents) in UC transferable college coursework.

If a student met the minimum required GPA in high school but did not satisfy the 15 Course Subject Requirement, the student must take transferable college courses in the missing subjects, earn a C or better in each required course and maintain an overall 2.0 GPA (2.8 for non residents) in all transferable coursework to be eligible to transfer.

II. Upper Division Transfer

The majority of transfer students come to the University at the junior level from California Community Colleges. To be eligible for admission as a junior transfer student, a student must fulfill both of the following criteria:

1. Complete 60 semester (90 quarter) units of UC transferable college credit with a GPA of at least 2.4 (2.8 for nonresidents). No more than 14 semester (21 quarter) units may be taken Pass/Not Pass.
2. Complete the following seven course pattern, earning a grade of C or better (or Pass) in each course:

- Two UC transferable college courses (3 semester or 4–5 quarter units each) in English composition;
- One UC transferable college course (3 semester or 4–5 quarter units) in mathematical concepts and quantitative reasoning;
- Four UC transferable college courses (3 semester or 4-5 quarter units each) chosen from at least two of the following subject areas: the arts and humanities, the social and behavioral sciences, and the physical and biological sciences.

If a student satisfies the Intersegmental General Education Transfer Curriculum (IGETC) prior to transferring, he or she may satisfy part 2 of the transfer eligibility requirements.

Keep in mind that meeting these requirements does not guarantee admission to the campus or major of your choice. **Often, admission to UC campuses or programs is extremely competitive and requires students to satisfy more demanding standards.**

University of California General Education Requirements

To earn a bachelor's degree from the University of California, each student must complete a program of general education. To meet the general education requirements of the University, students can complete either the Intersegmental General Education Transfer Curriculum (See page **28**) of the catalog for GE Plan C or individual campus general education requirements. Santa Ana College generally recommends that students follow the IGETC rather than the individual campus requirements as this will provide more flexibility when applying to transfer. **However, IGETC should generally not be used for the following:** The colleges of Engineering, Chemistry, and the Haas School of Business at **UCB**; any student preparing for a selective major should prioritize required major preparation and selection of criteria at **UCD**; the School of Engineering at **UCLA**; the School of Engineering and the School of Applied Sciences at **UCM**; the College of Natural and Agricultural Sciences, the College of Engineering may require additional coursework after enrollment, at **UCR**; Revelle College may require coursework after enrollment at **UCSD**; students in the College of Engineering are encouraged to focus on major preparation rather than GE but may use IGETC at **UCSB**; Majors in the physical or biological sciences or any major in the Jack Baskin School of Engineering at **UCSC**. **NOTE:** Students who began at a UC campus and who intend to transfer back to the same campus cannot use IGETC. UC campuses do allow students who began at another UC campus to use IGETC. Consult a counselor for additional information.

Certification of General Education For Transfer to UC or CSU

Upon a student's request Santa Ana College will verify the completion (full or partial) of lower division general education requirements for transfer to the University of California (IGETC, Plan C) or the California State University (either CSU GE Breadth or IGETC, Plan B or Plan C). IGETC for STEM or CSUGE for STEM is required for students earning an associate degree for transfer in Biology or Chemistry. Students who transfer without certification will be required to meet the general education requirements of the specific UC or CSU campus to which they are transferring. Meeting these requirements usually necessitates taking additional courses.

Students who have taken courses at other colleges can have these courses used in the certification process. Santa Ana College will certify (guarantee) courses taken at other California community colleges in the IGETC or CSU GE Breadth areas designated by the offering college. Courses taken at regionally accredited California four-year colleges or out-of-state two-year or four-year colleges will be certified for IGETC or CSU GE Breadth if they are equivalent to courses on the Santa Ana College IGETC or CSU GE Breadth list respectively. In some cases non-equivalent courses may also be considered. Consult a SAC counselor for additional information. Courses from foreign institutions (without U.S. regional accreditation) cannot be used in either the CSU GE Breadth or IGETC certification process.

Students should request IGETC certification from the last California Community College they attend prior to transfer to UC or CSU.

CSU GE Breadth Certification of course work from other colleges will only be granted to students whose last community college of attendance prior to transfer is Santa Ana.

Certification petition forms are available in the SAC Counseling Center and on the SAC Graduation website sac.edu/graduation

Associate Degree For Transfer and the University of California

If you're working toward an AA-T or AS-T (also known as an ADT), you should choose courses that align with the requirements at the UC campuses you're interested in. Treat the ADT as your early roadmap to UC. You can use assist.org or UC Transfer Pathways to guide you in choosing the right courses. Although earning an ADT does not guarantee admission to UC, some campuses consider it in the comprehensive review process.

UC Transfer Pathways

UC Transfer Pathways identify a single set of lower-division pre-major preparation courses for common majors. For more information see admission.universityofcalifornia.edu/admission-requirements/transfer-requirements/uc-transfer-programs/transfer-pathways/

INDEPENDENT AND OUT-OF-STATE COLLEGES AND UNIVERSITIES

In addition to state-supported colleges and universities in California, there are many independent institutions in the state. There are also many colleges, both private and public, located throughout the United States to which Santa Ana College students can transfer. Each of these institutions has its own unique requirements for admission. In order to determine eligibility, students should consult with the college of their choice along with a Santa Ana College counselor.

The California Independent Colleges and Universities Transfer Commitment is part of the sector's commitment to serve all types of California students. Transfer pathways include campus articulation agreements, and the Associate Degree for Transfer (ADT) program**

Financial aid may be a primary factor in making it possible for a student to attend an independent college or university. There are many forms of financial assistance available, such as federal, state, institutional, and private aid. Students should apply for scholarships, grants, loans, and work-study awards from all possible sources. The Free Application for Federal Student Aid (FAFSA) and the California Dream Act Application may be submitted in October for the following academic year. Filing instructions and deadlines are indicated on the web sites studentaid.gov and dream.csac.ca.gov respectively. Further details and assistance are available in the Financial Aid Office.

California's private, non-profit, WASC-accredited colleges and universities include:

- American Jewish University
- Antioch University Los Angeles
- ArtCenter
- Azusa Pacific University**
- Biola University**
- California Baptist University**
- California College of the Arts
- California Institute for Human Science
- California Institute of the Arts
- California Institute of Integral Studies**
- California Institute of Technology
- California Lutheran University**
- Chapman University
- Charles R. Drew University of Medicine and Science
- The Chicago School of Professional Psychology**
- Claremont McKenna College
- Columbia College Hollywood
- Concordia University Irvine**
- Dominican University of California
- Fresno Pacific University**
- Golden Gate University**
- Harvey Mudd College
- Holy Names University**
- Hope International University
- Humphreys University**
- John Paul the Great Catholic University**
- Laguna College of Art and Design
- La Sierra University**
- Life Pacific University
- Loma Linda University
- Los Angeles Pacific University**
- Loyola Marymount University
- Marymount California University**
- The Master's University
- Menlo College**
- Mills College**
- Minerva University
- Mount St. Mary's University**
- National University**
- Notre Dame de Namur University**
- Occidental College
- Otis College of Art and Design
- Pacific Oaks College**
- Pacific Union College**
- Palo Alto University**
- Pepperdine University**
- Pitzer College
- Point Loma Nazarene University**
- Pomona College
- Providence Christian College
- Saint Mary's College of California**
- Samuel Merritt University
- San Diego Christian College**
- San Francisco Art Institute
- San Francisco Bay University
- San Francisco Conservatory of Music
- Santa Clara University
- Saybrook University
- Scripps College
- Simpson University**
- Soka University
- Southern California Institute of Architecture
- Southern California University of Health Sciences
- Stanford University
- Thomas Aquinas College
- Touro University California/Worldwide
- University of La Verne**
- University of Massachusetts Global
- University of the Pacific**
- University of Redlands**
- University of Saint Katherine**
- University of San Diego
- University of San Francisco**
- University of Southern California
- University of the West**
- Vanguard University
- Western University of Health Sciences
- Westmont College**
- Whittier College**
- William Jessup University**
- Woodbury University
- Zaytuna College

**** Associate Degrees for Transfer and Independent California Colleges and Universities.**

Students can receive transfer benefits with this degree at dozens of private California colleges and universities. A full list of participating private institutions can be found at

aiccu.edu/page/transferstudents

General Education Requirements For Independent And Out-Of-State Colleges And Universities

Santa Ana College has articulated general education requirements with a number of independent institutions such as Chapman University, Loma Linda University, the University of Southern California, and Pepperdine University. In addition, some independent and out-of-state colleges and universities will accept full IGETC and/or CSU GE breadth certification in lieu of their own lower division general education requirements. Students transferring to independent or out-of-state institutions should meet with a counselor in order to determine appropriate general education requirements. I**nformation about SAC courses that meet general education and major requirements can also be found on the Santa Ana College Counseling Division website, under "Articulation."**

HISTORICALLY BLACK COLLEGES AND UNIVERSITIES (HBCUS)

California community college transfer students with a GPA of 2.0 or higher (certain partner HBCUS will have a higher GPA) are guaranteed admission to HBCU partner schools using either of the following two options: (1) complete a minimum of 30 UC or CSU units (2) complete a transfer level-associate degree (ADT) using the Intersegmental General Education Breadth pattern or CSU-GE Breadth pattern. Students who qualify for this guarantee can also receive an application fee waiver code for the online Common Black College Application to apply to a participating partner HBCU (four max).

There may be additional prerequisites or other requirements for certain majors. Additional program benefits for students under the agreement include priority consideration for housing, consideration for transfer scholarships for students with a 3.2 or higher GPA, and pre-admission advising. A list of HBCU partner schools can be found at: **californiacommunitycollegehbcutransfer.com**

BEGIN A TRANSFER MAJOR AT SANTA ANA COLLEGE

In order to earn a bachelor's degree, students need to select a subject area in which to specialize. This subject area is called a major. Almost every major requires that certain courses be completed during the freshman and/or sophomore years of college. These are called lower division major requirements. Many of these can be completed at SAC prior to transferring. (The highly specific courses in the major are called upper division requirements, and these are completed after transfer.) In developing a program for transfer, first consideration in most cases should be given to completing the courses required in the transfer major or as preparation for the major. Note that these requirements may differ from major requirements for the associate degree.

Below is a partial listing of majors one might choose to begin at SAC. Visit the Transfer or Counseling Centers or make an appointment with a counselor to discuss which courses should be completed at SAC to begin preparation in the chosen transfer major. In addition, assist.org lists required courses for many UC and CSU majors. Links to many private college and university major requirements can be foud on the SAC counseling department website under articulation. Other resources include UC Transfer Preparation Paths (see page 38), and Associate Degrees for Transfer (see page **20**).

Anthropology
Art/Art History/Studio Arts
Asian Studies
Astronomy
Behavioral Sciences
Biology/Biochemistry
Black Studies
Botany
Business Administration
(The following may be emphases under Business Administration or may be separate majors)
Accounting
Business Applications
Business Economics
Finance
Human Resources
International
Management
Management/Computer Information Systems
Management Science
Marketing
Chemical Engineering
Chemistry
Chicano and Chicana Studies
Child Development and Education Studies
Civil Engineering
Communication Studies
Communications & Media Studies
Communicative Disorders
Community Social Services
Comparative Literature
Computer Engineering
Computer Information Systems
Computer Science
Criminal Justice
Dance
Earth Science
Ecology
Economics
Electrical Engineering
Engineering
Engineering Technology
English
Ethnic Studies
Fashion Design Merchandising
Film Studies
Fire Protection Administration and Technology
Geography
Geology
Graphic Design
Health Science
History
Hospitality Management
Human Services
Humanities
Industrial Engineering
International Business
International Studies
Journalism
Kinesiology
Liberal Studies
Linguistics
Mathematics
Mechanical Engineering
Meteorology
Microbiology
Modern Languages
Music/Musicology
Nursing
Nutrition and Food
Occupational Therapy*
Oceanography*
Philosophy
Physical Education/Exercise Science
Physical Therapy*
Physics
Political Science
Pre-Chiropractic
Pre-Dentistry*
Pre-Law*
Pre-Medicine*
Pre-Optometry*
Pre-Pharmacy*
Pre-Veterinary Medicine*
Psychology
Public Administration
Radio/Television/Film
Religious Studies
Social Ecology
Social Work
Sociology
Spanish
Teaching**
Theater Arts/Drama
Urban Studies
Women's Studies
Zoology

* These are primarily graduate programs for which undergraduate majors can vary. Students should see a counselor to determine what undergraduate major might be appropriate.

** Undergraduate majors for those planning to teach K-12 can vary widely depending upon the subject and grade level to be taught. Students should see a counselor to determine what undergraduate major might be appropriate.

The above list is a sampling and does not represent all transfer majors at all colleges/universities.

UNIVERSITY OF CALIFORNIA (UC) TRANSFER COURSE AGREEMENT 2022-2023

This agreement lists courses transferable for unit credit at all UC campuses. This list is valid for courses completed during Fall 2022, Spring 2023 and Summer 2023. Additional courses for 2022-2023 may be approved after the publication date for this catalog.

	UC credit not granted for the course taken prior to this date: ▼
ACCOUNTING (ACCT)	
101	
102	
AMERICAN SIGN LANGUAGE (ASL)	
* 110	Fall 2001
111	Fall 2001
116	Fall 2001
210	
211	Fall 2019
* Corresponds to two years of high school study	
ANTHROPOLOGY (ANTH)	
100	
100H	
101	
101L	
103	
104	
104H	
105	
108	
125	
ART (ART)	
100	
100H	
101	
102	
103	
104	
105	
106	
107	Fall 2017
108	
109	Fall 2018
110	
111	
121A	Fall 2018
121B	Fall 2018
122	Fall 2018
129	Fall 2016
130	
131	
132A	
132B	
140A	
140B	
141	
143	
150	
151	
152	
153	
154	Fall 2009
155	
156	
157	
158	
159A	
159B	
162	Fall 2016
164	Fall 2019
166A	Fall 2018
166B	Fall 2018
184	Fall 2016
185	Fall 2016
190	Fall 2016
192A	Fall 2016
193	Fall 2017
195	Fall 2008
196A	Fall 2016
196B	Fall 2018
197A	Fall 2016
197B	Fall 2018
197C	Fall 2018
230	
231	
232	
233	
240	
241	
242	
243	
251	
252	
291	Fall 2016
292	Fall 2016
ASIAN AMERICAN STUDIES (ASIA)	
150	
(formerly 101 prior to F'22)	
ASTRONOMY (ASTR)	
109	
110	
110H	
140	
BIOLOGY (BIOL)	
* 109	
* 109H	
109L	
111	Fall 2013
115	Fall 2008
129	
** 139	Fall 2006
149	Fall 2016
177	
190	Fall 2016
190L	Fall 2016
200	
*** 211	
212	
214	
** 229	
239	
249	
259	
*** 290	Fall 2012
* No credit for109 or 109H if taken after 211 ** 139 and 229 combined: maximum credit, one course *** No credit for 211 if taken after 290	
BLACK STUDIES (BLST)	
150	
(formerly 101 prior to F'22)	
BUSINESS (BUS)	
100	
* 101	
* 105	
130	Fall 2018
** 150	
* Maximum credit one course for BUS 101, BUS 105, and LAW 105 combined ** No credit for BUS 150 if taken after Computer Science 105	
CHEMISTRY (CHEM)	
* 109	
115	Fall 2011
* 119	
* 209	
210	Fall 2008
219	
219H	
229	
249	
259	
* 109 , 119 and 209 combined, maximum credit, one course. No credit for 109, 119, or 209 if taken after 219 or 219H	
CHICANO STUDIES (CHST)	
150	
(formerly 101 prior to 'F22)	
CHILD DEVELOPMENT (CDEV)	
* 107	
110	
116A	Fall 2016
120A	Fall 2016
221	Fall 2016
* 107 and PSYC 157 combined: maximum credit, one course	
CHINESE	
* 101	
102	
* Corresponds to two years of high school study	
COMMUNICATION STUDIES (CMST)	
101	
101H	
102	
102H	Fall 2020
103	
103H	
140	
145	
152	
158	Fall 2002
206	
206H	
COMMUNICATIONS AND MEDIA STUDIES (CMSD)	
103	Fall 2010
105	
(TELV prior to F'15)	
105H	
(TELV prior to F'15)	
110	Fall 2010
111	Fall 2011
COMPUTER SCIENCE (CMPR)	
100	
101	
105	
112	
113	Fall 2019
114	Fall 2019
120	Fall 2009
121	
129	
131	
140	Fall 2016
170	Fall 2019
205	
213	
COUNSELING (CNSL) – *courses completed prior to Fall 2016*	
107	Fall 2002
116	Fall 2008
128	
+ 144	
+ PHIL 111 and CNSL 144 combined: maximum credit, one course.	
COUNSELING (CNSL) – *courses completed Fall 2016 or later*	
* 100	
* 103	
* 104	
* 106	
* 107	
* 110	

	UC credit not granted for the course taken prior to this date: ▼
* 116	
* 124	
128	
+ 144	

* 100, 103, 104, 106, 107, 110, 116, 124, and KNPR 195 combined maximum credit 3 units.
+ PHIL 111 and CNSL 144 combined: maximum credit, one course.

CRIMINAL JUSTICE

101	
101H	Fall 2018
103	
103H	Fall 2018
109	
109H	Fall 2018

DANCE

100	
100H	
101	
102	
104	
105	
106A	
106B	
107	
108A	
108B	
~ 109A	
~ 109B	Fall 2013
109C	Fall 2013
110	
111	
112	
113A	
113B	
117	
118	
119A	
119B	
120A	Fall 2015
120B	Fall 2015
~ 122A	
(122 prior to F'21)	
122B	
123	
124	
130	
140	
201A	
201B	
202A	
202B	
204A	
204B	
204C	Fall 2018
204D	Fall 2018
205	
205B	Fall 2018
205C	Fall 2018
205D	Fall 2018
206A	
206B	
209	
210	
213	
214	
219A	
219B	
220	
221	
232	
240A	
240B	
240C	Fall 2018
240D	Fall 2018
250A	Fall 2013
250B	Fall 2013
251	Fall 2013
260	Fall 2013
261	Fall 2013
262	Fall 2013
263	Fall 2013
~ 270	
290	Fall 2018
291	Fall 2018
296	
297	
~ 298	

~ any or all of these PE Activity courses combined, maximum credit 4 units

DIGITAL MEDIA (DM)

102	
103	
104	
105	
110	Fall 2018
113	
140	Fall 2017
142	
150	
152	Fall 2017
192A	
193	Fall 2017
194	
196A	
197A	
255	Fall 2017
256	Fall 2020
257	Fall 2020
260	
265	Fall 2020

EARTH SCIENCE (ERTH)

* 110	
* 110H	
** 115	Fall 2006
150	
150H	

* 110 combined with 110H, GEOG 101 or GEOL 101, maximum credit, one course.
** No credit for 115 if taken after 110, GEOG 101 or GEOL 101

ECONOMICS (ECON)

120	
121	

EDUCATION (EDUC)

120A	Fall 2019
201	Fall 2003
(formerly 100)	
(formerly 101)	
210	

ENGINEERING (ENGR)

100A	
(formerly 148)	
101	
118	Fall 2018
119	Fall 2018
122	
124	
125	
165	Fall 2010
183	
195	Fall 2016
205	Fall 2019
228	
235	
240	Fall 2009
250	
250L	
280	
281	

ENGLISH (ENGL)

101	
101H	
102	
102H	
103	
103H	
104	
104H	
213	
(formerly 211)	
220	
222	Fall 2021
231	
232	
233A	
233B	
233C	
241	
242	
243	
245	
246	
270	Fall 2018
271	
272	
278	

ENGLISH FOR MULTILINGUAL STUDENTS (EMLS)

* 110	
* 112	

* Any or all of these courses combined, maximum credit, 8 units

ENVIRONMENTAL STUDIES (ENVR)

140	
200	
259	

ETHNIC STUDIES

150	
(101 prior to F'22)	
150H	
(101 prior to F'22)	
102	
102H	

FASHION DESIGN MERCHANDISING (FDM)

104	
136	Fall 2015

FRENCH (FREN)

* 101	
102	
201	
201H	
202	
202H	
211	Fall 2003
214	

* Corresponds to two years of high school study

GEOGRAPHY

100	
100H	
* 101	
101L	
102	
130	Fall 2016
140	Fall 2016
155	Fall 2016

* 101 combined with ERTH 110, 110H, GEOL 101, maximum credit, one course

GEOLOGY (GEOL)

* 101	
101L	
140	
150	
150H	
201	

* 101 combined with ERTH 110, 110H, GEOG 101, maximum credit, one course

HISTORY (HIST)

101	
101H	
102	
102H	

UC credit not granted for the course taken prior to this date: ▼	
105	
118	
120	
120H	
121	
121H	
123	
124	
124H	
125	
127	
133	
146	
150	
151	
153	
163	Fall 2008
181	
INTERDISCIPLINARY STUDIES (IDS)	
117H	
121	Fall 2010
155	
200	
ITALIAN (ITAL)	
* 120	
121	Fall 2014

* Corresponds to two years of high school study

JAPANESE (JAPN)	
* 101	
102	

* Corresponds to two years of high school study

KINESIOLOGY	
KNAC	
~ 107A	
~ 107B	Fall 2017
~ 107C	Fall 2018
~ 123	
~ 140A	
~ 150A	
~ 155A	
~ 160A	
~ 169A	
~ 169B	Fall 2017
~ 170A	
~ 200A	
~ 200B	
~ 200C	
~ 211A	
~ 211B	
~ 220A	
~ 220B	
~ 220C	
~ 226A	
~ 230A	Fall 2019
~ 260A	
~ 260B	
~ 260C	Fall 2018
~ 265A	
~ 265B	
~ 265C	Fall 2018
~ 270A	Fall 2014
~ 280	Fall 2020
~ 290A	
~ 290B	
KNAD	
~ 201A	
~ 202A	
~ 202B	
~ 205A	
~ 208A	
~ 208B	
~ 211A	
~ 211B	
KNAF	
~ 140A	
~ 143A	
~ 144A	
~ 146A	
~ 146B	
~ 150A	
~ 156A	
~ 156B	
~ 157A	Fall 2008
KNAQ	
~ 201A	
~ 201B	
KNFI	
~ 112A	Fall 2014
~ 112B	Fall 2014
~ 112C	Fall 2014
~ 114A	Fall 2018
~ 114B	Fall 2018
~ 115A	
~ 115B	
~ 115C	
~ 147A	
~ 147B	
KNHE	
** 101	
** 101H	
** 102	
** 103	Fall 2018
** 104	
*** 105	
*** 106	Fall 2017
*** 107	
KNIA	
~ 125	
~ 128	
~ 133	
~ 171	
~ 201	
~ 202	
~ 204	
~ 206	
~ 209	
~ 210	
~ 211	
~ 212	
~ 213	
~ 216	
~ 217	
~ 218	
~ 219	
~ 220	
~ 221	
~ 223	
~ 227	
~ 230	Fall 2017
~ 231	
~ 232	
~ 235	
~ 240	
~ 261	
~ 262	
~ 270	
~ 271	
~ 281	
~ 291	
~ 293	Fall 2017
KNPR	
101	Fall 2012
+ 155	Fall 2001
+ 165	Fall 2001
+ 175	
* 195	Fall 2020
+ 200	
+ 217	Fall 2017
KNSM	
101	

~ any or all of these PE Activity courses combined, maximum credit 4 units
+ any or all of these courses combined, maximum credit 8 units
* CNSL 100, 103, 104, 106, 107, 110, 116, 124, and KNPR 195 combined maximum credit 3 units.
** 101, 101H, 102, 103, and 104 combined, maximum credit, one course
*** 105, 106 and 107 combined, maximum credit, one course

LAW (LAW)	
100	Fall 2019
* 105	Fall 2017
121	Fall 2020

* Maximum credit one course for BUS 101, BUS 105, and LAW 105 combined

LIBRARY TECHNOLOGY (LIBR)	
* 102	

* 102 and INFO 100 combined, maximum credit, one course

INFORMATION STUDIES	
* 100	

* 100 and LIBR 102 combined, maximum credit, one course

MATHEMATICS (MATH)	
105	
* 140	
140S	Fall 2019
(141 prior to F'22)	
(Maximum UC credit 4 units)	
145	
** 150	
* 170	
** 180	
** 180H	
185	
204	
*** 219	
*** 219H	
*** 219S	Fall 2019
(221 prior to F'22)	
280	
287	Fall 2009

* 140, 140S, 141, and 170 combined, maximum credit, 5 semester/7.5 quarter units
** 150, 180, and 180H combined, maximum credit, one course
*** 219, 219H, 219S, 221, PSYC 210 combined maximum cedit one course

MUSIC (MUS)	
101	
101H	
102	
102H	
103	
104	Fall 2008
105	Fall 2017
109	Fall 2016
110	
111	
112	
* 113A	
* 113B	
114A	
114B	
115A	
115B	
115C	
115D	
121	
122	
123	
124	
135	
136	
137	

	UC credit not granted for the course taken prior to this date: ▼
140	
141	
145	Fall 2011
148	Fall 2018
152	Fall 2017
161	
162	
163	
164A	
164B	
168	
169	
170	
171	
173	Fall 2002
175	
176	
178	
180A	
180B	Fall 2013
181	
185	
186	
187	
188	
189	
213	
214	
215A	
216	
217	
241	
245	Fall 2019
268	Fall 2013
269	Fall 2017
271	Fall 2010

* No credit for 113AB if taken after 114AB

NUTRITION AND FOOD (NUTR)

115	
115H	
120	Fall 2016
(formerly 118)	

PHILOSOPHY (PHIL)

106	
106H	
108	
110	
110H	
* 111	
112	
118	
* 144	

* 111 and CNSL 144 combined, maximum credit, one course

PHOTOGRAPHY (PHOT)

150	
180	

PHYSICAL SCIENCE (PSC)

115	
* 117	
* 118	

* No credit for 117, 118 if taken after a college course in Chemistry or Physics

PHYSICS (PHYS)

* 109	
** 210	
** 211	
** 217	
** 227	
** 237	
** 279	
** 289	

* No credit for 109 if taken after 217 or 279

** 210, 211, or 217, 227, 237, or 279, 289 combined, maximum credit, one series, deduct credit for duplication of topics

POLITICAL SCIENCE (POLT)

101	
101H	
200	
200H	
201	
220	
235	Fall 2011

PSYCHOLOGY (PCYC)

100	
100H	
140	
* 157	
170	
160	Fall 2018
(Formerly 180)	
200	
** 210	Fall 2013
219	
230	
240	
250	

* 157 combined with CDEV 107: maximum credit, one course
** MATH 219, 219H, 219S, 221, PSYC 210 combined maximum credit one course

READING (READ)

150	Fall 2018

SOCIOLOGY

100	
100H	
112	
140	
140H	
240	

SPANISH

* 101	
* 101H	
102	
102H	
195A	
195B	
201	
201H	
202	
202H	
212	
213	

* Corresponds to two years of high school study

SPEECH LANGUAGE PATHOLOGY ASSISTANT

119	Fall 2001
160	

THEATER ARTS

100	
105	Fall 2007
110	
111	
113	
114	Fall 2015
118	
120	Fall 2019
123	Fall 2019
130	Fall 2019
131	
132	
133	
135	
136	Fall 2017
137	Fall 2019
138	Fall 2019
140A	Fall 2017
140B	Fall 2017
140C	Fall 2017
140D	Fall 2017
150	
150A	Fall 2017
150B	Fall 2017
151	Fall 2011
152	Fall 2010
153	Fall 2011
154	Fall 2011
155	Fall 2007
156	Fall 2009
161	Fall 2018
162	Fall 2018
163	Fall 2018
171	Fall 2018
172	Fall 2018
173	Fall 2018
178	Fall 2018
179	Fall 2018
180	Fall 2018
181	Fall 2018
186	Fall 2018
190	Fall 2018
250	
255	Fall 2015
256	Fall 2016
257	Fall 2018
258	Fall 2018

VIETNAMESE

* 101	
102	

* Corresponds to two years of high school study

WOMEN'S STUDIES

101	
102	

VARIABLE TOPICS

These courses are also called "Directed Study", "Independent Studies", "Special Studies", "Special Topics", "Field Work", etc. and are typically numbered 198 or 199 at SAC. Credit for variable topics courses is given only after a review of the course outline by the enrolling UC campus. This usually occurs after transfer and may include recommendations from faculty. **Students are advised to save all materials from their SAC Variable Topics course(s), which are typically numbered 198.** Information about internships may also be presented for review, but credit for internships rarely transfer to UC. No credit for Special Topics courses in Journalism, Photography, Health, Business Administration, Architecture, Criminal Justice (Criminology) or Library Departments due to the credit restrictions in these areas.

This list is informational only and is based on the official Santa Ana College 2021-2022 UC Transfer Course Agreement which can be found at ASSIST. UC transferable course lists for additional years are also located on **ASSIST.org**. For more information consult a Santa Ana College counselor.

STUDENT RESOURCES

Academic Computing Center

The Santa Ana College Academic Computing Center (ACC) is located at Santa Ana College in room A-106.

The ACC serves students currently registered at the college who are doing college related projects. These projects can be completed by accessing an ample variety of application software. The software packages run on IBM compatible computers or Macintosh computers.

Assessment Center

The Assessment Center is located on the second floor of the Santa Ana College library, room 223. We provide the following services:

- English, Reading, English for Multilingual Students, and Math Placement Recommendations using multiple measures
- Registration Orientations
- Career Exploration to local high schools
- Proctor make-up testing for all SAC classes
- Proctor online and hybrid course testing
- Test accommodation services for students with disabilities
- Facilitate career assessments (i.e. Super Strong & MBTI)
- Placement for Chemistry

For more information about our services, you can call 714-564-6148 or go to our webpage sac.edu/assessmentcenter

CalWORKs

The California Work Opportunity and Responsibility to Kids (CalWORKs) program is funded by the state to work with students who are approved by County Social Services to complete an educational program that helps them transition from public assistance to employment and economic self-sufficiency. SAC's CalWORKs program offers the following types of assistance to eligible students: help with application and matriculation steps; academic, career and personal counseling; individualized student educational plans; priority registration; verification of monthly activity reports to Social Services; educational supplies; work-study placement (when available); workshops and networking activities; and referrals to other campus resources and opportunities. For more info, visit: sac.edu/CalWORKs, drop by Johnson Student Center JSC 212, or call 714-564-6232.

Campus Store

The Campus Store at Santa Ana College provides a complete selection of books, supplies, and specialty items.

Career Center

The Career Center provides a variety of services and workshops to assist students in navigating The Career & Academic Pathways including Career Development, Employment Services, Service Learning Internships, and Counseling appointments for students in Career Education disciplines and Undecided Majors. Classes and individual students utilize the Center's resources. For more information, visit sac.edu/CareerCenter or L-222 (Library Building 2nd Floor) or contact

email: CareerCTECenter@sac.edu or (714) 564-6254.

Career Education and Workforce Development High School Articulation - CTE Transitions

High school articulation is a process by which high school CTE courses are deemed equivalent to college CTE courses through a formal agreement. College credit can be awarded to students through Credit by Exam if they successfully complete an articulated course with a letter grade of A or B both semesters and are enrolled at SAC or SCC during the same semester they are petitioning for credit. High school articulation prevents students from needing to repeat coursework in college and facilitates a smooth transition between high school/college/work.

Students wanting to claim credit for articulated course(s) need to visit our website at: sac.edu/hsarticulation for a full list of active articulation agreements and forms needed to process their course credit. All forms should be emailed to the CTE Transitions Student Services Coordinator at varela_jonae@sac.edu. Our office can also be reached by phone at (714) 564-6811.

College Advancement/Foundation

The Santa Ana College Foundation is a 501(c) 3 non-profit organization serves a diverse college community and was created to expand and develop resources for Santa Ana College students and programs. The Foundation Board of Directors represents a broad-based group of community volunteers, corporate partners, and alumni.

The Santa Ana College Foundation leads and supports fundraising activities, campaigns, and initiatives that ensure educational opportunities are possible for all students. It assists in direct philanthropy on multiple fronts. This includes large-scale campaigns, scholarships, local and national grants, program support, which includes our Associate Groups. To this end, the college foundation solicits the support of the community and donors by receiving tax-deductible donations of cash gifts, bequests, trusts, endowments, corporate grants, life insurance benefits, and personal or real property. If you are interested in more information about the Foundation and how to participate in supporting our many programs, please contact the Foundation Office directly by calling 714-564-6091 or visit our website at sac.edu/foundation.

Community Education Program

Community Education Program offers a full spectrum of low cost, fee-based educational opportunities that include professional growth, personal enrichment, and recreational activities.

A variety of classes and seminars are available including animal care, arts and crafts, business and careers, computers, home and garden, language, dance, health and fitness, money matters, personal enrichment, and real estate. Also available are "College For Kids" programs, special interest classes, online classes, and travel tours. For additional information call the Community Education Program at 714-564-6594 or visit us at sac.edu/cms.

Counseling Services

The Counseling Center offers academic advising and personal counseling at SAC, offering individual and group academic advisement, education plan development, career planning, orientation services, personal counseling and several Counseling courses that support students' personal and academic development in the achievement of their educational goals. Counseling Services are provided at these educational sites: Santa Ana College, Centennial Education Center, and Remington Education Center. Counseling is also provided through a variety of specialized academic support programs, housed both within the Counseling Division, and outside of it. Please refer to the Student Services page of our website for a complete listing of SAC student support programs at sac.edu/StudentServices.

Centers and Programs Within the Counseling Division

Students interested in transfer to a university, specific career paths such as education, science and engineering, or certificates in career education can access counseling through specific programs in these areas. For more information, visit our Counseling page at sac.edu/Counseling.

Orientations and Workshops

Counseling can be accessed through a variety of service modalities. New student and career specific orientations are available to help students learn college procedures and requirements and gain information on career and transfer pathways. In an effort to support student success, workshops are offered in educational planning, how to transfer to a university, and strategies for students who are experiencing academic challenges. Counseling courses are an additional way to access services.

Santa Ana College Counseling Center

Counselors are available to meet with students during drop-in times, both in person and via our on-line drop-in counseling service at sac.edu/Counseling to answer brief questions. Individual appointments for in-depth career, academic or personal counseling are also available. The Counseling Center can be reached at 714-564-6103 and via live chat.

Child Development Centers

Rancho Santiago Community College District maintains six child development centers to serve students' needs for childcare and/or train students seeking a career in Human Development. Students' children between the ages of 6 months and five years are eligible to attend the educational environment provided. Fees are based on a sliding scale according to the parents' income. Students eligible for the CalWORKs program can receive child care services both on and off campus. Contact individual centers for hours of operation and information.

Centennial Center

(2½-5 years old)

2900 W. Edinger, Santa Ana, 714-564-5090

Santa Ana College Infant/Toddler/Preschool Center

(6 months-5 years old)

1720 W. 17th St., Santa Ana, 714-564-6894

Santa Ana College Child Development -Center East Campus

(2.9 to 5 years old)

1510 N. Parton St., Santa Ana, 714-564-6952

Disability Services

The Disabled Students Program and Services (DSPS) office provides accommodations to support students in pursuit of a community college education. Students with disabilities should have the following levels of independence:

- The ability to navigate campus facilities independently or with the assistance of a personal care attendant (to be provided by the student);
- The ability to take care of his/her personal needs independently or with assistance of a personal attendant (to be provided by the student); and
- Stable level of health/wellness in order to benefit from, and fully participate in, a full term's work.

New students must complete a DSPS application and meet with a DSPS Faculty to discuss their accommodation needs. Verification of disability from a qualified professional must be provided to the DSPS office to qualify for any of the following supportive services:

- Use of special equipment (e.g., assistive technology)
- Alternate media production
- On-campus mobility assistance
- Priority registration
- Sign Language Interpreting
- Real-time captioning/CART services
- Testing accommodations
- Note taking services
- Case management
- Preferential seating
- Liaison/Referral with community agencies

Staff are available to help students navigate architectural barriers on campus, as needed. Please contact our office or Campus Safety for on-campus transportation assistance. For additional information, call us at 714-564-6295, drop by Johnson Student Center JSC-108, or visit our website at sac.edu/StudentServices/DSPS/

English Language Academy

The English Language Academy (ELA), as part of the International Student Program office, offers a number of quality programs targeted to meet various language-training needs. Every course is designed to help students improve their English proficiency quickly so they can participate more effectively in various academic, professional, and social environments. For more information, call 714-564-6047.

Extended Opportunity Programs and Services (EOPS)

The Extended Opportunity Programs and Services program is funded by the state to work with eligible students whose educational and socioeconomic backgrounds might limit their access to higher education or hinder their ability to be academically successful in their college-level studies. Eligible students are provided "over and above" services to help ensure their timely academic progress and completion, including assistance with application and matriculation steps; academic, career and personal counseling; individualized student educational plans; priority registration, book services; help with financial aid, scholarship and transfer applications; program-dedicated tutors and resource center; referrals to other campus resources and opportunities; and as budget permits, school supplies and subsidized program fees.

An ancillary program called CARE offers additional support and benefits to EOPS-eligible students who are single parents with at least one child under age 18.

For more info, visit sac.edu/EOPS, drop by Johnson Student Center J212, or call 714-564-6232.

Gender Neutral Restrooms

Unisex/Gender Neutral Restrooms locations:

F 128-1

J 113

JSC-114 & JSC-115 (first floor)

JSC-217 & JSC-218 (second floor)

K 104-1

P 108-1 and 108-2

R 104 and 106

S 205-1

V 105, 106, 112-1, 150-2, 206, 306, 401 and 509

VL 211-3

X 103-2 and 103-3

Z 102-4, 102-5, 103 and 104

Soccer Field 1 and 2

Health and Wellness Center

The Health and Wellness Center supports student success by recognizing that total wellness is essential to academic success. The Center strives to provide optimum physical and mental health services to the college community in a confidential environment with sensitivity to individual needs. Quality clinical services, innovative health, wellness promotion activities, and outside referrals to low-cost providers in the area are provided in a caring, confidential, cost-effective, and convenient manner.

Eligibility

Full-time and part-time students currently enrolled in SAC credit classes are eligible for services.

Cost

Students pay a health fee every term to have access to the Health and Wellness Center; therefore, most services are provided at no cost to the student. A nominal fee may be charged for certain laboratory tests, prescriptive medications, and some medical procedures.

Services

Physical health and wellness services are provided by registered nurses and a physician and Mental Health and Wellness Services are provided by licensed psychologists and therapists in the center by appointment or on a walk-in basis during service hours for the following:

- Blood pressure checks
- Crisis services are available on a walk in basis
- Diagnosis and treatment of acute short-term illnesses
- Family planning: information, pap tests, birth control, condoms, and pregnancy tests
- First aid
- Free health literature
- Laboratory testing
- Personal counseling
- Referrals to physicians and other health agencies
- Screening and treatment for sexually transmitted infections
- T.B. risk assessment or skin test
- Vaccinations

Treatment of a Minor

Any student under the age of 18 is required to have a parental consent form signed prior to receiving treatment, except in emergencies or cases exempted by state law. The student's parent must sign permission for treatment at time of service.

Accident Insurance

Accident insurance is included in the student health fee and provides on-campus accident coverage while attending college or college-sponsored activities. It is recommended that each student carry voluntary insurance coverage for off-campus emergencies and illnesses. For additional information visit sac.edu/StudentServices/HealthCenter/, Johnson Center, J-110, call 714-564-6216.

High School and Community Outreach

The High School and Community Outreach department serves as an integral part of the campus and community. Outreach staff provide detailed information regarding the quality programs that are offered to prospective students. Parents, students, and community agencies are connected to campus life via the efforts of Outreach personnel. Special arrangements can be made for campus tours, presentations, and special meetings to discuss interests about college life and academic departments. For more information, call 714-564-6141 at Santa Ana College.

Honor Societies

Phi Theta Kappa

Phi Theta Kappa is an international honors society that recognizes academic excellence and achievement of students enrolled in two-year colleges. The society offers a myriad of opportunities for scholarship, intellectual enrichment, personal development, and academic recognition. The Alpha Beta Chapter of Phi Theta Kappa was organized at Santa Ana College in 1929. Membership in Phi Theta Kappa is extended each semester by the local chapter to students who have completed a minimum of 12 degree units with a minimum grade point average of 3.5. Members receive special recognition when they graduate.

Alpha Gamma Sigma

Alpha Gamma Sigma is the statewide California Community College Honor Society. Santa Ana College has one of the oldest chapters in the state, organized in 1922. This is the Omicron chapter. To be eligible for initial membership a student must attain a 3.0 GPA in 12 or more units of work in the semester prior to membership. A student who has earned 25 service points and has completed 60 or more units with an overall GPA of 3.5 or better and active membership of one semester or a GPA of 3.25 and more than one semester of membership may become a permanent member of Alpha Gamma Sigma upon application and verification of eligibility by the chapter advisor.

Permanent members are announced each year in May at the Scholarship and Awards Program and members receive special recognition at commencement.

Alpha Beta Gamma

Alpha Beta Gamma is the National Business and Professional Curriculum Honor Society for accredited two-year colleges. The Iota Lambda chapter at Santa Ana College is chartering in 2022; students must have a 3.0 cumulative GPA in at least 12 units and be pursuing a major in one of the Business or Professional areas. Members receive special recognition at commencement.

Delta Psi Omega

Delta Psi Omega is the National Theatre Honor Society open to students active in the SAC Theatre Programs with a minimum GPA of 3.0 and 12 units of theatre classwork. Members receive special recognition at commencement.

Lambda Epsilon Chi

Lambda Epsilon Chi (LEX) is a national academic honor society for paralegal students. Sponsored by the American Association for Paralegal Education (AAPE), the society offers students national scholarship opportunities, participation in regional, state and local conferences, and networking opportunities with other legal professionals. Candidates for membership in Lambda Epsilon Chi must be in good academic standing at SAC and have completed at least two-thirds of their paralegal coursework. Candidates also must have a cumulative GPA of 3.5 or higher in their paralegal coursework.

Psi Beta

Psi Beta is the National Honor Society for Psychology at Community and Junior Colleges. Santa Ana College has held a Psi Beta chapter since 2001. To be eligible for initial membership a student must 1) attain a 3.25 GPA in 12 or more units of work in the semester prior to membership and 2) have completed at least one psychology course with a B or better. Members are eligible for national scholarships and academic competitions. Members are inducted every semester and receive special recognition at the commencement ceremony.

Sigma Chi Eta

Sigma Chi Eta is the National Honor Society for Communication Studies, and Santa Ana College hosts the Alpha Tau chapter. Students must have an overall GPA of 3.0 with a 3.25 GPA in at least 9 units of Communication Studies courses. Students receive special recognition at the commencement ceremony.

Sigma Kappa Delta

Sigma Kappa Delta is the National Honor Society for English at Community and Junior Colleges. Santa Ana College chartered the Iota Zeta chapter in 2017. To be eligible, a student must 1) attain a 3.0 or higher cumulative GPA in 12 or more units of college coursework, 2) have completed at least one non-developmental English course with a grade of B or better, and 3) have no grades below a B in English courses. Members are eligible for national scholarships and academic competitions. Members are inducted every semester and receive special recognition at the commencement ceremony.

Instructional Locations

The district's major instructional locations are at Santa Ana College, Santiago Canyon College, Orange Center, and the Centennial Education Center. In addition to these major instructional sites, the district offers classes at over 100 convenient off-campus locations in the community.

Intercollegiate Athletics

Santa Ana College offers a winning tradition with an established national reputation, outstanding teaching and coaching, and an excellent system of assistance in transferring students to four-year colleges and universities with athletic scholarships. The college offers a full range of intercollegiate athletic competition in the sports of football, basketball, baseball, cross country, track, swimming, water polo, volleyball, sand volleyball, soccer, softball, and wrestling.

All prospective student-athletes with questions about eligibility for intercollegiate athletics are encouraged to contact the Kinesiology, Health and Athletics Division at 714-564-6900.

Lactation Room

Per AB2785 the lactation room is available for students and employees. To reserve a time to use the lactation room go to JSC-110 or call 714-564-6216 and reserve with the office staff.

Learning Center

The Learning Center is located in Dunlap Hall (rooms D-310 and D-307) at Santa Ana College. The Center offers a wide selection of resources providing students with skills and strategies to promote their academic success. Services include supplemental learning assistance (DLAs), tutoring, computer-aided instruction, and workshops. Academic support is free for all Santa Ana and Centennial Education Center students. Tutors are available for a variety of subjects including English, writing, English for the Multilingual Student (EMLS), reading, foreign languages, communication studies, accounting, math, and courses in the sciences, social sciences and Career and Technical Education. The Learning Center is staffed with instructors, trained tutors, and learning assistants. For further information, please call 714-564-6542.

Library Services

The Nealley Library of Santa Ana College, one of two libraries in the District, is centrally located on the first floor of the L building. The library supplies the resources, services and facilities that support student learning and the mission of the College.

The Library's collection is composed of books, periodical subscriptions, close-captioned videos and DVDs, CDs, microforms and a variety of periodical databases providing students and staff with 24/7 remote access to over 20,000 full-text periodicals and 24,000 e-books. To borrow library materials students and staff must show a picture ID.

The Library's Reserve collection of more than 2,700 items provides students with library-use access to many textbooks and other course-related material. Students and staff may use either of the two District libraries and may request inter-campus delivery of circulating books.

Students and staff may use either of the two District libraries and may request inter-campus delivery of circulating books.

The Internet is available to all patrons at all public access workstations. Currently enrolled students can conduct library research using library wireless laptops or their own laptops using Wi-Fi access.

Free library instruction is available for students. Visit the Library Workshops guide for details: libguides.sac.edu/library-workshops

Check the library website: sac.edu/library, or call 714-564-6700 for general library information, or 714-564-6708 for the current library instruction schedule.

Math Center

The Math Center is a resource center that provides individual and group assistance in mathematics. The Math Center also facilitates Directed Learning Activities. Faculty instructors, instructional assistants, and student tutors are available to assist students with challenging topics, answer questions, encourage understanding, and provide support for all math students. Students also have access to textbooks, graphing calculators, instructional videos, and computer programs. It is located in the Library building, room L-204. For further information, please call 714-564-6678 or go to sac.edu/MathCenter.

MESA

MESA (Math, Engineering, Science Achievement) is an academic program designed to support educationally and economically disadvantaged students preparing to transfer into STEM (science, technology, engineering, and math) majors at the university. Services include tutoring, advising, dedicated study center and support, academic success workshops, industry and university exposure, assistance with choosing and applying to universities, scholarships, internships, and research experiences. Travel to professional and leadership conferences and other opportunities as budget permits.

Public Affairs

Information and publicity regarding Santa Ana College programs and activities are disseminated to the news media and community through the SAC Office of Public Affairs/Governmental Relations, located on the second floor of the "S" Building.

Puente

Puente is a learning communities program providing transfer support to educationally disadvantaged students. The learning communities model links English and Counseling instruction (English 101 & English 103) for one academic year. Academic counseling, a variety of out of class activities, and mentoring is embedded to assist and prepare students for a successful transfer.

SAC Promise

Santa Ana College (SAC) Promise is an initiative of the Santa Ana Partnership, which was formed in 2011 by the UCI, CSUF, SAC, SAUSD and the City of Santa Ana to elevate academic achievement and college-going throughout the greater Santa Ana area. The goal of the program is to support students who would like to attain a certificate, AA degree and/or transfer to a four-year university.

Scholarships

Scholarships are a critical component to student success. Many alum, community patrons and organizations establish scholarship awards as a means of expressing confidence in Santa Ana College and its students. Santa Ana College scholarships are awarded to deserving students who represent and demonstrate great academic merit, achievement, leadership skills, and financial need. Open to incoming freshmen, continuing, and transferring students enrolled in a minimum of 6 units or more each semester (Fall 2020 & Spring 2021) at SAC with a minimum GPA of 2.0. In the 2020-2021 academic year, the SAC Scholarship Program will award $587,196 in scholarship awards, due to the support of our generous donors. Scholarship opportunities are also available to students enrolled in the SAC Fire Academy, Fire Prevention Officer Program, along with students who have 9 units or less left towards certificate completion.

The Scholarship Program offers a series of workshops to provide students with an overview of the online application process, guidelines on writing a personal statement, and requesting letters of recommendation. Applications and a schedule of workshops available here: sac.edu/scholarships

For more information, contact the scholarship office at (714) 564-6478 or scholarship@sac.edu, or visit the office located in Building "S", Room 201.

School of Continuing Education

The School of Continuing Education helps students reach their professional and academic goals by offering free noncredit classes and certificates through the following program offerings:

- English as a Second Language
- High School Diploma
- GED/HiSET Equivalency Certificate
- College Readiness
- Career Education
- Older Adults Program

Students enrolled in the School of Continuing Education have access to personal, career and academic counseling. Courses are offered six days a week with morning, afternoon, evening and online classes available. More information about registration and additional services provided can be found in the Continuing Education section of this catalog. (See page **342**).

Student Activities

Student Activities are planned with sufficient variety and frequency to provide an opportunity for all students to participate. For additional information please call 714-564-6214.

TRiO Student Support Services Program

TRiO-SSSP is a federally-funded program that provides supplementary academic services to eligible low income and/or first generation college students. The program services are highly personalized and is limited to 175 students. Services include: academic, career and personal advising; priority registration; help with financial aid, scholarship and transfer applications; program dedicated tutors to assist with Math/English; computer/resource study center; referrals to other campus resources and opportunities; and as budget permits, school supplies and a competitive grant. Applications are available year-round as space permits. The goal of TRiO-SSSP is to increase the college retention and graduation rates of its participants and help students make the transition from one level of higher education to the next.

For more info, visit sac.edu/sssp, drop by the second floor of the Johnson Student Center, or call 714-564-6843.

STUDENT LIFE AT SANTA ANA COLLEGE

Campus Information

The **Student Handbook** is an official student guide which provides a reference on how to take full advantage of the College and its services and also answers questions students may have about Student Life. Handbooks are available online at sac.edu under the Student Life page.

el Don

The campus newspaper, prepared by journalism students, is distributed to various locations on and off the campus.

Associated Student Government (ASG)

ASG encourages all qualified students to serve in a variety of elected and appointed student government positions and provides student representation for the entire district. Interested students should contact their representatives in the student government office for more information at 714-564-6208.

Student Life

The ASG, Inter-Club Council (ICC), and Student Life Offices sponsor a variety of educational and social programs, campus activities and services to encourage student leadership and create a vibrant student life environment on campus. ASG plans multicultural events, health awareness events, holiday and themed events, panel discussions, and services for the community. The Inter-Club Council sponsors special events designed for club involvement. The Student Life Office, in addition to coordinating events, provides information regarding student government, clubs, organizations, commencement, and the student lounge "The Spot". For more information call us at 714-564-6214.

Clubs, Organizations, and Inter-Club Council (ICC)

Numerous student interest groups are active throughout the year. Representatives from each club participate in the Inter-Club Council (ICC), a coordinating body functioning to promote participation in Student Life. For additional information, you can call 714-564-6214.

LGBTQIA+ Liaison

Lance Lockwood (lockwood_lance@sac.edu), professor of Communication Studies, is the designated LGBTQIA+ liaison for students and staff. Lance will provide support, explain the process, and assist with reporting incidents of bullying, harassment, or intimidation based on a person's real or perceived sexual orientation or gender identity.

Student Placement

The Student Placement Office assists currently enrolled students in obtaining student assistant/work study employment on-campus and at approved community locations. Students are encouraged to take advantage of this excellent opportunity to gain work skills while attending Santa Ana College. For more information visit the office located in JSC-203, call 714-564-6201, or email jobplacement@sac.edu.

Teacher Ed

The Center for Teacher Education is dedicated to providing a variety of outreach, retention, and transfer activities for future teachers.

U-Link

U-Link is a a UC transfer bound program that has a guarantee admission to UCI. U-Link is open to all Santa Ana College students.

University Transfer Center

The University Transfer Center (UTC), which is located in S-110 at Santa Ana College, provides information and assistance to students who are preparing to transfer to a four-year university of their choice. UTC has designated counseling appointments and services for transfer bound students. During the fall and spring semesters, the University Transfer Center hosts College Fairs with representatives from California and out-of-state colleges and universities who provide admissions information to potential students. University representative appointments are also available for students as well as an up-to-date resource library and other information about transfer programs. The University Transfer Center also hosts transfer application workshops which are offered during priority filing periods. In addition, field trips to various university campuses are offered throughout the academic school year. For more information call 714-564-6165 or email transfer_center@sac.edu.

Veterans Resource Center

The Veterans Resource Center is dedicated to supporting veterans and military connected students as they transition from military service to college and civilian life. The VRC services include the following: Assistance with accessing VA Education Benefits, specialized orientations and workshops, college preparation and retention through Department of Education TRiO grants, through the Southern California Veterans Upward Bound program (SoCalVUB), and Veteran Student Support Services (VSSS). academic counseling, a dedicated space to study and use computers, mentorship opportunities, dedicated campus tours, and referrals to on and off campus veterans programs and resources, VA work-study opportunities, and opportunities to meet and socialize with other veterans at the college. For additional information or assistance, call the VRC at 714-564-6050, visit the website at sac.edu/vrc, or come to our office at SAC in the west side of the Planetarium building, M-120.

Veteran Education Benefits

Veterans and eligible persons who wish to utilize their education benefits must notify the VRC prior to the beginning of each semester by completing a Certification Request Form after having completely registered in courses required for their program. Courses must apply towards the approved degree or certificate offered at Santa Ana College. Other documentation such as Educational Plans, DD-214s, and Certificates of Eligibility will be needed for new students.

Satisfactory academic progress must be maintained by all VA applicants. All those collecting VA educational benefits are required to immediately report any changes of classes, **both adds and drops**, to the VRC as this may cause overpayments. Veterans and eligible dependents/spouse who are on academic probation [below 2 grade point average (GPA)], or progress probation [attempted units exceeds 50% of completed units], must show a continued improvement in GPA or course completion with each semester after the deficiency. A student who is on academic probation shall have VA educational benefits certification suspended after showing two semesters without satisfactory progress towards graduation requirement of 2 GPA. In such instances, a student will not be certified for a third semester and must petition for recertification. The student must show a counselor-approved program indicating what course of action must be completed to maintain satisfactory progress towards graduation or completion requirements.

Types of Benefits That Can Be Utilized

Veterans who qualify to receive benefits under the Montgomery Bill-Active Duty (Chapter 30), Montgomery Bill-Selected Active Reserve (Chapter 1606/1607), and eligible persons under the Survivors' and Dependents' Educational Assistance Program (Chapter 35) are encouraged to take advantage of their educational entitlement. Veterans with aggregate active duty after 9/10/01 may be eligible for the Post 9/11 Bill (Chapter 33). This program includes a basic allowance for housing (BAH), book stipend, and tuition/fees which are all based on the percentage of eligibility.

Dependents of Service members who died in the line of duty after September 10, 2001 could also use Chapter 33 benefits under the Marine Gunnery Sergeant John David Fry Scholarship. Veterans with a service-connected disability may be eligible for vocational rehabilitation (Chapter 31). This program provides eligible veterans with a monthly allowance or BAH as well as payment for tuition, most fees, and necessary books and supplies. War orphans, dependents, and survivors of veterans considered 100% disabled as the result of a service-connected disability, who died from those conditions, or who died while on active duty, may be eligible for benefits.

Applicants should seek information regarding eligibility and payments from the VA Regional Office in OK - 1-888-442-4551. The Veterans Affairs Office within the VRC will assist with the paperwork needed to initiate the certification of the courses for the eligible student.

Applying for Benefits

Each veteran and eligible person who wishes to enter Santa Ana College must follow the admissions procedures. See index for details on enrolling. Assistance is available in the VRC for those applying for the VA education benefits for the first time. For detailed information on the application process, please visit the GI Bill® website at www.gibill.va.gov. Please call or visit the VRC for details on the paperwork needed to initiate the certification process of the education benefits. Information can also be found on the VAO website: sac.edu/vao.

Veterans Priority Registration

Veterans eligible for Priority Registration under the California Education Code 66025.8 will need to fill out the form in the VRC to determine eligibility. Course protection Guarantee under the Veterans Benefits & Transition Act of 2018.

Transcripts and Program Approval

VA regulations require that prior credit from other educational institutions attended be evaluated and applied in the students' approved program. Therefore, evaluation of all prior credit must be done at the end of the first semester of attendance. If the required transcripts are not on file, the VAO will not be able to certify payment beyond the first semester. To avoid any delay in payments, the VAO requests that all official transcripts be on file with the Admissions Office at the beginning of the first semester of attendance.

Veterans and eligible persons must have each course approved prior to registering for each semester. The VA requires that the VAO monitor progress towards a specific degree plan or approved certificate. Therefore, for payment purposes, students must select a major and take only those courses on the student educational plan specifically required for that major. Academic Counselors are available to provide comprehensive counseling services within the VRC. If the students have attended previous schools, official transcripts must be on file before a college program can be approved by the counselor.

Course Protection Guarantee under the Veterans Benefits & Transition Act of 2018

Effective August 1st, 2019, Santa Ana College will allow Veterans under Chapter 33, Chapter 31 and dependents under Chapter 33TOE & Fry Scholarship upon meeting matriculation requirements to register in their courses without being dropped until the VA pays for their mandatory Tuition and Fees. In order to receive this benefit, the student MUST request to use their benefits by filling out the Certification Request Form and provide a copy of their Certificate of Eligibility or approval for for Chapter 31 Vocational Rehabilitation students. These forms are available at the VRC in M-120.

It will be the student's responsibility to pay the school any remaining balance should the student register in courses that is not in their approved plan, or if the student is not in the 100% level of entitled GI Bill® benefits.

Military Service Credit

Three units for health education and one unit for exercise science may be granted on the basis of military service when a DD-214 is submitted to Admissions and Records. A copy of the student's DD-214 will be forwarded to Admissions for proper credit if it is given directly to the VRC. The credit granted can be used in area F under Plan A. Under Plan B, three units of credit are granted in area E. Military credit is not accepted under Plan C.

Military Transcripts

Military transcripts are currently being accepted and evaluated in Admissions and Records. They may be applied towards electives or actual course equivalency. Official Academic Transcripts are required to be submitted during the first term the student attends the college.

Dropping Classes and Accruing Debt

If a student veteran or dependent who is using benefits under Chapter 33 drops a class, it can have adverse consequences on the student's record. When the student drops a class after having attended and after the college already processes the VA payments, the college is responsible for paying the VA back for tuition and fees. Therefore, the student veteran will accrue a debt with Santa Ana College. If it is not settled with Cashiers, there will be a hold and the student will not be able to register for further classes until the debt is paid in full to Santa Ana College.

Military Withdrawals

- Withdrawals due to military orders will not have adverse consequences. Admissions will use the following procedures:
- "MW" grade for compelled military withdrawal with annotated comment on transcript. (Military Withdrawal)
- Refund of enrollment, parking, and health fees.
- "MW" grade would not count in the progress probation calculation.
- Priority registration granted the first semester upon return.

Southern California Veterans Upwards Bound (SoCalVUB) & Veteran Student Support Services Program (VSSS)

Veterans Upward Bound (VUB) at Santa Ana College is a free U.S. Department of Education TRIO program designed to help eligible U.S. military veterans and reservists enter and succeed in the postsecondary school of their choosing. VUB at Santa Ana College offers an 8 week refresher course in Math and English 5 times a year. Feel free to stop by our office in M-120 or call us at 714-564-6288.

Absence/Non-Participation/Drop

It is the student's responsibility to -withdraw officially from a course via Self-Service.

However, because of enrollment demand a student may be dropped by the instructor when not appearing at the first class -meeting or not participating in the first course activity designated to account for active enrollment.

A student may be dropped for non-participation if he/she has missed in excess of 10% of the total course activities including but not limited to class attendance, discussions, assessments, etc.

Under extenuating circumstances, a student may be reinstated by the instructor.

Note: Only those drops completed prior to the refund deadline are eligible for refund consideration.

Attendance

Students are expected to attend all sessions of the classes in which they are enrolled. Students should report absences due to illness to the instructor immediately upon returning to class.

Auditing

Santa Ana College does not permit auditing of classes. Only students who are officially enrolled in a course may attend class.

Study Load

In order to meet the graduation requirements in four semesters, students should carry an average of 15 units each semester. Students will ordinarily not be allowed to register for more than 18 units.

When individual circumstances may require additional unit demand, an overload program in excess of 18 units may be approved for students who have maintained a B average or have satisfactory test scores on SCAT, SAT, ACT, or other similar measures that predict success, including the counselor's assessment of the difficulty of the program. Approval for such overloads may be secured from college counselors or the Dean of Counseling.

A summer session load should not exceed the equivalent of one unit per week or approximately nine units for an 8-week session. If over 9 units for summer or over 6 units for intersession, an overload petition is required.

COLLEGE POLICIES AND STANDARDS

Academic Honesty Policy Information

Introduction

Students at Santa Ana College are expected to be honest and forthright in their academic endeavors. To falsify the results of one's research, to steal the words or ideas of another, or to cheat on an examination, corrupts the essential process by which knowledge is advanced. Academic dishonesty is seen as an intentional act of fraud, in which a student seeks to claim credit for the work or efforts of another without authorization, or uses unauthorized materials or fabricated information in any academic exercise. As institutions, we also consider academic dishonesty to include forgery of academic documents, intentionally impeding or damaging the academic work of others, assisting other students in acts of dishonesty or coercing students into acts of dishonesty.

Procedures

In cases where a violation of academic honesty is discovered, the faculty member is encouraged to notify their appropriate supervisor and file a Maxient Incident Report.

There are two categories of sanctions: Limited and College-wide. Limited -sanctions include an academic action such as assigning a lower grade or a grade of "F" for the assignment, project, or test. College-wide sanctions include any sanction that will affect a student's standing with the college-at-large, up to and including suspension or expulsion from the College.

In matters relating to academic honesty violations, the primary responsibility for disciplinary proceedings rests with the instructor and the academic division where the violation allegedly occurred. The Associate Dean of Student Development will assist in all College-wide sanctions.

Academic Honors

Academic Honors at Graduation

Academic honors are awarded to students who do outstanding coursework leading to graduation from Santa Ana College. No association/affiliation with outside honor societies will be posted to the academic transcript or diploma. Graduation honors are awarded as follows:

President's Scholar

The President's Scholar designation is placed on the transcript and diploma of the graduate who has achieved an overall grade point average (GPA) of 3.5 while completing the Honors Program requirements. In addition, the President's Scholar graduate must have completed at least 30 units of coursework within the Rancho Santiago Community College District colleges. Fifteen units or more must be honors. All letter grades must be C or better. Rancho Santiago Community College District coursework and all transfer work will be computed in the Honor designated GPA.

With Highest Honors

The highest honors designation is placed on the transcript and diploma of the graduate who has achieved an overall grade point average (GPA) of 4.0. The highest honors graduate must have completed at least 30 units of coursework within the Rancho Santiago Community College District colleges of which 18 units or more must be letter grades. All letter grades must be A. Rancho Santiago Community College District coursework and all transfer work will be computed in the Honor designated GPA.

With High Honors

The high honors designation is placed on the transcript and diploma of the graduate who has achieved an overall grade point average (GPA) of 3.8. The high honors graduate must have completed at least 30 units of coursework within the Rancho Santiago Community College District colleges of which 18 units or more must be letter grades of A, B, or C. Rancho Santiago Community College District coursework and all transfer work will be computed in the Honor designated GPA.

With Honors

The honors designation is placed on the transcript and diploma of the graduate who has achieved an overall grade point average (GPA) of 3.5. The honors graduate must have completed at least 30 units of coursework within the Rancho Santiago Community College District colleges of which 18 units or more must be letter grades of A, B, or C. Rancho Santiago Community College District coursework and all transfer work will be computed in the Honor designated GPA.

Departmental Honors

Honors are awarded to students who do outstanding work in their departments. Eligibility is determined by inclusion in the honors categories listed above. Selection is made by departmental faculty with the division dean's approval.

Completion of Honors Transfer Program

Completion of Honors Transfer Program designation is placed on the transcript of the graduate who has achieved an overall grade point average (GPA) of 3.0 while completing the Honors Program requirements. In addition, the Completion of Honors Transfer Program graduate must have completed at least 30 units of coursework within the Rancho Santiago Community College District colleges; of which 15 units or more must be honors courses.

Semester Academic Honors

An honors list is issued each semester from the President's Office. Students are eligible by completing twelve or more units with a grade point average of 3.5 or better. Pass/no pass units are not considered in the twelve-unit requirement. Overall GPA must also be a 3.5 or better

Academic Renewal

In as much as past performance does not always reflect accurately a student's actual ability, Santa Ana College has established a policy of academic renewal.Students may petition to have their academic record reviewed for academic renewal of substandard academic performance.

1. To be eligible, the student must have completed at least 15 units with a 3.0 GPA or 24 units with a 2.0 GPA or higher in sessions subsequent to the substandard work being petitioned. All lower division units from all colleges attended will be counted from the semester immediately following the substandard work.
2. The substandard academic renewal work will not count toward graduation or certification, and the permanent academic record shall be annotated in such a manner that all work remains legible. Up to 30 units combined of below "C" work from the Colleges may be disregarded in the computation of the grade point average. The student may choose the 30 units of substandard grades to disregard.
3. After an associate degree, or general education certification is posted, academic renewal without course repetition is not accepted.
4. Academic Renewal Without Course Repetition is solely the policy of the Rancho Santiago Community College District and may not necessarily be followed by other institutions.
5. Academic Renewal Without Course Repetition may be granted multiple times by Santa Ana College and/or Santiago Canyon College but is limited to a total of 30 units.
6. As a result of AB705, a student may seek grade alleviation without course repetition when the substandard work occurred in an English or Mathematics course that is part of a remedial (pre-transfer level) sequence OR in an ACE or EMLS course that is part of the sequence leading to transfer-level English (CSU GE area A2 or IGETC GE area 1A) once the student has successfully passed the transfer-level course, regardless of the student's overall academic record since the semester in which the "D", "F" or "NP" was earned.

   A student seeking alleviation under this scenario will be eligible for alleviation subject to these limitations: If a student received a grade of "C" or better or "P" in a transfer-level English course (CSU GE area A2 or IGETC GE area 1A APPROVED course), the highest grade earned shall be used when computing the student's cumulative grade point average. Grades earned in courses in a remedial English

sequence pre-requisite to a transfer-level course may only be alleviated once the student earns a satisfactory grade ('C" or better or "P") in the transfer-level course. Neither the student's academic record since earning the "D", "F" or "NP" grade nor the time elapsed since earning the "D", "F" or "NP" is relevant to this scenario. The units alleviated in this scenario shall not be counted as part of the maximum 30 units of substandard work allowed under the first provision of AR 4240.

A student seeking alleviation under this scenario will be eligible for alleviation subject to these limitations: If a student received a grade of "C" or better or "P" in a transfer-level Mathematics or Quantitative Reasoning course (CSU GE Area B4 or IGETC GE 2A approved course), the highest grade earned shall be used when computing the student's cumulative grade point average. Grades earned in courses in a remedial Math sequence pre-requisite to a transfer-level Mathematic or Quantitative Reasoning course may only be alleviated once the student earns a satisfactory grade ('C" or better or "P") in the transfer-level course. Neither the student's academic record since earning the "D", "F" or "NP" grade nor the time elapsed since earning the "D", "F" or "NP" is relevant to this scenario. The units alleviated in this scenario shall not be counted as part of the maximum 30 units of substandard work allowed under the first provision of AR 4240.

A student seeking alleviation under this scenario will be eligible for alleviation subject to these limitations: If a student received a grade of "C" or better or "P" in a transfer-level English course (CSU GE area A2 or IGETC GE area 1A APPROVED course), the highest grade earned shall be used when computing the student's cumulative grade point average. Grades earned in the ACE or EMLS sequence pre-requisite to the transfer-level English course (CSU GE are A2 or IGETC GE area 1A APPROVED course) may only be alleviated once the student earns a satisfactory grade ('C" or better or "P") in the transfer-level course. Neither the student's academic record since earning the "D", "F" or "NP" grade nor the time elapsed since earning the "D", "F" or "NP" is relevant to this scenario. The units alleviated in this scenario shall not be counted as part of the maximum 30 units of substandard work allowed under the first provision of AR 4240.

When Academic Renewal Without Course Repetition occurs under this section, the student's permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history. This petition is submitted to Admissions and Records.

Campus Regulations

1. The Rancho Santiago Community College District supports liberal policies regarding free speech for individual students, college staff, nonofficial college groups, and visiting speakers.
2. Publicity for off-campus activities and organizations must be stamped by the Student Life office located in the Johnson Student Center, JSC-102.
3. Posting flyers to promote campus events must be stamped by the Student Life office.
4. Santa Ana College is an alcohol and drug free campus; smoking is prohibited on campus except in designated areas. California Code A.B.846, Chapter 342-New Law (2004) prohibits smoking within 20 feet of main entrances or exits of buildings of California Community Colleges.

These regulations are available to all students and staff in the Student Life office, located in the Johnson Student Center, JSC-102.

Please refer to Administrative Regulation 3900 Speech: Time, Place and Manner for specific policies.

Cooperative Work Experience Education

The Cooperative Work Experience Education Program represents a joint educational venture between the student, a college in the Santa Ana College, and a participating employer. Under terms of the program, qualified students may earn up to four units per semester on a Pass/No Pass basis for educational experiences on the job and coordinated coursework at Santa Ana College. Further information will be found in the course section of the catalog. Call the appropriate division for further -information.

Course Repetition

A student who earns a D, F, W, or NP grade may repeat the course up to two times to improve the grade of the substandard work. Withdrawals (notations of W) will count toward the two allowable repeats. A student may not repeat a course more than two times to alleviate substandard work.

A student may not repeat a course to change a grade of C or above. (Note this same procedure may be followed in case of grades UF and WF which appear on some older transcripts.) Courses repeated under the provisions of this section will be indicated as repeated on the permanent academic record of the student.

Course repetition at Santa Ana College does not guarantee that other institutions will approve such action. This determination will be made by the respective transfer institutions.

Repeatability of Courses

Courses may be repeated under the following circumstances:

Substandard Work: A student has up to three enrollments in the same course (SAC and SCC combined) to receive a passing grade. After two attempts, the student loses the ability to register for the class online. A repeat form must be completed and submitted to the Admissions Office. **After three attempts, the student can no longer register for the course within this college district.**

Non Repeatable Course: A student who earns a D, F, NP or W grade may repeat the course twice to improve the grade of the substandard work. The last grade earned will count in the GPA calculation. Courses repeated under the provisions of this section will be indicated as repeated on the permanent academic record of the student. A student may not repeat a course to change a grade of C or better. **After three enrollments, the class must be completed outside the Rancho Santiago Community College District.**

Significant Lapse of Time: Students may be permitted to repeat the course no less than 36 months since the most recent grade was obtained AND an institution of higher education to which a student wishes to transfer has established a recency requirement that the student cannot satisfy without repeating the course (Title 5, §55043). Students may submit a Petition for Course Repetition Exception Form to repeat the course. Grades awarded for courses repeated under this provision shall replace the original grade. Only one repetition may be used for significant lapse of time (W grade counts towards repetition).

Legally Mandated Training: Repetition of courses for which the student is legally mandated by statue or regulation. Pursuant to Title 5 Section 55040, of the California Code of Regulations, Santa Ana College has adopted the following policy with regard to repeating courses for which the student has certified or documented that course repetition is legally mandated. Student may submit a Petition for Course Repetition Exception Form to repeat a course.

Course repetition shall be permitted in cases where such repetition **is necessary for a student to meet a legally mandated training requirement as a condition of continued paid or volunteer employment.** Such courses may be repeated for credit, any number of times, regardless of whether or not substandard work was previously recorded, and the grade and units received each time shall be included for purposes of calculating the student's grade point average. Santa Ana College reserves the right to require a student to certify or document in writing that course repetition is necessary to complete legally mandated training pursuant to this section.

Variable Unit Courses. When a course is designated as repeatable and is also variable unit, the number of repeats dictates how many times the course may be enrolled in for credit. A variable unit course which is not designated as repeatable may be registered for until the maximum number of units has been attempted. No portion of the class may be repeated to improve grade point average.

Courses Related in Content (commonly referred to as a Families of Courses)

Regulations governing the repetition of credit courses in the California Community College system effective Fall 2013 have eliminated repeatability in the Art, Dance, Digital Media, Music, Kinesiology

(activity courses), and Theatre Arts departments. While students will not, in most cases, be allowed to repeat active participatory courses in these departments, students will still be allowed to enroll in each class within a grouping of active participatory courses that are related in content (commonly referred to as a family of courses) a maximum of four times. A family of courses may include more than four courses, but students are limited to a maximum of four courses in any family. Further, all grades, including Ws, will count toward the four-course enrollment limitation and for computing the grade point average (GPA). Students can repeat Art, Dance, Digital Media, Music, Kinesiology (activity courses), and Theatre Arts courses that are included in Families of Courses in which a NP, D, F grade was earned, or W was assigned; however, all enrollments count toward the 4-enrollment maximum for each family of courses.

Santa Ana College has developed 62 families of courses which can be accessed at sac.edu/curriculum. For further information regarding enrollment into a family of courses, visit the link above or contact the Admissions and Records office.

Credit By Examination

1. Applications for credit by examination may be obtained in the Admissions and Records Office at Santa Ana College. The student will be advised whether a testing fee is to be charged and where it should be paid. Applicants must be currently enrolled at Santa Ana College and be in good standing.
2. The list of courses which may be challenged for credit by examination is available in the division offices at Santa Ana College.
3. Except in the case of Registered Nursing courses, the student must not enroll in a course which is to be challenged. In the event a student decides to challenge a course in which he or she is already enrolled, he or she must withdraw from that course **prior to the end of the second week of instruction.**
4. Credit may be earned only for courses that are: 1) currently listed in the catalog, and 2) specifically designated by the appropriate dean as courses that are eligible for credit by examination.
   A student may attempt credit by examination only once in a particular course.
5. Students should be aware that some divisions offer credit by examination only on specific dates; therefore, students should obtain examination schedules from the appropriate offices as early in the semester as possible. The dean, in consultation with the department involved, will determine whether a departmental or a standardized examination is to be administered and when and where it will be administered. At this same time, the student will be given a course outline and any other pertinent information detailing subject matter requirements of the course being challenged.
6. Students may apply for credit by examination in sequential courses, but may take examinations for the courses having prerequisites in the sequence only if credit has been earned by examination or coursework in the earlier course(s) of the sequence.

Grading of the examination is on a Pass/No Pass basis. Pass represents a grade of "C" or better and will be shown on the transcript as "credit by examination". Grades less than "C" will be reported to the college Admissions and Records Office but not recorded on the transcript. "Pass" grades will be computed as units earned but will not be counted in the grade point average.

The examiner shall transmit examination results to the Santa Ana College division office. The division dean will review the examination results and will transmit this information to the Admissions and Records Office.

Units for which P is given in this category will not be counted in determining the 12 semester hours of credit in residence required for a certificate or an associate degree.

Examinations

It is expected that the instructor will give at least two evaluations of student performance prior to the issuance of mid-term grades and at least one other evaluation before the final examination. Final examinations are required in all courses.

Right To Review and Challenge Records

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

The right to inspect and review the student's education records within 30 days of the day the college receives a request for access.
Students should submit to the Registrar, or Dean of Admissions, written requests that identify the record(s) they wish to inspect. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected.

The right to request the amendment of the student's education records that the student believes is inaccurate.
Students may ask the college to amend a record that they believe is inaccurate. They should write the college official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate.

If the college decides not to amend the record as requested by the student, the college will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without con-sent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the college in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the college discloses education records without consent to officials of another school in which a student seeks or intends to enroll. [NOTE: FERPA requires an institution to make a reasonable attempt to notify the student of the records request unless the institution states in its annual notification that it intends to forward records on request.]

The right to file a complaint with the U.S. Department of Education concerning alleged failures by Santa Ana College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office

U.S. Department of Education

400 Maryland Avenue, SW

Washington, DC 20202-5901

If students wish, copies of materials contained in the files subject to their review will be provided at a cost of $1 per page.

Pass/No Pass Petition

Pass/No Pass encourages students to explore academic areas outside a major field.

1. Courses in the student's major field may not be taken under the Pass/No Pass policy except for major courses for associate degrees for transfer, courses for which Pass/No Pass is the only grading option, and units earned through credit by examination or assessment.
2. Every university has a limitation on the number of courses/units that can be taken for Pass/No Pass and applied to graduation and may require General Education taken Pass/No Pass to be retaken for a letter grade. Universities sometimes prefer that students have letter grades in English, mathematics, speech, and critical thinking courses. Courses that meet major requirements at a university (other than major requirements for ADTs) typically must be taken for a letter grade. Also, Pass/No Pass grades could have a negative effect on scholarships and international students. In addition, students who plan to pursue graduate or professional studies later are advised to be selective in opting for courses on a Pass/No Pass basis. If the student is unclear about requirements, it is best to consult with a counselor before using the Pass/No Pass option.

3. Except as in item number one above, a maximum of 6 Pass/No Pass units may be carried during any one semester.
4. A maximum of 14 Pass/No Pass units is allowed for any degree program. This does not include units taken under credit by examination or assessment, or units earned in courses for which Pass/No Pass is the only grading option.
5. Pass/No Pass petitions must be submitted to the Admissions and Records office.
6. Pass/No Pass status cannot be changed back to a letter grade.
7. Pass indicates a "C" or better
8. Petition deadline is the last day of instruction.

For reference you can see:
https://sac.edu/StudentServices/AdmissionsRecords/Pages/Pass-No-Pass-Formerly-Credit-No-Credit-.aspx

Proposed Revisions to Title 5, Excused Withdrawal and Pass-No Pass Grading Option Regulation PDF

Withdrawal From Class

Students who cannot continue in a course have an obligation to withdraw officially. Students are encouraged to consult with instructors concerning class withdrawals.

Students must officially withdraw by the web through the last day of the 12th week of instruction (or 75 percent of a term, whichever is less) and receive a transcript symbol of "W".

All instructor-initiated drops "EA" (Excessive Absence) through the 12th week or 75 percent of the class, whichever is less, will be assigned a "W".

The academic record of a student who remains in a class beyond the time allowed by district policy must reflect a symbol other than a "W", except under extenuating circumstances.

Extenuating Circumstances

Excused Withdrawal (EW)

A student may petition for an Excused Withdrawal due to extenuating circumstances (reasons beyond the student's control). Extenuating circumstances" means cases of accidents, illnesses, or other circumstances beyond the control of the student. A supporting statement outlining the extenuating circumstances is required. If approved, the petitioned classes will be designated with an "EW" (Excused Withdrawal) on the transcript. An "EW" will not be counted in progress probation or dismissal calculations nor will it be counted towards the permitted number of withdrawals or counted as an enrollment attempt.

Military Withdrawal (MW)

A student who is a member of an active or reserve U.S. military service and has received orders compelling a withdrawal from courses may request a military withdrawal. If approved, and"MW" will appear on the transcript for each course. "MW" shall not be counted in the permitted number of withdrawals nor shall it be counted in progress and dismissal calculations.

Students should file the petitions as soon as possible. The petition must be filed no later than one year following the awarding of the original grade.

Incomplete Work

When a student has attended regularly but because of illness or other unavoidable circumstances is unable to complete coursework or take the final examination, a grade of "I" may be given. If an "I" is issued, the instructor completes the Incomplete Grade Form which includes the condition(s) for removal of the "I", and the grade to be assigned if the condition(s) are not completed. A student may not register in some classes if an incomplete grade is pending. The work thus missed must be made up no later than one year following the end of the term in which it was assigned. A student may petition for a time extension due to unusual circumstances. It is the student's responsibility to contact the college Admissions and Records Office in such cases.

A final grade will be assigned when the work stipulated has been completed and evaluated according to the conditions set forth by the instructor or when the time limit for completing the work has passed.

Grades and Grade Point Average

Grades are based upon the quality of work completed, that is, upon actual accomplishment in courses offered for credit. Credit by examination, Pass/No Pass, "Ws," "MWs," "IPs" and "Is" are not figured into grade point averages. The grade point average is computed by dividing all other units attempted into all grade points received. The meaning of each grade and its value in grade points is as follows:

Grade	Grade Points
A – Excellent	4 per unit earned
B – Good	3 per unit earned
C – Satisfactory	2 per unit earned
D – Passing, less than satisfactory	1 per unit earned
F – Failing	0 per unit attempted
P – Pass	0 per unit earned
NP – No Pass	0 per unit attempted
W – Withdrawal	0 (no units earned)
EW – Excused Withdrawal	0 (no units earned)
MW – Military Withdrawal	0 (no units earned)
I – Incomplete	0 (no units earned)
IP – In Progress	0 (no units earned)
RD – Report delayed	0 (no units earned)
UF – Unauthorized Withdrawal	0 (no units earned)
WF – Withdrawal, Failing	0 (no units earned)

Transcripts

Students may obtain an official transcript of records by filing in person, online (sac.edu) or mailing a request to the Admissions and Records Office, Santa Ana College, 1530 W. 17th Street, Santa Ana, CA 92706. The first two transcripts will be issued without charge in person only, thereafter, a $3 charge will be assessed for each additional transcript. An $8 special handling fee will be charged for express transcripts. FedEx Next Day Delivery is available for an additional cost. All official transcripts are copies of the student's permanent record in the Office of Admissions and Records at the college. Only records prepared and issued directly from Admissions and Records will be considered official or certified for accuracy. Transcripts from other institutions are property of the college and will not be released.

Admissions and Records does not hold transcripts for final grades. It is the student's responsibility to verify that all grades have been posted via Single Sign-On before requesting transcripts.

Discrimination Complaints

Rancho Santiago Community College District does not discriminate on the basis of national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

Students may file a discrimination complaint when they believe they have been deprived of a right granted to students by the Board of Trustees in any of the policies or regulations of the Rancho Santiago Community College District. The purpose of these complaint procedures is to resolve differences as fairly and expeditiously as possible while preserving the right of students and staff members. Students should contact the Vice Chancellor, Human Resources if they want to file a discrimination complaint or discuss their concerns of alleged discrimination. The procedures for filing and investigation of a discrimination complaint can be found at: rsccd.edu/discrimination

Students can either file a discrimination complaint with the Vice Chancellor, Human Resources who can be contacted at

2323 N Broadway, Suite 407-2, Santa Ana, CA 92706
Telephone Number (714) 480-7489

Grievance Procedures For Students

Students may file a grievance when they believe they have been deprived of a right granted to students by the Board of Trustees in any of the policies or regulations of the Rancho Santiago Community

College District by employees, students, or others. Discrimination and Harassment complaints will be addressed via the procedures outlined in Administrative Regulation 3435 (see above). The purpose of these grievance procedures is to resolve differences as fairly and expeditiously as possible while preserving the rights of students and staff members.

Procedure

1. Students shall first confer with the person who took the action or made the ruling to which they object no later than 10 days following the event which prompted the grievance. The appropriate administrator will assist the student in arranging an appointment between the student and the staff member
2. If the difference is not satisfactorily resolved, the student shall confer with the person's immediate supervisor. The appropriate administrator will assist in arranging the appointment between the student and the employee's supervisor.
3. If the grievance is still unresolved, the student may file a written statement setting forth the nature of the grievance on the Student Grievance Form with the Vice President of Student Services (or their designee) no later than thirty (30) days after conferring with the person's supervisor. The form should contain a description of the grievance including dates, times, pertinent facts, and the remedy sought by the student.
4. Upon receipt of the form, the Vice President of Student Services (or their designee) will send a Student Grievance Staff Response Form to both the staff member and the supervisor for completion within ten (10) days.
5. The Vice President of Student Services (or their designee) shall select a Student Grievance Panel*. The responsible administrator shall then forward the completed forms to the panel chair for review and recommendation. The panel shall have the power to make an appropriate investigation of the grievance and shall state its findings and make a recommendation.
6. If the grievance is sustained by the panel, it will recommend appropriate action for relief of the grievance and communicate this in writing to the person(s) to whom the grievance was directed. If the findings of the panel do not sustain the grievance, the panel shall communicate this finding in writing to the student who filed the grievance. The ruling of the Student Grievance Panel is final.

Student Grievance Panel Structure

- One non-voting chair (except in situations of a tie vote)
- One student representative
- One classified representative
- One faculty representative
- One administrative representative

NOTE: In addition to the college-specific Student Grievance Procedures outlined above, the Rancho Santiago Community College District has adopted a process for the resolution of grievances which are outlined in Administrative Regulation 3435. This regulation provides a process that can be used by any member of the RSCCD community to resolve a discrimination concern. Details about this process are located at rsccd.edu/discrimination

For assistance with any portion of this process, please feel free to contact the Office of the Vice President of Student Services at 714-564-6085 or the RSCCD Title IX Compliance Officer at 714-480-7489 during regular business hours.

Honors Program and Honors Courses

The Honors Transfer Program at Santa Ana College welcomes students who want to challenge themselves and offers honors sections of transferable general education courses, combined "stacked" classes, and contracts. The honors experience is characterized by close interaction with Honors Transfer Program faculty, small class size, and special projects and activities. The major benefits for members of the program include:

- Honors transfer agreements with several four-year institutions that offer minimally "priority consideration for admission to honors programs," and in some instances guaranteed admission with additional GPA requirements. These Honors Transfer Program institutions include, among others: California State University Fullerton, Chapman University, Gonzaga University, La Sierra University, Occidental College, Pitzer College, Pomona College, Tufts University, UCI, UCLA, and Whittier College. Changes are noted on the honorstransfercouncil.org website.
- Recognition of program completion on the Santa Ana College or the Santiago Canyon College transcript and diploma.
- Designation as a President's Scholar (for those students who qualify).
- Recommendation by the Faculty Officer of the Honors Program.
- Library privileges at some of the transfer institutions.
- Scholarship eligibility
- Access to a counselor specializing in honors transfer requirements.

NOTE: No association/affiliation with outside honor societies will be posted to the academic transcript or diploma.

Any student wishing to become a member of the Honors Transfer Program must submit a completed application packet (available online at the SAC website or in the Honors Program Coordinator's office in D-428 at Santa Ana College). The following are considered minimum for acceptance into the program:

- Minimum cumulative GPA of 3.0 (in 6 transferable units for students already in college) or a minimum cumulative high school GPA of 3.0 for entering first term college students.
- Two academic references to be listed on the application.
- The philosophy of honors studies at Santa Ana College is that honors courses are not more work than non-honors courses. Instead, honors courses are enriched and creative. Students may take honors courses without being in the Honors Transfer Program, as long as they meet the following guidelines:
- Students have a minimum cumulative 3.0 GPA, and
- Students meet the prerequisites of the honors course as stated in the schedule of classes.

All honors courses taught at either college within the Rancho Santiago Community College District are to be taken for a letter grade only, not P/NP.

NOTE:

For the purposes of articulation, course repeatability, and academic renewal, honors courses are equated with their non-honors counterparts. For example, English 101 and English 101H are equated courses, so if students received a passing grade of "C" or better, they cannot take English 101H just to get "H" credit. Likewise, if students received a non-passing grade in English 101H, they could take English 101 and, if a passing grade is earned in that course, petition to have the English 101H non-satisfactory grade replaced through academic renewal with course repetition. Honors Transfer Program members who are enrolled in the HTP and who have gone through an Honors Orientation may also earn up to twelve units within no more than three contracts through honors project contracts. Students may do more than three contracts, but only three will count toward completion of the Honors Program's requirements. Contracts will earn honors credit only when both the work for the contract and the regular coursework in the UC-transferable course tied to the contract have been completed and have earned an average grade of "B" or better. Contracts require the approval of the instructor of record for the course, the area division dean, and

the HTP Coordinator. Contracts may only be completed at SAC though SCC honors courses may help fulfill the SAC Honors Program students' completion requirements. Contract forms are available on the website and by request through email. For more information, contact the Honors Transfer Program Coordinator at Santa Ana College, Kathy Patterson at 714-564-6528, or email sac_honorstransferprogram@sac.edu

Independent Study

Independent Study credit may be earned in any discipline. Transfer credit is designated as Independent Study 199; nontransfer credit is designated as Independent Study 099. These courses are offered on a credit/no credit basis.

Independent Study projects are normally for one unit of credit and require a minimum of 54 hours of directed work per unit of credit. Within the 54-hour minimum, the instructor meets with each student on a weekly basis for at least one hour or a minimum of 18 hours for each one unit project. Independent Study may be repeated for credit for a maximum of three units. Recommended projects of more than one unit must have prior approval from the Vice President of Academic Affairs. The proposal is subject to prior approval by the supervising instructor and the division dean in order for the student to enroll in Independent Study 099 or 199.

To be eligible for Independent Study, a student must be concurrently enrolled in at least one other class in the Rancho Santiago Community College District, with the exception of summer sessions. The student must also show evidence of competence in the academic major as well as the area in which independent study is proposed.

Open Enrollment

The policy of this district is that, unless specifically exempted by statute or regulation, every course, course section, or class, reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets such prerequisites as may be established pursuant to regulations contained in Article 2.5 (commencing with Section 55200) of Sub Chapter 1 of Chapter 6 of Title 5 of the California Code of Regulations.

Photography

Santa Ana College/Santiago Canyon -College, a non-profit California Community College, reserves the right to use photography and video images of students and visitors, age 18 and older, taken on our property and at college-sponsored events for marketing and promotional purposes. Objection to the use of an individual's photograph may be made in writing to Public Affairs and Publications, RSCCD District Office, 2323 N. Broadway, Suite 408, Santa Ana, CA 92706.

Probation – Dismissal

A student's academic standing is calculated and reviewed at the end of each fall and spring semester, based only on his/her SAC/SCC cumulative GPA. There are three categories of academic standing: probation, subject to dismissal, and dismissal.

Probation

Academic probation. After attempting twelve or more units, a student is placed on probation when the SAC/SCC cumulative grade point average for all work attempted falls below 2.0. (W's are counted in the attempted units).

Progress probation. A student who has attempted a total of twelve units will be placed on progress probation when the percentage of all units in which a student has enrolled and for which entries of "W", "I", and/or "NP" are recorded reaches or exceeds fifty percent.

Academic/Progress Probation Intervention

Students placed on academic/progress probation are required to attend a counseling intervention workshop. An email notification is sent to the student and a registration hold is placed on the student record until completion of the workshop.

Loss of Priority Registration

Academic probation. Students who have two consecutive semesters with a Cumulative GPA below 2.0 will lose priority registration for the next registration period. Their registration date will be after all new applicants.

Progress probation. Students are placed on progress probation when the percentage of coursework at SAC/SCC that has an entry of "W", "I", "NP", and "NC" reaches or exceeds fifty percent (50%) of the coursework attempted.

IMPORTANT NOTE: Registration priority shall be lost at the first registration opportunity after a student is placed on academic or progress probation or any combination thereof for two consecutive terms.

Student Right to Appeal

A student has the right to appeal an exception to a current Santa Ana College academic policy, including academic probation and progress probation. Student must complete and submit a Priority Registration & California College Promise Grant Appeal form. Appeal forms are available in the Admissions & Records office.

Removal From Probation

Academic probation. A student on academic/progress probation shall be removed from probation when the student's cumulative grade point average reaches 2.0 or higher.

Progress probation. A student who has been placed on progress probation shall be removed from probation when the percentage of units for which entries of "W", "I", and/or "NP" falls below 50%.

Subject To Dismissal

A student's academic standing is calculated and reviewed at the end of fall and spring semester, based upon a SAC/SCC cumulative grade point average. Summer is not counted as it is considered a session because it is not a full semester. A student who is on academic probation shall be subject to dismissal if the student earned a SAC/SCC cumulative grade point average (GPA) of less than 2.0 in all units attempted in each of 2 consecutive semesters.

Dismissal

1. **Academic dismissal.** A student's academic standing is calculated and reviewed at the end of fall and spring semester, based upon a SAC/SCC cumulative grade point average. Summer is not counted as it is considered a session because it is not a full semester. A student who is on academic probation shall be dismissed if the student earned a SAC/SCC cumulative grade point average (GPA) of less than 2.0 in all units attempted in each of 3 consecutive semesters.
2. **Progress dismissal.** A student who has been placed on progress dismissal shall be dismissed when the percentage of units in which the student has enrolled and for which entries of "W," "I," and/or "NP" are recorded reaches or exceeds 50% for three consecutive semesters.
3. **Dismissal after fall semester.** A student may be given the academic standing of "Subject to Dismissal" at the end of fall semester when his/her SAC/SCC cumulative GPA falls below 2.0 after three consecutive semesters. The student is given the grace period of spring semester to remain in school. However, an academic hold is placed on the student record in April to prevent any further registrations until all grades have been reviewed at the end of spring semester.
   If the student achieves a 2.0 GPA for the spring semester, the student is allowed to remain at the college on probationary status, despite a SAC/SCC cumulative GPA of less than 2.0. If the 2.0 GPA for spring is NOT achieved, the student is academically dismissed. Students who are academically dismissed have a HOLD placed on their record and receive an email notifying them of their academically dismissed status (AD).

4. **Petition for reinstatement after dismissal.** A student may initiate the process for reinstatement after dismissal at the end of spring semester by completing the Petition for Reinstatement After Dismissal form. This form is available in the Admissions and Records Office. A student can be reinstated if the spring semester GPA is 2.0 or better. If the spring semester GPA is less than 2.0, the student can petition using the Exceptions to Academic Regulations petition for reinstatement. This committee meets the week prior to the start of the fall semester. A student should make alternative plans in cases involving a denied petition. Students who have SAC as a home campus submit their petition to the SAC Admissions and Records Office
5. **Consequence of academic dismissal.** A student cannot register for classes at SAC or SCC for one full semester. When the student returns to SAC or SCC after "-sitting" out one semester, the student returns on academic probation. In order to remain at SAC or SCC, the student must achieve a 2.0 semester GPA in the spring and fall semesters.

When a student is academically dismissed and the last semester GPA is less than 2.0, the student is denied reinstatement and may not enroll at SAC or SCC for one semester before enrolling to either college.

Remedial Course Limit

A student may complete a maximum of 30 semester units of basic skills remedial courses. Remedial courses include non-degree or pre-collegiate basic skills classes in math, English, reading, learning and study skills.

A waiver is required beyond 30 units. Students must show a "C" or better or a 2.0 GPA in remedial courses to qualify for a waiver. Waiver forms are available in counseling.

Standards of Student Conduct

Guidelines for Student Conduct are set forth in the California Education Code, California Administrative Code, Title V, policies of the Board of Trustees (including BP/AR 3430 Prohibition of Harassment, and AR 3425 Title IX (9) Sexual Harassment), and all civil and criminal codes. Students enrolling in district educational programs assume an obligation to obey state law and district rules and regulations governing the conduct of students.

Students who enroll in those instructional programs in which the college has affiliations with various outside associations must comply with the college's policies and procedures and also with the outside associations' policies and procedures. This includes but is not limited to students enrolled in the programs of Fire Academies, Criminal Justice Academies and Nursing.

Guidelines For Student Conduct

The following represent violations for disciplinary action, up to but not limited to expulsion, that may be taken:

a. Dishonesty, cheating, plagiarism, lying, or knowingly furnishing false information to the district or college officials performing their duties.

b. Forgery, alteration, or misuse of district documents, records, or identification.

c. Willful misconduct that results in damage to any real or personal property owned by the district or district employees (damage includes, but not limited to vandalism, such as cutting, defacing, breaking, etc.).

d. Obstruction or disruption of pedestrian or vehicular traffic or of teaching, research, administration, or of other district activities on or off District premises. This includes obstruction or disruption of administration, disciplinary procedures, or authorized college activities.

e. Assault, battery, or any threat of force or violence upon a student, college personnel, or campus visitor; willful misconduct which results in injury or death to a student, college personnel, or campus visitor. This includes fighting on district property or at a district sponsored event, on or off district premises.

f. Detention of any person on district-owned or controlled property or at district-sponsored or supervised functions or other conduct which threatens or endangers the health or safety of another.

g. Theft of any property of the district which includes property of a member of the district community or a campus visitor.

h. Unauthorized entry into or unauthorized use of district property, supplies, equipment, and/or facilities.

i. Misrepresentation of oneself or of an organization to be an agent of the district.

j. Sexual assault or physical abuse, including rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat or assault, or any conduct that threatens the health and safety of the alleged victim, which includes students, college personnel, or campus visitors.

k. Dating violence, defined as violence committed, on the basis of sex, by a person who is or has been in a social relationship of a romantic or intimate nature with the Complainant. The existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

l. Domestic Violence, defined as conduct, on the basis of sex, that includes the requisite components of felony or misdemeanor crimes of violence committed by (a) a current or former spouse or intimate partner of the victim; (b) a person with whom the victim shares a child in common; (c) a person who is cohabitating with or has cohabitated with the victim as a spouse; (d) a person similarly situated to a spouse of the victim under California law; or (e) any other person against an adult or youth victim who is protected from that person's acts under California law.

m. Stalking, defined as a course of conduct directed at a specific person on the basis of sex that would cause a reasonable person to fear for the person's safety or the safety of others, or to suffer substantial emotional distress. For the purposes of this definition: (a) A course of conduct is two or more acts, including, but not limited to, acts in which the Respondent directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property; (b) Reasonable person means a reasonable person under similar circumstances and with similar identities to the Complainant; and (c) Substantial emotional distress means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

n. Sexual Exploitation, defines as an act or acts committed through non-consensual abuse or exploitation of another person's sexuality for the purpose of sexual gratification, financial gain, personal benefit or advantage, or any other non-legitimate purpose. Some example are prostituting another person; recording images; viewing or distributing images of an individual's sexual activity, body parts, or nakedness; and inducing incapacitation for the purpose of making another person vulnerable to non-consensual sexual activity.

o. Use, possession, distribution, or being under the influence of alcoholic beverage on district property or at any district sponsored event.

p. Use, possession, distribution, or being under the influence of narcotics, other hallucinogenic drugs or substances, or any poison classified as such by Schedule "D" in Section 4160 of the Business and Professions Code on District property or at any District-sponsored event except as expressly permitted by law.

q. Engaging in expression which is libelous, slanderous, obscene (according to current legal standards) or which incites students so as to

create a clear and present danger of commission

of unlawful acts on district premises, or violation of district regulations, or the substantial disruption of the orderly operation of the college.

r. Possession or use while on the district premises, or a district-sponsored function, of any firearm, knife, explosive, or other dangerous object, including but not limited to any facsimile firearm, knife or explosive. Exceptions include those participating in a criminal justice educational program who are authorized such possession or those who are enrolled in a course which authorizes such possession.

s. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any district policy or administrative regulation.

t. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race, or ethnicity, religion, age, sexual orientation or any other status protected by law. Harassment does not include conduct protected by the First Amendment.

u. Continuous disruptive behavior or willful disobedience, harassment, habitual profanity or vulgarity, open and persistent abuse of college personnel, or open and persistent defiance of the authority of college personnel.

v. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the Board of Trustees.

w. Violation of the Computer Usage Policy is applicable to students using computer classrooms, computer labs, the wireless network, or other locations on and off district property. A violation is considered any of the following:

a. Accessing with or without permission, or causing to be accessed without authorization, altering, damaging, deleting, hacking, destroying, or otherwise using any data, computer, computer system, computer software and programs, or computer network belonging to or used by the college or any member of the District.

b. Accessing with or without permission, taking, copying, or making use of any data from a computer, computer system, or computer network, or taking or copying any supporting documentation, whether existing or residing internal or external to a computer, computer system, or computer network belonging to or used by the college or District.

c. Using or causing to be used computer services without permission.

d. Disrupting or causing the disruption of computer services or denying or causing the denial of computer services to an authorized user of a computer, computer system, or computer network belonging to or used by the college or District.

e. Introducing any computer contaminant or virus into any computer, computer system, or computer network belonging to the college or District.

f. Sending any message using any computer system or network without authorization or sending any message in the name of another person or entity.

g. Using any account or password without authorization.

h. Allowing or causing an account number or password to be used by any other person without authorization.

i. Accessing or causing to be accessed, downloading or causing to be downloaded, pornographic or obscene materials except when accessing such material which is part of the instructional process or assignment for a class in which the student is currently enrolled.

j. Use of systems or networks for personal commercial purposes.

k. "Cyberstalking", which is to be understood as any use of the college or district computer system, computer network, or computer programs to stalk another person via excessive messages or inquiries, inappropriate or threatening messages, racially motivated communications, photos or other means of communication.

x. Any act constituting good cause for suspension or expulsion, or violation of district policies or campus regulations, including the AR 3425 Title IX (9) Sexual Harassment.

To view the entire Board Policy 5500 Standards of Student Conduct, please view it at: rsccd.edu/studentconduct

Procedures for Student Grievances Regarding Grades

Education Code 76224 states:

(a) When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final.

Procedure

1. Student shall meet with the instructor to discuss the grade.
2. If the issue is not resolved and the student believes that the grade is based on a mistake, fraud, bad faith, or incompetency, (EC 76224), he/she may appeal in writing to the Division Dean. Such an appeal must be made within a one year period following the semester which the grade was assigned.
3. Forms for the written appeal may be found in any divisional Dean's office.
4. The student may be requested to set-up an appointment with the appropriate Division Dean to discuss the written grievance.
5. The appropriate Division Dean will review the allegations and consult with the instructor.
6. The Division Dean will review the issue and will notify the student and instructor in writing of his/her decision.
7. The decision of the Division Dean is final.

Transportation

Some classes may be conducted off campus. Unless students are specifically advised otherwise, they are responsible for arranging for transportation to and from the class site. Although the district may assist in coordinating the transportation and/or recommend travel times, route or caravanning, be advised that the district assumes no liability or responsibility for the transportation, and any person driving a personal vehicle is NOT an agent of the district.

Transfer Credit

Santa Ana College will give credit for college units earned at another regionally accredited college or university. In order for transfer units to be applied towards a petition for degree or transfer certification, all official transcripts from other colleges must be on file in Admissions office.

Unit of Credit

A unit of college credit represents three hours of student time each week for a semester; one hour of scheduled classroom lecture and two hours in outside preparation. A longer time is scheduled for laboratory courses since more of the work is done in the classroom. One full quarter unit is equal to two-thirds of a semester unit.

Registered Sex Offender Information

Sex offenders are required to register with the police in the jurisdiction in which they reside and at institutions of higher learning if they are students there or if they work there as employees, contractors, or volunteers. Sex offenders who may be required to register should do so at the Santa Ana Police Department if attending Santa Ana College or Centennial Education Center and at the Orange Police Department if attending Santiago Canyon College or Orange Education Center."

Members of the general public may request community notification flyers for information concerning sexually violent predators in a

particular community by visiting the office of local law enforcement in their community. Local police may be contacted at:

Santa Ana Police Department, 60 Civic Center Plaza, Santa Ana, CA 92701 714-245-8665

Orange Police Department, 107 N. Batavia Street, Orange, CA 92867 714-744-7444

Registered sex offender information is available at the Megan's Law website: meganslaw.ca.gov

Wait List Policy

You are not able to Wait List more than one section per course. You cannot Wait List a course that will conflict with another course. As seats become available, eligible students will be moved into an open seat. You will be notified by email (it is your responsibility to make sure that your e-mail is up-to-date) and will have 3 calendar days to pay for the course or you may be dropped. If your name remains on the Wait List, you must attend the first class meeting and obtain the instructor's add code to add the course (Log in to Self-Service often to check your status on the waitlist).

DEGREES AND CERTIFICATES

BACCALAUREATE DEGREE

Graduation Requirements for a Baccalaureate Degree

Graduation requirements for a Baccalaureate Degree are prescribed by the California Community Colleges Board of Governors, Accrediting Commission for Community and Junior Colleges, Title 5, and the Rancho Santiago Community College District Board of Trustees. Specifications are based upon recommendations by the Academic Senate of California Community Colleges. A Baccalaureate Degree may be earned upon satisfactory completion of all of the following:

A. Total Unit Degree Requirement

Complete a combination of lower-division and upper-division coursework totaling a minimum of 120 semester units to include the following:

a. A minimum of twenty-four (24) units of lower-division-major courses

Lower-division courses acceptable toward a baccalaureate degree are designated as CSU or UC transferable or determined to be at the baccalaureate level.

Lower-division courses from other U.S. regionally accredited institutions will be reviewed by a Career Education counselor and graduation specialist to determine baccalaureate credit based on course description, comparable content, appropriate prerequisites, or C-ID number.

All lower-division requirements must be met before the baccalaureate degree is granted.

International courses will be evaluated for baccalaureate major requirements only when course descriptions are submitted in English, along with a transcript evaluated by an approved foreign transcript service.

b. A minimum of forty (40) units of upper-division-major courses. Rancho Santiago Community College District courses designated as upper-division are applicable only to a baccalaureate degree and may not be used to satisfy associate degree requirements.

Upper-division courses from other U.S. regionally accredited institutions will NOT be accepted for upper-division major, general education, or elective baccalaureate degree credit.

B. General Education Requirements

All students are required to complete General Education. Students may choose to complete:

a. California State University (CSU) GE Breadth (Plan B)
or
b. Intersegmental General Education Transfer Curriculum (IGETC) (Plan C) (either CSU or UC Version)
and
c. A minimum of nine (9) units of upper-division general education coursework

Previously completed lower-division general education courses will be evaluated according to the CSU-GE or IGETC certification guidelines.

Students enrolled in the baccalaureate program who have not completed the CSU-GE or IGETC pattern must complete any remaining CSU-GE or IGETC Areas.

C. Residence Requirement

At least 24 units of upper division coursework must be completed at Santa Ana College

D. Major Requirement

All students must take required major courses as specified by the major department and earn a grade of "C" or better in each course. Students should review specific major admissions requirements and prerequisites in the program descriptions area of the catalog for more detail.

Occupational Studies: B.S. Degree

Program Code: SAC.OS.BS
Program Control Number: 34014

The baccalaureate degree in Occupational Studies will create a more highly skilled occupational therapy assistant (OTA) who is better able to understand and utilize research-based evidence for best practice and take on a leadership role. As an additional benefit, it will prepare an OTA for entry into an Occupational Therapy (OT) Master's degree program. The upper division course work will provide more in-depth training in specific areas of OT practice, including neurologic rehabilitation, musculoskeletal rehabilitation, pediatrics, geriatrics, and key practice areas identified by the American Occupational Therapy Association. These courses, together with a capstone project, will also provide increased opportunities for critical analysis, research methods, and clinical reasoning. To complete the Bachelor of Science in Occupational Studies, students must complete: (1) complete all upper division course requirements with a grade of "C" or better; (2) complete IGETC lower division general education coursework or CSU GE Breadth lower division general education coursework.

Prerequisite:

Associate Degree from an ACOTE and regionally accredited OTA program and OTA Certification/License

Learning Outcome(s):

1. Students will demonstrate advanced mastery of Occupational Therapy Assistant (OTA) clinical skills, including clinical reasoning, that follow the guidelines established in the Occupational Therapy Practice Framework: Domain and Process.
2. Students will relate theory and research to clinical practice areas.
3. Students will provide OTA services that meet the community needs of diverse populations demonstrating sensitivity and empathy.
4. Students will participate in advocacy for clients in clinical and community settings.

Required lower division courses specific to the BS Degree		**Units: 14-14.5**
PSYC 210	Statistics for the Behavioral Sciences	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
MATH 219S	Statistics and Probability with Support	4.5
PHYS 109	Survey of General Physics	4
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
PHIL 108	Ethics	3
Required upper division major courses		**Units: 30**
OS 301	Therapeutic Approaches to the Older Adult	3
OS 304	Movement Theory & Analysis	3
OS 312	Advanced Practice Areas in Occupational Therapy (OT)	3
OS 403	Leadership for the Occupational Therapy Assistant (OTA)	2
OS 310	Community-Based Occupational Therapy Practice	3
OS 305	Advanced Pediatric Practice for the Occupational Therapy Assistant (OTA)	3
OS 325	Applying Research to Occupational Therapy Intervention	3
OS 402	Neurological Principles in Human Performance	4
OS 410	Healthcare Systems	3
OS 412	Capstone Seminar	3
Required upper division general education courses		**Units: 10**
MATH 319	Quantitative Research Methods for Healthcare Professionals	4
CMST 307	Health Communication	3
SOC 401	The Sociology of Health, Illness, and Healing	3
		Total: 54-54.5

COLLEGE CREDIT INSTRUCTIONAL PROGRAMS

Programs of study leading to the certificate or the associate degree or certification in specialized vocational areas are alphabetically arranged.

Programs which lead to transfer to universities and four-year colleges do not necessarily reflect the transfer requirements of specific schools. If the student wishes to receive an associate degree in a specific discipline, the requirements as set forth must be met. However, in planning a program for transfer, it should be noted that the transfer requirements for both the major and general education vary widely. Hence it is recommended that the student review the catalog of the school of transfer and consult with the counseling staff of Santa Ana College in planning transfer objectives.

Required sequences and frequency of course offerings as well as length of time required to obtain a degree or certificate can be found on the college website at: sac.edu/academicaffairs/coursesequences.

ACCOUNTING

Accounting: AS Degree

Program Code: SAC.ACCT.AS
Program Control Number: 04187

The associate degree in accounting prepares students for entry-level positions and promotional opportunities in accounting, taxation, and administrative departments of businesses in areas such as manufacturing, merchandising, financial service, wholesale trades, and government. Specialized training in accounting enables students to maintain accounting records and develop financial reports and make effective use of financial information for analysis and decision-making. Entry-level employment opportunities include positions in accounts receivable and accounts payable, payroll, income tax preparation, and cost accounting. Promotional opportunities include higher-level responsibilities in these areas and the areas of general ledger, financial statement preparation, and financial statement analysis.

Learning Outcome(s):

1. communicate business and financial information in a clear, concise, and well organized manner.
2. apply accounting knowledge to measure financial information and communicate through financial statements.
3. analyze business and accounting information to solve problems.

Core Courses for the associate in science degree:		**Units: 21**
ACCT 101	Financial Accounting	4
ACCT 102	Managerial Accounting	4
ACCT 104	Federal and California Taxes	4
ACCT 210	Accounting Information Systems	3
BUS 150	Introduction to Information Systems and Applications	3
MGMT 122	Business Communications	3
OR		
BUS 222	Business Writing	3
Select a minimum of 3 units from the following electives:		**Units: 3-4**
ACCT 108	Tax Practices and Procedures	3
ACCT 113	Intermediate Income Taxes – Corporations	2
ACCT 114	Intermediate Income Taxes - Partnerships and LLCs	2
ACCT 124	Computerized Income Tax Preparation	2
ACCT 125	Volunteer Income Tax Assistance (VITA) I	2
ACCT 204	Managerial Cost Accounting	3
ACCT 205	Intermediate Accounting I	3
ACCT 206	Intermediate Accounting II	3
ACCT 211	Auditing	3
ACCT 212	Accountants' Ethics and Responsibilities	4
		Total: 24-25

Accounting: Certificate of Achievement (Transcripted)

Program Code: SAC.ACCTN.CA
Program Control Number: 21748

A certificate in accounting prepares students for entry-level positions and promotional opportunities in accounting, taxation, and administrative departments of businesses in public and private sector areas such as manufacturing, merchandising, financial service, wholesale trades, and government. Specialized training in accounting and finance principles and practices enables students to maintain accounting records and develop financial reports and make effective use of financial information for analysis and decision-making. Entry-level employment opportunities include positions in accounts receivable/payable, payroll, income tax preparation, cost accounting, and a number of trainee positions. Promotional opportunities include higher-level responsibilities in these areas and the areas of general ledger, financial statement preparation, and financial statement analysis.

Learning Outcome(s):

1. Acquire adequate knowledge of accounting to enter into a business environment as an entry level clerk.

Core Requirements:		**Units: 15-16**
ACCT 101	Financial Accounting	4
ACCT 102	Managerial Accounting	4
BUS 222	Business Writing	3
OR		
MGMT 122	Business Communications	3
ACCT 210	Accounting Information Systems	3
OR		
BA 188	Microsoft Excel	2
AND		
BA 189	Advanced Microsoft Excel	2
Select a minimum of 6 units from the following:		**Units: 6-8**
ACCT 032	Payroll Accounting	2
ACCT 035	QuickBooks I	2
ACCT 036	QuickBooks II	2
ACCT 104	Federal and California Taxes	4
ACCT 108	Tax Practices and Procedures	3
ACCT 113	Intermediate Income Taxes – Corporations	2
ACCT 114	Intermediate Income Taxes - Partnerships and LLCs	2
ACCT 124	Computerized Income Tax Preparation	2
ACCT 204	Managerial Cost Accounting	3
ACCT 205	Intermediate Accounting I	3
ACCT 206	Intermediate Accounting II	3
ACCT 211	Auditing	3
ACCT 212	Accountants' Ethics and Responsibilities	4
		Total: 21-24

Banking Skills for the 21st Century: Certificate of Achievement (Transcripted)

Program Code: SAC.ACT21.CA
Program Control Number: 40503

This program is designed to address the changes and advances in banking regulations, technology and other factors. The courses in this certificate will help provide the skills necessary to prepare students for entry-level banking positions in the new fast-moving environment of banking in the 21st century. Students that complete this certificate will be competitive applicants for entry-level positions in the modern banking environment.

Learning Outcome(s):

1. be familiar with banking products and services.
2. understand basic banking computer systems.
3. define customer and personal service skills.

Take all of the following courses:		**Units: 11**
BANK 010	Training for Entry Level Bankers	2
BUS 100	Fundamentals of Business	3
BA 102	Professional Skills & Career Readiness	3
BUS 130	Personal Finance	3
Select one of the following courses:		**Units: 2-3**
ACCT 035	QuickBooks I	2
OR		
ACCT 010	Accounting Procedures	3
		Total: 13-14

Certificate of Professional Accounting - Accounting Study & Ethics: Certificate of Achievement (Transcripted)

Program Code: SAC.ACTSE.CA
Program Control Number: 35675

This certificate is designed for an individual that has a bachelor's degree other than in accounting that wishes to be licensed as Certified Public Accountant (CPA). This certificate in conjunction with Certificate of Professional Accounting – Accounting Subjects and Certificate of Professional Accounting – Business Subjects will prepare an individual for the CPA exam as well as meet the educational requirements for licensure. Alternatively, a student that already possesses a bachelor's degree in Accounting from a major College or University may solely complete this certificate to fulfill the educational requirements for licensure. The courses contained in this certificate meet the specific course requirements set forth by the California Board of Accountancy (CBA) including the requirements of SB 773. Upon successful completion of this certificate along with the Certificate of Professional Accounting – Accounting Subjects and Certificate of Professional Accounting – Business Subjects, a student will have taken all the necessary Accounting, Business and Ethics courses required for licensure (license granted upon successful passing of the Uniform CPA exam). CPA licensure affords promotional opportunities in public accounting, taxation, as well as administrative departments of businesses in public and private sector areas such as manufacturing, merchandising, financial service, wholesale trades, and government. This certificate covers accounting and ethical principles necessary for financial reporting, analysis and critical review of accounting information. Entry-level employment opportunities include professional positions in financial statement auditing, income tax preparation, cost accounting, financial reporting and a number of trainee positions. Promotional opportunities include higher-level responsibilities in these same areas.

Note 1: Some of the courses listed in this certificate overlap with courses listed in the Certificate of Professional Accounting – Accounting Subjects and/or the Certificate of Professional Accounting – Business Subjects. It is imperative that an individual does not take any courses for this certificate that have already counted towards either the Certificate of Professional Accounting – Accounting Subjects or the Certificate of Professional Accounting – Business Subjects. Additionally, a student must understand the requirements for "Accounting Study" set forth by the CBA and listed below:

- Minimum 6 semester units in accounting subjects
- Maximum 14 semester units in business-related subjects
- Maximum 9 semester units in other academic work relevant to business and accounting (maximum 3 units from any one area):
  - Skills-based courses – Courses completed in the following disciplines: English, Communications, Journalism, and the Physical, Life, Natural, & Social Sciences
  - Foreign Languages/Cultural & Ethnic Studies – Courses in foreign languages (including sign language) and courses with the terms "culture, cultural, or ethnic" in the titles
  - Industry-based courses – Courses with the words "industry" or "administration" in the title or courses completed in the following disciplines: Engineering, Architecture, and Real Estate
- Maximum 4 semester units in internships/independent studies in accounting and/or business-related subjects

For more information regarding the "Accounting Study" educational requirements set forth by the CBA please refer to: http://www.dca.ca.gov/cba/applicants/ed-requirements.shtml

Note 2: While a bachelor's degree is not a prerequisite to obtain this certificate, the student needs to obtain a bachelor's degree for CPA exam eligibility (may occur concurrently). In addition to passing the Uniform CPA exam and meeting the educational requirements, an individual must also meet general accounting and business work experience as required by the CBA for licensure. Please refer to http://www.dca.ca.gov/cba/index.shtml for a complete list of all requirements and options for licensure requirements for a CPA.

Note 3: A student may be eligible to sit for the CPA exam concurrent with obtaining this certificate. To qualify and sit for the Uniform CPA exam one will need a bachelor's degree and evidence of at least 24 semester units of business-related subjects and 24 semester units of accounting subjects. For more information regarding this requirement, please refer to: dca.ca.gov/cba/applicants/ed-requirements.shtml

Learning Outcome(s):

1. Demonstrate accounting and business concepts in the certificate classes through examination and practical exercises.
2. Prepare accounting and business reports based upon relevant accounting and business principles.

Ethics - Required courses - 10 Units:		**Units: 10**
ACCT 212	Accountants' Ethics and Responsibilities	4
BUS 101	Business Law	3
OR		
BUS 105	Legal Environment of Business	3
PHIL 108	Ethics	3
Accounting Study - Accounting Subjects Electives - Select At Least 6 Units:		**Units: 6**
ACCT 035	QuickBooks I	2
ACCT 036	QuickBooks II	2
ACCT 104	Federal and California Taxes	4
ACCT 108	Tax Practices and Procedures	3
ACCT 113	Intermediate Income Taxes – Corporations	2
ACCT 114	Intermediate Income Taxes - Partnerships and LLCs	2
ACCT 124	Computerized Income Tax Preparation	2
ACCT 204	Managerial Cost Accounting	3
ACCT 205	Intermediate Accounting I	3
ACCT 206	Intermediate Accounting II	3
ACCT 210	Accounting Information Systems	3
ACCT 211	Auditing	3
Accounting Study - Business Subjects Electives - Select No More Than 14 Units:		**Units: 14**
BUS 100	Fundamentals of Business	3
BUS 120	Principles of Management	3
BUS 121	Human Relations and Organizational Behavior	3
BUS 125	Introduction to International Business	3
BUS 130	Personal Finance	3

BUS 140	Principles of Finance	3
BUS 160	Introduction to Stock and Bond Investments	3
BUS 222	Business Writing	3
MKTG 113	Principles of Marketing	3
CMPR 167	Microsoft Access	3
BA 188	Microsoft Excel	2
BA 189	Advanced Microsoft Excel	2
		Total: 30

Certificate of Professional Accounting - Accounting Subjects: Certificate of Achievement (Transcripted)

Program Code: SAC.ACTSU.CA
Program Control Number: 35674

This certificate is designed for an individual that has a bachelor's degree other than in accounting that wishes to be licensed as Certified Public Accountant (CPA). This certificate in conjunction with Certificate of Professional Accounting – Business Subjects and Certificate of Professional Accounting – Accounting Study & Ethics will prepare an individual for the CPA exam as well as meet the educational requirements for licensure. The courses contained in this certificate meet the specific course requirements of section "Accounting Subjects" set forth by the California Board of Accountancy (CBA). Upon successful completion of this certificate along with the Certificate of Professional Accounting – Business Subjects and Certificate of Professional Accounting – Accounting Study & Ethics, a student will have taken all the necessary Accounting, Business and Ethics courses required for licensure (license granted upon successful passing of the Uniform CPA exam). CPA licensure affords promotional opportunities in public accounting, taxation, as well as administrative departments of businesses in public and private sector areas such as manufacturing, merchandising, financial service, wholesale trades, and government. This certificate covers accounting principles necessary for financial reporting, analysis and critical review of accounting information. Entry-level employment opportunities include professional positions in financial statement auditing, income tax preparation, cost accounting, financial reporting and a number of trainee positions. Promotional opportunities include higher-level responsibilities in these same areas.

Note 1: Some of the courses listed in this certificate overlap with courses listed in the Certificate of Professional Accounting – Business Subjects and/or the Certificate of Professional Accounting – Accounting Study & Ethics. It is imperative that an individual does not take any courses for this certificate that have already counted towards either the Certificate of Professional Accounting – Business Subjects or the Certificate of Professional Accounting

– Accounting Study & Ethics.

Note 2: While a bachelor's degree is not a prerequisite to obtain this certificate, the student needs to obtain a bachelor's degree for CPA exam eligibility (may occur concurrently). In addition to passing the Uniform CPA exam and meeting the educational requirements, an individual must also meet general accounting and business work experience as required by the CBA for licensure. Please refer to http://www.dca.ca.gov/cba/index.shtml for a complete list of all requirements and options for licensure requirements for a CPA.

Note 3: A student may be eligible to sit for the CPA exam concurrent with obtaining this certificate. To qualify and sit for the Uniform CPA exam one will need a bachelor's degree and evidence of at least 24 semester-units of business-related subjects and 24 semester- units of accounting subjects. For more information regarding this requirement, please refer to: dca.ca.gov/cba/applicants/ed-requirements.shtml

Learning Outcome(s):

1. Illustrate understanding of accounting concepts through examination and practical exercises.
2. Prepare accounting financials based upon accounting principles.

Accounting Subjects - Required courses - 21 Units:		**Units: 21**
ACCT 101	Financial Accounting	4
ACCT 102	Managerial Accounting	4
ACCT 104	Federal and California Taxes	4
ACCT 205	Intermediate Accounting I	3
ACCT 206	Intermediate Accounting II	3
ACCT 211	Auditing	3
Accounting Subjects - Electives - Select a minimum of 3 units:		**Units: 3-5**
ACCT 113	Intermediate Income Taxes – Corporations	2
ACCT 114	Intermediate Income Taxes - Partnerships and LLCs	2
ACCT 204	Managerial Cost Accounting	3
ACCT 210	Accounting Information Systems	3
		Total: 24-26

Certificate of Professional Accounting - Business Subjects: Certificate of Achievement (Transcripted)

Program Code: SAC.ACTBS.CA
Program Control Number: 35703

This certificate is designed for an individual that has a bachelor's degree other than in accounting that wishes to be licensed as Certified Public Accountant (CPA). This certificate in conjunction with Certificate of Professional Accounting – Accounting Subjects and Certificate of Professional Accounting – Accounting Study & Ethics will prepare an individual for the CPA exam as well as meet the educational requirements for licensure. The courses contained in this certificate meet the specific course requirements of section "Business Subjects" set forth by the California Board of Accountancy (CBA). Upon successful completion of this certificate along with the Certificate of Professional Accounting – Accounting Subjects and Certificate of Professional Accounting – Accounting Study & Ethics, a student will have taken all the necessary Accounting, Business and Ethics courses required for licensure (license granted upon successful passing of the Uniform CPA exam). CPA licensure affords promotional opportunities in public accounting, taxation, as well as administrative departments of businesses in public and private sector areas such as manufacturing, merchandising, financial service, wholesale trades, and government.

This certificate covers business & finance principles necessary for financial reporting, analysis and critical review of accounting information. Entry-level employment opportunities include professional positions in financial statement auditing, income tax preparation, cost accounting, financial reporting and a number of trainee positions. Promotional opportunities include higher-level responsibilities in these same areas.

Note 1: Some of the courses listed in this certificate overlap with courses listed in the Certificate of Professional Accounting – Accounting Subjects and/or the Certificate of Professional Accounting – Accounting Study & Ethics. It is imperative that an individual does not take any courses for this certificate that have already counted towards either the Certificate of Professional Accounting – Accounting Subjects or the Certificate of Professional Accounting – Accounting Study & Ethics.

Note 2: While a bachelor's degree is not a prerequisite to obtain this certificate, the student needs to obtain a bachelor's degree for CPA exam eligibility (may occur concurrently). In addition to passing the Uniform CPA exam and meeting the educational requirements, an individual must also meet general accounting and business work experience as required by the CBA for licensure. Please refer to http://www.dca.ca.gov/cba/index.shtml for a complete list of all requirements and options for licensure requirements for a CPA.

Note 3: A student may be eligible to sit for the CPA exam concurrent with obtaining this certificate. To qualify and sit for the Uniform CPA exam one will need a bachelor's degree and evidence of at least 24 semester units of business-related subjects and 24 semester units of accounting subjects. For more information regarding this requirement, please refer to: www.dca.ca.gov/cba/applicants/ed-requirements.shtm

Learning Outcome(s):

1. illustrate their understanding of business concepts through examination and practical exercises.
2. demonstrate the use of the Microsoft suite (Word, PowerPoint and Excel) in their completion of assignments.

Business Subjects - Required courses - 13 Units:		**Units: 13**
ACCT 204	Managerial Cost Accounting	3
OR		
ACCT 210	Accounting Information Systems	3
ECON 120	Principles/Macro	3
ECON 121	Principles/Micro	3
MATH 219	Statistics and Probability	4

Business Subjects - Electives - Select a Minimum of 11 Units from below or from any courses not taken in required section above.		**Units: 11**
ACCT 108	Tax Practices and Procedures	3
ACCT 113	Intermediate Income Taxes – Corporations	2
ACCT 114	Intermediate Income Taxes - Partnerships and LLCs	2
ACCT 124	Computerized Income Tax Preparation	2
BUS 100	Fundamentals of Business	3
BUS 120	Principles of Management	3
BUS 121	Human Relations and Organizational Behavior	3
BUS 130	Personal Finance	3
BUS 140	Principles of Finance	3
BUS 160	Introduction to Stock and Bond Investments	3
BUS 222	Business Writing	3
MKTG 113	Principles of Marketing	3
CMPR 167	Microsoft Access	3
BA 188	Microsoft Excel	2
BA 189	Advanced Microsoft Excel	2
		Total: 24

QuickBooks Accounting: Certificate of Achievement
(Transcripted)

Program Code: SAC.ACCTQ.CA
Program Control Number: 13446

This certificate prepares students for entry-level positions and for promotional opportunities in accounting departments of businesses, including areas such as manufacturing, merchandising, financial services, wholesale trades, and government. Specialized training in computerized accounting systems enables students to maintain accounting records, develop financial reports, and make effective use of financial information for analysis and decision-making. Entry-level employment opportunities include positions in accounts receivable, accounts payable, payroll, and cost accounting. Promotional opportunities include higher-level responsibilities in these areas and the areas of general ledger, financial statement preparation, and financial statement analysis.

Learning Outcome(s):

1. acquire general knowledge of Quickbooks and Accounting and be able to perform the duties of an entry level clerk in a business.

Required Courses:		**Units: 15**
ACCT 032	Payroll Accounting	2
ACCT 035	QuickBooks I	2
ACCT 036	QuickBooks II	2
ACCT 101	Financial Accounting	4
ACCT 124	Computerized Income Tax Preparation	2
BUS 150	Introduction to Information Systems and Applications	3

Select a minimum of 3 units from the following:		**Units: 3-5**
BUS 222	Business Writing	3
or		
MGMT 122	Business Communications	3
BA 188	Microsoft Excel	2
BA 189	Advanced Microsoft Excel	2
		Total: 18-20

QuickBooks Bookkeeping: Certificate of Achievement
(Transcripted)

Program Code: SAC.ACCTBQ.CA
Program Control Number: 19391

This certificate prepares students for entry-level positions and promotional opportunities in accounting, taxation and administrative departments of businesses in public and private sector areas such as manufacturing, merchandising, financial service, wholesale trades, and government. Specialized training in accounting and finance principles and practices enables students to maintain accounting records and develop financial reports and make effective use of financial information for analysis and decision-making. Entry-level employment opportunities include positions in accounts receivable/payable, payroll, income tax preparation, cost accounting, and a number of trainee positions. Promotional opportunities include higher-level responsibilities in these areas and the areas of general ledger, financial statement preparation and financial statement analysis.

Learning Outcome(s):

1. acquire adequate general knowledge of QuickBooks & accounting to enter into a business environment as an entry-level clerk utilizing QuickBooks.

Take all of the following courses:		**Units: 7**
ACCT 035	QuickBooks I	2
ACCT 032	Payroll Accounting	2
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3

Select one of the following courses:		**Units: 3-4**
ACCT 010	Accounting Procedures	3
ACCT 101	Financial Accounting	4

Select one of the following courses:		**Units: 3**
BA 100	Business Writing Skills	3
MGMT 122	Business Communications	3
BUS 222	Business Writing	3

Select one of the following courses:		**Units: 2**
ACCT 124	Computerized Income Tax Preparation	2
BA 188	Microsoft Excel	2
BA 189	Advanced Microsoft Excel	2
		Total: 15-16

Accounting and Financial Planning: Certificate of Proficiency (Untranscripted)

Program Code: SAC.ACCTF.CERT

A certificate in accounting prepares students for entry-level positions and promotional opportunities in accounting, taxation, and administrative departments of businesses in public and private sector areas such as manufacturing, merchandising, financial service, wholesale trades, and government. Specialized training in accounting and finance principles and practices enables students to maintain accounting records and develop financial reports and make effective use of financial information for analysis and decision-making. Entry-level employment opportunities include positions in accounts receivable/payable, payroll, income tax preparation, cost accounting, and a number of trainee positions. Promotional opportunities include higher-level responsibilities in these areas and the areas of general ledger, financial statement preparation, and financial statement analysis.

Learning Outcome(s):

1. Students will acquire adequate general knowledge of accounting and personal finance to establish a foundation for future employment or for advanced studies in the accounting or finance field.

Take all of the following courses:		**Units: 14**
ACCT 101	Financial Accounting	4
ACCT 104	Federal and California Taxes	4
BUS 130	Personal Finance	3
BUS 160	Introduction to Stock and Bond Investments	3

Select one of the following courses:		**Units: 3-4**
ACCT 102	Managerial Accounting	4
BUS 140	Principles of Finance	3
		Total: 17-18

Enrolled Agent: Certificate of Proficiency (Untranscripted)

Program Code: SAC.ACCTEA.CERT

The Enrolled Agent certificate curriculum prepares students for the three-part IRS Special Enrollment Examination. Specialized training in individual and business taxation increases students marketability, career mobility and earning potential in the field of taxation and accounting.

Enrolled Agent (or EA) is a tax advisor, who is a federally authorized tax practitioner empowered by the U.S. Department of the Treasury. Enrolled Agent status is the highest credential awarded by the IRS. Enrolled agents, like attorneys and certified public accountants (CPAs), have unlimited practice rights before the IRS. This means they may represent taxpayers before the IRS for tax issues that include audits, collections and appeals. An enrolled agent designation is earned by passing a three-part comprehensive IRS test covering individual and business tax returns.

Learning Outcome(s):

1. prepare basic tax returns for taxable and flow- through entities using commercially available tax software.
2. develop a fundamental understanding of the components of taxable income determination across taxable entities, so that the student builds a foundation for effectively learning future tax laws.
3. understand the basic rights and responsibilities of taxable entities in the U.S.

Core Courses for the certificate:		**Units: 15**
ACCT 101	Financial Accounting	4
ACCT 104	Federal and California Taxes	4
ACCT 108	Tax Practices and Procedures	3
ACCT 113	Intermediate Income Taxes – Corporations	2
ACCT 114	Intermediate Income Taxes - Partnerships and LLCs	2
		Total: 15

Tax Preparer: Certificate of Proficiency (Untranscripted)

Program Code: SAC.TAXPR.CERT

A tax preparer certificate prepares a student with knowledge and practical experience for individual income tax preparation and receive the qualifying education required by the California Tax Education Council (CTEC) to become a California Registered Tax Preparer (CRTP).

California law requires anyone who prepares (or assists with) tax returns for a fee, and is not an attorney, certified public accountant (CPA) or enrolled agent (EA), to register as a tax preparer with CTEC.

All CTEC Registered Tax Preparers (CRTP) must...

- First complete qualifying tax education from a CTEC-Approved Provider
- Obtain a PTIN (Preparer Tax Identification Number) from the IRS
- Purchase a $5,000 tax preparer bond
- CTEC now requires all new applicants to pass a background check and fingerprinting procedure (Live Scan) in order to become registered with CTEC.
- Register with CTEC within 18 months from the completion date on the certificate of completion
- CTEC requires a Registration Fee (amount varies by year)

Upon completion of this certificate program, a student would fulfill the education requirement to become a CRTP.

Entry-level employment opportunities include tax specialist and tax practitioner.

Growth potentials include management-level positions and self-employment opportunities.

Learning Outcome(s):

1. process and file an individual federal tax return.

Courses:		
ACCT 104	Federal and California Taxes	4
ACCT 125	Volunteer Income Tax Assistance (VITA) I	2
ACCT 106	Cooperative Work Experience Education - Occupational	1-4
ACCT 101	Financial Accounting	4
OR		
ACCT 010	Accounting Procedures	3
		Total: 10-14

AMERICAN SIGN LANGUAGE

American Sign Language: Certificate of Achievement (Transcripted)

Program Code: SAC.SIGN.CA
Program Control Number: 08710

The Certificate of Achievement in American Sign Language (ASL) is offered as preparation for developing linguistic competency in ASL and readiness for entering a formal Interpreter Training Program or as an added skill as a direct service provider: instructional assistant, social work, speech pathology, etc. The certificate indicates skill in the use of ASL for personal communication, knowledge of American Deaf Culture and an introductory awareness of Sign Language Interpreting and other professions working within the American Deaf community.

Learning Outcome(s):

1. Maintain an ongoing dialogue in ASL at an intermediate conversational level.

Requirements for the certificate:		**Units: 28**
ASL 110	American Sign Language I	4
ASL 111	American Sign Language II	4
ASL 113	Introduction to Interpreting for the Deaf	3
ASL 114	Classifiers, Fingerspelling, and Numbering	3
ASL 116	Introduction to Deaf Studies	3
ASL 210	American Sign Language III	4
ASL 211	American Sign Language IV	4
THEA 110	Acting Fundamentals	3
OR		
ETHN 101	Introduction to Ethnic Studies	3
OR		
PSYC 170	Multicultural Psychology	3
OR		
SLPA 160	Introduction to Communicative Disorders and Treatment	3
OR		
CDEV 205	Introduction to Children with Special Needs	3
OR		
CDEV 107	Child Growth and Development (DS1)	3
		Total: 28

ANTHROPOLOGY

Anthropology: AA Degree

Program Code: SAC.ANTH.AA
Program Control Number: 04254

The associate degree curriculum in anthropology is designed as a program of basic courses for students considering professional careers as archeologists, ethnographers, linguists, physical anthropologists; for those preparing to become social science teachers in elementary or secondary schools; for such diverse fields as psychology, medicine, law, political science, international relations, economics, or history; and for individuals who plan public service careers in social work, health and welfare programs, foreign service. Students should consult with faculty members for advice in selecting course offerings best suited to the individual's particular career objectives. The associate of arts degree prepares the student to move into a curriculum at a four-year institution leading to a baccalaureate degree in these careers.

Learning Outcome(s):

1. Students will be able to recognize and analyze the complex diversity of humans and their ancestors by examining our biological, cultural, and evolutionary adaptation utilizing the scientific method.

Courses:		**Units: 12**
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
ANTH 101	Introduction to Physical Anthropology	3
ANTH 103	Introduction to Archaeology	3
ANTH 104	Language and Culture*	3
OR		
ANTH 104H	Honors Language and Culture*	3

*Anthropology 104 or 104H are alternately listed as English 104 or 104H.

Emphasis: in addition to the Required courses Classes (12 units), an additional minimum of 6 units for the Anthropology Major may be taken from Category A or Category B.

Category A: If your emphasis is cultural anthropology.

		Units: 6-9
ANTH 105	Ancient Mesoamerican Civilization	3
ANTH 108	Religion, Magic, and Witchcraft	3
ANTH 125	Native Americans in the U.S.**	3
ECON 120	Principles/Macro	3
ETHN 101	Introduction to Ethnic Studies	3
OR		
ETHN 101H	Honors Introduction to Ethnic Studies	3
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
GEOG 102	Cultural Geography	3
OR		
GEOG 102H	Honors Cultural Geography	3
HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
IDS 117H	Honors Introduction to Global Studies	3
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
WMNS 101	Introduction to Women's Studies	3

**Anthropology 105 and Anthropology 125 are alternately listed as History 105 and History 125.

Category B: If your emphasis is physical anthropology.

ANTH 101L	Physical Anthropology Laboratory	1
ANTH 107	Introduction to Forensic Anthropology	3
BIOL 109	Fundamentals of Biology	3
OR		
BIOL 109H	Honors Fundamentals of Biology	3
BIOL 109L	Fundamentals of Biology Laboratory	1
BIOL 127	Ecology	1
BIOL 149	Human Anatomy and Physiology	4
BIOL 177	Human Genetics	3
BIOL 211	Cellular and Molecular Biology	5
BIOL 212	Animal Diversity and Ecology	5
GEOG 101	Cellular and Molecular Biology Animal Diversity and Ecology Physical Geography	3
GEOG 101L	Physical Geography Laboratory	1
		Total: 18-21

Anthropology: AA-T Degree for Transfer

Program Code: SAC.ANTH.AAT
Program Control Number: 33057

The Associate in Arts in Anthropology for Transfer (A.A.-T in Anthropology) is designed to prepare students for transfer into the CSU system to complete a baccalaureate degree in Anthropology. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the Associate in Arts in Anthropology for Transfer (A.A.-T in Anthropology) degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU, in the Anthropology major. **See page 20 for a list of additional requirements for all Associate of Arts for Transfer (AA-T) and Associate of Science for Transfer (AS-T) degrees.** Upon completion of the Associate in Arts in Anthropology for Transfer (A.A.-T in Anthropology) students will have an understanding of both the breadth and depth of the Anthropology discipline. This knowledge will be grounded in the comprehension of Anthropology principles, concepts, ideas, theories, research, and terminology. Students will also have the capacity to write and think in a critical and analytical way about issues pertaining to Anthropology and its application.

Learning Outcome(s):

1. Students will recognize and analyze the complex diversity of humans and their ancestors by examining our biological, cultural, and evolutionary adaptation utilizing the scientific method.

Required Courses: (9 units)		**Units: 9**
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
AND		
ANTH 101	Introduction to Physical Anthropology	3
AND		
ANTH 103	Introduction to Archaeology	3
LIST A: Select one (3 units)		**Units: 3-4**
ANTH 104	Language and Culture	3
OR		
ANTH 104H	Honors Language and Culture	3
OR		
ANTH 101L	Physical Anthropology Laboratory	1
OR		
SOCS 219	Statistics and Probability	4
OR		
SOCS 219H	Honors Statistics and Probability	4

LIST B: Select one to two (3-7 units) Any course from LIST A not already used. Units: 3-7

PSYC 219	Introduction to Research Methods in Psychology	3
OR		
BIOL 239	General Human Anatomy	4
OR		
GEOL 101	Introduction to Geology	3
AND		
GEOL 101L	Introduction to Geology Laboratory	1
OR		
ERTH 110	Introduction to Earth Science	3
OR		
ERTH 110H	Honors Introduction to Earth Science	3
OR		
GEOL 140	Environmental Geology	3
OR		
BA 150	Introduction to Geographic Information Systems	3

LIST C: Select one (3 units) Any course from LIST A or B not already used. Units: 3

ANTH 108	Religion, Magic, and Witchcraft	3
OR		
ANTH 125	Native Americans in the U.S.	3
OR		
ANTH 105	Ancient Mesoamerican Civilization	3
OR		
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4
OR		
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
OR		
GEOG 102	Cultural Geography	3
OR		
PHIL 112	World Religions	3

Total: 18-23

ART

Art: AA Degree

Program Code: SAC.ART.AA
Program Control Number: 04218

The associate degree curriculum in art provides students with an opportunity for individual creative stimulus and development. Completion of the associate in arts degree also prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree or into a professional art school. Possible careers in fine arts are art education, interior design, gallery operation, art merchandising, studio artist, illustration, art criticism, computer graphics and animation and related fields.

Learning Outcome(s):

1. Students will demonstrate visual literacy, including competency in non-verbal languages of art and design
2. Students will possess technical skills (at the sophomore level) for producing art in several media
3. Students will demonstrate competency and acquire experience in creating original work for public display

Courses: Units: 29

ART 100	Introduction to Art Concepts	3
OR		
ART 100H	Honors Introduction to Art Concepts	3
ART 101	Survey of Western Art History I: Prehistory through the Middle Ages	3
ART 102	Survey of Western Art History II: Renaissance to Today	3
ART 105	History of Modern Art	3
ART 110	Two-Dimensional Design	3
ART 111	Three-Dimensional Design	3
ART 130	Introduction to Drawing	3
ART 131	Beginning Life Drawing	3
ART 133	Introduction to Gallery Production	2
ART 141	Beginning Painting	3

Electives

Recommended electives: 3-5.5 Units: 3-5.5

ART 009	Art Lab	0.5
ART 010	Advanced Art Lab	0.5
ART 103	Arts of Africa, Oceania, and Indigenous North America	3
ART 104	Mexican and Chicano Art History	3
ART 106	Asian Art History	3
ART 108	Contemporary Art History: Art Since Mid-Twentieth Century	3
ART 122	Graphic Design I	3
ART 132A	Beginning Pastel Drawing and Painting	3
ART 132B	Intermediate Pastel Drawing and Painting	3
ART 140A	Watercolor Painting	2
ART 140B	Watercolor Painting	2
ART 143	Landscape Watercolor	2
ART 150	Primitive Pottery Techniques	3
ART 154	Ceramics Summer Workshop	3
ART 155	Plaster Mold Making	3
ART 156	Clay Calculation: An Approach in Color Study	3
ART 157	Ceramics-Raku and Saggar Firing Techniques	3
ART 158	Ceramic Mural Project	3
ART 159A	Ceramic Color Decoration: Low Temperature	3
ART 159B	Ceramic Color Decoration: High Temperature	3
ART 182	Introduction to Jewelry	3
ART 195	Introduction to Digital Media Arts	3
OR		
DM 195	Introduction to Digital Media Arts	3
ART 230	Intermediate Drawing	3
ART 231	Intermediate Life Drawing	3
ART 232	Advanced Life Drawing	3
ART 233	Advanced Drawing	3
ART 240	Intermediate Watercolor	2
ART 241	Intermediate Painting	3
ART 242	Advanced Painting	3
ART 243	Portrait and Life Painting	3
ART 251	Ceramics-Advanced Throwing and Handbuilding	3
ART 252	Ceramics-Advanced Study Process in Ceramics with Non-Traditional Media	3
ART 253	Electric Kiln Ceramics	3
ART 282	Jewelry II	3
ART 283	Jewelry III	3
ART 298	Art Practicum	1-2.5
PHOT 180	Beginning Photography	3

Total: 32-34.5

Graphic Design: AA Degree

Program Code: SAC.ARTGD.AA
Program Control Number: 10665

The associate degree curriculum in Graphic Design prepares students for entry into the broad field of visual communication, with an emphasis on the development of problem solving in the practical application of

graphic design. These applications include design for the print media, advertising, architectural and environmental graphics, packaging, logos, corporate identity, the web and other electronic media, using both digital media tools as well as traditional hand skills. Completion of this associate degree provides for entry into a profession in a variety of areas: e.g., advertising agency, printing house, design studio, freelance work and related businesses.

This program plan is designed with transfer preparation to a 4-year university in mind.

Please consult www.assist.org and meet with a counselor for information about courses for specific universities.

Learning Outcome(s):

1. Express through written research an understanding of the history of graphic design.
2. Create for an audience unique conceptual graphics that carry messages and meaning through visual symbolism.
3. Utilize professional software to design graphics with destination output in mind, addressing issues of file types, resolution, color profiles, and multiple media applications.

Foundation		**Units: 15**
ART 195	Introduction to Digital Media Arts	3
DM 121A	Fundamentals of Typography	3
ART 122	Graphic Design I	3
ART 130	Introduction to Drawing	3
ART 110	Two-Dimensional Design	3
History & Appreciation		**Units: 3-6**
ART 100	Introduction to Art Concepts	3
OR		
ART 100H	Honors Introduction to Art Concepts	3
ART 101	Survey of Western Art History I: Prehistory through the Middle Ages	3
ART 102	Survey of Western Art History II: Renaissance to Today	3
ART 103	Arts of Africa, Oceania, and Indigenous North America	3
ART 104	Mexican and Chicano Art History	3
ART 105	History of Modern Art	3
DM 107	History of Animation	3
Electives		**Units: 3-7**
DM 121B	Advanced Typography	3
ART 193	Motion Graphics with Adobe After Effects	3
DM 164	Web Design	3
ART 162	Digital Illustration I	3
ART 192A	Digital Illustration II: Advanced Topics	3
ART 191A	Layout Design	3
CMSD 123A	News Media Production	4
CMSD 105H	Honors Mass Media and Society	3
CMSD 105	Mass Media and Society	3
ART 131	Beginning Life Drawing	3
ART 140A	Watercolor Painting	2
ART 141	Beginning Painting	3
PHOT 180	Beginning Photography	3
ART 009	Art Lab	0.5
ART 111	Three-Dimensional Design	3
Capstone		**Units: 2**
ART 168	Graphic Design II: Branding & Identity	2
		Total: 23-30

Art History: AA-T Degree for Transfer

Program Code: SAC.ARTH.AAT
Program Control Number: 32146

The Associate in Arts in Art History for Transfer (AA-T) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in Art History, and then into careers in fine arts include art education, interior design, gallery operation, art merchandising, studio artist, illustration, art criticism, computer graphics and animation and related fields. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AA-T degree also provides guaranteed admission with junior status to the CSU system, although does not guarantee admission to a specific campus or major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the AA-T in Art History, students will be able to recognize specific styles of art, apply vocabulary pertinent to the discussion of art both in and out of the classroom, and demonstrate an understanding of the technical processes of various art media by developing an art portfolio that demonstrates a broad knowledge of subject matter. Furthermore, students will be able to demonstrate an understanding of the principles of design and the elements of art, as well as identify relationships between art and society in which it is created, and apply criteria for viewing and judging art.

Learning Outcome(s):

1. Demonstrate a working knowledge of the vocabulary of art, its materials, tools, and techniques.
2. Demonstrate skills in formal analysis and comparison/contrast of art works, artistic theory and criticism in oral and written form.
3. Demonstrate a general knowledge of history, its themes and chronology that are reflected in world art of the various periods of time.

Required Courses		**Units: 9**
ART 101	Survey of Western Art History I: Prehistory through the Middle Ages	3
ART 102	Survey of Western Art History II: Renaissance through the Twentieth Century	3
ART 130	Introduction to Drawing	3
List A: select one course		**Units: 3**
ART 103	Arts of Africa, Oceania, and Indigenous North America	3
OR		
ART 104	Mexican and Chicano Art History	3
OR		
ART 106	Asian Art History	3
List B: select one course		**Units: 3**
ART 110	Two-Dimensional Design	3
ART 111	Three-Dimensional Design	3
ART 131	Beginning Life Drawing	3
ART 151	Ceramics-Introductory Level	3
ART 195	Introduction to Digital Media Arts	3
PHOT 180	Beginning Photography	3
List C: select one course. Any course from List A or B not already used.		**Units: 3**
ART 105	History of Modern Art	3
ART 108	Contemporary Art History: Art Since Mid-Twentieth Century	3
HIST 101	World Civilizations to the 16th Century	3
HIST 101H	Honors World Civilizations to the 16th Century	3
HIST 102	World Civilizations Since the 16th Century	3
HIST 102H	Honors World Civilizations Since the 16th Century	3
IDS 121	Humanities Through the Arts	3
PHIL 112	World Religions	3

Total General Education Units: CSU-General Education Breadth OR 41*
Intersegmental General Education Transfer Curriculum (IGETC) 39*

CSU Transferable Elective Units: As needed to Total 60 degree units
Total Number of Degree Units 60

Total: 18

Studio Arts: AA-T Degree for Transfer

Program Code: SAC.START.AAT
Program Control Number: 32272

The Associate in Arts in Studio Arts for Transfer (AA-T) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in Studio Arts and then into careers in fine arts include art education, interior design, gallery operation, art merchandising, studio artist, illustration, art criticism, computer graphics, and animation and related fields. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AA-T degree also provides guaranteed admission with junior status to the CSU system, although does not guarantee admission to a specific campus or major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the AA-T in Studio Arts, students will be able to recognize specific styles of art, apply vocabulary pertinent to the discussion of art both in and out of the classroom, and demonstrate an understanding of the technical processes of various art media by developing an art portfolio that demonstrates a broad knowledge of subject matter. Furthermore, students will be able to demonstrate an understanding of the principles of design and the elements of art, as well as identify relationships between art and society in which it is created, and apply developed criteria for viewing and judging art.

Learning Outcome(s):

1. Possess technical skills (at the sophomore level) for producing art in several media.
2. Demonstrate competency and acquire experience in creating original work for public display.
3. Demonstrate competency in critical analysis and verbal and written responses to visual phenomena.

Required Courses:		**Units: 12**
ART 102	Survey of Western Art History II: Renaissance through the Twentieth Century	3
ART 110	Two-Dimensional Design	3
ART 111	Three-Dimensional Design	3
ART 130	Introduction to Drawing	3
List A: select one course (3 units)		**Units: 3**
ART 101	Survey of Western Art History I: Prehistory through the Middle Ages	3
ART 103	Arts of Africa, Oceania, and Indigenous North America	3
ART 104	Mexican and Chicano Art History	3
ART 105	History of Modern Art	3
ART 106	Asian Art History	3
List B: select three courses (9 units)		**Units: 9**
ART 131	Beginning Life Drawing	3
OR		
ART 230	Intermediate Drawing	3
ART 141	Beginning Painting	3
ART 151	Ceramics-Introductory Level	3
ART 182	Introduction to Jewelry	3
ART 195	Introduction to Digital Media Arts	3
PHOT 180	Beginning Photography	3

Total General Education Units: CSU-General Education Breadth OR 41*
Intersegmental General Education Transfer Curriculum (IGETC) 39*

CSU Transferable Elective Units: As needed to Total 60 degree units
Total Number of Degree Units 60

Total: 24

Crafts Certificate in Jewelry: Certificate of Achievement

(Transcripted)

Program Code: SAC.ARTJW.CA
Program Control Number: 08726

The certificate program in crafts offers courses that provide the aesthetic, technical knowledge and special skills necessary to design and produce hand crafted objects. Whether the interest is in exhibiting crafts as an art form or producing work with more commercial applications, the program provides for study in two areas, jewelry/crafts and glass/crafts. This program is primarily designed to prepare art students as freelance artists/craftsmen.

Learning Outcome(s):

1. Demonstrate visual literacy, includinbg competency in the nonverbal languages of art and design.
2. Demonstrate competency in critical analysis and verbal and written responses to viaual phenomena.
3. Acquire the aesthetic knowledge and technical skills (including stone-setting and enameling) necessary to become a freelance artist/craftman who creates hand-crafted jewlery.

Courses:		**Units: 16**
ART 130	Introduction to Drawing	3
ART 182	Introduction to Jewelry	3
ART 282	Jewelry II	3
ART 283	Jewelry III	3
ART 284	Introduction to Stone Setting-Jewelry	2
ART 285	Introduction to Enameling-Jewelry	2
		Total: 16

Public and Community Art - Mural Painting: Certificate of Achievement (Transcripted)

Program Code: SAC.ARTMU.CA
Program Control Number: 35672

The certificate program in Public and Community Art – Mural Painting is designed to prepare students for employment in both the designing and painting of large-scale public art murals. These murals are in demand by communities (such as city governments, schools, parks) to enhance and beautify public and private sites and to combat blight and graffiti. Public and private institutions use murals to brand their visual logos and promote specific messages on their public sites. Private businesses also want to brand their locations with large paintings or murals that include visual images and graphic signage. Students in this program will utilize both digital and traditional techniques from visual composition, illustration, sign painting, and fine art painting while integrating historical, traditional and contemporary mural painting styles. Students will also gain the specialized training needed (including how to prepare exterior walls for murals, specialized paints and protective coatings, safety measures and specialized equipment, and composing designs digitally for large application) to confidently seek employment in the above areas.

Career opportunities include being the fine artist who creates, designs and paints murals, and/or using the acquired skills to be hired for mural restoration, as a fine arts painter, illustrator or the creation of hand- painted graphics; set and exhibit designer and creator, and also painter for construction and maintenance purposes.

Learning Outcome(s):

1. Increase and develop skills in both digital and traditional techniques including visual composition, illustration, sign painting, and fine art painting while integrating historical, traditional and contemporary mural painting styles.
2. Apply the mural creation process, from concept and composition through drawing, transferring design to site-specific locations or portable panels, painting, and post-production.
3. Utilize training specific to mural painting including composing designs digitally for large application, how to prepare exterior walls for murals, specialized paints and protective coatings, safety measures and specialized equipment.

Complete Core Required Courses:		**Units: 21**
ART 110	Two-Dimensional Design	3
ART 130	Introduction to Drawing	3
OR		
ART 141	Beginning Painting	3
ART 131	Beginning Life Drawing	3
ART 190	Introduction to Mural Painting and Design	3
ART 195	Introduction to Digital Media Arts	3
ART 291	Mural Painting and Design II	3
ART 292	Mural Painting and Design III	3
Plus 1 course from elective list below: (2-3 units)		**Units: 2-3**
ART 122	Graphic Design I	3
ART 124	Gallery Production	2
ART 158	Ceramic Mural Project	3
ART 168	Digital Media: Portfolio and Business Strategies	3
ART 192A	Digital Illustration with Illustrator	3
ART 232	Advanced Life Drawing	3
ART 242	Advanced Painting	3
ART 230	Intermediate Drawing	3
ART 231	Intermediate Life Drawing	3
ART 241	Intermediate Painting	3
		Total: 23-24

AUTOMOTIVE TECHNOLOGY

Automotive Technology: AS Degree

Program Code: SAC.AUTO.AS
Program Control Number: 04209

In addition to the general education requirements, the associate degree in automotive technology is designed to prepare students for employment in modern automotive service and repair. Technical instruction includes lecture and lab experiences in a variety of automotive subjects which students may select according to their interests. Employment opportunities are available at dealerships, independent shops, and fleet services for both domestic and import vehicles.

Learning Outcome(s):

1. Demonstrate skills in locating service information and procedures on automotive systems.
2. Explain the eight areas of automotive as divided by Automotive Service Excellence (ASE).
3. Summarize how the vehicle systems work together to propel the vehicle.
4. Develop the skills to properly make measurements and analyze vehicle concerns.

Core course		**Units: 3**
AUTO 102	Introduction to Automotive	3
Plus 25 units selected from the following:		**Units: 25**
AUTO 111	Engine Repair	5
AUTO 112	Automatic Transmissions and Transaxles	4.5
AUTO 113	Manual Drive Train and Axles	4.5
AUTO 114	Suspension and Steering	4.5
AUTO 114A	Suspension and Steering Lecture	3
AUTO 114B	Suspension and Steering Lab	1.5
AUTO 115	Brakes	4.5
AUTO 115A	Brakes Lecture	3
AUTO 115B	Brakes Lab	1.5
AUTO 116	Electrical Fundamentals	5
AUTO 116A	Electrical Fundamentals Lecture	4
AUTO 116B	Electrical Fundamentals Lab	1
AUTO 117	Heating and Air Conditioning	5
AUTO 118	Engine Performance	5
AUTO 118A	Engine Performance Lecture	4
AUTO 118B	Engine Performance Lab	1
AUTO 119	Light Vehicle Diesel Engines	3
AUTO 185	Bureau of Automotive Repair (BAR) Smog Inspector Training I	5
AUTO 186	Bureau of Automotive Repair (BAR) Smog Inspector Training II	2
AUTO 187	BAR Specified Diagnostic and Repair	5
AUTO 190	Automotive Manufacturer Specific I	2
AUTO 191	Automotive Manufacturer Specific II	3
AUTO 200	Automotive Service Advising	3
AUTO 216	Electrical Systems	5
AUTO 218	Advanced Engine Performance	4
AUTO 260	Introduction to Electric Vehicles	4
AUTO 283	Automotive Diagnostic Skills	3
AUTO 284	Automotive Emerging Technologies	3
AUTO 285	Hybrid Vehicles	3
AUTO 287	Alternative Fuels	3
AUTO 299	Automotive Cooperative Work Experience	1-4
		Total: 28

Advanced Engine Performance Option: Certificate of Achievement (Transcripted)

Program Code: SAC.AUTAE.CA
Program Control Number: 13462

The certificate in advanced engine performance is designed to prepare students for entry into the specialized field of diagnosing, testing, and repairing computer controlled ignition, fuel, and emission systems. It is recommended that students complete the Engine Performance & Electrical Option Certificate or have an equivalent trade experience.

Learning Outcome(s):

1. Explain modern vehicle on-board diagnostic systems.
2. Apply diagnostic repair procedures on modern vehicles.
3. Describe the function and operation of vehicle computer networking systems.
4. Demonstrate skills in locating service information and procedures related to advanced engine performance systems.
5. Describe the vehicle data measurements and analyze vehicle concerns.

Core course		**Units: 3**
AUTO 102	Introduction to Automotive	3
Required Courses:		**Units: 14**
AUTO 116	Electrical Fundamentals	5
OR		
AUTO 116A	Electrical Fundamentals Lecture	4
AND		
AUTO 116B	Electrical Fundamentals Lab	1
AUTO 118	Engine Performance	5
OR		
AUTO 118A	Engine Performance Lecture	4
AND		
AUTO 118B	Engine Performance Lab	1
AUTO 218	Advanced Engine Performance	4
Electives - choose one course (Must complete at least 3.0 units in AUTO 299.)		**Units: 3**
AUTO 283	Automotive Diagnostic Skills	3
OR		
AUTO 284	Automotive Emerging Technologies	3
OR		
AUTO 299	Automotive Cooperative Work Experience	1-4
		Total: 20

Alternative Fuels and Hybrid/Electric Vehicles: Certificate of Achievement (Transcripted)

Program Code: SAC.AFHEV.CA
Program Control Number: 40506

This certificate is designed for students seeking training in alternative fuels and high voltage systems. Students will learn about various vehicle manufacturers and municipalities which require specific training for non-gasoline powered vehicles. Furthermore, the certificate coursework focuses on safe practices when working on alternative fuels and high voltage systems. Students can find suitable employment at new car dealerships and fleet services or municipalities.

Learning Outcome(s):

1. Explain the various types of fuels available to propel modern vehicles and the advantages/disadvantages of each fuel.
2. Demonstrate safe handling practices and procedures when working with various types of alternative fuels and high voltage systems.

Courses:

AUTO 102	Introduction to Automotive	3
AUTO 119	Light Vehicle Diesel Engines	3
AUTO 260	Introduction to Electric Vehicles	4
AUTO 285	Hybrid Vehicles	3
AUTO 287	Alternative Fuels	3
		Total: 16

Automotive Business Technology: Certificate of Achievement (Transcripted)

Program Code: SAC.AUTBU.CA
Program Control Number: 32750

The certificate curriculum in Automotive Business Technology is designed to prepare the student to better understand the business of automotive technology. Students would be qualified for entry level positions as automotive service advisors in dealerships, service establishments, automotive centers, and self-employment in the auto industry. Through the completion of this program, an automotive technician would be better aware of the business aspects of the automotive industry.

Learning Outcome(s):

1. Explain basic mechanical and electrical vehicle operation.
2. Examine customer needs and develop a plan to increase shop profitability.
3. Analyze an automotive repair facility and make recommendations for facility improvements.

Core Courses:		**Units: 21**
BUS 100	Fundamentals of Business	3
AUTO 101A	Automotive Mechanical Operation	3
AUTO 101B	Automotive Electrical Operation	3
AUTO 200	Automotive Service Advising	3
AUTO 201	Automotive Service Management	3
AUTO 202	Automotive Independent Shop Ownership	3
AUTO 284	Automotive Emerging Technologies	3
		Total: 21

Chassis Service Option: Certificate of Achievement (Transcripted)

Program Code: SAC.AUTCS.CA
Program Control Number: 08713

The certificate in chassis service is designed to prepare the student for entry into the specialized field of brake, front suspension, and steering service on both import and domestic vehicles.

Learning Outcome(s):

1. Identify chassis and brake components on modern vehicles
2. Explain the function and operation of steering systems
3. Compare alignment measurements for modern vehicles
4. Express brake principles and function

Core course		**Units: 3**
AUTO 102	Introduction to Automotive	3
Required courses		**Units: 14**
AUTO 114	Suspension and Steering	4.5
OR		
AUTO 114A	Suspension and Steering Lecture	3
AND		
AUTO 114B	Suspension and Steering Lab	1.5
AUTO 115	Brakes	4.5
OR		
AUTO 115A	Brakes Lecture	3
AND		
AUTO 115B	Brakes Lab	1.5
AUTO 116	Electrical Fundamentals	5
OR		
AUTO 116A	Electrical Fundamentals Lecture	4
AND		
AUTO 116B	Electrical Fundamentals Lab	1
Elective - choose one course (Must complete at least 3.0 units in AUTO 299.)		**Units: 3**
AUTO 283	Automotive Diagnostic Skills	3
OR		
AUTO 284	Automotive Emerging Technologies	3
OR		
AUTO 299	Automotive Cooperative Work Experience	1-4
		Total: 20

Drive Train Service Option: Certificate of Achievement (Transcripted)

Program Code: SAC.AUTDT.CA
Program Control Number: 17343

The certificate in drive train service is designed to prepare the student for entry into the specialized field of standard and automatic transmissions, driveline, and differential service and repair on both import and domestic vehicles.

Learning Outcome(s):

1. Explain the purpose and function of transmission and drivetrain systems
2. Identify the different types of transmissions used in modern automobiles
3. Demonstrate proper disassembly and reassembly procedures of drivetrain components

Courses:		**Units: 17**
AUTO 102	Introduction to Automotive	3
AUTO 116	Electrical Fundamentals	5
AUTO 112	Automatic Transmissions and Transaxles	4.5
AUTO 113	Manual Drive Train and Axles	4.5
		Total: 17

Electric Vehicle Technician: Certificate of Achievement
(Transcripted)

Program Code: SAC.AUEVT.CA
Program Control Number: 39571

This program focuses on electrical theory, diagnosis, and application with a concentration on electric and hybrid vehicles. The courses in the program are designed to give students experience with the electrical systems and electric propulsion systems found on modern automobiles. Once students complete the program, they may seek employment at new car dealerships, municipality service centers, or with specific electric vehicle manufacturers.

Learning Outcome(s):

1. Apply watts law and ohms law to diagnose an automotive electrical system fault.
2. Explain the operation of alternating and direct current as used in an electric vehicle.
3. Describe the safety procedures and required safety equipment when working with electric and hybrid vehicles.

Core Courses		**Units: 3**
AUTO 102	Introduction to Automotive	3
Required courses		**Units: 17**
AUTO 116	Electrical Fundamentals	5
AUTO 216	Electrical Systems	5
AUTO 260	Introduction to Electric Vehicles	4
AUTO 285	Hybrid Vehicles	3
		Total: 20

Engine Performance and Electrical Option: Certificate of Achievement (Transcripted)

Program Code: SAC.AUTEP.CA
Program Control Number: 08714

The curriculum in engine performance and electrical service engine performance certificate is designed to prepare students for entry into the specialized field of domestic and import automotive engine performance, electrical and air conditioning service. Advances in electronics have increased the demand for technical skills and knowledge in these specialized areas.

Learning Outcome(s):

1. Use service information and diagnosis procedures to find electrical and engine performance related faults.
2. Use an automotive scantool to retrieve trouble codes and activate various outputs.
3. Explain how electronically controlled components are used by the engine control module and climate control system.

Courses:		**Units: 20**
AUTO 116	Electrical Fundamentals	5
AUTO 117	Heating and Air Conditioning	5
AUTO 118	Engine Performance	5
AUTO 216	Electrical Systems	5
		Total: 20

Engine Service Option: Certificate of Achievement
(Transcripted)

Program Code: SAC.AUTES.CA
Program Control Number: 08715

The certificate curriculum in engine service is designed to prepare students as engine service helpers and apprentices. Course content includes engine diagnostic skills, measurement, engine teardown, and assembly. Timing belts, variable cam timing, turbochargers, and other engine components are covered. The program will enable those already employed in the field to upgrade their skills in engine maintenance and service.

Learning Outcome(s):

1. Identify the different types of engine designs
2. Demonstrate engine assembly procedures
3. Explain engine maintenance requirements for modern gasoline engines

Core course		**Units: 3**
AUTO 102	Introduction to Automotive	3
Required courses		**Units: 13**
AUTO 111	Engine Repair	5
AUTO 116	Electrical Fundamentals	5
OR		
AUTO 116A	Electrical Fundamentals Lecture	4
AND		
AUTO 116B	Electrical Fundamentals Lab	1
AUTO 119	Light Vehicle Diesel Engines	3
Electives - select one course (Must complete at least 3.0 units in AUTO 299.)		**Units: 3**
AUTO 283	Automotive Diagnostic Skills	3
OR		
AUTO 284	Automotive Emerging Technologies	3
OR		
AUTO 299	Automotive Cooperative Work Experience	1-4
		Total: 19

Manufacturer Specific Technologies: Certificate of Achievement (Transcripted)

Program Code: SAC.AUMST.CA
Program Control Number: 40487

This certificate is designed for students seeking manufacturer specific training for employment as a service technician at a new car dealership. The coursework provides a foundation for introductory aspects of automotive and electrical fundamentals, but focuses on specific training and information for a select vehicle manufacturer such as Subaru, Fiat-Chrysler, Hyundai, etc. Students will complete training similar to that of service technicians employed at dealerships.

Learning Outcome(s):

1. Use a manufacturer specific scantool to retrieve diagnostic trouble codes and use manufacturer service information to diagnosis code.
2. Demonstrate the ability to use manufacturer specialty tools to disassemble and reassemble a manufacturer specific engine.
3. Explain the differences between manufacturer service information and describe the pros and cons of each system.

Required Courses:

AUTO 102	Introduction to Automotive	3
AUTO 116	Electrical Fundamentals	5
AUTO 190	Automotive Manufacturer Specific I	2
AUTO 191	Automotive Manufacturer Specific II	3
		Total: 13

Smog and Emissions Diagnosis: Certificate of Achievement (Transcripted)

Program Code: SAC.AUSED.CA
Program Control Number: 40504

This certificate is designed for students seeking a smog certification license. The Required courses are needed prior to taking the state test to become a licensed smog technician. The certificate is aimed at individuals with some experience in the automotive industry. Smog and emissions diagnosis are intermediate to advanced topics, which include critical thinking and detailed diagnostic procedures. Upon completion of this certificate, students may find employment in smog repair and diagnosis shops, dealerships, and local independent repair facilities.

Learning Outcome(s):

1. Evaluate a smog check vehicle inspection report, identify component faults and proper repair based on the report.
2. Demonstrate the ability to diagnosis a diagnostic trouble code using scantool and service information.
3. Operate a Smog Check BAR-97 inspection machine to perform both ASM and TSI smog check inspections on multiple vehicles using BAR inspection procedures.

Operate a BAR-OIS inspection machine to perform smog check inspections on multiple vehicles per BAR procedures using BAR inspection procedures.

Required courses		**Units: 12**
AUTO 185	Bureau of Automotive Repair (BAR) Smog Inspector Training I	5
AUTO 186	Bureau of Automotive Repair (BAR) Smog Inspector Training II	2
AUTO 187	BAR Specified Diagnostic and Repair	5
		Total: 12

BIOLOGY

Biological Science: AS Degree

Program Code: SAC.BIOL.AS
Program Control Number: 04185

The associate degree in biological science prepares students for preprofessional careers and a curriculum in a four-year institution leading to a baccalaureate degree in such areas as microbiology, botany, zoology, molecular biology and teaching. The biologist is also prepared to enter graduate or professional programs of specialized study such as medicine, dentistry, medical technology, osteopathy, veterinary medicine, agriculture, forestry, optometry, cell biology, molecular biology and dental hygiene. See counseling for transfer requirements.

Learning Outcome(s):

1. Students will successfully complete the sequence of biology courses needed for transfer (Biology 211 and 212 or Biology 211 and 214)
2. Students will successfully transfer to universities.

Courses:		**Units: 15**
BIOL 211	Cellular and Molecular Biology	5
BIOL 212	Animal Diversity and Ecology	5
BIOL 214	Plant Diversity and Evolution	5
OR		
BIOL 290	Biochemistry and Molecular Biology	5
CHEM 229	General Chemistry and Qualitative Analysis	5

Select a minimum of 3 units from the following electives:

		Units: 3-5
BIOL 127	Ecology	1
OR		
BIOL 128	Natural History of the California Coast	1
OR		
BIOL 132	Natural History of Death Valley	1
OR		
BIOL 133	Desert Biology	1
OR		
BIOL 139	Health Microbiology	4
OR		
BIOL 149	Human Anatomy and Physiology	4
OR		
BIOL 169	Natural History of the Sierra Nevadas	1-3
OR		
BIOL 177	Human Genetics	3
OR		
BIOL 217	Pathophysiology	2
OR		
BIOL 229	General Microbiology	5
OR		
BIOL 239	General Human Anatomy	4
OR		
BIOL 249	Human Physiology	4
OR		
BIOL 259	Environmental Biology	4
OR		
BIOL 129	Ecology of Southern California	1
OR		
BIOL 131	Natural History of the Southwest	3
OR		
BIOL 170	Environmental Challenge of the 21st Century	1
		Total: 18-20

Biotechnology: AS Degree

Program Code: SAC.BIOT.AS
Program Control Number: 33690

The associate degree in biotechnology prepares students for careers in a wide variety of industry or for curriculum at a four-year institutions leading to a baccalaureate degree in such areas as molecular biology, biochemistry, cell biology and biomanufacturing. These fields provide career opportunities in biotechnology, biomanufacturing, research and development, and teaching. See counseling for transfer requirements.

Learning Outcome(s):

1. Students will know how genetically engineer a gene, subclone and express it to obtain a purified sample of a genetically engineered protein.

Required		**Units: 30**
BIOL 191	Biotech A: Basic Skills	4
BIOL 192	Biotech B: Proteins	4
BIOL 193	Biotech C: Nucleic Acids	4
BIOL 194	Quality and Regulatory Compliance in Biosciences	2
BIOL 202	Cell Culture Techniques	2
BIOL 211	Cellular and Molecular Biology	5
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
		Total: 30

Biology: AS-T Degree for Transfer

Program Code: SAC.BIOL.AST
Program Control Number: 35134

The Biology Associate in Science for Transfer degree (AS-T) prepares students for coursework leading to a baccalaureate degree in Biology at the CSU system. Please, consult a counselor regarding specific course requirements for your transfer institution. Completion of the AS-T degree also provides guaranteed admission with junior standing to the CSU system although it does not guarantee acceptance to a particular campus or major. **See page 20 for a list of additional requirements for all Associate of Arts for Transfer (AA-T) and Associate of Science for Transfer (AS-T) degrees.** **Students earning a Biology AS-T must select either the IGETC for STEM or CSU_GE for STEM to complete the general education requirement.** Upon completion of the Biology AS-T degree, students will have the necessary foundation for upper division coursework as biology majors. The Biology AS-T is a starting point for students who are preparing for careers in biological sciences, biomedical sciences and related fields including research, consulting and government work, where scientific and technical skills are in high demand.

NOTE: Completion of IGETC for STEM or CSU-GE for STEM is required for the general education portion of this degree. (For those completing IGETC for STEM and planning to meet the CSU admission requirement an oral communication course, IGETC Area 1A, must be included.)

Student completion requirements for the associate degree for transfer:

1. 60 semester or 90 quarter CSU transferable units
2. the California State University General Education-Breadth pattern (CSU GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern
3. a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district
4. obtainment of a minimum grade point average (GPA) of 2.0
5. earn a grade of "C" or better, (or "P") in all courses required for the major or area of emphasis

Learning Outcome(s):

1. Students will successfully complete the sequence of biology courses needed for transfer (Biology 211 and 212, or Biology 211 and 214).
2. Students will successfully transfer to universities.

Required courses		**Units: 15**
BIOL 211	Cellular and Molecular Biology	5
AND		
BIOL 212	Animal Diversity and Ecology	5
AND		
BIOL 214	Plant Diversity and Evolution	5
List A		**Units: 22**
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
AND		
CHEM 229	General Chemistry and Qualitative Analysis	5
AND		
PHYS 210	Principles of Physics I	4
AND		
PHYS 211	Principles of Physics II	4
OR		
PHYS 279	College Physics I	4
AND		
PHYS 289	College Physics II	4
OR		
PHYS 217	Engineering Physics I	4
AND		
PHYS 227	Engineering Physics II	4
AND		
MATH 180	Single Variable Calculus I	4
		Total: 37

Biotechnology Biomanufacturing Technician: Certificate of Achievement (Transcripted)

Program Code: SAC.BTMFT.CA
Program Control Number: 32998

This certificate program in biotechnology biomanufacturing is designed to prepare students for entry level positions in the biomanufacturing industry in fields requiring basic laboratory skills such as aseptic technique, solution preparation, standard equipment utilization as well as knowledge of protein expression and purification.

Learning Outcome(s):

1. Students will know how to obtain a purified sample of a genetically engineered protein.

Required courses		**Units: 11**
BIOL 192	Biotech B: Proteins	4
BIOL 194	Quality and Regulatory Compliance in Biosciences	2
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
		Total: 11

Biotechnology Laboratory Technician: Certificate of Achievement (Transcripted)

Program Code: SAC.BTLT.CA
Program Control Number: 32959

This certificate curriculum is designed to prepare students with the skills they need to work in the upstream processing area of a biotechnology company or provide them with the foundation necessary to transfer to a 4 year university to continue their studies in biotechnology.

Learning Outcome(s):

1. Students will know how to subclone a gene into a cloning vector.

Required courses		**Units: 6**
BIOL 193	Biotech C: Nucleic Acids	4
BIOL 202	Cell Culture Techniques	2
At least 8 units from the following list:		
BIOL 177	Human Genetics	3
BIOL 211	Cellular and Molecular Biology	5
BIOL 290	Biochemistry and Molecular Biology	5
BIOL 229	General Microbiology	5
BIOL 139	Health Microbiology	4
CHEM 229	General Chemistry and Qualitative Analysis	5
BIOL 197	STEM Internship/Work Experience	1-4
		Total: 14-16

Biotechnology Lab Assistant: Certificate of Achievement (Transcripted)

Program Code: SAC.BIOLA.CA
Program Control Number: 41874

This certificate program is designed to prepare students for entry level jobs as laboratory assistants in biotechnology and related fields in the bioscience industry or academia.

Learning Outcome(s):

1. Students will be able to operate and maintain standard equipment within a Biotechnology laboratory.

Required courses.		**Units: 12-13**
BIOL 190	Introduction to Biotechnology	3
AND		
BIOL 190L	Introductory Biotech Lab	1
OR		
BIOL 139	Health Microbiology	4
OR		
BIOL 211	Cellular and Molecular Biology	5
OR		
BIOL 229	General Microbiology	5
BIOL 191	Biotech A: Basic Skills	4
CHEM 209	Introductory Chemistry	4
		Total: 12-13

QC/QA Microbiology Technician: Certificate of Achievement (Transcripted)

Program Code: SAC.BTLQC.CA
Program Control Number: 32999

This certificate curriculum in quality assurance and quality control microbiology and biology is designed to prepare students for careers in fields such as biotechnology, medical devices, pharmaceuticals, biologicals, food safety, biomanufacturing, and testing laboratories.

Learning Outcome(s):

1. Demonstrate knowledge of quality assurance and regulatory compliance.
2. Students will be able to keep an industry standard notebook.
3. Students will be able to preform industry standard quality control testing.

Courses:		**Units: 13**
BIOL 229	General Microbiology	5
BIOL 195	Biotech: QC Microbiology	2
BIOL 191	Biotech A: Basic Skills	4
BIOL 194	Quality and Regulatory Compliance in Biosciences	2
		Total: 13

BUSINESS ADMINISTRATION

Business Administration: AA Degree

Program Code: SAC.BUS.AA
Program Control Number: 10565

The associate degree curriculum in business administration enables students to move into a curriculum at a four-year institution leading to a baccalaureate degree. Career opportunities exist in many areas of business administration such as accounting, financial planning and analysis, financial service specialities, management, marketing and sales, production and logistics, and systems and technology development.

Learning Outcome(s):

1. Students will create clear, concise, well organized written business documents such as memos, reports, and executive summaries including financial information that can be used in an effective manner to communicate.
2. Students will possess adequate technical knowledge to create financial information to be used in the accounting and related business environment.
3. Students will be able to transfer to a 4 year university as a business administration major.

Core courses for the associate in arts or science degree:

		Units: 23
ACCT 101	Financial Accounting	4
ACCT 102	Managerial Accounting	4
ECON 120	Principles/Macro	3
ECON 121	Principles/Micro	3
BUS 150	Introduction to Information Systems and Applications	3
BUS 222	Business Writing	3
Select ONE of the following:		
BUS 101	Business Law	3
OR		
BUS 105	Legal Environment of Business	3

Select ONE course from the following electives (see note):**

		Units: 3-4
BUS 100	Fundamentals of Business	3
BUS 120	Principles of Management	3
BUS 125	Introduction to International Business	3
BUS 140	Principles of Finance	3
MKTG 113	Principles of Marketing	3
MGMT 120	Principles of Management	3
MATH 150	Calculus for Biological, Management and Social Sciences	4
		Total: 26-27

Business Administration 2.0: AS-T Degree for Transfer*

Program Code: SAC.BUS2.AST
Program Control Number: 40214

The Associate in Science in Business Administration for Transfer (AS-T) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in Business Administration. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AS-T degree also provides guaranteed admission with junior status to the CSU system although does not guarantee acceptance to a particular campus. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.**

Upon completion of the AS-T degree in Business Administration, students will have a general understanding of business fundamentals, including the areas of accounting, economics, and computer information systems. In addition, they will have an understanding of the legal environment of business, and will have a sufficient understanding of mathematical concepts to enable them to successfully pursue a business degree at a four-year institution.

The AS-T degree in Business Administration is appropriate for students whose vocational plans include careers in business fields such as accounting, computer information systems, finance, management, marketing, or other business fields.

Learning Outcome(s):

1. Communicate business and financial information in a clear, concise, and well organized manner.
2. Apply financial, accounting, and business knowledge to collaborate with others toward a common goal.
3. Integrate core concepts and theories across functional areas of business.

Required Courses:		**Units: 28-29.5**
ACCT 101	Financial Accounting	4
ACCT 102	Managerial Accounting	4
ECON 120	Principles/Macro	3
ECON 121	Principles/Micro	3
BUS 101	Business Law	3
OR		
BUS 105	Legal Environment of Business	3
OR		
LAW 105	The Legal Environment of Business	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
MATH 219S	Statistics and Probability with Support	4.5
OR		
PSYC 210	Statistics for the Behavioral Sciences	4
MATH 145	Finite Mathematics	4
OR		
MATH 150	Calculus for Biological, Management and Social Sciences	5
BUS 100	Fundamentals of Business	3
OR		
BUS 222	Business Writing	3
		Total: 28-29.5

*** NOTE:** This degree has been revised effective Fall 2022. Students who began this program at SAC prior to Fall 2022 may have catalog rights to the previous version. Please consult a counselor for additional information.

BUSINESS APPLICATIONS AND TECHNOLOGY

Business Applications and Technology: AS Degree

Program Code: SAC.BA.AS
Program Control Number: 04193

The Business Applications and Technology Degree program provides professional training for employment as administrative office professionals. This program prepares students for Microsoft Office Specialist certification exams. Students will develop technical skills in using technology and applications for business projects based on current standards.

Learning Outcome(s):

1. Demonstrate a professional business image and employment readiness skills, including job search, resume writing, and interview skills.
2. Demonstrate business skills using current standards and technology, including leadership skills, customer service, business ethics, decision-making skills, meetings, and time management.
3. Demonstrate proficiency in written and verbal communication skills appropriate for business situations.
4. Demonstrate technology skills using Microsoft Office Word, Excel, PowerPoint, and Outlook for professional business documents and projects.
5. Understand the applications of math in business.
6. Demonstrate technology skills using Adobe Acrobat Pro application to create, edit, merge, and organize PDF documents for business.

Required Courses:		**Units: 23**
BA 146	Computer Fundamentals	1.5
BA 147	Microsoft Windows, OneDrive & OneNote	1.5
BA 110	Computer Keyboarding Skills	0.5
BA 115	Computer Keyboarding Speed and Accuracy Development	0.5
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
BA 126	Microsoft Outlook	2
BA 182	Google Apps & Google Drive	2
BA 163	Adobe Acrobat	3
BA 100	Business Writing Skills	3
BA 102	Professional Skills & Career Readiness	3
BA 103	Business Mathematics	3
OR		
BUS 080	Business Mathematics	3
Select one of the following elective courses:		**Units: 2-3**
BA 127	Microsoft Teams	2
BA 189	Advanced Microsoft Excel	2
BA 164	Adobe Photoshop	3
BA 166	Adobe Illustrator	3
BA 169	Adobe Dreamweaver	3
BA 170	Adobe InDesign	3
BA 160	Microsoft Publisher	2
CMPR 167	Microsoft Access	3
ACCT 035	QuickBooks I	2
BA 155	WordPress	2
		Total: 25-26

Spanish / English Interpretation and Translation: AS Degree

Program Code: SAC.BASE.AS
Program Control Number: 40501

The Spanish / English Interpretation and Translation certificate program provides proper bilingual skills training by professional interpreters and translators. Learn about careers that employ bilingual skills and how to provide interpreting and translating services for a variety of industries including business, medical, education, government, and legal. Bilingual employment requires language proficiency in both Spanish and English (written and verbal), knowledge of industry terminology, technology skills for in-person and remote services, customer service skills, and an understanding cultural and social communication. Must be fluent in Spanish and English to successfully complete this program.

Learning Outcome(s):

1. Identify interpreter and translator career opportunities and the requirements to succeed in related careers.
2. Demonstrate proper grammatical use of business, legal, medical, education, and government terminology in both English and Spanish interpretations and translations.
3. Understand and identify the responsibilities of interpreters and translators related to conduct, civic duties, and code of ethics.

Required Courses:		**Units: 24**
BA 130	Introduction to Spanish Bilingual Interpreting	3
BA 131	Business Interpretation and Translation - Spanish / English	3
BA 132	Medical Interpretation and Translation - Spanish / English	3
BA 133	Legal Interpretation and Translation - Spanish / English	3
OR		
LAW 058	Legal Interpreting and Translation Spanish/English	3
BA 149	Technology for Interpreters & Translators	1
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
BA 126	Microsoft Outlook	2
BA 163	Adobe Acrobat	3
BA 100	Business Writing Skills	3
Select one of the following courses:		**Units: 4-5**
ENGL 101	Freshman Composition	4
ENGL 101H	Honors Freshman Composition	4
SPAN 101	Elementary Spanish I	5
SPAN 101H	Honors Elementary Spanish I	5
Select one of the following elective courses:		**Units: 1-4**
PARA 100	Law and Society	3
LAW 100	Law and Society	3
MA 051A	Beginning Medical Terminology	3
BA 102	Professional Skills & Career Readiness	3
PARA 105	Cooperative Work Experience Education - Occupational	1-4
PARA 299	Cooperative Work Experience Education	1-4
LAW 299	Cooperative Work Experience Education - Occupational	1-4
BUS 103	Cooperative Work Experience-Occupational	1-4
SPAN 195A	Advanced Conversational Spanish	3
		Total: 29-33

Vietnamese / English Interpretation and Translation: AS Degree

Program Code: SAC.BAVE.AS
Program Control Number: 40502

The Vietnamese / English Interpretation and Translation certificate program provides proper bilingual skills training by professional interpreters and translators. Learn about careers that employ bilingual skills and how to provide interpreting and translating services for a variety of industries including business, medical, education, government, and legal. Bilingual employment requires language proficiency in both Vietnamese and English (written and verbal), knowledge of industry terminology, technology skills for in-person and remote services,

customer service skills, and an understanding cultural and social communication. Must be fluent in Vietnamese and English to successfully complete this program.

Learning Outcome(s):

1. Identify interpreter and translator career opportunities and the requirements to succeed in related careers.
2. Demonstrate proper grammatical use of business, legal, medical, education, and government terminology in both English and Vietnamese interpretations and translations.
3. Understand and identify the responsibilities of interpreters and translators related to conduct, civic duties, and code of ethics.

Required Courses:		**Units: 24**
BA 140	Introduction to Vietnamese Bilingual Interpreting	3
BA 141	Business Interpretation and Translation - Vietnamese / English	3
BA 142	Medical Interpretation and Translation - Vietnamese / English	3
BA 143	Legal Interpretation and Translation - Vietnamese / English	3
BA 149	Technology for Interpreters & Translators	1
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
BA 126	Microsoft Outlook	2
BA 163	Adobe Acrobat	3
BA 100	Business Writing Skills	3
Select one of the following courses:		**Units: 4-5**
ENGL 101	Freshman Composition	4
ENGL 101H	Honors Freshman Composition	4
VIET 101	Elementary Vietnamese I	5
VIET 102	Elementary Vietnamese II	5
Select one of the following elective courses:		**Units: 1-4**
PARA 100	Law and Society	3
LAW 100	Law and Society	3
MA 051A	Beginning Medical Terminology	3
PARA 105	Cooperative Work Experience Education - Occupational	1-4
PARA 299	Cooperative Work Experience Education	1-4
LAW 299	Cooperative Work Experience Education - Occupational	1-4
BUS 103	Cooperative Work Experience-Occupational	1-4
		Total: 29-33

Digital Publishing: AA Degree

Program Code: SAC.BADP.AA
Program Control Number: 08708

The Digital Publishing program is designed to professionally train students in all aspects of designing and publishing print and web business projects based on current business industry standards and technology. Instruction includes digital graphics, web design, page layout, typography, export file formats, proper file setup,

integration of software tools, and professional design guidelines. This program prepares students for Adobe Certified Associate (ACA) certification exams including Photoshop, Illustrator, Dreamweaver, InDesign, Animate, After Effects, and Premiere Pro.

Learning Outcome(s):

1. Demonstrate technology skills using Adobe applications for business and marketing projects for print, web and social media.
2. Demonstrate technical skills in producing multimedia (images, video, audio, animation) for business and marketing projects.
3. Demonstrate proper technical skills in using the application interface, including tools, panels, and settings using current business standards.

Required Courses:		**Units: 25.5**
BA 147	Microsoft Windows, OneDrive & OneNote	1.5
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
BA 163	Adobe Acrobat	3
BA 164	Adobe Photoshop	3
BA 170	Adobe InDesign	3
BA 166	Adobe Illustrator	3
BA 169	Adobe Dreamweaver	3
BA 171	Adobe Premiere Pro	3
BA 172	Adobe After Effects	3
Select two courses from the following elective courses:		**Units: 3-5**
BA 158	Introduction to Drones	1.5
BA 153	Social Media Apps for Employment and Business	1.5
BA 154	Search Engine Optimization and Web Statistics Apps for Business	1.5
BA 173	Adobe Animate	3
BA 155	WordPress	2
BA 181	Everyone Can Code with Apple	2
BA 160	Microsoft Publisher	2
BA 182	Google Apps & Google Drive	2
		Total: 28.5-30.5

Microsoft Office Professional: AA Degree

Program Code: SAC.BAMSO.AA
Program Control Number: 08709

The Microsoft Office Professional program provides technical skills training in Microsoft Office applications based on current business standards to enhance business projects, improve business communication, and increase productivity. This program prepares students for Microsoft Office Specialist certification exams including Word, Excel, PowerPoint, Outlook, and Access.

Learning Outcome(s):

1. Demonstrate technology skills using Microsoft Office Word, Excel, PowerPoint and Outlook for professional business documents, spreadsheets, presentations, communications, and projects.
2. Demonstrate technical skills in integrating multiple Microsoft applications for a single business project.
3. Demonstrate proficiency in using Microsoft Office applications properly and efficiently based on current standards.
4. Demonstrate proficiency in using Microsoft Office applications and Adobe Acrobat Pro application to export, convert, edit, merge, and organize PDF documents for business.
5. Demonstrate business technology skills using the Microsoft Windows operating system to customize the interface.

Required Courses:		**Units: 22**
BA 146	Computer Fundamentals	1.5
BA 147	Microsoft Windows, OneDrive & OneNote	1.5
BA 110	Computer Keyboarding Skills	0.5
BA 115	Computer Keyboarding Speed and Accuracy Development	0.5
BA 125	Microsoft Word	2
BA 190	Microsoft PowerPoint	2
BA 126	Microsoft Outlook	2
BA 127	Microsoft Teams	2
BA 188	Microsoft Excel	2
BA 189	Advanced Microsoft Excel	2
CMPR 167	Microsoft Access	3
BA 163	Adobe Acrobat	3
Select one of the following elective courses:		**Units: 2-3**
BA 160	Microsoft Publisher	2
BA 164	Adobe Photoshop	3
BA 170	Adobe InDesign	3
BA 102	Professional Skills & Career Readiness	3
BA 182	Google Apps & Google Drive	2
		Total: 24-25

Office Management: AA Degree

Program Code: SAC.BAOM.AA
Program Control Number: 04189

The Office Management program is designed to prepare a student for employment and career advancement in a business office as an administrative professional. Course content includes business technology training, administrative office management, office procedures, job search and advancement, professional image, business writing and verbal communication skills, business math, leadership skills, and effective meetings using current business standards. This program prepares students for Microsoft Office Specialist (MOS) exams for Word, Excel, PowerPoint, and Outlook to earn industry recognized certifications.

Learning Outcome(s):

1. Demonstrate a professional business image and determine what ethical behavior means in an office situation and ways for dealing ethically with various situations.
2. Understand employer expectations and employer/employee responsibilities in today's workforce.
3. Understand the importance of leadership skills, setting goals, organizational skills, and time management.
4. Demonstrate proficiency in written and verbal communication skills appropriate for business situations.
5. Demonstrate technology skills using Microsoft Word, Excel, PowerPoint, and Outlook for professional business documents, spreadsheets, presentations, and personal management (email, calendars, contacts, tasks).
6. Understand the applications of math in business, financial management, labor laws, and payroll practices.

Required Courses:		**Units: 16-19**
BA 100	Business Writing Skills	3
BA 102	Professional Skills & Career Readiness	3
BA 103	Business Mathematics	3
OR		
BUS 080	Business Mathematics	3
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
OR		
BA 125	Microsoft Word	2
AND		
BA 190	Microsoft PowerPoint	2
AND		
BA 188	Microsoft Excel	2
BA 126	Microsoft Outlook	2
BA 127	Microsoft Teams	2
Select two of the following courses:		**Units: 4-6**
BA 189	Advanced Microsoft Excel	2
CMPR 167	Microsoft Access	3
ACCT 035	QuickBooks I	2
BA 155	WordPress	2
BA 182	Google Apps & Google Drive	2
BA 163	Adobe Acrobat	3
		Total: 20-25

Adobe Applications for Business: Certificate of Achievement (Transcripted)

Program Code: SAC.BAAB.CA
Program Control Number: 40732

Professional training in using Adobe Photoshop, Illustrator, InDesign, Dreamweaver, and Premiere Pro software applications effectively and efficiently for business and marketing projects for print, web, and social media using current business standards. Topics include proper use of tools and panels for image editing, page layout, typography, export file formats, and integration of Adobe apps using proper file setup. This program prepares students for the Adobe Certified Associate (ACA) exams for Photoshop, Illustrator, InDesign, Dreamweaver, and Premiere Pro to earn industry recognized certifications.

Learning Outcome(s):

1. Demonstrate proficiency in Adobe applications for business and marketing projects for print, web, and social media.
2. Demonstrate proper technical skills in using the application interface including tools, panels, and settings using current business standards.

Required Courses:		**Units: 15**
BA 164	Adobe Photoshop	3
BA 166	Adobe Illustrator	3
BA 170	Adobe InDesign	3
BA 163	Adobe Acrobat	3
BA 169	Adobe Dreamweaver	3
		Total: 15

Adobe Web Projects for Business: Certificate of Achievement (Transcripted)

Program Code: SAC.BAAW.CA
Program Control Number: 40917

Adobe Web Projects for Business Certificate professionally trains students to use Adobe software needed for business web projects. Students will learn proper software usage, file setup, terminology, search engine optimization, online marketing techniques, and guidelines based on current business standards. Multimedia will be integrated using Adobe software. This program prepares students for Adobe Certified Associate certification exams for Photoshop, Dreamweaver, and Animate.

Learning Outcome(s):

1. Demonstrate technology skills using Adobe Photoshop, Dreamweaver, Premiere Pro, and After Effects applications for business and marketing projects for web and social media.
2. Demonstrate technical skills in producing multimedia (images, video, audio, animation) for business and marketing projects.
3. Demonstrate proper technical skills in using the application interface, including tools, panels, and settings using current business standards.

Required Courses:		**Units: 12**
BA 164	Adobe Photoshop	3
BA 169	Adobe Dreamweaver	3
BA 171	Adobe Premiere Pro	3
BA 172	Adobe After Effects	3
OR		
BA 173	Adobe Animate	3
		Total: 12

Business Applications and Technology: Certificate of Achievement (Transcripted)

Program Code: SAC.BAT.CA
Program Control Number: 21751

Professional training in business skills and technology for employment as an administrative office professional. Develop skills in using applications for business projects based on current standards. Career readiness skills include job search, career advancement, leadership skills, customer service, communication skills, business ethics, decision-making skills, effective meetings, time and stress management, and teamwork skills. This program prepares students for Microsoft Office Specialist (MOS) exams for Word, Excel, PowerPoint, and Outlook to earn industry recognized certifications.

Learning Outcome(s):

1. Demonstrate a professional business image and employment readiness skills, including job search, resume writing, and interview skills.
2. Demonstrate business skills using current standards and technology, including leadership skills, customer service, business ethics, decision-making skills, meetings, and time management.
3. Demonstrate proficiency in written and verbal communication skills appropriate for business situations.
4. Demonstrate technology skills using Microsoft Office Word, Excel, PowerPoint, and Outlook for professional business documents and projects.
5. Understand the applications of math in business.
6. Demonstrate technology skills using Adobe Acrobat Pro application to create, edit, merge, and organize PDF documents for business.

Required Courses:		**Units: 20**
BA 146	Computer Fundamentals	1.5
BA 147	Microsoft Windows, OneDrive & OneNote	1.5
BA 110	Computer Keyboarding Skills	0.5
BA 115	Computer Keyboarding Speed and Accuracy Development	0.5
BA 182	Google Apps & Google Drive	2
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
BA 126	Microsoft Outlook	2
BA 163	Adobe Acrobat	3
BA 100	Business Writing Skills	3
BA 102	Professional Skills & Career Readiness	3
Select one of the following elective courses:		**Units: 2-3**
BA 103	Business Mathematics	3
OR		
BUS 080	Business Mathematics	3
BA 127	Microsoft Teams	2
BA 189	Advanced Microsoft Excel	2
CMPR 167	Microsoft Access	3
ACCT 035	QuickBooks I	2
BA 155	WordPress	2
BA 160	Microsoft Publisher	2
BA 164	Adobe Photoshop	3
BA 166	Adobe Illustrator	3
BA 170	Adobe InDesign	3
		Total: 22-23

Computer Fundamentals for Business: Certificate of Achievement (Transcripted)

Program Code: SAC.CFB.CA
Program Control Number: 41031

The Computer Fundamentals for Business Certificate program provides professional training in using common business applications and technology including common workplace technology terminology and usage techniques. Program includes hardware, Internet, virus protection, cloud technology, Microsoft Windows operating system, and Microsoft Office applications. This program prepares students for the Microsoft Office Specialist (MOS) exams in Word, Excel, and PowerPoint to earn industry recognized certifications.

Learning Outcome(s):

1. Understand how the internet, cloud computing, and other technologies are used in the workforce.
2. Demonstrate business technology skills using the Microsoft Windows operating system to customize the interface.
3. Demonstrate proficiency in managing folders and files and using OneDrive cloud storage properly and efficiently.
4. Demonstrate technology skills using Microsoft Office Word, Excel, and PowerPoint for professional business documents, spreadsheets, and presentations.

Required Courses:		**Units: 8.5-11.5**
BA 146	Computer Fundamentals	1.5
BA 147	Microsoft Windows, OneDrive & OneNote	1.5
BA 110	Computer Keyboarding Skills	0.5
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
OR		
BA 125	Microsoft Word	2
AND		
BA 190	Microsoft PowerPoint	2
AND		
BA 188	Microsoft Excel	2
BA 182	Google Apps & Google Drive	2
		Total: 8.5-11.5

Digital Design for Business: Certificate of Achievement

(Transcripted)

Program Code: SAC.DADG.CA

Program Control Number: 41030

Professional business applications and skills training focused on business and marketing digital graphic design project services as a self-employed freelance contractor, small graphics related business, or graphics related position in a corporate office setting. Develop proper application technical skills and learn how to become a freelance contractor, launch and grow a freelance business, and marketing techniques to attract customers. This program prepares students for the Adobe Certified Associate exams for Photoshop, Illustrator, and InDesign to earn industry recognized certifications.

Learning Outcome(s):

1. Demonstrate technology skills in leading Adobe and other applications required for business and marketing projects for print, web, and social media.
2. Understand how to provide business and marketing digital graphic design project services as a self-employed freelance contractor, small graphics related business, or graphics related position in a corporate office setting.

Courses:

BA 164	Adobe Photoshop	3
BA 166	Adobe Illustrator	3
BA 163	Adobe Acrobat	3
BA 170	Adobe InDesign	3
BA 155	WordPress	2
BA 153	Social Media Apps for Employment and Business	1.5
BA 154	Search Engine Optimization and Web Statistics Apps for Business	1.5
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
		Total: 23

Digital Publishing: Certificate of Achievement

(Transcripted)

Program Code: SAC.BADP.CA

Program Control Number: 21755

The Digital Publishing program is designed to professionally train students in the applications and technology used to design and publish business and marketing projects for print, web, and social media using current business standards. Instruction includes editing drone footage, digital graphics, web design, page layout, typography, export file formats, proper file setup, integration of software applications, and professional business design guidelines. This program prepares students for the Adobe Certified Associate (ACA) exams for Photoshop, Illustrator, InDesign, Dreamweaver, Animate, Premiere Pro, and After Effects to earn industry recognized certifications.

Learning Outcome(s):

1. Demonstrate technology skills using Adobe applications for business and marketing projects for print, web and social media.
2. Demonstrate technical skills in producing multimedia (images, video, audio, animation) for business and marketing projects.
3. Demonstrate proper technical skills in using the application interface, including tools, panels, and settings using current business standards.

Required Courses: **Units: 15**

BA 163	Adobe Acrobat	3
BA 164	Adobe Photoshop	3
BA 166	Adobe Illustrator	3
BA 169	Adobe Dreamweaver	3
BA 170	Adobe InDesign	3

Select two courses from the following elective courses: **Units: 3-6**

BA 155	WordPress	2
BA 160	Microsoft Publisher	2
BA 173	Adobe Animate	3
BA 171	Adobe Premiere Pro	3
BA 172	Adobe After Effects	3
BA 181	Everyone Can Code with Apple	2
BA 182	Google Apps & Google Drive	2
BA 153	Social Media Apps for Employment and Business	1.5
BA 154	Search Engine Optimization and Web Statistics Apps for Business	1.5
BA 158	Introduction to Drones	1.5
		Total: 18-21

Drone Technology: Certificate of Achievement

(Transcripted)

Program Code: SAC.BADRT.CA

Program Control Number: 40490

The Drone Technology Certificate program provides training in using drones legally and safely for commercial and recreational use. Topics include types of drones, taking and editing photos and videos, live stream video for social media, FAA regulations, Part 107 remote pilot license and exam information, drone registration, preflight, and problem solving flight situations. Learn about the many careers and industries using drones (public safety, investigations, construction, engineering, inspections, real estate, marketing, media, delivery, insurance). This program prepares students for the Adobe Certified Associate (ACA) exams for Photoshop, Premiere Pro, and After Effects to earn industry recognized certifications.

Learning Outcome(s):

1. Understand the difference between using drones for commercial and recreational purposes.
2. Understand Federal Aviation Administration (FAA) regulations for commercial and recreational drone usage including drone registration.
3. Understand how to fly a drone safely and legally based on federal, state, and local regulations.
4. Understand how different careers and industries use drones.
5. Demonstrate proficiency is using drones to take photos, record videos, and live stream video.
6. Demonstrate proficiency in using Adobe applications to edit photos and videos taken by drones.

Required Courses: **Units: 11.5**

BA 158	Introduction to Drones	1.5
DM 170	Drone Pilot License Test Prep	0.5
CJA 050	Introduction to Drone Laws	0.5
OR		
BA 161	Introduction to Drone Laws	0.5
BA 164	Adobe Photoshop	3
BA 171	Adobe Premiere Pro	3
BA 172	Adobe After Effects	3

Select one of the following elective courses: **Units: 1.5-3**

BA 159	Drones for Mapping	2
DM 175	Drone Cinematography & Editing	3
MNFG 122	Introduction to Autonomous Control and Drones	3
MNFG 123	Payload and Sensors for the Manufacturing of Autonomous Drones	3
MNFG 124	Repair and Troubleshooting of Autonomous Drones	3
BA 153	Social Media Apps for Employment and Business	1.5
		Total: 13-14.5

Microsoft Office Professional: Certificate of Achievement

(Transcripted)

Program Code: SAC.BAMSO.CA

Program Control Number: 21752

The Microsoft Office Professional program provides technical skills training in Microsoft Office applications based on current business standards to enhance professional business projects, improve communication, and increase productivity. This program prepares students for Microsoft Office Specialist (MOS) exams for Word, Excel, PowerPoint, and Outlook to earn industry recognized certifications.

Learning Outcome(s):

1. Demonstrate technology skills using Microsoft Office Word, Excel, PowerPoint and Outlook for professional business documents, spreadsheets, presentations, communications, and projects.
2. Demonstrate technical skills in integrating multiple Microsoft applications for a single business project.
3. Demonstrate proficiency in using Microsoft Office applications properly and efficiently based on current standards.
4. Demonstrate proficiency in using Microsoft Office applications and Adobe Acrobat Pro application to export, convert, edit, merge, and organize PDF documents for business.
5. Demonstrate business technology skills using the Microsoft Windows operating system to customize the interface.

Required Courses:		**Units: 17**
BA 146	Computer Fundamentals	1.5
BA 147	Microsoft Windows, OneDrive & OneNote	1.5
BA 110	Computer Keyboarding Skills	0.5
BA 115	Computer Keyboarding Speed and Accuracy Development	0.5
BA 125	Microsoft Word	2
BA 190	Microsoft PowerPoint	2
BA 126	Microsoft Outlook	2
BA 127	Microsoft Teams	2
BA 188	Microsoft Excel	2
BA 163	Adobe Acrobat	3
		Total: 17

Office Management: Certificate of Achievement

(Transcripted)

Program Code: SAC.BAOM.CA

Program Control Number: 40937

The Office Management program is designed to prepare a student for employment and career advancement in a business office as an administrative professional. Course content includes business technology training, administrative office management, office procedures, job search and advancement, professional image, business writing and verbal communication skills, business math, leadership skills, and effective meetings using current business standards. This program prepares students for Microsoft Office Specialist (MOS) exams for Word, Excel, PowerPoint, and Outlook to earn industry recognized certifications.

Learning Outcome(s):

1. Demonstrate a professional business image and determine what ethical behavior means in an office situation and ways for dealing ethically with various situations.
2. Understand employer expectations and employer/employee responsibilities in today's workforce.
3. Understand the importance of leadership skills, setting goals, organizational skills, and time management.
4. Demonstrate proficiency in written and verbal communication skills appropriate for business situations.
5. Demonstrate technology skills using Microsoft Word, Excel, PowerPoint, and Outlook for professional business documents, spreadsheets, presentations, and personal management (email, calendars, contacts, tasks).
6. Understand the applications of math in business, financial management, labor laws, and payroll practices.

Required Courses:		**Units: 16-19**
BA 100	Business Writing Skills	3
BA 102	Professional Skills & Career Readiness	3
BA 103	Business Mathematics	3
OR		
BUS 080	Business Mathematics	3
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
OR		
BA 125	Microsoft Word	2
AND		
BA 190	Microsoft PowerPoint	2
AND		
BA 188	Microsoft Excel	2
BA 126	Microsoft Outlook	2
BA 127	Microsoft Teams	2
		Total: 16-19

Remote Technology for Virtual Professionals: Certificate of Achievement (Transcripted)

Program Code: SAC.BARTV.CA

Program Control Number: 41688

This certificate program helps students build business technology and skills to meet the increasing demand for remote work for virtual professionals. Remote jobs are outpacing in-office jobs, requiring a higher demand for strong digital skills. Professional training includes software applications, document sharing methods, videoconferencing, effective online communication, remote project management, and virtual collaboration.

Program includes exam preparation classes for the Microsoft Office Specialist (MOS) industry certifications in Word, Excel, PowerPoint, and Outlook to validate technical skills.

Learning Outcome(s):

1. Demonstrate proper techniques in using technology (hardware/software) as a remote worker
2. Demonstrate effective communication and collaboration skills using software applications for business and office management

Required Courses:		**Units: 13.5**
BA 147	Microsoft Windows, OneDrive & OneNote	1.5
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
BA 182	Google Apps & Google Drive	2
BA 126	Microsoft Outlook	2
BA 163	Adobe Acrobat	3
BA 127	Microsoft Teams	2

Elective Options: Social Media, Freelance, Legal Tech, or Accounting. Complete 6 units from 1 elective option block.

Units: 6

Social Media Option		
BA 153	Social Media Apps for Employment and Business	1.5
BA 154	Search Engine Optimization and Web Statistics Apps Business	1.5
BA 164	Adobe Photoshop	3
Freelance Option		
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
Legal Tech Option		
PARA 120	Computers in the Law Office	4
PARA 144	Introduction to eDiscovery	2
Accounting Option		
ACCT 032	Payroll Accounting	2
ACCT 035	QuickBooks I	2
ACCT 036	QuickBooks II	2
		Total: 19.5

Spanish / English Interpretation and Translation: Certificate of Achievement (Transcripted)

Program Code: SAC.BASE.CA
Program Control Number: 40485

The Spanish / English Interpretation and Translation certificate program provides proper bilingual skills training by professional interpreters and translators. Learn about careers that employ bilingual skills and how to provide interpreting and translating services for a variety of industries including business, medical, education, government, and legal. Bilingual employment requires language proficiency in both Spanish and English (written and verbal), knowledge of industry terminology, technology skills for in-person and remote services, customer service skills, and an understanding cultural and social communication. Must be fluent in Spanish and English to successfully complete this program.

Learning Outcome(s):

1. Identify interpreter and translator career opportunities and the requirements to succeed in related careers.
2. Demonstrate proper grammatical use of business, legal, medical, education, and government terminology in both English and Spanish interpretations and translations.
3. Understand and identify the responsibilities of interpreters and translators related to conduct, civic duties, and code of ethics.

Required Courses:		**Units: 13**
BA 130	Introduction to Spanish Bilingual Interpreting	3
BA 131	Business Interpretation and Translation - Spanish / English	3
BA 132	Medical Interpretation and Translation - Spanish / English	3
BA 133	Legal Interpretation and Translation - Spanish / English	3
OR		
LAW 058	Legal Interpreting and Translation Spanish/English	3
BA 149	Technology for Interpreters & Translators	1
Select one of the following courses:		**Units: 3-5**
ENGL 101	Freshman Composition	4
ENGL 101H	Honors Freshman Composition	4
SPAN 101	Elementary Spanish I	5
SPAN 101H	Honors Elementary Spanish I	5
BA 100	Business Writing Skills	3
Select one of the following elective courses:		**Units: 1-4**
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
BA 163	Adobe Acrobat	3
PARA 100	Law and Society	3
LAW 100	Law and Society	3
MA 051A	Beginning Medical Terminology	3
PARA 105	Cooperative Work Experience Education - Occupational	1-4
PARA 299	Cooperative Work Experience Education	1-4
LAW 299	Cooperative Work Experience Education - Occupational	1-4
BUS 103	Cooperative Work Experience-Occupational	1-4
SPAN 195A	Advanced Conversational Spanish	3
		Total: 17-22

Vietnamese / English Interpretation and Translation: Certificate of Achievement (Transcripted)

Program Code: SAC.BAVE.CA
Program Control Number: 40726

The Vietnamese / English Interpretation and Translation certificate program provides proper bilingual skills training by professional interpreters and translators. Learn about careers that employ bilingual skills and how to provide interpreting and translating services for a variety of industries including business, medical, education, government, and legal. Bilingual employment requires language proficiency in both Vietnamese and English (written and verbal), knowledge of industry terminology, technology skills for in-person and remote services, customer service skills, and an understanding cultural and social communication. Must be fluent in Vietnamese and English to successfully complete this program.

Learning Outcome(s):

1. Identify interpreter and translator career opportunities and the requirements to succeed in related careers.
2. Demonstrate proper grammatical use of business, legal, medical, education, and government terminology in both English and Vietnamese interpretations and translations.
3. Understand and identify the responsibilities of interpreters and translators related to conduct, civic duties, and code of ethics.

Required Courses:		**Units: 13**
BA 140	Introduction to Vietnamese Bilingual Interpreting	3
BA 141	Business Interpretation and Translation - Vietnamese / English	3
BA 142	Medical Interpretation and Translation - Vietnamese / English	3
BA 143	Legal Interpretation and Translation - Vietnamese / English	3
BA 149	Technology for Interpreters & Translators	1
Select one of the following courses:		**Units: 3-5**
ENGL 101	Freshman Composition	4
ENGL 101H	Honors Freshman Composition	4
VIET 101	Elementary Vietnamese I	5
VIET 102	Elementary Vietnamese II	5
BA 100	Business Writing Skills	3
Select one of the following elective courses:		**Units: 1-4**
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
BA 163	Adobe Acrobat	3
PARA 100	Law and Society	3
LAW 100	Law and Society	3
MA 051A	Beginning Medical Terminology	3
PARA 105	Cooperative Work Experience Education - Occupational	1-4
PARA 299	Cooperative Work Experience Education	1-4
LAW 299	Cooperative Work Experience Education - Occupational	1-4
BUS 103	Cooperative Work Experience-Occupational	1-4
		Total: 17-22

CALIFORNIA STATE UNIVERSITY GENERAL EDUCATION BREADTH (CSU-GE)

California State University General Education Breadth (CSU-GE): Certificate of Achievement (Transcripted)

Program Code: SAC.CSU.CA

The California State University General Education Breadth (CSU-GE) is a set of courses designed to fulfill all lower- division general education requirements for California State University campuses, as well as lead to a certificate of achievement at Santa Ana College. To acquire a certificate of achievement it is necessary to complete the CSU General Education Breadth requirements listed in this catalog (Plan B). Courses must have been approved for the CSU-GE area during the term in which the course was completed (approval dates can be verified on www.assist.org). A grade of "C-" or better is required for courses taken in areas A1, A2, A3, and B4.

CHEMISTRY

Chemistry: AS Degree

Program Code: SAC.CHEM.AS
Program Control Number: 04245

The associate degree curriculum in chemistry provides basic courses for a wide variety of occupations or prepares the student to enter a curriculum in a four-year institution leading to a baccalaureate degree. The major fields of chemistry are inorganic and organic chemistry, biochemistry, and chemical engineering. These fields provide career opportunities in industry, research, and teaching, and also entry into graduate or professional programs such as medicine, pharmacy and other related health fields. Please see a counselor for specific course requirements for your transfer university.

Learning Outcome(s):

1. Students will develop proficiency and knowledge of chemistry concepts, laboratory techniques and experimental data collection/analysis.

Courses:		**Units: 24**
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
CHEM 229	General Chemistry and Qualitative Analysis	5
CHEM 249	Organic Chemistry I	5
CHEM 259	Organic Chemistry II	5
MATH 180	Single Variable Calculus I	4
		Total: 24

Chemistry: AS-T Degree for Transfer

Program Code: SAC.CHEM.AST
Program Control Number: 35021

The Associate in Science in Chemistry for Transfer (AS-T in Chemistry) prepares students to transfer into the CSU system leading to a Baccalaureate degree in Chemistry. Students with this degree also have a foundation in science to pursue other science-related fields or engineering. Please consult a counselor regarding specific course requirements for your transfer institution. Successful completion of the AS-T in Chemistry degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to a local CSU in a similar major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (A.A.-T.) and Associate in Science for Transfer (AS-T.) degrees.** **Students earning a Chemistry AST must select IGETC for STEM to complete the general education requirement.** Upon completion of the AS-T in Chemistry degree, students will gain a foundation in general and organic chemistry which is necessary in many fields of science and engineering.

Learning Outcome(s):

1. Students will develop proficiency and knowledge of chemistry concepts, laboratory techniques and experimental data collection/analysis.

Major courses		**Units: 36**
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
CHEM 229	General Chemistry and Qualitative Analysis	5
CHEM 249	Organic Chemistry I	5
CHEM 259	Organic Chemistry II	5
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
PHYS 217	Engineering Physics I	4
PHYS 227	Engineering Physics II	4
		Total: 36

NOTE: Completion of IGETC for STEM is required for the general education portion of this degree. (For those planning to meet the CSU admission requirement, an oral communication course, IGETC, Area 1C, must be included.)

CHILD DEVELOPMENT

Child Development - Emphasis in Infant/Toddler Care and Development: AA Degree

Program Code: SAC.CDIT.AA
Program Control Number: 04235

The Associate in Arts in Child Development - Infant/Toddler Teacher degree program provides students with a specialized focus on the strengths and needs of infants and toddlers. Students will study the comprehensive development of the young child, birth to three years, with a focus on understanding current research-based practices and best caregiving practices. The practicum component of the program will support the students as they transfer their learning to their work with young children. The program is available for early childhood educators, parents, administrators, and health care professionals.

In addition to the 36.5 units of Child Development coursework, students must also complete the general education requirements. This degree prepares students for transfer to a 4-year university to obtain a bachelor's degree. Refer to the Graduation Requirements or the CSU-GE and IGETC patterns in this catalog for specific courses that meet the general education requirement. Contact Career Technical Education (CTE) counselors at SAC for additional assistance in planning your early childhood profession (714-564-6254).

Students who earn this degree should apply for the Early Childhood Infant/Toddler Teacher Certificate and the California Teacher's Permit. To qualify for the degree, certificate and permit, a student must also have work experience with young children (175 days of 3 hours per day within 4 years). See Child Development faculty members for assistance.

Learning Outcome(s):

1. Demonstrate knowledge of early childhood curriculum, program practices, and the development of young children.

Courses:		**Units: 36.5**
CDEV 107	Child Growth and Development (DS1)	3
CDEV 108	Observation and Assessment for Early Learning and Development (DS3)	3
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 111A	Principles and Practices of Teaching Young Children	3
CDEV 111B	Introduction to Curriculum for Young Children	3
CDEV 112	Health, Safety, and Nutrition for Children	3
CDEV 116A	Infant/Toddler Growth and Development (DS4)	3
CDEV 116B	Care and Education for Infants and Toddlers (DS3)	3
CDEV 205	Introduction to Children with Special Needs	3
CDEV 221	Living and Teaching in a Diverse Society	3
CDEV 231	Developing Language and Literacy in Young Children	3
CDEV 298B	Practicum in Infant/Toddler Programs	3.5
		Total: 36.5

Child Development - Emphasis in Preschool Age Care and Development: AA Degree

Program Code: SAC.CDPC.AA
Program Control Number: 08743

The Associate in Arts in Child Development - Emphasis in Preschool Care and Development provides students with knowledge about the comprehensive development of young children ages 3 to 5 years old. Students will focus on understanding developmentally appropriate practice, effective learning strategies, and creating and implementing a high-quality classroom for young children. The practicum component of the program will support the students as they transfer their learning to their work with young children. The program is available for early childhood educators, parents, administrators, and health care professionals.

In addition to the 30.5 units of Child Development coursework, students must also complete the general education requirements. This degree prepares students for transfer to a 4-year university to obtain a bachelor's

degree. Refer to the Graduation Requirements or the CSU-GE and IGETC patterns in this catalog for specific courses which meet the general education requirement. Contact Career Technical Education (CTE) counselors at SAC for additional assistance in planning your early childhood profession (714-564-6254).

Students who earn this degree should apply for the Early Childhood Teacher Certificate and the California Teacher's Permit. To qualify for the degree, certificate and permit, a student must also have work experience with young children (175 days of 3 hours per day within 4 years). See Child Development faculty members for assistance.

Learning Outcome(s):

1. Demonstrate knowledge of early childhood curriculum, program practices, and the development of young children.

Courses:		**Units: 30.5**
CDEV 107	Child Growth and Development (DS1)	3
CDEV 108	Observation and Assessment for Early Learning and Development (DS3)	3
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 111A	Principles and Practices of Teaching Young Children	3
CDEV 111B	Introduction to Curriculum for Young Children	3
CDEV 112	Health, Safety, and Nutrition for Children	3
CDEV 205	Introduction to Children with Special Needs	3
CDEV 221	Living and Teaching in a Diverse Society	3
CDEV 231	Developing Language and Literacy in Young Children	3
CDEV 298A	Practicum in Early Childhood Programs	3.5
		Total: 30.5

Child Development - Emphasis in School-Age Care and Recreation: AA Degree

Program Code: SAC.CDSA.AA
Program Control Number: 04250

The Associate in Arts in Child Development - Emphasis in School Age Care and Recreation is designed to prepare instructional and classroom master teachers to serve as paraprofessional members of the teaching team and/or teachers in school-age child care. Students are offered knowledge about the development of the school age child and the role of the adult in helping to integrate skills and aid classroom learning.

In addition to the Child Development coursework, students must also complete the general education requirements and complete work experience with young children (175 days of 3 hours per day within 4 years). See Child Development faculty members for assistance.

This degree prepares students for transfer to a 4-year university to obtain a bachelor's degree. Students who earn this degree should apply for the Certificate of Achievement in School Age Care and Recreation and the California Teacher's Permit (see Child Development faculty members for assistance).

Learning Outcome(s):

1. Demonstrate knowledge of early childhood curriculum, program practices, and the development of young children.

COURSE		**Units: 32.5-35.5**
CDEV 107	Child Growth and Development (DS1)	3
CDEV 108	Observation and Assessment for Early Learning and Development (DS3)	3
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 111A	Principles and Practices of Teaching Young Children	3
CDEV 111B	Introduction to Curriculum for Young Children	3
EDUC 114	Tutoring Reading in Elementary Schools	1
CDEV 120A	Development of the School-Age Child (DS5)	3
OR		
EDUC 120A	Development of the School-Age Child	3
CDEV 120B	School-Age Child Care and Recreation Activities (DS5)	3
OR		
EDUC 120B	School-Age Child Care and Recreation Activities	3
CDEV 205	Introduction to Children with Special Needs	3
CDEV 221	Living and Teaching in a Diverse Society	3
CDEV 298A	Practicum in Early Childhood Programs	3.5
CDEV 299	Cooperative Work Experience Education	1-4
		Total: 32.5-35.5

Early Childhood Education: AS-T Degree for Transfer

Program Code: SAC.ECE.AST
Program Control Number: 32063

The Associate in Science in Early Childhood Education for Transfer (AS-T) prepares students to move into a curriculum at a four year institution leading to a baccalaureate degree in Child Development, Human Development, Early Childhood Education or Child and Adolescent Studies. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AS-T degree also provides guaranteed admission with junior status to the CSU system although does not guarantee acceptance to a particular campus.

Upon completion of the AS-T in Early Childhood Education, students will have general understanding of the main developmental theories as they pertain to the development, care, and education of young children. Additionally, students will have the capacity to evaluate and plan curriculum and environments for children based on observation of their physical, cognitive, emotional, social and creative characteristics.

Requirements

Student completion requirements for the associate degree for transfer:

1. 60 semester or 90 quarter CSU transferable units
2. the California State University General Education-Breadth pattern (CSU GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern
3. a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district
4. obtainment of a minimum grade point average (GPA) of 2.0
5. earn a grade of "C" or better, (or "P") in all courses required for the major or area of emphasis

Learning Outcome(s):

1. Demonstrate a knowledge base of early childhood and development of young children 3-5 years old.
2. Apply the knowledge base of theory to practice through thoughtful reflections on classroom observations.
3. Evaluate main philosophical and sociological ideas and trends that have influenced education as well as be able to analyze their application and importance for teaching today.

Required courses (24.5 units)		**Units: 24.5**
CDEV 107	Child Growth and Development (DS1)	3
CDEV 108	Observation and Assessment for Early Learning and Development (DS3)	3
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 111A	Principles and Practices of Teaching Young Children	3
CDEV 111B	Introduction to Curriculum for Young Children	3
CDEV 112	Health, Safety, and Nutrition for Children	3
CDEV 221	Living and Teaching in a Diverse Society	3
CDEV 298A	Practicum in Early Childhood Programs	3.5
		Total: 24.5

Early Childhood Teacher: Certificate of Achievement

(Transcripted)

Program Code: SAC.CDECT.CA

Program Control Number: 21793

This Early Childhood Teacher Certificate provides students with knowledge about the comprehensive development of young children ages 3 to 5 years old. Students will focus on understanding developmentally appropriate practice, effective learning strategies, and how to create and implement a high quality classroom for young children. The practicum component of the program will support the students as they transfer their learning to their work with young children. The program is available for early childhood educators, parents, administrators and health care professionals.

To earn the certificate, students must complete the following:

- 16 units of general education, specifically a class in each of the following areas: English, Science or Math, Social Science, and Humanities/Fine Arts.
- Additional work experience with young children (175 days of 3 hours per day within 4 years).

These two requirements will also qualify the students to earn a California Teacher Permit, which is used in federal and state early childhood programs and licensing regulations for private and faith based programs.

In addition to the 30.5 units of Child Development coursework and 16 units of general education, students should consider completing the general education requirements for the AA Degree in Child Development with an Emphasis in Preschool-Age Care and Development.

Contact Career Technical Education (CTE) counselors at SAC for additional assistance in planning your early childhood profession (714-564-6254).

Learning Outcome(s):

1. Demonstrate skill and mastery of child development themes, theories, curriculum, and assessment strategies by applying knowledge and skills in a simulated/real preschool setting or scenarios.
2. Develop a portfolio of developmentally appropriate curriculum, programming, and assessment strategies for preschoolers in the cognitive, psychosocial, and biosocial domains.

Courses:

CDEV 107	Child Growth and Development (DS1)	3
CDEV 108	Observation and Assessment for Early Learning and Development (DS3)	3
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 111A	Principles and Practices of Teaching Young Children	3
CDEV 111B	Introduction to Curriculum for Young Children	3
CDEV 112	Health, Safety, and Nutrition for Children	3
CDEV 205	Introduction to Children with Special Needs	3
CDEV 221	Living and Teaching in a Diverse Society	3
CDEV 231	Developing Language and Literacy in Young Children	3
CDEV 298A	Practicum in Early Childhood Programs	3.5
		Total: 30.5

Developmentally Appropriate Discipline & Behavior Guidance for the Young Child:Certificate of Achievement

(Transcripted)

Program Code: SAC.CDADB.CA

Program Control Number: 41698

The Developmentally Appropriate Discipline & Behavior Guidance for the Young Child Certificate is designed for early childhood educators, teachers, parents, community stakeholders, and caregivers who work with children from birth to eight years of age. Based on current brain research, child development, and developmentally appropriate practices, this certificate provides a foundation for developmentally appropriate discipline and guidance practices for young children. The certificate curriculum integrates all domains of learning (social, emotional, physical, cultural and cognitive) and aligns to research-based teaching strategies and practices in the discipline and guidance of young children. This certification program has been specifically designed for the adult learner who desires to positively change the lives of children through developmentally appropriate teaching, discipline and guidance practices in the classroom.

Learning Outcome(s):

1. Develop skills to understand neurodiversity, how the brain functions, and how the environment and learning can be managed to encourage appropriate classroom behaviors.
2. Analyze developmentally appropriate teaching practices grounded in current brain research, human, child and brain development known to be best practice in the field of education.
3. Apply the principles and tools of brain-based learning strategies to teach new ways of approaching learning while working with groups of young children.

Courses in Block		**Units: 10**
CDEV 107	Child Growth and Development (DS1)	3
OR		
PSYC 157	Introduction to Child Psychology	3
CDEV 229	Brain Development and Learning	2
CDEV 230	Child Guidance and Classroom Management	2
CDEV 297	Analyzing and Applying Teacher Strategies in the Classroom	3
		Total: 10

Infant/Toddler Teacher: Certificate of Achievement

(Transcripted)

Program Code: SAC.CDITT.CA

Program Control Number: 21794

The Certificate of Achievement in Child Development - Infant/Toddler Teacher provides students with a specialized focus on the strengths and needs of infants and toddlers. Students will study the comprehensive development of the young child, birth to three years, focusing on understanding current brain research and best caregiving practices. The practicum component of the program will support the students as they transfer their learning to their work with young children. The program is available for early childhood educators, parents, administrators and health care professionals.

In addition to the 36.5 units of Child Development coursework and 16 units of general education, students should consider completing the general education requirements for the AA Degree in Child Development with an Emphasis in Preschool-Age Care and Development.

This certificate meets the coursework requirements of the Teacher Child Development Permit and prepares students to be competent and effective teachers and caregivers in infant and toddler classrooms.

To earn the permit, students must complete the following:

- 16 units of general education, specifically a class in each of the following areas: English, Science or Math, Social Science, and Humanities/Fine Arts.
- Additional work experience with young children (175 days of 3 hours per day within 4 years).

These two requirements will also qualify the students to earn a California Teacher Permit, which is used in federal and state early childhood programs and licensing regulations for private and faith based programs.

Contact Career Technical Education (CTE) counselors at SAC for additional assistance in planning your early childhood profession (714-564-6254).

A minimum grade of "C" in each course is required to earn this certificate and the California permit.

Learning Outcome(s):

1. Demonstrate skill and mastery of child development theories and proficiency in application in a simulated/ real infant/toddler setting or scenario.
2. Develop a portfolio of developmentally appropriate activities, programming, and assessment strategies for infants and toddlers in the cognitive, psychosocial, and biosocial domains.

Courses:

CDEV 107	Child Growth and Development (DS1)	3
CDEV 108	Observation and Assessment for Early Learning and Development (DS3)	3
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 112	Health, Safety, and Nutrition for Children	3
CDEV 111A	Principles and Practices of Teaching Young Children	3
CDEV 111B	Introduction to Curriculum for Young Children	3
CDEV 116A	Infant/Toddler Growth and Development (DS4)	3
CDEV 116B	Care and Education for Infants and Toddlers (DS3)	3
CDEV 205	Introduction to Children with Special Needs	3
CDEV 221	Living and Teaching in a Diverse Society	3
CDEV 231	Developing Language and Literacy in Young Children	3
CDEV 298B	Practicum in Infant/Toddler Programs	3.5
		Total: 36.5

School-Age Teacher: Certificate of Achievement (Transcripted)

Program Code: SAC.CDSAT.CA

Program Control Number: 21759

The School-Age Teacher Certificate is designed to prepare school-age classroom aides to serve as paraprofessional members of the teaching team in school-age child care. Students are offered knowledge about the development of the school-age child and the role of the adult in helping to integrate skills and aid classroom learning.

To earn the certificate, students must complete the following:

- 16 units of general education, specifically a class in each of the following areas: English, Science or Math, Social Science, and Humanities/Fine Arts.
- Additional work experience with young children (175 days of 3 hours per day, within 4 years).

These two requirements will also qualify the students to earn a California Teacher Permit, which is used in federal and state funded programs and licensing regulations for private and faith based programs.

Learning Outcome(s):

1. Demonstrate skill and mastery in applying school-age child development themes, theories, and concepts in real/simulated school-age settings or scenarios.
2. Develop a portfolio of developmentally appropriate school-age activities and programming including discipline strategies, health and safety, social interaction, parent communication, media influences and assessment strategies for the cognitive, psychosocial, and biosocial domains.

ourses:

CDEV 107	Child Growth and Development (DS1)	3
CDEV 108	Observation and Assessment for Early Learning and Development (DS3)	3
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 111A	Principles and Practices of Teaching Young Children	3
CDEV 111B	Introduction to Curriculum for Young Children	3
EDUC 114	Tutoring Reading in Elementary Schools	1
CDEV 120A	Development of the School-Age Child (DS5)	3
OR		
EDUC 120A	Development of the School-Age Child	3
CDEV 120B	School-Age Child Care and Recreation Activities (DS5)	3
OR		
EDUC 120B	School-Age Child Care and Recreation Activities	3
CDEV 205	Introduction to Children with Special Needs	3
CDEV 221	Living and Teaching in a Diverse Society	3
CDEV 298A	Practicum in Early Childhood Programs	3.5
CDEV 299	Cooperative Work Experience Education	1-4
		Total: 32.5-35.5

Early Childcare Administration and Leadership: Certificate of Achievement (Transcripted)

Program Code: SAC.CDECA.CA

Program Control Number: 41687

The Early Childcare Administration and Leadership Certificate provides educational coursework that will prepare directors, supervisors, and managers for childcare work settings serving children from infancy through age eight. Topics include communication, curriculum, documentation and interpretation along with culturally relevant approaches to teaching and learning focusing on developmentally appropriate, respectful,

and supportive relationships with children and families, management and leadership, marketing related to the operation of center-based early childhood education programs. Fieldwork or field-based assignments may be required. Updated immunizations per state regulations are required.

Learning Outcome(s):

1. Demonstrate knowledge of developmentally appropriate curriculum planning, environments, observation techniques in working with young children in order to implement diversity and equity in quality care for young children in a group setting.
2. Demonstrate basic knowledge of staffing, professional development, budgets, leadership, program planning, communication, marketing for programs and enrollment for the programs of young children (birth-8).

Core Courses in Block		**Units: 12**
CDEV 215	Administration I: Programs in Early Childhood Education (DS6)	3
CDEV 216	Administration II: Personnel and Leadership in Early Childhood Education (DS6)	3
CDEV 250	Adult Supervising and Mentoring in Early Care and Education	3
CDEV 221	Living and Teaching in a Diverse Society	3
Elective Courses		**Units: 6**
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
CMST 102	Public Speaking	3
MKTG 113	Principles of Marketing	3
MGMT 121	Human Relations and Organizational Behavior	3
OR		
BUS 121	Human Relations and Organizational Behavior	3
MGMT 125	Organizational Leadership	3
		Total: 18

Early Childhood Assistant Teacher: Certificate of Achievement (Transcripted)

Program Code: SAC.ECAT.CA

Program Control Number: 41699

This Early Childhood Assistant Teacher Certificate is the first step to building a career working with children and families. Introductory coursework will provide students with knowledge about the comprehensive development of young children. Students will have the opportunity to observe preschool children and learn about the important resources available to children and families.

This certificate is available for early childhood educators, parents, administrators and health care professionals.

These courses and requirements will also qualify students to apply for the California Assistant Teacher Permit, which is used in federal and state early childhood programs as well as licensing regulations for private and faith based programs.

After completing this certificate, students should consider completing the general education requirements for the AA Degree in Child Development with an Emphasis in Preschool-Age Care and Development.

Learning Outcome(s):

1. Demonstrate skill and mastery of child development theories and proficiency in application in a simulated/ real infant/toddler setting or scenario.
2. Develop a portfolio of developmentally appropriate activities, programming, and assessment strategies for infants and toddlers in the cognitive, psychosocial, and biosocial domains.

Required Courses:

CDEV 107	Child Growth and Development (DS1)	3
CDEV 108	Observation and Assessment for Early Learning and Development (DS3)	3
CDEV 110	Child, Family, and Community (DS2)	3
		Total: 9

STEAM (Science, Technology, Engineering, Arts, Math) Certificate for Early Childhood Educators: Certificate of Achievement (Transcripted)

Program Code: SAC.STEAM.CA

Program Control Number: 41701

The purpose of the STEAM (Science, Technology, Engineering, Arts, Math) Certificate for Early Childhood Educators is to empower teachers to employ a project-based learning approach that crosses all of these disciplines in solving everyday problems. This approach aligns with Common Core Standards and has been shown to engage students and allow them to use both left and right-brained thinking in the same exercise. This certificate provides a strong researched-based curricular foundation with immediate practical classroom applications. Additionally, the STEAM certificate can be used towards earning professional growth hours for the child development permit.

Learning Outcome(s):

1. Demonstrate a knowledge basis of STEAM (Science, Technology, Engineering, Art, and Mathematics) within early childhood.
2. Recognize current knowledge, skills, and resources related to STEAM and apply those skills in a classroom setting.

Courses:

CDEV 200	Introduction to Technology in Early Childhood Education	2
CDEV 229	Brain Development and Learning	2
CDEV 210	Creative Music Experiences for Young Children	2
CDEV 231	Developing Language and Literacy in Young Children	3
CDEV 214	Creative Art Experiences for Children	2
CDEV 232	Math and Science Methods for Early Learning Environments	2
		Total: 13

Support for Students with Special Needs: Certificate of Achievement (Transcripted)

Program Code: SAC.CDSSS.CA

Program Control Number: 41703

The Support for Students with Special Needs Certificate is designed to prepare students with knowledge, skills, and resources to address the diverse needs of children and adolescents with special needs. Students are offered intervention strategies, adaptive curriculum, and tools to both support and empower educators and families in both natural and/or inclusive education settings.

Learning Outcome(s):

1. Demonstrate analysis and knowledge of the personal and team roles and responsibilities of the special education provider in the public school which includes diagnosis and implementation strategies for students with special needs.

Core Courses		**Units: 9**
CDEV205	Introduction to Children with Special Needs	3
OR		
EDUC203	Introduction to Children with Special Needs	3
CDEV206	Curriculum and Intervention Strategies for Children with SpecialNeeds	3
CDEV207	Supporting and Empowering Families of Children with Special Needs	3
		Total: 9

Trauma Informed Practices in Education: Certificate of Achievement (Transcripted)

Program Code: SAC.CDTIP.CA

Program Control Number: 41700

The Trauma Informed Practices in Education Certificate is designed to prepare students to support and promote social-emotional competence in young children. Students acquire knowledge to integrate developmentally appropriate cognitive and social-emotional support strategies and skills to meet children's diverse mental health needs. They are taught culturally responsive behavior and discipline techniques, practical prevention and intervention strategies, and brain-appropriate curriculum. Students will identify mental health community resources to help create and build respectful, reciprocal relationships that support children's mental health and the families they serve.

Learning Outcome(s):

1. Demonstrate and apply their knowledge of developmentally appropriate cognitive and social-emotional support skills, strategies, and resources to promote social and emotional competence in young children in the educational setting.
2. Define how discipline and stress affect learning and the mental health of young children.
3. Describe how child abuse, culture, ability, self-concept, and a child's experiences impact brain development.
4. Examine the integration of child development theory and practice within the fields of early education and mental health.
5. Analyze current research in children's mental health topics and practices in provider and family support and strategies to provide mental health support.

Block Courses		**Units: 13**
CDEV 220	The Child as a Victim	3
OR		
CNSL 220	The Child as a Victim	3
CDEV 221	Living and Teaching in a Diverse Society	3
CDEV 229	Brain Development and Learning	2
CDEV 230	Child Guidance and Classroom Management	2
CDEV 297	Analyzing and Applying Teacher Strategies in the Classroom	3
		Total: 13

COMMUNICATION STUDIES

Communication Studies: AA Degree

Program Code: SAC.CMST.AA

Program Control Number: 04239

The associate degree curriculum in communication studies provides training for communicating and dealing with people. Completion of the associate in arts degree prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree, and then into careers in the field of business, industry, government, or education in such areas as teaching, public speaking, announcing, and public relations.

Learning Outcome(s):

1. Recognize and explain characteristics of competent communication.
2. Construct messages that demonstrate communication competency.

Courses:		**Units: 15**
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
CMST 102	Public Speaking	3
OR		
CMST 102H	Honors Public Speaking	3
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
CMST 140	Argumentation and Debate	3
CMST 145	Group Dynamics	3
One additional elective from the following:		**Units: 3**
CMST 151	Voice and Diction for Effective Communication	3
CMST 152	Oral Interpretation	3
CMST 170	Introduction to Phonetics	3
CMST 206	Gender Communication	3
OR		
CMST 206H	Honors Gender Communication	3
CMST 150	Organizational Communication	3
		Total: 18

Communication Studies: AA-T Degree for Transfer

Program Code: SAC.CMST.AAT

Program Control Number: 30663

The Associate in Arts in Communication Studies for Transfer (A.A.-T) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in communication studies. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the A.A.-T degree also provides guaranteed admission with junior status to the CSU system, although does not guarantee admission to a specific major or campus. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (A.A.-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the A.A.-T in Communication Studies students will have a general understanding of the main communication studies theories as they pertain to interpersonal communication, public speaking, interpersonal communication, and argumentation and debate. Students will have the capacity to write and think in a critically analytical way about issues pertaining to the process of human communication.

Learning Outcome(s):

1. Recognize and explain characteristics of competent communication.
2. Employ appropriate listening responses.
3. Construct messages that demonstrate communication competency.

Core Course:		**Units: 3**
CMST 102	Public Speaking	3
List A Electives Select two courses: 6 units		**Units: 6**
CMST 140	Argumentation and Debate	3
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
CMST 145	Group Dynamics	3
List B Electives Select two courses: 6 units Any List A course not used above.		**Units: 6**
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
CMST 151	Voice and Diction for Effective Communication	3
CMST 152	Oral Interpretation	3
CMSD 105	Mass Media and Society	3
OR		
CMSD 105H	Honors Mass Media and Society	3
CMST 150	Organizational Communication	3
List C Electives. Select one course: 3 Units Any List A or List B course not used above.		**Units: 3**
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4
CMST 158	Readers Theatre	3
SLPA 170	Introduction to Phonetics	3
CMST 206	Gender Communication	3
CMST 206H	Honors Gender Communication	3
		Total: 18

Communication Studies: Certificate of Achievement

(Transcripted)

Program Code: SAC.CMST.CA

Program Control Number: 40382

By successfully completing the courses for a Certificate of Achievement in Communication Studies, students will gain breath and depth of communication competence to significantly impact future employment and promotion. Students will build practical and theoretical understanding for future Communication Studies work.

Learning Outcome(s):

1. Gain breath and depth of communication competence to impact future employment and promotion.
2. Build practical and theroretical understanding for future Communication Studies work.

Required Courses:		**Units: 9**
CMST 102	Public Speaking	3
OR		
CMST 102H	Honors Public Speaking	3
AND		
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
AND		
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
Electives: Select one course:		**Units: 3**
CMST 140	Argumentation and Debate	3
OR		
CMST 145	Group Dynamics	3
OR		
CMST 150	Organizational Communication	3
OR		
CMST 151	Voice and Diction for Effective Communication	3
OR		
CMST 152	Oral Interpretation	3
OR		
CMST 206	Gender Communication	3
OR		
CMST 206H	Honors Gender Communication	3
		Total: 12

COMMUNICATIONS AND MEDIA STUDIES

B-Broadcast Communications and Media Studies Emphasis: AA Degree

Program Code: SAC.CMSDB.AA

Program Control Number: 16974

The program in Communications and Media Studies offers students a unique blend of theory and practice. The program provides critical and cultural analysis of media and communications in conjunction with a hands-on production sequence in print, digital, and Web-based multimedia, leading to potential entry-level positions in multimedia and communications fields.

Core Courses:		**Units: 24**
CMSD 105	Mass Media and Society	3
OR		
CMSD 105H	Honors Mass Media and Society	3
CMSD 121	Introduction to Reporting and Newswriting	3
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
CMST 151	Voice and Diction for Effective Communication	3
TELV 100	Introduction to Electronic Media: TV, Radio, Film, and the Internet	3
TELV 110	Introduction to Television Production	3
TELV 130	Principles of Broadcast News	3
TELV 142	Acting for the Camera	3
Plus 11 units from the following courses		**Units: 11**
CMSD 123A	News Media Production	4
CMSD 123B	Intermediate News Media Production	4
CMSD 222	Writing Across Media	3
CMSD 298B	Intermediate Designing for Print and Digital Media	3
CMST 140	Argumentation and Debate	3
CMST 152	Oral Interpretation	3
ENGL 241	Survey of American Literature 1600-1865	3
ENGL 242	Survey of American Literature, 1865-Present	3
ENGL 243	The Modern American Novel	3
HIST 118	Social and Cultural History of the United States	3
HIST 120	The United States to 1865	3
OR		
HIST 120H	Honors The United States to 1865	3
HIST 121	The United States since 1865	3
OR		
HIST 121H	Honors The United States since 1865	3
PHIL 110	Critical Thinking	4
OR		
PHIL 110H	Honors Critical Thinking	4
POLT 101	Introduction to American Governments	3
OR		
POLT 101H	Honors Introduction to American Governments	3
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
TELV 009A	TV/Video Communications Laboratory	0.5
TELV 101	TV and Society: A Visual History	3
TELV 112	Introduction to Video Editing and Postproduction	3
TELV 120	Beginning Screenwriting for TV, Film, the Web, Corporate Video and Digital Media	3
TELV 121	Intermediate Scriptwriting for TV, Film, the Web, Corporate Video and Digital Media	3
TELV 131	Beginning Broadcast News Workshop	2
TELV 150	Producing and Directing for Television	3
TELV 260	Lighting Fundamentals	3
THEA 110	Acting Fundamentals	3
		Total: 35

Communications and Media Studies: AA Degree

Program Code: SAC.CMSDA.AA
Program Control Number: 04194

The Associate in Arts in Communications and Media Studies introduces students to the theory and practice of media. The program provides critical and cultural analysis of media and communications while affording students comprehensive study in reporting, writing, visual reporting, photojournalism, design, and editing across media platforms. Students build media production skills while working at the colleges nationally acclaimed

publications el Don and eldonnews.org, where they learn to work in a data-rich environment to find and tell important stories. Completion of the degree prepares students to move into a four-year program leading to a baccalaureate degree and potential careers in digital media, multimedia and social media reporting, editing, photography, design, public relations, advertising, writing, and production, teaching, and communication research. Please consult a SAC counselor for information about course requirements for particular four-year institutions.

Learning Outcome(s):

1. Apply the basic principles of journalism such as accuracy, fairness, and public service.
2. Demonstrate an understanding of the history and role of professionals and institutions in shaping communications and media.
3. Discuss the legal and ethical underpinnings of U.S. Mass Media.
4. Research news and other media stories using a variety of sources and evaluate the accuracy of information sources.

Major requirements for the associate in arts degree		**Units: 22**
CMSD 103	Introduction to Visual Communications	3
CMSD 105	Mass Media and Society	3
CMSD 111	Media, Race and Gender	3
CMSD 121	Introduction to Reporting and Newswriting	3
CMSD 123A	News Media Production	4
CMSD 222	Writing Across Media	3
CMSD 298A	Designing for Print and Digital Media	3
		Total: 22

Journalism: AA-T Degree for Transfer

Program Code: SAC.CMSD.AAT
Program Control Number: 32148

The Associate in Arts in Journalism for Transfer (A.A.-T in Journalism) prepares students to move into the CSU system leading to a baccalaureate degree in Journalism, and then into careers in daily reporting, media editing, writing, Web-based multimedia reporting, visual reporting, photography, print and digital design, public relations, advertising, radio, digital media, and television writing and production. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the Associate in Arts in Journalism for Transfer (A.A.-T in Journalism) degree also provides guaranteed admission with junior status to the CSU system (admission not guaranteed to a specific major or campus), along with priority admission consideration to a local CSU. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.**
Upon completion of the Associate in Arts in Journalism for Transfer (A.A.-T in Journalism), students will be able to define and execute newsgathering strategies; write articles under deadline; edit their own and others' articles for proper spelling, grammar, and AP style; define relevant news content; gather news information weekly; and assess legal and ethical media issues at the final level of a traditional lower division Journalism sequence. Through news production, students will demonstrate proficiency in developing effective designs and layouts for story presentation; develop news stories through written, visual, audio, video or other multimedia formats; determine the best format –print, multimedia, visual —for telling basic news stories; build a portfolio that demonstrates a range of storytelling formats and styles; and navigate content management software used to create online publications.

Learning Outcome(s):

1. Students will apply the basic principles of journalism such as accuracy, fairness, and public service
2. Students will demonstrate an understanding of the history and role of professionals and institutions in shaping communications and be able to discuss the legal and ethical underpinnings of U.S. Mass Media
3. Students will research news stories using a variety of sources and evaluate the accuracy of information sources.

Required Courses:		**Units: 10**
CMSD 105	Mass Media and Society	3
OR		
CMSD 105H	Honors Mass Media and Society	3
CMSD 121	Introduction to Reporting and Newswriting	3
CMSD 123A	News Media Production	4
List A: select 1 course from the following:		**Units: 3-4**
CMSD 103	Introduction to Visual Communications	3
OR		
CMSD 123B	Intermediate News Media Production	4
OR		
CMSD 160	Introduction to Photojournalism	3
OR		
CMSD 210	Intermediate Reporting and Newswriting	3
List B: select 2 courses from the following:		**Units: 3-4**
CMSD 111	Media, Race and Gender	3
OR		
CMSD 298A	Designing for Print and Digital Media	3
OR		
CNSL 144	Reasoning and Problem Solving	3
OR		
ECON 120	Principles/Macro	3
OR		
ECON 121	Principles/Micro	3
OR		
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4
OR		
ENGL 103	Critical Thinking and Writing	4
OR		
ENGL 103H	Honors Critical Thinking and Writing	4
OR		
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
PHIL 110	Critical Thinking	4
OR		
PHIL 110H	Honors Critical Thinking	4
OR		
PHIL 111	Introductory Logic	4
OR		
PHIL 144	Reasoning and Problem Solving	3
OR		
PHOT 180	Beginning Photography	3
OR		
POLT 101	Introduction to American Governments	3
OR		
POLT 101H	Honors Introduction to American Governments	3
OR		
POLT 201	Introduction to Comparative Politics	3
OR		
READ 150	Critical Reading	3
OR		
SOCS 219	Statistics and Probability	4
OR		
SOCS 219H	Honors Statistics and Probability	4
		Total: 16-18

Communications and Media Studies: Certificate of Achievement (Transcripted)

Program Code: SAC.CMSD.CA

Program Control Number: 21753

The certificate program in Communications and Media Studies offers students a unique blend of media theory and practice. The program provides critical and cultural analysis of media and communications in conjunction with a hands-on production sequence in print, digital, and Web-based multimedia, leading to potential entry-level positions in multimedia and communications fields.

Learning Outcome(s):

1. Apply the basic principles of journalism such as accuracy, fairness and public service
2. Discuss the historic, cultural, legal and ethical underpinnings of U.S. Mass Media
3. Practice the principles of communicating clearly through print, digital, and visual media

Courses:		**Units: 18**
CMSD 103	Introduction to Visual Communications	3
CMSD 121	Introduction to Reporting and Newswriting	3
CMSD 123A	News Media Production	4
CMSD 201	Visual Reporting	2
CMSD 222	Writing Across Media	3
CMSD 105	Mass Media and Society	3
		Total: 18

Media Theory: Certificate of Achievement (Transcripted)

Program Code: SAC.CMSDT.CA

Program Control Number: 41539

The Certificate in Media Theory is designed to provide students fundamental knowledge and strategies to communicate effectively in a 21st-century information environment. Students examine media's influence on history, culture, and society and learn to apply theories in a variety of media channels.

Learning Outcome(s):

1. Critically read, analyze, compare, and evaluate complex media texts.
2. Understand the cognitive processes by which media are experienced and remembered
3. Demonstrate an understanding of the historical and ethical underpinnings related to mass communications

Required Courses:		**Units: 16**
CMSD 103	Introduction to Visual Communications	3
CMSD 105	Mass Media and Society	3
CMSD 111	Media, Race and Gender	3
ENGL 103	Critical Thinking and Writing	4
OR		
ENGL 103H	Honors Critical Thinking and Writing	4
DM 103 OR	History of Film to 1945	3
DM 104	History of Film from 1945 to Present	3
		Total: 16

Public Relations: Certificate of Achievement (Transcripted)

Program Code: SAC.CMSDR.CA

Program Control Number: 41536

The Public Relations Certificate is designed to provide students with essential journalism, business, and communication skills necessary for the professional practice of public relations and marketing in a 21st-century media landscape.

Learning Outcome(s):

1. Recognize the history and role of public relations and marketing in shaping public perception
2. Formulate effective public relations campaigns
3. Analyze and respond to legal, ethical and cultural issues in contemporary public relations

Required Courses:		**Units: 18**
CMSD 105	Mass Media and Society	3
CMSD 103	Introduction to Visual Communications	3
CMSD 121	Introduction to Reporting and Newswriting	3
CMSD 150	Introduction to Public Relations	3
BUS 106	Culture and International Business - Kiss, Bow or Shake Hands	3
MKTG 113	Principles of Marketing	3
		Total: 18

Writing for Media: Certificate of Achievement (Transcripted)

Program Code: SAC.CMSDW.CA

Program Control Number: 41535

The Certificate in Writing for Media is designed to provide students fundamental skills and strategies to report and write effectively in a 21st-century information environment. Students gain experience evaluating, gathering, and presenting information through words across multiple media platforms under newsroom conditions.

Learning Outcome(s):

1. Define and execute information gathering strategies
2. Apply writing differences for a variety of platforms and audiences
3. Read and write critically on both a literal and symbolic level

Required courses		**Units: 17**
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4
ENGL 103	Critical Thinking and Writing	4
OR		
ENGL 103H	Honors Critical Thinking and Writing	4
CMSD 121	Introduction to Reporting and Newswriting	3
CMSD 222	Writing Across Media	3
CMSD 105	Mass Media and Society	3
		Total: 17

COMPUTER SCIENCE

Computer Information Systems: AS Degree

Program Code: SAC.CIS.AS
Program Control Number: 04196

Computer Information Systems (CIS) is a program for students interested in the application of computer hardware, and software to business. CIS courses prepare students for entry-level positions in information technology, networking, web and application development, networking, or database administration. These courses may be used for job advancement, an associate degree or certificate of achievement, or transfer to a four-year institution. CIS courses cover major programming languages (Visual BASIC, C++, Java) as well as software used in business for database management, spreadsheets, and networking.

Students intending to obtain a bachelor's degree in Computer Information Systems should consult the major requirements for upper division standing listed under the Business Administration major at the school of their choice.

Learning Outcome(s):

1. Describe ethical, professional, and legal challenges that confront computer information systems and information technology.
2. Design, implement, manage and administer secure computer information systems and information technology.
3. Evaluate best practices in implementing hardware, software, networking, information technology management and security to enhance business processes and competitive advantages.
4. Develop written documentation and presentations, individually and in collaborative environments, that provide solutions to computer information systems and information technology challenges.

Take ALL of the following courses:		**Units: 20**
BA 189	Advanced Microsoft Excel	2
CMPR 105	Visual BASIC Programming	3
CMPR 134	Microsoft Windows Operating System	3
CMPR 138	CompTIA Network+ Guide to Networks	3
CMPR 167	Microsoft Access	3
CMPR 205	Advanced Visual Basic	3
CMPR 247	Windows Server Operating System	3
Select ONE course from the following:		**Units: 3**
BUS 150	Introduction to Information Systems and Applications	3
OR		
CMPR 100	The Computer and Society	3
Select a minimum of THREE units from the following:		**Units: 3**
ACCT 101	Financial Accounting	4
ACCT 102	Managerial Accounting	4
CMPR 104	Cooperative Work Experience Education-Occupational	1-4
CMPR 112	Java Programming	3
CMPR 118	JavaScript Programming	3
CMPR 120	Introduction to Programming	3
CMPR 121	Programming Concepts	3
CMPR 125	Help Desk Fundamentals	3
CMPR 152	HTML	3
CMPR 153	A+ Essentials Hardware	3
CMPR 154	A+ Essentials Software	3
CMPR 169	Structured Query Language (SQL)	3
CMPR 175	CompTIA Security+ Guide to Network Security	3
CMPR 248	Microsoft SQL Server	3
		Total: 26

Computer Science: AS Degree

Program Code: SAC.CMPR.AS
Program Control Number: 04197

The associate degree curriculum in computer science

leads to entry-level employment in computer science, engineering and other areas where high aptitude in computer programming is recognized. The program prepares students for careers as engineering aides, scientific computing technicians and junior programmers. The program also prepares students to transfer to a university with a major in Computer Science.

Learning Outcome(s):

1. Students will know how to use computer science software.

Take ALL of the following courses:		**Units: 16**
CMPR 100	The Computer and Society	3
CMPR 120	Introduction to Programming	3
CMPR 121	Programming Concepts	3
CMPR 129	Introduction to Computer Organization	4
CMPR 131	Data Structures Concepts	3
Select ONE course from the following:		**Units: 3**
CMPR 112	Java Programming	3
CMPR 205	Advanced Visual Basic	3
CMPR 213	C# Programming	3
Select an additional SIX units from the following:		**Units: 6-8**
CMPR 112	Java Programming	3
CMPR 117	Perl Programming and CGI	3
CMPR 118	JavaScript Programming	3
CMPR 134	Microsoft Windows Operating System	3
CMPR 135	Software Deployment Mechanisms	1.5
CMPR 139	Configuration and Administration of Local Area Networks	1.5
CMPR 140	Discrete Structures for Computer Science	3
CMPR 141	UNIX Operating System	3
CMPR 142	Advanced Unix	3
CMPR 205	Advanced Visual Basic	3
CMPR 213	C# Programming	3
CMPR 243	UNIX System Programming	3
CMPR 247	Windows Server Operating System	3
CMPR 249	Microsoft Internet Information Server (IIS)	3
CMPR 248	Microsoft SQL Server	3
MATH 180	Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
		Total: 25-27

Computer Science: AS-T Degree for Transfer

Program Code: SAC.CMPR.AST
Program Control Number: 32396

The Associate in Science in Computer Science for Transfer (AS-T Computer Science) prepares students to transfer into the CSU system. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the Associate in Science in Computer Science for Transfer (AS-T Computer Science) also provides guaranteed admission with junior status to the CSU system although does not guarantee acceptance to a particular campus or major. **See page 20 of the SAC catalog for a list of additional requirements for all Associate in Arts for Transfer (A.A.-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the AS-T in Computer Science (AS-T Computer Science), students will be well- versed in the use of standard computer control structures to solve problems and develop algorithms. They will have developed skills in writing programs that utilize functions as a method of program organization and control. Additional areas of emphasis will include objects, object-oriented programming, data structures, and abstract data types.

Computer science students will also obtain knowledge of computer architecture and organization. The Computer Science curriculum also requires the student to have significant skills in mathematics and the applications of those skills to real world problem solving.

Learning Outcome(s):

1. Students will know how to use computer science software.

Required Courses:

CMPR 121	Programming Concepts	3
CMPR 131	Data Structures Concepts	3
CMPR 129	Introduction to Computer Organization	4
CMPR 140	Discrete Structures for Computer Science	3
MATH 180	Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
PHYS 217	Engineering Physics I	4
PHYS 227	Engineering Physics II	4
		Total: 29

NOTE: Completion of IGETC is required for the general education portion of this degree. For those planning to meet the CSU admission requirement, an Oral Communication course, IGETC are 1A, must be included.

Computer Information Systems: Certificate of Achievement (Transcripted)

Program Code: SAC.CIS.CA
Program Control Number: 21757

Computer Information Systems (CIS) is a program for students interested in the application of computer hardware, and software to business. CIS courses prepare students for entry-level positions in information technology, networking, web and application development, networking, or database administration. These courses may be used for job advancement, an associate degree or certificate of achievement, or transfer to a four-year institution. CIS courses cover major programming languages (Visual BASIC, C++, Java) as well as software used in business for database management, spreadsheets, and networking.

Students intending to obtain a bachelor's degree in Computer Information Systems should consult the major requirements for upper division standing listed under the Business Administration major at the school of their choice.

Learning Outcome(s):

1. Describe ethical, professional, and legal challenges that confront computer information systems and information technology.
2. Design, implement, manage and administer secure computer information systems and information technology operations.
3. Evaluate best practices in implementing hardware, software, networking, information technology management and security to enhance business processes and competitive advantages.
4. Develop written documentation and presentations, individually and in collaborative environments, that provide solutions to computer information systems and information technology challenges.

Take ALL of the following courses:		**Units: 20**
BA 189	Advanced Microsoft Excel	2
CMPR 105	Visual BASIC Programming	3
CMPR 134	Microsoft Windows Operating System	3
CMPR 138	CompTIA Network+ Guide to Networks	3
CMPR 167	Microsoft Access	3
CMPR 205	Advanced Visual Basic	3
CMPR 247	Windows Server Operating System	3
Select ONE course from the following:		**Units: 3**
BUS 150	Introduction to Information Systems and Applications	3
OR		
CMPR 100	The Computer and Society	3
Select a minimum of THREE units from the following:		**Units: 3-4**
ACCT 101	Financial Accounting	4
ACCT 102	Managerial Accounting	4
CMPR 104	Cooperative Work Experience Education Occupational	1-4
CMPR 112	Java Programming	3
CMPR 118	JavaScript Programming	3
CMPR 120	Introduction to Programming	3
CMPR 121	Programming Concepts	3
CMPR 125	Help Desk Fundamentals	3
CMPR 152	HTML	3
CMPR 153	A+ Essentials Hardware	3
CMPR 154	A+ Essentials Software	3
CMPR 169	Structured Query Language (SQL)	3
CMPR 175	CompTIA Security+ Guide to Network Security	3
CMPR 248	Microsoft SQL Server	3
		Total: 26-27

Computer Science: Certificate of Achievement
(Transcripted)

Program Code: SAC.CMPR.CA
Program Control Number: 21758

The certificate curriculum in computer science leads to entry-level employment in computer science, engineering and other areas where high aptitude in computer programming is recognized. The program prepares students for careers as engineering aides, scientific computing technicians and junior programmers. The program also prepares students to transfer to a university with a major in Computer Science.

Learning Outcome(s):

1. Concepts of programming, text Processing, Inheritance, Exception's I/O
2. Arrays, Advanced Classes, Conditional Statements, Loops and Methods
3. Database Connections to front end applications

Take ALL of the following courses:		**Units: 16**
CMPR 100	The Computer and Society	3
CMPR 120	Introduction to Programming	3
CMPR 121	Programming Concepts	3
CMPR 129	Introduction to Computer Organization	4
CMPR 131	Data Structures Concepts	3
Select ONE course from the following:		**Units: 3**
CMPR 113	Advanced Java	3
CMPR 205	Advanced Visual Basic	3
CMPR 213	C# Programming	3
Select an additional SIX units from the following:		**Units: 6-8**
CMPR 113	Advanced Java	3
CMPR 117	Perl Programming and CGI	3
CMPR 118	JavaScript Programming	3
CMPR 134	Microsoft Windows Operating System	3
CMPR 139	Configuration and Administration of Local Area Networks	1.5
CMPR 140	Discrete Structures for Computer Science	3
CMPR 205	Advanced Visual Basic	3
CMPR 213	C# Programming	3
CMPR 247	Windows Server Operating System	3
CMPR 248	Microsoft SQL Server	3
MATH 180	Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
MATH 180H	Honors Single Variable Calculus I	4
		Total: 25-27

Data Analytics: Certificate of Achievement (Transcripted)

Program Code: SAC.CMPDA.CA

Program Control Number: 41686

The Certificate of Achievement for Data Analytics is designed for students who have an interest in working with datasets, database systems, SQL (Structured Query Language), Pandas, Jupyter, and other related DA tools. The program is also tailored for working professionals who might want to change careers in BIG DATA or Data Analytics.

Learning Outcome(s):

1. Demonstrate writing SQL scripts for Data Analytics.
2. Demonstrate using libraries for SQL and Pandas.
3. Demonstrate analyzing statistical information.

Required Courses:		**Units: 15-15.5**
CMPR 114	Python Programming	3
CMPR 115	Python for Data Analytics	3
CMPR 167	Microsoft Access	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
MATH 219S	Statistics and Probability with Support	4.5
BA 188	Microsoft Excel	2
		Total: 15-15.5

IT Desktop and Server Operations: Certificate of Achievement (Transcripted)

Program Code: SAC.CMITD.CA

Program Control Number: 39840

The IT Desktop and Server Operations certificate is designed to prepare students in the technical field of desktop and server management. Technical background in LAN infrastructure, networking, virtualization, operating systems, Microsoft and Linux server & client technologies, email platforms, mobile device management, cloud-based solutions, supporting technology solutions following industry best practices and all relevant standards and practices.

Learning Outcome(s):

1. Describe ethical, professional, and legal challenges that confront an IT professional.
2. Demonstrate knowledge of the fundamental concepts of operating systems, networks, and cloud computing.
3. Design, implement, manage and administer a secured, local area network consisting of desktop clients and servers.

Take ALL of the following courses:		**Units: 15**
CMPR 134	Microsoft Windows Operating System	3
CMPR 138	CompTIA Network+ Guide to Networks	3
CMPR 153	A+ Essentials Hardware	3
CMPR 154	A+ Essentials Software	3
CMPR 247	Windows Server Operating System	3
		Total: 15

IT Network and Security Operations: Certificate of Achievement (Transcripted)

Program Code: SAC.CMITN.CA

Program Control Number: 39836

The IT Network and Security Operations certificate is an mid-level certification for network technicians and information security analysts. This certification is designed to test the competency of a mid-level network technician in supporting and configuring TCP/IP clients in terms of network design, cabling, hardware setup, configuration, installation, support, and troubleshooting and best practices in network defense, vulnerability risk assessment, and cybersecurity.

Learning Outcome(s):

1. Describe ethical, professional, and legal challenges that confront an IT professional in network security.
2. Design, implement, manage and administer a secured network environment.
3. Evaluate best practices in networking, information technology management and security to enhance business processes.
4. Develop written documentation and presentations, individually and in collaborative environments, that provide solutions networking and security management challenges.

Take ALL of the following courses:		**Units: 15**
CMPR 138	CompTIA Network+ Guide to Networks	3
CMPR 153	A+ Essentials Hardware	3
CMPR 154	A+ Essentials Software	3
CMPR 175	CompTIA Security+ Guide to Network Security	3
CMPR 247	Windows Server Operating System	3
		Total: 15

IT Support Specialist: Certificate of Achievement (Transcripted)

Program Code: SAC.CMITS.CA

Program Control Number: 39839

The IT Support Specialist certificate of achievement is based on the learning objectives from the CompTIA IT Fundamentals (ITF+) and CompTIA A+ certifications. Also, the certificate of achievement includes help desk "soft skills" such as effective communication, analytical and critical thinking, diplomacy, problem solving, leadership, team building, and listening skills. The IT Support Specialist certificate provides the required competencies to be employed in high demand, high wage jobs and careers in information technology.

Learning Outcome(s):

1. Identify features and functions of common operating systems and establishing network connectivity
2. Identifying, using, and connecting hardware components and devices
3. Achieve hands-on experience installing and using help desk issue tracking software.
4. Know how to set up and install common peripheral devices to a laptop/PC or secure a basic wireless network
5. Install and configure laptops and other mobile devices
6. Comprehend notational systems, illustrate the basics of computing and explain the value of data and troubleshooting
7. Troubleshoot PC and mobile device issues including application security support

Take ALL of the following courses:		**Units: 16-19**
CMPR 100	The Computer and Society	3
CMPR 104	Cooperative Work Experience Education-Occupational	1-4
CMPR 125	Help Desk Fundamentals	3
CMPR 134	Microsoft Windows Operating System	3
CMPR 153	A+ Essentials Hardware	3
CMPR 154	A+ Essentials Software	3
		Total: 16-19

Database: Certificate of Proficiency (Untranscripted)

Program Code: SAC.CISDB.CERT

Databases are essentially central to all businesses. They are the means by which large quantities of information can be stored, organized and retrieved, and are used to support an organization's operations, such as payroll and time sheets, project management, inventory and health records. This certificate is designed to prepare students in the career as an entry-level database analyst/administrator or those information technology professionals who would like to concentrate in developing and supporting database management systems. This certificate provides training in creating and maintaining databases based on fundamentals of relational database and Structured Query Language (SQL), and training in generating queries for ad-hoc reporting, stored procedures and functions using the latest database management system (DBMS) software such as Microsoft SQL Server, Oracle and MS Access.

Learning Outcome(s):

1. Use Microsoft Access to create a professional and user-friendly working database, to create effective queries in retrieving data, to create effective reports based on given criteria, and to create useful and professional mainform/subforms
2. Manage, update and retrieve data from DBMS (Database Management System) using the SQL Language commands
3. Design database by applying normalization rules and create E-R (Entity Relationship) and UML (Unified Modeling Language) diagrams for a given database scenario
4. Create applications using appropriate Visual Basic or Java programming language to update database table data

Take ALL of the following:		**Units: 9**
CMPR 167	Microsoft Access	3
CMPR 168	Microsoft Access - Visual Basic for Applications	3
CMPR 169	Structured Query Language (SQL)	3
Select ONE group of the following courses:		**Units: 6**
CMPR 105	Visual BASIC Programming	3
AND		
CMPR 205	Advanced Visual Basic	3
OR		
CMPR 112	Java Programming	3
AND		
CMPR 113	Advanced Java	3
		Total: 15

Enterprise Systems: Certificate of Proficiency
(Untranscripted)

Program Code: SAC.CMPRES.CERT

Prepares students to be involved with running Enterprise (large-scale) computer systems. Students will learn how to design and configure multi-computer networking systems, configure, administrate, and maintain servers, and manage related issues such as reliability, safety and security.

Learning Outcome(s):

1. Students will know how to use web programming software.

Take ALL of the following courses:		**Units: 12**
CMPR 173	Introduction to Networking Technology	3
CMPR 247	Windows Server Operating System	3
CMPR 248	Microsoft SQL Server	3
CMPR 249	Microsoft Internet Information Server (IIS)	3
		Total: 12

Programming: Certificate of Proficiency (Untranscripted)

Program Code: SAC.CMRP.CERT

The associate degree and certificate curriculum in computer science leads to entry-level employment in computer science, engineering and other areas where high aptitude in computer programming is recognized. The program prepares students for careers as engineering aides, scientific computing technicians and junior programmers. The program also prepares students to transfer to a university with a major in Computer Science.

Learning Outcome(s):

1. Students will know how to use web programming software.

Take ALL of the following courses:		**Units: 9**
CMPR 120	Introduction to Programming	3
CMPR 121	Programming Concepts	3
CMPR 131	Data Structures Concepts	3
Select ONE course from the following:		**Units: 3**
CMPR 112	Java Programming	3
CMPR 205	Advanced Visual Basic	3
CMPR 213	C# Programming	3
		Total: 12

Web Site Development: Certificate of Proficiency
(Untranscripted)

Program Code: SAC.CISWP.CERT

Web Site Development gives students the skills to design, implement, and publish content (pages) on the World Wide Web.

Required Core Courses:		**Units: 6**
CMPR 152	HTML	3
CMPR 118	JavaScript Programming	3
Select ONE course from the following		**Units: 3**
CMPR 112	Java Programming	3
OR		
CMPR 213	C# Programming	3
		Total: 9

COUNSELING

Community Social Services: AA Degree

Program Code: SAC.CSS.AA

Program Control Number: 30752

The major course requirements for the associate degree in Community Social Services enable students to move into a transfer curriculum at a four-year university that can lead to a baccalaureate degree in Human Services. The baccalaureate degree in Human Services prepares students for graduate programs in Counseling, Social Work, and Marriage and Family Therapy. Please see a counselor for specific course requirements for your transfer university.

Learning Outcome(s):

1. Students will think critically and communicate effectively about community social service issues using written and oral communication.
2. Students will demonstrate the effective use of empathic listening and interviewing skills.
3. Students will evaluate and integrate information to draw reasonable conclusions based on evidence.

Required Courses:		**Units: 9**
CNSL 150	Introduction to Human Services	3
CNSL 155	Skills for the Helping Professions	3
CDEV 107	Child Growth and Development (DS1)	3
OR		
PSYC 157	Introduction to Child Psychology	3
SOC 112	Relationships, Marriages, and Family Dynamics	3
OR		
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
Select a minimum of SIX units from the electives below:		**Units: 6-8.5**
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
BIOL 149	Human Anatomy and Physiology	4
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 116A	Infant/Toddler Growth and Development (DS4)	3
CDEV 205	Introduction to Children with Special Needs	3
CDEV 220	The Child as a Victim	3
OR		
CNSL 220	The Child as a Victim	3
CNSL 116	Career/Life Planning and Personal Exploration	3
EDUC 201	Introduction to Education	3
EDUC 210	The Teaching Experience: Secondary Education	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
MATH 105	Mathematics for Liberal Arts Students	3
MATH 221	Statistics and Probability with Support	4.5
PSYC 210	Statistics for the Behavioral Sciences	4
PSYC 250	Introduction to Abnormal Psychology	3
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
CNSL 170	Human Services/Social Work Related Field Experience Seminar	1
CNSL 175	Human Services/Social Work Related Field Experience	1-4
		Total: 18-20.5

CRIMINAL JUSTICE

Criminal Justice Option: AS Degree

Program Code: SAC.CJ.AS
Program Control Number: 04249

The Criminal Justice Option Degree curriculum is designed to prepare students for entry-level employment in local, state, federal, or private sector criminal justice agencies that do not require bachelor's degrees, and to provide students who wish to transfer to a four-year academic institution with 27 units of criminal justice course work. This degree prepares students for careers in the fields of law enforcement, probation, corrections, courts, and private security. Elective course CJ-120 is a Cooperative Work Experience course that has variable units 1-4, but students who wish to use this course as an elective must complete 3 units to meet the elective section requirements.

Learning Outcome(s):

1. Develop in students pursuing Criminal Justice careers the skills to evaluate career opportunities.
2. Develop critical thinking and ethical reasoning in students interested in the criminal justice field.

Courses:		**Units: 21**
CJ 101	Introduction to Criminal Justice	3
OR		
CJ 101H	Honors Introduction to Criminal Justice	3
CJ 102	Introduction to Corrections	3
CJ 103	Concepts of Criminal Law	3
OR		
CJ 103H	Honors Concepts of Criminal Law	3
CJ 105	Legal Aspects of Evidence	3
CJ 107	Principles and Procedures in the Criminal Justice System	3
OR		
PARA 107	Principles and Procedures in the Criminal Justice System	3
CJ 109	Community Interaction	3
OR		
CJ 109H	Honors Community Interaction	3
CJ 148	Report Writing for Criminal Justice Personnel	3

Electives: 6 units Select electives from the following list:

		Units: 6-7
CJ 104	Prison Experience	3
CJ 106	Coroner Death Investigations	3
CJ 108	Crime Scene Investigation	3
CJ 110	Street Gangs	3
CJ 205	Criminal Investigation Principles	3
CJ 209	Organized Crime	3
CJ 210	Drug Abuse and Criminal Justice	3
CJ 220	Juvenile Delinquency and Control	3
CJ 120	Cooperative Work Experience - Occupational	1-4
		Total: 27-28

Administration of Justice: AS-T Degree for Transfer

Program Code: SAC.CJ.AST
Program Control Number: 32255

The Associate in Science in Administration of Justice for Transfer (AS-T) prepares students to move into the CSU system to complete a baccalaureate degree in Criminal Justice. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AS-T degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU, Fullerton, in the Criminal Justice major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (A.A.-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the AS-T in Administration of Justice students will have a greater understanding of illegal behavior and how their behavior interacts with the criminal justice system. The student will also learn the operation of the criminal justice system from arrest, trial, corrections and release into the community. Upon completion of the AS-T degree in Administration of Justice, students may pursue careers with the following types of criminal justice agencies: (a) law enforcement, (b) probation, (c) corrections, (d) courts, and (e) agencies with legal authority of specific criminal offenses, such as alcohol beverage control or fraud.

Student completion requirements for the associate degree for transfer:

1. 60 semester or 90 quarter CSU transferable units
2. the California State University General Education-Breadth pattern (CSU GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern
3. a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district
4. obtainment of a minimum grade point average (GPA) of 2.0
5. earn a grade of "C" or better, (or "P") in all courses required for the major or area of emphasis

Learning Outcome(s):

1. Develop critical thinking and ethical reasoning regarding criminal justice issues.
2. Evaluate career opportunities in the criminal justice field.

Required courses (6 units)		**Units: 6**
CJ 101	Introduction to Criminal Justice	3
OR		
CJ 101H	Honors Introduction to Criminal Justice	3
CJ 103H	Honors Concepts of Criminal Law	3
OR		
CJ 103	Concepts of Criminal Law	3
List A - Select two courses (6 units)		**Units: 6**
CJ 102	Introduction to Corrections	3
CJ 105	Legal Aspects of Evidence	3
CJ 107	Principles and Procedures in the Criminal Justice System	3
OR		
PARA 107	Principles and Procedures in the Criminal Justice System	3
CJ 108	Crime Scene Investigation	3
CJ 109	Community Interaction	3
OR		
CJ 109H	Honors Community Interaction	3
CJ 205	Criminal Investigation Principles	3
CJ 220	Juvenile Delinquency and Control	3
List B – select two course (6 units)		**Units: 6-8.5**
CJ 106	Coroner Death Investigations	3
CJ 210	Drug Abuse and Criminal Justice	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
MATH 219S	Statistics and Probability with Support	4.5
OR		
PSYC 210	Statistics for the Behavioral Sciences	4
POLT 101	American Government and Politics	3
OR		
POLT 101H	Honors American Government and Politics	3

PSYC 100	Introduction to Psychology	3
or		
PSYC 100H	Honors Introduction to Psychology	3
SOC 100	Introduction to Sociology	3
or		
SOC 100H	Honors Introduction to Sociology	3
CJ 120	Cooperative Work Experience - Occupational	1-4

Total General Education Units: CSU-General Education Breadth OR 41*
Intersegmental General Education Transfer Curriculum (IGETC) 39*
Units:
CSU Transferable Elective Units: As Needed to Total 60 degree units
Units:
Total Number of Degree Units 60 Units:

Total: 18-20.5

Law Enforcement Option: Certificate of Achievement

(Transcripted)

Program Code: SAC.CJLE.CA

Program Control Number: 21796

The Law Enforcement Option Certificate is designed to meet or exceed the minimum P.O.S.T. requirements for entry-level employment as peace officers. This certificate requires successful completion of the Basic Police Academy (CJA 099A). Students interested in this certificate should contact an academic counselor, the Criminal Justice Academies, and the Criminal Justice Department for details.

Learning Outcome(s):

1. Develop critical thinking and ethical reasoning in students interested in the law enforcement field.
2. Appraise the responsibilities of the law enforcement profession.

Courses: **Units: 46-48**

CJA 010	Pre-Employment Preparation for Law Enforcement	1.5
CJA 099A	Basic Police Academy	29.5-31.5
CJ 101	Introduction to Criminal Justice	3
OR		
CJ 101H	Honors Introduction to Criminal Justice	3
CJ 103	Concepts of Criminal Law	3
OR		
CJ 103H	Honors Concepts of Criminal Law	3
CJ 105	Legal Aspects of Evidence	3
CJ 107	Principles and Procedures in the Criminal Justice System	3
OR		
PARA 107	Principles and Procedures in the Criminal Justice System	3
CJ 109	Community Interaction	3
OR		
CJ 109H	Honors Community Interaction	3

Total: 46-48

Basic Law Enforcement Academy: Certificate of Achievement (Transcripted)

Program Code: SAC.CJBLE.CA

Program Control Number: 40815

Students will receive instruction in all areas of criminal justice, as required by P.O.S.T., for entry-level law enforcement officers. This program is offered in cooperation with the Orange County Sheriff's Department.

Learning Outcome(s):

1. Develop the knowledge and skills to safely fulfill the duties and responsibilities of California peace officers.
2. Develop the knowledge and skills necessary to respond to emergency situations and legally use force to include the proficient use of firearms.

Courses:

CJA 099A	Basic Police Academy	29.5-31.5
CJA 099	OCSD Basic Pre-Academy	2.5

Total: 32-34

Corrections Officer Program: Certificate of Proficiency

(Untranscripted)

Program Code: SAC.CJCO.CERT

The Corrections Officer Certificate is designed to upgrade the skills and knowledge that criminal justice professionals require, and it provides knowledge of new procedures, policies, and judicial rulings to anyone interested in the criminal justice system, particularly in the field of corrections. This certificate consists of course work that is fundamental for working in the fields of law enforcement, probation, corrections, courts, and private security, and leads to completion of the Criminal Justice Option Degree.

Learning Outcome(s):

1. Develop critical thinking and ethical reasoning in students interested in the criminal justice field.
2. Develop in students pursuing Criminal Justice careers the skills to evaluate career opportunities.

Courses: **Units: 15**

CJ 101	Introduction to Criminal Justice	3
OR		
CJ 101H	Honors Introduction to Criminal Justice	3
CJ 102	Introduction to Corrections	3
CJ 103	Concepts of Criminal Law	3
OR		
CJ 103H	Honors Concepts of Criminal Law	3
CJ 105	Legal Aspects of Evidence	3
CJ 205	Criminal Investigation Principles	3

Total: 15

DANCE

Dance: AA Degree

Program Code: SAC.DNCE.AA
Program Control Number: 04222

The associate in arts degree program in dance provides training in three areas of technique: ballet, modern, and jazz. Integral parts of the curriculum are practical experience in concert performance and production work as well as a theoretical background in choreography, somatics and dance history. Completion of the associate in arts degree prepares the student to enter a four-year institution leading to a baccalaureate degree. Please consult a SAC counselor for information about course requirements for particular four-year institutions. The dance program provides training for careers and employment in the performing arts, education, choreography, movement therapy, arts consultancy, dance criticism and related fields.

Learning Outcome(s):

1. Summarize the history of classic and contemporary dance forms.
2. Demonstrate a clear understanding of the interaction between choreographer, performer, and audience, and recognize the production components of lighting, costume, and set design through the creation and presentation of dance in public performances.
3. Execute proficiency in performance and technical skills in modern, ballet, and jazz dance and apply somatic approaches to dance training.

Required courses		**Units: 41-42**
DNCE 100	Dance History and Appreciation	3
OR		
DNCE 100H	Honors Dance History and Appreciation	3
DNCE 201A	Ballet I	2
DNCE 201B	Ballet II	2
DNCE 202B	Choreography for Dance Majors	3
DNCE 204A	Dance Production I	2
DNCE 204B	Dance Production II	2
DNCE 206A	Modern Dance I	2
DNCE 206B	Modern Dance II	2
DNCE 209	Modern Dance III	2
DNCE 210	Modern Dance IV	2
DNCE 213	Ballet III	2
DNCE 214	Ballet IV	2
DNCE 219A	Jazz Dance I	2
DNCE 219B	Jazz Dance II	2
DNCE 220	Jazz Dance III	2
DNCE 221	Jazz Dance IV	2
DNCE 240A	Repertory I	2
DNCE 240B	Repertory II	2
DNCE 260	Somatic Practices in Dance	3
Plus 2 units from the following electives:		**Units: 2-3**
DNCE 009A	Dance Laboratory I	0.5
DNCE 009B	Dance Laboratory II	0.5
DNCE 009C	Dance Laboratory III	0.5
DNCE 009D	Dance Laboratory IV	0.5
DNCE 106B	Introduction to Modern Dance	1
DNCE 107	Dance Concert Performance	1
DNCE 108A	Introduction to Ballet	1
DNCE 108B	Introduction to Ballet	1
DNCE 119A	Introduction to Jazz Dance	1
DNCE 119B	Introduction to Jazz Dance	1
DNCE 120A	Introduction to Hip-Hop Dance	1
DNCE 120B	Intermediate Hip-Hop Dance	1
DNCE 122	Commercial Contemporary Dance	1
DNCE 123	Introduction to Salsa Dance	1
DNCE 124	Intermediate Salsa Dance	1
DNCE 130	Dance Improvisation	1
DNCE 140	Dance Repertory Workshop	1
DNCE 180	Professional Studio Practices	2
DNCE 202A	Choreography	3
DNCE 240C	Repertory III	2
DNCE 240D	Repertory IV	2
DNCE 250A	Hip-Hop Dance I	2
DNCE 250B	Hip-Hop Dance II	2
DNCE 251	Hip-Hop Dance III	2
DNCE 261	Somatic Practices in Modern Dance	1
DNCE 262	Somatic Practices in Ballet	1
DNCE 263	Somatic Practices in Jazz Dance	1
DNCE 270	Dance Practicum	1
DNCE 296	Special Studies in Modern Dance	1
DNCE 297	Special Studies in Jazz Dance	1
DNCE 298	Special Studies in Ballet Dance	1
DNCE 101	Dance as Communication	3
OR		
DNCE 102	Introduction to Dance Forms	3
DNCE 105	World Dance and Cultures	3
DNCE 106A	Introduction to Modern Dance	1
		Total: 43-45

Dance: Certificate of Achievement (Transcripted)

Program Code: SAC.DNCE.CA
Program Control Number: 21786

The certificate program in dance combines comprehensive advanced courses in dance technique with courses of a specialized nature to provide a complete program of study and training in technique and performance.

This program is designed to develop skills necessary for a career as a dance performer and to provide extensive pre-professional performance experience. Employment opportunities exist in a variety of areas: dance companies; instructor in private dance studios; dancer for commercial stage, television, and film; choreographer/performer in music videos; and production choreographer.

Learning Outcome(s):

1. Demonstrate competency in the creation and presentation of dance in public performances.
2. Execute proficiency in performance and technical skills in modern, ballet, jazz, hip-hop and contemporary dance styles, to audition for commercial performance venues.
3. Develop an understanding of the interaction between choreographer, performer and audience, and the production components of lighting, costume and set design, through the creation and presentation of dance in public performances.

Required courses		**Units: 32**
DNCE 122	Commercial Contemporary Dance	1
DNCE 180	Professional Studio Practices	2
DNCE 202B	Choreography for Dance Majors	3
DNCE 204A	Dance Production I	2
DNCE 204B	Dance Production II	2
DNCE 205A	Dance Touring Ensemble I	2
DNCE 205B	Dance Touring Ensemble II	2
DNCE 209	Modern Dance III	2
DNCE 210	Modern Dance IV	2
DNCE 213	Ballet III	2
DNCE 214	Ballet IV	2
DNCE 220	Jazz Dance III	2
DNCE 221	Jazz Dance IV	2
DNCE 240A	Repertory I	2

DNCE 240B	Repertory II	2
DNCE 251	Hip-Hop Dance III	2

Electives from recommended list

Recommended electives:		**Units: 2-3**
DNCE 009A	Dance Laboratory I	0.5
DNCE 009B	Dance Laboratory II	0.5
DNCE 009C	Dance Laboratory III	0.5
DNCE 009D	Dance Laboratory IV	0.5
DNCE 105	World Dance and Cultures	3
DNCE 107	Dance Concert Performance	1
DNCE 109A	Pilates Mat I	1
DNCE 109B	Pilates Mat II	1
DNCE 109C	Pilates Mat III	1
DNCE 110	Beginning Mexican Folk Dance	1
DNCE 111	Intermediate Mexican Folk Dance	1
DNCE 112	Ethnic Dance	1
DNCE 117	Introduction to Middle Eastern Dance	1
DNCE 118	Introduction to Caribbean and Latin Dance Styles	1
DNCE 123	Introduction to Salsa Dance	1
DNCE 124	Intermediate Salsa Dance	1
DNCE 130	Dance Improvisation	1
DNCE 204C	Dance Production III	2
DNCE 204D	Dance Production IV	2
DNCE 205C	Dance Touring Ensemble III	2
DNCE 205D	Dance Touring Ensemble IV	2
DNCE 240C	Repertory III	2
DNCE 240D	Repertory IV	2
DNCE 250A	Hip-Hop Dance I	2
DNCE 250B	Hip-Hop Dance II	2
DNCE 260	Somatic Practices in Dance	3
DNCE 261	Somatic Practices in Modern Dance	1
DNCE 262	Somatic Practices in Ballet	1
DNCE 263	Somatic Practices in Jazz Dance	1
DNCE 270	Dance Practicum	1
DNCE 290	Choreography for the Camera	3
DNCE 291	Dance Film Production	3
DNCE 296	Special Studies in Modern Dance	1
DNCE 297	Special Studies in Jazz Dance	1
DNCE 298	Special Studies in Ballet Dance	1
THEA 110	Acting Fundamentals	3
THEA 113	Acting for the Camera	3
THEA 132	Stage Makeup	3
		Total: 34-35

Screendance: Certificate of Achievement (Transcripted)

Program Code: SAC.DNCES.CA
Program Control Number: 41541

The Screendance Certificate program is an interdisciplinary collaboration between the SAC Dance Department and the SAC Digital Media Department. This program provides Digital Media production courses with state-of-the-art equipment, as well as dance movement and theory courses designed for those who want to develop necessary skills in a current and demanding working field and industry of screendance and film production.

Learning Outcome(s):

1. Demonstrate competency in the creation and presentation of choreography for the camera.
2. Demonstrate competency in communication and interaction between choreographer, performer(s), film production member(s).
3. Execute proficiency in the process of organizing, directing, and producing screendance.

Required courses		**Units: 16.5**
DM 112	Introduction to Video Editing and Postproduction	3
DM 115A	Single-Camera Production and Editing	3
DM 140	Cinematography	3
DM 171	Drone Pilot Training	1.5
DNCE 290	Choreography for the Camera	3
DNCE 291	Dance Film Production	3

Plus 5 to 6 units from the following electives		**Units: 5-6**
DNCE 201A	Ballet I	2
OR		
DNCE 201B	Ballet II	2
OR		
DNCE 213	Ballet III	2
OR		
DNCE 214	Ballet IV	2
OR		
DNCE 298	Special Studies in Ballet Dance	1
OR		
DNCE 206A	Modern Dance I	2
OR		
DNCE 206B	Modern Dance II	2
OR		
DNCE 209	Modern Dance III	2
OR		
DNCE 210	Modern Dance IV	2
OR		
DNCE 296	Special Studies in Modern Dance	1
OR		
DNCE 219A	Jazz Dance I	2
OR		
DNCE 219B	Jazz Dance II	2
OR		
DNCE 220	Jazz Dance III	2
OR		
DNCE 221	Jazz Dance IV	2
OR		
DNCE 297	Special Studies in Jazz Dance	1
OR		
DNCE 250A	Hip-Hop Dance I	2
OR		
DNCE 250B	Hip-Hop Dance II	2
OR		
DNCE 251	Hip-Hop Dance III	2
OR		
DNCE 122A	Commercial Dance I	1
OR		
DNCE 124	Intermediate Salsa Dance	1
OR		
DNCE 202B	Choreography for Dance Majors	3
		Total: 21.5-22.5

DIESEL

Heavy Equipment Technology: AS Degree

Program Code: SAC.DSLMR.AS
Program Control Number: 08712

In addition to the general education requirements, the associate degree curriculum in heavy equipment technology is designed to prepare students with knowledge and skills applicable to medium/heavy duty equipment in the trucking

industry. Experience will be acquired in domestic and foreign versions of these equipment. Students currently in the trade working with medium/heavy duty systems or new students entering in the trade will benefit from this training.

Learning Outcome(s):

1. Demonstrate proper safety procedures when working with heavy equipment service and repair.
2. Identify shop hazards and environmental safety concerns.
3. Explain the operation and function of heavy equipment hydraulic and refrigeration systems.

Courses:

DSL 115	Heavy Duty Mobile Hydraulics	3
DSL 121	Diesel Engines	4.5
DSL 161	Electrical/Electronic Systems	5
DSL 165	Transport Refrigeration	5
DSL 287	Compressed Natural Gas Engines	4
WELD 101	Introduction to Welding	3
		Total: 24.5

Medium/Heavy Truck Technology: AS Degree

Program Code: SAC.DSL.AS
Program Control Number: 04207

In addition to the general education requirements, the associate degree in medium/heavy truck technology is designed to successfully prepare students to enter the medium and heavy-duty transportation industry as an apprentice or helper technician, or provide supplementary knowledge for equipment operators and truck drivers. The program provides lecture and lab activities related towards heavy-duty vehicle engines, powertrain units, steering and suspension components, brakes, electrical, air conditioning, and preventative maintenance inspections. Those working in the industry will be able to improve their competencies in each subject

area. Employment opportunities exist for trained individuals in a rapidly expanding field.

Learning Outcome(s):

1. Demonstrate proper vehicle inspection procedure when completing a vehicle pre-trip inspection to identify defects.
2. Develop the skills in properly measuring and analyzing heavy duty vehicle brake assembly for defects.
3. Demonstrate proper vehicle inspection of medium/heavy duty vehicle fuel systems.

Courses:

DSL 121	Diesel Engines	4.5
DSL 131	Drive Train	4.5
DSL 141	Brakes	4.5
DSL 151	Suspension and Steering	4.5
DSL 161	Electrical/Electronic Systems	5
DSL 171	Heating, Ventilation, and Air Conditioning	3.5
DSL 181	Preventative Maintenance Inspection	3
		Total: 29.5

Heavy Equipment Service: Certificate of Achievement

(Transcripted)

Program Code: SAC.DSLMR.CA
Program Control Number: 21770

The certificate curriculum in heavy equipment service is designed to prepare students with knowledge and skills applicable to medium/heavy duty engines and equipment the trucking industry. Experience will be acquired in domestic and import versions of these engines and equipment. Students currently in the trade working on medium-duty engines and equipment or new students entering in the trade will benefit from this training.

Learning Outcome(s):

1. Explain basic mechanical and electrical medium/heavy duty equipment operation.
2. Examine medium/heavy duty truck equipment and engines for correct operation and soundness.

Courses:		**Units: 19.5**
DSL 115	Heavy Duty Mobile Hydraulics	3
DSL 121	Diesel Engines	4.5
DSL 165	Transport Refrigeration	5
DSL 287	Compressed Natural Gas Engines	4
WELD 101	Introduction to Welding	3
		Total: 19.5

Medium/Heavy Truck Service: Certificate of Achievement (Transcripted)

Program Code: SAC.DSL.CA
Program Control Number: 21772

The certificate curriculum in medium/heavy truck service is designed to successfully prepare students to enter the medium and heavy-duty transportation industry as an apprentice or technician helper, or provide supplementary knowledge for equipment operators and truck drivers. The program provides lecture and lab activities related towards heavy-duty vehicle engines, steering and suspension components, brakes, electrical, and preventative maintenance inspections. Those working in the industry will be able to improve their competencies in each subject area. Employment opportunities exist for trained men and women in a rapidly expanding field.

Learning Outcome(s):

1. Demonstrate skills in locating information and service procedures of medium/heavy duty vehicle systems.
2. Develop skills in properly measuring and analyzing medium/heavy duty vehicle concerns.

Courses:

DSL 121	Diesel Engines	4.5
DSL 141	Brakes	4.5
DSL 151	Suspension and Steering	4.5
DSL 161	Electrical/Electronic Systems	5
DSL 181	Preventative Maintenance Inspection	3
		Total: 21.5

Heavy Duty Chassis Service: Certificate of Proficiency

(Untranscripted)

Program Code: SAC.DSLHD.CERT

Heavy duty chassis service is designed to prepare the student for employment in the trucking industry. Within this certificate, there will be an emphasis on serviceability of suspension, steering, air brakes, and chassis components. This program of study will also help prepare the student for national ASEs T3 Drive Train, T4 Brakes, and T5 Suspension and Steering certification.

Learning Outcome(s):

1. Evaluate and inspect heavy duty chassis components found on heavy duty equipment and vehicles.
2. Discuss and diagnosis concerns on brakes, steering, and chassis systems on heavy duty equipment.
3. Measure and replace brake, steering, and chassis components on heavy duty equipment.

Courses:

DSL 131	Drive Train	4.5
DSL 141	Brakes	4.5
DSL 151	Suspension and Steering	4.5
		Total: 13.5

Heavy Duty Diesel Engine Service: Certificate of Proficiency (Untranscripted)

Program Code: SAC.DSLDE.CERT

The Heavy Duty Diesel Engine Service Certificate program prepares the student for employment in industry. The servicing of these modern engines includes training on safety, teardown and assembly procedures, measurement, and diagnosis. Hands-on practical experience is emphasized. This certificate would prepare the student for national ASE T2 certification.

Learning Outcome(s):

1. Describe the process of teardown, inspection, and measurement when rebuilding heavy duty diesel engines.
2. Describe the diagnostic procedures working on medium/heavy duty engine concerns and faults.

Courses:

DSL 125	Medium/Heavy Duty Diesel Engine: Top End Service	4
DSL 126	Medium/Heavy Duty Diesel Engine: Bottom End Service	4
		Total: 8

Transit Bus Maintenance: Certificate of Proficiency (Untranscripted)

Program Code: SAC.DSLTB.CERT

The Transit Bus Maintenance Certificate is designed to train students in the field of transit bus service, repair, and troubleshooting. Completion of courses CERT1 through CERT10 prepares the student for industry. Safety, theory of operation, diagnosis, and service procedures are emphasized. The student must furnish approved safety equipment for the first meeting of the DSL 202 course. This equipment includes: Approved ANSI Safety Glasses, Reflective Safety Vest, and Steel-Toed Shoes.

Learning Outcome(s):

1. Explain basic safety operation concerns when operating a transit bus on assigned route.
2. Explain proper steps in completing a transit bus pre-trip inspection.

Courses:

DSL 202	Introduction to Coach Operations	1
DSL 203	Transit Vehicle Electrical Systems	2
DSL 204	Transit Vehicle Air Systems	0.5
DSL 205	Transit Vehicle Air Brake Systems	1
DSL 206	Transit Vehicle Automatic Transmissions	1.5
DSL 207	Transit Vehicle Engines	2.5
DSL 208	Transit Vehicle Heating, Ventilation, Air Conditioning	1.5
DSL 209	Transit Vehicle Drive Train Suspension	1
DSL 210	Transit Vehicle Wheelchair Lifts	0.5
DSL 211	Hydrogen Fuel Cell Safety	0.2
DSL 212	Hydrogen Fuel Cells	1
DSL 213	Hydrogen used for Fuel Cells	1
DSL 214	Fuel Cell High Voltage Systems	1
		Total: 14.7

Transport Refrigeration/Temperature Control: Certificate of Proficiency (Untranscripted)

Program Code: SAC.DSLTR.CERT

The certificate curriculum in transport refrigeration is designed to prepare students to enter the field as an apprentice or helper service technician. The course work provides training in the service, repair, and troubleshooting techniques of Carrier Transicold and Thermo King truck and trailer refrigeration units. The course work is made up of lecture and lab performances on current production units, covering the refrigeration and electrical systems used to control the unit's operation to maintain desired product temperature to protect the consumer's health. Employment opportunities for men and women exist in this rapidly expanding field.

Learning Outcome(s):

1. Demonstrate proper pre-trip inspection procedures prior to transport refrigeration operation.
2. Describe the maintenance schedule of a basic and hybrid transportation refrigeration unit.

Courses:		**Units: 13**
DSL 132	Diesel Fuel Systems and Emissions	3
DSL 161	Electrical/Electronic Systems	5
DSL 165	Transport Refrigeration	5
		Total: 13

DIGITAL MEDIA

Digital Media Arts: AA Degree

Program Code: SAC.ARTDM.AA
Program Control Number: 04223

The Digital Media Arts program focuses on a rigorous program of design and media coursework in preparation for a career in digital media, digital design, design development and media publishing. The program develops visual communication skills in print, web and media development.

Learning Outcome(s):

1. Practice creative self-improvement through critical evaluation, application of design vocabulary and personal creative application.
2. Create unique visual communication packages in print, web and media design.
3. Create unique graphics for application across multiple media platforms.
4. Practice all aspects of the design production process in a professional manner, through client-based interactions, project management, and observation of deadlines.

Basic Foundations		**Units: 9**
DM 195	Introduction to Digital Media Arts	3
DM 121A	Fundamentals of Typography	3
DM 113	Introduction to Digital Media Design Principles	3
OR		
ART 110	Two-Dimensional Design	3
OR		
ART 111	Three-Dimensional Design	3
Digital Design Development		**Units: 9**
DM 121B	Advanced Typography	3
DM 122	Graphic Design I	3
DM 168	Graphic Design II: Branding and Identity	2
DM 164	Web Design	3
DM 191A	Layout Design	3
DM 124	Cooperative Work Experience - Occupational	1-4
Electives		**Units: 6-7**
DM 113	Introduction to Digital Media Design Principles	3
DM 162	Digital Illustration I	3
DM 192A	Digital Illustration II: Advanced Topics	3
DM 121B	Advanced Typography	3
DM 191A	Layout Design	3

DM 164	Web Design	3
DM 115A	Single-Camera Production and Editing	3
DM 193	Motion Graphics with Adobe After Effects	3
DM 196A	3D Modeling: The Fundamentals	3
DM 196B	3D Modeling Intermediate	3
ART 130	Introduction to Drawing	3
ART 141	Beginning Painting	3
ENTR 105	Social Media, Bootstrapping, and Market Validation	2
ART 111	Three-Dimensional Design	3
CMPR 112	Java Programming	3
CMPR 118	JavaScript Programming	3
DM 107	History of Animation	3
DM 124	Cooperative Work Experience - Occupational	1-4
ART 100	Introduction to Art Concepts	3
OR		
ART 100H	Honors Introduction to Art Concepts	3
CMSD 102	Multimedia Storytelling	3
CMSD 103	Introduction to Visual Communications	3
PHOT 180	Beginning Photography	3
		Total: 24-25

Digital Media: AA Degree

Program Code: SAC.DM.AA
Program Control Number: 04195

Completion of the associate degree prepares students to move into a four-year program leading to a baccalaureate degree. Please consult a SAC counselor for information about course requirements for particular four-year institutions. The associate degree also trains students to assume entry-level positions in broadcasting, cable TV, corporate video, and advertising.

Learning Outcome(s):

1. Students will demonstrate basic knowledge and operational skills associated with various technologies and equipment utilized in the production and post production of professional video programs.
2. Students will acquire sufficient knowledge and understanding of the various aspects and crew positions associated with producing professional television programs, so as to be able to effectively assess the technical and personnel requirements for a production, coordinate the necessary resources and successfully execute the plan as either an individual or a member of a production team.
3. Students will demonstrate critical thinking by reviewing and critiquing past and current movies and TV shows to assess their strengths and weakness from the point of view of the media consumer.

Required Courses:		**Units: 12**
DM 100	Introduction to Electronic Media: TV, Radio, Film, and the Internet	3
DM 110	Introduction to Television Production	3
DM 112	Introduction to Video Editing and Postproduction	3
DM 130	Broadcasting for News & Sports	3
Plus, Required Courses: 18 units		**Units: 18**
DM 115A	Single-Camera Production and Editing	3
DM 120	Beginning Screenwriting for Digital Media	3
DM 150	Producing and Directing	3
DM 152	Beginning Audio Production	3
DM 230A	Beginning News & Sports Production	3
DM 260	Lighting Fundamentals	3
Plus, select 6 units from the following courses:		**Units: 6**
ART 162	Digital Illustration I	3
CMSD 105	Mass Media and Society	3
OR		
CMSD 105H	Honors Mass Media and Society	3
CMST 151	Voice and Diction for Effective Communication	3
DM 101	TV and Society: A Visual History	3
DM 103	History of Film to 1945	3
DM 104	History of Film from 1945 to Present	3
DM 115B	Advanced Single-Camera Production and Editing	3
DM 121	Intermediate Screenwriting for Digital Media	3
DM 123	Advanced Screenwriting for Digital Media	3
DM 142	Acting for the Camera	3
DM 215	Advanced Single-Camera/Digital Cinema Production	3
DM 230B	Intermediate News & Sports Production	3
DM 230C	Advanced News & Sports Production	3
DM 230D	Executive News & Sports Production	3
DM 125	Cooperative Work Experience- Occupational	1-6
DM 240	Agency Film Production	3
		Total: 36

Film, Television and Electronic Media: AS-T Degree for Transfer

Program Code: SAC.FTEM.AST
Program Control Number: 35698

The Associate in Science in Film, Television and Electronic Media for Transfer (AS-T in Film, Television and Electronic Media) is designed to prepare students for transfer into the CSU system to complete a baccalaureate degree in Film, Television and Electronic Media, as well as to prepare them for work in those industries. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the Associate in Science in Film, Television and Electronic Media for Transfer (AS-T in Film, Television and Electronic Media) also provides guaranteed admission with junior status to the CSU system, along with priority admission to a local CSU in a similar major. **See page 20 for a list of additional requirements for all Associate in Science for Transfer (A.A.-T) and Associate in Arts for Transfer (AS-T) degrees.** Upon completion of the AS-T in Film, Television and Electronic Media, students will have an understanding of the various aspects associated with the production and post production of films, television and electronic media. Students will also possess the knowledge and technical skills required for academic and professional success in related areas.

Student completion requirements for the associate degree for transfer:

1. 60 semester or 90 quarter CSU transferable units
2. the California State University General Education-Breadth pattern (CSU GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern
3. a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district
4. obtainment of a minimum grade point average (GPA) of 2.0
5. earn a grade of "C" or better, (or "P") in all courses required for the major or area of emphasis

Learning Outcome(s):

1. Upon completion of the AS-T in Film, Television and Electronic Media, students will demonstrate the various skills associated with the production, and post production of films, television and digital media.
2. Students will acquire the knowledge and technical skills required for academic and professional success in related areas.

Required Courses: Select two:		**Units: 6**
DM 100	Introduction to Electronic Media: TV, Radio, Film, and the Internet	3
OR		
CMSD 105	Mass Media and Society	3
OR		
CMSD 105H	Honors Mass Media and Society	3
DM 140	Cinematography	3
DM 120	Beginning Screenwriting for Digital Media	3

List A: Select one from each area Area 1: 3 units		**Units: 3**
DM 152	Beginning Audio Production	3
OR		
MUS 152	Beginning Audio Production	3
OR		
DM 130	Broadcasting for News & Sports	3
Area 2: 3 units		**Units: 3**
DM 115A	Single-Camera Production and Editing	3
OR		
DM 110	Introduction to Television Production	3
OR		
DM 255	Motion Picture Technical Production	3
List B: Select one course: 3 units. Select one course from the list below or from any course from the Core or List A that has not already been used.		**Units: 3**
ART 100	Introduction to Art Concepts	3
OR		
ART 100H	Honors Introduction to Art Concepts	3
OR		
ART 102	Survey of Western Art History II: Renaissance to Today	3

List C: Select one course: 3 units. Select one coure from the list below or from any course from the Core, List A, or List B that has not already been used. **Units: 3-6**

DM 125	Cooperative Work Experience- Occupational	1-6
OR		
DM 112	Introduction to Video Editing and Postproduction	3
OR		
DM 101	TV and Society: A Visual History	3
OR		
DM 103	History of Film to 1945	3
OR		
DM 104	History of Film from 1945 to Present	3
OR		
DM 150	Producing and Directing	3
OR		
DM 121	Intermediate Screenwriting for Digital Media	3
OR		
DM 123	Advanced Screenwriting for Digital Media	3
OR		
DM 115B	Advanced Single-Camera Production and Editing	3
OR		
DM 215	Advanced Single-Camera/Digital Cinema Production	3
		Total: 18-21

Agency Film Production: Certificate of Achievement (Transcripted)

Program Code: SAC.TVAFP.CA
Program Control Number: 38701

This certificate will introduce and develop core single-camera production skills including producing, directing, filming, and editing videos for clients. Students will use the same production process used for narrative and documentary filmmaking, but learn how to do so to meet client business needs for marketing and training. Upon completion of this certificate program, students will be eligible for entry level employment as Production Assistants, Editors, Videographers, Assistant Directors, and Project Managers.

Learning Outcome(s):

1. The core competencies for an Agency Film maker include: Communication Skills: writing, interpersonal, business and organizational; Digital Visual Acumen to visualize, compose, and film a scene; Digital Organizational and Assembly of story-telling images and sounds; Technical Acumen for both digital cameras and editing software. The Student Learning Outcomes include: an ability to communicate with clients and determine a visual and aural product that meets the clients' goals and objectives. Concepting a finished product that will meet the clients' needs and budget and will meaningfully convey the intended message. The student will also be able to operate semi-professional and/or professional digital cameras and be able to compose a shot, film it so that it meets all professional standards for: focus, white balance, composition, color and texture. And, the student will be able to operate professional video software so that he/she can ingest digital footage, arrange files on a timeline to tell a meaningful story, and export the finished product to common digital file for playback.

Core Courses:		**Units: 21**
ART 195	Introduction to Digital Media Arts	3
DM 115A	Single-Camera Production and Editing	3
DM 112	Introduction to Video Editing and Postproduction	3
DM 140	Cinematography	3
DM 120	Beginning Screenwriting for Digital Media	3
DM 215	Advanced Single-Camera/Digital Cinema Production	3
DM 240	Agency Film Production	3
		Total: 21

Animation for Commercial Applications: Certificate of Achievement (Transcripted)

Program Code: SAC.ARTAC.CA
Program Control Number: 08734

Earn your certificate in animation and choose your focus within the fields of 3D modeling, character animation, multimedia production and interactive design. Choosing this priority sector field, with projected job growth and high earning potential, will make you an asset in the future and in today's digital media market. Make your creativity work for you!

Learning Outcome(s):

1. Create dynamic animation & interactive media for commercial and creative applications for the entertainment industry.
2. Apply industry-standard software to modeling, animation and interactive design.
3. Solve digital media design problems related to the entertainment industry using product design platforms for animation and interactive media development.

Foundation		**Units: 9**
DM 195	Introduction to Digital Media Arts	3
DM 113	Introduction to Digital Media Design Principles	3
DM 107	History of Animation	3
Coursework		**Units: 12**
DM 196A	3D Modeling: The Fundamentals	3
DM 196B	3D Modeling Intermediate	3
DM 197A	3D Animation Fundamentals	3
DM 165	3D Character Animation	3
Electives		**Units: 1-4**
DM 124	Cooperative Work Experience - Occupational	1-4
DM 169	Game Design & Development Team	1.5
MUS 153	Introduction to Game Audio	2
DM 193	Motion Graphics with Adobe After Effects	3
		Total: 22-25

Broadcast Journalism: Certificate of Achievement
(Transcripted)

Program Code: SAC.DMBJ.CA
Program Control Number: 10659

Emphasis on preparing students for work in television news programming, documentaries, or public service productions. Students will gain practical experience producing and staffing a weekly news show aired on local cable television.

Learning Outcome(s):

1. Students will demonstrate basic knowledge and operational skills associated with various technologies and equipment utilized in the production and post production of professional newscasts.
2. Students will acquire sufficient knowledge and understanding of the various aspects and crew positions associated with producing professional news programs, so as to be able to effectively assess the technical and personnel requirements for a production, coordinate the necessary resources and successfully execute the plan as either an individual or a member of a news team.
3. Students will demonstrate critical thinking by reviewing and critiquing past and current newscasts to assess their strengths and weakness from the point of view of the news consumer.

CORE COURSES: 12 units		**Units: 12**
DM 100	Introduction to Electronic Media: TV, Radio, Film, and the Internet	3
DM 112	Introduction to Video Editing and Postproduction	3
DM 115A	Single-Camera Production and Editing	3
DM 140	Cinematography	3
Required Courses: 12 units		**Units: 12**
CMSD 121	Introduction to Reporting and Newswriting	3
DM 130	Broadcasting for News & Sports	3
DM 230A	Beginning News & Sports Production	3
DM 230B	Intermediate News & Sports Production	3
		Total: 24

Digital Media Arts - Production Artist: Certificate of Achievement (Transcripted)

Program Code: SAC.DMAPA.CA
Program Control Number: 21756

The Production Artist certificate reflects the rapidly changing industry skills for entry into the broad field of graphic design. Graduates of this program will find entry into the profession at various levels, with employment opportunities in the fields of advertising, graphic design, social media, printing industry, and e-commerce. Skills developed include options in digital print and media design.

Learning Outcome(s):

1. Create unique professional graphics based on client requests and business outcomes.
2. Create unique professional layouts for a variety of media projects and formats.
3. Identify and develop creative briefs to support design proposals that address client needs.
4. Develop graphic packages for multiple platform launch.

Required courses		**Units: 11**
DM 195	Introduction to Digital Media Arts	3
DM 121A	Fundamentals of Typography	3
DM 122	Graphic Design I	3
DM 168	Graphic Design II: Branding and Identity	2
Design Coursework		**Units: 3**
DM 191A	Layout Design	3
DM 162	Digital Illustration I	3
DM 192A	Digital Illustration II: Advanced Topics	3
Media Coursework		**Units: 3**
DM 164	Web Design	3
DM 193	Motion Graphics with Adobe After Effects	3
DM 113	Introduction to Digital Media Design Principles	3
		Total: 17

Digital Media Arts - UX Design: Certificate of Achievement (Transcripted)

Program Code: SAC.DMBUX.CA
Program Control Number: 21754

The UX Design program is designed to address technical skills and creativity in the areas of digital imaging, online page layout, graphic principles of web design, responsive design and interactive design elements for multimedia presentation. Students have options for developing additional skills through work experience, business marketing, or computer programming.

Learning Outcome(s):

1. Design unique professional graphics for use on the web.
2. Design unique professional page layouts for interactive use in web applications and online communications.
3. Test design outcomes and effectiveness through focused client testing.
4. Address responsive design concerns for client needs and desired outcomes.

Required courses		**Units: 9**
DM 195	Introduction to Digital Media Arts	3
DM 121A	Fundamentals of Typography	3
DM 164	Web Design	3
Electives		**Units: 6-7**
DM 124	Cooperative Work Experience - Occupational	1-4
DM 122	Graphic Design I	3
ENTR 105	Social Media, Bootstrapping, and Market Validation	2
CMPR 118	JavaScript Programming	3
		Total: 15-16

Drone Cinematography: Certificate of Achievement
(Transcripted)

Program Code: SAC.DMDC.CA
Program Control Number: 41746

Drone cinematography has grown into a thriving industry, with many trained pilots who offer the service. Drone cinematography is a lucrative field that’s perfect for those who want to work in filmmaking and content creation. Aerial videos captured by drones have become a standard element of modern film, television productions, corporate videos, weddings videos, real estate marketing, news, commercial productions, and more. Drone cinematographers have a chance to land high-income jobs capturing aerial footage. Completion of this certificate will allow students to move directly into the workforce with the industry-standard skills and portfolio work they need to attain employment or become their own job creators.

Learning Outcome(s):

1. Develop specialized filming skills as a drone camera imaging operator for multiple career applications in cinematography.
2. Gain experience with drone operations, maneuverability, safety rules, FAA regulations, and actual flight operations.

Required Courses:		**Units: 17**
DM 100	Introduction to Electronic Media: TV, Radio, Film, and the Internet	3
DM 112	Introduction to Video Editing and Postproduction	3
DM 115A	Single-Camera Production and Editing	3
DM 170	Drone Pilot License Test Prep	0.5
DM 171	Drone Pilot Training	1.5
DM 175	Drone Cinematography & Editing	3
DM 240	Agency Film Production	3
		Total: 17

Narrative Film Production: Certificate of Achievement
(Transcripted)

Program Code: SAC.DMNFP.CA
Program Control Number: 41747

This certificate will introduce and develop core single-camera production skills including producing, directing, filming, and editing videos for narrative short form and feature film productions. Upon completion of this certificate program, students will be eligible for entry-level employment as production assistants, editors, videographers, assistant directors, and project managers.

Learning Outcome(s):

1. Identify individual roles of a production crew and demonstrate the ability to work and communicate in a production crew environment.
2. Demonstrable ability to set up, run, and breakdown professional cameras, audio gear, lights, and other equipment associated with a film production.
3. Write visually for scripts.

Required Courses:		**Units: 23**
DM 112	Introduction to Video Editing and Postproduction	3
DM 115A	Single-Camera Production and Editing	3
DM 140	Cinematography	3
DM 193	Motion Graphics with Adobe After Effects	3
DM 120	Beginning Screenwriting for Digital Media	3
DM 255	Motion Picture Technical Production	3
DM 142	Acting for the Camera	3
THEA 153	Introduction to Directing	2
		Total: 23

Screenwriting: Certificate of Achievement (Transcripted)

Program Code: SAC.DMSW.CA
Program Control Number: 10660

Emphasis on learning writing skills for the development of such television programming as sitcoms, talk shows, news and documentaries, musical variety shows, game shows and soaps, as well as commercials,corporate videos and web programs.

Learning Outcome(s):

1. Students will demonstrate basic knowledge and operational skills associated with various technologies and software utilized in screenwriting.
2. Students will acquire sufficient knowledge and understanding of a writers' room and positions associated with producing professional television scripts as either an individual or a member of a writing team.
3. Students will demonstrate critical thinking by reviewing and critiquing past and current movies and TV scripts to assess their strengths and weakness from the point of view of the writer.

Core Courses:		**Units: 9**
DM 100	Introduction to Electronic Media: TV, Radio, Film, and the Internet	3
DM 112	Introduction to Video Editing and Postproduction	3
DM 130	Broadcasting for News & Sports	3
Required Courses:		**Units: 12**
DM 120	Beginning Screenwriting for Digital Media	3
DM 121	Intermediate Screenwriting for Digital Media	3
DM 123	Advanced Screenwriting for Digital Media	3
DM 240	Agency Film Production	3
Plus, select 3 units from the following courses:		**Units: 1-6**
DM 103	History of Film to 1945	3
OR		
DM 104	History of Film from 1945 to Present	3
OR		
DM 115A	Single-Camera Production and Editing	3
OR		
DM 125	Cooperative Work Experience- Occupational	1-6
OR		
DM 230A	Beginning News & Sports Production	3
OR		
CMSD 105	Mass Media and Society	3
OR		
CMSD 105H	Honors Mass Media and Society	3
		Total: 22-27

Television Production: Certificate of Achievement
(Transcripted)

Program Code: SAC.DMTP.CA
Program Control Number: 10658

Emphasis on orientation with studio and field equipment, production planning, program directing, and post- production process.

Learning Outcome(s):

1. Demonstrate basic knowledge and operational skills associated with various technologies and equipment utilized in the production and post production of professional video programs.
2. Acquire sufficient knowledge of the various aspects and crew positions associated with producing professional television programs.
3. Demonstrate critical thinking by reviewing and critiquing past and current movies and TV shows to assess their strengths and weakness from the point of view of the media consumer.
4. Assess the technical and personnel requirements for a production, and coordinate the necessary resources.

Core Courses: 12 units		**Units: 12**
DM 100	Introduction to Electronic Media: TV, Radio, Film, and the Internet	3
DM 112	Introduction to Video Editing and Postproduction	3
DM 115A	Single-Camera Production and Editing	3
DM 140	Cinematography	3
Required Courses: 9 units		**Units: 9**
DM 110	Introduction to Television Production	3
DM 120	Beginning Screenwriting for Digital Media	3
DM 215	Advanced Single-Camera/Digital Cinema Production	3
		Total: 21

Graphic Arts: Certificate of Proficiency (Untranscripted)

Program Code: SAC.ARTGA.CERT

An express (Untranscripted) certificate program introducing students to major components of Graphic Design and Digital Media. The program prepares students for entry-level positions in the field of graphic arts and design related office work. The courses in this certificate are required for the AA degrees in Graphic Design and Digital Media Arts.

Learning Outcome(s):

1. Competently create digital designs using industry-standard design software and theories.
2. Demonstrate creative problem-solving skills.
3. Apply design knowledge to basic industry problems in multiple media applications; including web, print, and communication graphics.
4. Develop a digital media-based portfolio for application in entry-level design careers.

Required Foundation Courses		**Units: 6**
DM 195	Introduction to Digital Media Arts	3
DM 113	Introduction to Digital Media Design Principles	3
OR		
ART 110	Two-Dimensional Design	3
Advanced Design Topics		**Units: 3**
DM 121A	Fundamentals of Typography	3
OR		
DM 122	Graphic Design I	3
History		**Units: 3**
DM 107	History of Animation	3
OR		
ART 100	Introduction to Art Concepts	3
OR		
ART 100H	Honors Introduction to Art Concepts	3
OR		
ART 105	History of Modern Art	3
		Total: 12

EARTH SCIENCE

Earth Science: AA Degree

Program Code: SAC.ES.AA
Program Control Number: 31980

The Associate degree curriculum in Earth Science prepares students to transfer to a four-year institution leading to a baccalaureate degree in Earth Sciences or Geology. Please consult a SAC counselor for information about course requirements for particular four-year institutions. A baccalaureate degree in Earth Sciences may provide the recommended content preparation for students interested in teaching science at the middle school level or are planning to go to law school in the area of Environmental Law or Public Policy. Students may also gain necessary opportunities with Geotechnical or Environmental consulting firms or with government agencies such as the National Park Service.

Learning Outcome(s):

1. Students will demonstrate proficiency and knowledge with regards to the physical structure of the Earth through the paradigm of plate tectonics.
2. Students will demonstrate proficiency and knowledge regarding the operations and interrelations of Earth systems.

Required Courses		**Units: 22**
ASTR 110	Introduction to Stars and Galaxies	3
ASTR 140	Astronomy Laboratory	1
CHEM 209	Introductory Chemistry	4
OR		
PSC 115	Concepts in Physical Sciences for Educators *	4
OR		
CHEM 115	Concepts in Physical Sciences for Educators*	4
ERTH 115	Earth Science for Educators*	4
OR		
GEOL 101	Introduction to Geology	3
AND		
GEOL 101L	Introduction to Geology Laboratory	1
GEOL 140	Environmental Geology	3
GEOL 150	Introduction to Oceanography	3
or		
GEOL 150H	Honors Introduction to Oceanography	3
GEOL 201	Introduction to Historical Geology	4

*Recommended courses for those preparing to teach middle school science.

Electives		**Units: 2**
GEOL 112	Earthquakes	1
OR		
GEOL 162	Geologic Field Studies of the Mojave Desert	1
OR		
GEOL 164	Geologic Field Studies of the Eastern Sierra Nevada	2
OR		
GEOL 168	Geologic Field Studies of the Owens Valley	1
OR		
GEOL 169	Geologic Field Studies of San Diego County	1
OR		
GEOL 170	Geologic Field Studies of the Anza-Borrego Desert State Park	1
OR		
GEOL 171	Geology Field Studies of Sequoia and Kings Canyon National Parks	1
OR		
GEOL 172	Geologic Field Studies of the California Coast	2
OR		
GEOL 173	Geologic Field Studies of Death Valley	1
OR		
GEOL 174	Geologic Field Studies of Joshua Tree National Park	1
		Total: 24

ECONOMICS

Economics: AA Degree

Program Code: SAC.ECON.AA
Program Control Number: 04256

The associate degree curriculum in economics is a program of basic courses which enable students to move into a curriculum in a four-year institution leading to a baccalaureate degree. Economics prepares the student for a number of career opportunities such as accounting and marketing in the areas of business, government and teaching.

Learning Outcome(s):

1. Students will communicate using basic economic terminology, interpret relevant economic data, and follow and construct fundamental economic arguments
2. Students will define and explain the fundamental economic problem of scarcity and its consequences relating to opportunity cost and marginal decision-making of individuals, firms, and society
3. Students will use the basic tools of economic modeling and graphing to evaluate the market system, to increase the efficiency of resource allocation, and to predict changes within the market and economy.

Courses:		**Units: 21-22**
ACCT 101	Financial Accounting	4
ACCT 102	Managerial Accounting	4
ECON 120	Principles/Macro	3
ECON 121	Principles/Micro	3
BUS 150	Introduction to Information Systems and Applications	3
OR		
MATH 145	Finite Mathematics*	4
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4

*Mathematics course chosen should be determined by the requirements of the intended upper-division school of the student's choice.

Recommended electives:		
BUS 101	Business Law	3
BUS 120	Principles of Management	3
		Total: 21-22

Economics: AA-T Degree for Transfer

Program Code: SAC.ECON.AAT
Program Control Number: 35555

The Associate in Arts in Economics for Transfer (A.A.-T in Economics) prepares students to move into the CSU system leading to a baccalaureate degree in Economics. Please consult a counselor regarding specific course requirements for your transfer institution.

See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate of in Science for Transfer (AS-T) degrees. Completion of the Associate in Arts in Economics for Transfer (A.A.-T in Economics) also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU.

Learning Outcome(s):

1. Students who complete an AAT in Economics will:
2. Utilize microeconomic or macroeconomic theory to analyze a specific economic scenario.
3. Utilize data to gain insight into a specific economic relationship.
4. Utilize economic history and/or the history of economic ideas to inform a comprehensive understanding of a current economic perspective or event.

Required Courses:		**Units: 14-14.5**
ECON 120	Principles/Macro	3
AND		
ECON 121	Principles/Micro	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
MATH 219S	Statistics and Probability with Support	4.5
OR		
PSYC 210	Statistics for the Behavioral Sciences	4
MATH 150	Calculus for Biological, Management and Social Sciences	5
OR		
MATH 180	Single Variable Calculus I	4
LIST A: Select one (3-5 units)		**Units: 3-5**
MATH 140	College Algebra	4
OR		
MATH 140S	College Algebra with Support	4.5
OR		
MATH 162	Trigonometry	4
OR		
MATH 145	Finite Mathematics	4
OR		
MATH 170	Pre-Calculus Mathematics	4
OR		
MATH 185	Single Variable Calculus II	4
OR		
MATH 287	Introduction to Linear Algebra and Differential Equations	5
OR		
BUS 105	Legal Environment of Business	3
OR		
LAW 105	The Legal Environment of Business	3
OR		
BUS 150	Introduction to Information Systems and Applications	3
OR		
BUS 222	Business Writing	3
OR		
ACCT 101	Financial Accounting	4
OR		
ACCT 102	Managerial Accounting	4
LIST B: Select one course (3-5 units) Any List A Course Not Already Being Used		**Units: 3-5**
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
OR		
GEOG 102	Cultural Geography	3
OR		
MATH 280	Intermediate Calculus	4
		Total: 20-24

EDUCATION

Elementary Education (Pre-Professional): AA Degree

Program Code: SAC.EDUPP.AA
Program Control Number: 17761

The Associate of Arts degree in Elementary Education (Pre-Professional) is designed to prepare students for transfer to a four-year university to obtain a bachelor's degree and multiple subject teaching credential.

Completion of the courses in this degree will partially satisfy requirements for the California State University integrated and traditional teacher preparation programs. The courses are part of the curriculum that can be started at the community college and completed at the university. The curriculum is designed for students who seek the pre-professional subject matter preparation for elementary school teaching consistent with the standards established by the California Commission on Teacher Credentialing. Additionally, the degree curriculum may also serve as preparation for paraprofessional positions in the K-12 classroom setting by satisfying unit requirements as established by law.

Students interested in becoming a K-12 teacher should visit the Center for Teacher Education at SAC (Located in the Counseling Center - Room S-110).

Learning Outcome(s):

1. Identify elements of diversity and diverse learning styles in student populations and discover how teachers and schools can promote learning for all students
2. Demonstrate proficiency in 14 content areas required for subject matter competency for elementary teachers

Courses:		**Units: 18-23**
EDUC 201	Introduction to Education	3
CDEV 107	Child Growth and Development (DS1)	3
OR		
PSYC 157	Introduction to Child Psychology	3
BIOL 115	Concepts in Biology for Educators	4
OR		
ERTH 115	Earth Science for Educators	4
OR		
PSC 115	Concepts in Physical Sciences for Educators	4
OR		
CHEM 115	Concepts in Physical Sciences for Educators	4
MATH 105	Mathematics for Liberal Arts Students	3
OR		
MATH 204	Mathematical Concepts for Elementary School Teachers	4
ENGL 270	Children's Literature	3
HIST 120	The United States to 1865	3
OR		
HIST 120H	Honors The United States to 1865	3
OR		
HIST 118	Social and Cultural History of the United States	3
OR		
POLT 101	Introduction to American Governments	3
OR		
POLT 101H	Honors Introduction to American Governments	3
OR		
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
ART 100	Introduction to Art Concepts	3
OR		
ART 100H	Honors Introduction to Art Concepts	3
OR		
ART 101	Survey of Western Art History I: Prehistory through the Middle Ages	3
OR		
ART 102	Survey of Western Art History II: Renaissance through the Twentieth Century	3
OR		
DNCE 100	Dance History and Appreciation	3
OR		
DNCE 100H	Honors Dance History and Appreciation	3
OR		
DNCE 102	Introduction to Dance Forms	3
OR		
MUS 101	Music Appreciation	3
OR		
MUS 101H	Honors Music Appreciation	3
OR		
THEA 100	Introduction to Theatre	3
And ONE of the Following:		**Units: 3**
CMST 102	Public Speaking	3
IDS 200	Introduction to Liberal Studies	3
ENGL 206	Introduction to Language Structure and Use	3
ANTH 104	Language and Culture	3
OR		
ENGL 104	Language and Culture	3
OR		
ANTH 104H	Honors Language and Culture	3
OR		
ENGL 104H	Honors Language and Culture	3
HIST 133	History of California	3
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 205	Introduction to Children with Special Needs	3
EDUC 205	Personal Proficiency in Educational Technologies for Elementary Teachers	3
		Total: 21-26

Elementary Teacher Education for Transfer Degree: AA-T

Program Code: SAC.ETED.AAT
Program Control Number: 31887

The Associate in Arts in Elementary Teacher Education for Transfer (AA-T in Elementary Teacher Education) prepares students to transfer into the CSU system to complete a baccalaureate degree in Liberal Studies and into a multiple subject teaching credential program. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the Associate in Arts in Elementary Teacher Education for Transfer (AA-T in Elementary Teacher Education) degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU, Fullerton, in the Liberal Studies major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the Associate in Arts in Elementary Teacher Education for Transfer (AA-T in Elementary Teacher Education), students will have a strong foundation in introductory content area subject matter requirements for teaching at the elementary school level. Students will also have the opportunity to participate in supervised fieldwork in K-12 settings.

Learning Outcome(s):

1. Identify elements of diversity and diverse learning styles in student populations and discover how teachers and schools can promote learning for all students
2. Demonstrate proficiency in 14 content areas required for subject matter competency for elementary teachers

Required Core Courses:		**Units: 45**
EDUC 201	Introduction to Education	3
ERTH 115	Earth Science for Educators	4
CMST 102	Public Speaking	3
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4
CHEM 115	Concepts in Physical Sciences for Educators	4
OR		
PSC 115	Concepts in Physical Sciences for Educators	4
BIOL 115	Concepts in Biology for Educators	4
OR		
BIOL 109	Fundamentals of Biology	3
OR		
BIOL 109H	Honors Fundamentals of Biology	3
AND		
BIOL 109L	Fundamentals of Biology Laboratory	1
MATH 204	Mathematical Concepts for Elementary School Teachers	4
HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
ENGL 102	Literature and Composition OR	4
OR		
ENGL 102H	Honors Literature and Composition	4
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
POLT 101	Introduction to American Governments	3
OR		
POLT 101H	Honors Introduction to American Governments	3
HIST 120	The United States to 1865	3
OR		
HIST 120H	Honors The United States to 1865	3
CDEV 107	Child Growth and Development (DS1)	3
OR		
PSYC 157	Introduction to Child Psychology	3
List A - Select one course (4 units)		**Units: 4**
ENGL 103	Critical Thinking and Writing	4
ENGL 103H	Honors Critical Thinking and Writing	4
PHIL 110	Critical Thinking	4
PHIL 110H	Honors Critical Thinking	4
List B - Select one course (3 units)		**Units: 3**
ART 100	Introduction to Art Concepts	3
OR		
ART 100H	Honors Introduction to Art Concepts	3
DNCE 100	Dance History and Appreciation	3
OR		
DNCE 100H	Honors Dance History and Appreciation	3
DNCE 102	Introduction to Dance Forms	3
MUS 101	Music Appreciation	3
OR		
MUS 101H	Honors Music Appreciation	3
THEA 100	Introduction to Theatre	3

List C - Select 3 to 6 units from courses below or from any course(s) not taken above		**Units: 3-6**
ANTH 104	Language and Culture	3
OR		
ANTH 104H	Honors Language and Culture	3
OR		
ENGL 104	Language and Culture	3
OR		
ENGL 104H	Honors Language and Culture	3
EDUC 205	Personal Proficiency in Educational Technologies for Elementary Teachers	3
EDUC 204	Personal Proficiency in Educational Technologies for Secondary Teachers	3
ENGL 231	Survey of English Literature I	3
ENGL 232	Survey of English Literature II	3
ENGL 241	Survey of American Literature 1600-1865	3
ENGL 242	Survey of American Literature, 1865-Present	3
ENGL 270	Children's Literature	3
ENGL 271	Survey of World Literature I	3
ENGL 272	Survey of World Literature II	3
ETHN 101	Introduction to Ethnic Studies	3
OR		
ETHN 101H	Honors Introduction to Ethnic Studies	3
GEOG 102	Cultural Geography	3
IDS 200	Introduction to Liberal Studies	3
Math 105	Math for Liberal Arts Students	4
PHIL 106	Introduction to Philosophy	3
OR		
PHIL 106H	Honors Introduction to Philosophy	3
PHIL 108	Ethics	3
PHIL 112	World Religions	3
		Total: 55-58

After School Program Assistant: Certificate of Achievement (Transcripted)

Program Code: SAC.EDUCA.CA
Program Control Number: 41702

The After School Program Assistant Certificate is intended to prepare a student in the position requiring practical skills and knowledge to work with K-12 children in an after school care, tutoring, or mentoring program. It will also orient students toward further opportunities in higher education.

Learning Outcome(s):

1. Demonstrate knowledge of the practical skills and requirements to work in an entry-level position with children, assisting a teacher, in an after-school care, tutoring, or mentoring program.

Courses:

CNSL 114	Careers in Teaching	1
OR		
CDEV 114	Careers in Teaching	1
EDUC 105	Exploration in the Field of Education	3
OR		
EDUC 114	Tutoring Reading in Elementary Schools	1
CDEV 107	Child Growth and Development (DS1)	3
OR		
PSYC 157	Introduction to Child Psychology	3
EDUC 120A	Development of the School-Age Child	3
OR		
CDEV 120A	Development of the School-Age Child (DS5)	3
EDUC 120B	School-Age Child Care and Recreation Activities	3
OR		
CDEV 120B	School-Age Child Care and Recreation Activities (DS5)	3
		Total: 11-13

After School Program Associate Teacher: Certificate of Achievement (Transcripted)

Program Code: SAC.EDUCT.CA
Program Control Number: 41704

The After School Program Associate Teacher Certificate is intended to provide students with skills necessary to work with K-12 students in an after-school setting, provide tutoring or homework assistance, or assist in academic enrichment programs.

Completion of the Required courses for this certificate plus 50 days of field experience (minimum of 3 hours per day) can qualify you for the California Child Development Associate Teacher Permit with a school-age emphasis. Contact Career Technical Education (CTE) or Center for Teacher Education counselors at SAC for additional assistance in planning your School-Age profession.

Learning Outcome(s):

1. Demonstrate the advanced skills necessary to work with students in an after-school program that includes knowledge of academic support/enrichment and activity programming.

Courses:

EDUC 114	Tutoring Reading in Elementary Schools	1
CNSL 114	Careers in Teaching	1
OR		
CDEV 114	Careers in Teaching	1
CDEV 107	Child Growth and Development (DS1)	3
OR		
PSYC 157	Introduction to Child Psychology	3
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 205	Introduction to Children with Special Needs	3
CDEV 120B	School-Age Child Care and Recreation Activities (DS5)	3
OR		
EDUC 120B	School-Age Child Care and Recreation Activities	3
DNCE 102	Introduction to Dance Forms	3
OR		
CMST 102H	Honors Public Speaking	3
OR		
CMST 102	Public Speaking	3
		Total: 17

Secondary Education (Pre-Professional): Certificate of Achievement (Transcripted)

Program Code: SAC.CDSE.CA
Program Control Number: 40528

The Secondary Education (Pre-Professional) Certificate is intended to provide students with skills necessary to work with secondary education students (middle and high school) in an after-school setting, provide tutoring or homework assistance, or assist in academic enrichment programs. This certificate is also pre-professional preparation for students preparing to transfer to a university to earn a bachelor's degree and single subject teaching credential.

Learning Outcome(s):

Students who complete the certificate in secondary education will be able to:

1. Apply skills necessary to work with secondary education students (middle and high school) in an after-school setting

Required courses		**Units: 14-16**
EDUC 105	Exploration in the Field of Education	3
OR		
CNSL 114	Careers in Teaching	1
OR		
CDEV 114	Careers in Teaching	1
EDUC 210	The Teaching Experience: Secondary Education	3
AND		
EDUC 204	Personal Proficiency in Educational Technologies for Secondary Teachers	3
AND		
CDEV 205	Introduction to Children with Special Needs	3
AND		
ENGL 101	Freshman Composition	4
Plus one content course (choose one)		**Units: 3-5**
BIOL 211	Cellular and Molecular Biology	5
OR		
MATH 140	College Algebra	4
OR		
CHEM 209	Introductory Chemistry	4
OR		
ENGL 231	Survey of English Literature I	3
OR		
GEOL 101	Introduction to Geology	3
OR		
HIST 120	The United States to 1865	3
OR		
SPAN 201	Intermediate Spanish I	5
OR		

Or completion of 9 units of CTE Coursework in a subject area taught in a secondary setting

Total: 17-21

ENGINEERING

Engineering: AS Degree

Program Code: SAC.ENGR.AS
Program Control Number: 04201

This program provides a basic program of engineering coursework for students planning to transfer to a university engineering program. Students are also advised to communicate with their desired university to determine the specific required coursework to transfer with upper-division status at their school of choice.

Transfer students are also advised to take job skills courses to improve their employability. Examples include: ENGR 133, 114, 158 (for mechanical majors); 184, 118 (for civil majors); and 131, 133 (for electrical majors).

Students should select courses from the "engineering or engineering-related courses" block based on major: Mechanical and aerospace engineering majors: ENGR 235, 240, 250, 250L, 280, 125, 103

Civil and environmental engineering majors: ENGR 235, 240, 280, 125, 183;

Electrical and computer engineering majors: ENGR 250, 250L, 183; CMPR 120, 121

Learning Outcome(s):

1. solve problems in foundational math and science topics
2. solve engineering problems of common lower division engineering courses

The associate degree also requires completion of general education coursework per Plans A, B, or C of the college catalog (at least ~ 30 units).

Engineering and engineering-related courses (take at least 9 units):		**Units: 9-11**
ENGR 100A	Introduction to Engineering	3
ENGR 125	Engineering Graphics	3
ENGR 103	Solidworks Beginning Solid Modeling	3
ENGR 183	AutoCAD I	4
ENGR 235	Statics	3
ENGR 240	Dynamics	3
ENGR 250	Electric Circuits	3
ENGR 250L	Electric Circuits Laboratory	1
ENGR 280	Strength of Materials	3
CMPR 120	Introduction to Programming	3
CMPR 121	Programming Concepts	3
Science and Math courses:		**Units: 21**
MATH 180	Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
PHYS 217	Engineering Physics I	4
PHYS 227	Engineering Physics II	4
OR		
PHYS 237	Engineering Physics III	4
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
		Total: 30-32

Engineering Civil Drafting and Design: AS Degree

Program Code: SAC.ENRCE.AS
Program Control Number: 04212

This program prepares students for employment as a DRAFTER or DESIGNER in the CIVIL ENGINEERING, architecture, or construction fields. Civil drafters create detailed technical drawings of buildings, structures, and various construction projects designed by architects and civil engineers. Civil drafters must be proficient in

industry-standard CAD software (AutoCAD, Civil 3D, REVIT) and have knowledge of industry-standard drafting practices. Employment is available in private industry and at local and county government agencies.

This program also develops essential job skills for ENGINEERS. Many university engineering programs may not include these job skill courses as part of their curriculum. Other courses in this program may transfer to the university.

If more units are needed to complete the associate degree (~ 60 units), it is suggested students also take: Engr 118, 119 (surveying).

Learning Outcome(s):

1. select and develop engineering careers
2. read and produce industry-standard civil engineering drawings.
3. use a variety of CAD software standard for the civil engineering field

The associates degree also requires completion of general education coursework per Plans A, B, or C of the college catalog

Required courses:		**Units: 23-24**
ENGR 100A	Introduction to Engineering	3
OR		
ENGR 100B	Introduction to Civil Engineering	2
ENGR 012	Civil/Architectural Blueprint Reading	2
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
ENGR 183	AutoCAD I	4
ENGR 184	AutoCAD II	4
ENGR 185	Civil 3D	4
ENGR 154	Revit and Civil Drafting	4
		Total: 23-24

Engineering Civil Technology: AS Degree

Program Code: SAC.ENRCT.AS
Program Control Number: 04202

This program prepares students for employment as a CIVIL ENGINEERING TECHNICIAN. Civil engineering technicians assist civil engineers and surveyors to plan, design, and build various infrastructure projects (e.g., highways, bridges, utilities, etc.) as well as commercial, industrial, and residential projects.

This program also develops essential job skills for ENGINEERS. Many university engineering programs may not include these job skill courses as part of their curriculum. Other courses in this program may transfer to the university.

Learning Outcome(s):

1. select and develop engineering careers
2. use CAD software to produce industry-standard models and technical drawings.
3. use common land surveying instruments

The associates degree also requires completion of general education coursework per Plans A, B, or C of the college catalog.

Required courses:		**Units: 31-32**
ENGR 100A	Introduction to Engineering	3
OR		
ENGR 100B	Introduction to Civil Engineering	2
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
ENGR 183	AutoCAD I	4
ENGR 184	AutoCAD II	4
ENGR 185	Civil 3D	4
ENGR 118	Surveying	3
ENGR 119	Advanced Plane Surveying	3
GEOL 101	Introduction to Geology	3
GEOL 101L	Introduction to Geology Laboratory	1
MATH 162	Trigonometry	4
		Total: 31-32

Engineering CAD Drafting: AS Degree

Program Code: SAC.ENRCA.AS
Program Control Number: 08720

This program prepares students for employment as a MECHANICAL or CIVIL ENGINEERING COMPUTER-AIDED DESIGN (CAD) DRAFTER, and has a strong focus on teaching industry-standard CAD software in the respective areas. Students select one of two options: (1) MECHANICAL, which focuses on 3D solid modeling CAD, or (2) CIVIL, which focuses on AutoCAD, Civil 3D, and REVIT.

If more units are needed to complete the associates degree (~ 60 units), it is suggested students also select from the following list: For mechanical drafting (Engr 114), for civil drafting (Engr 118, 119).

Learning Outcome(s):

1. use CAD software to produce industry-standard models
2. use CAD software to produce industry-standard technical drawings

The associate degree also requires completion of general education coursework (~ 30 units) per Plans A, B, or C of the college catalog.

Required courses:		**Units: 9-10**
ENGR 100A	Introduction to Engineering	3
OR		
ENGR 100B	Introduction to Civil Engineering	2
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
ENGR 183	AutoCAD I	4
Select the Mechanical or Civil Option		**Units: 12-14**
Mechanical Option:		
ENGR 103	Solidworks Beginning Solid Modeling	3
ENGR 104	Solidworks Intermediate Solid Modeling	3
ENGR 105	Solidworks Advanced Solid Modeling	3
MNFG 106	Solidworks Drawings	3
Civil Option:		
ENGR 012	Civil/Architectural Blueprint Reading	2
ENGR 184	AutoCAD II	4
ENGR 185	Civil 3D	4
ENGR 154	Revit and Civil Drafting	4
		Total: 21-24

Engineering Mechanical Drafting and Design: AS Degree

Program Code: SAC.ENRDD.AS
Program Control Number: 04203

This program prepares students for employment as a MECHANICAL ENGINEERING DRAFTER or DESIGNER. Mechanical drafters use MCAD (mechanical computer-aided drafting/design) software to create solid models and then detailed technical drawings of machinery or mechanical devices produced by engineers. Mechanical drafters must be proficient in parametric MCAD software and have knowledge of current industry drafting practices.

Designers are typically drafters with additional industry experience and training. Designers take generic designs from engineers and add detail to them (e.g., material and fastener selection) using MCAD. Employment is primarily in the private industries such as aerospace, biomedical, industrial, and other manufacturing industries.

This program also develops essential job skills for ENGINEERS. Many university engineering programs may not include these job skill courses as part of their curriculum. Other courses in this program may transfer to the university.

If more units are needed to complete the associate degree (~ 60 units), it is suggested students also select from the following list: Engr 184, 131, 133, or Math 160 (trigonometry).

Learning Outcome(s):

1. apply the rules of orthographic projection to create multi-view drawings
2. produce industry-standard models and engineering drawings.
3. effectively use CAD software to produce models and drawings

Required courses:		**Units: 28**
ENGR 100A	Introduction to Engineering	3
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
ENGR 183	AutoCAD I	4
ENGR 103	Solidworks Beginning Solid Modeling	3
ENGR 104	Solidworks Intermediate Solid Modeling	3
ENGR 105	Solidworks Advanced Solid Modeling	3
MNFG 106	Solidworks Drawings	3
ENGR 114	Geometric Dimensioning and Tolerancing	3
ENGR 158	Basic Machining Concepts and Operations	3
		Total: 28

Engineering Mechatronics: AS Degree

Program Code: SAC.ENMT.AS
Program Control Number: 08711

This program prepares students for employment as a MECHANICAL ENGINEERING TECHNICIAN or as an engineering technician in the related areas of electro-mechanical, aerospace, biomedical, industrial, or manufacturing. The program specializes in the design, fabrication, programming, testing, and operation of mechatronics systems – mechanical systems controlled with electronics or computer technology. The program emphasizes hands-on learning and covers: robotics, PLC (programmable logic controllers), modern fabrication techniques (FDM 3D printing, SLA stereolithography, laser cutting), control systems (micro-controllers like Arduino; PID control, sensors, motors and actuators), testing, measurement, programming, and basic circuits.

Employment is mainly in private manufacturing industries such as the mechanical, aerospace, biomedical, or industrial areas.

This program also develops essential job skills for ENGINEERS. Many university engineering programs may not include these job skill courses as part of their curriculum. Other courses in this program may transfer to the university.

If more units are needed to complete the associate degree (~ 60 units), it is suggested students also select from the following list: Cmpr 120 (C programming), Cmpr 121 (C programming), Engr 250L (circuits lab), Engr 131, 104, and Weld 101.

Learning Outcome(s):

1. design, fabricate, program, and operate mechatronics systems
2. program and operate micro-controllers to obtain sensor data and to control various actuators
3. fabricate parts using various rapid prototyping equipment

The associate degree also requires completion of general education coursework (~30 units) per Plans A, B, or C of the college catalog.

Required courses:		**Units: 20**
ENGR 100A	Introduction to Engineering	3
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
ENGR 103	Solidworks Beginning Solid Modeling	3
ENGR 132	Introduction to Robotics	2
ENGR 133	Mechatronics I	3
ENGR 134	Mechatronics II	3
ENGR 158	Basic Machining Concepts and Operations	3
		Total: 20

Engineering Civil Drafting and Design: Certificate of Achievement (Transcripted)

Program Code: SAC.ENRCE.CA
Program Control Number: 21775

This program prepares students for employment as a DRAFTER or DESIGNER in the CIVIL ENGINEERING, architecture, or construction fields. Civil drafters create detailed technical drawings of buildings, structures, and various construction projects designed by architects and civil engineers. Civil drafters must be proficient in industry-standard CAD software (AutoCAD, Civil 3D, REVIT) and have knowledge of industry-standard drafting practices. Employment is available in private industry and at local and county government agencies.

This program also develops essential job skills for ENGINEERS. Many university engineering programs may not include these job skill courses as part of their curriculum. Other courses in this program may transfer to the university.

Learning Outcome(s):

1. select and develop engineering careers
2. read and produce industry-standard civil engineering drawings
3. use a variety of CAD software standard for the civil engineering field

Required Courses:		**Units: 23-24**
ENGR 100A	Introduction to Engineering	3
OR		
ENGR 100B	Introduction to Civil Engineering	2
ENGR 012	Civil/Architectural Blueprint Reading	2
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
ENGR 183	AutoCAD I	4
ENGR 184	AutoCAD II	4
ENGR 185	Civil 3D	4
ENGR 154	Revit and Civil Drafting	4
		Total: 23-24

Engineering Civil Technology: Certificate of Achievement (Transcripted)

Program Code: SAC.ENRCT.CA
Program Control Number: 21766

This program prepares students for employment as a CIVIL ENGINEERING TECHNICIAN. Civil engineering technicians assist civil engineers and surveyors to plan, design, and build various infrastructure projects (e.g., highways, bridges, utilities, etc.) as well as commercial, industrial, and residential projects.

This program also develops essential job skills for ENGINEERS. Many university engineering programs may not include these job skill courses as part of their curriculum. Other courses in this program may transfer to the university.

Learning Outcome(s):

1. select and develop engineering careers
2. use CAD software to produce industry-standard models and technical drawings.
3. use common land surveying instruments

Required Courses:		**Units: 31-32**
ENGR 100A	Introduction to Engineering	3
OR		
ENGR 100B	Introduction to Civil Engineering	2
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
ENGR 183	AutoCAD I	4
ENGR 184	AutoCAD II	4
ENGR 185	Civil 3D	4
ENGR 118	Surveying	3
ENGR 119	Advanced Plane Surveying	3
GEOL 101	Introduction to Geology	3
GEOL 101L	Introduction to Geology Laboratory	1
MATH 162	Trigonometry	4
		Total: 31-32

Engineering CAD Drafting: Certificate of Achievement (Transcripted)

Program Code: SAC.ENRCA.CA
Program Control Number: 21773

This program prepares students for employment as a MECHANICAL or CIVIL ENGINEERING COMPUTER-AIDED DESIGN (CAD) DRAFTER, and has a strong focus on teaching industry-standard CAD software in the respective areas. Students select one of two options: (1) MECHANICAL, which focuses on 3D solid modeling CAD or (2) CIVIL, which focuses on AutoCAD, Civil 3D, and REVIT.

Learning Outcome(s):

1. Use CAD software to produce industry-standard models
2. Use CAD software to produce industry-standard technical drawings

Required Courses:		**Units: 9-10**
ENGR 100A	Introduction to Engineering	3
OR		
ENGR 100B	Introduction to Civil Engineering	2
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
ENGR 183	AutoCAD I	4
Select the Mechanical Option or the Civil Option		**Units: 12-14**
Mechanical Option:		
ENGR 103	Solidworks Beginning Solid Modeling	3
ENGR 104	Solidworks Intermediate Solid Modeling	3
ENGR 105	Solidworks Advanced Solid Modeling	3
MNFG 106	Solidworks Drawings	3
Civil Option:		
ENGR 012	Civil/Architectural Blueprint Reading	2
ENGR 184	AutoCAD II	4
ENGR 185	Civil 3D	4
ENGR 154	Revit and Civil Drafting	4
		Total: 21-24

Engineering Mechanical Drafting and Design: Certificate of Achievement (Transcripted)

Program Code: SAC.ENRDD.CA
Program Control Number: 21774

This program prepares students for employment as a MECHANICAL ENGINEERING DRAFTER or DESIGNER. Mechanical drafters use MCAD (mechanical computer-aided drafting/design) software to create solid models and then detailed technical drawings of machinery or mechanical devices produced by engineers. Mechanical drafters must be proficient in parametric MCAD software and have knowledge of current industry drafting practices.

Designers are typically drafters with additional industry experience and training. Designers take generic designs

from engineers and add detail to them (e.g., material and fastener selection) using MCAD. Employment is primarily in the private industries such as aerospace, biomedical, industrial, and other manufacturing industries.

This program also develops essential job skills for ENGINEERS. Many university engineering programs may not include these job skill courses as part of their curriculum. Other courses in this program may transfer to the university.

Learning Outcome(s):

1. apply the rules of orthographic projection to create multi-view drawings
2. produce industry-standard models and engineering drawings.
3. effectively use CAD software to produce models and drawings

Required Courses:		**Units: 28**
ENGR 100A	Introduction to Engineering	3
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
ENGR 183	AutoCAD I	4
ENGR 103	Solidworks Beginning Solid Modeling	3
ENGR 104	Solidworks Intermediate Solid Modeling	3
ENGR 105	Solidworks Advanced Solid Modeling	3
MNFG 106	Solidworks Drawings	3
ENGR 114	Geometric Dimensioning and Tolerancing	3
ENGR 158	Basic Machining Concepts and Operations	3
		Total: 28

Engineering Mechatronics: Certificate of Achievement (Transcripted)

Program Code: SAC.ENMT.CA
Program Control Number: 21776

This program prepares students for employment as a MECHANICAL ENGINEERING TECHNICIAN or as an engineering technician in the related areas of electro-mechanical, aerospace, biomedical, industrial, or manufacturing. The program specializes in the design, fabrication, programming, testing, and operation of mechatronics systems – mechanical systems controlled with electronics or computer technology. The program emphasizes hands-on learning and covers: robotics, PLC (programmable logic controllers), modern fabrication techniques (FDM 3D printing, SLA stereolithography, laser cutting), control systems (micro-controllers like Arduino; PID control, sensors, motors and actuators), testing, measurement, programming, and basic circuits.

This program also develops essential job skills for ENGINEERS. Many university engineering programs may not include these job skill courses as part of their curriculum. Other courses in this program may transfer to the university.

Learning Outcome(s):

1. design, fabricate, program, and operate mechatronics systems
2. program and operate micro-controllers obtain sensor data and to control various actuators
3. fabricate parts using various rapid prototyping equipment

Required Courses:		**Units: 20**
ENGR 100A	Introduction to Engineering	3
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
ENGR 103	Solidworks Beginning Solid Modeling	3
ENGR 132	Introduction to Robotics	2
ENGR 133	Mechatronics I	3
ENGR 134	Mechatronics II	3
ENGR 158	Basic Machining Concepts and Operations	3
		Total: 20

Engineering STEM Core: Certificate of Achievement (Transcripted)

Program Code: SAC.ENRSC.CA
Program Control Number: 41540

This program provides a basic program of engineering coursework for students planning to transfer to a university engineering program. For the elective block, students should select based on major:

Mechanical and aerospace engineering majors: ENGR 235, 240, 103

Civil and environmental engineering majors: ENGR 235, 240, 183

Electrical and computer engineering majors: ENGR 250, CMPR 120, CMPR 121

Learning Outcome(s):

1. solve problems in foundational math and science topics
2. solve problems of common lower division engineering courses

Science and math courses		**Units: 15-16**
MATH 180	Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
PHYS 217	Engineering Physics I	4
CHEM 209	Introductory Chemistry	4
OR		
CMPR 120	Introduction to Programming	3
Elective courses (engineering and related) (select 1)		**Units: 3-5**
ENGR 235	Statics	3
ENGR 240	Dynamics	3
ENGR 250	Electric Circuits	3
ENGR 183	AutoCAD I	4
ENGR 103	Solidworks Beginning Solid Modeling	3
CHEM 219	General Chemistry	5
CMPR 121	Programming Concepts	3
		Total: 18-21

Engineering AutoCAD 2D Basics: Certificate of Proficiency (Untranscripted)

Program Code: SAC.CAD2D.CERT

This program prepares students for entry level DRAFTER positions that require knowledge of AutoCAD, typically in the architectural, civil, construction, and industrial fields. Students will learn to create and edit technical drawings and annotate designs. The program may be completed in less than one year, and it provides a good first step to more advanced drafting technology coursework and programs.

Learning Outcome(s):

1. Effectively use AutoCAD software

Required Courses:		**Units: 10-11**
ENGR100A	Introduction to Engineering	3
or		
ENGR100B	Introduction to Civil Engineering	2
ENGR183	AutoCAD I	4
ENGR184	AutoCAD II	4
		Total: 10-11

Engineering Mechanical 3D Solid Modeling CAD: Certificate of Proficiency (Untranscripted)

Program Code: SAC.ENGR3D.CERT

This program prepares students for employment as a MECHANICAL ENGINEERING DRAFTER or DESIGNER. Mechanical drafters use MCAD (mechanical computer-aided drafting/design) software to create solid models and then detailed technical drawings of machinery or mechanical devices designed by engineers. The program focuses on training students on industry-standard MCAD software that is used heavily in the mechanical, aerospace, automotive, industrial, & biomedical engineering fields. Students learn to use the parametric nature of MCAD software to produce changeable models incorporating "design intent" and to produce drawings that conform to industry standards. The skills learned are applicable to drafters, designers, engineering technicians, and engineers in these fields.

Employment is primarily in the private manufacturing industries such as aerospace, biomedical, industrial, and many other manufacturing industries.

This program also develops essential job skills for ENGINEERS. Many university engineering programs may not include these job skill courses as part of their curriculum. Other courses in this program may transfer to the university.

Learning Outcome(s):

1. apply rules of orthographic projection to create multi-view drawings
2. produce industry-standard models and technical drawings
3. effectively use 3D solid modeling CAD software

Required Courses:		**Units: 15**
ENGR 103	Solidworks Beginning Solid Modeling	3
ENGR 104	Solidworks Intermediate Solid Modeling	3
ENGR 105	Solidworks Advanced Solid Modeling	3
MNFG 106	Solidworks Drawings	3
ENGR 122	Engineering Drawing	3
OR		
ENGR 125	Engineering Graphics	3
		Total: 15

ENGLISH

English: AA Degree

Program Code: SAC.ENGL.AA
Program Control Number: 04238

The associate degree curriculum in English is designed to develop proficiency in written communication and in the understanding of human nature through the study of language and literature. Completion of the AA Degree in English prepares students to pursue upper-division studies as an English major focusing on literature, writing, criticism or other related fields. Students wanting to pursue a career in law, politics, education, or communications often choose the AA Degree in English because of the emphasis on close reading of texts, strategic employment of language, and strengthened writing skills the program promotes. Because the critical thinking and analytical skills developed as an English major are so versatile, students who may not be sure of their career and/or academic goals might want to consider it.

Learning Outcome(s):

1. Employ active reading and critical thinking skills to analyze, respond to, and evaluate various texts.
2. Use the writing process to develop polished compositions that align with the intended purpose and audience.
3. Use language, sentence structure, and punctuation effectively to convey the intended meaning and tone.
4. Locate both primary and secondary sources of information (using the web, the library, and the library databases) and evaluate them for credibility and accuracy.
5. Correctly integrate and document sources in MLA format to avoid plagiarism.
6. Demonstrate familiarity with major authors, works, genres, literary styles, and literary critical paradigms.

Major requirements for the Associate in Arts degree:

Courses:		**Units: 4**
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4
Choose six units from these survey courses:		**Units: 6**
ENGL 231	Survey of English Literature I	3
OR		
ENGL 232	Survey of English Literature II	3
OR		
ENGL 241	Survey of American Literature 1600-1865	3
OR		
ENGL 242	Survey of American Literature, 1865-Present	3
OR		
ENGL 271	Survey of World Literature I	3
OR		
ENGL 272	Survey of World Literature II	3
Electives from list below:		**9 units**

Electives to be selected from any 200 or above English language or literature class including those above not taken as part of the 6-unit requirement. Note: Students planning to transfer to 4-year schools should consult with the English departments of those institutions and/or www.assist.org regarding specific lower-division requirements and unit limits.

Total: 19

English: AA-T Degree for Transfer

Program Code: SAC.ENGL.AAT
Program Control Number: 32436

The Associate in Arts in English for Transfer (A.A.-T in English) prepares students to move into the CSU system leading to a baccalaureate degree in English. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the A.A.-T degree in English also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (A.A.-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the A.A.-T in English, students will have demonstrated an general understanding of the academic standards expected of readers and writers of the English language. They will be able to apply critical thinking skills in order to evaluate literary works for their artistic and literary merits as well as

analyze them according to various interpretive theories and for the use of literary devices. Students will be able to produce correctly formatted, documented, and cited academic essays that utilize appropriately chosen sources in support of their arguments.

Learning Outcome(s):

1. Demonstrate the ability to read and analyze a text, not limited to written fiction.
2. Produce a college-level essay addressing the concerns of a given assignment.
3. Use appropriately chosen research material that is documented and cited correctly in MLA format.

CORE COURSES Option One (8 units) Option Two (4 units) **Units: 4-8**

Option 1: Select two (8 units)

ENGL 103	Critical Thinking and Writing	4
OR		
ENGL 103H	Honors Critical Thinking and Writing	4
AND		
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4

Option 2: Select one (4 units)

ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4

List A: Select two (6 units) **Units: 6**

ENGL 231	Survey of English Literature I	3
OR		
ENGL 232	Survey of English Literature II	3
OR		
ENGL 241	Survey of American Literature 1600-1865	3
OR		
ENGL 242	Survey of American Literature, 1865-Present	3
OR		
ENGL 271	Survey of World Literature I	3
OR		
ENGL 272	Survey of World Literature II	3

LIST B: **Units: 6**

Select courses based on option chosen in CORE COURSES: Option 1: 3 units Option 2: 6 units.

Any courses from LIST A not already used. Any English course articulated as lower division preparation in the English major at a CSU.

ENGL 213	Creative Writing	3
OR		
ENGL 220	Survey of the Bible as Literature	3
OR		
ENGL 233A	Shakespeare's Comedies and Romances	3
OR		
ENGL 233B	Shakespeare's Tragedies and History Plays	3
OR		
ENGL 233C	Shakespeare's Theatre	3
OR		
ENGL 243	The Modern American Novel	3
OR		
ENGL 245	The Image of African Americans in Literature and Films	3
OR		
ENGL 246	Survey of Chicano Literature	3
OR		
ENGL 270	Children's Literature	3
OR		
ENGL 278	Survey of Literature by Women	3

LIST C: Select one (3-5 units) **Units: 3-5**

Any course from LIST A or B not already used. Any CSU transferable English course.

Any language course other than English that is articulated to fulfill CSU-GE Area C or IGETC Area 3B.

CHNS 101	Elementary Chinese I	5
OR		
CHNS 102	Elementary Chinese II	5
OR		
FREN 101	Elementary French I	5
OR		
FREN 102	Elementary French II	5
OR		
FREN 201	Intermediate French I	5
OR		
FREN 201H	Honors Intermediate French I	5
OR		
FREN 202	Intermediate French II	5
OR		
FREN 202H	Honors Intermediate French II	5
OR		
ITAL 120	Elementary Italian I	5
OR		
ITAL 121	Elementary Italian II	5
OR		
ASL 110	American Sign Language I	4
OR		
ASL 111	American Sign Language II	4
OR		
ASL 210	American Sign Language III	4
OR		
SPAN 101	Elementary Spanish I	5
OR		
SPAN 101H	Honors Elementary Spanish I	5
OR		
SPAN 102	Elementary Spanish II	5
OR		
SPAN 102H	Honors Elementary Spanish II	5
OR		
SPAN 201	Intermediate Spanish I	5
OR		
SPAN 201H	Honors Intermediate Spanish I	5
OR		
SPAN 202	Intermediate Spanish II	5
OR		
SPAN 202H	Honors Intermediate Spanish II	5
OR		
VIET 101	Elementary Vietnamese I	5
OR		
VIET 102	Elementary Vietnamese II	5
CMSD 121	Introduction to Reporting and Newswriting	3
OR		
CMSD 110	Introduction to Creative Nonfiction	4
OR		
BUS 222	Business Writing	3
OR		
CMST 152	Oral Interpretation	3
OR		
THEA 100	Introduction to Theatre	3

Total: 19-25

ENTREPRENEURSHIP

Entrepreneurship and Innovation: AA Degree

Program Code: SAC.ENTEI.AA
Program Control Number: 08692

The associate degree in Entrepreneurship and Innovation is designed to give students a thorough understanding of the process of entrepreneurship. It is designed for those who have thought about starting their own ventures, as well as for those new to business. Students learn to develop and commercialize ideas for new ventures. Small business owners learn to develop resources to be more profitable and sustainable. Classes are practical and hands on. They provide real-world exposure to cutting-edge innovation and entrepreneurship. Specialized topics include: building a team, bootstrap marketing, finances and resources, opportunity assessment, design techniques, powerful presentations and more. Many classes are taught in "short sequence formats" of 4-8 weeks.

Learning Outcome(s):

1. Students will acquire the necessary knowledge to start their own businesses either as entrepreneurs or freelance independent contractors.

Courses:		**Units: 19**
ENTR 100	Introduction to Innovation and Entrepreneurship	3
ENTR 101	Entrepreneurs and Success	1
ENTR 102	Entrepreneurial Ideas and Creativity	1
ENTR 103	Innovations and Opportunities	2
ENTR 104	Business Models	2
ENTR 105	Social Media, Bootstrapping, and Market Validation	2
ENTR 106	Building an Entrepreneurial Team	2
ENTR 107	Money, Finance and Accounting for Entrepreneurs	2
ENTR 108	Business Plans for Entrepreneurs	2
ENTR 109	Powerful Presentations	2
Choose 1 elective from the following list:		**Units: 3**
ENTR 110	Capstone Business Simulations	3
ENTR 111	Capstone Entrepreneurial Case Studies	3
BUS 170	Principles of Small Business Management	3
		Total: 22

Entrepreneurship and Innovation: Certificate of Achievement (Transcripted)

Program Code: SAC.ENTEI.CA
Program Control Number: 21749

The certificate in Entrepreneurship and Innovation is designed to give students a thorough understanding of the process of entrepreneurship. It is designed for those who have thought about starting their own ventures, as well as for those new to business. Students learn to develop and commercialize ideas for new ventures. Small business owners learn to develop resources to be more profitable and sustainable. Classes are practical and hands on. They provide real-world exposure to cutting-edge innovation and entrepreneurship. Specialized topics include: building a team, bootstrap marketing, finances and resources, opportunity assessment, design techniques, powerful presentations and more. Many classes are taught in "short sequence formats" of 4-8 weeks.

Learning Outcome(s):

1. Students will acquire the necessary knowledge to start their own businesses either as entrepreneurs or freelance independent contractors.

Core Courses: Requirements:		**Units: 19**
ENTR 100	Introduction to Innovation and Entrepreneurship	3
ENTR 101	Entrepreneurs and Success	1
ENTR 102	Entrepreneurial Ideas and Creativity	1
ENTR 103	Innovations and Opportunities	2
ENTR 104	Business Models	2
ENTR 105	Social Media, Bootstrapping, and Market Validation	2
ENTR 106	Building an Entrepreneurial Team	2
ENTR 107	Money, Finance and Accounting for Entrepreneurs	2
ENTR 108	Business Plans for Entrepreneurs	2
ENTR 109	Powerful Presentations	2
Choose 1 elective from the following list:		**Units: 3**
ENTR 110	Capstone Business Simulations	3
ENTR 111	Capstone Entrepreneurial Case Studies	3
BUS 170	Principles of Small Business Management	3
		Total: 22

Freelancer: Certificate of Proficiency (Untranscripted)

Program Code: SAC.FRLAN.CERT

The Freelancer certificate is designed to give all students, but especially non-business majors, a boot-camp understanding of business as applied to a freelance independent contractor. It is designed for new grads who want to freelance to start their careers, full-time workers who want to freelance to earn extra money or transition to a new career, laid-off workers, workers leaving full-time jobs, parents who want to freelance for a flexible schedule, people who want turn their hobbies into profitable freelance ventures, and seniors who freelance to supplement their incomes.

In the classes students learn how to plan and get started, personal and people skills, different business trades and industries, networking and opportunities, how to get and develop customers, where to get money, how to get paid and how to launch a new freelance business. Classes are short one-unit classes. The goal of the certificate is to teach, as quickly as possible, just what someone needs to know to survive in business as a freelancer.

Learning Outcome(s):

1. Students will demonstrate an understanding of the basic requirements to successfully start and run a small business as well as the ability to apply planning methods to business and entrepreneurial situations

Courses:		**Units: 6**
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
		Total: 6

ETHNIC STUDIES

Black Studies: AA Degree

Program Code: SAC.BLST.AA
Program Control Number: 08754

The Associate in Arts Degree in Black Studies is intended to provide students with a multi-disciplinary analysis of the experiences of persons of African descent in the United States. Students will analyze issues relating to the African American community while developing a critical understanding of the Black and African American communities in American society.

Learning Outcome(s):

1. apply a multi-disciplinary approach to the study of African Americans.
2. analyze and evaluate the social, cultural, and political concepts central to the experiences of African Americans.
3. assess the historical, literary, and artistic contributions of African Americans to American society and culture.
4. compare and contrast the various approaches and methodologies employed to study the experiences of African Americans.
5. analyze the concepts of economic empowerment and self-determination in relation to the African American community.
6. analyze the impact of public policy on the African American family, past and present.

Courses:		**Units: 18**
BLST 101	Introduction to African American Studies	3
ETHN 101	Introduction to Ethnic Studies	3
OR		
ETHN 101H	Honors Introduction to Ethnic Studies	3
HIST 123	African American History to 1865	3
HIST 146	African American History from 1863 to the Present	3
MUS 103	Jazz in America	3
ENGL 245	The Image of African Americans in Literature and Films	3
		Total: 18

Chicano Studies: AA Degree

Program Code: SAC.CHST.AA
Program Control Number: 08755

The Chicana/Chicano studies major provides a unique opportunity to serve and understand the Chicana/Chicano community.

The major offers a curriculum that focuses on the Chicana/Chicano experience through an analysis of class, race- ethnicity, gender-sexuality, and cultural expression within the historical and contemporary experiences of Chicanas/Chicanos in the Americas.

Learning Outcome(s):

1. demonstrate knowledge of the history and contemporary developments in the field of Chicana/Chicano Studies.
2. synthesize the historical issues of the Chicana/Chicano community with present day issues in order to correlate shortcomings and successes.
3. learn key roles the Chicana/Chicano community has played in creating and shaping the United States from inception to present day.
4. unpack, dissect, comprehend, and apply the differences between cultural identifiers (i.e. Chicana/Chicano, Mexican American, Hispanic, etcetera).
5. develop and communicate clear, well-organized research through multiple delivery methods for diverse audiences.
6. engage in social justice practices.

Required		**Units: 18**
ANTH 105	Ancient Mesoamerican Civilization	3
OR		
HIST 105	Ancient Mesoamerican Civilization	3
ART 104	Mexican and Chicano Art History	3
CHST 101	Introduction to Chicana/o Studies	3
HIST 124	Mexican American History in the United States	3
OR		
HIST 124H	Honors Mexican American History in the United States	3
HIST 153	History of Mexico	3
ETHN 101	Introduction to Ethnic Studies	3
OR		
ETHN 101H	Honors Introduction to Ethnic Studies	3
		Total: 18

Ethnic Studies: AA Degree

Program Code: SAC.ETHN.AA
Program Control Number: 04255

The Associate in Arts Degree in Ethnic Studies is intended to provide students with a comparative and multidimensional interpretation of the experiences of African Americans, Asian Americans, Latinas/Latinos, Native Americans, Native Hawaiians/Pacific Islanders, and Polynesians. Students study the histories, cultures, and politics of communities of color in the United States so that they can critically analyze issues distinct to race, ethnicity, class, sexuality, and gender while developing a consciousness for the cultural pluralism in American society.

Learning Outcome(s):

1. the ability to work effectively with increasingly diverse populations.
2. the capacity to analyze the racial impacts of law, politics, culture, and public policy.
3. knowledge about diverse human behavior and communities.
4. awareness of social justice struggles.
5. the development of cultural competency, central to living in and understanding the surrounding world.
6. critically analyze Ethnic Studies perspectives, theories, and themes.
7. critically engage the cultural and intellectual contributions of people of color.
8. develop research techniques and anti-oppressive methodologies for participatory research with communities of color.

Courses:		**Units: 18**
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
ASIA 101	Introduction to Asian American Studies	3
BLST 101	Introduction to African American Studies	3
CHST 101	Introduction to Chicana/o Studies	3
ETHN 101	Introduction to Ethnic Studies	3
OR		
ETHN 101H	Honors Introduction to Ethnic Studies	3
ETHN 102	The Borderlands: Cultural Context and Intercultural Relations	3
OR		
ETHN 102H	Honors the Borderlands: Cultural Context and Intercultural Relations	3
		Total: 18

FASHION DESIGN AND MERCHANDISING

Apparel Product Development and Technical Design: AA Degree

Program Code: SAC.FDCAP.AA
Program Control Number: 08742

In addition to the general education requirements, this vocational program provides the technical skills and product background necessary to work in apparel jobs such as pattern making, product development, and technical design in ready-to-wear or theater costumes.

Emphasis is placed on developing vocational skills including computer applications current to fashion design manufacturing.

Major requirements for the association in arts in Product Development and Technical Design are:

Learning Outcome(s):

1. Apply their creative abilities to support their future design careers.
2. Determine the manufacturing process to the appropriate design process.
3. Solve problems at all levels of the design process.

Courses		**Units: 34.5-39.5**
FDM 100	Introduction to Fashion	3
FDM 103	Fashion Selection	3
FDM 104	Textile Fibers and Fabrics	3
FDM 105A	Beginning Sewing	3
FDM 108	RTW Apparel Quality and Construction Analysis	3
FDM 109	Flat Pattern Techniques	3.5
FDM 111A	Fashion Illustration Techniques	3
FDM 113	Fashion Draping	3
FDM 114	3D Design	3
FDM 215	Computer Fashion Illustration	3
FDM 216	Computer Flat Pattern Design, Grading, and Marking	3
FDM 299	Cooperative Work Experience Education	1-6
Select six units from the following elective courses:		**Units: 6**
FDM 052	Knit and Swim Suit Sewing	3
FDM 058	Decorative Apparel	0.5
FDM 080	Embroidery	1.5
FDM 081	Screen Printing	1.5
FDM 101	Buying and Merchandising	3
FDM 102	Promotion and Coordination	3
FDM 106	Advanced Sewing	3
FDM 107	Custom Tailoring	2
FDM 105B	Intermediate Sewing	3
FDM 125	Visual Display Merchandising	3
FDM 140	Fashion E-Commerce	3
FDM 213	Apparel Line Production	3
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
		Total: 40.5-45.5

Fashion Design: AA Degree

Program Code: SAC.FDC.AA
Program Control Number: 08739

In addition to the general education requirements, the associate degree curriculum in fashion design provides the basic aesthetic concepts and technical skills necessary for immediate employment in the fashion related fields of design or to transfer to a university program. The program prepares students for entry-level positions in apparel design for custom clients, theater costuming, and manufacturer's operations. Completion of the degree enhances ability to obtain a position and advance in the fashion design field.

Major requirements for the associate in arts in Fashion Design are:

Learning Outcome(s):

1. Apply their creative abilities to support their future design careers.
2. Formulate design ideas verbally, visually, and digitally.
3. Utilize various techniques related to drafting, draping, and constructing garments.
4. Design visual materials in both physical and digital formats.

Courses		**Units: 31.5-36.5**
FDM 080	Embroidery	1.5
FDM 081	Screen Printing	1.5
FDM 100	Introduction to the Fashion Industry	3
FDM 103	Fashion Selection	3
FDM 104	Textile Fibers and Fabrics	3
FDM 105A	Beginning Sewing	3
FDM 108	RTW Apparel Quality and Construction Analysis	3
FDM 109	Flat Pattern Techniques	3.5
FDM 111A	Fashion Illustration Techniques	3
FDM 114	3D Design	3
FDM 215	Computer Fashion Illustration	3
FDM 299	Cooperative Work Experience Education	1-6
Select six units from the following elective courses:		**Units: 6**
FDM 052	Knit and Swim Suit Sewing	3
FDM 055	Children's Clothing	2
FDM 056	Basic Sewing and Alternations	1
FDM 058	Decorative Apparel	0.5
FDM 101	Buying and Merchandising	3
FDM 102	Promotion and Coordination	3
FDM 105B	Intermediate Sewing	3
FDM 106	Advanced Sewing	3
FDM 107	Custom Tailoring	2
FDM 110	Corset Construction	3
FDM 113	Fashion Draping	3
FDM 125	Visual Display Merchandising	3
FDM 140	Fashion E-Commerce	3
FDM 216	Computer Flat Pattern Design, Grading, and Marking	3
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
		Total: 37.5-42.5

Fashion Merchandising: AA Degree

Program Code: SAC.FDM.AA
Program Control Number: 08740

In addition to the general education requirements, the associate degree curriculum in fashion merchandising is designed to prepare students for a career in the fashion industry or to transfer to a university program.

The program places emphasis on preparing students for entry-level positions in such areas as sales, buying, merchandising, promotion, retail management, styling, and fashion forecasting.

Major requirements for the associate in arts in merchandising are:

Learning Outcome(s):

1. Apply their creative abilities to support their future design careers.
2. Summarize and relate fashion design to a broader socioeconomic context.

Courses		**Units: 24-29**
FDM 100	Introduction to the Fashion Industry	3
FDM 103	Fashion Selection	3
FDM 104	Textile Fibers and Fabrics	3
FDM 105A	Beginning Sewing	3
FDM 108	RTW Apparel Quality and Construction Analysis	3
FDM 111A	Fashion Illustration Techniques	3
FDM 140	Fashion E-Commerce	3
FDM 299	Cooperative Work Experience Education	1-6
BA 188	Microsoft Excel	2
Select six units from the following electives:		**Units: 6**
FDM 101	Buying and Merchandising	3
FDM 102	Promotion and Coordination	3
FDM 109	Flat Pattern Techniques	3.5
FDM 113	Fashion Draping	3
FDM 125	Visual Display Merchandising	3
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
BA 189	Advanced Microsoft Excel	2
		Total: 30-35

3D Fashion Illustration: Certificate of Achievement (Transcripted)

Program Code: SAC.FD3DF.CA
Program Control Number: 40527

This certificate program provides students with the technical skills needed for three dimensional fashion design, three dimensional illustration, and three dimensional pattern design.

Learning Outcome(s):

1. Create three dimensional digital fashion illustrationscreate flat patterns in three dimensional software

Degree Requirements		**Units: 12.5**
FDM 109	Flat Pattern Techniques	3.5
FDM 111A	Fashion Illustration Techniques	3
FDM 114	3D Design	3
FDM 216	Computerized Garment Pattern Drafting	3
		Total: 12.5

Apparel Product Development and Technical Design: Certificate of Achievement (Transcripted)

Program Code: SAC.FDCAP.CA
Program Control Number: 21792

This certificate program provides the technical skills and product background necessary to work in apparel jobs such as pattern making, product development, and technical design in ready-to-wear or theater costumes.

Emphasis is placed on developing vocational skills including computer applications current to fashion design manufacturing.

Requirements for the certificate are:

Learning Outcome(s):

1. Apply their creative abilities to support their future design careers.
2. Determine the manufacturing process to the appropriate design process.
3. Solve problems at all levels of the design process.

Courses:		**Units: 34.5-39.5**
FDM 100	Introduction to the Fashion Industry	3
FDM 103	Fashion Selection	3
FDM 104	Textile Fibers and Fabrics	3
FDM 105A	Beginning Sewing	3
FDM 108	RTW Apparel Quality and Construction Analysis	3
FDM 109	Flat Pattern Techniques	3.5
FDM 111A	Fashion Illustration Techniques	3
FDM 113	Fashion Draping	3
FDM 114	3D Design	3
FDM 215	Computer Fashion Illustration	3
FDM 216	Computerized Garment Pattern Drafting	3
FDM 299	Cooperative Work Experience Education	1-6
Select six units from the following elective courses:		**Units: 6**
FDM 052	Knit and Swim Suit Sewing	3
FDM 058	Decorative Apparel	0.5
FDM 080	Embroidery	1.5
FDM 081	Screen Printing	1.5
FDM 102	Promotion and Coordination	3
FDM 106	Advanced Sewing	3
FDM 107	Custom Tailoring	2
FDM 101	Buying and Merchandising	3
FDM 105B	Intermediate Sewing	3
FDM 213	Apparel Line Production	3
FDM 125	Visual Display Merchandising	3
FDM 140	Fashion E-Commerce	3
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
		Total: 40.5-45.5

Dressmaking and Alterations Option: Certificate of Achievement (Transcripted)

Program Code: SAC.FDCDA.CA
Program Control Number: 10667

The certificate in Dressmaking and Alteration prepares students for employment in the alterations department of department stores or for the operation of their own business in dressmaking, tailoring, and alterations. Certificate option in Dressmaking and Alterations can be earned through the completion of the following Required courses:

Learning Outcome(s):

1. Apply their creative abilities to support their future design careers.
2. Create garments utilizing various techniques related to drafting, draping, and constructing garments.

Required Courses:		**Units: 32**
FDM 052	Knit and Swim Suit Sewing	3
FDM 105A	Beginning Sewing	3
FDM 105B	Intermediate Sewing	3
FDM 106	Advanced Sewing	3
FDM 107	Custom Tailoring	2
FDM 109	Flat Pattern Techniques	3.5
FDM 113	Fashion Draping	3
FDM 104	Textile Fibers and Fabrics	3
FDM 110	Corset Construction	3
FDM 212	Advanced Draping	2
FDM 112	Advanced Flat Pattern Making	3.5
Select 3 units from the following:		**Units: 3**
FDM 005	Fashion Laboratory	0.5-3
FDM 058	Decorative Apparel	0.5
FDM 080	Embroidery	1.5
FDM 081	Screen Printing	1.5
FDM 102	Promotion and Coordination	3
FDM 111A	Fashion Illustration Techniques	3
FDM 140	Fashion E-Commerce	3
FDM 213	Apparel Line Production	3
FDM 216	Computer Flat Pattern Design, Grading, and Marking	3
FDM 299	Cooperative Work Experience Education	1-6
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
		Total: 35

Fashion Design: Certificate of Achievement (Transcripted)

Program Code: SAC.FDC.CA
Program Control Number: 21790

The certificate curriculum in fashion design provides the basic aesthetic concepts and technical skills necessary for immediate employment in the fashion related fields of design. The program prepares students for entry-level positions in apparel design for custom clients, theater costuming, and manufacturer's operations. Completion of the certificate enhances ability to obtain a position and advance in the fashion design field.

Requirements for the certificate:

Learning Outcome(s):

1. Apply their creative abilities to support their future design careers.
2. Formulate design ideas verbally, visually, and digitally.
3. Utilize various techniques related to drafting, draping, and constructing garments.
4. Design visual materials in both physical and digital formats.

Courses		**Units: 31.5-36.5**
FDM 080	Embroidery	1.5
FDM 081	Screen Printing	1.5
FDM 100	Introduction to the Fashion Industry	3
FDM 103	Fashion Selection	3
FDM 104	Textile Fibers and Fabrics	3
FDM 105A	Beginning Sewing	3
FDM 108	RTW Apparel Quality and Construction Analysis	3
FDM 109	Flat Pattern Techniques	3.5
FDM 111A	Fashion Illustration Techniques	3
FDM 114	3D Design	3
FDM 215	Computer Fashion Illustration	3
FDM 299	Cooperative Work Experience Education	1-6
Select six units from the following elective courses:		**Units: 6-6.5**
FDM 052	Knit and Swim Suit Sewing	3
FDM 055	Children's Clothing	2
FDM 056	Basic Sewing and Alternations	1
FDM 058	Decorative Apparel	0.5
FDM 101	Buying and Merchandising	3
FDM 102	Promotion and Coordination	3
FDM 105B	Intermediate Sewing	2
FDM 106	Advanced Sewing	3
FDM 107	Custom Tailoring	2
FDM 110	Corset Construction	3
FDM 113	Fashion Draping	3
FDM 125	Visual Display Merchandising	3
FDM 140	Fashion E-Commerce	3
FDM 213	Apparel Line Production	3
FDM 216	Computer Flat Pattern Design, Grading, and Marking	3
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
		Total: 37.5-43

Fashion Merchandising: Certificate of Achievement
(Transcripted)

Program Code: SAC.FDM.CA
Program Control Number: 21791

The certificate curriculum in fashion merchandising is designed to prepare students for a career in the fashion industry. The program places emphasis on preparing students to enter entry level positions in such areas as sales, buying, merchandising, promotion, retail management, styling, and fashion forecasting.

Requirements for the certificate are:

Learning Outcome(s):

1. Apply their creative abilities to support their future design careers.
2. Summarize and relate fashion design to a broader socioeconomic context.

Courses		**Units: 24-29**
FDM 100	Introduction to Fashion	3
FDM 103	Fashion Selection	3
FDM 104	Textile Fibers and Fabrics	3
FDM 105A	Beginning Sewing	3
FDM 108	RTW Apparel Quality and Construction Analysis	3
FDM 111A	Fashion Illustration Techniques	3
FDM 140	Fashion E-Commerce	3
FDM 299	Cooperative Work Experience Education	1-6
BA 188	Microsoft Excel	2
Select six units from the following electives:		**Units: 6-7**
FDM 101	Buying and Merchandising	3
FDM 102	Promotion and Coordination	3
FDM 109	Flat Pattern Techniques	3.5
FDM 113	Fashion Draping	3.5
FDM 125	Visual Display Merchandising	3
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
BA 189	Advanced Microsoft Excel	2
		Total: 30-36

Fashion Assistant: Certificate of Proficiency
(Untranscripted)

Program Code: SAC.FDFA.CERT

This certificate curriculum is designed to prepare students for entry level design assistant positions in the apparel industry. All classes offer sections availble online.

Learning Outcome(s):

1. Apply their creative abilities to support their future design careers.
2. Utilize various software related to designing garments.

Courses	**Units: 16-21**	
FDM 100	Introduction to Fashion	3
FDM 104	Textile Fibers and Fabrics	3
FDM 105A	Beginning Sewing	3
FDM 111A	Fashion Illustration Techniques	3
FDM 215	Computer Fashion Illustration	3
FDM 299	Cooperative Work Experience Education	1-6
		Total: 16-21

Screen Printing and Embroidery: Certificate of Proficiency (Untranscripted)

Program Code: SAC.FDSPE.CERT

This certificate curriculum is designed to prepare students for entry level positions in screen printing and embroidery shops.

Learning Outcome(s):

1. Apply their creative abilities to support their future design careers. Create screen printed and embroidered garments in the physical format.
2. Utilize various equipment and software related to screen printing and embroidery.

Courses		**Units: 15**
FDM 080	Embroidery	1.5
FDM 081	Screen Printing	1.5
FDM 104	Textile Fibers and Fabrics	3
FDM 111A	Fashion Illustration Techniques	3
FDM 215	Computer Fashion Illustration	3
FDM 114	3D Design	3
		Total: 15

Swimwear Design: Certificate of Proficiency
(Untranscripted)

Program Code: SAC.FDSD.CERT

This certificate curriculum is designed to prepare students for entry level design and product development positions in southern Califoria's swimwear industry.

Learning Outcome(s):

1. Apply their creative abilities to support their future design careers.
2. Design knit garments in both physical and digital formats

Courses		**Units: 15**
FDM 105A	Beginning Sewing	3
FDM 111A	Fashion Illustration Techniques	3
FDM 052	Knit and Swim Suit Sewing	3
FDM 114	3D Design	3
FDM 215	Computer Fashion Illustration	3
		Total: 15

FIRE ACADEMY

Administrative Fire Services Chief Officer: AS Degree

Program Code: SAC.FTCO.AS
Program Control Number: 10549

The Administrative Fire Services Chief Officer Degree is designed to prepare students for careers as chief officers. This program meets the requirements of the California Fire Chiefs' Association and the Chief Fire Officer Certification track of the California State Fire Marshal. Transcript evaluation may allow up to a maximum of 18 units of credit for previous fire service education. If Fire Technology 121 is completed as an elective with a "C" or better grade and FTC 121L is completed with a "pass," it may be used to satisfy the requirements for section F of the general education requirements for graduation.

Student must complete the general education requirements as outlined in the appropriate catalog.

Learning Outcome(s):

1. Meet the occupational standards for California State Fire Training's Chief Fire Officer Certification.
2. Carry out the job performance requirements as listed in NFPA 1021 Standard for Fire Officer Professional Qualifications (2014).
3. Perform the job performance requirements of NFPA 1051 Standard for Wildland Fire Fighter Professional Qualifications (2016)

Core Course Requirements		**Units: 10**
FOT 032	ICS-300 Intermediate ICS	0.5
FOT 150A	Company Officer 2A: Human Resource Management for Company Officers	1
FOT 150B	Company Officer 2B: General Administration Functions for Company Officers	0.5
FOT 150C	Company Officer 2C: Fire Inspections and Investigations	1.5
FOT 150D	Company Officer 2D: All-Risk Command Operations for Company Officers	1.5
FOT 150E	Company Officer 2E: Wildland Incident Operations for Company Officers	1.5
FOT 205	Instructor I: Instructional Methodology	1
FOT 273A	Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers	.05
FOT 273B	Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers	.05
FOT 273C	Chief Fire Officer 3C: General Administration Functions	0.5
FOT 273D	Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers	1

Electives- In addition, select a minimum of 3.5-13 units from the following list (classes in this area may be substituted with similar classes). Units: 3.5-13

FOT 008A	S-339 Division/Group Supervisor All Risk	0.5
FOT 033	ICS-400 Incident Command	0.5
FOT 044	Fire Investigation 1A: Fire Origin and Cause Determination	0.5
FAC 060A	Basic Fire Academy- Fire Fighter 1A Structure	10
FAC 060B	Firefighter 1B - Hazardous Materials / WMD	1
FAC 060C	Firefighter 1C - Wildland Firefighter 1	2
FTC 102	Fire Behavior and Combustion	3
FTC 103	Principles of Fire and Emergency Services Safety and Survival	3
FTC 104	Fire Prevention	3
FTC 105	Building Construction for Fire Protection	3
FTC 106	Fire Protection Systems	3
FTC 121L	Physical Fitness for Public Safety Personnel - Performance and Assessment	0.3
FTC 121	Physical Fitness for Public Safety Personnel	3
FOT 130A	Fire Inspector 1A: Duties and Administration	1.5
FOT 130B	Fire Inspector 1B: Introduction to Fire and Life Safety	1.5
FOT 130C	Fire Inspector 1C: Field Inspection	1.5
FOT 206	Instructor II: Instructional Development	1
		Total: 13.5-23

Fire Administration Option: AS Degree

Program Code: SAC.FTFA.AS
Program Control Number: 08747

The degree program in fire administration is designed to prepare students for careers as fire service officers. The program meets requirements of the California State Board of Fire Services Certified Company Officer and college or university preparation. Transcript evaluation may allow up to a maximum of 18 units of credit for previous fire service education. If Fire Technology 121 is completed as an elective with a "C" or better grade and FTC 121L is completed with a "pass," it may be used to satisfy the requirements of section F of the general education requirements for graduation.

Student must complete the general education requirements as outlined in the appropriate catalog.

Learning Outcome(s):

1. Demonstrate the ability to manage all-risk emergency incidents at the Fire Officer level.
2. Apply leadership and management theories and decision-making models as they relate to the local, state and federal standards and practices.
3. Analyze complex emergency response scenarios and effectively identify strategies and tactics for successful mitigation.

Core Courses- Complete all courses listed below.		**Units: 10.8**
FOT 016	CSFA Terrorism	0.3
FOT 032	ICS-300 Intermediate ICS	0.5
FOT 033	ICS-400 Incident Command	0.5
FOT 150A	Company Officer 2A: Human Resource Management for Company Officers	1
FOT 150B	Company Officer 2B: General Administration Functions for Company Officers	0.5
FOT 150C	Company Officer 2C: Fire Inspections and Investigations	1.5
FOT 150D	Company Officer 2D: All-Risk Command Operations for Company Officers	1.5
FOT 150E	Company Officer 2E: Wildland Incident Operations for Company Officers	1.5
FOT 205	Instructor I: Instructional Methodology	1
FOT 273A	Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers	0.5
FOT 273B	Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers	0.5
FOT 273C	Chief Fire Officer 3C: General Administration Functions	0.5
FOT 273D	Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers	1

Core Electives- In addition, select a minimum of 9 units from the following list (classes in this area may be substituted with similar classes). Units: 9-10

FTC 102	Fire Behavior and Combustion	3
FTC 103	Principles of Fire and Emergency Services Safety and Survival	3
FTC 104	Fire Prevention	3
FTC 105	Building Construction for Fire Protection	3
FTC 106	Fire Protection Systems	3
FTC 121	Physical Fitness for Public Safety Personnel	3
FTC 121L	Physical Fitness for Public Safety Personnel - Performance and Assessment	0.3
FAC 060A	Basic Fire Academy- Fire Fighter 1A Structure	10
FAC 060B	Firefighter 1B - Hazardous Materials / WMD	1
FAC 060C	Firefighter 1C - Wildland Firefighter 1	2
		Total: 19.8-20.8

Fire Prevention Officer: AS Degree

Program Code: SAC.FTPO.AS
Program Control Number: 08749

The Fire Prevention Officer Degree is designed to prepare students as Fire Protection Engineering Technicians and as staff assistants to Fire Protection Engineers; to enable fire department personnel to upgrade skills in the area of fire prevention; to give architects, engineers and persons from other disciplines an opportunity to expand their knowledge of building, life safety and fire protection. Student must complete the general education requirements as outlined in the appropriate catalog.

Learning Outcome(s):

1. Perform skills that meet National Fire Protection Association Standard 1031 for Fire Inspector, California State Fire Marshal Standards for Fire Inspector and International Code Council- Fire Inspector.
2. Analyze, evaluate, and develop mitigation plans for emergency and hazardous conditions that are inherent to Fire Prevention.
3. Demonstrate written and verbal communication skills, basic math skills, public relations skills and ethical decision making skills required for the occupation of Fire Inspector.

Fire Technology Courses. Complete all of the courses listed below. **Units: 15**

FTC 101	Fire Protection Organization	3
FTC 102	Fire Behavior and Combustion	3
FTC 104	Fire Prevention	3
FTC 105	Building Construction for Fire Protection	3
FTC 106	Fire Protection Systems	3

Fire Officer Courses. Complete all of the courses listed below. **Units: 11**

FOT 130A	Fire Inspector 1A: Duties and Administration	1.5
FOT 130B	Fire Inspector 1B: Introduction to Fire and Life Safety	1.5
FOT 130C	Fire Inspector 1C: Field Inspection	1.5
FOT 130D	Fire Inspector 1D: Field Inspector	1
FOT 136	Fire Inspector 2A: Fire Prevention Administration	1
FOT 137	Fire Inspector 2B: Fire and Life Safety Requirements	1.5
FOT 138	Fire Inspector 2C: Inspecting Fire & Life Safety Systems and Equip.	1
FOT 139	Fire Inspector 2D: Hazardous Materials, Operations, and Processes	2

Total: 26

Public Fire Service Option: AS Degree

Program Code: SAC.FTPFS.AS
Program Control Number: 08752

Students completing the Public Service Option Degree are prepared for employment as volunteer, paid-on-call, part-time, or full-time firefighters. Through a combination of professional education and technical training, students develop the knowledge and skills needed to perform essential and advanced fireground tasks. Students learn to use, inspect, and maintain fire fighting and rescue equipment; and perform basic rescue operations and fire prevention and investigation tasks. As they advance through the program students are provided with numerous opportunities to earn professional certificates and industry-recognized credentials.

Students successfully completing the program receive state, national, and international Firefighter 1 Certification through the California Office of the State Fire Marshal, IFSAC (International Fire Service Accreditation Congress) and Pro Board accrediting agencies.

Major Requirements for A.S. Degree

1. Meet all of the pre-academy requirements listed . Copies of documentation must be submitted to the Fire Technology Office.
   - CPR/First Aid- current certification
   - NREMT- current certification
   - Biddle Physical Ability Test- certificate of completion
   - NFPA 1582 Medical Clearance - dated within 2 years of academy participation
2. Complete all Fire Technology coursework listed below with a grade of C or better
3. Complete the Fire Academy: FAC 007 and FAC 060A-C with grades of 80% or better.
4. Pass the National Firefighter I Exams.
5. Complete all General Education Coursework.

Learning Outcome(s):

6. Demonstrate the occupational knowledge and technical skills needed to perform the duties of a Firefighter I which is based upon NFPA 1001: Standard for Fire Fighter Professional Qualifications (2019) and California State Fire Training's Fire Fighter 1 (2019).
7. Demonstrate the occupational knowledge and technical skills required to carry out the duties of a Wildland Firefighter, based upon NFPA 1051: Standard for Wildland Firefighting Personnel Professional Qualifications (2016).
8. Demonstrate the occupational knowledge and technical skills needed to carry out the duties of Haz Mat/ WMD Emergency Responder based upon NFPA 1072: Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications (2017).

Pre-Academy Requirements **Units: 0.1**

Current Public Safety First Aid and CPR (minimum) as defined by California Health and Safety Code, Section 1797.182

FAC 008	Biddle Physical Ability Test (PAT)	0.1

Current National Registry Emergency Medical Technician (NREMT) Certification NFPA 1582 Medical Clearance from a qualified physician dated within 2 years of Fire Academy participation.

Fire Technology Courses **Units: 21.3**

FTC 101	Fire Protection Organization	3
FTC 102	Fire Behavior and Combustion	3
FTC 103	Principles of Fire and Emergency Services Safety and Survival	3
FTC 104	Fire Prevention	3
FTC 105	Building Construction for Fire Protection	3
FTC 106	Fire Protection Systems	3
FTC 121	Physical Fitness for Public Safety Personnel	3
AND		
FTC 121L	Physical Fitness for Public Safety Personnel - Performance and Assessment	0.3

Fire Academy Courses **Units: 15**

FAC 007	Strength and Conditioning for the Fire Service	2
FAC 060A	Basic Fire Academy- Fire Fighter 1A Structure	10
AND		
FAC 060B	Firefighter 1B - Hazardous Materials / WMD	1
AND		
FAC 060C	Firefighter 1C - Wildland Firefighter 1	2

Total: 36.4

Fire Administration Option: Certificate of Achievement

(Transcripted)

Program Code: SAC.FTFA.CA
Program Control Number: 21797

The certificate program in fire administration is designed to prepare students for careers as fire service officers. The program meets requirements of the California State Board of Fire Services Company Officer and college or university preparation. Transcript evaluation may allow up to a maximum of 18 units of credit for previous fire service education.

Learning Outcome(s):

1. Demonstrate the ability to manage all-risk emergency incidents at the Fire Officer level.
2. Apply leadership and management theories and decision-making models as they relate to the local, state and federal standards and practices.
3. Analyze complex emergency response scenarios and effectively identify strategies and tactics for successful mitigation.

Core Courses - Complete all courses listed below. Units: 8

FOT 150A	Company Officer 2A: Human Resource Management for Company Officers	1.5
FOT 150B	Company Officer 2B: General Administration Functions for Company Officers	0.5
FOT 150C	Company Officer 2C: Fire Inspections and Investigations	1.5
FOT 150D	Company Officer 2D: All-Risk Command Operations for Company Officers	1.5
FOT 150E	Company Officer 2E: Wildland Incident Operations for Company Officers	1.5
FOT 205	Instructor I: Instructional Methodology	1.5

Core Electives- Complete a minimum of 9 units from the courses listed below. Units: 9-10

FTC 102	Fire Behavior and Combustion	3
FTC 103	Principles of Fire and Emergency Services Safety and Survival	3
FTC 104	Fire Prevention	3
FTC 105	Building Construction for Fire Protection	3
FTC 106	Fire Protection Systems	3
FTC 121	Physical Fitness for Public Safety Personnel	3
FTC 121L	Physical Fitness for Public Safety Personnel - Performance and Assessment	0.3
FAC 060A	Basic Fire Academy- Fire Fighter 1A Structure	10
FAC 060B	Firefighter 1B - Hazardous Materials / WMD	1
FAC 060C	Firefighter 1C - Wildland Firefighter 1	2

Electives - Complete a minimum of 4.8 units from the courses listed below. Units: 4.8

FOT 008A	S-339 Division/Group Supervisor All Risk	0.5
FOT 016	CSFA Terrorism	0.3
FOT 032	ICS-300 Intermediate ICS	0.5
FOT 033	ICS-400 Incident Command	0.5
FOT 044	Fire Investigation 1A: Fire Origin and Cause Determination	0.5
FOT 045	Fire Investigation 1B: Techniques of Fire Investigation	0.5
FAC 062	Basic Incident Command Systems	0.3
FOT 078	S-230 Crew Boss (Single Resource)	0.5
FOT 079	S-404 Safety Officer	0.5
FAC 079B	S-330 Task Force-Strike Leader	0.5
FAC 079D	S-440 Planning Section Chief	0.5
FAC 084A	Hazardous Materials First Responder Operational, Decontamination	0.3
FOT 130A	Fire Inspector 1A: Duties and Administration	1.5
FOT 130B	Fire Inspector 1B: Introduction to Fire and Life Safety	1.5
FOT 130C	Fire Inspector 1C: Field Inspection	1.5
FOT 130D	Fire Inspector 1D: Field Inspector	1
FOT 206	Instructor II: Instructional Development	1.5
FOT 210	Community Risk Educator	1.5

Total: 21.8-22.8

Fire Prevention Officer: Certificate of Achievement

(Transcripted)

Program Code: SAC.FTPO.CA
Program Control Number: 17350

The Fire Prevention Officer Certificate is designed to prepare students as Fire Inspectors and as staff assistants to Fire Protection Engineers; to enable fire department personnel to upgrade skills in the area of prevention; and to give architects, engineers and persons from other disciplines an opportunity to expand their knowledge of building, life safety, and fire protection. This certificate program meets the partial requirements of the California State Board of Fire Services Certified Fire Inspector I and college or university preparation.

Learning Outcome(s):

1. Demonstrate written and verbal communication skills, basic math skills, public relations skills and ethical decision making skills required for the occupation of Fire Inspector.
2. Analyze, evaluate, and develop mitigation plans for emergency and hazardous conditions that are inherent to Fire Prevention.
3. Perform skills that meet National Fire Protection Association Standard 1031 for Fire Inspector, California State Fire Marshal Standards for Fire Inspector and International Code Council- Fire Inspector

Fire Technology Courses: Complete all courses listed below. Units: 15

FTC 101	Fire Protection Organization	3
FTC 102	Fire Behavior and Combustion	3
FTC 104	Fire Prevention	3
FTC 105	Building Construction for Fire Protection	3
FTC 106	Fire Protection Systems	3

Fire Officer Courses: Complete all courses listed below. Units: 5.5

FOT 130A	Fire Inspector 1A: Duties and Administration	1.5
FOT 130B	Fire Inspector 1B: Introduction to Fire and Life Safety	1.5
FOT 130C	Fire Inspector 1C: Field Inspection	1.5
FOT 130D	Fire Inspector 1D: Field Inspector	1

Total: 20.5

Public Fire Service Option: Certificate of Achievement
(Transcripted)

Program Code: SAC.FTPFS.CA
Program Control Number: 21798

Students completing the Public Service Option Certificate are prepared for employment as volunteer, paid-on-call, part-time, or full-time firefighters. Through a combination of professional education and technical tr6aining, students develop the knowledge and skills needed to perform essential and advanced fireground tasks. Students learn to use, inspect, and maintain firefighting and rescue equipment; and perform basic rescue operations and fire prevention and investigation tasks. As they advance through the program students are provided with numerous opportunities to earn professional certificates and industry-recognized credentials.

Students successfully completing the program receive state and national Fire Fighter 1 Certification through the California Office of the State Fire Marshal, IFSAC (International Fire Service Accreditation Congress) and Pro Board accrediting agencies.

Major Requirements for Certificate

Fire Academy registration requires the approval of the Fire Technology Office. Prior to registering for the Fire Academy (FAC 060A, 060B or 060C), a student must

1. Open a Student File in the Fire Technology Office after completing FTC 101 and FTC 102 with a grade of C or better.
2. Meet all of the pre-academy requirements listed including. Copies of documentation must be submitted to the Fire Technology Office.

- CPR/First Aid- current certification
- NREMT- current certification
- Biddle Physical Ability Test- certificate of completion
- NFPA 1582 Medical Clearance - dated within 2 years of academy participation

3. Complete all Fire Technology coursework listed below with a grade of C or better.

Learning Outcome(s):

1. Demonstrate the occupational knowledge and technical skills needed to perform the duties of a Fire Fighter I which is based upon NFPA 1001: Standard for Fire Fighter Professional Qualifications (2019) and California State Fire Training's Fire Fighter 1 (2019).
2. Demonstrate the occupational knowledge and technical skills required to carry out the duties of a Wildland Firefighter, based upon NFPA 1051: Standard for Wildland Firefighting Personnel Professional Qualifications (2016).
3. Demonstrate the occupational knowledge and technical skills needed to carry out the duties of Haz Mat/ WMD Emergency Responder based upon NFPA 1072: Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications (2017).

Pre-Academy Requirements		**Units: 0.1**
Current Public Safety First Aid and CPR (minimum) as defined by California Health and Safety Code, Section 1797.182		
Current National Registry Emergency Medical Technician (NREMT) Certification NFPA 1582 Medical Clearance from a qualified physician dated within 2 years of Fire Academy participation.		
FAC 008	Biddle Physical Ability Test (PAT)	0.1
Fire Technology Courses		**Units: 21.3**
FTC 101	Fire Protection Organization	3
FTC 102	Fire Behavior and Combustion	3
FTC 103	Principles of Fire and Emergency Services Safety and Survival	3
FTC 104	Fire Prevention	3
FTC 105	Building Construction for Fire Protection	3
FTC 106	Fire Protection Systems	3
FTC 121	Physical Fitness for Public Safety Personnel	3
AND		
FTC 121L	Physical Fitness for Public Safety Personnel - Performance and Assessment	0.3
Fire Academy Courses		**Units: 15.5**
FAC 007	Strength and Conditioning for the Fire Service	2.5
FAC 060A	Basic Fire Academy- Fire Fighter 1A Structure	10
AND		
FAC 060B	Firefighter 1B - Hazardous Materials / WMD	1
AND		
FAC 060C	Firefighter 1C - Wildland Firefighter 1	2
		Total: 36.9

Fire Service Core Competencies: Certificate of Proficiency (Untranscripted)

Program Code: SAC.FTFS.CERT

This certificate documents extensive coursework on the part of the recipient in fire and emergency services organization, fire behavior, fire prevention, building construction, and fire protection systems and equipment. Completion of this curriculum provides students with fundamental knowledge of fire department operations, organization and basic fire prevention methods and techniques.

Learning Outcome(s):

1. Define fire department organization, culture, and methods of communication of entry level fire department personnel.
2. Describe fire chemistry and behavior for the purpose of predicting fire dynamics and flame spread characteristics.
3. Demonstrate knowledge of the types of construction. Identify the components and hazards related to each type.
4. Identify components of built-in and portable fire protections systems and alarm and notification devises.
5. Demonstrate knowledge of fire prevention codes and standards, fire safety protection system methods, procedures and building codes, and fire code requirements as they relate to construction for fire protection and fire apparatus access.

Courses:		**Units: 15**
FTC 101	Fire Protection Organization	3
FTC 102	Fire Behavior and Combustion	3
FTC 104	Fire Prevention	3
FTC 105	Building Construction for Fire Protection	3
FTC 106	Fire Protection Systems	3
		Total: 15

GEOGRAPHY

Geography: AA Degree

Program Code: SAC.GEOG.AA
Program Control Number: 04258

The associate degree curriculum in geography provides students with an interdisciplinary background for entry into a curriculum at a four-year institution leading to a baccalaureate degree with career opportunities in a wide range of jobs in government, such as Bureau of Census, C.I.A., D.E.A., U.S.G.S., Department of Immigration and Naturalization, Department of State; and in private industry, such as planning market research, land use analysis, transportation, travel and tourism, and education.

Major requirements for the associate in arts degree:

Learning Outcome(s):

1. Students will recognize the interrelatedness of the components of the earth system, processes, and human characteristics found on the planet and analyze these from a spatial perspective and through the use of the scientific method.

Courses:		**Units: 10**
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
AND		
GEOG 101	Introduction to the Natural Environment	3
OR		
GEOG 130	Introduction to Weather and Climate	3
AND		
GEOG 102	Cultural Geography	3
OR		
GEOG 140	California Geography	3
OR		
GEOG 155	Introduction to Geographic Information Systems	3
AND		
GEOG 101L	Introduction to the Natural Environment Laboratory	1

Category A		**Units: 3-6**
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
ANTH 103	Introduction to Archaeology	3
ECON 120	Principles/Macro	3
ECON 121	Principles/Micro	3
HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
HIST 102	World Civilizations Since the 16th Century	3
OR		
HIST 102H	Honors World Civilizations Since the 16th Century	3
HIST 105	Ancient Mesoamerican Civilization	3
HIST 133	History of California	3
HIST 150	Latin American Civilization to Independence	3
HIST 151	Modern Latin American Civilization	3
HIST 153	History of Mexico	3
POLT 201	Introduction to Comparative Politics	3
POLT 220	International Politics	3
Category B		**Units: 3-6**
ANTH 101	Introduction to Physical Anthropology	3
ASTR 109	Introduction to the Solar System	3
ENVR 140	Environmental Geology	3
ENVR 259	Environmental Biology	4
GEOL 101	Introduction to Geology	3
GEOL 101L	Introduction to Geology Laboratory	1
BIOL 259	Environmental Biology	4
GEOL 140	Environmental Geology	3
GEOL 150	Introduction to Oceanography	3
OR		
GEOL 150H	Honors Introduction to Oceanography	3
GEOL 201	Introduction to Historical Geology	4
BUS 150	Introduction to Information Systems and Applications	3
BIOL 109	Fundamentals of Biology	3
OR		
BIOL 109H	Honors Fundamentals of Biology	3
		Total: 16-22

Geography: AA-T Degree for Transfer

Program Code: SAC.GEOG.AAT
Program Control Number: 32343

The Associate in Arts in Geography for Transfer (AA-T) prepares students to move into a curriculum at a 4-year institution leading to a baccalaureate degree in Geography. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AA-T degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the AA-T in Geography, students will have an understanding of both the breadth and depth of the spatial perspective that is central to geographic study. This knowledge will be grounded in the comprehension of geographic principles, concepts, ideas, theories, research, terminology, and relationships.

Students will also have the capacity to write and think in a critical and analytical way about issues pertaining to earth surface study, human/environment interaction and impact, and local, regional, and global relationships and associations.

Learning Outcome(s):

1. Students will recognize the interrelatedness of the components of the earth system, processes, and human characteristics found on the planet and analyze these from a spatial perspective and through the use of the scientific method.

Required courses (6 units)		**Units: 6**
GEOG 101	Physical Geography	3
GEOG 102	Cultural Geography	3
OR		
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
List A - select 6-7 Units		**Units: 6-7**
GEOG 101L	Physical Geography Laboratory	1
GEOG 130	Introduction to Weather and Climate	3
GEOG 140	California Geography	3
GEOG 155	Introduction to Geographic Information Systems	3
List B - select 6 units Any course not selected in list A above		**Units: 6**
ANTH 100	Introduction to Cultural Anthropology	3
ANTH 100H	Honors Introduction to Cultural Anthropology	3
GEOL 101	Introduction to Geology	3
		Total: 18-19

GEOLOGY

Geology: AS Degree

Program Code: SAC.GEOL.AS
Program Control Number: 04246

The associate degree curriculum in geology prepares students for transfer to a four-year institution leading to a baccalaureate degree in geoscience majors. Geoscientists find employment with environmental companies that clean up and monitor pollution problems. Geotechnical companies also employ geoscientists to evaluate risk from earthquakes, landslides, and other geological hazards. Oil and mining companies employ geoscientists to find new resources. The federal, state, county, and city governments also employ geoscientists for many of the same functions, as well as geoscience research, and to monitor compliance with environmental regulations.

Universities, colleges, and museums offer opportunities for teaching and/or research.

Please see a counselor for specific course requirements for your transfer university.

Learning Outcome(s):

1. Students will demonstrate proficiency and knowledge with regards to the physical structure of the Earth and the materials that make up the Earth through the paradigm of plate tectonics.

Required courses		**Units: 16**
GEOL 101	Introduction to Geology	3
GEOL 101L	Introduction to Geology Laboratory	1
GEOL 140	Environmental Geology	3
OR		
GEOL 150	Introduction to Oceanography	3
OR		
GEOL 150H	Honors Introduction to Oceanography	3
GEOL 201	Introduction to Historical Geology	4
CHEM 219	General Chemistry	5
Electives: Select a minimum of 8 units from the courses below		**Units: 8-10**
BIOL 211	Cellular and Molecular Biology	5
BIOL 212	Animal Diversity and Ecology	5
BIOL 214	Plant Diversity and Evolution	5
CHEM 229	General Chemistry and Qualitative Analysis	5
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4

and any course numbered 100 or higher in Earth Science, Geology, or Physics, except Earth Science 110 and 115 or Physics 109.

Total: 24-26

Geology: AS-T Degree for Transfer

Program Code: SAC.GEOL.AST
Program Control Number: 32144

The Associate in Science in Geology for Transfer (AS-T in Geology) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in Geology. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the Associate in Science in Geology for Transfer (AS-T in Geology) degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU in the Geology major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the Associate in Science in Geology for Transfer (AS-T in Geology), students will have a foundation necessary for continued training at the upper division level for geology majors. It is a starting point for students who are preparing for careers in education, geoscience research, and government, where scientific and technical skills are in great demand.

Learning Outcome(s):

1. Students will demonstrate proficiency and knowledge with regards to the physical structure of the Earth and the materials that make up the Earth through the paradigm of plate tectonics.

Courses:

GEOL 101	Introduction to Geology	3
GEOL 101L	Introduction to Geology Laboratory	1
GEOL 201	Introduction to Historical Geology	4
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
CHEM 229	General Chemistry and Qualitative Analysis	5
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
		Total: 26

HISTORY

History: AA Degree

Program Code: SAC.HIST.AA
Program Control Number: 04257

The associate degree curriculum in history provides a basic program to aid students in thinking critically about one's self, one's cultural heritage, social and economic processes, and national and international affairs.

Completion of the degree prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree and eventually into careers with government agencies, libraries or museums, research programs in business, journalism, international organizations, archival work, and work in law, international relations, and business. Consult a counselor for information about course requirements for specific universities.

Learning Outcome(s):

1. Students who participate in SAC's history program will complete necessary requirements to complete their academic degrees or transfer to a 4-year institution, while simultaneously acquiring knowledge and skills that will help them participate more fully in their workplace and in their community.
2. Students in SAC's History Program will gain an understanding of social, historical, and political situations of
3. the past in order to place current local, national, and international events in an historical context.
4. Students in SAC's History Program will apply critical thinking in the creation, analysis and interpretation of past and current events, and will demonstrate their thinking and reasoning skills by completing a variety of assigned exercises.

Courses: **Units: 12**

HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
HIST 102	World Civilizations Since the 16th Century	3
OR		
HIST 102H	Honors World Civilizations Since the 16th Century	3
HIST 120	The United States to 1877	3
OR		
HIST 120H	Honors The United States to 1877	3
HIST 121	The United States since 1865	3
OR		
HIST 121H	Honors The United States since 1865	3

Required electives: Choose 3 electives from the following group. Must include at least one History class. **Units: 9**

ECON 120	Principles/Macro	3
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
HIST 123	African American History to 1865	3
HIST 124	Mexican American History in the United States	3
OR		
HIST 124H	Honors Mexican American History in the United States	3
HIST 127	Women in U.S. History	3
HIST 133	History of California	3
HIST 146	African American History from 1863 to the Present	3
HIST 150	Latin American Civilization to Independence	3
HIST 151	Modern Latin American Civilization	3
HIST 163	Introduction to Southeast Asian History	3
PHIL 112	World Religions	3
PHIL 118	History of Philosophy	3
POLT 101	American Government and Politics	3
OR		
POLT 101H	Honors American Government and Politics	3
POLT 200	American Political Thought	3
POLT 201	Introduction to Comparative Politics	3
POLT 220	International Politics	3
		Total: 21

History: AA-T Degree for Transfer

Program Code: SAC.HIST.AAT
Program Control Number: 32395

The Associate in Arts in History for Transfer (A.A.-T in History) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in History. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the A.A.-T in History also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU, in the History. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (A.A.- T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the A.A.-T in History, students will have an understanding of both the breadth and depth of the history discipline. This knowledge will be grounded in the comprehension of history principles, concepts, ideas, theories, research, and terminology. Students will also have the capacity to write and think in a critical and analytical way about issues pertaining to history, economics, politics, culture and understanding the relationship between the social sciences and humanities.

Learning Outcome(s):

1. Students who participate in SAC's history program will complete necessary requirements to complete their academic degrees or transfer to a 4-year institution, while simultaneously acquiring knowledge and skills that will help them participate more fully in their workplace and in their community.
2. Students in SAC's History Program will gain an understanding of social, historical, and political situations of the past in order to place current local, national, and international events in an historical context.
3. Students in SAC's History Program will apply critical thinking in the creation, analysis and interpretation of past and current events, and will demonstrate their thinking and reasoning skills by completing a variety of assigned exercises.

Required courses (6 units)		**Units: 6**
HIST 120	The United States to 1877	3
OR		
HIST 120H	Honors The United States to 1877	3
AND		
HIST 121	The United States since 1865	3
OR		
HIST 121H	Honors The United States since 1865	3
List A – select 2 courses:		**Units: 6**
HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
AND		
HIST 102	World Civilizations Since the 16th Century	3
OR		
HIST 102H	Honors World Civilizations Since the 16th Century	3
List B – select 1 course from each area:		**Units: 6-8**
Area 1:		**3-5 units**
HIST 150	Latin American Civilization to Independence	3
OR		
HIST 151	Modern Latin American Civilization	3
OR		
HIST 153	History of Mexico	3
OR		
HIST 163	Introduction to Southeast Asian History	3
OR		
HIST 124	Mexican American History in the United States	3
OR		
HIST 124H	Honors Mexican American History in the United States	3
OR		
HIST 125	Native Americans in the U.S.	3
OR		
HIST 127	Women in U.S. History	3
OR		
HIST 146	African American History from 1863 to the Present	3
OR		
HIST 181	Survey of Chicana/Latina Women's History	3
OR		
SPAN 102	Elementary Spanish II	5
SPAN 102H	Honors Elementary Spanish II	5
Area 2:		**3 units**
HIST 118	Social and Cultural History of the United States	3
OR		
HIST 133	History of California	3
OR		
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
		Total: 18-20

INTERNATIONAL BUSINESS

International Business: AA Degree

Program Code: SAC.IB.AA
Program Control Number: 09209

The Associate Degree In International Business is designed to provide students and business practitioners, including those already involved in International Business, with practical "hands' on" exposure to the world of international business. Classes focus on businesses that import and export. Students learn the fundamentals of international business, culture, marketing, finance, law and logistics. Different countries and cultures are explored.

Specialized topic areas (for example, marketing, financing, law and logistics) are a sequence of short classes that should be taken in order. The program prepares students to take the NASBITE Certified Global Business (CGBP) Credential Exam.

Learning Outcome(s):

1. The goal of the International Business degree program is to prepare students for careers in the global trade marketplace by combining a basic academic foundation in import,and export global logistics, international management, international marketing and regional business studies combined with the benefit of experiential learning by using practical tools in use by industry and commerce.

Required Courses:		**Units: 12**
BUS 100	Fundamentals of Business	3
OR		
ENTR 100	Introduction to Innovation and Entrepreneurship	3
BUS 106	Culture and International Business - Kiss, Bow or Shake Hands	3
BUS 125	Introduction to International Business	3
BUS 222	Business Writing	3
OR		
MGMT 122	Business Communications	3
Logistics		**Units: 3**
BUS 115	Global Shipping and Logistics	3
Management and Law		**Units: 3**
BUS 117	Global Commerce and Management	3
OR		
PARA 117	Law of Global Commerce and Management	3
Marketing	**Units: 3**	
BUS 116	Global Marketing: Selling Around the World	3
OR		
MKTG 116	Global Marketing: Selling Around the World	3
Regional Studies		**Units: 3**
BUS 119	Doing Business in Latin America and Asia	3
Import		**Units: 3**
BUS 118	Importing: Global Sourcing and Markets	3
Elective Courses Select ONE course from the following:		**Units: 3-4**
ACCT 101	Financial Accounting	4
OR		
BUS 120	Principles of Management	3
OR		
MGMT 120	Principles of Management	3
OR		
MKTG 113	Principles of Marketing	3
		Total: 30-31

International Business: Certificate of Achievement

(Transcripted)

Program Code: SAC.IB.CA
Program Control Number: 21750

The associate degree and certificate in international business is designed to provide students and business practitioners, including those already involved in International Business, with practical "hands' on" exposure to the world of international business. Classes focus on businesses that import and export. Students learn the fundamentals of international business, culture, marketing, finance, law and logistics. Different countries and cultures are explored. Specialized topic areas (for example, marketing, financing, law and logistics) are a sequence of short classes that should be taken in order. The program prepares students to take the NASBITE Certified Global Business (CGBP) Credential Exam

Learning Outcome(s):

1. The goal of the International Business certificate program is to prepare students for careers in the global trade marketplace by combining a basic academic foundation in import,and export global logistics, international management, international marketing and regional business studies combined with the benefit of experiential learning by using practical tools in use by industry and commerce.

Introductory Courses		**Units: 3**
BUS 100	Fundamentals of Business	3
OR		
ENTR 100	Introduction to Innovation and Entrepreneurship	3
Core Required courses		**Units: 6**
BUS 106	Culture and International Business - Kiss, Bow or Shake Hands	3
AND		
BUS 125	Introduction to International Business	3
Logistics		**Units: 3**
BUS 115	Global Shipping and Logistics	3
International Management and Law		**Units: 3**
BUS 117	Global Commerce and Management	3
OR		
PARA 117	Law of Global Commerce and Management	3
International Marketing		**Units: 3**
BUS 116	Global Marketing: Selling Around the World	3
OR		
MKTG 116	Global Marketing: Selling Around the World	3
Area Concentration		**Units: 3**
BUS 119	Doing Business in Latin America and Asia	3
Import		**Units: 3**
BUS 118	Importing: Global Sourcing and Markets	3
		Total: 24

Global Business and Entrepreneurship: Certificate of Proficiency (Untranscripted)

Program Code: SAC.GBE.CERT

The Global Business and Entrepreneurship Certificate is designed to provide students with a general overview of four areas of business including management, marketing, international, and entrepreneurship. In business today, knowledge of how functional areas work together is deemed critical by employers. It is no longer sufficient to understand only one part of how a business operates. This certificate provides students with a well-rounded overview of the concepts, techniques, and technologies required to succeed in today's global and entrepreneurial business environments.

Learning Outcome(s):

1. Students will demonstrate an understanding of and successfully adapt to a multicultural business environment.
2. Students will be able to create a marketing plan for a business to compete successfully in the global marketplace.
3. Students will be able to start, run, or manage an international business operation for a small or mid-size company (SME).

Courses:

BUS 100	Fundamentals of Business	3
BUS 125	Introduction to International Business	3
ENTR 100	Introduction to Innovation and Entrepreneurship	3
MKTG 113	Principles of Marketing	3
MGMT 120	Principles of Management	3
OR		
BUS 120	Principles of Management	3
		Total: 15

Global Trade Skills: Certificate of Proficiency

(Untranscripted)

Program Code: SAC.GLTRA.CERT

The Global Trade Skills Certificate teaches students the transaction level basics of global trade: internaional logistics, international marketing, international finance, international law, and importing. This stackable certificate is the first step in achieving the International Business Certificate and preparing for the NASBITE Certified Global Business Professional (CGBP) credential exam.

Learning Outcome(s):

1. The student will learn the skills required for an entry level position in career field of Global Trade.
2. The student will be able to clearly communicate verbally and in writing using global trade terminology.

Courses:

BUS 110	Export Pricing, Quotations and Terms of Trade	1
BUS 111	International Business Documentation - Beginning	1
BUS 113	International Transportation	1
BUS 114	International Documentation and Supply Chain Management	1
BUS 141	The Globalization of Marketing	1
BUS 142	International Market Research and Planning	1
BUS 143	Packaging, Pricing and Promoting Products/Services for Export	1
BUS 145	Channels of Distribution in International Markets	1
BUS 147	International Commercial Agreements and Distribution Law	1
BUS 148	International Intellectual Property Law	1
BUS 149	The Law of Global Commerce	1
BUS 163	International Methods of Payment and Letters of Credit	1
BUS 164	Alternative Financing Techniques for International Trade	1
BUS 165	International Trade Finance and Insurance	1
BUS 166	Financing an Import/Export Business	1
BUS 180	Finding and Evaluating Products for Import	1
BUS 182	Classifying Imports and Clearing US Customs	1
		Total: 17

Survey of International Business: Certificate of Proficiency (Untranscripted)

Program Code: SAC.SIB.CERT

The Survey of International Business Certificate provides students with a short practical introduction to the exciting world of international trade. This is a stackable certificate which requires completion of the core courses that are required for the International Business Certificate and the Associate Degree.

Learning Outcome(s):

1. Students will be aware of the key terminology required to conduct international trade. Students will understand how the functional areas of business are effected by the global economy and the career opportunities available in international business.

Complete the following 3 core courses:		**Units: 9**
BUS 100	Fundamentals of Business	3
BUS 125	Introduction to International Business	3
BUS 106	Culture and International Business - Kiss, Bow or Shake Hands	3
		Total: 9

INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM

Intersegmental General Education Transfer Curriculum (IGETC): Certificate of Achievement (Transcripted)

Program Code: SAC.IGETC.CA

The Intersegmental General Education Transfer Curriculum (IGETC) is a set of courses designed to fulfill all lower- division general education requirements for California State University and University of California campuses, as well as lead to a certificate of achievement at Santa Ana College. To acquire a certificate of achievement it is necessary to complete the Intersegmental General Education Transfer Curriculum requirements listed in this catalog (Plan C) with a grade of "C" or better. Courses must have been approved for the IGETC area during the term in which the course was completed (approval dates can be verified on www.assist.org).

KINESIOLOGY

Kinesiology: AA Degree

Program Code: SAC.KIN.AA
Program Control Number: 04200

This program is designed to prepare students for transfer into baccalaureate degree programs in Kinesiology or entry-level health, sports, and fitness-related jobs. The focus is on preparing students to be able to articulate understanding of scientific foundations of Kinesiology, distinguish between Kinesiology-related careers, and demonstrate movement skills competence. Students receive exposure to the sources of knowledge in Kinesiology through scholarly study of physical activity and physical activity experience. The student is introduced to courses that promote healthy lifestyle choices and an active mind and body. Curriculum content may include the introduction to Kinesiology, nutrition, health awareness, sports medicine, physiology of exercise, and activity courses. The following classes can lead to obtaining a degree in the areas of exercise science, sports medicine- athletic training, physical therapy, kinesiology, sports management, coaching, or allied health-related and fitness- related vocations.

TRANSFER PLAN

Courses required to complete an associate degree at Santa Ana College in Kinesiology may not fulfill courses required by four-year universities to complete a baccalaureate degree. The Kinesiology Department at Santa Ana College recommends that students interested in transferring to a four-year institution consult with a counselor prior to beginning their courses of study.

Learning Outcome(s):

1. Students will be able to describe the role of Kinesiology/Physical Education in health promotion and disease prevention.
2. Students will be able to demonstrate competence in several physical activities and proficiency in at least 1 physical activty.
3. Students will be able to examine personal health-related behavioral patterns, select goals, and formulate appropriate health and fitness strategies.
4. Students will be able to synthesize knowledge of the 6 dimensions of well being to discriminate between healhy and detrimental lifestyle choices.

Required courses		**Units: 15**
KNPR 101	Introduction to Kinesiology	3
KNHE 101	Healthful Living	3
OR		
KNHE 101H	Honors Healthful Living	3
OR		
KNHE 102	Women's Health Issues	3
OR		
KNHE 103	Men's Health Issues	3
KNHE 104	Nutrition and Fitness	2
KNHE 106	Cardiopulmonary Resuscitation and First Aid	3
BIOL 149	Human Anatomy and Physiology	4
OR		
BIOL 239	General Human Anatomy	4
		Units: 6

Required Movement Based Courses: Must include 6 units from at least 3 different areas: KNAC, KNAD, KNAF, KNAQ, KNFI, and/or KNIA. Make an appointment with the Kinesiology Department Chair to discuss matching physical activity course to your career goals.

Elective Professional Studies Courses. Complete a minimum of 4 classes.		**Units: 8-12**
KNPR 110	Kinesiology-related Occupational Work Experience	1
KNPR 125	Sport Psychology	3
KNPR 150	Sport and Society	3
KNPR 160	Sport and Fitness Management	3
KNPR 170	Sport Ethics	3
KNPR 202	Introduction to Personal Training	3
KNPR 205	Techniques of Exercise Leadership	1
KNSM 101	Introduction to Sports Medicine	3
KNHE 111	Introduction to Public Health	3
KNHE 112	Health and Social Justice	3
		Total: 29-33

Kinesiology: AA-T Degree for Transfer

Program Code: SAC.KIN.AAT
Program Control Number: 32096

The Associate of Arts in Kinesiology for Transfer prepares students to move into a curriculum at a four- year institution leading to a baccalaureate degree in Kinesiology or similar major. Please consult a counselor regarding specific course requirements for your transfer institution. This degree provides guaranteed admission with junior status to the CSU system, although not to a particular campus or major, along with priority admission to the local CSU. Upon completion of the A.A.-T in Kinesiology degree students will be able to articulate understanding of scientific foundations of Kinesiology, distinguish between Kinesiology-related careers, and demonstrate movement skills competence. Students will gain knowledge and movement-based experience which prepares them in pursuit of a bachelor's or master's degree and or professional certificate in exercise science, nutrition, health promotion, sports medicine or athletic training, physical therapy, and coaching or fitness related fields.

Requirements for all Associate Degrees for Transfer:

1. Completion of 60 semester or 90 quarter CSU transferable units
2. Completion of CSU-GE and/or IGETC
3. Obtainment of a minimum grade point average of 2.0
4. Minimum grade of "C" (or "P") for each course in the major
5. Completion of a minimum of 18 semester units or 27 quarter units in the major or area of emphasis

Learning Outcome(s):

1. Students will apply scientific foundations to understanding human movement.
2. Students will discuss the importance of physical activity in daily life and the implications for Kinesiology- related careers.
3. Students will demonstrate competence in 3 areas of physical activity experience.
4. Students will be able to compare and contrast the many sub-disciplines of Kinesiology.
5. Students will be able to express the nature and demands of Kinesiology-related occupations.

Required courses		**Units: 11**
KNPR 101	Introduction to Kinesiology	3
BIOL 239	General Human Anatomy	4
BIOL 249	Human Physiology	4

Required Movement Based Courses (3 units).
Select a maximum of 1 course from at least 3 different physical activity areas. Kinesiology majors must complete a 1-unit section of the physical activity courses. Units: 3

Select a maximum of one (1) course from the Aquatics area:		
KNAQ 201A	Beginning Swimming	0.5-1
KNAQ 201B	Lap Swimming	0.5-1
KNAC 226A	Beginning Water Polo	0.5-1

Select a maximum of one (1) course from the Combatives area:		
KNAC 140A	Beginning Karate	0.5-1
KNAC 155A	Beginning Self-Defense	0.5-1
KNAC 169A	Beginning Wrestling	0.5-1
KNAC 169B	Intermediate Wrestling	1
KNAF 156A	Beginning Cardio Kickboxing	0.5-1
KNAF 156B	Intermediate Cardio Kickboxing	0.5-1

Select a maximum of one (1) course from the Dance area:		
DNCE 106A	Introduction to Modern Dance	1
DNCE 106B	Introduction to Modern Dance	1
DNCE 108A	Introduction to Ballet	1
DNCE 108B	Introduction to Ballet	1
DNCE 110	Beginning Mexican Folk Dance	1
DNCE 111	Intermediate Mexican Folk Dance	1
DNCE 112	Ethnic Dance	1
DNCE 113A	Flamenco Dance I	1
DNCE 113B	Flamenco Dance II	1
DNCE 117	Introduction to Middle Eastern Dance	1
DNCE 118	Introduction to Caribbean and Latin Dance Styles	1
DNCE 119A	Introduction to Jazz Dance	1
DNCE 119B	Introduction to Jazz Dance	1
DNCE 120A	Introduction to Hip-Hop Dance	1
DNCE 120B	Intermediate Hip-Hop Dance	1
DNCE 122A	Commercial Dance I	1
DNCE 123	Introduction to Salsa Dance	1
DNCE 124	Intermediate Salsa Dance	1

Select a maximum of one (1) course from the Fitness area:		
KNAC 123	Personal Fitness Training	1
KNAC 150A	Beginning Hatha Yoga	0.5-1
KNAC 170A	Beginning Yoga	0.5-1
KNAF 140A	Beginning Walking/Jogging for Fitness	0.5-1
KNAF 144A	Beginning Cross Training	0.5-1
KNAF 146A	Beginning Stability Ball	0.5-1
KNAF 146B	Intermediate Stability Ball Training	1
KNAF 150A	Beginning Stretch, Flex and Tone	0.5-1
KNAF 156A	Beginning Cardio Kickboxing	0.5-1
KNAF 156B	Intermediate Cardio Kickboxing	0.5-1
KNFI 112A	Beginning Circuit Training	0.5-1
KNFI 112B	Intermediate Circuit Training	0.5-1
KNFI 114A	Beginning Spinning	0.5-1
KNFI 114B	Intermediate Spinning	0.5-1
KNFI 115A	Beginning Cardiovascular Conditioning	0.5-1
KNFI 115B	Intermediate Cardiovascular Conditioning	0.5-1
KNFI 147A	Beginning Weight Training	0.5-1
KNFI 147B	Intermediate Weight Training	0.5-1
DNCE 109A	Pilates Mat I	1
DNCE 109B	Pilates Mat II	1

Select a maximum of one (1) course from the Individual Sports area:		
KNAC 107A	Beginning Badminton	0.5-1
KNAC 107B	Intermediate Badminton	0.5-1
KNAC 160A	Beginning Tennis	0.5-1

Select a maximum of one (1) course from the Team Sports area:		
KNAC 211A	Beginning Baseball	0.5-1
KNAC 211B	Intermediate Baseball	0.5-1
KNAC 220A	Beginning Basketball	0.5-1
KNAC 220B	Intermediate Basketball	0.5-1
KNAC 230A	Beginning Flag Football	0.5-1
KNAC 260A	Beginning Soccer	0.5-1
KNAC 260B	Intermediate Soccer	0.5-1
KNAC 265A	Beginning Indoor Soccer	0.5-1
KNAC 265B	Intermediate Indoor Soccer	0.5-1
KNAC 270A	Beginning Softball	0.5-1
KNAC 290A	Beginning Volleyball	0.5-1
KNAC 290B	Intermediate Volleyball	0.5-1

Elective Courses: Select two courses		**Units: 7-9.5**
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
MATH 219S	Statistics and Probability with Support	4.5
OR		
PSYC 210	Statistics for the Behavioral Sciences	4
CHEM 210	General, Organic and Biochemistry	5
OR		
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
PHYS 279	College Physics I	4
OR		
PHYS 210	Principles of Physics I	4
OR		
PHYS 217	Engineering Physics I	4
KNHE 106	Cardiopulmonary Resuscitation and First Aid	3
		Total: 21-23.5

Public Health Science: AA-T Degree for Transfer

Program Code: SAC.KNPH.AAT
Program Control Number: 42006

The Associate in Science in Public Health Science for Transfer prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AS-T degree also provides guaranteed admission to the California State University (CSU) system with junior status, although not to a particular campus or major. Students pursuing the AST in Public Health Science for Transfer may be interested in a baccalaureate degree in Health Science, Health Science with Health Education option, Health Science with Public Health option, Health Science with Community Health option, Health Science with Health Promotion & Disease Prevention, Health Education, Public Health, Public Health Promotion, Kinesiology with Health Education, Kinesiology with Health Science option, Kinesiology with Health and Wellness Promotion, Kinesiology with Health Promotion and Disease Prevention, and Collaborative Health and Human Services with Community Health option. Upon completion of the AD-T in Public Health Science degree, students will be able to articulate knowledge of the scientific foundations of Public Health Science and distinguish between public health and personal health. This major prepares students for careers in a variety of health professions at local, state, and federal health department agencies. In addition, students may find an interest in research, education, and emergency response preparedness, health insurance, and many other fields.

Student completion requirements for the associate degree for transfer:

1. 60 semester or 90 quarter CSU transferable units
2. the California State University General Education-Breadth pattern (CSU GE Breadth);OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern
3. a minimum of 18 semester or 27 quarter units in the major or area of emphasis asdetermined by the community college district
4. obtainment of a minimum grade point average (GPA) of 2.0
5. earn a grade of “C” or better, (or “P”) in all courses required for the major or area of emphasis

Learning Outcome(s):

1. Students will be able to describe the differences between personal and public health.
2. Students will be able to explain the role of the public health experts in protecting and improving the well- being of local, federal, and global communities.
3. Students will be able to identify and utilize credible public health information resources.
4. Students will be able to communicate health equity strategies and tactics such as advocacy, community organizing, and policy change.

Requirement Courses		**Units: 28-29.5**
KNHE 101	Healthful Living	3
OR		
KNHE 101H	Honors Healthful Living	3
KNHE 111	Introduction to Public Health	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
MATH 219S	Statistics and Probability with Support	4.5
OR		
PSYC 210	Statistics for the Behavioral Sciences	4
BIOL 109	Fundamentals of Biology	3
OR		
BIOL 109H	Honors Fundamentals of Biology	3
CHEM 209	Introductory Chemistry	4
OR		
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
BIOL 239	General Human Anatomy	4
BIOL 249	Human Physiology	4
Elective Courses. Choose 1 additional course from below		**Units: 3**
ECON 120	Principles/Macro	3
ECON 121	Principles/Micro	3
KNHE 112	Health and Social Justice	3
NUTR 115	Nutrition	3
OR		
NUTR 115H	Honors Nutrition	3
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
		Total: 31-32.5

Fitness Specialist: Certificate of Achievement (Transcripted)

Program Code: SAC.KNFS.CA
Program Control Number: 33169

The Fitness Specialist Certificate program prepares students for employment in the fitness industry by combining a science-based academic foundation with an abundance of experiential learning. Students gain knowledge of Kinesiology principles while developing fitness assessment, exercise leadership, and individual & group exercise programming skills. The program is designed to get students into the industry as soon as possible but includes transferrable coursework for students seeking to further their education in Kinesiology-related fields.

Learning Outcome(s):

1. Students will select, execute, interpret, and communicate results from various fitness assessment field tests based upon age, gender, fitness level, and cultural differences.
2. Students will design a helath-related or performance related program for apparently healthy individuals and several special populations.
3. Students will lead personal training sessions as well as a variety of small and large group exercise activities.

Required courses		**Units: 13-14**
KNPR 101	Introduction to Kinesiology	3
KNPR 202	Introduction to Personal Training	3
KNPR 205	Techniques of Exercise Leadership	1
KNPR 110	Kinesiology-related Occupational Work Experience	1
KNHE 104	Nutrition and Fitness	2
OR		
NUTR 115	Nutrition	3
OR		
NUTR 115H	Honors Nutrition	3
KNHE 106	Cardiopulmonary Resuscitation and First Aid	3

Movement Based Courses - Select 2 of the following courses: Kinesiology majors should select 1-unit sections of the physical activity courses. **Units: 2**

KNAC 123	Personal Fitness Training	1
KNAC 140A	Beginning Karate	0.5-1
KNAC 150A	Beginning Hatha Yoga	0.5-1
KNAC 155A	Beginning Self-Defense	0.5-1
KNAC 170A	Beginning Yoga	0.5-1
KNAD 211A	Beginning Adapted Aquatics	0.5-1
KNAF 140A	Beginning Walking/Jogging for Fitness	0.5-1
KNAF 144A	Beginning Cross Training	0.5-1
KNAF 146A	Beginning Stability Ball	0.5-1
KNAF 150A	Beginning Stretch, Flex and Tone	0.5-1
KNAF 156A	Beginning Cardio Kickboxing	0.5-1
KNFI 112A	Beginning Circuit Training	0.5-1
KNFI 114A	Beginning Spinning	0.5-1
KNFI 147A	Beginning Weight Training	0.5-1
		Total: 15-16

Kinesiology Sports Medicine: Certificate of Proficiency (Untranscripted)

Program Code: SAC.KNM.CERT

This program is designed to provide students with knowledge and skills that help them understand all aspects of sports medicine/athletic training field and to prepare associate degree students for transfer into Athletic Training.

Learning Outcome(s):

1. Students will be able to assess sport injury related information, then interpret and articulate that information to players, coaches, Athletic Trainers, and medical personnel.
2. Students will be able to recognize and select appropriate athletic injury management response.

Required Courses		**Units: 15**
KNSM 101	Introduction to Sports Medicine	3
KNPR 110	Kinesiology-related Occupational Work Experience	1
KNPR 125	Sport Psychology	3
KNHE 101	Healthful Living	3
OR		
KNHE 101H	Honors Healthful Living	3
KNHE 104	Nutrition and Fitness	2
KNHE 106	Cardiopulmonary Resuscitation and First Aid	3
		Total: 15

LEGAL STUDIES

Law, Public Policy and Society: AA-T Degree for Transfer

Program Code: SAC.LAWPS.AAT
Program Control Number: 39987

This Associate in Arts in Law, Public Policy and Society for Transfer Degree (AA-T) prepares students to transfer to a four-year institution leading to a baccalaureate degree in a variety of majors. This interdisciplinary degree highlights coursework that is appropriate for a student considering law school as it emphasizes the development of various skills, introduces students to the legal field, and prepares students for further study in a variety of majors. Students who opt to pursue this course of study are encouraged to engage in further exploration of one or more specific majors as they select electives for degree completion.

Please consult a counselor regarding specific course requirements for your transfer institution. This degree is designed to provide a clear pathway to a CSU and guarantee admissions to a CSU. Although, students are guaranteed admissions, it is not to any particular campus or program in the CSU system. Students will be encouraged to meet with a counselor for specific university major preparation at the college of their choice in order to facilitate a seamless transition. This coursework will satisfy the lower division Law, Public Policy and Society requirements at some of the CSU campuses. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.**

Learning Outcome(s):

1. Analyze social science concepts and theories
2. Evaluate diverse viewpoints related to the human experience
3. Produce evidence-based arguments

Core (a single course may only be used to meet one core requirement) **Units: 26-27.5**

LAW 100	Introduction to Legal Studies	3
PHIL 108	Ethics	3
CMST 102	Public Speaking	3
OR		
CMST 140	Argumentation and Debate	3
OR		
CMST 145	Group Dynamics	3
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4
ENGL 103	Critical Thinking and Writing	4
OR		
ENGL 103H	Honors Critical Thinking and Writing	4
OR		
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4
OR		
PHIL 111	Introductory Logic	4
OR		
CMST 140	Argumentation and Debate	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
PSYC 210	Statistics for the Behavioral Sciences	4
OR		
MATH 221	Statistics and Probability with Support	4.5
HIST 120	The United States to 1865	3
OR		
HIST 121	The United States since 1865	3
OR		
HIST 121H	Honors The United States since 1865	3
POLT 101	American Government and Politics	3
OR		
POLT 101H	Honors American Government and Politics	3

List A. Select two courses (minimum of 6 units) from two areas listed below. Note - courses must not have been used above.) **Units: 6**

Business

BUS 105	Legal Environment of Business	3
BUS 101	Business Law	3
LAW 105	The Legal Environment of Business	3

Political Science

POLT 200	American Political Thought	3
POLT 200H	Honors American Political Thought	3
POLT 201	Introduction to Comparative Politics	3
POLT 220	International Politics	3

Public Policy

SOC 140	Social Problems	3
SOC 140H	Honors Analysis of Social Trends and Problems	3
ETHN 101	Introduction to Ethnic Studies	3
ETHN 101H	Honors Introduction to Ethnic Studies	3

Diversity

ANTH 100	Introduction to Cultural Anthropology	3
ANTH 100H	Honors Introduction to Cultural Anthropology	3
CMST 103	Introduction to Intercultural Communication	3
CMST 103H	Honors Introduction to Intercultural Communication	3
GEOG 102	Cultural Geography	3
ASIA 101	Introduction to Asian American Studies	3
BLST 101	Introduction to African American Studies	3
CHST 101	Introduction to Chicana/o Studies	3
ETHN 101	Introduction to Ethnic Studies	3
ETHN 101H	Honors Introduction to Ethnic Studies	3
ETHN 102	The Borderlands: Cultural Context and Intercultural Relations	3
ETHN 102H	Honors the Borderlands: Cultural Context and Intercultural Relations	3

Criminal Justice

CJ 101	Introduction to Criminal Justice	3
CJ 101H	Honors Introduction to Criminal Justice	3
CJ 102	Introduction to Corrections	3
CJ 103	Concepts of Criminal Law	3
CJ 103H	Honors Concepts of Criminal Law	3
CJ 105	Legal Aspects of Evidence	3
PARA 107	Principles and Procedures in the Criminal Justice System	3
CJ 109	Community Interaction	3
CJ 107	Principles and Procedures in the Criminal Justice System	3
CJ 109H	Honors Community Interaction	3
CJ 220	Juvenile Delinquency and Control	3

Economics

ECON 120	Principles/Macro	3
ECON 121	Principles/Micro	3

College Sucess

CNSL 116	Career/Life Planning and Personal Exploration	3

Internship/Fieldwork - If a student chooses one of these courses, they must complete a single course for three units.

LAW 299	Cooperative Work Experience Education - Occupational	1-4
PARA 105	Cooperative Work Experience Education - Occupational	1-4
PARA 299	Cooperative Work Experience Education	1-4

Total: 32-33.5

Legal Office Interpreting Spanish: Certificate of Achievement (Transcripted)

Program Code: SAC.LOIS.CA
Program Control Number: 35705

The certificate of achievement curriculum for Legal Office Interpreting Spanish is designed to prepare the student for employment in a legal setting interpreting Spanish to English and English to Spanish. Students will be prepared for employment in law offices, court reporting services and the courts, both on the State and Federal level. Students will have a basic understanding of legal terminology, ethics and legal procedures.

Upon successful completion of the program, students will:

1. Understand the Ethics and regulations of the legal profession in California
2. Understand basic terminology used in the law office and courts
3. Demonstrate an entry level proficiency in legal interpretation (Spanish/English)

Learning Outcome(s):

1. Students will have a basic understanding of legal terminology in both English and Spanish.
2. Students will have a basic understanding of the "ethics" and California regulations of the legal profession.

Courses:

LAW 058	Legal Interpreting and Translation Spanish/English	3
OR		
BA 133	Legal Interpretation and Translation - Spanish / English	3
LAW 100	Law and Society	3
OR		
PARA 100	Law and Society	3
LAW 110	Legal Terminology	2
LAW 121	Legal Ethical Reasoning	3
OR		
PARA 121	Legal Ethical Reasoning	3
LAW 299	Cooperative Work Experience Education - Occupational	1-4
OR		
PARA 299	Cooperative Work Experience Education	1-4
OR		
PARA 105	Cooperative Work Experience Education - Occupational	1-4
BA 149	Technology for Interpreters & Translators	1
		Total: 13-16

Legal Office Technician: Certificate of Achievement (Transcripted)

Program Code: SAC.LOT.CA
Program Control Number: 35673

This certificate program will prepare the student with technical office skills necessary for employment in a law office as an assistant to attorneys and paralegals. This program is not designed to prepare students for the practice of law, nor is it designed to meet the requirements of Business and Professions code section 5450 (Paralegal Qualifications).

Upon successful completion of the program, students will:

1. Understand the ethical and professional responsibilities of the legal profession
2. Understand the procedures of a law office.
3. Achieve an entry level proficiency in the technology utilized in a law office
4. Understand proper formatting, grammar and punctuation of business documents
5. Have an introduction to basic Accounting procedures

Learning Outcome(s):

1. Understand the ethical and professional responsibilities of the legal profession
2. Understand the procedures of a law office
3. Achieve an entry level proficiency in the technology utilized in a law office
4. Understand proper formatting, grammar and punctuation of business documents
5. Have an introduction to basic Accounting procedures

Courses:

LAW 100	Law and Society	3
OR		
PARA 100	Law and Society	3
PARA 101	Law Office Management	2
LAW 121	Legal Ethical Reasoning	3
OR		
PARA 121	Legal Ethical Reasoning	3
LAW 110	Legal Terminology	2
BA 100	Business Writing Skills	3
OR		
BUS 222	Business Writing	3
OR		
MGMT 122	Business Communications	3
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3
ACCT 035	QuickBooks I	2
PARA 105	Cooperative Work Experience Education - Occupational	1-4
OR		
PARA 299	Cooperative Work Experience Education	1-4
OR		
LAW 299	Cooperative Work Experience Education - Occupational	1-4
BA 163	Adobe Acrobat	3
		Total: 22-25

Pathway to Law School: Certificate of Achievement

(Transcripted)

Program Code: SAC.LAW.CA

Program Control Number: 33855

Any student with a goal to enter law school should complete the Pathway to Law School program. This program is recognized as part of the California State Bar and California Community College State Chancellor's office initiative "Pathway to Law School."

Students interested in a career in law should also complete their Associate's Degree in an academic major leading to transfer to a four-year institution. The Pathway to Law School certificate provides students with an opportunity to major in the subject of their choice while improving their abilities in areas that are associated with success in law school and the practice of law.

Participation in this program does not guarantee admission to any participating university or law school.

Learning Outcome(s):

1. Understand the requirements to successfully enroll in Law School
2. Understand career opportunities in the legal profession.

Select one from the following:		**Units: 3**
LAW 100	Law and Society	3
OR		
PARA 100	Law and Society	3
Select one from the following:		**Units: 4**
ENGL 103	Critical Thinking and Writing	4
OR		
ENGL 103H	Honors Critical Thinking and Writing	4
OR		
PHIL 110	Critical Thinking	4
OR		
PHIL 110H	Honors Critical Thinking	4
OR		
PHIL 111	Introductory Logic	4
Select one from the following:		**Units: 4-4.5**
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
PSYC 210	Statistics for the Behavioral Sciences	4
OR		
MATH 219S	Statistics and Probability with Support	4.5
Select one from the following:		**Units: 4**
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4
Select one from the following:		**Units: 3**
HIST 120	The United States to 1877	3
OR		
HIST 120H	Honors The United States to 1877	3
OR		
HIST 118	Social and Cultural History of the United States	3
OR		
HIST 121	The United States since 1865	3
OR		
HIST 121H	Honors The United States since 1865	3
OR		
HIST 123	African American History to 1865	3
OR		
HIST 124	Mexican American History in the United States	3
OR		
HIST 124H	Honors Mexican American History in the United States	3
OR		
HIST 127	Women in U.S. History	3
OR		
HIST 146	African American History from 1863 to the Present	3
Select one from the following:		**Units: 3**
POLT 101	American Government and Politics	3
OR		
POLT 101H	Honors American Government and Politics	3
Select one from the following:		**Units: 3**
BUS 105	Legal Environment of Business	3
OR		
BUS 101	Business Law	3
OR		
LAW 105	The Legal Environment of Business	3
Required Courses:		**Units: 3**
PARA 121	Legal Ethical Reasoning	3
OR		
LAW 121	Legal Ethical Reasoning	3
Select one cooperative work experience course from the following:		**Units: 1-4**
LAW 299	Cooperative Work Experience Education - Occupational	1-4
OR		
PARA 105	Cooperative Work Experience Education - Occupational	1-4
OR		
PARA 299	Cooperative Work Experience Education	1-4
Select one from the following:		**Units: 3-4**
CMST 140	Argumentation and Debate	3
OR		
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4
		Total: 31-35.5

LIBERAL ARTS

This is a diversified degree designed for students desiring a broad knowledge of liberal arts and sciences plus additional coursework in an "Area of Emphasis". The degree allows students to develop an appreciation and understanding of the beauty and values that have shaped and enriched our culture. The program of study also enables students to develop intellectual maturity, and a deeper understanding of themselves and the American heritage.

This program provides excellent preparation for a variety of personal and professional goals. Please consult a counselor for educational planning and information regarding specific goals.

I. Requirements:

1. Complete general education Plan A (associate degree only, nontransfer), B (CSU-GE Breadth, CSU transfer), or C (IGETC, UC or CSU transfer) as related to your educational goal.
2. Complete a minimum of 18 units from a single Area of Emphasis listed below. For depth of study, students are strongly encouraged to complete two or more courses in a single discipline as part of their 18 units. (Note: Courses in the chosen "Area of Emphasis" may also be applied toward general education areas on Plan A, B, and C.) Note: Although a course may be listed in more than one area of emphasis of the Liberal Arts degree, it may only be used to meet a requirement for a single emphasis.
3. Complete all other associate degree requirements for Santa Ana College.

II. Areas of Emphasis:

1. **American Studies Emphasis**
2. **Arts, Humanities and Communications Emphasis**
3. **Business and Technology Emphasis**
4. **Kinesiology and Wellness emphasis**
5. **Mathematics and Science Emphasis**
6. **Social and Behavioral Sciences Emphasis**

Liberal Arts: American Studies Emphasis: AA Degree

Program Code: SAC.LAAS.AA
Program Control Number: 18580

These courses emphasize the peoples, cultures, institutions, and cultural trends of the United States. Students will examine American culture as a whole from various perspectives. Students will also learn how this country has been shaped by a variety of disciplines while recognizing the diversity of our culture. This emphasis may be of interest to those planning to pursue careers in business, communications, government service, law, social services, and teaching.

NOTE: Although a course may be listed in more than one area of emphasis of the Liberal Arts degree, it may only be used to meet a requirement for a single emphasis.

Learning Outcome(s):

1. Students will study American culture as a whole from various perspectives.
2. Students will examine the formation of our country while recognizing the diversity of our culture.

Courses:

ASL 110	American Sign Language I	4
ASL 111	American Sign Language II	4
ASL 116	Introduction to Deaf Studies	3
ASL 210	American Sign Language III	4
ASL 211	American Sign Language IV	4
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
ANTH 104	Language and Culture	3
OR		
ANTH 104H	Honors Language and Culture	3
ANTH 125	Native Americans in the U.S.	3
ART 103	Arts of Africa, Oceania, and Indigenous North America	3
ART 104	Mexican and Chicano Art History	3
ART 108	Contemporary Art History: Art Since Mid-Twentieth Century	3
ASIA 150	Introduction to Asian American Studies	3
BIOL 200	Environment of Man	3
BLST 150	Introduction to African/Black American Studies	3
CHST 150	Introduction to Chicana/Chicano Studies	3
CDEV 110	Child, Family, and Community (DS2)	3
CDEV 221	Living and Teaching in a Diverse Society	3
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
CMST 206	Gender Communication	3
OR		
CMST 206H	Honors Gender Communication	3
CMSD 105	Mass Media and Society	3
CMSD 111	Media, Race and Gender	3
CMSD 121	Introduction to Reporting and Newswriting	3
CMPR 100	The Computer and Society	3
CNSL 100	Lifelong Understanding and Self-Development	2
CNSL 116	Career/Life Planning and Personal Exploration	3
CNSL 128	Introduction to Community Activism	3
CJ 101	Introduction to Criminal Justice	3
OR		
CJ 101H	Honors Introduction to Criminal Justice	3
CJ 107	Principles and Procedures in the Criminal Justice System	3
DNCE 100	Dance History and Appreciation	3
OR		
DNCE 100H	Honors Dance History and Appreciation	3
DM 101	TV and Society: A Visual History	3
DM 103	History of Film to 1945	3
DM 104	History of Film from 1945 to Present	3
EDUC 201	Introduction to Education	3
ENGL 104	Language and Culture	3
OR		
ENGL 104H	Honors Language and Culture	3
ENGL 241	Survey of American Literature 1600-1865	3
ENGL 242	Survey of American Literature, 1865-Present	3
ENGL 243	The Modern American Novel	3
ENGL 245	The Image of African Americans in Literature and Films	3
ENGL 246	Survey of Chicano Literature	3
ENVR 200	Environment of Man	3
ETHN 102	The Borderlands: Cultural Context and Intercultural Relations	3
OR		
ETHN 102H	Honors the Borderlands: Cultural Context and Intercultural Relations	3
ETHN 150	Introduction to Ethnic Studies	3
OR		
ETHN 150H	Honors Introduction to Ethnic Studies	3
GEOG 140	California Geography	3
HIST 118	Social and Cultural History of the United States	3
HIST 120	The United States to 1877	3
OR		
HIST 120H	Honors The United States to 1865	3
HIST 121	The United States since 1865	3
OR		
HIST 121H	Honors The United States since 1865	3
HIST 123	African American History to 1865	3
HIST 124	Mexican American History in the United States	3
OR		
HIST 124H	Honors Mexican American History in the United States	3
HIST 125	Native Americans in the U.S.	3
HIST 127	Women in U.S. History	3
HIST 133	History of California	3
HIST 146	African American History from 1863 to the Present	3
KNHE 101	Healthful Living	3
OR		
KNHE 101H	Honors Healthful Living	3
KNHE 102	Women's Health Issues	3
KNPR 170	Sport Ethics	3
LAW 100	Law and Society	3
MUS 103	Jazz in America	3
MUS 104	Rock Music History and Appreciation	3
MUS 105	Film Music Appreciation	3
NUTR 120	Food and Culture	3
PARA 100	Law and Society	3
PARA 107	Principles and Procedures in the Criminal Justice System	3
POLT 101	Introduction to American Governments	3
OR		
POLT 101H	Honors Introduction to American Governments	3
POLT 200	American Political Thought	3
OR		
POLT 200H	Honors American Political Thought	3
POLT 235	Identity Politics	3

PSYC 170	Multicultural Psychology	3
SOC 112	Relationships, Marriages, and Family Dynamics	3
SOC 140	Social Problems	3
OR		
SOC 140H	Honors Analysis of Social Trends and Problems	3
THEA 100	Introduction to Theatre	3
THEA 120	Musical Theatre History	3
WMNS 101	Introduction to Women's Studies	3
WMNS 102	Women in America: Work, Family, Self	3
		Total: 18

Liberal Arts: Arts, Humanities and Communications Emphasis: AA Degree

Program Code: SAC.LAAHC.AA
Program Control Number: 18581

These courses emphasize the study of cultural, literary, humanistic activities and artistic expression of human beings. Students will evaluate and interpret the ways in which people through the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students will learn to value aesthetic understanding and incorporate these concepts when constructing value judgments. **A course from each of the three areas, Arts, Humanities, and Communications must be included in the 18 units selected for this emphasis.** This emphasis may be of interest to those planning to pursue careers in art history, communications, dance, deaf studies, english, languages, music, philosophy, studio art, teaching, and theatre arts.

Note: Although a course may be listed in more than one area of emphasis of the Liberal Arts degree, it may only be used to meet a requirement for a single emphasis.

Learning Outcome(s):

1. Students will evaluate and interpret the ways in which people through the ages and in different cultures have expressed their experiences and interpretations of the world around them through artistic and cultural creation.
2. Students will appraise aesthetic understanding and formulate these concepts when constructing value judgements.

Required: 18 units **Units: 18**

Arts: Minimum 3-4 units from this block

ART 100	Introduction to Art Concepts	3
MUS 102H	Honors World Music	3
MUS 103	Jazz in America	3
MUS 104	Rock Music History and Appreciation	3
MUS 105	Film Music Appreciation	3
MUS 110	Music Fundamentals and Culture	3
MUS 111	Basic Music Theory and Musicianship I	4
PHOT 150	History of Photography	3
THEA 100	Introduction to Theatre	3
THEA 105	Theatre History 1	3
THEA 120	Musical Theatre History	3
THEA 123	Introduction to Drama and Acting	3

Humanities: Minimum 3-5 units from this block

ANTH 104	Language and Culture	3
OR		
FREN 102	Elementary French II	5
FREN 201	Intermediate French I	5
OR		
FREN 201H	Honors Intermediate French I	5
FREN 202	Intermediate French II	5
OR		
FREN 202H	Honors Intermediate French II	5

Humanities

HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
HIST 102	World Civilizations Since the 16th Century	3
OR		
HIST 102H	Honors World Civilizations Since the 16th Century	3
HIST 150	Latin American Civilization to Independence	3
HIST 151	Modern Latin American Civilization	3
HIST 153	History of Mexico	3
HIST 163	Introduction to Southeast Asian History	3
IDS 121	Humanities Through the Arts	3
IDS 200	Introduction to Liberal Studies	3
ITAL 120	Elementary Italian I	5
ITAL 121	Elementary Italian II	5
JAPN 101	Elementary Japanese I	5
JAPN 102	Elementary Japanese II	5
KNPR 170	Sport Ethics	3
PHIL 106	Introduction to Philosophy	3
OR		
PHIL 106H	Honors Introduction to Philosophy	3
PHIL 108	Ethics	3
PHIL 112	World Religions	3
PHIL 118	History of Philosophy	3
SPAN 101	Elementary Spanish I	5
OR		
SPAN 101H	Honors Elementary Spanish I	5
SPAN 102	Elementary Spanish II	5
OR		
SPAN 102H	Honors Elementary Spanish II	5
SPAN 195A	Advanced Conversational Spanish	3
SPAN 195B	Advanced Conversational Spanish	3
SPAN 201	Intermediate Spanish I	5
OR		
SPAN 201H	Honors Intermediate Spanish I	5
SPAN 202	Intermediate Spanish II	5
OR		
SPAN 202H	Honors Intermediate Spanish II	5
VIET 101	Elementary Vietnamese I	5
VIET 102	Elementary Vietnamese II	5

Communications: Minimum 3-4 units from this block

CMST 100	Introduction to Communication Studies	3
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
CMST 102	Public Speaking	3
OR		
CMST 102H	Honors Public Speaking	3
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
CMST 140	Argumentation and Debate	3
CMST 145	Group Dynamics	3
CMST 150	Organizational Communication	3
CMST 152	Oral Interpretation	3
CNSL 144	Reasoning and Problem Solving	3
ENGL 101	Freshman Composition	4

OR		
ENGL 101H	Honors Freshman Composition	4
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4
ENGL 103	Critical Thinking and Writing	4
OR		
ENGL 103H	Honors Critical Thinking and Writing	4
EMLS 112	Advanced Composition	3
PHIL 110	Critical Thinking	4
OR		
PHIL 110H	Honors Critical Thinking	4
PHIL 111	Introductory Logic	4
READ 101	Introduction to Academic Reading	3
READ 102	Academic Reading	3
READ 150	Critical Reading	3
		Total: 18

Liberal Arts: Business and Technology Emphasis: AA Degree

Program Code: SAC.LABT.AA
Program Control Number: 18582

These courses emphasize the integration of theory and practice within the fields of business and technology. Students will develop the ability to effectively manage and lead organizations. Students will demonstrate an understanding of the place of business and technology within the global economy. Students will critically apply ethical standards to business practices and decisions. **Courses from both Business and Technology must be included in the 18 units selected for this emphasis.** This emphasis may be of interest to those planning to pursue careers in accounting, business administration, computer information systems, computer science, engineering, finance, international business, and law.

Note: Although a course may be listed in more than one area of emphasis of the Liberal Arts degree, it may only be used to meet a requirement for a single emphasis.

Learning Outcome(s):

1. Students will critique and analyze the place of business and technology within the global economy.
2. Students will examine the integration of theory and practice within the fields of business and technology.

Business: Minimum 2-4.5 units from this block		**Units: 18**
ACCT 101	Financial Accounting	4
ACCT 102	Managerial Accounting	4
BUS 100	Fundamentals of Business	3
BUS 101	Business Law	3
BUS 105	Legal Environment of Business	3
BUS 106	Culture and International Business - Kiss, Bow or Shake Hands	3
BUS 120	Principles of Management	3
BUS 121	Human Relations and Organizational Behavior	3
BUS 125	Introduction to International Business	3
BUS 140	Principles of Finance	3
BUS 150	Introduction to Information Systems and Applications	3
BUS 222	Business Writing	3
ECON 120	Principles/Macro	3
ECON 121	Principles/Micro	3
LAW 105	The Legal Environment of Business	3
MGMT 122	Business Communications	3
MGMT 135	Human Resource Management	3
MKTG 113	Principles of Marketing	3
MATH 140	College Algebra	4
MATH 140S	College Algebra with Support	4.5
MATH 145	Finite Mathematics	4
MATH 150	Calculus for Biological, Management and Social Sciences	5
MATH 180	Single Variable Calculus I	4
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
MATH 219S	Statistics and Probability with Support	4.5
PARA 131	Advanced ADR Practice	2
PARA 133	Workers Compensation Law and Procedure	2
PARA 136	Real Property Law and Procedure	2
PARA 138	Law of Business Organizations	2
PARA 140	Immigration Law and Procedure	2
PSYC 210	Statistics for the Behavioral Sciences	4
Technology: Minimum 1.5-3 units from this block		
BA 179	Introduction to Microsoft Office	3
CMPR 100	The Computer and Society	3
CMPR 105	Visual BASIC Programming	3
CMPR 121	Programming Concepts	3
CMPR 136	Building a Small Office/Home Office Network	1.5
CMPR 167	Microsoft Access	3
ENGR 100A	Introduction to Engineering	2
ENGR 100B	Introduction to Civil Engineering	2
		Total: 18

Liberal Arts: Kinesiology and Wellness emphasis: AA Degree

Program Code: SAC.LAKW.AA
Program Control Number: 18268

These courses provide an understanding of kinesiology, the mechanics of the human body, and the integration of behavior and communication in the promotion of a healthy lifestyle. Students will also demonstrate knowledge of a range of physical activities. This emphasis may be of interest to those planning to pursue careers in teaching, athletic training, coaching, nutrition, and dance.

Note: Although a course may be listed in more than one area of emphasis of the Liberal Arts degree, it may only be used to meet a requirement for a single emphasis.

Learning Outcome(s):

1. Students will develop and demonstrate an understanding of the mechanics of the human body as it relates to the promotion of a healthy lifestyle.
2. Students will demonstrate knowledge of a range of physical activities.

a. Kinesiology and Movement (minimum 3 units)		**Units: 18**
DNCE 100	Dance History and Appreciation	3
OR		
DNCE 100H	Honors Dance History and Appreciation	3
DNCE 102	Introduction to Dance Forms	3
DNCE 105	World Dance and Cultures	3
KNHE 101	Healthful Living	3
OR		
KNHE 101H	Honors Healthful Living	3
KNHE 102	Women’s Health Issues	3
KNHE 103	Men’s Health Issues	3
KNHE 104	Nutrition and Fitness	2
KNHE 106	Cardiopulmonary Resuscitation and First Aid	3
KNHE 108	Stress Management	3
KNPR 101	Introduction to Kinesiology	3
KNPR 125	Sport Psychology	3

KNPR 150	Sport and Society	3
KNPR 155	Theory of Soccer	2
KNPR 160	Management of Physical Education and Sport	3
KNPR 165	Theory of Softball	2
KNPR 170	Sport Ethics	3
KNPR 175	Theory of Football	2
KNPR 195	Student Athlete Success	1
KNPR 200	Theory of Baseball	2
KNPR 275	Sport Psychology Applications-Football	2
KNSM 101	Introduction to Sports Medicine	3

b. Scientific and Nutrition Foundation (minimum 3 units)

ANTH 101	Introduction to Physical Anthropology	3
ANTH 101L	Physical Anthropology Laboratory	1
BIOL 109	Fundamentals of Biology	3
OR		
BIOL 109H	Honors Fundamentals of Biology	3
BIOL 109L	Fundamentals of Biology Laboratory	1
BIOL 115	Concepts in Biology for Educators	4
BIOL 139	Health Microbiology	4
BIOL 149	Human Anatomy and Physiology	4
BIOL 177	Human Genetics	3
BIOL 200	Environment of Man	3
BIOL 211	Cellular and Molecular Biology	5
BIOL 212	Animal Diversity and Ecology	5
BIOL 214	Plant Diversity and Evolution	5
BIOL 217	Pathophysiology	2
BIOL 229	General Microbiology	5
BIOL 239	General Human Anatomy	4
BIOL 249	Human Physiology	4
BIOL 259	Environmental Biology	4
CHEM 109	Chemistry in the Community	4
CHEM 115	Concepts in Physical Sciences for Educators	4
CHEM 209	Introductory Chemistry	4
CHEM 210	General, Organic and Biochemistry	5
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
CHEM 229	General Chemistry and Qualitative Analysis	5
ENVR 200	Environment of Man	3
IDS 155	Human Sexuality	3
NUTR 115	Nutrition	3
OR		
NUTR 115H	Honors Nutrition	3
NUTR 116	Principles of Food Preparation	3
NUTR 120	Food and Culture	3
PHYS 109	Survey of General Physics	4
PHYS 210	Principles of Physics I	4
PHYS 211	Principles of Physics II	4
PHYS 217	Engineering Physics I	4
PHYS 227	Engineering Physics II	4
PHYS 237	Engineering Physics III	4
PHYS 279	College Physics I	4
PHYS 289	College Physics II	4

c. Behavioral Development, Communication, and Diversity (Minimum 3 units)

ASIA 150	Introduction to Asian American Studies	3
BLST 150	Introduction to African/Black American Studies	3
CHST 150	Introduction to Chicana/Chicano Studies	3
CDEV 107	Child Growth and Development (DS1)	3
CMST 100	Introduction to Communication Studies	3
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
CMST 102	Public Speaking	3
OR		
CMST 102H	Honors Public Speaking	3
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
CMST 140	Argumentation and Debate	3
CMST 145	Group Dynamics	3
CMST 150	Organizational Communication	3
CMST 206	Gender Communication	3
OR		
CMST 206H	Honors Gender Communication	3
CNSL 100	Lifelong Understanding and Self-Development	2
CNSL 107	The Freshman Experience	3
CNSL 116	Career/Life Planning and Personal Exploration	3
CNSL 124	College Success and Personal Growth	3
CNSL 150	Introduction to Human Services	3
CNSL 155	Skills for the Helping Professions	3
ETHN 150	Introduction to Ethnic Studies	3
OR		
ETHN 150H	Honors Introduction to Ethnic Studies	3
KNHE 112	Health and Social Justice	3
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
PSYC 140	Introduction to Psychology of Adulthood and Aging	3
PSYC 157	Introduction to Child Psychology	3
PSYC 170	Multicultural Psychology	3
PSYC 200	Introduction to Biological Psychology	3
PSYC 230	Psychology and Effective Behavior	3
PSYC 240	Introduction to Social Psychology	3
PSYC 250	Introduction to Abnormal Psychology	3
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
SOC 112	Relationships, Marriages, and Family Dynamics	3
SOC 140	Social Problems	3
OR		
SOC 140H	Honors Analysis of Social Trends and Problems	3
SOC 240	Introduction to Social Psychology	3
WMNS 101	Introduction to Women's Studies	3
WMNS 102	Women in America: Work, Family, Self	3

d. Physical Activity(6 units selected from at least three different areas)

DNCE 009A	Dance Laboratory I	0.5
DNCE 102	Introduction to Dance Forms	3
DNCE 106A	Introduction to Modern Dance	1
DNCE 106B	Introduction to Modern Dance	1
DNCE 107	Dance Concert Performance	1
DNCE 108A	Introduction to Ballet	1
DNCE 108B	Introduction to Ballet	1
DNCE 109A	Pilates Mat I	1
DNCE 109B	Pilates Mat II	1

DNCE 109C	Pilates Mat III	1
DNCE 110	Beginning Mexican Folk Dance	1
DNCE 111	Intermediate Mexican Folk Dance	1
DNCE 112	Ethnic Dance	1
DNCE 113A	Flamenco Dance I	1
DNCE 113B	Flamenco Dance II	1
DNCE 117	Introduction to Middle Eastern Dance	1
DNCE 118	Introduction to Caribbean and Latin Dance Styles	1
DNCE 119A	Introduction to Jazz Dance	1
DNCE 119B	Introduction to Jazz Dance	1
DNCE 120A	Introduction to Hip-Hop Dance	1
DNCE 120B	Intermediate Hip-Hop Dance	1
DNCE 122A	Commercial Dance I	1
DNCE 122B	Commercial Dance II	1
DNCE 123	Introduction to Salsa Dance	1
DNCE 124	Intermediate Salsa Dance	1
DNCE 125A	Commercial Dance III	1
DNCE 125B	Commercial Dance IV	1
DNCE 130	Dance Improvisation	1
DNCE 140	Dance Repertory Workshop	1
DNCE 201A	Ballet I	2
DNCE 201B	Ballet II	2
DNCE 202A	Choreography	3
DNCE 202B	Choreography for Dance Majors	3
DNCE 204A	Dance Production	2
DNCE 204B	Dance Production	2
DNCE 204C	Dance Production III	2
DNCE 204D	Dance Production IV	2
DNCE 205A	Dance Touring Ensemble I	2
DNCE 205B	Dance Touring Ensemble II	2
DNCE 205C	Dance Touring Ensemble III	2
DNCE 205D	Dance Touring Ensemble IV	2
DNCE 206A	Modern Dance I	2
DNCE 206B	Modern Dance II	2
DNCE 209	Modern Dance III	2
DNCE 210	Modern Dance IV	2
DNCE 213	Ballet III	2
DNCE 214	Ballet IV	2
DNCE 219A	Jazz Dance I	2
DNCE 219B	Jazz Dance II	2
DNCE 220	Jazz Dance III	2
DNCE 221	Jazz Dance IV	2
DNCE 232	Partnering	1
DNCE 240A	Repertory I	2
DNCE 240B	Repertory II	2
DNCE 240C	Repertory III	2
DNCE 240D	Repertory IV	2
DNCE 250A	Hip-Hop Dance I	2
DNCE 250B	Hip-Hop Dance II	2
DNCE 251	Hip-Hop Dance III	2
DNCE 260	Somatic Practices in Dance	3
DNCE 261	Somatic Practices in Modern Dance	1
DNCE 262	Somatic Practices in Ballet	1
DNCE 263	Somatic Practices in Jazz Dance	1
DNCE 270	Dance Practicum	1
DNCE 296	Special Studies in Modern Dance	1
DNCE 297	Special Studies in Jazz Dance	1
DNCE 298	Special Studies in Ballet Dance	1
KNAC 107A	Beginning Badminton	0.5-1
KNAC 107B	Intermediate Badminton	0.5-1
KNAC 107C	Advanced Badminton	0.5-1
KNAC 123	Personal Fitness Training	1
KNAC 140A	Beginning Karate	0.5-1
KNAC 150A	Beginning Hatha Yoga	0.5-1
KNAC 155A	Beginning Self-Defense	0.5-1
KNAC 160A	Beginning Tennis	0.5-1
KNAC 169A	Beginning Wrestling	0.5-1
KNAC 169B	Intermediate Wrestling	1
KNAC 170A	Beginning Yoga	0.5-1
KNAC 200A	Beginning Intramural-Basketball	0.5-1
KNAC 200B	Intermediate Intramural Sports- Basketball	0.5-1
KNAC 200C	Advanced Intramural Basketball	0.5-1
KNAC 211A	Beginning Baseball	0.5-1
KNAC 211B	Intermediate Baseball	0.5-1
KNAC 220A	Beginning Basketball	1
KNAC 220B	Intermediate Basketball	1
KNAC 220C	Advanced Basketball	1
KNAC 226A	Beginning Water Polo	0.5-1
KNAC 230A	Beginning Flag Football	0.5-1
KNAC 260A	Beginning Soccer	0.5-1
KNAC 260B	Intermediate Soccer	0.5-1
KNAC 260C	Advanced Soccer	0.5-1
KNAC 265A	Beginning Indoor Soccer	0.5-1
KNAC 265B	Intermediate Indoor Soccer	0.5-1
KNAC 265C	Advanced Indoor Soccer	0.5-1
KNAC 270A	Beginning Softball	1
KNAC 280	Track and Field	0.5-1
KNAC 290A	Beginning Volleyball	1
KNAC 290B	Intermediate Volleyball	1
KNAD 201A	Beginning Adapted Swimming	0.5-1
KNAD 202A	Beginning Adapted Circuit Training	0.5-1
KNAD 202B	Intermediate Adapted Circuit Training	0.5-1
KNAD 205A	Beginning Adapted Badminton	0.5-1
KNAD 208A	Beginning Adapted Aerobic Fitness	0.5-1
KNAD 208B	Intermediate Adapted Aerobic Fitness	0.5-1
KNAD 211A	Beginning Adapted Aquatics	0.5-1
KNAD 211B	Intermediate Adapted Aquatics	0.5-1
KNAF 140A	Beginning Walking/Jogging for Fitness	0.5-1
KNAF 143A	Boot Camp Workout	0.5-1
KNAF 144A	Beginning Cross Training	0.5-1
KNAF 146A	Beginning Stability Ball	1
KNAF 146B	Intermediate Stability Ball Training	1
KNAF 150A	Beginning Stretch, Flex and Tone	0.5-1
KNAF 156A	Beginning Cardio Kickboxing	0.5-1
KNAF 156B	Intermediate Cardio Kickboxing	0.5-1
KNAF 157A	Beginning Cardio Pump	0.5-1
KNAQ 201A	Beginning Swimming	0.5-1
KNAQ 201B	Lap Swimming	0.5-1
KNFI 112A	Beginning Circuit Training	1
KNFI 112B	Intermediate Circuit Training	1
KNFI 112C	Advanced Circuit Training	1
KNFI 114A	Beginning Spinning	0.5-1
KNFI 114B	Intermediate Spinning	0.5-1
KNFI 115A	Beginning Cardiovascular Conditioning	0.5-1
KNFI 115B	Intermediate Cardiovascular Conditioning	0.5-1
KNFI 115C	Advanced Cardiovascular Conditioning	0.5-1

KNFI 147A	Beginning Weight Training	0.5-1
KNFI 147B	Intermediate Weight Training	0.5-1
KNIA 125	Conditioning for Football	1
KNIA 128	Conditioning for Athletes	1
KNIA 133	Off Season Swimming	1
KNIA 171	Wrestling - Off-Season	1
KNIA 201	Baseball Men	3
KNIA 202	Basketball-Men	3
KNIA 204	Football-Men	3
KNIA 206	Swimming-Men	3
KNIA 209	Water Polo-Men	3
KNIA 210	Wrestling-Men	3
KNIA 211	Softball-Women	3
KNIA 212	Basketball--Women	3
KNIA 213	Volleyball-Women	3
KNIA 216	Soccer-Men	3
KNIA 217	Swimming-Women	3
KNIA 218	Track-Women	3
KNIA 219	Cross Country-Women	3
KNIA 220	Soccer-Women	3
KNIA 221	Water Polo-Women	3
KNIA 223	Baseball	1
KNIA 227	Off Season Waterpolo	1
KNIA 230	Preseason Football	0.5
KNIA 231	Football Camp	1
KNIA 232	Football	1
KNIA 235	Speed and Agility	1
KNIA 240	Advanced Basketball Skills-Men	1
KNIA 261	Soccer-Women	1
KNIA 262	Soccer-Men	1
KNIA 270	Softball	0.5
KNIA 271	Softball - Off Season	1
KNIA 281	Track and Field - Off Season	1
KNIA 291	Volleyball - Off Season	1
KNIA 293	Sand Volleyball	3

e. Additional units to be selected from a, b, or c above for a total of 18 units **Total: 18**

Liberal Arts: Mathematics and Science Emphasis: AA Degree

Program Code: SAC.LAMS.AA
Program Control Number: 18583

These courses emphasize the natural sciences which examine the physical universe, its life forms and its natural phenomena. Courses in math emphasize the development of mathematical and quantitative reasoning skills beyond the level of intermediate algebra. Students will be able to demonstrate an understanding of the methodologies of science as investigative tools. Students will also examine the influence that the acquisition of scientific knowledge has on the development of the world's civilizations. **Courses from both mathematics and science must be included in the 18 units selected for the emphasis.** This emphasis may of interest to those planning to pursue careers in actuarial science, business, computer science, engineering, forensics, health professions, research, science, teaching and technical writing.

Note: Although a course may be listed in more than one area of emphasis of the Liberal Arts degree, it may only be used to meet a requirement for a single emphasis.

Learning Outcome(s):

1. Students will express and manipulate quantitative information in verbal, numeric, graphic and symbolic form.
2. Students will understand the influence that the acquisition of scientific knowledge has on the development of the world's civilizations.

Courses:

ANTH 101	Introduction to Physical Anthropology	3
ANTH 101L	Physical Anthropology Laboratory	1
ASTR 109	Introduction to the Solar System	3
ASTR 110	Introduction to Stars and Galaxies	3
ASTR 140	Astronomy Laboratory	1
BIOL 109	Fundamentals of Biology	3
OR		
BIOL 109H	Honors Fundamentals of Biology	3
BIOL 109L	Fundamentals of Biology Laboratory	1
BIOL 111	Marine Biology	4
BIOL 115	Concepts in Biology for Educators	4
BIOL 139	Health Microbiology	4
BIOL 149	Human Anatomy and Physiology	4
BIOL 177	Human Genetics	3
BIOL 190	Introduction to Biotechnology	3
BIOL 190L	Introductory Biotech Lab	1
BIOL 200	Environment of Man	3
BIOL 211	Cellular and Molecular Biology	5
BIOL 212	Animal Diversity and Ecology	5
BIOL 214	Plant Diversity and Evolution	5
BIOL 229	General Microbiology	5
BIOL 239	General Human Anatomy	4
BIOL 249	Human Physiology	4
BIOL 259	Environmental Biology	4
CHEM 109	Chemistry in the Community	4
CHEM 115	Concepts in Physical Sciences for Educators	4
CHEM 209	Introductory Chemistry	4
CHEM 210	General, Organic and Biochemistry	5
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
CHEM 229	General Chemistry and Qualitative Analysis	5
CHEM 249	Organic Chemistry I	5
CHEM 259	Organic Chemistry II	5
ERTH 110	Introduction to Earth Science	3
OR		
ERTH 110H	Honors Introduction to Earth Science	3
ERTH 115	Earth Science for Educators	4
ERTH 150	Introduction to Oceanography	3
OR		
ERTH 150H	Honors Introduction to Oceanography	3
ENVR 140	Environmental Geology	3
ENVR 200	Environment of Man	3
ENVR 259	Environmental Biology	4
GEOG 101	Introduction to the Natural Environment	3
GEOG 101L	Introduction to the Natural Environment Laboratory	1
GEOG 130	Introduction to Weather and Climate	3
GEOL 101	Introduction to Geology	3
GEOL 101L	Introduction to Geology Laboratory	1
GEOL 140	Environmental Geology	3
GEOL 150	Introduction to Oceanography	3
OR		
GEOL 150H	Honors Introduction to Oceanography	3
GEOL 201	Introduction to Historical Geology	4
MATH 082	Pre-Statistics and Problem Solving	4
MATH 083	Beginning and Intermediate Algebra for Liberal Arts and Social Science	6
MATH 084	Beginning and Intermediate Algebra	6
MATH 105	Mathematics for Liberal Arts Students	4
MATH 140	College Algebra	4

MATH 140S	College Algebra with Support	4.5
MATH 145	Finite Mathematics	4
MATH 150	Calculus for Biological, Management and Social Sciences	5
MATH 162	Trigonometry	4
MATH 170	Pre-Calculus Mathematics	4
MATH 180	Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
MATH 219S	Statistics and Probability with Support	4.5
MATH 280	Intermediate Calculus	4
MATH 287	Introduction to Linear Algebra and Differential Equations	5
PSC 115	Concepts in Physical Sciences for Educators	4
PSC 117	Physical Science Survey	3
PSC 118	Physical Science Survey Laboratory	1
PHYS 109	Survey of General Physics	4
PHYS 210	Principles of Physics I	4
PHYS 211	Principles of Physics II	4
PHYS 217	Engineering Physics I	4
PHYS 227	Engineering Physics II	4
PHYS 237	Engineering Physics III	4
PHYS 279	College Physics I	4
PHYS 289	College Physics II	4
PSYC 200	Introduction to Biological Psychology	3
PSYC 210	Statistics for the Behavioral Sciences	4
		Total: 18

Liberal Arts: Social and Behavioral Sciences Emphasis: AA Degree

Program Code: SAC.LASBS.AA
Program Control Number: 18584

These courses emphasize the perspective, concepts, theories and methodologies of the disciplines typically found in the vast variety of disciplines that comprise study in the Social and Behavioral Sciences. Students will study about themselves and others as members of a larger society. Topics and discussion to stimulate critical thinking about ways people have acted in response to their societies will allow students to evaluate how societies and social subgroups operate. This emphasis may be of interest to those planning to pursue careers in anthropology, child development, criminal justice, ethnic studies, government service, law, history, marriage and family therapy, political science, psychology, social work, sociology, teaching, and urban planning.

Note: Although a course may be listed in more than one area of emphasis of the Liberal Arts degree, it may only be used to meet a requirement for a single emphasis.

Learning Outcome(s):

1. Students will evaluate how individuals, societies, and social subgroups operate.
2. Students will apply the principles, methodologies, value systems, ethics, and thought processes employed by human inquiry.

Courses:

ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 104	Language and Culture	3
ANTH 105	Ancient Mesoamerican Civilization	3
ANTH 125	Native Americans in the U.S.	3
ASIA 150	Introduction to Asian American Studies	3
BLST 150	Introduction to African/Black American Studies	3
BIOL 200	Environment of Man	3
CHST 150	Introduction to Chicana/Chicano Studies	3
CDEV 107	Child Growth and Development (DS1)	3
CDEV 110	Child, Family, and Community (DS2)	3
CMSD 105	Mass Media and Society	3
CMSD 111	Media, Race and Gender	3
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
CMST 206	Gender Communication	3
OR		
CMST 206H	Honors Gender Communication	3
CMPR 100	The Computer and Society	3
CNSL 150	Introduction to Human Services	3
CJ 101	Introduction to Criminal Justice	3
OR		
CJ 101H	Honors Introduction to Criminal Justice	3
DM 164	Web Design	3
ECON 120	Principles/Macro	3
ECON 121	Principles/Micro	3
ENGL 104	Language and Culture	3
OR		
ENGL 104H	Honors Language and Culture	3
ENGL 245	The Image of African Americans in Literature and Films	3
ENGL 278	Survey of Literature by Women	3
ENVR 200	Environment of Man	3
ETHN 102	The Borderlands: Cultural Context and Intercultural Relations	3
OR		
ETHN 150	Introduction to Ethnic Studies	3
OR		
ETHN 102H	Honors the Borderlands: Cultural Context and Intercultural Relations	3
ETHN 150H	Honors Introduction to Ethnic Studies	3
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
GEOG 102	Cultural Geography	3
GEOG 140	California Geography	3
HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
HIST 102	World Civilizations Since the 16th Century	3
OR		
HIST 102H	Honors World Civilizations Since the 16th Century	3
HIST 105	Ancient Mesoamerican Civilization	3
HIST 118	Social and Cultural History of the United States	3
HIST 120	The United States to 1877	3
HIST 120H	Honors The United States to 1865	3
HIST 121	The United States since 1865	3
OR		
HIST 121H	Honors The United States since 1865	3
HIST 123	African American History to 1865	3
HIST 124	Mexican American History in the United States	3
OR		
HIST 124H	Honors Mexican American History in the United States	3
HIST 125	Native Americans in the U.S.	3
HIST 127	Women in U.S. History	3
HIST 146	African American History from 1863 to the Present	3
HIST 150	Latin American Civilization to Independence	3
HIST 151	Modern Latin American Civilization	3
HIST 153	History of Mexico	3

HIST 163	Introduction to Southeast Asian History	3
HIST 181	Survey of Chicana/Latina Women's History	3
IDS 117H	Honors Introduction to Global Studies	3
IDS 155	Human Sexuality	3
KNHE 112	Health and Social Justice	3
KNPR 150	Sport and Society	3
LAW 100	Law and Society	3
PARA 100	Law and Society	3
POLT 101	Introduction to American Governments	3
OR		
POLT 101H	Honors Introduction to American Governments	3
POLT 200	American Political Thought	3
OR		
POLT 200H	Honors American Political Thought	3
POLT 201	Introduction to Comparative Politics	3
POLT 220	International Politics	3
POLT 235	Identity Politics	3
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
PSYC 140	Introduction to Psychology of Adulthood and Aging	3
PSYC 157	Introduction to Child Psychology	3
PSYC 160	Introduction to Lifespan Psychology	3
PSYC 170	Multicultural Psychology	3
PSYC 200	Introduction to Biological Psychology	3
PSYC 219	Introduction to Research Methods in Psychology	3
PSYC 230	Psychology and Effective Behavior	3
PSYC 240	Introduction to Social Psychology	3
PSYC 250	Introduction to Abnormal Psychology	3
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
SOC 112	Relationships, Marriages, and Family Dynamics	3
SOC 140	Social Problems	3
OR		
SOC 140H	Honors Analysis of Social Trends and Problems	3
SOC 240	Introduction to Social Psychology	3
WMNS 101	Introduction to Women's Studies	3
WMNS 102	Women in America: Work, Family, Self	3
		Total: 18

LIBRARY TECHNOLOGY

Library Technology: AA Degree

Program Code: SAC.LIBR.AA

Program Control Number: 04241

The associate degree curriculum in library technology is designed to successfully prepare students for employment above the beginning clerk level as paraprofessionals in school, public, special, or academic libraries. Course content covers terminology, organization, procedures, standards, practices, and fieldwork. Entry-level positions are available in this field as library technical assistants, library assistants, library technicians and library media technicians.

To receive a Certificate in Library Technology, a grade of "C," or better is required for each major course. Library Technology 053 is the only Pass/No Pass course of the program. LT 053 requires a "Pass" grade.

Learning Outcome(s):

1. Apply knowledge and skills gained through all Required courses to perform library technician level tasks in various types of libraries.
2. Identify and differentiate the roles and be able to perform job duties of technicians in a library organization.
3. Prepare for employment above the beginning clerk level as paraprofessionals in school, public, special, or academic libraries.

ourses:		**Units: 20-21**
LIBR 101	Introduction to Library Technology*	3
LIBR 110	Technical Services*	3
LIBR 054	Children's Library Services*	3
LIBR 122	Public Services*	3
LIBR 102	Information Sources for Paraprofessionals: Tools and Techniques*	3
LIBR 053	Library Internship	3
BA 125	Microsoft Word	2
OR		
BA 179	Introduction to Microsoft Office	3

Electives

*Course not taught every semester

Electives must be selected from the following courses: Units: 6

ACCT 010	Accounting Procedures	3
BA 160	Microsoft Publisher	2
BA 164	Adobe Photoshop	3
BA 166	Adobe Illustrator	3
BA 169	Adobe Dreamweaver	3
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
CMST 104	Listening	1.5
CMPR 173	Introduction to Networking Technology	3
EDUC 100	Introduction to Education	3
ENGL 270	Children's Literature	3
CDEV 107	Child Growth and Development (DS1)	3
CDEV 120A	Development of the School-Age Child (DS5)	3
CDEV 221	Living and Teaching in a Diverse Society	3
CDEV 231	Developing Language and Literacy in Young Children	3
LIBI 100	Library Research Fundamentals	1
MGMT 121	Human Relations and Organizational Behavior	3
MGMT 120	Principles of Management	3
MGMT 122	Business Communications	3
MGMT 125	Organizational Leadership	3
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
PSYC 140	Introduction to Psychology of Adulthood and Aging	3
PSYC 157	Introduction to Child Psychology	3
PSYC 170	Multicultural Psychology	3
		Total: 26-27

Library Technology: Certificate of Achievement
(Transcripted)
Program Code: SAC.LIBR.CA
Program Control Number: 21795

The certificate curriculum in library technology is designed to successfully prepare students for employment above the beginning clerk level as paraprofessionals in school, public, special, or academic libraries. Course content covers terminology, organization, procedures, standards, practices, and fieldwork. Entry-level positions are available in this field as library technical assistants, library assistants, library technicians and library media technicians. To receive a Certificate in Library Technology, a grade of "C," or better is required for each major course. Library Technology 053 is the only Pass/No Pass course of the program. LT 053 requires a "Pass" grade.

Courses:

LIBR 101	Introduction to Library Technology*	3
LIBR 110	Technical Services*	3
LIBR 122	Public Services*	3
LIBR 054	Children's Library Services*	3
LIBR 102	Information Sources for Paraprofessionals: Tools and Techniques*	3
LIBR 053	Library Internship	3
BA 125	Microsoft Word	2
OR		
BA 179	Introduction to Microsoft Office	3

*Course not offered every semester

*Course not offered every semester.

Total: 20-21

MANAGEMENT

Management: AA Degree
Program Code: SAC.MGT.AA
Program Control Number: 04188

The associate degree curriculum in management is designed to prepare students for various management positions in business, government, and public organizations; to aid existing managers in upgrading their skills; and to assist employees for promotion to management/supervision positions. The core of the degree program provides the student with managerial skills and theory including communicating, decision-making, organizing, motivating, and human relations.

Courses: **Units: 15**

BUS 100	Fundamentals of Business	3
BUS 222	Business Writing	3
BUS 120	Principles of Management	3
OR		
MGMT 120	Principles of Management	3
BUS 121	Human Relations and Organizational Behavior	3
OR		
MGMT 121	Human Relations and Organizational Behavior	3
MGMT 125	Organizational Leadership	3

Select TWO courses from the following: **Units: 6-7**

ACCT 101	Financial Accounting	4
BUS 105	Legal Environment of Business	3
BUS 106	Culture and International Business - Kiss, Bow or Shake Hands	3
BUS 125	Introduction to International Business	3
BUS 150	Introduction to Information Systems and Applications	3
MGMT 135	Human Resource Management	3
MKTG 113	Principles of Marketing	3

Total: 21-22

Retail Management: AS Degree
Program Code: SAC.MGTRE.AS
Program Control Number: 16525

The Associate Degree program is approved by the Western Association of Food Chains and persons completing the prescribed courses are eligible to receive both the ECC Certificate of Competence and the WAFC Retail Management Certificate. The WAFC Retail Management Degree is a specially recognized program designed to prepare individuals for the fast-paced retail industry. This program is also intended to help students develop an understanding of the retail manager's job and the requirements for success in the retail environment.

Learning Outcome(s):

1. Students will have a working knowledge of Management, Human Relations, Computer Technology, Marketing, and Budgeting as it applies to the retail industry.

Complete the following courses: **Units: 25**

ACCT 101	Financial Accounting	4
BUS 120	Principles of Management	3
OR		
MGMT 120	Principles of Management	3
BUS 121	Human Relations and Organizational Behavior	3
OR		
MGMT 121	Human Relations and Organizational Behavior	3
BUS 222	Business Writing	3
OR		
MGMT 122	Business Communications	3
CMPR 100	The Computer and Society	3
MGMT 135	Human Resource Management	3
MKTG 111	Principles of Retailing	3
MKTG 113	Principles of Marketing	3

Total: 25

Leadership: Certificate of Achievement (Transcripted)
Program Code: SAC.MGTL.CA
Program Control Number: 41697

The Leadership Certificate is designed to prepare students for various supervisory positions in business, government, and public organizations; to aid existing managers in upgrading their skills; and to assist employees for promotion to management/supervision positions. The certificate program provides practical skills for the student to use on the job.

Learning Outcome(s):

1. Demonstrate the practical and theoretical skills for a successful career as a supervisor or manager in any specialized business field.

Complete the courses below: **Units: 12**

MGMT 120	Principles of Management	3
OR		
BUS 120	Principles of Management	3
MGMT 121	Human Relations and Organizational Behavior	3
OR		
BUS 121	Human Relations and Organizational Behavior	3
MGMT 122	Business Communications	3
OR		
BUS 222	Business Writing	3
MGMT 125	Organizational Leadership	3

Total: 12

Management: Certificate of Achievement (Transcripted)

Program Code: SAC.MGT.CA

Program Control Number: 33333

The certificate curriculum in management is designed to prepare students for various management positions in business, government, and public organizations; to aid existing managers in upgrading their skills; and to assist employees for promotion to management/supervision positions. The core courses provide students with managerial skills and theory including communicating, decision-making, organizing, motivating, and human relations. The student can gain practical skills in a specific area by specializing in human resource management, supervision, or small business management.

Learning Outcome(s):

1. Students will demonstrate an understanding of the core management functions of planning, organizing, leading, and controlling; demonstrate a thorough understanding of behavioral theories as they apply to organizations and be able to apply that theory to real-world situations; and demonstrate an ability to apply planning methods to business and organizational situations

Courses		**Units: 15**
BUS 100	Fundamentals of Business	3
BUS 120	Principles of Management	3
OR		
MGMT 120	Principles of Management	3
BUS 121	Human Relations and Organizational Behavior	3
OR		
MGMT 121	Human Relations and Organizational Behavior	3
MGMT 122	Business Communications	3
OR		
BUS 222	Business Writing	3
MGMT 125	Organizational Leadership	3
Select TWO courses from the following:		**Units: 6-7**
ACCT 101	Financial Accounting	4
BUS 105	Legal Environment of Business	3
BUS 106	Culture and International Business - Kiss, Bow or Shake Hands	3
BUS 125	Introduction to International Business	3
BUS 150	Introduction to Information Systems and Applications	3
MGMT 135	Human Resource Management	3
MKTG 113	Principles of Marketing	3
		Total: 21-22

Retail Management: Certificate of Achievement (Transcripted)

Program Code: SAC.MGTRT.CA

Program Control Number: 15242

The program is approved by the Western Association of Food Chains (WAFC), and persons completing the prescribed courses are eligible to receive both the ECC Certificate of Competence and the WAFC Retail Management Certificate. The WAFC Retail Management Certificate is a specially recognized program designed to prepare individuals for the fast-paced retail industry. This program is also intended to help students develop an understanding of the retail manager's job and the requirements for success in the retail environment.

Learning Outcome(s):

1. Students will have a working knowledge of Management, Human Relations, Computer Technology, Marketing, and Budgeting as it applies to the retail industry.

Complete the following courses:		**Units: 25**
ACCT 101	Financial Accounting	4
BUS 120	Principles of Management	3
OR		
MGMT 120	Principles of Management	3
BUS 121	Human Relations and Organizational Behavior	3
OR		
MGMT 121	Human Relations and Organizational Behavior	3
BUS 222	Business Writing	3
OR		
MGMT 122	Business Communications	3
CMPR 100	The Computer and Society	3
MGMT 135	Human Resource Management	3
MKTG 111	Principles of Retailing	3
MKTG 113	Principles of Marketing	3
		Total: 25

Human Resource Management: Certificate of Proficiency (Untranscripted)

Program Code: SAC.MGTHR.CERT

The Human Resources Management Certificate is designed to prepare students for human resources management positions in business, government, and other organizations; to aid existing managers in upgrading human resource management skills; and to assist employees for promotion to management/supervision positions.

The certificate program provides the student with practical managerial skills and theory.

Learning Outcome(s):

1. The student will gain the practical and theoretical skills for a successful career in the area of human resources management.

Courses:		**Units: 12**
BUS 105	Legal Environment of Business	3
BUS 120	Principles of Management	3
OR		
MGMT 120	Principles of Management	3
BUS 121	Human Relations and Organizational Behavior	3
OR		
MGMT 121	Human Relations and Organizational Behavior	3
MGMT 135	Human Resource Management	3
		Total: 12

Small Business: Certificate of Proficiency (Untranscripted)

Program Code: SAC.MGTSB.CERT

The certificate in small business management is designed to prepare students for owning or operating a small business or organization. The core of the certificate provides the student with planning, organizing, leading and controlling skills, and theory including communicating, decision-making, organizing, motivating, and human relations. The certificate program provides practical business management skills for the student.

Learning Outcome(s):

1. The student will gain knowledge and skills needed to have a successful career as a small business owner.

Courses:		**Units: 11**
ACCT 035	QuickBooks I	2
BUS 120	Principles of Management	3
OR		
MGMT 120	Principles of Management	3
BUS 170	Principles of Small Business Management	3
MKTG 113	Principles of Marketing	3
Select ONE of the following courses:		**Units: 7**
BUS 100	Fundamentals of Business	3
ENTR 105	Social Media, Bootstrapping, and Market Validation	2
ENTR 109	Powerful Presentations	2
		Total: 18

MANUFACTURING

CNC Lathe Set Up and Operation: AS Degree

Program Code: SAC.MNGLA.AS
Program Control Number: 16619

In addition to the general education requirements, the associate degree curriculum in manufacturing technology computer numerical control machine set up and operation is designed to prepare the student for entry or advancement in the CNC Machine Operator Specialty of manufacturing technology.

Learning Outcome(s):

1. Setup and operate CNC lathe to industrial standards.

Required courses Manufacturing Technology Core Courses 15 units		**Units: 15**
MNFG 111	Basic Mechanical Blueprint Reading	2
MNFG 114	Geometric Dimensioning and Tolerancing	3
MNFG 153	Technical Mathematics	3
MNFG 158	Basic Machining Concepts and Operations	3
MNFG 171	CNC Program Writing	4
Specific Major Course Requirements:		**Units: 12.5-16**
MNFG 096	Manufacturing Technology Lab	0.5-4
MNFG 159	Advanced Turning Concepts and Operations	3
MNFG 176	CNC Turning Center Set Up and Operation	3
MNFG 178	Mastercam Lathe	3
MNFG 186	Advanced CNC Lathe Programming, Setup and Operation	3
Select nine units from the following electives:		**Units: 9**
MNFG 103	Solidworks Beginning Solid Modeling	3
MNFG 104	Solidworks Intermediate Solid Modeling	3
MNFG 105	Solidworks Advanced Solid Modeling	3
MNFG 106	Solidworks Drawings	3
MNFG 128	Basic Metals Technology	3
MNFG 173	Mastercam - 2D Geometry, 2D Toolpaths	3
MNFG 174	CNC Milling Center Set Up and Operation	3
MNFG 175	Mastercam - 3D Geometry, 3D Surfaces	3
MNFG 177	Mastercam - 3D Toolpath and CAM Applications	3
MNFG 184	Advanced CNC Mill Set Up and Operation	3
MNFG 194	CNC Horizontal Mill Setup and Operation	3
		Total: 36.5-40

CNC Machine Set Up and Operation: AS Degree

Program Code: SAC.MNGMA.AS
Program Control Number: 04213

In addition to the general education requirements, the associate degree curriculum in manufacturing technology computer numerical control machine set up and operation is designed to prepare the student for entry or advancement in the CNC Machine Operator Specialty of manufacturing technology.

Learning Outcome(s):

1. Set up and operate a CNC Mill and CNC Lathe to industrial standards.

Required courses Manufacturing Technology Core Courses 15 units		**Units: 15**
MNFG 111	Basic Mechanical Blueprint Reading	2
MNFG 114	Geometric Dimensioning and Tolerancing	3
MNFG 153	Technical Mathematics	3
MNFG 158	Basic Machining Concepts and Operations	3
MNFG 171	CNC Program Writing	4
Specific Major Course Requirements:		**Units: 15**
MNFG 159	Advanced Turning Concepts and Operations	3
MNFG 168	Advanced Milling Concepts and Operations	3
MNFG 174	CNC Milling Center Set Up and Operation	3
MNFG 176	CNC Turning Center Set Up and Operation	3
MNFG 194	CNC Horizontal Mill Setup and Operation	3
Select six units from the following electives:		**Units: 6**
MNFG 103	Solidworks Beginning Solid Modeling	3
MNFG 104	Solidworks Intermediate Solid Modeling	3
MNFG 105	Solidworks Advanced Solid Modeling	3
MNFG 106	Solidworks Drawings	3
MNFG 128	Basic Metals Technology	3
MNFG 173	Mastercam - 2D Geometry, 2D Toolpaths	3
MNFG 175	Mastercam - 3D Geometry, 3D Surfaces	3
MNFG 178	Mastercam Lathe	3
MNFG 184	Advanced CNC Mill Set Up and Operation	3
MNFG 186	Advanced CNC Lathe Programming, Setup and Operation	3
		Total: 36

CNC Milling Machine Set Up and Operation: AS Degree

Program Code: SAC.MNGMI.AS
Program Control Number: 16621

In addition to the general education requirements, the associate degree curriculum in manufacturing technology computer numerical control machine set up and operation is designed to prepare the student for entry or advancement in the CNC Machine Operator Specialty of manufacturing technology.

Learning Outcome(s):

1. Set up and operate CNC Mill to industrial standards.

Courses Manufacturing Technology Core Courses 15 units		**Units: 15**
MNFG 111	Basic Mechanical Blueprint Reading	2
MNFG 114	Geometric Dimensioning and Tolerancing	3
MNFG 153	Technical Mathematics	3
MNFG 158	Basic Machining Concepts and Operations	3
MNFG 171	CNC Program Writing	4
Specific Major Course Requirements:		**Units: 18**
MNFG 168	Advanced Milling Concepts and Operations	3
MNFG 173	Mastercam - 2D Geometry, 2D Toolpaths	3
MNFG 174	CNC Milling Center Set Up and Operation	3
MNFG 184	Advanced CNC Mill Set Up and Operation	3
MNFG 194	CNC Horizontal Mill Setup and Operation	3
MNFG 195	Mastercam 5 Axis Mill Toolpath and Application	3

Select six units from the following electives		**Units: 6**
MNFG 103	Solidworks Beginning Solid Modeling	3
MNFG 104	Solidworks Intermediate Solid Modeling	3
MNFG 105	Solidworks Advanced Solid Modeling	3
MNFG 106	Solidworks Drawings	3
MNFG 128	Basic Metals Technology	3
MNFG 159	Advanced Turning Concepts and Operations	3
MNFG 175	Mastercam - 3D Geometry, 3D Surfaces	3
MNFG 176	CNC Turning Center Set Up and Operation	3
MNFG 177	Mastercam - 3D Toolpath and CAM Applications	3
MNFG 178	Mastercam Lathe	3
MNFG 186	Advanced CNC Lathe Programming, Setup and Operation	3
		Total: 39

CNC Programmer Mastercam: AS Degree

Program Code: SAC.MNGPA.AS
Program Control Number: 10664

In addition to the general education requirements, the associate degree curriculum in manufacturing technology- computer numerical control programmer (Mastercam) is designed to prepare the student for entry or advancement in the CNC programming specialty of the machine tool field.

Learning Outcome(s):

1. Prepare CNC Programs to industrial standards

Required courses Manufacturing Technology Core Courses 15 units		**Units: 15**
MNFG 111	Basic Mechanical Blueprint Reading	2
MNFG 114	Geometric Dimensioning and Tolerancing	3
MNFG 153	Technical Mathematics	3
MNFG 158	Basic Machining Concepts and Operations	3
MNFG 171	CNC Program Writing	4
Specific Major Course Requirements:		**Units: 21.5-25**
MNFG 096	Manufacturing Technology Lab	0.5-4
MNFG 173	Mastercam - 2D Geometry, 2D Toolpaths	3
MNFG 174	CNC Milling Center Set Up and Operation	3
MNFG 175	Mastercam - 3D Geometry, 3D Surfaces	3
MNFG 176	CNC Turning Center Set Up and Operation	3
MNFG 177	Mastercam - 3D Toolpath and CAM Applications	3
MNFG 178	Mastercam Lathe	3
MNFG 195	Mastercam 5 Axis Mill Toolpath and Application	3
Select three units from the following electives:		**Units: 3**
MNFG 103	Solidworks Beginning Solid Modeling	3
MNFG 104	Solidworks Intermediate Solid Modeling	3
MNFG 105	Solidworks Advanced Solid Modeling	3
MNFG 106	Solidworks Drawings	3
MNFG 128	Basic Metals Technology	3
MNFG 159	Advanced Turning Concepts and Operations	3
MNFG 168	Advanced Milling Concepts and Operations	3
MNFG 184	Advanced CNC Mill Set Up and Operation	3
MNFG 186	Advanced CNC Lathe Programming, Setup and Operation	3
MNFG 130A	CATIA Beginning Solid Modeling	3
MNFG 130B	CATIA Intermediate Solid Modeling	3
		Total: 39.5-43

Conventional Machining Option: AS Degree

Program Code: SAC.MNGCM.AS
Program Control Number: 08722

In addition to the general education requirements, the associate degree in manufacturing technology, conventional machining, is designed to prepare the student for entry or advancement in the conventional machine tool operation specialty.

Learning Outcome(s):

1. Set up and operate conventional machines to industrial standards.

Required courses Manufacturing Technology Core Courses 15 units		**Units: 15**
MNFG 158	Basic Machining Concepts and Operations	3
OR		
ENGR 158	Basic Machining Concepts and Operations	3
AND		
MNFG 111	Basic Mechanical Blueprint Reading	2
OR		
ENGR 111	Basic Mechanical Blueprint Reading	2
AND		
MNFG 114	Geometric Dimensioning and Tolerancing	3
OR		
ENGR 114	Geometric Dimensioning and Tolerancing	3
AND		
MNFG 153	Technical Mathematics	3
AND		
MNFG 171	CNC Program Writing	4
Specific Major Course Requirements:		**Units: 9.5-12**
MNFG 159	Advanced Turning Concepts and Operations	3
MNFG 168	Advanced Milling Concepts and Operations	3
MNFG 169	Job Shop Skills	0.5-3
WELD 101	Introduction to Welding	3
Select six units from the following electives:		**Units: 6**
MNFG 103	Solidworks Beginning Solid Modeling	3
MNFG 106	Solidworks Drawings	3
MNFG 128	Basic Metals Technology	3
MNFG 173	Mastercam - 2D Geometry, 2D Toolpaths	3
MNFG 174	CNC Milling Center Set Up and Operation	3
MNFG 176	CNC Turning Center Set Up and Operation	3
MNFG 177	Mastercam - 3D Toolpath and CAM Applications	3
MNFG 178	Mastercam Lathe	3
MNFG 184	Advanced CNC Mill Set Up and Operation	3
MNFG 186	Advanced CNC Lathe Programming, Setup and Operation	3
MNFG 194	CNC Horizontal Mill Setup and Operation	3
		Total: 30.5-33

CNC Lathe Set Up and Operation: Certificate of Achievement (Transcripted)

Program Code: SAC.MNGLA.CA
Program Control Number: 21778

The certificate of achievement curriculum in manufacturing technology, computer numerical control lathe set up and operation is designed to prepare the student for entry or advancement in the CNC Machining Industry.

Learning Outcome(s):

1. Setup and operate CNC lathe to industrial standards.

Manufacturing Technology Core Requirements:		**Units: 15**
MNFG 111	Basic Mechanical Blueprint Reading	2
MNFG 114	Geometric Dimensioning and Tolerancing	3
MNFG 153	Technical Mathematics	3
MNFG 158	Basic Machining Concepts and Operations	3
MNFG 171	CNC Program Writing	4
Specific Major Course Requirements:		**Units: 12.5 - 16**
MNFG 176	CNC Turning Center Set Up and Operation	3
MNFG 159	Advanced Turning Concepts and Operations	3
MNFG 096	Manufacturing Technology Lab	0.5-4
MNFG 178	Mastercam Lathe	3
MNFG 186	Advanced CNC Lathe Programming, Setup and Operation	3
Select nine units from the following electives:		**Units: 9**
MNFG 103	Solidworks Beginning Solid Modeling	3
MNFG 104	Solidworks Intermediate Solid Modeling	3
MNFG 105	Solidworks Advanced Solid Modeling	3
MNFG 106	Solidworks Drawings	3
MNFG 128	Basic Metals Technology	3
MNFG 173	Mastercam - 2D Geometry, 2D Toolpaths	3
MNFG 174	CNC Milling Center Set Up and Operation	3
MNFG 175	Mastercam - 3D Geometry, 3D Surfaces	3
MNFG 177	Mastercam - 3D Toolpath and CAM Applications	3
MNFG 184	Advanced CNC Mill Set Up and Operation	3
MNFG 194	CNC Horizontal Mill Setup and Operation	3
		Total: 36.5-40

CNC Machine Set Up and Operation: Certificate of Achievement (Transcripted)

Program Code: SAC.MNGMA.CA
Program Control Number: 21779

The certificate of achievement curriculum in manufacturing technology computer numerical control machine set up and operation is designed to prepare the student for entry or advancement in the CNC Machine Operator Specialty of manufacturing technology.

Learning Outcome(s):

1. Set up and operate CNC machines to the industrial standards.

Manufacturing Technology Core Requirements:		**Units: 15**
MNFG 111	Basic Mechanical Blueprint Reading	2
MNFG 114	Geometric Dimensioning and Tolerancing	3
MNFG 153	Technical Mathematics	3
MNFG 158	Basic Machining Concepts and Operations	3
MNFG 171	CNC Program Writing	4
Specific Major Course Requirements		**Units: 15.5-19**
MNFG 096	Manufacturing Technology Lab	0.5-4
MNFG 159	Advanced Turning Concepts and Operations	3
MNFG 168	Advanced Milling Concepts and Operations	3
MNFG 174	CNC Milling Center Set Up and Operation	3
MNFG 176	CNC Turning Center Set Up and Operation	3
MNFG 194	CNC Horizontal Mill Setup and Operation	3
Select six units from the following electives:		**Units: 6**
MNFG 103	Solidworks Beginning Solid Modeling	3
OR		
MNFG 106	Solidworks Drawings	3
OR		
MNFG 128	Basic Metals Technology	3
MNFG 173	Mastercam - 2D Geometry, 2D Toolpaths	3
MNFG 175	Mastercam - 3D Geometry, 3D Surfaces	3
MNFG 177	Mastercam - 3D Toolpath and CAM Applications	3
MNFG 178	Mastercam Lathe	3
MNFG 184	Advanced CNC Mill Set Up and Operation	3
MNFG 186	Advanced CNC Lathe Programming, Setup and Operation	3
		Total: 36.5-40

CNC Milling Machine Set Up and Operation: Certificate of Achievement (Transcripted)

Program Code: SAC.MNGMI.CA
Program Control Number: 21782

The certificate of achievement curriculum in manufacturing technology computer numerical control machine set up and operation is designed to prepare the student for entry or advancement in the CNC Milling Machine Operator specialty of manufacturing technology.

Learning Outcome(s):

1. Set up and operate a CNC Mill to industrial standards.

Required courses Manufacturing Technology Core Courses		**Units: 15**
MNFG 111	Basic Mechanical Blueprint Reading	2
MNFG 114	Geometric Dimensioning and Tolerancing	3
MNFG 153	Technical Mathematics	3
MNFG 158	Basic Machining Concepts and Operations	3
MNFG 171	CNC Program Writing	4

Specific major Course Requirements:		**Units: 18.5-22**
MNFG 096	Manufacturing Technology Lab	0.5-4
MNFG 168	Advanced Milling Concepts and Operations	3
MNFG 173	Mastercam - 2D Geometry, 2D Toolpaths	3
MNFG 174	CNC Milling Center Set Up and Operation	3
MNFG 184	Advanced CNC Mill Set Up and Operation	3
MNFG 194	CNC Horizontal Mill Setup and Operation	3
MNFG 195	Mastercam 5 Axis Mill Toolpath and Application	3
Select three units from the following electives:		**Units: 3**
MNFG 103	Solidworks Beginning Solid Modeling	3
MNFG 106	Solidworks Drawings	3
MNFG 128	Basic Metals Technology	3
MNFG 159	Advanced Turning Concepts and Operations	3
MNFG 175	Mastercam - 3D Geometry, 3D Surfaces	3
MNFG 176	CNC Turning Center Set Up and Operation	3
MNFG 177	Mastercam - 3D Toolpath and CAM Applications	3
MNFG 178	Mastercam Lathe	3
MNFG 186	Advanced CNC Lathe Programming, Setup and Operation	3
		Total: 36.5-40

CNC Programmer Mastercam: Certificate of Achievement (Transcripted)

Program Code: SAC.MNGPA.CA
Program Control Number: 21783

The certificate of achievement curriculum in manufacturing technology computer numerical control programmer (Mastercam) is designed to prepare the student for entry or advancement in the CNC programming specialty of Manufacturing Technology.

Learning Outcome(s):

1. Create CNC program using Mastercam software

Required courses Manufacturing Technology Core Courses		**Units: 15**
MNFG 111	Basic Mechanical Blueprint Reading	2
MNFG 114	Geometric Dimensioning and Tolerancing	3
MNFG 153	Technical Mathematics	3
MNFG 158	Basic Machining Concepts and Operations	3
MNFG 171	CNC Program Writing	4
Specific Major Course Requirements:		**Units: 21.5-25**
MNFG 096	Manufacturing Technology Lab	0.5-4
MNFG 173	Mastercam - 2D Geometry, 2D Toolpaths	3
MNFG 174	CNC Milling Center Set Up and Operation	3
MNFG 175	Mastercam - 3D Geometry, 3D Surfaces	3
MNFG 176	CNC Turning Center Set Up and Operation	3
MNFG 177	Mastercam - 3D Toolpath and CAM Applications	3
MNFG 178	Mastercam Lathe	3
MNFG 195	Mastercam 5 Axis Mill Toolpath and Application	3
Select three units from the following electives:		**Units: 3**
MNFG 103	Beginning Solid Modeling	3
MNFG 106	Solidworks Drawings	3
MNFG 128	Basic Metals Technology	3
MNFG 159	Advanced Turning Concepts and Operations	3
MNFG 168	Advanced Milling Concepts and Operations	3
MNFG 184	Advanced CNC Mill Set Up and Operation	3
MNFG 186	Advanced CNC Lathe Programming, Setup and Operation	3
MNFG 194	CNC Horizontal Mill Setup and Operation	3
MNFG 130A	CATIA Beginning Solid Modeling	3
MNFG 130B	CATIA Intermediate Solid Modeling	3
		Total: 39.5-43

Conventional Machining Option: Certificate of Achievement (Transcripted)

Program Code: SAC.MNGCM.CA
Program Control Number: 21784

The certificate of achievement curriculum in manufacturing technology, conventional machining, is designed to prepare the student for entry or advancement in the conventional machine tool operation field.

Learning Outcome(s):

1. Set up and operate conventional machines to industrial standards.

Manufacturing Technology Core Requirements:		**Units: 15**
MNFG 158	Basic Machining Concepts and Operations	3
OR		
ENGR 158	Basic Machining Concepts and Operations	3
AND		
ENGR 111	Basic Mechanical Blueprint Reading	2
OR		
MNFG 111	Basic Mechanical Blueprint Reading	2
AND		
MNFG 114	Geometric Dimensioning and Tolerancing	3
OR		
ENGR 114	Geometric Dimensioning and Tolerancing	3
AND		
MNFG 153	Technical Mathematics	3
AND		
MNFG 171	CNC Program Writing	4
Specific Major Course Requirements:		**Units: 9.5-12**
MNFG 159	Advanced Turning Concepts and Operations	3
AND		
MNFG 168	Advanced Milling Concepts and Operations	3
AND		
MNFG 169	Job Shop Skills	0.5-3
AND		
WELD 101	Introduction to Welding	3
Select six units from the following electives:		**Units: 6**
MNFG 103	Beginning Solid Modeling	3
MNFG 106	Solidworks Drawings	3
MNFG 128	Basic Metals Technology	3
MNFG 173	Mastercam - 2D Geometry, 2D Toolpaths	3
MNFG 174	CNC Milling Center Set Up and Operation	3
MNFG 176	CNC Turning Center Set Up and Operation	3
MNFG 177	Mastercam - 3D Toolpath and CAM Applications	3
MNFG 178	Mastercam Lathe	3
MNFG 184	Advanced CNC Mill Set Up and Operation	3
MNFG 186	Advanced CNC Lathe Programming, Setup and Operation	3
MNFG 194	CNC Horizontal Mill Setup and Operation	3
		Total: 30.5-33

Medical Device Quality Assurance: Certificate of Achievement (Transcripted)

Program Code: SAC.MNGMD.CA
Program Control Number: 36454

A certificate in the Medical Device Quality Assurance program prepares students for prospective careers in the manufacturing, development, and/or design of medical devices, depending on work experiences and academic skill sets. Students will gain knowledge of FDA requirements for Good Manufacturing Practice (GMP) and Good Laboratory Practice (GLP) enhanced by experienced lecture materials, in-class workshops, presentation exercises, laboratory demonstrations, and exposure to other manufacturing technology disciplines. Students will have hands-on lessons to develop skills needed in the production or laboratory setting. Students will be prepared for entry level positions in medical device repairs, and medical device preparations, such as Medical Device Assembler, Medical Device Inspector, and Medical Equipment Repairer.

Learning Outcome(s):

1. Practice in the field of medical device industry as a medical device assembler and a medical device inspector.

Required Courses:

MNFG 111	Basic Mechanical Blueprint Reading	2
MNFG 114	Geometric Dimensioning and Tolerancing	3
MNFG 116	QC Operations with Verisurf Software	3
MNFG 117	QC Operations with PC-DMIS CMM-1	3
MNFG 120	Introduction to Medical Device Quality	2
MNFG 121	Quality Control for Medical Devices	2
MNFG 153	Technical Mathematics	3
		Total: 18

Quality Control and Inspection: Certificate of Achievement (Transcripted)

Program Code: SAC.MNGQC.CA
Program Control Number: 36411

A certificate in Quality Control and Inspection prepares students for various quality inspector positions, as well as an introduction to various quality concepts that support inspection positions, such as inspection planning, calibration systems, sampling, quality tools including SPC, and their implementation, auditing, corrective, and preventive action, and customer, and supplier relationships.

Program includes the operation of PC-DMIS CMM software.

Learning Outcome(s):

1. Practice in the area of inspection planning, calibration systems, and sampling.

Required Courses:

MNFG 111	Basic Mechanical Blueprint Reading	2
MNFG 114	Geometric Dimensioning and Tolerancing	3
MNFG 115	QC1 Quality Inspection	3
MNFG 116	QC Operations with Verisurf Software	3
MNFG 117	QC Operations with PC-DMIS CMM-1	3
MNFG 118	QC Operations with PC-DMIS CMM-2	3
MNFG 119	QC2: Quality Theory	3
MNFG 128	Basic Metals Technology	3
MNFG 153	Technical Mathematics	3
		Total: 26

3D Solid Modeling for Manufacturing: Certificate of Proficiency (Untranscripted)

Program Code: SAC.MNG3D.CERT

This certificate is designed for students who would like to earn a CP in the use of Solidworks 3D Solid Modeling software.

Learning Outcome(s):

1. Create computer 3D solid models using the Solidworks software.

Required courses		**Units: 12**
ENGR 103	Solidworks Beginning Solid Modeling	3
OR		
MNFG 103	Solidworks Beginning Solid Modeling	3
AND		
ENGR 104	Solidworks Intermediate Solid Modeling	3
OR		
MNFG 104	Solidworks Intermediate Solid Modeling	3
AND		
ENGR 105	Solidworks Advanced Solid Modeling	3
OR		
MNFG 105	Solidworks Advanced Solid Modeling	3
AND		
MNFG 106	Solidworks Drawings	3
		Total: 12

MARKETING

Marketing: AA Degree

Program Code: SAC.MKTG.AA
Program Control Number: 04190

The Marketing Degree program is designed to prepare students for careers in today's marketing field. New career opportunities in marketing will be highlighted throughout the program. The courses include the latest concepts, techniques and technology used to successfully develop, price, promote and distribute products and services in a global economy. The program provides students with cutting-edge marketing skills for New Media Marketing opportunities.

Learning Outcome(s):

1. Perform the practical skills needed to work with businesses that have marketing functions.
2. Analyze given products or services for marketing decisions.
3. Describe marketing distibution channels.
4. Make pricing decisions based on market research.
5. Create marketing plans for product promotion and advertising.

Core Courses		**Units: 20**
MKTG 113	Principles of Marketing	3
BUS 222	Business Writing	3
BUS 100	Fundamentals of Business	3
OR		
ENTR 100	Introduction to Innovation and Entrepreneurship	3
ENTR 105	Social Media, Bootstrapping, and Market Validation	2
MKTG 116	Global Marketing: Selling Around the World	3
MKTG 128	Advertising and Distribution	3
MKTG 129	Sales, Negotiation, and Consumer Behavior	3
Select TWO courses from the following:		**Units: 6**
BUS 125	Introduction to International Business	3
OR		
BUS 127	Introduction to E-Commerce	3
OR		
MKTG 127	Introduction to E-Commerce	3
ENTR 110	Capstone Business Simulations	3
OR		
ENTR 140	Fashion E-Commerce	3
		Total: 26

Marketing: Certificate of Achievement (Transcripted)

Program Code: SAC.MKTG.CA
Program Control Number: 41236

The Marketing Certificate program is designed to prepare students for careers in today's marketing field. New career opportunities in marketing will be highlighted throughout the program. The courses include the latest concepts, techniques and technology used to successfully develop, price, promote and distribute products and services in a global economy. The program provides students with cutting-edge applicable marketing skills for New Media Marketing opportunities.

Learning Outcome(s):

1. Perform the practical skills needed to work with businesses that have marketing functions.
2. Analyze given products or services for marketing decisions.
3. Describe marketing distribution channels.
4. Make pricing decisions based on market research.
5. Create marketing plans for product promotion and advertising.

Core Courses:		**Units: 9**
MKTG 113	Principles of Marketing	3
BUS 222	Business Writing	3
BUS 100	Fundamentals of Business	3
OR		
ENTR 100	Introduction to Innovation and Entrepreneurship	3
International Marketing Sequence:		**Units: 3**
MKTG 116	Global Marketing: Selling Around the World	3
Advertising & Distribution Sequence:		**Units: 3**
MKTG 128	Advertising and Distribution	3
Sales Sequence:		**Units: 3**
MKTG 129	Sales, Negotiation, and Consumer Behavior	3
21st Century Marketing Sequence:		**Units: 2**
ENTR 105	Social Media, Bootstrapping, and Market Validation	2
		Total: 20

MATHEMATICS:

Mathematics: AS Degree

Program Code: SAC.MATH.AS
Program Control Number: 04242

The associate degree curriculum in mathematics prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree. Employment opportunities are available as mathematicians

in government, industry, and education. Please see a counselor for specific course requirements for your transfer university.

Learning Outcome(s):

1. Students will apply concepts and principles of Calculus to perfiorm computations and solve problems.
2. Students will create, use and analyze graphical representations of mathematical relationships.
3. Students will communicate their mathematical knowledge and understanding of mathematical concepts.

Courses:		**Units: 20**
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
MATH 280	Intermediate Calculus	4
MATH 287	Introduction to Linear Algebra and Differential Equations	5
CMPR 120	Introduction to Programming	3
OR		
CMPR 112	Java Programming	3
		Total: 20

Mathematics: AS-T Degree for Transfer

Program Code: SAC.MATH.AST
Program Control Number: 32062

Option 2 Associate in Science in Mathematics for Transfer The Associate in Science in Mathematics for Transfer (AS-T) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in Mathematics. Employment opportunities are available as mathematicians in government, industry, education, technology, gaming, and healthcare. Please consult a counselor regarding specific course requirements for your transfer institution. Successful completion of the AS-T degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU, in the Mathematics major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the AS-T in Mathematics students will gain a strong foundation in the mathematical field. This knowledge base will be grounded in quantitative and analytical reasoning. Additionally, students will have the capacity to write, and communicate with mathematical models and apply appropriate problem solving techniques to real world phenomena.

Learning Outcome(s):

1. Students will apply concepts and principles of Calculus to perform computations and solve problems.
2. Students will create, use and analyze graphical representations of mathematical relationships.
3. Students will communicate their mathematical knowledge and understanding of mathematical concepts.

Required Courses		**Units: 17**
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
MATH 280	Intermediate Calculus	4
MATH 287	Introduction to Linear Algebra and Differential Equations	5
Select one course from the following:		**Units: 3-4**
CMPR 129	Introduction to Computer Organization	4
CMPR 112	Java Programming	3
CMPR 120	Introduction to Programming	3
CMPR 121	Java Programming Introduction to Programming Programming Concepts	3
CMPR 131	Data Structures Concepts	3
CMPR 141	UNIX Operating System	3
CMPR 213	C# Programming	3
PHYS 217	Engineering Physics I	4
		Total: 20-21

MEDICAL ASSISTANT

Medical Assistant - Administrative / Clinical: AS Degree

Program Code: SAC.MA.AS
Program Control Number: 04227

In addition to the general education requirements, the associate degree of science curriculum for medical assistant administrative/ clinical is designed to prepare a student for employment in a medical office, a hospital business office, a clinic, or allied health facility. Careers are available as medical assistants, front and back office; insurance specialist, admission representatives, medical records specialist and receptionists in all medical facilities.

Course content includes medical terminology; medical data entry, computer skills; medical documents, electronic health records, reports and charts; medical insurance and coding, billing and collections, bookkeeping; effective human relations as related to a medical office; clinical procedures such as giving injections, sterilizing instruments, measuring vital signs, assisting with minor surgery, instrument identification; laboratory procedures; and professional ethics and legal aspects.

Graduates will be qualified to assist providers, doctors, physician assistants, nurse practitioners, nurses and medical assistants in clinical situations and function under the direct supervision of a medical doctor or podiatrist. Graduates will also be qualified to perform all administrative duties normally required in the medical office, hospital business office, clinics, and allied health facilities.

Learning Outcome(s):

1. Medical Assistant Graduates demonstrate proficiency in speaking, reading, and writing when communicating with patients and healthcare team; adapt and logically problem-solve administrative and clinical issues in the healthcare setting; and are employable in an entry-level healthcare career upon completion of their Medical Assisting Degree.

Major requirements for the Associate Degree in Science:

Units: 15

MA 051A	Beginning Medical Terminology	3
MA 051B	Advanced Medical Terminology	3
MA 053	Medical Assistant - Administrative Front Office	3
MA 054	Medical Insurance Billing and Coding	3
MA 055	Medical Assistant - Clinical Back Office	3

Elective must be 6 units selected from the following courses:

Units: 6-7

MA 001	Cooperative Work Experience Education - Occupational	1-4
MA 020	Bloodborne and Airborne Pathogen Standards	0.5
MA 030	Phlebotomy	1
MA 056	Computer Applications for the Medical Office	3
BUS 103	Cooperative Work Experience-Occupational	1-4
BA 125	Microsoft Word	2
BA 132	Medical Interpretation and Translation - Spanish / English	3
BA 142	Medical Interpretation and Translation - Vietnamese / English	3
BA 179	Microsoft Office (Word, Excel, PowerPoint)	3

Total: 21-22

Medical Assistant - Administrative / Clinical: Certificate of Achievement (Transcripted)

Program Code: SAC.MA.CA
Program Control Number: 19447

The Certificate of Achievement in medical assistant administrative/ clinical is designed to prepare a student for employment in a medical office, a hospital business office, a clinic, or allied health facility. Careers are available as medical assistants, front and back office; insurance specialist, admission representatives, medical records specialist and receptionists in all medical facilities.

Course content includes medical terminology; medical data entry, computer skills; medical documents, electronic health records, reports and charts; medical insurance and coding, billing and collections, bookkeeping; effective human relations as related to a medical office; clinical procedures such as giving injections, sterilizing instruments, measuring vital signs, assisting with minor surgery, instrument identification; laboratory procedures; and professional ethics and legal aspects.

Graduates will be qualified to assist providers, doctors, physician assistants, nurse practitioners, nurses and medical assistants in clinical situations and function under the direct supervision of a medical doctor or podiatrist. Graduates will also be qualified to perform all administrative duties normally required in the medical office, hospital business office, clinics, and allied health facilities.

Learning Outcome(s):

1. Communication Skills: Medical Assistant proficiency in speaking, reading and writing communication for healthcare team, co-workers and patients.
2. Think and Reasoning: Medical Assistant logical problem-solving related to the health care environment, demonstrating kindness, creativity and clinical judgment.
3. Information Management: Medical Assistant adaptation to change and technology as it relates to various healthcare systems of delivery of care.
4. Diversity: Medical Assistant interrelational model for the multicultural healthcare system with respect, compassion and empathy in the provision of services for people of many cultures.
5. Civic Responsibility: Medical Assistant engagement in activities that promote awareness, health and safety, such as CPR and First Aid Training.
6. Life Skills: Medical Assistant responsibility for personal health and well-being and ability to collaborate within the health / illness continuum effectively with others.
7. Careers: Medical Assistant employability for entry-level Medical Assistant healthcare career upon completion of the certificate and/ or degree option.

Requirements for the Certificate of Achievement: Units: 15

MA 051A	Beginning Medical Terminology	3
MA 051B	Advanced Medical Terminology	3
MA 053	Medical Assistant - Administrative Front Office	3
MA 054	Medical Insurance Billing and Coding	3
MA 055	Medical Assistant - Clinical Back Office	3

Total: 15

MODERN LANGUAGES

Modern Languages: AA Degree

Program Code: SAC.ML.AA

Program Control Number: 04225

The associate degree curriculum in modern languages is designed to meet the needs of both the student who wishes to transfer to a four-year institution and the student who wishes to achieve basic conversational ability in the language. Completion of the associate of arts degree prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree and then to possible careers requiring modern languages proficiency.

Note: Presently, the associate degree is offered in French and Spanish. The degree requires 26 units, which includes a minimum of 13 units in the major language with completion of both courses numbered 201 and 202.

Learning Outcome(s):

1. Develop all levels of proficiency in comprehending, speaking, reading, and writing in the current modern language classes while developing an understanding of the literary and cultural context of each language.

Required courses for the concentration in Spanish:		**23 units**
SPAN 101	Elementary Spanish I	5
OR		
SPAN 101H	Honors Elementary Spanish I	5
AND		
SPAN 102	Elementary Spanish II	5
OR		
SPAN 102H	Honors Elementary Spanish II	5
AND		
SPAN 201	Intermediate Spanish I	5
OR		
SPAN 201H	Honors Intermediate Spanish I	5
AND		
SPAN 202	Intermediate Spanish II	5
OR		
SPAN 202H	Honors Intermediate Spanish II	5
AND		
SPAN 212	College Business Spanish	3
OR		
SPAN 213	College Spanish Composition	3

Required courses for the concentration in French:		**24 units**
FREN 101	Elementary French I	5
AND		
FREN 102	Elementary French II	5
AND		
FREN 201	Intermediate French I	5
OR		
FREN 201H	Honors Intermediate French I	5
AND		
FREN 202	Intermediate French II	5
OR		
FREN 202H	Honors Intermediate French II	5
AND		
FREN 211	Intermediate Conversation and Composition I	2
AND		
FREN 214	Intermediate Conversation and Composition II	2

Students who have received credit for the first two semesters must take ten (10) units in a second language other than the major:		**Units: 10**
CHNS 101	Elementary Chinese I	5
OR		
CHNS 102	Elementary Chinese II	5
OR		
FREN 101	Elementary French I	5
OR		
FREN 102	Elementary French II	5
OR		
JAPN 101	Elementary Japanese I	5
OR		
JAPN 102	Elementary Japanese II	5
OR		
SPAN 101	Elementary Spanish I	5
OR		
SPAN 101H	Honors Elementary Spanish I	5
OR		
SPAN 102	Elementary Spanish II	5
OR		
SPAN 102H	Honors Elementary Spanish II	5
OR		
ITAL 120	Elementary Italian I	5
OR		
ITAL 121	Elementary Italian II	5
OR		
VIET 101	Elementary Vietnamese I	5
OR		
VIET 102	Elementary Vietnamese II	5

Plus three (3) units of electives from the following:		**Units: 3-5**
SPAN 195A	Advanced Conversational Spanish	3
OR		
SPAN 195B	Advanced Conversational Spanish	3
OR		
A third language		
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
OR		
ANTH 104	Language and Culture	3
OR		
ANTH 104H	Honors Language and Culture	3
OR		
ENGL 104	Language and Culture	3
OR		
ENGL 104H	Honors Language and Culture	3
OR		
ENGL 271	Survey of World Literature I	3
OR		
ENGL 272	Survey of World Literature II	3
OR		
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
OR		
GEOG 101	Introduction to the Natural Environment	3
OR		
HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
OR		
HIST 102	World Civilizations Since the 16th Century	3
OR		
HIST 102H	Honors World Civilizations Since the 16th Century	3
OR		
HIST 124	Mexican American History in the United States	3
OR		
HIST 124H	Honors Mexican American History in the United States	3
OR		
HIST 150	Latin American Civilization to Independence	3
OR		
HIST 151	Modern Latin American Civilization	3
		Total: 36-39

Spanish: AA-T Degree for Transfer

Program Code: SAC.SPAN.AAT
Program Control Number: 32533

The Associate in Arts in Spanish for Transfer (A.A.-T in Spanish) prepares students to move into the CSU system leading to a baccalaureate degree in Spanish. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AA-T in Spanish degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (A.A.-T) and Associate in Science for Transfer (A.S.- T) degrees.** Upon completion of the Associate in Arts in Spanish for Transfer (A.A.-T in Spanish), students will have demonstrated success in introductory courses in Spanish including speaking, listening, writing, and reading. This knowledge will be evidenced by a wider understanding of basic historical and cultural aspects of Spanish speaking countries. In addition, students will have the capacity to write and think in a critically analytical way about issues pertaining to the diverse manifestation of the Spanish language throughout the world.

Student completion requirements for the associate degree for transfer:

1. 60 semester or 90 quarter CSU transferable units
2. the California State University General Education-Breadth pattern (CSU GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern
3. a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district
4. obtainment of a minimum grade point average (GPA) of 2.0
5. earn a grade of "C" or better, (or "P") in all courses required for the major or area of emphasis

Learning Outcome(s):

In addition to transfer preparation, upon completion of this major students will be able to:

1. Utilize the language for basic and advanced communication.
2. Integrate grammatical structures in academic Spanish reading and writing.
3. Understand the historical and cultural context of language development.
4. Demonstrate knowledge of general social and economic factors affecting language development.
5. Demonstrate familiarity with major contemporary dialectical diversity.
6. Interpret literary historical periods and develop skills in literary analysis.

Required Courses:		**Units: 20**
SPAN 101	Elementary Spanish I	5
OR		
SPAN 101H	Honors Elementary Spanish I	5
AND		
SPAN 102	Elementary Spanish II	5
OR		
SPAN 102H	Honors Elementary Spanish II	5
AND		
SPAN 201	Intermediate Spanish I	5
OR		
SPAN 201H	Honors Intermediate Spanish I	5
AND		
SPAN 202	Intermediate Spanish II	5
OR		
SPAN 202H	Honors Intermediate Spanish II	5

NOTE: Students who come to SAC with credit for Spanish 101 and 102 (or 2 and 3 years of high school Spanish respectively) must take the equivalent of 10 units from the following list of possible substitution courses, including another language at the 101 or 102 level.

Substitution Courses:		
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
OR		
ANTH 104	Language and Culture	3
OR		
ANTH 104H	Honors Language and Culture	3
OR		
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
OR		
ENGL 104	Language and Culture	3
OR		
ENGL 104H	Honors Language and Culture	3
OR		
ETHN 101	Introduction to Ethnic Studies	3
OR		
ETHN 101H	Honors Introduction to Ethnic Studies	3
OR		
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
OR		
HIST 150	Latin American Civilization to Independence	3
OR		
HIST 151	Modern Latin American Civilization	3
OR		
HIST 153	History of Mexico	3
OR		
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
OR		
SOC 140	Social Problems	3
OR		
SOC 140H	Honors Analysis of Social Trends and Problems	3
OR		
WMNS 101	Introduction to Women's Studies	3
List A: Select one (3-4 units)		**Units: 3-4**
ANTH 105	Ancient Mesoamerican Civilization	3
OR		
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
OR		
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4
OR		
ENGL 103	Critical Thinking and Writing	4
OR		
ENGL 103H	Honors Critical Thinking and Writing	4
OR		
HIST 105	Ancient Mesoamerican Civilization	3
OR		
HIST 124	Mexican American History in the United States	3
OR		
HIST 124H	Honors Mexican American History in the United States	3
OR		
PHIL 110	Critical Thinking	4
OR		
PHIL 110H	Honors Critical Thinking	4
OR		
SPAN 195A	Advanced Conversational Spanish	3
OR		
SPAN 195B	Advanced Conversational Spanish	3
OR		
SPAN 213	College Spanish Composition	3
		Total: 23-24

MUSIC

Music: AA Degree

Program Code: SAC.MUS.AA
Program Control Number: 04219

The associate degree curriculum in music is formulated to meet the needs of the student who wishes to make music the major subject of concentration. Completion of the associate in arts degree prepares a student to move into a curriculum at a four-year institution leading to a baccalaureate degree, and then into careers in public and private teaching, professional performance areas, church music, music therapy, recreational music, composition, arranging and orchestration, and music copying. Please consult a SAC counselor for information about course requirements for particular four-year institutions.

Learning Outcome(s):

1. Display competency and artistry, through experience, in the creation and presentation of public performances of music.
2. Perform proficiently (at the sophomore level) on their primary instrument in a 20-minute public recital. They will pass placement tests on their primary instrument, and be accepted at Cal State, UC, or other four-year institutions
3. Demonstrate an understanding of music theory, piano, harmony and musicianship at the final level of a traditional lower division music sequence. They will pass placement tests in the areas of music theory and musicianship and be placed at the junior level upon transfer to the Cal State, UC, or other four-year institutions.
4. Demonstrate, through public performance, a proficiency, at the sophomore level, on their primary instrument that allows them to perform, accurately and musically, within a large ensemble.
5. Demonstrate proficiency performing in a vocal, or instrumental ensemble, to be able to continue their involvement in music, in a performance ensemble, within the greater community.

Courses: Units: 20-22

Ensemble, 1 unit required for each of 4 semesters* Applied Music, 1 course required for each of 4 semesters*

MUS 101	Music Appreciation	3
OR		
MUS 101H	Honors Music Appreciation	3
MUS 111	Basic Music Theory and Musicianship I	4
MUS 112	Music Theory and Musicianship II	4
MUS 114A	Musicianship	1
MUS 114B	Musicianship	1
MUS 142	Creating Music on the Digital Audio Workstation	1
OR		
MUS 152	Beginning Audio Production	3
MUS 213	Theory 3	3
MUS 214	Theory 4	3

***Courses which have an "N" preceding the number may be required for the major, but are not applicable to the 60 units required for the degree.**

The ensemble course units may be chosen from the following list (take one ensemble four times or select different ensembles to meet this requirement): Units: 4

MUS 135	Concert Chorale	1
MUS 136	Collegiate Choir	1
MUS 137	Chamber Choir	1
MUS 141	Instrumental Ensembles	1
MUS 171	Concert Band	1
MUS 175	Jazz Ensemble	1
MUS 176	Jazz Band	1
MUS 178	Mariachi	1
MUS 181	Chamber Orchestra	1
MUS 189	Guitar Ensemble	1
MUS 241	Chamber Music Ensemble	1
MUS 271	Symphonic Band	1

The applied music courses may be chosen from: Units: 4-6

MUS 115A	Applied Music (Private Instruction)	1.5
MUS 115B	Applied Music (Private Instruction)	1.5
MUS 115C	Applied Music (Private Instruction)	1.5
MUS 115D	Applied Music (Private Instruction)	1.5
MUS 121	Beginning Voice	1
MUS 122	Intermediate Voice	1
MUS 123	Advanced Voice	1
MUS 124	Advanced Vocal Production and Repertoire	1
MUS 140	Instrumental Methods for Winds and Percussion	1
MUS 161	Class Piano I	1
MUS 162	Class Piano II	1
MUS 163	Class Piano III	1
MUS 164A	Intermediate Piano Repertoire I	1
MUS 164B	Intermediate Piano Repertoire II	1
MUS 168	Stylistic Interpretation of Piano Repertoire	1
MUS 169	Harmonization at the Keyboard	1
MUS 173	Beginning Rhythms in Percussion and Drums	1
MUS 180A	String Methods	1
MUS 180B	Intermediate String Methods	1
MUS 185	Beginning Classical Guitar	1
MUS 186	Intermediate Classical Guitar	1
MUS 187	Advanced Classical Guitar	1
MUS 188	Advanced Classical Guitar Technique and Repertoire	1
MUS 215A	Applied Music (Advanced Private Instruction)	1.5
MUS 268	Intermediate Keyboard Repertoire	1
MUS 269	Intermediate Harmonization at the Keyboard	1

Total: 28-32

Music: AA-T Degree for Transfer

Program Code: SAC.MUS.AAT
Program Control Number: 32050

The Associate in Arts in Music for Transfer (AA-T) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in music, and then into careers in public and private teaching, professional performance, church music, music therapy, composition, arranging and orchestration. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AA-T degree also provides guaranteed admission with junior status to the CSU system, although does not guarantee admission to a specific campus or major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AA-S) degrees.** Upon completion of the AA-T in Music, students will be able to demonstrate an understanding of music theory, harmony, and musicianship at the final level of a traditional lower division music sequence. Through public performance, students will demonstrate proficiency on their primary instrument (or voice) that will allow them to perform accurately and musically within a large ensemble and in a solo setting. Upon application to music programs at four year institutions, students will need to pass an audition for acceptance as well as pass skills tests for placement into music theory, musicianship and piano classes.

Note: Although this Transfer Curriculum may provide sufficient preparation for some general Bachelor of Arts programs in Music, it is recommended that students supplement these degree requirements with four semesters of piano (MUS 161, 162, 163, 164), one music appreciation class (MUS 101), and one technology class (MUS 142 or MUS 152) if they intend to transfer into Bachelor of Music programs in Performance, History and Literature, Music Education, or Composition. Please consult a SAC counselor for course requirements for particular four-year institutions.

Learning Outcome(s):

1. Display competency and artistry, through experience, in the creation and presentation of public performances of music.
2. Perform proficiently (at the sophomore level) on their primary instrument in a 20-minute public recital. They will pass placement tests on their primary instrument, and be accepted at Cal State, UC, or other four-year institutions.
3. Demonstrate an understanding of music theory, piano, harmony and musicianship at the final level of a traditional lower division music sequence. They will pass placement tests in the areas of music theory and musicianship and be placed at the junior level upon transfer to the Cal State, UC, or other four-year institutions.
4. Demonstrate, through public performance, a proficiency, at the sophomore level, on their primary instrument that allows them to perform, accurately and musically, within a large ensemble.
5. Demonstrate proficiency performing in a vocal, or instrumental ensemble, to be able to continue their involvement in music, in a performance ensemble, within the greater community.

Required Courses: 21-22 units		**Units: 21-22**
MUS 111	Basic Music Theory and Musicianship I	4
MUS 112	Music Theory and Musicianship II	4
MUS 114A	Musicianship	1
MUS 114B	Musicianship	1

Music 114B is strongly recommended but not required.

MUS 115A	Applied Music (Private Instruction)	1.5
MUS 115B	Applied Music (Private Instruction)	1.5
MUS 115C	Applied Music (Private Instruction)	1.5
MUS 115D	Applied Music (Private Instruction)	1.5
MUS 214	Theory 4	3
MUS 213	Theory 3	3

Ensembles, 1 unit required for each of 4 semesters*

***The ensemble course units may be chosen from the following list (take one ensemble four times or select different ensembles to meet this requirement):**		**Units: 4**
MUS 135	Concert Chorale	1
OR		
MUS 137	Chamber Choir	1
OR		
MUS 171	Concert Band	1
OR		
MUS 175	Jazz Ensemble	1
OR		
MUS 181	Chamber Orchestra	1
OR		
MUS 271	Symphonic Band	1
		Total: 25-26

Digital Music Production: Certificate of Achievement

(Transcripted)

Program Code: SAC.MUSDM.CA
Program Control Number: 16536

The Digital Music Production Certificate is intended for students with an interest in creating musical products with the aid of current computer technology. Career opportunities in this area include:

- audio technician in a studio
- audio specialist for web design
- independent audio technician in a project studio
- audio technician/music specialist in a video post-production unit or company
- retail specialist in a music store
- music producer/composer for film, TV, radio
- audio specialist for a computer game company

The program provides students with hands on experience and a working knowledge of the creative and technical issue surrounding the production of digital audio and its application and synchronization with other media.

Students will study various means of computer assisted digital audio production including sequencing, digital recording, recording studio techniques, mixdown and synchronization to video. The business of music as well as current and emerging technologies for web audio design will also be covered. A variety of music electives are available to help students gain experience in other musical skills including instruction on an instrument, ensemble playing, and music theory.

Learning Outcome(s):

1. Demonstrate a working knowledge of the creative and technical issues necessary for the production of digital audio and its application and synchronization with other media.
2. Demonstrate a working knowledge of computer assisted digital audio production including sequencing, digital recording, recording studio techniques, mixdown and synchronization to video.
3. Demonstrate competency in the skills necessary for an entry level position in careers including audio technician in a studio, audio specialist for web design, independent audio technician in a project studio, audio technician/music specialist in a video post-production unit or company, retail specialist in a music store, music producer/composer for film, TV, radio or audio specialist for computer game company
4. Demonstrate an understanding of the business of music and current and emerging technologies for audio design.

Course		**Units: 15-16**
MUS 110	Music Fundamentals and Culture	3
OR		
MUS 111	Basic Music Theory and Musicianship I	4
MUS 142	Creating Music on the Digital Audio Workstation	1
MUS 143	Intermediate Techniques on the Digital Audio Workstation	1
MUS 144	Projects in Electronic Music	1
MUS 147	Digital Recording Studio Sound Design	2
OR		
MUS 153	Introduction to Game Audio	2
MUS 148	Music Scoring for Film and Multimedia	2
MUS 149	The Business of Music	2
MUS 152	Beginning Audio Production	3
Electives must be chosen from the following courses		**Units: 2**
MUS 109	Reading and Making Music	2
MUS 112	Music Theory and Musicianship II	4
MUS 121	Beginning Voice	1
MUS 122	Intermediate Voice	1
MUS 123	Advanced Voice	1
MUS 124	Advanced Vocal Production and Repertoire	1

MUS 140	Instrumental Methods for Winds and Percussion	1
MUS 146	Digital Recording Studio Techniques I	2
MUS 161	Class Piano I	1
MUS 162	Class Piano II	1
MUS 163	Class Piano III	1
MUS 164A	Intermediate Piano Repertoire I	1
MUS 164B	Intermediate Piano Repertoire II	1
MUS 173	Beginning Rhythms in Percussion and Drums	1
MUS 185	Beginning Classical Guitar	1
MUS 186	Intermediate Classical Guitar	1
MUS 187	Advanced Classical Guitar	1
MUS 188	Advanced Classical Guitar Technique and Repertoire	1
MUS 190	Introduction to ProTools	1.5
MUS 218	Music Notation Using Finale Software	1
		Total: 17-18

NURSING

Nursing Degree Pre-Nursing for the Bachelor's Degree in Nursing: AS Degree

Program Code: SAC.NRSPR.AS

Program Control Number: 08737

Courses recommended for upper division standing (check with the Division Counselor and the transfer school to verify current courses): California State University, Long Beach; California State University, Fullerton; and California State University, Dominguez Hills.

Learning Outcome(s):

1. **Learning Outcome(s):** Students will meet the non-nursing prerequisites for transfer to a baccalaureate program.
2. Students will distinguish the non-nursing prerequisites necessary for transfer to a baccalaureate program.

Courses:		**Units: 24-25**
CHEM 119	Fundamentals - General and Organic	5
OR		
CHEM 209	Introductory Chemistry	4
OR		
CHEM 210	General, Organic and Biochemistry	5
OR		
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
BIOL 239	General Human Anatomy	4
BIOL 249	Human Physiology	4
BIOL 229	General Microbiology	5
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4
		Total: 24-25

Nursing-Registered Nursing: AS Degree

Program Code: SAC.NRSRG.AS

Program Control Number: 04226

The Associate Degree Nursing (ADN) program is approved by the California Board of Registered Nursing (BRN) and accredited by the Accreditation Commission for Education in Nursing (ACEN). It is designed to qualify the graduate for the licensure examination and entry into practice as a Registered Nurse (RN). Additionally, completion of the Associate in Science Degree in Nursing prepares a graduate to transfer to a four-year institution for completion of a baccalaureate degree (see a counselor for requirements). The curriculum follows the Santa Ana College Conceptual Framework for Nursing.

Completion of a Nursing Orientation (call Santa Ana College Counseling at 714-564-6103 for dates) is strongly advised. Advance placement in the program may be granted to those students with certain prior experience, vocational nursing, registered nursing education or equivalent. Advanced-Placed/Transfer/Challenge applicants

require an individual appointment with the Program Director or designee. SAC reserves the right to designate a certain number of spaces for contract agreements and/or meet grant designated requirements.

Program Learning Outcome:

Graduates will function knowledgeably, safely, and effectively in nursing practice within a variety of health care settings and will be qualified for the licensing examination.

End-Of-Program Student Learning Outcome-The student will:

a. Modify the nursing process to meet the patient's needs
b. Select theories for nursing practice to provide individualized care
c. Design health care teaching
d. Utilize effective verbal and non-verbal communication
e. Delegate appropriately
f. Practice accountability and responsibility
g. Grow in professional development, and
h. Operate as a patient advocate.

Please refer to www.sac.edu/nursing for current and updated information.

Admission Prerequisites: The following prerequisites are required for entry into the program and first semester. Nursing students must meet current departmental catalog requirements.

1. Apply to Santa Ana College, obtain a Student Identification Number, and submit all official college transcripts to Santa Ana College, Admissions Office, 1530 W. 17th Street, Santa Ana, CA. 92706-3398. Please alert the college to possible name changes (e.g. maiden name). It is the student's responsibility to follow up and make sure transcripts have been received.
2. Complete high school/equivalency or have a college degree, verified by submitting official transcripts of high school or college graduation, passing the GED, or passing the California High School Proficiency Examination.
3. Complete courses or equivalents (units are semester units):

Course		**Units: 16-17**
BIOL 239	General Human Anatomy	4
BIOL 249	Human Physiology	4
BIOL 139	Health Microbiology	4
OR		
BIOL 229	General Microbiology	5
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4

The science prerequisites must be completed within seven (7) years of applying to the Nursing Program.

Assessment Technology Institute's Test of Essential Academic Skills (ATI TEAS): All students, including Advanced-Placed/Transfer/Challenge applicants, are required to successfully complete the diagnostic assessment of preparation, ATI TEAS, prior to entry into the

Nursing Program. Remediation is required if this test is not passed. Please see www.sac.edu/nursing for TEAS remediation information.

Admission Procedures: For Students Entering the First Semester: A multi- criteria admission selection process is being used to select students to enter the first semester. The multi-criteria admission selection process is based on points given for the science prerequisites' GPA, completion of English and general education courses, previous degrees, recent work in healthcare, life experiences, fluency in specific languages, and results on the Assessment Technology Institute's Test of Essential Academic Skills (ATI TEAS) test. Please refer to www.sac.edu/nursing for the specific point breakdown of the multi- criteria. The multi-criteria applications for first semester are accepted from February 1st through February 15th for fall admissions and from September 1st through September 15th for spring admissions. The science prerequisites require a grade of "C" or higher with an overall Grade Point Average (GPA) of 2.5 or higher.

For Advanced-Placed Students: There is an entry wait list for second, third, and fourth semesters. Please refer to www.sac.edu/nursing for information. An individual appointment with the Program Director or designee is required to determine placement except for LVNs who enter the third semester. All the prerequisites require a grade of "C" or higher with an overall Grade Point Average (GPA) of 2.5 or higher. After completing the prerequisites for advanced placement, students must submit a Prerequisite Verification Form (obtained in the Health Sciences/Nursing Office, R-213, 714-564-6825 or at www.sac.edu/nursing). After prerequisite verification, students are placed on the entry wait list for the appropriate semester and course. Students are admitted after successfully completing NRN 200 Role Transition, and successfully passing the Assessment Technology Institute's Test of Essential Academic Skills (ATI TEAS) test. Students on the second, third, and fourth semester entry wait lists are admitted on a space available basis according to "first to complete all of the requirements, first admitted." Advanced-placed and Re-entry students share entry based on space availability. A student who successfully completes all requirements but who is not accepted because of limited class size will be accepted as soon as space becomes available. Students may turn down entry to the Role Transition course and/or the program once. A second refusal will result in the student's name being placed at the end of the entry wait list. A third refusal will result in removal from the list.

Upon acceptance to all semesters: 1. Evidence of a physical examination by an M.D., Physician Assistant, or Nurse Practitioner will be required prior to entry in the program and on an annual basis. Evidence of a physical exam and immunizations must be submitted on the Nursing Program's form upon entry into the program verifying the applicant's health and physical ability to perform the academic and clinical requirements of an RN student.

Examinations, including immunization status, must have been performed within 4 months prior to beginning the Nursing Program. 2. A cleared background check is required of all Nursing students after acceptance into the Nursing Program. 3. A cleared drug test is required of Nursing students after acceptance into the program. 4. A current (within one year of issue date) American Heart Association Basic Life Support BLS Provider Card is required upon entry to the Nursing Program and renewed every year. 5. Malpractice insurance must be maintained throughout the Nursing Program. Students with incomplete physical information, CPR, malpractice insurance, background check, and drug testing will not be allowed into the clinical setting because of mandatory hospital and program requirements. If a student re-enters the program after one or more semester(s) absence, a new background check and drug testing must be provided.

PROGRAM INFORMATION The program is four semesters (fall and spring). Students are required to have transportation to off-campus clinical sites. There are 1-2 clinical days per week. These clinical days may be day, evening, or night shifts including weekends in eight or twelve-hour configurations. Theory courses meet 1 to 2 days per week. Please refer to the website at www.sac.edu/nursing for further information. Please note that this is considered a full-time program. Students are advised to limit outside employment to 12 hours/week. Excessive work schedules combined with family and school commitments may contribute to being unsuccessful in the program. It is the student's responsibility to contact the Health Sciences/Nursing office at 714-564-6825 when a change of address or phone number has occurred. If mail is returned due to a wrong address or a student does not respond to an acceptance letter, the student's name will be removed from the entry list. Approximate cost for the supplies/fees can be obtained at www.sac.edu/nursing. Students who are a "NO SHOW" for the first day of class will be dropped and replaced by an alternate.

The BRN requires all licensure applicants to provide a valid Social Security number.

A Concept-Based Curriculum was implemented and has been phased into all four semesters. A Concept-Based Curriculum allows students to learn nursing concepts in depth with greater emphasis on nursing implementations and exemplars to showcase specific diseases.

The RN program has three options:

Option I - Generic RN academic program of two years.

Applicants interested in this option must: a. Complete the admission prerequisites and b. Be admitted into the Santa Ana College RN program at the first semester of the program or be advanced-placed.

Option II - LVN to RN, academic program of one year.

Licensed Vocational Nurses (LVNs) are admitted at the beginning of the second year of the program. To apply for licensure as a Registered Nurse, one must be licensed in California as a Vocational Nurse and:

a. Complete the admission prerequisites,

b. Be admitted into the Santa Ana College RN program in the beginning of the second year of the program (third semester) with college credit granted for 19.5 units of LVN courses,

c. Complete the Role Transition course with a grade of "Pass" before entering the program, and

d. Be placed into the third semester which is dependent upon space availability in the program.

Option III - Thirty (30) Unit LVN Option - (BRN regulation 1429), academic program of one year.

Information on the Thirty (30) Unit LVN Option is available in the Health Sciences/Nursing Office. Applicants interested in this option are required to meet with the Program Director or designee regarding this option being a non-degree option and:

a. Must be licensed in California as a Vocational Nurse,

b. Complete the admission prerequisites required for the 30 Unit LVN Option,

c. Be admitted into the Santa Ana College RN program in the beginning of the second year of the program (third semester),

d. Complete the Role Transition course with a grade of "Pass" before entering the program, and

e. Be placed into the third semester which is dependent upon space availability in the program.

NOTE: NRN 200 is only required of advance-placed students or if required for remediation. and must be completed prior to entering the nursing program; not required for generic students unless assigned as part of remediation.

Major nursing requirements for the Associate Degree in Nursing:

First Year Requirements		**Units: 19.5**
NRN 170	Pharmacological Concepts of Nursing	2
NRN 171	Principles of Nursing Practice and Simple Concepts	4.5
NRN 171L	Principles of Nursing Practice and Simple Concepts Lab	4.5
Second Semester		
NRN 172	Family Health and Illness Concepts	4
NRN 172L	Family Health and Illness Concepts Lab	4.5
Second Year Requirements		**Units: 16.5-18.5**
NRN 271	Mental Health and Acute Concepts	4
NRN 271L	Mental Health and Acute Concepts Lab	4.5
Fourth Semester		
NRN 272	Complex Concepts	3.5
NRN 272L	Complex Concepts and Preceptorship Lab	4.5
NRN 200	Role Transition	2

NOTE: NRN 200 is required for advanced-placed students only and must be completed prior to entering the nursing program; not required for generic students unless assigned as part of remediation.

Graduation requirements for the Associate Degree in Nursing (See Counseling regarding catalog rights for graduation requirements):

Total nursing units required = 36		**Units: 15**
BIOL 239	General Human Anatomy	4
BIOL 249	Human Physiology	4
BIOL 139	Health Microbiology	4
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4
CMST 102	Public Speaking	3
OR		
CMST 145	Group Dynamics	3
OR		
Communications 101 or 110 at SCC		
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3

Select one course from the Associate Degree Plan A, Social and Behavioral Science category, American Institutions - 3 Units

Select one course from the Associate Degree Plan A, Humanities category (Suggested course: English 102. It meets Humanities and Reading proficiency for Plan A and Critical Thinking for Baccalaureate of Science in Nursing at the CSUs)**.** **3 Units**

Total = 67-70 units

NOTE: Only Biol 249 and Biol 139 are required for Option III - 30 Unit Option LVN students.

Cultural Breadth and Lifelong Understanding/Self-Development graduation requirements are met for nursing students with completion of the Nursing major. Math proficiency for graduation: Successful completion of math proficiency is required for graduation. Reading proficiency for graduation: Successful completion of reading proficiency is required for graduation. The California BRN stipulates that RN students must complete sixteen (16) units of natural, behavioral, and social sciences as well as six (6) units of communications skills, in addition to the approved nursing units, to qualify for examination and licensure. There are no required electives for the degree. If desired, these courses are recommended: Biology 217; Chemistry 209, 210, 219, 219(H); Medical Assisting 051A; Medical Assisting 051B; Math 219; Nursing Registered 098, 106A, 106B, 106C 198, 206A, 206B, 206C.

Challenge Credit

The student with previous nursing education/experience, or the veteran with previous military healthcare education/experience, may challenge any Nursing course per the BRN. Application for "Credit by Examination" may be obtained in the Admissions Office. The application must be completed by the student, processed by the Admissions Office, and submitted to the Health Sciences/Nursing Office. The application to challenge must be submitted within the first two weeks of the course. Challenge courses require registration fees. The student will be directed to the appropriate faculty and will be given objectives for the course. An appointment will be made to take the examination(s). The student must be currently enrolled in the course. The theory course must be successfully passed before challenging the concurrent clinical course. The student must meet all clinical requirements. Students may attempt "Credit by Examination" only once in a particular course. If a course has been failed, credit by examination will not be allowed. Grading for the "Credit by Examination" is on a pass/no pass basis. Please see www.sac.edu/nursing for the veterans with military healthcare experience process.

Re-Admission to Program After Withdrawal/Failure

A student may re-enter the Nursing Program once after withdrawal or failure. No student shall be re- admitted after two (2) withdrawals or failures of SAC Nursing Program courses. In cases of grave or extenuating circumstances, a consideration for re- admittance after two withdrawals or failures may be made by the Program Director. Record of Conviction(s) Please note: The California Board of Registered Nursing (BRN) requires California Department of Justice and Federal Bureau of Investigation review prior to licensure (upon completion of the program). Section 480 (a) (1) of the Business and Professions Code, authorizes the BRN to deny licensure to applicants convicted of crimes substantially related to nursing. Anyone who wishes clarification may contact: The Board of Registered Nursing P.O. Box 944210 Sacramento, CA. 94244-2100
Website: www.rn.ca.gov Telephone: (916) 322-3350

Educational Concerns:

Students or concerned parties have the right to contact the California Board of Registered Nursing (BRN) and/or the Accreditation Commission for Education in Nursing (ACEN) regarding concerns about the educational program. It is recommended that this is done after all college means for resolving problems/issues have been exhausted. BRN P.O. Box 944210 Sacramento, CA. 94244-2100 (916) 322-3350 www.rn.ca.gov ACEN 3390 Peachtree Road, NE, Suite 1400 Atlanta, GA. 30326 (404) 975-5000 www.acenursing.org

Total: 78-86

NUTRITION & FOOD

Hospitality Management: AS-T Degree for Transfer

Program Code: SAC.NUTHM.AST

Program Control Number: 40653

The Associate in Science for transfer in Hospitality Management (AS-T in Hospitality Management) is designed to provide students a clear pathway to transfer into the CSU system leading to a baccalaureate degree in Hospitality Management. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AS-T in Hospitality Management degree also provides guaranteed admission to the CSU system, although not to a particular campus or major. Earn a grade of "C" or better, (or "P") in all courses required for the major or area of emphasis. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.**

The Hospitality Management major also offers a comprehensive educational approach to a career in the hospitality industry. The curriculum is designed to prepare students with both management theories and occupational job skills required to enter any segment of the industry. Students take classes specific to the industry including introduction to hospitality, introduction to the hotel industry, and hospitality law.

Learning Outcome(s):

1. Create favorable guest experiences by using professional service management techniques in a hospitality business environment.
2. Demonstrate clear and logical decisions by organizing, analyzing, and interpreting information and formulating rational solutions in a hospitality business environment.
3. Demonstrate the behaviors of effective, ethical leaders by demonstrating the fundamental principles of leadership in a hospitality business environment.
4. Describe how hotels and restaurants are organized, with the roles and responsibilities of the various departments and job positions.

Required courses		**Units: 3**
CULN 101	Introduction to Hospitality Management	3
OR		
MGMT 130	Introduction to Hospitality Management	3
List A Select 8-9 units or 3 courses from the following:		**Units: 8-9**
ECON 121	Principles/Micro	3
CULN 120	Introduction to Culinary Skills & Principles	3
CULN 202	Hospitality Cost Control	3
CULN 201	Introduction to Hotel Management	3
NUTR 110	Food Safety and Sanitation	2
OR		
CULN 110	Food Safety and Sanitation	2
MGMT 203	Introduction to Food & Beverage Management	3
OR		
CULN 203	Introduction to Food & Beverage Management	3
PARA 205	Hospitality Law	3
OR		
CULN 205	Hospitality Law	3
List B Select 7-8.5 units or 2 courses from the following:		**Units: 7-8.5**
ACCT 101	Financial Accounting	4
BUS 101	Business Law	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
MATH 221	Statistics and Probability with Support	4.5
OR		
PSYC 210	Statistics for the Behavioral Sciences	4
		Total: 18-20.5

Nutrition: AS-T Degree for Transfer

Program Code: SAC.NUT.AST
Program Control Number: 35983

The Associate in Science in Nutrition/Dietetics (AS-T in Nutrition/Dietetics) prepares students to transfer into the CSU system leading to a baccalaureate degree in Nutrition and Dietetics. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the Associate in Science in Nutrition/Dietetics (AS-T in Nutrition/Dietetics) degree also provides guaranteed admission to the CSU system, although not to a particular campus or major. In addition to the Associate in Science in Nutrition/Dietetics (AS-T in Nutrition/Dietetics) degree requirements, students are encouraged to complete additional courses that may be articulated as major preparation, prior to transfer. Some typical courses that may be articulated are Nutrition 110, Nutrition 118, Communication Studies 102, 140, Political Science 101, 101H, Sociology 100, 100H, 240, Anthropology 100, 100H, Chemistry 119, 209, and Psychology 157, 230. While these additional courses are not required for this degree, they will better prepare students for upper-division nutrition and dietetics coursework at a CSU.

Upon completion of the Associate in Science in Nutrition/Dietetics (AS-T in Nutrition/Dietetics), students will understand scientific concepts of nutrition related to the function of nutrients in basic life processes, explain current health issues with emphasis on individual needs, and apply food science principles related to ingredient function and interaction, food preparation techniques, sensory evaluation standards, food safety and sanitation, and nutrient composition of food. Requirements

Student completion requirements for the associate degree for transfer:

1. 60 semester or 90 quarter CSU transferable units.
2. The California State University General Education-Breadth pattern (CSU GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
3. A minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district.
4. Obtainment of a minimum grade point average (GPA) of 2.0.
5. Earn a grade of C or better in all courses required for the major or area of emphasis.

Learning Outcome(s):

1. Identify components of a healthy diet and lifestyle that lead to optimal health and chronic disease prevention.
2. Analyze an individual's nutritional status and make appropriate dietary recommendations.
3. Identify and analyze credible research on nutrition-related topics.

Required Courses:		**Units: 15-16**
NUTR 115	Nutrition	3
OR		
NUTR 115H	Honors Nutrition	3
BIOL 139	Health Microbiology	4
OR		
BIOL 229	General Microbiology	5
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3

List A - Select two courses:		**Units: 8-10**
CHEM 229	General Chemistry and Qualitative Analysis	5
CHEM 249	Organic Chemistry I	5
BIOL 239	General Human Anatomy	4
OR		
BIOL 249	Human Physiology	4
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
PSYC 210	Statistics for the Behavioral Sciences	4
List B - Select one course		**Units: 3**
NUTR 116	Principles of Food Preparation	3
OR		
NUTR 120	Food and Culture	3
		Total: 26-29

Nutrition and Dietetics: AS Degree

Program Code: SAC.NUT.AS
Program Control Number: 04236

The associate degree curriculum in nutrition and dietetics prepares students to transfer into a curriculum at a four- year institution leading to a baccalaureate degree. Opportunities in the field include positions in: management in hospitals, schools, hotels and restaurants; clinical dietetics in acute care hospitals, clinics and convalescent homes; community nutrition at all levels - international, federal, state, and local; research, product development and testing; teaching, and promotion of food in business.

Learning Outcome(s):

1. Identify components of a healthy diet and lifestyle that lead to optimal health and chronic disease prevention.
2. Demonstrate skills in basic food safety and preparation.
3. Determine nutrient needs for individuals and groups across the lifespan, in diverse cultures and religions, and for different income levels.

Required Courses		**Units: 16.5-17.5**
NUTR 101	The Food System and Career Opportunities	1.5
NUTR 115	Nutrition	3
OR		
NUTR 115H	Honors Nutrition	3
BIOL 139	Health Microbiology	4
OR		
BIOL 229	General Microbiology	5
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
List A - Select two courses		**Units: 8-10**
CHEM 229	General Chemistry and Qualitative Analysis	5
OR		
CHEM 249	Organic Chemistry I	5
OR		
BIOL 239	General Human Anatomy	4
OR		
BIOL 249	Human Physiology	4
OR		
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
List B - Select one course		**Units: 2-3**
NUTR 116	Principles of Food Preparation	3
OR		
NUTR 120	Food and Culture	3
OR		
NUTR 121	Sports Nutrition	3
OR		
NUTR 110	Food Safety and Sanitation	2
		Total: 26.5-30.5

Advanced Culinary Arts: Certificate of Achievement

(Transcripted)

Program Code: SAC.NUTAC.CA
Program Control Number: 40412

The Advanced Certificate in Culinary Arts is designed for students who are interested in gaining technical skills for skilled level positions in hotels, restaurants, and institutions. It offers students the opportunity to apply and practice skills learned in all aspects of culinary arts in a real-world environment.

Learning Outcome(s):

1. Apply skills in knife, tool and equipment handling to produce a variety of food products.
2. Apply the fundamentals of baking science to the preparation of a variety of products.
3. Design recipes for a menu while balancing nutrition, the use of fresh products, and the final product's texture, color, and flavor.
4. Practice standards in behavior, grooming and dress that reflect the mature work attitude expected of industry professionals.

Required Courses:		**Units: 7**
CULN 100	Introduction to Culinary Arts and Hospitality	2
CULN 110	Food Safety and Sanitation	2
CULN 120	Introduction to Culinary Skills & Principles	3
Select a minimum of 7 units from the courses below:		**Units: 7-8**
CULN 130	International Cuisine	3
OR		
CULN 140	Introduction to Baking & Pastry	3
OR		
CULN 150	Principles of Pantry	2
OR		
CULN 160	Principles of Beverage Service	2
Select a minimum of 2 units from the courses below:		**Units: 2**
CULN 230	Healthy American Cuisine	2
OR		
CULN 240	Vegetarian Cuisine	2
OR		
CULN 250	Modern Food: Style, Design, Theory And Production	2
Select one of the following courses:		**Units: 1-4**
CULN 299	Cooperative Work Experience Education	1-4
OR		
CULN 190	Food & Beverage Production Management	2
		Total: 17-21

Culinary Arts Foundation: Certificate of Achievement

(Transcripted)

Program Code: SAC.CULN.CA

Program Control Number: 08745

The Culinary Arts Foundation Certificate is designed to prepare students with the knowledge and skills necessary to begin their own culinary arts business, for professional improvement and retraining, or for a wide variety of employment opportunities in the profession.

Learning Outcome(s):

1. Demonstrate fundamental skills in food handling, dining room, beverage service, baking and food service, and use of kitchen equipment and tools.
2. Define classic cooking terminology and methods, apply health and safety standards.
3. Evaluate information, solving problems, and making decisions related to food preparation and food service.
4. Describe career opportunities within the food industry and strategize own career pathway.

Courses:		**Units: 12-15**
CULN 110	Food Safety and Sanitation	2
OR		
NUTR 110	Food Safety and Sanitation	2
CULN 120	Introduction to Culinary Skills & Principles	3
CULN 130	International Cuisine	3
CULN 140	Introduction to Baking & Pastry	3
CULN 190	Food & Beverage Production Management	2
OR		
CULN 299	Cooperative Work Experience Education	1-4
		Total: 12-15

Hospitality Foundation: Certificate of Achievement

(Transcripted)

Program Code: SAC.NUTHO.CA

Program Control Number: 10668

The Hospitality Foundation Certificate is designed to prepare students with the knowledge and skills necessary to seek employment in the fields of restaurant management, hotel/resort management, food and beverage service, and special events/meeting planning.

Learning Outcome(s):

1. Create favorable guest experiences by using professional service management techniques in a hospitality business environment.
2. Demonstrate clear and logical decisions by organizing, analyzing, and interpreting information and formulating rational solutions in a hospitality business environment.
3. Describe how hotels and restaurants are organized, with the roles and responsibilities of the various departments and job positions.

Required Courses:		**Units: 21**
CULN 101	Introduction to Hospitality Management	3
CULN 110	Food Safety and Sanitation	2
CULN 201	Introduction to Hotel Management	3
CULN 202	Hospitality Cost Control	3
CULN 203	Introduction to Food & Beverage Management	3
CULN 205	Hospitality Law	3
CULN 160	Principles of Beverage Service	2
CULN 120	Restaurant Management and Culinary	2
		Total: 21

OCCUPATIONAL THERAPY ASSISTANT

Occupational Therapy Assistant: AS Degree

Program Code: SAC.OTA.AS

Program Control Number: 07485

The Occupational Therapy Assistant Program provides a strong foundation in the skills and knowledge necessary for entry-level occupational therapy assistant competencies.

Occupational therapy is a discipline that focuses on function as well as quality of life. Occupational therapy assistants provide service to individuals with physical, mental or developmental disabilities, across life phases that need to remediate skills of everyday tasks of self-care, home management, community skills, work, and leisure.

The major requires general education courses including biological, social, and behavioral science, in addition to, occupational therapy courses. The program utilizes classroom instruction, online classes and fieldwork experiences to prepare the student to meet certification and employment standards.

The associate-degree-level occupational therapy assistant program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. ACOTE's telephone number c/o AOTA is (301) 652-AOTA and its web address is www.acoteonline.org. Graduates of the program will be eligible to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT), One Bank Street, Suite 300, Gaithersburg, MD 20877, phone number (301) 990-7979 and web address www.nbcot.org. After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). In addition, all states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Students who have completed all requirements will also need to apply for a license to practice in the State of California through the California Board of Occupational Therapy, 2005 Evergreen Street, Suite 2250, Sacramento, CA 95815, phone number (916) 263-2294, and web address www.bot.ca.gov. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

Finger printing is a requirement to apply for state licensure with the California Board of Occupational Therapy (BOT) and for placement in most level II fieldwork sites. For information about limitations based on felonies, students are advised to contact NBCOT and BOT any time prior to the application process. Students must complete 16 weeks of Level II Fieldwork within 18 months following the completion of the didactic portion of the program.

REQUIREMENTS:

PREREQUISITES:

Satisfactory completion of all prerequisite courses, or their equivalents, with a grade of "C" or higher posted to the official transcript. Applicants with AP Exam taken in lieu of a prerequisite course must have a score of at least a 3.

- Biology 149, Human Anatomy & Physiology (can be taken as a part of a combined course or separately) This course has to be taken within the last 10 years. *Courses without a lab component are not equivalent to this prerequisite*
- Communication Studies 101 or 101H, Introduction to Interpersonal Communication or Communication Studies 102, Public Speaking or Communication Studies 103 or 103H, Introduction to Intercultural Communication or Communication Studies 140, Argumentation and Debate or Communication Studies 145, Group Dynamics
- English 101 or 101H, Freshman Composition
- Psychology 100 or 100H, Introduction to Psychology

APPLICATION PROCEDURES:

Each semester has a separate application period. Check the website for the dates as they become available. For questions regarding the application process, please attend an information session. Completed applications will be accepted in the following format:

SPRING SEMESTER — a randomization selection process (lottery).

FALL SEMESTER — an Associate's degree in OTA to a Bachelor's degree in Occupational Studies (OS). Students will earn both degrees. The selection for this program will be criterion base. This program is for applicants without a Bachelor's Degree awarded from another college/university.

1. Apply to Santa Ana College to obtain a student ID #.
2. Download and complete the OTA application from our website. Incomplete application will not be reviewed and will be returned.
3. Obtain official high school transcripts (for applicants without an AA/AS or BA/BS degree awarded from an accredited United States Institution).
4. Ensure satisfactory completion of all prerequisite courses, or their equivalents, with a grade of "C" or better. A letter grade of "C-" is not acceptable. Applicants must have completed all prerequisite courses and the grades must be posted to the official transcripts before submitting an application.
5. Applicant with AP Exam taken in lieu of a prerequisite course must have a score of 3, 4 or 5 on the AP test. Submit a sealed copy of the official AP Score Report from the College Board with the application.
6. Obtain official college transcripts from every college attended and include them in the application packet. DO NOT send the transcripts directly to Admissions & Records and DO NOT submit unofficial transcripts in the packet. Transcripts must be in sealed envelope from the college.
7. Deliver the application materials in one sealed envelope to the OTA program by the deadline.
8. ***This is only for students who have been selected to begin the enrollment process.*** *Approximately 2 months prior to starting the program, students will be sent information for completion of the following:*

- Background check via CastleBranch
- Provide CPR (BLS for Healthcare Providers)
- Certification from American Heart Association
- Obtain professional liability insurance
- Report of Medical Screening
- Provide documentation of various medical immunizations:
  - Measles, Mumps, Rubella (MMR)
  - Varicella (Chicken Pox)
  - Hepatitis B
  - TB Skin Test, OR quantiFERON Gold blood test, OR clear chest X-Ray
  - Completed DTP (Tdap) Series
  - Influenza Shot

Learning Outcome(s):

1. Be prepared for employment as Occupational Therapy Assistants.
2. Pass the National Board for Certification in Occupational Therapy (NBCOT) certification examination for occupational therapy assistants within 1 year of graduation.

Prerequisite Course Requirements		**Units: 14**
BIOL 149	Human Anatomy and Physiology	4
OR		
BIOL 249	Human Physiology	4
AND		
BIOL 239	General Human Anatomy	4
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
OR		
CMST 102	Public Speaking	3
OR		
CMST 102H	Honors Public Speaking	3
OR		
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
OR		
CMST 140	Argumentation and Debate	3
OR		
CMST 145	Group Dynamics	3
AND		
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4
AND		
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
First Semester		**Units: 10**
OTA 100	Medical Terminology and Documentation for the O.T.A.	1
OTA 101	Foundations of Occupation and Occupational Therapy	4
OTA 101L	Exploration of Occupation Through Activity	2
OTA 110	Human Occupation Across Lifespan	3
Second Semester		**Units: 13**
OTA 102	Psychosocial Function and Dysfunction	4
OTA 102L	Psychosocial Components of Occupation	2
OTA 111	Applied Kinesiology	1
OTA 115	Human Disease and Occupation	2
OTA 120	Level I Fieldwork Part A	1
PSYC 250	Introduction to Abnormal Psychology	3
Third Semester		**Units: 11**
OTA 103	Physical Function and Dysfunction	4
OTA 103L	Physical Components of Occupation	2
OTA 130	Level I Fieldwork Part B	1
OTA 201	Contemporary Models of Occupational Therapy Practice	4
Fourth Semester		**Units: 12**
OTA 202	Level II Fieldwork - Part I	6
OTA 203	Level II Fieldwork - Part II	6
General Education Requirements		**Units: 13**

U.S. History or Political Science (American Institutions) AND

Humanities AND

Cultural Breadth AND

Communication and Analytical Thinking

General Education requirements may be met by CSU general education certification, IGETC certification, completion of a bachelor's degree from a regionally accredited institution, or completion of an Associate of Arts or Associate of Science degree from a regionally accredited California institution within a ten-year period of finishing major requirements at the college.

Total: 73

PARALEGAL

Paralegal: AA Degree

Program Code: SAC.PARA.AA
Program Control Number: 10629

This American Bar Association (ABA) approved program is designed to qualify students to work as a Paralegal/ Legal Assistant as defined by section 6450 of the California Business and Professions Code, who are qualified by education, who either contracts with or is employed by an attorney, law firm, corporation, governmental agency, or other entity, and who performs substantial legal work under the direction and supervision of an active member of the State Bar of California, as defined in Section 6060, or an attorney practicing law in the federal courts of this state, that has been specifically delegated by the attorney to him or her.

This program is not designed to prepare students for the practice of law.

Upon successful completion of the program students will be able to:

1. Make ethical decisions in the workplace
   - Students will complete the PARA 121 Ethics class
   - Students will incorporate ethical standards in the Law Office Management class through problem solving and discussion board discussions.
2. Understand legal concepts
   - Students will demonstrate legal concepts in the legal specialty classes through examination and practical exercises.
   - Students will draft law office memorandum and appellate briefs in the Advanced Legal writing class incorporating analysis of legal concepts.
3. Communicate effectively orally and in writing
   - Students will draft law office memorandum.
   - Students will use proper grammar, punctuation, and spelling.
   - Students will create client correspondence.
4. Be proficient in using legal technology
   - Students will demonstrate the use of the Microsoft suite (Word, PowerPoint and Excel) in their completion of assignments.
   - Students will complete assignments using legal specific software.
5. Have the tools necessary to obtain employment in their field of study in a timely manner.

All courses must be passed with a C grade or better with the exception of PARA 297, which is pass/no pass.

Specific General Education Requirements for the degree:

The ABA additionally specifies that a student must complete a minimum of 18 semester units of ABA approved general education courses from at least 3 disciplines in the areas of language and composition, mathematics, social science and behavioral sciences, natural sciences, humanities and the arts. This excludes courses in kinesiology, counseling, performing arts, accounting, computer science, technical writing, business mathematics, keyboarding, and business law. Students are urged to seek counseling prior to enrollment to insure that college general education choices satisfy this requirement.

Major requirements for students seeking the degree:

Students must complete the program within 5 years or repeat any legal specialty courses which were completed more than 5 years prior to graduation. Legal specialty courses subject to these requirements are marked with an asterisk (*). The ABA requires the degree to have a minimum of 60 semester units. In addition to meeting the ABA general education and unit requirements, students are required to meet the AA degree requirements as set forth in the current catalog.

Learning Outcome(s):

1. Make ethical decisions in the workplace
   - Students will complete the PARA 121 Ethics class
   - Students will incorporate ethical standards in the Law Office Management class through problem solving and discussion board discussions.
2. Understand legal concepts
   - Students will demonstrate legal concepts in the legal specialty classes through examination and practical exercises.
   - Students will draft law office memorandum and appellate briefs in the Advanced Legal writing class incorporating analysis of legal concepts.
3. Communicate effectively orally and in writing
   - Students will draft law office memorandum.
   - Students will use proper grammar, punctuation, and spelling.
   - Students will create client correspondence.
4. Be proficient in using legal technology
   - Students will demonstrate the use of the Microsoft suite (Word, PowerPoint and Excel) in their completion of assignments.
   - Students will complete assignments using legal specific software.
5. Have the tools necessary to obtain employment in their field of study in a timely manner.

Students should take PARA 100 or LAW 100 prior to or concurrently with other legal specialty courses. Students must pass PARA 246 with a C or better prior to taking PARA 248 and PARA 297. PARA 297 is intended to be taken in the final semester of the program. Students must complete the program within 5 years or repeat any legal specialty courses which were completed more than 5 years prior to graduation. Legal specialty courses subject to these requirements are marked with an asterisk (*).

Core Courses for all Students		**Units: 37**
PARA 100	Law and Society	3
OR		
LAW 100	Law and Society	3
PARA 101	Law Office Management*	2
PARA 120	Computers in the Law Office*	4
PARA 121	Legal Ethical Reasoning	3
OR		
LAW 121	Legal Ethical Reasoning	3
PARA 145	Civil Litigation Overview*	4
PARA 146	Tort Law and Alternative Dispute Resolution*	4
PARA 150	Legal Transactions*	5
PARA 246	Legal Research and Analysis	4
PARA 248	Advanced Research and Writing	3
PARA 297	The Professional Paralegal*	2
LAW 105	The Legal Environment of Business	3
OR		
BUS 105	Legal Environment of Business	3
OR		
BUS 101	Business Law	3

*Legal Specialty Course

Students must choose a minimum of 2 units from the legal elective courses. Students must meet the AA degree requirements as set forth in the appropriate catalog. In addition students must demonstrate that they have completed 18 semester units of general education as defined by the American Bar Association. Within the requirement for 18 semester credits or the equivalent of general education course work, students must take courses in at least three disciplines, such as social sciences, natural sciences, mathematics, humanities, foreign language, and English. **Units: 2**

PARA 105	Cooperative Work Experience Education - Occupational*	1-4
PARA 107	Principles and Procedures in the Criminal Justice System	3
PARA 117	Law of Global Commerce and Management	3
PARA 122	Elder Law	2
PARA 132	Family Law and Procedure	2
PARA 133	Workers Compensation Law and Procedure	2
PARA 134	Estate Planning and Administration	2
PARA 135	Bankruptcy Law and Procedure	2
PARA 136	Real Property Law and Procedure	2
PARA 137	Tort and Insurance Law	2
PARA 138	Law of Business Organizations	2
PARA 139	Fundamentals of Labor Law	2
PARA 140	Immigration Law and Procedure	2
PARA 143	Civil Litigation Overview	2
PARA 144	Introduction to eDiscovery	2
PARA 147	International Commercial Agreements and Distribution Law	1
PARA 148	International Intellectual Property Law	1
PARA 149	The Law of Global Commerce	1
PARA 299	Cooperative Work Experience Education	1-4
LAW 299	Cooperative Work Experience Education - Occupational	1-4
LAW 110	Legal Terminology	2
		Total: 39

Paralegal: Certificate of Achievement (Transcripted)

Program Code: SAC.PARA.CA
Program Control Number: 04237

This American Bar Association (ABA) approved program is designed to prepare students to work as a Paralegal/ Legal Assistant as defined by section 6450 of the California Business and Professions Code, who are qualified by education, who either contracts with or is employed by an attorney, law firm, corporation, governmental agency, or other entity, and who performs substantial legal work under the direction and supervision of an active member of the State Bar of California, as defined in Section 6060, or an attorney practicing law in the federal courts of this state, that has been specifically delegated by the attorney to him or her.

This program is not designed to prepare students for the practice of law.

Upon successful completion of the program students will be able to:

1. Make ethical decisions in the workplace
   - Students will complete the PARA 121 Ethics class
   - Students will incorporate ethical standards in the Law Office Management class through problem solving and discussion board discussions.
2. Understand legal concepts
   - Students will demonstrate legal concepts in the legal specialty classes through examination and practical exercises.
   - Students will draft law office memorandum and appellate briefs in the Advanced Legal writing class incorporating analysis of legal concepts.
3. Communicate effectively orally and in writing
   - Students will draft law office memorandum.
   - Students will use proper grammar, punctuation, and spelling.
   - Students will create client correspondence.
4. Be proficient in using legal technology
   - Students will demonstrate the use of the Microsoft suite (Word, PowerPoint and Excel) in their completion of assignments.
   - Students will complete assignments using legal specific software.
5. Have the tools necessary to obtain employment in their field of study in a timely manner.

All courses must be passed with a C grade or better with the exception of PARA 297, which is pass/no pass.

Paralegal Certificate (sac.para.ca)

Specific General Education Requirements for the Certificate:

The ABA additionally specifies that a student must complete a minimum of 18 semester units of ABA approved general education courses from at least 3 disciplines in the areas of language and composition, mathematics, social science and behavioral sciences, natural sciences, humanities and the arts. This excludes courses in kinesiology, counseling, performing arts, accounting, computer science, technical writing, business mathematics, keyboarding, and business law. Students are urged to seek counseling prior to enrollment to insure that college general education choices satisfy this requirement.

Major requirements for students seeking the certificate:

Note: Students must complete the program within 5 years or repeat any legal specialty courses which were completed more than 5 years prior to graduation. Legal specialty courses subject to these requirements are marked with an asterisk (*).

Learning Outcome(s):

1. Make ethical decisions in the workplace
   - Students will complete the PARA 121 Ethics class
   - Students will incorporate ethical standards in the Law Office Management class through problem solving and discussion board discussions.
2. Understand legal concepts
   - Students will demonstrate legal concepts in the legal specialty classes through examination and practical exercises.
   - Students will draft law office memorandum and appellate briefs in the Advanced Legal writing class incorporating analysis of legal concepts.
3. Communicate effectively orally and in writing
   - Students will draft law office memorandum.
   - Students will use proper grammar, punctuation, and spelling.
   - Students will create client correspondence.
4. Be proficient in using legal technology
   - Students will demonstrate the use of the Microsoft suite (Word, PowerPoint and Excel) in their completion of assignments.
   - Students will complete assignments using legal specific software.
5. Have the tools necessary to obtain employment in their field of study in a timely manner.

Students should take PARA 100 or LAW 100 prior to or concurrently with other legal specialty courses. Students must pass PARA 246 with a C or better prior to taking PARA 248 and PARA 297. PARA 297 is intended to be taken in the final semester of the program. Students must complete the program within 5 years or repeat any legal specialty courses which were completed more than 5 years prior to graduation. Legal specialty courses subject to these requirements are marked with an asterisk (*). Core Courses for all Students

Units: 37

PARA 100	Law and Society	3
OR		
LAW 100	Law and Society	3
PARA 101	Law Office Management*	2
PARA 120	Computers in the Law Office*	4
PARA 121	Legal Ethical Reasoning	3
OR		
LAW 121	Legal Ethical Reasoning	3
PARA 145	Civil Litigation Overview*	4
PARA 146	Tort Law and Alternative Dispute Resolution*	4
PARA 150	Legal Transactions*	5
PARA 246	Legal Research and Analysis	4
PARA 248	Advanced Research and Writing	3
PARA 297	The Professional Paralegal*	2
LAW 105	The Legal Environment of Business	3
OR		
BUS 105	Legal Environment of Business	3
OR		
BUS 101	Business Law	3

Students must choose a minimum of 2 units from the legal elective courses. Students must demonstrate that they have completed 18 semester units of general education as defined by the American Bar Association. Within the requirement for 18 semester credits or the equivalent of general education course work, students must take courses in at least three disciplines, such as social sciences, natural sciences, mathematics, humanities, foreign language, and English. Students must complete a total of 60 semester units. The additional units for a minimum of 60 units, may be paralegal course electives or another academic college level course. **Units: 2-6**

PARA 105	Cooperative Work Experience Education - Occupational	1-4
PARA 107	Principles and Procedures in the Criminal Justice System	3
PARA 117	Law of Global Commerce and Management	3
PARA 122	Elder Law	2
PARA 132	Family Law and Procedure	2
PARA 133	Workers Compensation Law and Procedure	2
PARA 134	Estate Planning and Administration	2
PARA 135	Bankruptcy Law and Procedure	2
PARA 136	Real Property Law and Procedure	2
PARA 137	Tort and Insurance Law	2
PARA 138	Law of Business Organizations	2
PARA 139	Fundamentals of Labor Law	2
PARA 140	Immigration Law and Procedure	2
PARA 143	Civil Litigation Overview	2
PARA 144	Introduction to eDiscovery	2
PARA 147	International Commercial Agreements and Distribution Law	1
PARA 148	International Intellectual Property Law	1
PARA 149	The Law of Global Commerce	1
PARA 299	Cooperative Work Experience Education	1-4
LAW 299	Cooperative Work Experience Education - Occupational	1-4
LAW 110	Legal Terminology	2

Total: 39-43

PHARMACY TECHNOLOGY

Pharmacy Technology: AS Degree

Program Code: SAC.PHAR.AS
Program Control Number: 04230

In addition to the general education requirement, the associate degree includes the full-spectrum training required for employment in all pharmacy practice settings. Upon completion of the associate degree, graduates will meet the academic training requirements for licensing with the California State Board of Pharmacy. Graduates will also be well prepared for the Pharmacy Technician Certification Board exam.

The major course requirements for the associate degree consists of the same 20.0 units of coursework listed in the Basic Certificate option, including the 2.0 units outpatient externship rotation. In addition to completing two additional academic courses (PHAR 057 and PHAR 060), students choosing the associate degree must perform 200 additional hours (3 additional units) of externship, involving rotations in inpatient and sterile products pharmacy services. Students will be placed in the hospital and/or home infusion setting to complete these rotations. Background checks, health screenings, and/or drug testing will be required prior to lab classes. Any required investigations are done at the student's expense. Students are expected to understand and agree to abide by the Program Guidelines, which include technician standards and essential functions for pharmacy technicians.

The associate degree is accredited by the American Society of Health-System Pharmacists (ASHP). Students must complete each required course with a grade of "C" or better (0.5 unit of PHAR 060L or other L-series lab classes and externship with a grade of "P") to qualify for the the degree option.

All courses are required to be completed within a 3-year period to be eligible for Pharmacy Technology program enrollment and certificate/degree.

Learning Outcome(s):

1. Apply for the California Board of Pharmacy licensing as a Pharmacy Technician in a timely manner.
2. Construct an effective resume for Pharmacy Technician job interviews, highlighting your advanced technical skills and Associates of Science in Pharmacy Technology.
3. Apply for the Pharmacy Technician Certification Board Exam and complete successfully.

Required Courses: **Units: 28-32**

PHAR 048	Introduction to Pharmacy Technology	2
PHAR 055	Pharmacy Calculations	2
AND		
PHAR 051	Body Systems I	3.5
AND		
PHAR 052	Body Systems II	3.5
AND		
PHAR 056	Pharmacy Operations	4.5
AND		
PHAR 057	Inpatient Pharmacy Services	2
AND		
PHAR 060	Sterile Products	4.5
AND		
PHAR 060L	Pharmacy Technology Skills Lab	0.5-1
AND		
PHAR 057L	Pharmacy Technology Skills Lab	0.5-1
OR		
PHAR 056L	Pharmacy Technology Skills Lab	0.5-1
OR		
PHAR 072L-1	Pharmacy Technology Skills Lab	0.5-1
OR		
PHAR 072L-2	Pharmacy Technology Skills Lab	0.5-1
PHAR 072A	Pharmacy Technology Externship Outpatient	0.5-2
AND		
PHAR 072B	Pharmacy Technology Externship Inpatient	0.5-1.5
AND		
PHAR 072C	Pharmacy Technology Externship Sterile Products	0.5-1.5

Recommended electives

BIOL 139	Health Microbiology	4
BIOL 149	Human Anatomy and Physiology	4
CHEM 109	Chemistry in the Community	4
CHEM 210	General, Organic and Biochemistry	5
CMPR 100	The Computer and Society	3
		Total: 28-32

Pharmacy Technology Advanced Option: Certificate of Achievement (Transcripted)

Program Code: SAC.PHARA.CA
Program Control Number: 21789

The Pharmacy Technology Advanced Certificate Option includes the full-spectrum training required for employment in all pharmacy practice settings. Upon completion of the Advanced Certificate, graduates will meet the academic training requirements for licensing with the California State Board of Pharmacy. Graduates will also be well prepared for the Pharmacy Technician Certification Board exam.

The major course requirements for the Advanced Certificate consists of the same 20.0 units of coursework listed in the Basic Certificate option, including the one unit outpatient externship rotation. In addition to completing two additional academic courses (PHAR 057 and PHAR 060), students choosing the Advanced Certificate option must perform 200 additional hours (3 additional units) of externship, involving rotations in inpatient and sterile products pharmacy services. Students will be placed in the hospital and/or home infusion setting to complete these rotations. Background checks, health screenings, and/or drug testing will be required prior to lab classes.

Any required investigations are done at the student's expense. Students are expected to understand and agree to abide by the Program Guidelines, which include technician standards and essential functions for pharmacy technicians.

The Advanced Certificate option is accredited by the American Society of Health-System Pharmacists (ASHP).

Students must complete each required course with a grade of "C" or better (0.5 unit of PHAR 060L or other L- series lab classes and externship with a grade of "P") to qualify for the Advanced Certificate.

All courses are required to be completed within a 3-year period to be eligible for Pharmacy Technology program enrollment and certificate/degree.

Learning Outcome(s):

1. Develop a polished resume for Pharmacy Technician job interviews, highlighting your advanced technical skills.
2. Apply and complete Pharmacy Technician Certification Board Exam successfully.
3. Apply for the California Board of Pharmacy application for licensing as a Pharmacy Technician in a timely manner.

Required Courses: **Units: 24-30**

PHAR 048	Introduction to Pharmacy Technology	2
PHAR 055	Pharmacy Calculations	2
AND		
PHAR 051	Body Systems I	3.5
AND		
PHAR 052	Body Systems II	3.5
AND		
PHAR 056	Pharmacy Operations	4.5
AND		
PHAR 057	Inpatient Pharmacy Services	2
AND		
PHAR 060	Sterile Products	4.5
AND		
PHAR 056L	Pharmacy Technology Skills Lab	0.5-1
OR		
PHAR 057L	Pharmacy Technology Skills Lab	0.5-1
OR		
PHAR 060L	Pharmacy Technology Skills Lab	0.5-1
PHAR 072L-1	Pharmacy Technology Skills Lab	0.5-1
OR		
PHAR 072L-2	Pharmacy Technology Skills Lab	0.5-1
PHAR 072A	Pharmacy Technology Externship Outpatient	0.5-2
AND		
PHAR 072B	Pharmacy Technology Externship Inpatient	0.5-1.5
AND		
PHAR 072C	Pharmacy Technology Externship Sterile Products	0.5-1.5

Recommended electives

BA 115	Computer Keyboarding Speed and Accuracy Development	0.5
BIOL 149	Human Anatomy and Physiology	4
CHEM 109	Chemistry in the Community	4
CMPR 100	The Computer and Society	3
		Total: 24-30

Pharmacy Technology Basic Option: Certificate of Achievement (Transcripted)

Program Code: SAC.PHARB.CA
Program Control Number: 18780

The Basic Certificate option prepares students for entry-level employment as pharmacy technicians in the retail pharmacy sector. By completing the Basic Certificate option, students will meet the minimum academic training requirements for licensing as specified by the California State Board of Pharmacy.

Students who intend to complete only the Basic Certificate option will be placed for a minimum of 120 hours of externship in an outpatient (drug store or ambulatory care clinic) pharmacy site to gain workplace experience. Background checks, health screenings, and/or drug testing will be required prior to lab classes. Any required investigations are done at the student's expense. Students are expected to understand and agree to abide by the Program Guidelines, which include technician standards and essential functions for pharmacy technicians.

The Basic Certificate option is not accredited by the American Society of Health-Systems Pharmacists (ASHP). Students who earn the Basic Certificate and then continue through the Advanced Certificate will be designated as having completed an ASHP-accredited program. Students must complete each required course with a grade of "C" or better (Externship with a grade of "P") to qualify for the Basic Certificate.

All courses are required to be completed within a 3-year period to be eligible for Pharmacy Technology program enrollment and certificate/degree.

Learning Outcome(s):

1. Construct an effective resume for Pharmacy Technician job interviews.
2. Apply for licensing as a Pharmacy Technician with the California Board of Pharmacy in a timely manner.
3. Apply for the Pharmacy Technician Certification Board Exam.

Required Courses:		**Units: 16.5-20.5**
PHAR 048	Introduction to Pharmacy Technology	2
PHAR 055	Pharmacy Calculations	2
AND		
PHAR 051	Body Systems I	3.5
AND		
PHAR 052	Body Systems II	3.5
AND		
PHAR 056	Pharmacy Operations	4.5
AND		
PHAR 072A	Pharmacy Technology Externship Outpatient	0.5-2
Recommended electives		
BIOL 139	Health Microbiology	4
CHEM 210	General, Organic and Biochemistry	5
CMPR 100	The Computer and Society	3
PHAR 056L	Pharmacy Technology Skills Lab	0.5-1
		Total: 16.5-20.5

PHILOSOPHY

Philosophy: AA Degree

Program Code: SAC.PHIL.AA

Program Control Number: 04240

The associate degree curriculum in philosophy prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree. The baccalaureate degree is intended for those students who plan to teach philosophy, or for pre-professional students in such areas as theology and law, and as a foundation for graduate studies in the areas of library science, diplomacy, theoretical physical science, and specialized historical studies.

Learning Outcome(s):

1. demonstrate strong skills in critical thinking, logical analysis, and analytical writing
2. demonstrate an understanding of the core historical and contemporary ideas central to the discipline

Required Courses		**Units: 16**
PHIL 106	Introduction to Philosophy	3
OR		
PHIL 106H	Honors Introduction to Philosophy	3
PHIL 108	Ethics	3
PHIL 110	Critical Thinking	4
OR		
PHIL 110H	Honors Critical Thinking	4
OR		
PHIL 111	Introductory Logic	4
PHIL 112	World Religions	3
PHIL 118	History of Philosophy	3
Electives: Select any two of the following courses:		**Units: 6**
ART 101	Survey of Western Art History I: Prehistory through the Middle Ages	3
ART 102	Survey of Western Art History II: Renaissance to Today	3
ENGL 233A	Shakespeare's Comedies and Romances	3
ENGL 233B	Shakespeare's Tragedies and History Plays	3
ENGL 233C	Shakespeare's Theatre	3
ENGL 271	Survey of World Literature I	3
ENGL 272	Survey of World Literature II	3
HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
HIST 102	World Civilizations Since the 16th Century	3
OR		
HIST 102H	Honors World Civilizations Since the 16th Century	3
IDS 121	Humanities Through the Arts	3
MUS 101	Music Appreciation	3
OR		
MUS 101H	Honors Music Appreciation	3
OR		
PSYC 100	Introduction to Psychology	3
PSYC 100H	Honors Introduction to Psychology	3
		Total: 22

Philosophy: AA-T Degree for Transfer

Program Code: SAC.PHIL.AAT

Program Control Number: 33220

The Associate in Arts in Philosophy for Transfer (A.A.-T in Philosophy) is designed to prepare students for transfer into the CSU system to complete a baccalaureate degree in Philosophy. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the A.A.-T degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU in the Philosophy major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (A.A.-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the A.A.-T in Philosophy students will have an understanding of the core historical and contemporary ideas central to the discipline of philosophy. Students will also have the critical thinking, logical analysis, and analytical writing skills instrumental for success across academic disciplines.

Learning Outcome(s):

1. demonstrate strong skills in critical thinking, logical analysis, and analytical writing
2. demonstrate an understanding of the core historical and contemporary ideas central to the discipline

Required Core Courses: Select Two		**Units: 7**
PHIL 111	Introductory Logic	4
PHIL 106	Introduction to Philosophy	3
OR		
PHIL 106H	Honors Introduction to Philosophy	3
OR		
PHIL 108	Ethics	3
List A: Select one course from Required Courses not already used or one of the following:		**Units: 3-4**
PHIL 110	Critical Thinking	4
OR		
PHIL 110H	Honors Critical Thinking	4
OR		
PHIL 112	World Religions	3
OR		
PHIL 118	History of Philosophy	3
List B: Select any two courses from List A not already used		**Units: 6-7**
List C: Select course from List A or List B not already used or one of the following:		**Units: 3-4**
HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
OR		
HIST 102	World Civilizations Since the 16th Century	3
OR		
HIST 102H	Honors World Civilizations Since the 16th Century	3
		Total: 19-22

PHOTOGRAPHY

Photography: AA Degree

Program Code: SAC.PHOT.AA
Program Control Number: 04224

The associate in arts degree in photography provides a foundation in basic photography processes combined with a high level of creative opportunity and individual expression. Enrollment in this program prepares transfer students to enter advanced degree programs at four-year institutions as well as to enter the field of photography in positions such as studio photographer, fashion photographer, museum/gallery photographer, photo journalist, and free lance photographer. Please consult a SAC counselor for information about course requirements for particular four-year institutions.

Learning Outcome(s):

1. Demonstrate visual literacy, including competency in the nonverbal languages of art and design.
2. Demonstrate competency in critical analysis and verbal and written responses to visual phenomena.
3. Possess general knowledge of the monuments, movements and principal artists of major art periods of the past and contemporary thinking on art, design and photography.

Core Courses: 29.5 units		**Units: 29.5**
ART 102	Survey of Western Art History II: Renaissance to Today	3
OR		
PHOT 150	History of Photography	3
ART 110	Two-Dimensional Design	3
ART 124	Gallery Production	2
PHOT 009	Photography Lab	0.5
PHOT 180	Beginning Photography	3
PHOT 185A	Landscape Photography	3
PHOT 191	Commercial Studio Practices	3
PHOT 194	Digital Workflow	3
PHOT 196	Commercial Photography	3
PHOT 291	Wedding and Quinceañera Photography	3
PHOT 292	Portrait Photography	3
Plus 3 units from the following courses:		**Units: 3**
ART 162	Digital Illustration I	3
ART 195	Introduction to Digital Media Arts	3
PHOT 185B	Landscape Photography	3
PHOT 197	Intermediate Commercial Photography	3
PHOT 294	Color Photographic Expression	3
		Total: 32.5

Commercial Photography: Certificate of Achievement

(Transcripted)

Program Code: SAC.PHOT.CA
Program Control Number: 21787

The digital photography certificate program is an intensive course of study focused on providing the student with a broad base of technical skills with additional emphasis on visual communication. Career positions

include production printer, studio photographer and freelance photographer.

Learning Outcome(s):

1. Demonstrate visual literacy, including competency in the nonverbal languages of art and design.
2. Demonstrate competency in critical analysis and verbal and written responses to visual phenomena.
3. ossess the aesthetic knowledge and technical skills necessary in digital photography, including wedding, quinceanera and commercial, to begin a career as a production printer, studio photographer or freelance photographer.

Courses:		**Units: 18.5-19.5**
PHOT 009	Photography Lab	0.5-1.5
PHOT 180	Beginning Photography	3
PHOT 185A	Landscape Photography	3
PHOT 191	Commercial Studio Practices	3
PHOT 194	Digital Workflow	3
PHOT 196	Commercial Photography	3
PHOT 291	Wedding and Quinceañera Photography	3
Electives 3 units must be chosen from the following courses:		**Units: 3**
ART 124	Gallery Production	2
ART 129	Introduction to Web Design	3
ART 162	Digital Design with Photoshop-I	3
BUS 170	Principles of Small Business Management	3
PHOT 150	History of Photography	3
PHOT 292	Portrait Photography	3
		Total: 21.5-22.5

PHYSICS

Physics: AS Degree

Program Code: SAC.PHYS.AS
Program Control Number: 04244

The associate degree curriculum in physics prepares students to move into a curriculum at a four-year institution leading to a baccalaureate, and then into careers in applied physics, research and development, and/or as assistant research scientists.

Learning Outcome(s):

1. Students will develop communication via coherent and succinct scientific writing, creative and critical thought for problem solving, and technological competence in the use of computerized sensors, software, and programming for scientific purposes.

Courses:		**Units: 24**
PHYS 217	Engineering Physics I	4
AND		
PHYS 227	Engineering Physics II	4
AND		
PHYS 237	Engineering Physics III	4
AND		
MATH 180	Single Variable Calculus I	4
AND		
MATH 185	Single Variable Calculus II	4
AND		
MATH 280	Intermediate Calculus	4
		Total: 24

Physics: AS-T Degree for Transfer

Program Code: SAC.PHYS.AST

Program Control Number: 32989

Option 2

ASSOCIATE IN SCIENCE IN PHYSICS FOR TRANSFER (sac.phys.ast)

The Associate in Science in Physics for Transfer (AS-T) prepares students to transfer in to the CSU system leading to a baccalaureate degree in Physics. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AS-T degree also provides guaranteed admission to the CSU system, although not to a particular campus or major. **See page 20 for a list of additional requirements for all associate in arts for transfer (A.A.-T) and associate in science for transfer (AS-T) degrees.** In addition to the A.S-T degree requirements, students are encouraged to complete additional courses, that may be articulated as major preparation, prior to transfer. Some typical courses that may be articulated are Mathematics 287, Mathematics 290, Chemistry 219, and Computer Science 120. While these additional courses are not required for this degree, they will better prepare students for upper-division Physics coursework at a CSU. Upon completion of the A.S-T, students will become grounded in the fundamental physical laws as well as quantitative and analytical reasoning. Upon completion of the baccalaureate degree in Physics, students may then move in to careers in applied physics, education, and/or as assistant research scientists.

Learning Outcome(s):

1. Students will develop communication via coherent and succinct scientific writing, creative and critical thought for problem solving, and technological competence in the use of computerized sensors, software, and programming for scientific purposes.

Courses:

PHYS 217	Engineering Physics I	4
PHYS 227	Engineering Physics II	4
PHYS 237	Engineering Physics III	4
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
MATH 185	Single Variable Calculus II	4
MATH 280	Intermediate Calculus	4
		Total: 24

POLITICAL SCIENCE

Political Science: AA Degree

Program Code: SAC.POLT.AA

Program Control Number: 04259

The associate degree curriculum in political science prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree.The baccalaureate degree prepares students for law school, teaching, public relations, journalism, government service on the local, state and national levels, and private employment where government institutions are involved.

Learning Outcome(s):

1. Students who complete an A.A./A.A.T. in Political Science will demonstrate an understanding of American and international political institutions.

Required courses		**Units: 3**
POLT 101	American Government and Politics	3
OR		
POLT 101H	Honors American Government and Politics	3
9 units from 3 courses below.		**Units: 9**
POLT 201	Introduction to Comparative Politics	3
POLT 220	International Politics	3
POLT 235	Identity Politics	3
POLT 200	American Political Thought	3
OR		
POLT 200H	Honors American Political Thought	3
4 units from courses below.		**Units: 4**
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4
Elective 9 units. Select electives from the following list.		**Units: 9**
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
CMPR 100	The Computer and Society	3
ECON 120	Principles/Macro	3
HIST 101	World Civilizations to the 16th Century	3
OR		
HIST 101H	Honors World Civilizations to the 16th Century	3
HIST 102	World Civilizations Since the 16th Century	3
OR		
HIST 102H	Honors World Civilizations Since the 16th Century	3
HIST 120	The United States to 1865	3
OR		
HIST 120H	Honors The United States to 1865	3
HIST 150	Latin American Civilization to Independence	3
HIST 151	Modern Latin American Civilization	3
HIST 153	History of Mexico	3
IDS 117H	Honors Introduction to Global Studies	3
PHIL 106	Introduction to Philosophy	3
OR		
PHIL 106H	Honors Introduction to Philosophy	3
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
CMST 140	Argumentation and Debate	3
		Total: 25

Political Science: AA-T Degree for Transfer

Program Code: SAC.POLT.AAT

Program Control Number: 31859

The Associate in Arts in Political Science for Transfer (AA-T) prepares students to transfer into the CSU system. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AA-T degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU, in the Political Science major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of the AA-T in Political Science students will have an understanding of both the breadth and depth of the political science discipline. This knowledge will be grounded in the comprehension of political science principles, concepts, ideas, theories, research, and terminology. Students will also have the capacity to write and think in a critical and analytical way about issues pertaining to politics, government, and society.

Requirements

Student completion requirements for the associate degree for transfer:

1. 60 semester or 90 quarter CSU transferable units
2. the California State University General Education-Breadth pattern (CSU GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern
3. a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district
4. obtainment of a minimum grade point average (GPA) of 2.0
5. earn a grade of "C" or better, (or "P") in all courses required for the major or area of emphasis

Learning Outcome(s):

1. Students who complete an AA/AAT in Political Science will demonstrate an understanding of American and international political institutions

Required Courses:		**Units: 3**
POLT 101	American Government and Politics	3
OR		
POLT 101H	Honors American Government and Politics	3
List A (select 3): 9-10 Units		**Units: 13**
POLT 201	Introduction to Comparative Politics	3
POLT 220	International Politics	3
POLT 200	American Political Thought	3
OR		
POLT 200H	Honors American Political Thought	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
PSYC 210	Statistics for the Behavioral Sciences	4
List B (select two): 6 - 7 Units (Choose from any courses not selected above and/or a below course.)		**Units: 3**
POLT 235	Identity Politics	3
OR		
ECON 120	Principles/Macro	3
OR		
ECON 121	Principles/Micro	3
		Total: 19

PSYCHOLOGY

Psychology: AA Degree

Program Code: SAC.PSYC.AA
Program Control Number: 04247

The associate degree in psychology prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree for specialization in any of more than twenty branches of psychology including child, clinical, personal, vocational and marriage counseling, industrial, mental health, and college teaching. Completion of the two-year program is appropriate for students whose career plans include helping people, e.g., teaching, social welfare, probation, criminology, nursing, law, or personnel work. Consult a counselor for information about course requirements for specific universities.

Learning Outcome(s):

1. Demonstrate familiarity with the major concepts, theoretical perspectives, research methods, core empirical findings, career pathways, and historic trends in psychology.
2. Understand the impact of diversity on psychological research, theory and application, including (but not limited to): age, race, ethnicity, culture, gender, socio-economic status, disability, and sexual orientation.
3. Have an understanding of the relationship between biology and psychological processes as it relates to typical, atypical, and psychopathological behavior and mental processes.
4. Be able to think critically and objectively, problem-solve, and employ the scientific method of inquiry to address psychological questions.
5. Be able to conduct academic research, understand the logic of statistical methods, and determine the validity and relevance of the research literature.
6. Be able to conduct descriptive and inferential statistics on data sets, understand the logic of hypothesis testing and apply this logic to the evaluation and interpretation of research data and findings.
7. Have an understanding of the logic of hypothesis testing and apply this logic to the evaluation and interpretation of research data and findings.
8. Be able adequately distinguishing between primary and secondary sources and communicate in writing using the standards and conventions of the American Psychological Association.

Courses:		**Units: 10**
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
AND		
PSYC 210	Statistics for the Behavioral Sciences	4
OR		
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
AND		
PSYC 219	Introduction to Research Methods in Psychology	3
Two courses from the following psychology electives:		**Units: 6**
PSYC 140	Introduction to Psychology of Adulthood and Aging	3
PSYC 157	Introduction to Child Psychology	3
PSYC 170	Multicultural Psychology	3
PSYC 180	Introduction to Lifespan Psychology	3
PSYC 200	Introduction to Biological Psychology	3
PSYC 230	Psychology and Effective Behavior	3
PSYC 240	Introduction to Social Psychology	3
PSYC 250	Introduction to Abnormal Psychology	3
One additional elective from the psychology courses above or from the following:		**Units: 3**
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
ANTH 101	Introduction to Physical Anthropology	3
BIOL 109	Fundamentals of Biology	3
OR		
BIOL 109H	Honors Fundamentals of Biology	3
BIOL 149	Human Anatomy and Physiology	4
CHEM 109	Chemistry in the Community	4
CHEM 119	Fundamentals - General and Organic	5
CMPR 100	The Computer and Society	3
IDS 155	Human Sexuality	3
KNPR 125	Sport Psychology	3
PHIL 110	Critical Thinking	4
OR		
PHIL 110H	Honors Critical Thinking	4
PHIL 111	Introductory Logic	4
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
		Total: 19

Psychology: AA-T Degree for Transfer

Program Code: SAC.PSYC.AAT
Program Control Number: 30670

The Associate in Arts in Psychology for Transfer (AA-T) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in psychology. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AA-T degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU, in the Psychology major. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.** Upon completion of of the AA-T in Psychology, students will have a general understanding of main psychological theories as they pertain to development, personality, psychological disorders, learning, memory, and social dynamics as well as an understanding of the physiological basis of human behavior. This knowledge base will be grounded in the understanding of basic research methodology. Additionally, students will have the capacity to write and think in a critically analytical way about issues pertaining to human behavior and mental processes.

Completion of the AA-T is appropriate for students whose career plans include helping people, i.e., teaching, social welfare, probation, criminology, nursing, law, or personnel work.

Learning Outcome(s):

1. Demonstrate familiarity with the major concepts, theoretical perspectives, research methods, core empirical findings, career pathways, and historic trends in psychology.
2. Understand the impact of diversity on psychological research, theory and application, including (but not limited to): age, race, ethnicity, culture, gender, socio-economic status, disability, and sexual orientation.
3. Have an understanding of the relationship between biology and psychological processes as it relates to typical, atypical, and psychopathological behavior and mental processes.
4. Be able to think critically and objectively, problem-solve, and employ the scientific method of inquiry to address psychological questions.
5. Be able to conduct academic research, understand the logic of statistical methods, and determine the validity and relevance of the research literature.
6. Be able to conduct descriptive and inferential statistics on data sets, understand the logic of hypothesis testing and apply this logic to the evaluation and interpretation of research data and findings.
7. Have an understanding of the logic of hypothesis testing and apply this logic to the evaluation and interpretation of research data and findings
8. Be able adequately distinguishing between primary and secondary sources and communicate in writing using the standards and conventions of the American Psychological Association.

Core Courses (10 Units)		**Units: 4-7**
PSYC 210	Statistics for the Behavioral Sciences	4
OR		
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
AND		
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
AND		
PSYC 219	Introduction to Research Methods in Psychology	3
List A - select one course (3 units		**Units: 3**
BIOL 109	Fundamentals of Biology	3
OR		
BIOL 109H	Honors Fundamentals of Biology	3
OR		
PSYC 200	Introduction to Biological Psychology	3
List B - select one course below (3-4 units) or any course not selected from List A		**Units: 4**
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4
List C - select one course below (3-5 units) or any course not selected from List A or List B		**Units: 3-5**
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
OR		
ANTH 101	Introduction to Physical Anthropology	3
OR		
ANTH 104	Language and Culture	3
OR		
ANTH 104H	Honors Language and Culture	3
OR		
BIOL 177	Human Genetics	3
OR		
BIOL 211	Cellular and Molecular Biology	5
OR		
BIOL 239	General Human Anatomy	4
OR		
CHEM 119	Fundamentals - General and Organic	5
OR		
CHEM 209	Introductory Chemistry	4
OR		
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
OR		
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4
OR		
ENGL 103	Critical Thinking and Writing	4
OR		
ENGL 103H	Honors Critical Thinking and Writing	4
OR		
ENGL 104	Language and Culture	3
OR		
ENGL 104H	Honors Language and Culture	3
OR		
CDEV 107	Child Growth and Development (DS1)	3
OR		
MATH 105	Mathematics for Liberal Arts Students	3
OR		
MATH 140	College Algebra	4
OR		
MATH 145	Finite Mathematics	4
OR		
MATH 150	Calculus for Biological, Management and Social Sciences	4
OR		
MATH 162	Trigonometry	4
OR		
MATH 170	Pre-Calculus Mathematics	4
OR		
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
OR		
PSC 115	Concepts in Physical Sciences for Educators	4
OR		
PHYS 109	Survey of General Physics	4
OR		
PHYS 210	Principles of Physics I	4
OR		
PHYS 217	Engineering Physics I	4
OR		
PHYS 279	College Physics I	4
OR		
PSYC 140	Introduction to Psychology of Adulthood and Aging	3
OR		

PSYC 157	Introduction to Child Psychology	3
OR		
PSYC 170	Multicultural Psychology	3
OR		
PSYC 180	Introduction to Lifespan Psychology	3
OR		
PSYC 230	Psychology and Effective Behavior	3
OR		
PSYC 240	Introduction to Social Psychology	3
OR		
PSYC 250	Introduction to Abnormal Psychology	3
OR		
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
OR		
SOC 140	Social Problems	3
OR		
SOC 140H	Honors Analysis of Social Trends and Problems	3
OR		
SOC 240	Introduction to Social Psychology	3
		Total: 14-19

SCIENCE

Science Degree - Astronomy Emphasis: AS Degree

Program Code: SAC.SCI.AS
Program Control Number: 04264

The associate degree in science is designed to provide students with a foundation in science that will allow transfer to a four-year college or university to complete a baccalaureate science degree in disciplines such as astronomy, biology, biochemistry, chemistry, geology, geophysics, meteorology, oceanography, or physics.

For transfer with upper division standing, most four-year institutions require a minimum of one year of calculus and one year of general chemistry in addition to the courses required in the science major. Check with the Santiago Canyon College/Santa Ana College Transfer Center or counselor for specific transfer requirements.

Units used to satisfy the Santiago Canyon College/Santa Ana College general education requirements may also be used to satisfy the Science Degree requirements.

Learning Outcome(s):

1. Students will understand the influence that the acquisition of scientific knowledge has on the development of the world's civilizations.

Required Courses		**Units: 9**
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
CHEM 219	General Chemistry (B)	5
OR		
CHEM 219H	Honors General Chemistry	5

(B) Astronomy Emphasis students may substitute Physics 217 for Chemistry 219.

Required courses - Astronomy Emphasis		**Units: 11**
ASTR 109	Introduction to the Solar System	3
ASTR 110	Introduction to Stars and Galaxies	3
OR		
ASTR 110H	Honors Introduction to Stars and Galaxies	3
ASTR 140	Astronomy Laboratory	1
MATH 185	Single Variable Calculus II	4

Electives **Units: 6**

(A) Electives for any emphasis of the Science Degree must be selected from the following courses: Any course numbered 100 or higher in Astronomy, Biology, Chemistry, Earth Science, Environmental Studies, Geology, Physical Science or Physics and Mathematics 185, 280.

(C) Completion of Physics 217/227/237 and /or Mathematics 280 highly recommended.

Total: 26

Science Degree - Biology Emphasis: AS Degree

Program Code: SAC.SCI.AS
Program Control Number: 04264

The associate degree in science is designed to provide students with a foundation in science that will allow transfer to a four-year college or university to complete a baccalaureate science degree in disciplines such as astronomy, biology, biochemistry, chemistry, geology, geophysics, meteorology, oceanography, or physics.

For transfer with upper division standing, most four-year institutions require a minimum of one year of calculus and one year of general chemistry in addition to the courses required in the science major. Check with the Santiago Canyon College/Santa Ana College Transfer Center or counselor for specific transfer requirements.

Units used to satisfy the Santiago Canyon College/Santa Ana College general education requirements may also be used to satisfy the Science Degree requirements.

Requirements for the associate in science degree:		**9 units**
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
Science Core Required courses (D):		**9 units**
BIOL 211	Cellular and Molecular Biology	5
BIOL 212	Animal Diversity and Ecology	5
OR		
BIOL 214	Plant Diversity and Evolution	5
(A,E) Electives:		**8 units**

(A) Electives for any emphasis of the Science Degree must be selected from the following courses: Any course numbered 100 or higher in Astronomy, Biology, Chemistry, Earth Science, Environmental Studies, Geology, Physical Science, or Physics and Mathematics 185, 280.

(D) Biology Emphasis Students may substitute Mathematics 150 for Mathematics 180/180H.

(E) Chemistry 229 and Biology 211 and 212 or 214 highly recommended for Biology Emphasis students.

Total: 26

Science Degree - Chemistry Emphasis: AS Degree

Program Code: SAC.SCI.AS
Program Control Number: 04264

The associate degree in science is designed to provide students with a foundation in science that will allow transfer to a four-year college or university to complete a baccalaureate science degree in disciplines such as astronomy, biology, biochemistry, chemistry, geology, geophysics, meteorology, oceanography, or physics.

For transfer with upper division standing, most four-year institutions require a minimum of one year of calculus and one year of general chemistry in addition to the courses required in the science major. Check with the Santiago Canyon College/Santa Ana College Transfer Center or counselor for specific transfer requirements.

Units used to satisfy the Santiago Canyon College/Santa Ana College general education requirements may also be used to satisfy the Science Degree requirements.

Requirements for the associate in science degree:

Learning Outcome(s):

1. Students will understand the influence that the acquisition of scientific knowledge has on the development of the world's civilizations.

Required Courses:		**Units: 18**
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
CHEM 229	General Chemistry and Qualitative Analysis	5
MATH 185	Single Variable Calculus II	4

Electives **Units: 8**

(A) Electives for any emphasis of the Science Degree must be selected from the following courses: Any course numbered 100 or higher in Astronomy, Biology, Chemistry, Earth Science, Environmental Studies, Geology, Physical Science, or Physics and Mathematics 185, 280.

(F) Completion of Chemistry 259 or Chemistry 249 and Math 185 highly recommended for Chemistry Emphasis Students.

Total: 26

Science Degree - General Science Emphasis: AS Degree

Program Code: SAC.SCI.AS
Program Control Number: 04264

The associate degree in science is designed to provide students with a foundation in science that will allow transfer to a four-year college or university to complete a baccalaureate science degree in disciplines such as astronomy, biology, biochemistry, chemistry, geology, geophysics, meteorology, oceanography, or physics.

For transfer with upper division standing, most four-year institutions require a minimum of one year of calculus and one year of general chemistry in addition to the courses required in the science major. Check with the Santiago Canyon College/Santa Ana College Transfer Center or counselor for specific transfer requirements.

Units used to satisfy the Santiago Canyon College/Santa Ana College general education requirements may also be used to satisfy the Science Degree requirements.

Requirements for the associate in science degree:

Learning Outcome(s):

1. Students will understand the influence that the acquisition of scientific knowledge has on the development of the world's civilizations.

Courses:		**Units: 9**
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
Science Core Required Courses:		**Units: 9**
MATH 185	Single Variable Calculus II	4

Electives: **Units: 13**

Electives for any emphasis of the Science Degree must be selected from the following courses: Any course numbered 100 or higher in Astronomy, Biology, Chemistry, Earth Science, Environmental Studies, Geology, Physical Science or Physics and Mathematics 185, 280.

Total: 31

Science Degree - Geology Emphasis: AS Degree

Program Code: SAC.SCI.AS
Program Control Number: 04264

The associate degree in science is designed to provide students with a foundation in science that will allow transfer to a four-year college or university to complete a baccalaureate science degree in disciplines such as astronomy, biology, biochemistry, chemistry, geology, geophysics, meteorology, oceanography, or physics.

For transfer with upper division standing, most four-year institutions require a minimum of one year of calculus and one year of general chemistry in addition to the courses required in the science major. Check with the Santiago Canyon College/Santa Ana College Transfer Center or counselor for specific transfer requirements.

Units used to satisfy the Santiago Canyon College/Santa Ana College general education requirements may also be used to satisfy the Science Degree requirements.

Requirements for the associate in science degree:

Learning Outcome(s):

1. Students will understand the influence that the acquisition of scientific knowledge has on the development of the world's civilizations.

Required Courses:		**Units: 9**
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
CHEM 219	General Chemistry	5
OR		
CHEM 219H	Honors General Chemistry	5
Required courses - Geology Emphasis		**Units: 8**
GEOL 101	Introduction to Geology	3
GEOL 101L	Introduction to Geology Laboratory	1
GEOL 201	Introduction to Historical Geology	4

Electives **Units: 9**

(A) Electives for any emphasis of the Science Degree must be selected from the following courses: Any course numbered 100 or higher in Astronomy, Biology, Chemistry, Earth Science, Environmental Studies, Geology, Physical Science, or Physics and Mathematics 185, 280.

(G) Completion of Chemistry 229 and Mathematics 185 highly recommended for Geology Emphasis Students.

Total: 26

Science Degree - Physics Emphasis: AS Degree

Program Code: SAC.SCI.AS
Program Control Number: 04264

The associate degree in science is designed to provide students with a foundation in science that will allow transfer to a four-year college or university to complete a baccalaureate science degree in disciplines such as astronomy, biology, biochemistry, chemistry, geology, geophysics, meteorology, oceanography, or physics.

For transfer with upper division standing, most four-year institutions require a minimum of one year of calculus and one year of general chemistry in addition to the courses required in the science major. Check with the Santiago Canyon College/Santa Ana College Transfer Center or counselor for specific transfer requirements.

Units used to satisfy the Santiago Canyon College/Santa Ana College general education requirements may also be used to satisfy the Science Degree requirements.

Learning Outcome(s):

1. Students will understand the influence that the acquisition of scientific knowledge has on the development of the world's civilizations.

Required Courses:		**Units: 9**
MATH 180	Single Variable Calculus I	4
OR		
MATH 180H	Honors Single Variable Calculus I	4
CHEM 219	General Chemistry H	5
OR		
CHEM 219H	Honors General Chemistry	5

(H) Physics Emphasis Students may substitute MATH 280 for CHEM 219.

Required courses - Physics Emphasis		**Units: 12**
PHYS 217	Engineering Physics I	4
PHYS 227	Engineering Physics II	4
OR		
PHYS 237	Engineering Physics III	4
MATH 185	Single Variable Calculus II	4

Electives **Units: 5**

(A) Electives for any emphasis of the Science Degree must be selected from the following courses: Any course numbered 100 or higher in Astronomy, Biology, Chemistry, Earth Science, Environmental Studies, Geology, Physical Science or Physics and Mathematics 185,

280.

(C) Completion of PHYS 217/227/237 and/or MATH 280 highly recommended. **Total: 26**

SOCIOLOGY

Sociology: AA Degree

Program Code: SAC.SOC.AA
Program Control Number: 04260

The associate degree curriculum in sociology is an interdisciplinary social science program providing students an understanding of interpersonal behavior and social structure, a critical appreciation of contemporary social life, and a frame of reference for an analysis of human behavior. Completion of the associate in arts degree prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree.

Learning Outcome(s):

1. Students will be able to identify, contrast and apply the methods and theoretical perspectives in sociology utilized to explain social interaction and social structure, including the analysis of social problems.

Required Courses:		**Units: 12**
ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3
SOC 140	Social Problems	3
OR		
SOC 140H	Honors Analysis of Social Trends and Problems	3

Selected Electives: Select two course from the following		**Units: 6-9**
ANTH 101	Introduction to Physical Anthropology	3
ANTH 104	Language and Culture	3
OR		
ANTH 104H	Honors Language and Culture	3
OR		
ENGL 104	Language and Culture	3
OR		
ENGL 104H	Honors Language and Culture	3
ANTH 105	Ancient Mesoamerican Civilization	3
OR		
HIST 105	Ancient Mesoamerican Civilization	3
ANTH 125	Native Americans in the U.S.	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
PSYC 140	Introduction to Psychology of Adulthood and Aging	3
PSYC 157	Introduction to Child Psychology	3
PSYC 240	Introduction to Social Psychology	3
SOC 112	Relationships, Marriages, and Family Dynamics	3
		Total: 18-21

Sociology: AA-T Degree for Transfer

Program Code: SAC.SOC.AAT
Program Control Number: 30640

The Associate in Arts in Sociology for Transfer (A.A.-T) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in sociology. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the Associate in Arts in Sociology for Transfer (A.A.-T) degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU campus, in one of seven different sociological majors**.** Upon completion of this degree, students will accurately apply key sociological concepts when assessing their own and other societies: and distinguishing between personal/group opinions and scientific conclusions when analyzing and evaluating social issues. Students will be able to clearly communicate historical, social and cultural awareness in oral and written assignments, including an awareness of the variety and relative severity of social issues impacting people differently due to their particular place within the social structure.

Student completion requirements for the associate degree for transfer:

1. 60 semester or 90 quarter CSU transferable units
2. the California State University General Education-Breadth pattern (CSU GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern
3. a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district
4. obtainment of a minimum grade point average (GPA) of 2.0
5. earn a grade of "C" or better, (or "P") in all courses required for the major or area of emphasis

Learning Outcome(s):

1. Students will identify, contrast and apply the methods and theoretical perspectives in sociology utilized to explain social interaction and social structure, including the analysis of social problems.

Required Courses:		**Units: 3**
SOC 100	Introduction to Sociology	3
OR		
SOC 100H	Honors Introduction to Sociology	3

Select two courses:		**Units: 6-7**
SOC 140	Social Problems	3
OR		
SOC 140H	Honors Analysis of Social Trends and Problems	3
PSYC 219	Introduction to Research Methods in Psychology	3
MATH 219	Statistics and Probability	4
OR		
MATH 219H	Honors Statistics and Probability	4
OR		
PSYC 210	Statistics for the Behavioral Sciences	4

List A - select two courses from below or from any Required courses course not already used **Units: 6**

SOC 112	Relationships, Marriages, and Family Dynamics	3
SOC 240	Introduction to Social Psychology	3
OR		
PSYC 240	Introduction to Social Psychology	3

List B - select one course from below or from any Required courses course or from any list A course not already used **Units: 3-4**

ANTH 100	Introduction to Cultural Anthropology	3
OR		
ANTH 100H	Honors Introduction to Cultural Anthropology	3
OR		
ASIA 101	Introduction to Asian American Studies	3
OR		
BIOL 200	Human Ecology	3
OR		
BLST 101	Introduction to African American Studies	3
OR		
CDEV 107	Child Growth and Development (DS1)	3
OR		
CHST 101	Introduction to Chicana/o Studies	3
OR		
CNSL 150	Introduction to Human Services	3
OR		
CJ 101	Introduction to Criminal Justice	3
OR		
CJ 101H	Honors Introduction to Criminal Justice	3
OR		
CMSD 105	Mass Media and Society	3
OR		
CMSD 105H	Honors Mass Media and Society	3
OR		
ECON 120	Principles/Macro	3
OR		
ECON 121	Principles/Micro	3
OR		
ENVR 200	Environment of Man	3
OR		
ETHN 101	Introduction to Ethnic Studies	3
OR		
ETHN 101H	Honors Introduction to Ethnic Studies	3
OR		
GEOG 100	World Regional Geography	3
OR		
GEOG 100H	Honors World Regional Geography	3
OR		
HIST 118	Social and Cultural History of the United States	3
OR		
HIST 120	The United States to 1865	3
OR		
HIST 120H	Honors The United States to 1865	3
OR		
HIST 121	The United States since 1865	3
OR		
HIST 121H	Honors The United States since 1865	3
OR		
HIST 123	African American History to 1865	3
OR		
HIST 124	Mexican American History in the United States	3
OR		
HIST 124H	Honors Mexican American History in the United States	3
OR		
HIST 127	Women in U.S. History	3
OR		
HIST 146	African American History from 1863 to the Present	3
OR		
POLT 101	Introduction to American Governments	3
OR		
POLT 101H	Honors Introduction to American Governments	3
OR		
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
OR		
PSYC 157	Introduction to Child Psychology	3
OR		
WMNS 101	Introduction to Women's Studies	3
OR		
ENGL 102	Literature and Composition	4
OR		
ENGL 102H	Honors Literature and Composition	4
OR		
ENGL 103	Critical Thinking and Writing	4
OR		
ENGL 103H	Honors Critical Thinking and Writing	4
OR		
GEOG 102	Cultural Geography	3
OR		
PHIL 110	Critical Thinking	4
OR		
PHIL 110H	Honors Critical Thinking	4

Total: 18-20

SPEECH-LANGUAGE PATHOLOGY ASSISTANT

Speech-Language Pathology Assistant: AS Degree

Program Code: SAC.SLPA.AS
Program Control Number: 12242

The Speech-Language Pathology Assistant Program is designed to prepare students for employment assisting speech-language pathologists working with communicatively disordered children and adults. Students will be trained to administer treatment as prescribed by the speech-language pathologist, conduct screenings for speech-language and hearing disorders, and to provide general support assistance to the speech-language pathologist. The Associate of Science program offers an intensive course of study in the area of speech and language disorders, including supervised treatment and field experience in a variety of settings such as educational, clinical, and/or medical.

Further, there is a high probability that students will be required to complete immunizations, fingerprinting and/or have a drug test and criminal background check (at the student's expense). Problems with fingerprinting and background checks could result in a delay of placement or failure of program completion.

Upon completion of the A.S. Degree program, the graduate is eligible for registration as a Speech-Language Pathology Assistant by the Department of Consumer Affairs, Speech-Language Pathology & Audiology & Hearing Aid Dispensers Board. Prior to obtaining employment, students who have completed all A.S. degree requirements will need to apply for registration to practice in the State of California through the Department of Consumer Affairs, Speech-Language Pathology & Audiology & Hearing Aid Dispensers Board, 1601 Response Road, Suite 260, Sacramento, CA 95815, phone number 916-287-7915. When applying for registration with the California board, applicants will be asked to answer questions regarding prior felony arrests and convictions. In addition, applicants must submit fingerprints for a Department of Justice and Federal Bureau of Investigation background check, to be done at the applicant's expense, and poss ess a valid social security number. For information about limitations based on criminal history, applicants are advised to call the Board directly anytime prior to the application process. Registration application and complete information on necessary documents can be obtained through the Department of Consumer Affairs, Speech-Language Pathology & Audiology & Hearing Aid Dispensers Board website at www.speechandhearing.ca.gov.

Major requirements for the associate degree:

All A.S. degree requirements must be completed with a grade of C or better at the conclusion of the program.

Learning Outcome(s):

1. Students will be prepared for employment as Speech-Language Pathology Assistants.
2. Students will meet the State of California registration requirements for Speech-Language Pathology Assistant.

Courses:		**Units: 38.5**
SLPA 118	Introduction to Speech-Language Pathology Assisting	1
SLPA 119	Speech-Language and Hearing Development Across the Life Span	3
CMST 151	Voice and Diction for Effective Communication	3
CDEV 107	Child Growth and Development (DS1)	3
OR		
PSYC 157	Introduction to Child Psychology	3
CDEV 108	Observation and Assessment for Early Learning and Development (DS3)	3
SLPA 120	Speech-Language Pathology Clinical Management and Procedures	2
SLPA 150	Observation of Speech-Language Pathology Clinical Practices	0.5
SLPA 160	Introduction to Communicative Disorders and Treatment	3
SLPA 170	Introduction to Phonetics	3
SLPA 180	Speech-Language Pathology Screening Processes and Intervention Procedures	3
SLPA 190	Speech-Language Pathology Assistant Clinical Fieldwork I	2
SLPA 200	Adult and Geriatric Communication Disorders	3
CDEV 205	Introduction to Children with Special Needs	3
SLPA 250	Speech-Language Pathology Assistant Clinical Fieldwork II	2
ASL 110	American Sign Language I	4
General Education Requirements:		**Units: 23**
BIOL 109	Fundamentals of Biology	3
OR		
BIOL 109H	Honors Fundamentals of Biology	3
AND		
BIOL 109L	Fundamentals of Biology Laboratory	1
OR		
BIOL 149	Human Anatomy and Physiology	4
OR		
BIOL 239	General Human Anatomy	4
ENGL 101	Freshman Composition	4
OR		
ENGL 101H	Honors Freshman Composition	4
PSYC 100	Introduction to Psychology	3
OR		
PSYC 100H	Honors Introduction to Psychology	3
CMST 101	Introduction to Interpersonal Communication	3
OR		
CMST 101H	Honors Introduction to Interpersonal Communication	3
CMST 103	Introduction to Intercultural Communication	3
OR		
CMST 103H	Honors Introduction to Intercultural Communication	3
ANTH 104	Language and Culture	3
OR		
ANTH 104H	Honors Language and Culture	3
OR		
ENGL 104	Language and Culture	3
OR		
ENGL 104H	Honors Language and Culture	3
PSYC 140	Introduction to Psychology of Adulthood and Aging	3

To complete the A.S. degree requirements, students need to fulfill the requirements for the Math and Reading proficiencies, American Institutions, Communication and Analytical Thinking, and Lifelong Understanding and Self-Development from Section F2.

Total: 61.5

THEATRE ARTS

Theatre Arts - Technical Theatre: AA Degree

Program Code: SAC.TATEC.AA
Program Control Number: 04221

The Associates in Arts in Technical Theatre degree provides a fundamental exploration of the art of technical theater focusing on the technical elements that support performers and enhance performances. It is designed

to prepare the student for a professional career as a stage technician, lighting technician, sound technician, master electrician, scenic carpenter, stage manager, and other related positions. This degree provides a flexible and diverse study plan in comparison to the associate of arts for transfer degree. Please consult a SAC counselor for information about course requirements for four-year institutions.

Learning Outcome(s):

1. Use practical skills required in the professional technical theater arena.
2. Apply the artistic concepts of theatrical design as they relate to specified play scripts.
3. Demonstrate experience in the creation and presentation of public performances of theater using the technologies appropriate for stage performances.

Required courses		**Units: 11**
THEA 123	Introduction to Drama and Acting	3
OR		
THEA 105	Theatre History 1	3
OR		
THEA 120	Musical Theatre History	3
THEA 110	Acting Fundamentals	3
THEA 131	Stagecraft	3
THEA 150B	Technical Theatre in Production	2
OR		
THEA 135	Technical Production	2
Electives		**Units: 9**
THEA 130	Introduction to Lighting Design	3
THEA 132	Stage Makeup	3
THEA 133	Lighting Fundamentals	3
THEA 136	Fundamentals of Costume Design	3
THEA 165	Intermediate Stage Lighting	3
THEA 165L	Fundamentals of Programming for Intelligent Lighting Lab	0.5
THEA 166	Fundamentals of Programming	3
THEA 166L	Intermediate Programming Lab	1
THEA 167	Automated Lighting Instruments	3
THEA 168A	Computer Applications for Entertainment Technology	2.5
THEA 169	Cooperative Work Experience-Entertainment	1-4
		Total: 20

Theatre Arts - Theatre Performance: AA Degree

Program Code: SAC.TAPER.AA
Program Control Number: 04220

The Associates in Arts in Theatre Performance degree provides a fundamental exploration of the art of theater focusing on performance styles and acting techniques. It is designed to prepare the student for a performance career in stage, digital television, and film, as well as other occupations where voice training, dynamic presentations, and adaptability are important. This degree provides a flexible and diverse study plan in comparison to the associate in arts for transfer degree. Please consult a SAC counselor for information about course requirements for four-year institutions.

Learning Outcome(s):

1. Demonstrate experience in performing characters in live stage productions.
2. Define the interaction between script, actor, and audience and the areas of scenic, lighting, sound, and costume design.
3. Analyze the historical and cultural dimensions of theater including the works of playwrights, actors, directors, and designers.

Required courses		**Units: 14-15**
THEA 123	Introduction to Drama and Acting	3
OR		
THEA 105	Theatre History 1	3
OR		
THEA 120	Musical Theatre History	3
THEA 110	Acting Fundamentals	3
THEA 131	Stagecraft	3
THEA 132	Stage Makeup	3
THEA 150A	Rehearsal and Performance in Production	2
OR		
THEA 151	Showcase I	3
OR		
THEA 152	Tour Ensemble	3
Electives		**Units: 9**
THEA 111	Intermediate Acting	3
THEA 113	Acting for the Camera	3
THEA 114	Acting for the Camera II	3
THEA 118	Fundamentals of Scene Study	2
THEA 153	Introduction to Directing	2
THEA 169	Cooperative Work Experience-Entertainment	1-4
THEA 178	Musical Theatre Techniques	3
THEA 177	Principles of Playwriting	3
THEA 186	Voice for the Actor	3
THEA 190	Improvisation for Stage and Screen	3
THEA 255	Motion Picture Performance Production	3
		Total: 23-24

Theatre Arts: AA-T Degree for Transfer

Program Code: SAC.TAPER.AAT
Program Control Number: 31137

The Associate in Arts in Theatre Arts for Transfer (AA-T) prepares students to move into a curriculum at a four-year institution leading to a baccalaureate degree in theatre arts which can lead to careers in teaching, design, technical theatre, theatre management, professional performance, stage direction, stage management, and related areas. Please consult a counselor regarding specific course requirements for your transfer institution. **See page 20 for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees.** Completion of the AA-T degree also provides guaranteed admission to the CSU system, although not to a particular campus or major. Upon completion of the AA-T in Theatre Arts, students will understand and be able to demonstrate the fundamental performance and technical production processes for Theatre Arts, demonstrate knowledge of the historical and cultural dimensions of theatre, and understand the interaction between script, actor, and audience and the areas of scenery, lighting, sound, and costume.

Learning Outcome(s):

1. Pass the audition or interview process in the areas of performance or technical theatre and be placed at the junior level upon transfer to California State University Fullerton, California State University Long Beach, or other four-year institutions.
2. Participate in the creation and presentation of public performances of theatre to gain an understanding of the processes and collaborative nature of the art form.
3. Develop an understanding of the interaction between script, actor, audience, and the areas of scenery, lighting, sound, and costuming.

Required Courses		**Units: 6**
THEA 100	Introduction to Theatre	3
OR		
THEA 105	Theatre History 1	3
THEA 110	Acting Fundamentals	3
Performance Emphasis Core - Take THEA 150A and THEA 151		
Technical Emphasis Core - Take THEA 135 and THEA 150B		
		Units: 3
THEA 135	Technical Production	1
THEA 150A	Rehearsal and Performance in Production	2
THEA 150B	Technical Theatre in Production	2
THEA 151	Showcase I	3
Electives		**Units: 9**
THEA 111	Intermediate Acting	3
THEA 131	Stagecraft	3
THEA 132	Stage Makeup	3
THEA 136	Fundamentals of Costume Design	3
OR		
FDM 136	Fundamentals of Costume Design	3
THEA 133	Lighting Fundamentals	3
THEA 152	Tour Ensemble	3
THEA 154	Performance Ensemble	2
THEA 155	Children’s Theatre Ensemble	2
		Total: 18

Lighting Design and Technology: Certificate of Achievement (Transcripted)

Program Code: SAC.TALDT.CA
Program Control Number: 16538

The Lighting Design and Technology program provides training in emerging technologies for entertainment lighting. The program focuses on the study of industry practices, contemporary computer applications, visualization, virtualization, and project management. Students will become proficient in the utilization of entertainment technologies commonly used in concerts, dance performances, theater, theme parks, sports arenas, houses of worship, industrial settings, and digital cinema and television.

Learning Outcome(s):

1. Demonstrate an understanding of the relationship between lighting design, the script, and the actor.
2. Apply lighting design principles to the given circumstances and characters for a specific script.
3. Design, implement, and operate a lighting schematic for public performances of theater and dance using the technologies appropriate for live and recorded productions.

Required courses		**Units: 9-12**
THEA 131	Stagecraft	3
THEA 133	Lighting Fundamentals	3
THEA 150B	Technical Theatre in Production	2
OR		
THEA 135	Technical Production	2
THEA 169	Cooperative Work Experience-Entertainment	1-4
Electives		**Units: 9**
THEA 130	Introduction to Lighting Design	3
CMPR 120	Introduction to Programming	3
CMPR 136	Building a Small Office/Home Office Network	1.5
CMPR 138	CompTIA Network+ Guide to Networks	3
THEA 165	Introduction to Entertainment Lighting	1.5
THEA 165L	Fundamentals of Programming for Intelligent Lighting Lab	0.5
THEA 166	Intermediate Programming	1
THEA 166L	Intermediate Programming Lab	1
THEA 167	Automated Lighting Instruments	3
THEA 168A	Computer Applications for Entertainment Technology	2.5
		Total: 18-21

Musical Theatre Teaching - Acting Emphasis: Certificate of Achievement (Transcripted)

Program Code: SAC.TAACT.CA
Program Control Number: 41538

The Musical Theatre Teaching certificate program and pathway is designed to prepare the student for performance and pedagogy competency in the field of musical theatre with an emphasis in acting.

Learning Outcome(s):

1. Utilize the performance and pedagogical skills required to obtain employment as a musical theatre performer and instructor.
2. Employ analytical skills through written and verbal script and score analysis.
3. Assess professional work ethic in musical theatre performances and provide verbal feedback of acting techniques.

Required courses		**Units: 9**
THEA 180	Intermediate Musical Theatre Techniques	3
THEA 181	Intermediate Musical Theatre Workshop	3
THEA 186	Voice for the Actor	3
Electives		**Units: 3-4**
THEA 118	Fundamentals of Scene Study	2
THEA 120	Musical Theatre History	3
THEA 150A	Rehearsal and Performance in Production	2
THEA 151	Showcase I	3
THEA 152	Tour Ensemble	3
THEA 155	Children's Theatre Ensemble	2
THEA 190	Improvisation for Stage and Screen	3
		Total: 12-13

Musical Theatre Teaching - Music Emphasis: Certificate of Achievement (Transcripted)

Program Code: SAC.TAMUS.CA
Program Control Number: 41537

The Musical Theatre Teaching certificate program and pathway is designed to prepare the student for performance and pedagogy competency in the field of musical theater with an emphasis in music.

Learning Outcome(s):

1. Utilize the performance and pedagogical skills required to obtain employment as a musical theatre performer and instructor.
2. Employ analytical skills through written and verbal script and score analysis.
3. Assess professional work ethic in musical theatre performance and provide feedback of vocal techniques.

Required courses		**Units: 10**
MUS 113A	Basic Musicianship Skills	1
MUS 124	Advanced Vocal Production and Repertoire	1
MUS 135	Concert Chorale	1
OR		
MUS 136	Collegiate Choir	1
OR		
MUS 137	Chamber Choir	1
MUS 161	Class Piano I	1
THEA 180	Intermediate Musical Theatre Techniques	3
THEA 181	Intermediate Musical Theatre Workshop	3
Electives		**Units: 2-4**
MUS 112	Music Theory and Musicianship II	4
MUS 115A	Applied Music (Private Instruction)	1.5
MUS 162	Class Piano II	1
THEA 120	Musical Theatre History	3
THEA 150A	Rehearsal and Performance in Production	2
THEA 151	Showcase I	3
THEA 152	Tour Ensemble	3
THEA 155	Children's Theatre Ensemble	2
		Total: 12-14

Screen Performance: Certificate of Achievement
(Transcripted)

Program Code: SAC.TASP.CA
Program Control Number: 38160

The Screen Performance certificate program is designed for those who want to pursue an acting career in film, television, commercials, and digital media. Students hone their performance, auditioning, and improvisation skills and have ample opportunity to perform in front of the camera and learn the practical business skills needed to succeed in the entertainment industry.

Learning Outcome(s):

1. Use the artistic and technical processes involved in on-screen acting to create believable characters.
2. Apply performance techniques in preparing and performing characters for the screen.
3. Demonstrate experience in performing on-screen characters in various styles of television and cinema production.

Required courses		**Units: 14**
THEA 111	Intermediate Acting	3
THEA 113	Acting for the Camera	3
THEA 114	Acting for the Camera II	3
THEA 118	Fundamentals of Scene Study	2
THEA 255	Motion Picture Performance Production	3
Electives		**Units: 5-6**
THEA 153	Introduction to Directing	2
THEA 190	Improvisation for Stage and Screen	3
DM 112	Introduction to Video Editing and Postproduction	3
DM 115A	Single-Camera Production and Editing	3
DM 120	Beginning Screenwriting for Digital Media	3
DM 140	Cinematography	3
		Total: 19-20

Costume Design and Technology: Certificate of Proficiency (Untranscripted)

Program Code: SAC.TACD.CERT

This certificate is designed to prepare students for entry level costume careers within the entertainment industry such as television, film, theme parks, theaters, and varied performance venues. Emphasis is placed on developing fundamental costume design skill sets and the processes and procedures utilized in the entertainment industry for costuming performers.

Learning Outcome(s):

1. Demonstrate an understanding of the relationship between costumes, the script, and the actor.
2. Apply costume design principles to characterizations for a specific script.
3. Develop the fundamental skills to visualize, pattern, construct, and fit performers with custom and prefabricated costumes for live and recorded productions.

Required courses		**Units: 13.5-14.5**
THEA 136	Fundamentals of Costume Design	3
OR		
FDM 136	Fundamentals of Costume Design	3
THEA 132	Stage Makeup	3
THEA 150B	Technical Theatre in Production	2
OR		
THEA 135	Technical Production	1
FDM 105A	Beginning Sewing	3
FDM 109	Flat Pattern Techniques	3.5
		Total: 13.5-14.5

WELDING TECHNOLOGY

Welding Technology: AS Degree

Program Code: SAC.WELD.AS
Program Control Number: 04214

In addition to the general education requirements, the associate degree and certificate curriculum in welding technology is designed to provide comprehensive occupational training in all common types of welding methods relating to the needs of today's welding fabrication industry. The program provides students with the practical skills and technical knowledge required to operate Oxy-Fuel cutting equipment, Shielded Metal Arc Welding (SMAW), Flux Core Arc Welding (FCAW), Gas Tungsten Arc Welding (GTAW), and Gas Metal Arc Welding (GMAW). In addition, students will be prepared for certification as required by employment in the welding industry.

Employment opportunities available are Welder, Welder Technician, Inspector, Maintenance Welder, Pipe Welder, and Shipbuilder. The Santa Ana College Welding Program is a Los Angeles Certified Testing Lab Facility. The program offers training and testing for the following certifications: SMAW, FCAW, GTAW, and GMAW.

Learning Outcome(s):

1. Demonstrate advanced knowledge in welding processes that apply to the welding industry.
2. Apply welding theory to ensure proper application of welding practices.
3. Identify welding blueprints and symbols.

Courses:		**Units: 26**
WELD 101	Introduction to Welding	3
WELD 125	Intermediate Electric Arc Welding	3
WELD 225	Advanced Electric Arc Welding	3
WELD 240	Structural Welding SMAW/FCAW	3
WELD 153	Math/Blueprint Reading for Welders	3
WELD 177	Welding Metallurgy	3
OR		
MNFG 128	Basic Metals Technology	3
WELD 232	Advanced Gas Tungsten Arc Welding	3
WELD 181	Pipe Welding Fundamentals	3
WELD 244	Welding Certification D1.1 Code Clinic	2
		Total: 26

Alternative Welding Processes: Certificate of Achievement (Transcripted)

Program Code: SAC.WELAW.CA
Program Control Number: 33958

The certificate curriculum in welding technology is designed to provide advanced occupational training in automated robotic welding and laser welding. The program provides students with training in safety, set up, programming and operation in robotic and laser systems. These classes are designed to meet both current and future needs in the alternative welding process industry. The certificate program trains students in the fundamentals of robot programming and language. Laser welding includes the development and documentation of procedures and qualification of welds, and the calibration of equipment for welding.

Learning Outcome(s):

1. Apply proper industry safety standards to robotic and laser welders.
2. Create procedures and program robotic pendant
3. Demonstrate how to set up and program laser welding equipment.

Program Requirements		**Units: 11**
WELD 101	Introduction to Welding	3
WELD 125	Intermediate Electric Arc Welding	3
MNFG 120	Introduction to Medical Device Quality	2
WELD 256	Alternative Welding Processes	3
		Total: 11

Welding Technology - Pipe Welding: Certificate of Achievement (Transcripted)

Program Code: SAC.WELAP.CA
Program Control Number: 41683

The certificate curriculum in welding technology is designed to provide occupational training in pipe welding. These classes are designed to meet both current and future needs in the pipe welding industry. The program provides students with the practical skills and technical knowledge required to operate Oxy-Fuel cutting equipment, Shielded Metal Arc Welding (SMAW), and semi-automatic welding processes. Students will be prepared for certification as required by employment in the pipe welding industry. Employment opportunities available are Pipe Welder, Boilermaker, Inspector, and Shipbuilder. The Santa Ana College welding program is a Los Angeles Certified Testing Lab Facility. The program offers training and testing for the following certifications: SMAW, FCAW, GTAW, GMAW for Pipe.

Learning Outcome(s):

1. Recognize electrodes used in pipe welding.
2. Demonstrate sound welds in the various positions of pipe welding.
3. Construct a complete open root pipe weldment in the 6G position.

Courses:		**Units: 12**
WELD 101	Introduction to Welding	3
WELD 181	Pipe Welding Fundamentals	3
WELD 182	Intermediate Pipe Welding	3
WELD 282	Advanced Pipe Welding	3
		Total: 12

Welding Technology - Structural Steel: Certificate of Achievement (Transcripted)

Program Code: SAC.WELSS.CA
Program Control Number: 32538

The certificate curriculum in welding technology is designed to provide comprehensive occupational training in structural steel certification, relating to the needs of today's welding fabrication and construction industry. The program provides students with the practical skills and technical knowledge required to operate Oxy-Fuel cutting equipment, Shielded Metal Arc Welding (SMAW), Flux Core Arc Welding (FCAW), Gas Tungsten Arc Welding (GTAW), and Gas Metal Arc Welding (GMAW). In addition, students will be prepared for certification as required by employment in the welding industry. Employment opportunities available are Welder, Welder Technician, Inspector, Maintenance Welder, Pipe Welder, and Shipbuilder. The Santa Ana College Welding Program is a Los Angeles Certified Testing Lab Facility. The program offers training and testing for the following certifications: SMAW, FCAW, GTAW, and GMAW.

Learning Outcome(s):

1. Create structural fillet and groove welds.
2. Identify common electrodes used in electric arc welding.
3. Demonstrate correct machine setup for the major processes used in electric arc welding.

Courses:		
WELD 101	Introduction to Welding	3
WELD 125	Intermediate Electric Arc Welding	3
WELD 225	Advanced Electric Arc Welding	3
WELD 240	Structural Welding SMAW/FCAW	3
		Total: 12

Welding Technology: Certificate of Achievement (Transcripted)

Program Code: SAC.WELD.CA
Program Control Number: 19448

The certificate curriculum in welding technology is designed to provide comprehensive occupational training in all common types of welding methods relating to the needs of today's welding fabrication industry. The program provides students with the practical skills and technical knowledge required to operate Oxy-Fuel cutting equipment, Shielded Metal Arc Welding (SMAW), Flux Core Arc Welding (FCAW), Gas Tungsten Arc Welding (GTAW), and Gas Metal Arc Welding (GMAW). In addition, students will be prepared for certification as required by employment in the welding industry. Employment opportunities available are Welder, Welder Technician, Inspector, Maintenance Welder, Pipe Welder, and Shipbuilder. The Santa Ana College Welding Program is a Los Angeles Certified Testing Lab Facility. The program offers training and testing for the following certifications: SMAW, FCAW, GTAW, and GMAW.

Learning Outcome(s):

1. Demonstrate knowledge in welding processes that apply to the welding industry.
2. Apply welding theory to ensure proper welding practices.
3. Demonstrate weldments in out of position welds.

Courses:		**Units: 20**
WELD 101	Introduction to Welding	3
WELD 125	Intermediate Electric Arc Welding	3
WELD 225	Advanced Electric Arc Welding	3
WELD 153	Math/Blueprint Reading for Welders	3
WELD 240	Structural Welding SMAW/FCAW	3
WELD 181	Pipe Welding Fundamentals	3
WELD 244	Welding Certification D1.1 Code Clinic	2
		Total: 20

WOMEN'S STUDIES

Women's Studies: AA Degree

Program Code: SAC.WMNS.AA
Program Control Number: 04253

The associate degree curriculum in women's studies is a liberal arts major which is designed to meet the following needs:

1. To help women develop a perspective pertaining to their own self-interest and relate those views to social and cultural factors such as economic necessity, political participation, historical patterns, and ethics;
2. To develop their self-awareness in relation to others;
3. To develop skills of communication and analysis;
4. To prepare for transfer to four-year colleges and schools of professional training;
5. To enrich women's knowledge of their culture and the rapid developments that are taking place within it.

Learning Outcome(s):

1. Students will be able to utilize a feminist theoretical analysis of social interactions and social structures, explaining the formation, maintenance, and change of socio-cultural identities.

Required Courses:		**Units: 18**
WMNS 101	Introduction to Women's Studies	3
WMNS 102	Women in America: Work, Family, Self	3
ENGL 278	Survey of Literature by Women	3
KNHE 102	Women's Health Issues	3
IDS 155	Human Sexuality	3
HIST 127	Women in U.S. History	3
Recommended Electives		
CNSL 116	Career/Life Planning and Personal Exploration	3
HIST 181	Survey of Chicana/Latina Women's History	3
PHIL 108	Ethics	3
PSYC 140	Introduction to Psychology of Adulthood and Aging	3
SOC 112	Relationships, Marriages, and Family Dynamics	3
		Total: 18

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID)

The Course Identification Numbering System (C-ID) is a statewide numbering system independent from the course numbers assigned by local California community colleges. A C-ID number next to a course signals that participating California colleges and universities have determined that courses offered by other California community colleges are comparable in content and scope to courses offered on their own campuses, regardless of their unique titles or local course number. Thus, if a schedule of classes or catalog lists a course bearing a C-ID number, for example COMM 110, students at that college can be assured that it will be accepted in lieu of a course bearing the C-ID COMM 110 designation at another community college. In other words, the C-ID designation can be used to identify comparable courses at different community colleges. However, students should always go to **assist.org** to confirm how each college's course will be accepted at a particular four-year college or university for transfer credit.

The C-ID numbering system is useful for students attending more than one community college and is applied to many of the transferable courses students need as preparation for transfer. Because these course requirements may change and because courses may be modified and qualified for or deleted from the C-ID database, students should always check with a counselor to determine how C-ID designated courses fit into their educational plans for transfer.

Students may consult the C-ID website at c-id.net for specific information on C-ID course designations. Counselors can always help students interpret this information.

Additional SAC courses were pending C-ID approval at the time of catalog publication. Please consult a counselor for the latest C-ID information.

C-ID	SAC COURSE	
ACCT 110	ACCT 101	Financial Accounting
ACCT 120	ACCT 102	Managerial Accounting
AJ 110	CJ 101 or CJ 101H	Introduction to Criminal Justice or Honors Introduction to Criminal Justice
AJ 120	CJ 103 or **CJ 103H**	Concepts of Criminal Law or Honors Concepts of Criminal Law
AJ 122	CJ 107 or PARA 107	Principles and Procedures in the Criminal Justice System
AJ 124	CJ 105	Legal Aspects of Evidence
AJ 140	CJ 205	Criminal Investigation Principles
AJ 150	CJ 108	Crime Scene Investigation
AJ 160	CJ 109 or **CJ 109H**	Community Interaction or Honors Community Interaction
AJ 200	CJ 102	Introduction to Corrections
AJ 220	CJ 220	Juvenile Delinquency and Control
ANTH 110	ANTH 101	Introduction to Physical Anthropology
ANTH 120	ANTH 100 or ANTH 100H	Introduction to Cultural Anthropology or Honors Introduction to Cultural Anthropology
ANTH 130	ENGL 104 or ENGL 104H or ANTH 104 or ANTH 104H	Language and Culture or Honors Language and Culture
ANTH 150	ANTH 103	Introduction to Archaeology
ARTH 100	ART 100 or ART 100H	Introduction to Art Concepts or Honors Introduction to Art Concepts
ARTH 110	ART 101	Survey of Western Art History I: Prehistory through the Middle Ages
ARTH 120	ART 102	Survey of Western Art History II: Renaissance through the Twentieth Century
ARTH 130	ART 106	Asian Art History
ARTH 140	ART 103	Arts of Africa, Oceania, and Indigenous North America
ARTS 100	ART 110	Two-Dimensional Design
ARTS 101	ART 111	Three-Dimensional Design
ARTS 110	ART 130	Introduction to Drawing
ARTS 200	ART 131	Beginning Life Drawing
ARTS 205	ART 230	Intermediate Drawing
ARTS 250	ART 195	Introduction to Digital Media Arts
BIOL 110B	BIOL 239	General Human Anatomy
BIOL 120B	BIOL 249	Human Physiology
BIOL 130S	BIOL 212 + BIOL 214	Animal Diversity and Ecology + Plant Diversity and Evolution
BIOL 190	BIOL 211	Cellular and Molecular Biology
BIOT 101BX	BIOL 190 + BIOL 190L	Introduction to Biotechnology & Introduction to Biotechnology Lab
BIOT 150 X	BIOL 191 + BIOL 193	Biotech A: Basic Skills + Biotech C: Nucleic Acids
BIOT 210 X	BIOL 194	Quality and Regulatory Compliance in Biosciences
BIOT 220 X	BIOL 192	Biotech B: Proteins
BUS 110	BUS 100	Fundamentals of Business
BUS 115	BUS 222	Business Writing
BUS 120	BUS 105 or LAW 105	Legal Environment of Business
BUS 125	BUS 101	Business Law
BUS 140	BUS 150	Introduction to Information Systems and Applications
CDEV 100	CDEV 107	Child Growth and Development
CDEV 100	PSYC 157	Introduction to Child Psychology
CDEV 110	CDEV 110	Child, Family and Community
CHEM 101	CHEM 209	Introductory Chemistry
CHEM 110	CHEM 219 or CHEM 219H	General Chemistry or Honors General Chemistry
CHEM 120S	CHEM (219 or CHEM 219H) + CHEM 229	General Chemistry or Honors General Chemistry + General Chemistry and Qualitative Analysis
CHEM 150	CHEM 249	Organic Chemistry I

CHEM 160S	CHEM 249 + CHEM 259	Organic Chemistry I + Organic Chemistry II
COMM 110	CMST 102	Public Speaking
COMM 120	CMST 140	Argumentation and Debate
COMM 130	CMST 101 or CMST 101H	Introduction to Interpersonal Communication or Honors Introduction to Interpersonal Communication
COMM 140	CMST 145	Group Dynamics
COMM 150	CMST 103 or CMST 103H	Introduction to Intercultural Communication or Honors Introduction to Intercultural Communication
COMM 170	CMST 152	Oral Interpretation
COM 180	CMST 100	Introduction to Communication Studies
COMP 112	CMPR 120	Introduction to Programming
COMP 122	CMPR 121	Programming Concepts
COMP 132	CMPR 131	Data Structures Concepts
COMP 142	CMPR 129	Introduction to Computer Organization
COMP 152	CMPR 140	Discrete Structures for Computer Science
DMGR 110X	DM 113	Introduction to Digital Media Design Principles
ECE 120	CDEV 111A	Principles and Practices of Teaching Young Children
ECE 130	CDEV 111B	Introduction to Curriculum for Young Children
ECE 200	CDEV 108	Observation and Assessment for Early Learning and Development
ECE 210	CDEV 298A	Practicum in Early Childhood Programs
ECE 220	CDEV 112	Health, Safety and Nutrition for Children
ECE 230	CDEV 221	Living and Teaching in a Diverse Society
ECON 201	ECON 121	Principles/Micro
ECON 202	ECON 120	Principles/Macro
EDUC 200	EDUC 201	Introduction to Education
ENGL 100	ENGL 101 or ENGL 101H	Freshman Composition or Honors Freshman Composition
ENGL 105	ENGL 102 **or** **ENGL 102H**	Literature and Composition or Honors Literature and Composition
ENGL 105	ENGL 103 **or** **ENGL 103H**	Critical Thinking and Writing or Honors Critical Thinking and Writing
ENGL 110	ENGL 102 **or** **ENGL 102H**	Literature and Composition or Honors Literature and Composition
ENGL 120	ENGL 102 **or** **ENGL 102H**	Literature and Composition or Honors Literature and Composition
ENGL 130	ENGL 241	Survey of American Literature 1600-1865
ENGL 135	ENGL 242	Survey of American Literature 1865-Present
ENGL 140	ENGL 271	Survey of World Literature I
ENGL 145	ENGL 272	Survey of World Literature II
ENGL 160	ENGL 231	Survey of English Literature I
ENGL 165	ENGL 232	Survey of English Literature II
ENGL 180	ENGL 270	Children's Literature
ENGL 200	ENGL 213	Creative Writing
ENGR 110	ENGR 100A	Introduction to Engineering
ENGR 130	ENGR 235	Statics
ENGR 150	ENGR 125	Engineering Graphics
ENGR 180	ENGR 118	Surveying
ENGR 230	ENGR 240	Dynamics
ENGR 240	ENGR 280	Strength of Materials
FIRE 100 X	FTC 101	Fire Protection Organization
FIRE 110 X	FTC 104	Fire Prevention
FIRE 120 X	FTC 106	Fire Protection Systems
FIRE 130 X	FTC 105	Building Construction for Fire Protection
FIRE 140 X	FTC 102	Fire Behavior and Combustion
FIRE 150 X	FTC 103	Principles of Fire and Emergency Service Safety and Survival
FTVE 130	DM 115A	Single-Camera Production and Editing
GEOG 110	GEOG 101	Introduction to the Natural Environment
GEOG 111	GEOG 101L	Introduction to the Natural Environment Laboratory
GEOG 120	GEOG 102	Cultural Geography
GEOG 125	GEOG 100 or GEOG 100H	World Regional Geography or Honors World Regional Geography
GEOG 130	GEOG 130	Introduction to Weather and Climate
GEOG 140	GEOG 140	California Geography
GEOG 155	GEOG 155 or BA 150	Introduction to Geographic Information Systems
GEOL 100	GEOL 101	Introduction to Geology
GEOL 100L	GEOL 101L	Introduction to Geology Lab
GEOL 111	GEOL 201	Introduction to Historical Geology
GEOL 120	ERTH 110 or ERTH 110H	Introduction to Earth Science or Honors Introduction to Earth Science
GEOL 130	ENVR 140	Environmental Geology
GEOL 130	GEOL 140	Environmental Geology
HIST 130	**HIST 120 or HIST 120H**	The United States to 1877 or Honors The United States to 1877
HIST 140	HIST 121 or HIST 121H	The United States Since 1865 or Honors The United States Since 1865

HIST 150	HIST 101 or HIST 101H	World Civilizations to the 16th Century or Honors World Civilizations to the 16th Century
HIST 160	HIST 102 or HIST 102H	World Civilizations Since the 16th Century or Honors World Civilizations Since the 16th Century
HOSP 100	CULN 101 or MGMT 130	Introduction to Hospitality Management
HOSP 110	CULN 110 or NUTR 110	Food Safety and Sanitation
HOSP 120	CULN 202	Hospitality Cost Control
HOSP 130	CULN 203 or MGMT 203	Introduction to Food and Beverage Management
HOSP 140	CULN 201	Introduction to Hotel Management
HOSP 150	CULN 205 or PARA 205	Hospitality Law
HOSP 160	CULN 120	Introduction to Culinary Skills & Principles
ITIS 120	BUS 150	Introduction to Information Systems and Applications
JOUR 100	CMSD 105 or CMSD 105H	Mass Media and Society or Honors Mass Media and Society
JOUR 110	CMSD 121	Introduction to Reporting and Newswriting
JOUR 130	CMSD 123A	News Media Production
JOUR 131	CMSD 123B	Intermediate News Media Production
JOUR 160	CMSD 160	Introduction to Photojournalism
JOUR 170	CMSD 103	Introduction to Visual Communication
JOUR 210	CMSD 210	Intermediate Reporting and Newswriting
KIN 100	KNPR 101	Introduction to Kinesiology
KIN 101	KNHE 106	Cardiopulmonary Resuscitation and First Aid
KIN 101	KNHE 105 + KNHE 107	First Aid and Personal Safety + Cardiopulmonary Resuscitation
LPPS 110	LAW 100 or PARA 100	Introduction to Legal Studies
LPPS 120	LAW 121	Legal Ethical Reasoning
LPPS 120	PARA 121	Legal Ethical Reasoning
MATH 110	MATH 219 or MATH 219H	Statistics and Probability or Honors Statistics and Probability
MATH 110	MATH 219S	Statistics and Probability with Support
MATH 110	PSYCH 210	Statistics for the Behavioral Sciences
MATH 120	MATH 204	Mathematical Concepts for Elementary School Teachers
MATH 130	MATH 145	Finite Mathematics
MATH 140	MATH 150	Calculus for Biological, Management, and Social Sciences
MATH 155	MATH 170	Pre-Calculus Mathematics
MATH 210	MATH 180 or MATH 180H	Single Variable Calculus I or Honors Single Variable Calculus I
MATH 220	MATH 185	Single Variable Calculus II
MATH 230	MATH 280	Intermediate Calculus
MATH 851	MATH 162	Trigonometry
MATH 900S	MATH (180 or 180H) + MATH 185	Single Variable Calculus I or Honors Single Variable Calculus I + Single Variable Calculus II
MATH 910S	MATH 287	Introduction to Linear Algebra and Differential Equations
MUS 100	MUS 101 or MUS 101H	Music Appreciation or Honors Music Appreciation
MUS 110	MUS 110	Music Fundamentals and Culture
MUS 120	MUS 111	Basic Music Theory and Musicianship I
MUS 125	MUS 111	Basic Music Theory and Musicianship I
MUS 130	MUS 112	Music Theory and Musicianship II
MUS 135	MUS 112	Music Theory and Musicianship II
MUS 140	MUS 213	Theory 3
MUS 145	MUS 114A	Musicianship
MUS 150	MUS 214	Theory 4
MUS 155	MUS 114B	Musicianship
MUS 160	MUS 115A	Applied Music (Private Instruction)
MUS 160	MUS 115B	Applied Music (Private Instruction)
MUS 160	MUS 115C	Applied Music (Private Instruction)
MUS 160	MUS 115D	Applied Music (Private Instruction)
MUS 180	MUS 135	Concert Chorale
MUS 180	MUS 137	Chamber Choir
MUS 180	MUS 171	Concert Band
MUS 180	MUS 175	Jazz Ensemble
MUS 180	MUS 181	Chamber Orchestra
MUS 180	MUS 271	Symphonic Band
NUTR 110	NUTR 115 or NUTR 115H	Nutrition or Honors Nutrition
NUTR 120	NUTR 116	Principles of Food Preparation
PHS 101	KNHE 111	Introduction to Public Health
PHS 102	KNHE 112	Health and Social Justice
PHIL 100	PHIL 106 or PHIL 106H	Introduction to Philosophy or Honors Introduction to Philosophy
PHIL 110	PHIL 111	Introductory Logic
PHIL 120	PHIL 108	Ethics
PHYS 105	PHYS 210	Principles of Physics I
PHYS 105	PHYS 279	College Physics I

PHYS 110	PHYS 289	College Physics II
PHYS 110	PHYS 211	Principles of Physics II
PHYS 205	PHYS 210	Principles of Physics I
PHYS 205	PHYS 217	Engineering Physics I
PHYS 210	PHYS 227	Engineering Physics II
POLS 110	POLT 101 or POLT 101H	American Government and Politics or Honors American Government and Politics
POLS 120	POLT 200 or POLT 200H	American Political Thought or Honors American Political Thought
POLS 130	POLT 201	Introduction to Comparative Politics
POLS 140	POLT 220	International Politics
PSY 110	PSYC 100 or PSYC 100H	Introduction to Psychology or Honors Introduction to Psychology
PSY 115	PSYC 230	Psychology of Adjustment
PSY 150	PSYC 200	Introduction to Biological Psychology
PSY 170	PSYC 240	Introduction to Social Psychology
PSY 170	SOC 240	Introduction to Social Psychology
PSY 180	PSYC 160	Introduction to Lifespan Psychology
PSY 200	PSYC 219	Introduction to Research Methods in Psychology
SJS 110	ETHN 150 or ETHN 150H	Introduction to Ethnic Studies or Honors Introduction to Ethnic Studies
SOCI 110	SOC 100 or SOC 100H	Introduction to Sociology or Honors Introduction to Sociology
SOCI 115	SOC 140 or SOC 140H	Analysis of Social Trends and Problems or Honors Analysis of Social Trends and Problems
SOCI 125	PSYC 210	Statistics for the Behavioral Sciences
SOCI 125	MATH 219 or MATH 219H	Statistics and Probability or Honors Statistics and Probability
SOCI 130	SOC 112	Relationships, Marriages, and Family Dynamics
SPAN 100	SPAN 101 or SPAN 101H	Elementary Spanish I or Honors Elementary Spanish I
SPAN 110	SPAN 102 or SPAN 102H	Elementary Spanish II or Honors Elementary Spanish II
SPAN 200	SPAN 201 or SPAN 201H	Intermediate Spanish I or Honors Intermediate Spanish I
SPAN 210	SPAN 202 or SPAN 202H	Intermediate Spanish II or Honors Intermediate Spanish II
THTR 111	THEA 100	Introduction to Theatre
THTR 113	THEA 105	Theatre History I
THTR 151	THEA 110	Acting Fundamentals
THTR 152	THEA 111	Intermediate Acting
THTR 171	THEA 131	Stagecraft
THTR 173	THEA 133	Lighting Fundamentals
THTR 174	THEA 136	Fundamentals of Costume Design
THTR 174	FDM 136	Fundamentals of Costume Design
THTR 175	THEA 132	Stage Makeup
THTR 191	THEA 150	Theatre Production
THTR 191	THEA 150A	Rehearsal and Performance in Production
THTR 191	THEA 151	Showcase I
THTR 191	THEA 152	Tour Ensemble
THTR 191	THEA 154	Performance Ensemble
THTR 191	THEA 155	Children's Theatre Ensemble
THTR 192	THEA 135	Technical Production
THTR 192	THEA 150	Theatre Production
THTR 192	THEA 150B	Technical Theatre in Production

COURSE CODES

ACCT	Accounting
ASL	American Sign Language
ANTH	Anthropology
ART	Art
ASIA	Asian American Studies
ASTR	Astronomy
AUTO	Automotive Technology
BANK	Banking
BIOL	Biology
BLST	Black Studies
BUS	Business
BA	Business Applications
CHEM	Chemistry
CHST	Chicano Studies
CDEV	Child Development
CHNS	Chinese
CMST	Communication Studies
CMSD	Communications & Media Studies
CMPR	Computer Science
CNSL	Counseling
CJ	Criminal Justice
CJA	Criminal Justice Academies
CULN	Culinary Arts
DNCE	Dance
DSL	Diesel
DM	Digital Media
ERTH	Earth Science
ECON	Economics
EDUC	Education
EMT	Emergency Medical Technician
ENGR	Engineering
ENGL	English
EMLS	English For Multilingual Students
ENTR	Entrepreneurship
ENVR	Environmental Studies
ETHN	Ethnic Studies
FDM	Fashion Design Merchandising
FAC	Fire Academy
FTC	Fire Technology
FREN	French
GEOG	Geography
GEOL	Geology
HIST	History
IDS	Interdisciplinary Studies
INFO	Information Studies
ITAL	Italian
JAPN	Japanese
KNAC	Kinesiology Activities
KNAD	Kinesiology Adapted Activities
KNAF	Kinesiology Aerobic Fitness
KNAQ	Kinesiology Aquatics
KNFI	Kinesiology Fitness
KNHE	Kinesiology Health Education
KNIA	Kinesiology Intercollegiate Athletics
KNPR	Kinesiology Professional
KNSM	Kinesiology Sports Medicine
LAW	Law
LIBI	Library & Information Studies (See INFO STUDIES)
LIBR	Library Technology
MGMT	Management
MNFG	Manufacturing Technology
MKTG	Marketing
MATH	Mathematics
MA	Medical Assistant
MUS	Music
NCE	Nursing – Continuing Education
NRN	Nursing-Registered
NUTR	Nutrition And Food
OS	Occupational Studies
OTA	Occupational Therapy Assistant
PARA	Paralegal
PHAR	Pharmacy Technology
PHIL	Philosophy
PHOT	Photography
PSC	Physical Science
PHYS	Physics
POLT	Political Science
PSYC	Psychology
READ	Reading
SOC	Sociology
SPAN	Spanish
SPEC	Special Services
SLPA	Speech-Language Pathology Assistant
STDY	Study Skills
THEA	Theatre Arts
VIET	Vietnamese
WELD	Welding
WMNS	Women’s Studies

ANNOUNCEMENT OF COURSES

Each course is designated by a number. A descriptive title and the units allowed for the course follow the course number. Courses numbered 100 and above are university parallel courses and are offered for transfer to colleges and universities. See page 40 Transferability of Courses. Courses numbered 100 and above followed by the letter "H" are university parallel courses for transfer to colleges and universities and are offered as part of the Santa Ana College Honors Program. Students enrolling in these courses must meet the designated prerequisites. Courses numbered less than 100 are not designed for transfer. Since these courses are not ordinarily offered in the universities and four-year colleges, they are not always applicable to the requirements for the bachelor of arts or bachelor of science degrees; however, courses numbered below 100 are applicable to the associate degree unless preceded by the letter "N". Courses numbered less than 100 preceded by the letter "N" are not applicable to the associate degree and do not count toward graduation but do count toward course load.

Required sequences and frequency of course offerings as well as length of time required to obtain a degree or certificate can be found on the college website at sac.edu/academicaffairs/coursesequences.

ACCOUNTING (ACCT)

ACCT 010

Accounting Procedures

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course introduces the students to the accounting cycle including journal entries, general ledger, the adjustment process, and the related financial statements. The course is designed to prepare students for Accounting 101 and/or occupations in bookkeeping.

ACCT 032

Payroll Accounting

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course covers accounting for payroll and worker's compensation. Calculation of payroll, payroll taxes, and the related forms and deposit requirements are covered.

ACCT 035

QuickBooks I

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This is an introductory course on using Quickbooks software in the business environment for preparation of accounting information. The course will cover accounting theory and practical knowledge of QuickBooks on topics that include company file setup, customizing QuickBooks, recording customer and vendor transactions, bank reconciliations, creation of accounting reports and customization.

ACCT 036

QuickBooks II

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This is an intermediate course on using QuickBooks software in the business environment for preparation of accounting information. Students will cover accounting theory and practical knowledge of QuickBooks on more advanced topics such as inventory management, time and billing, payroll setup, payroll processing, estimates and adjustments and year-end procedures. This course will assist in preparing students for the QuickBooks Certified User exam.

ACCT 101 (C-ID ACCT 110)

Financial Accounting

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

The study of accounting as an information system, examining why it is important, and how it is used by investors and creditors to make decisions. Coverage includes the accounting information system and the recording and reporting of business transactions with a focus on the accounting cycle, the application of generally accepted accounting principles, the classified financial statements, and statement analysis. It also includes issues relating to asset, liability, and equity valuation, revenue and expense recognition, cash flow, internal controls and ethics.

CSU/UC

ACCT 102 (C-ID ACCT 120)

Managerial Accounting

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ACCT 101

Study of the use and reporting of accounting data for managerial planning, cost control, and decision making purposes. The course includes broad coverage of concepts, classifications, and behaviors of costs. Topics include cost systems, the analysis and use of cost information, cost-volume-profit analysis, contribution margin, profit planning, standard costs, relevant costs, and capital budgeting.

CSU/UC

ACCT 104

Federal and California Taxes

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Learn how to prepare federal and California state income tax returns for the individual. Learn tax theory and rules behind the Form 1040 and the most common IRS Schedules, such as Schedules A, B, C, D, E, and common income adjustments and tax credits. This course is CTEC qualified. This course may be repeatable as continuing education for professional certification.

CSU

ACCT 106

Cooperative Work Experience Education - Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

CSU

ACCT 108

Tax Practices and Procedures

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The course covers various special topics in tax, including specialized returns and taxpayers; practices, procedures and representation before the IRS and completion of the tax filing process. This course may be repeatable as continuing education for professional certification.

CSU

ACCT 113

Intermediate Income Taxes – Corporations

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course covers income tax theory, concepts and regulations relating to corporations. The course includes the federal and California tax systems and income taxation relating to Corporations as well as basic tax research and ethical implications. This course includes coverage of both C Corporations and S Corporations.

CSU

ACCT 114

Intermediate Income Taxes - Partnerships and LLCs

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course covers income tax theory, concepts, and regulations relating to partnerships. The course includes the federal and California tax systems and income taxation relating to partnerships and other forms of business such as LLCs as well as basic tax research and ethical implications.

CSU

ACCT 124

Computerized Income Tax Preparation

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course provides a student with practical knowledge of Federal income tax preparation and the income tax formula using commercial tax software.

CSU

ACCT 125

Volunteer Income Tax Assistance (VITA) I

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ACCT 104

This course will cover Federal and California individual income tax theories and laws to prepare students to successfully pass the IRS-provided online Basic, Advanced, and additional tax exams and be eligible to volunteer in the IRS-sponsored Volunteer Income Tax Assistance (VITA) program. The successful completion of the course and passing the exams will prepare students to work as an intern or volunteer at a VITA site to prepare tax returns and have face-to-face interaction with taxpayers.

CSU

ACCT 198

Topics

Unit(s): 1.0-4.0 Class Hours: 18.0-72.0 Lecture total.

Courses on a variety of contemporary topics will be offered to meet the interests and needs of students in Accounting.

CSU

ACCT 204

Managerial Cost Accounting

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ACCT 102

Study of cost behavior, cost accounting, and cost control; the use of accounting information for management planning and decision making; cost systems, budgeting, and financial performance analysis.

CSU

ACCT 205

Intermediate Accounting I

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ACCT 102

An intermediate study of accounting theory and the conceptual framework; preparation of income statements and comprehensive income, balance sheets and statements of cash flows. Coverage includes present value; and accounting concepts related to the asset side of the balance sheet.

CSU

ACCT 206

Intermediate Accounting II

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ACCT 205

Second course in intermediate series in financial accounting that covers current and long-term liabilities, income taxes, pensions and post-retirement benefits, leases, stockholders' equity, earnings per share, and statement of cash flows. In addition, changes and/or in accounting methods, accounting estimates, or reporting entity are analyzed. Disclosure issues in financial statements are also addressed.

CSU

ACCT 210

Accounting Information Systems

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ACCT 101

Introductory course to accounting information systems that applies accounting principles using database and spreadsheet software. Designed to develop employable accounting analysis skills; evaluate and compare commercial software; analyze financial statements and understand role of internal controls.

CSU

ACCT 211

Auditing

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ACCT 102

This course examines the use of financial statement audits and details the audit process. Topics include professional responsibilities of auditors, audit design, sampling approaches, substantive testing, testing controls, and audit report formulation and communication.

CSU

ACCT 212

Accountants' Ethics and Responsibilities

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Focuses on the foundations of ethics & the professional responsibilities of accountants & CPAs; including ethical behavior and responding to ethical dilemmas. Topical content will include relevant professional, ethical standards and regulations, as well as research and practice concerning challenging ethical situations. The course will focus on the discussion of ethical cases and study of professional ethical standards set forth by both the AICPA and California State Board of Accountancy.

CSU

AMERICAN SIGN LANGUAGE (ASL)

ASL 110

American Sign Language I

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

This entry level course is designed to introduce students to American Sign Language (ASL) and fingerspelling as it is used within American Deaf culture. Instruction includes preparation for visual/gestural communication followed by intensive work on comprehension through receptive language skills, development of basic conversational skills, modeling of grammatical structures, and general information about American Deaf culture. Sign Language 110 is equivalent to two years of high school ASL. Students are required to attend at least one off-campus event.

CSU/UC

ASL 111

American Sign Language II

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ASL 110

The second course in the study of American Sign Language (ASL) focuses on increased vocabulary development, intermediate comprehension and conversational skills, application of grammatical structures and practice in the receptive and expressive aspects of ASL, as well as appreciation of American Deaf culture, and history. Students are required to attend at least one off campus event.

CSU/UC

ASL 113

Introduction to Interpreting for the Deaf

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ASL 210

The study of the history of sign language interpreting and the theoretical foundations and technical skills needed to interpret in professional settings for deaf and hard-of-hearing children and adults. The roles, responsibilities, and ethics of interpreters providing interpreting services in various professional settings will be examined. Students are required to attend two off campus events.

CSU

ASL 114

Classifiers, Fingerspelling, and Numbering

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ASL 210

This course is designed to provide specialized instruction in the continued development of skills and application of expanded conceptualization of American Sign Language (ASL) classifiers, fingerspelling, and numbering concepts and further exploration and understanding of American Deaf culture. Expressive and receptive techniques will be emphasized. Students are required to attend one off campus event.

CSU

ASL 116

Introduction to Deaf Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This is an introductory course exploring the cultural, educational, linguistic, sociological, psychological, and audiological experiences of people who are deaf, hard of hearing, deaf/blind, and late-deafened in America. Students will be exposed to historical and current perspectives in trends, philosophies, ideologies, and the Deaf community as a subculture of American society.

CSU/UC

ASL 210

American Sign Language III

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ASL 111

The third course in the study of American Sign Language (ASL) emphasizes advanced ASL syntax, non- manual markers, vocabulary, and fingerspelling enabling students to participate in more complex conversations with Deaf community members. Students will have emphasis on expressive skills in narrative form. Students are required to attend at least one off campus event.

CSU/UC

ASL 211

American Sign Language IV

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ASL 210

This course continues the study and development of American Sign Language receptive and expressive linguistic competence. Emphasis on production/conversational skills in American Sign Language, along with continued focus on grammatical and cultural features. Students are required to attend at least one off campus event.

CSU/UC

ANTHROPOLOGY (ANTH)

ANTH 100 (C-ID ANTH 120)

Introduction to Cultural Anthropology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A cross-cultural survey of the major areas of cultural anthropology including subsistence patterns, economic and political systems, family and kinship, religion, and cultural change. Also includes contemporary issues facing humankind such as the environment, resource depletion, ethnic conflict, globalization, and warfare. Emphasis is on understanding cultural diversity and cultural universals. Field trips may be required.

CSU/UC

ANTH 100H (C-ID ANTH 120)

Honors Introduction to Cultural Anthropology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Seminar style, content enriched for honors students, to provide a critical and extensive exploration of the major areas of cultural anthropology. Includes contemporary issues such as globalization, gender, and ethnic conflict. Field trips may be required.

CSU/UC

ANTH 101 (C-ID ANTH 110)

Introduction to Physical Anthropology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to humankind's place in nature including evolutionary theory, principles of genetics, primate evolution and behavior, fossil evidence for human evolution, human biology and variation, growth and adaptability, and biomedical anthropology. Includes practical application of biological anthropology to human problems.

CSU/UC

ANTH 101L

Physical Anthropology Laboratory

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Anthropology 101 or concurrent enrollment.

Laboratory exercises and experiments designed to explore and understand the primary areas of physical anthropology: evolutionary theory, principles of genetics, comparative anatomy, physiology, behavior and ecology of vertebrates with an emphasis on nonhuman primates, analysis of fossil evidence for human evolution, human biology and variation, growth and adaptability, and biomedical anthropology. Includes both traditional and virtual laboratory experiences.

CSU/UC

ANTH 103 (C-ID ANTH 150)

Introduction to Archaeology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This is a survey course in world archaeology. Methods of archaeological survey and excavation will be discussed as well as past and current concepts and theories. Material remains such as lithics, bone, ceramics and ecofacts will be discussed as to how they can be interpreted into social, political, economic, religious, and ethnic terms.
CSU/UC

ANTH 104 (C-ID ANTH 130)

Language and Culture

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

General introduction to the processes of human communication emphasizing coextensive aspects of language and culture. Surveys core areas of linguistic anthropology: structural linguistics; biological basis of language; and sociolinguistics. Topics include acquisition of first and second languages, languages in contact, and the effects of both language and culture on inter/intra group communication. Languages spoken in the local area are used as basis of study. (Same as English 104.)
CSU/UC

ANTH 104H (C-ID ANTH 130)

Honors Language and Culture

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher
General introduction to the processes of human communication, emphasizing coextensive aspects of language and culture. Surveys core areas of linguistic anthropology: structural linguistics, biological basis of language, and sociolinguistics. Topics include acquisition of first and second languages, languages in contact, and the effects of both language and culture on inter/intra group communication. Languages spoken in the local area are used as basis of study. Requires individual research and oral presentation of readings in a seminar setting (Same as English 104H).
CSU/UC

ANTH 105

Ancient Mesoamerican Civilization

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An archeological and ethnohistorical survey of the origin and development of pre-Columbian civilizations in ancient Mesoamerica from Paleo-Indian times to the Spanish conquest (Same as History 105).
CSU/UC

ANTH 108

Religion, Magic, and Witchcraft

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to the anthropology of religion, magic, and witchcraft. A cross cultural study focusing on the beliefs and practices of early, non-western, and traditional religious systems with emphasis on the forms, functions, structures, symbolism, history, and evolution.
CSU/UC

ANTH 125

Native Americans in the U.S.

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An historical and contemporary survey of Native Americans in the United States including the development of tribes and nations and the cultural practices of Native Americans today. Field trips may be required. (Same as History 125).
CSU/UC

ART (ART)

ART 009

Art Lab

Unit(s): 0.5 Class Hours: 27.0 Lab total.

An open lab for studio art students for the purpose of devoting additional hours outside of class time on projects. Projects, determined by class assignments, vary by semester. Twenty-four lab hours per semester earn .5 unit.

ART 010

Advanced Art Lab

Unit(s): 0.5 Class Hours: 27.0 Lab total.

An open lab for studio art students devoting additional hours on projects. Projects, determined by class assignments, vary by semester. 24 lab hours per semester earn .5 unit. Requires concurrent enrollment in another art course.

ART 100 (C-ID ARTH 100)

Introduction to Art Concepts

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A study of the visual arts in relation to both personal and cultural expressions. Fundamentals of visual organization, color theory, terminology, historical art movements and concepts will be studied. Required for art majors.
CSU/UC

ART 100H (C-ID ARTH 100)

Honors Introduction to Art Concepts

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher
Enriched exposure to a study of the visual arts in relation to personal and cultural expression with an emphasis on critical thinking and writing. Fundamentals of visual organization, color theory, terminology, historical art movements and concepts will be studied in a seminar format.
CSU/UC

ART 101 (C-ID ARTH 110)

Survey of Western Art History I: Prehistory through the Middle Ages

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ENGL 101 Completion of or concurrent enrollment in English Composition English 101 (C-ID ENGL 100), or ENGL 101H
The study of art from Prehistory through Middle Ages. Cultures and Civilizations are studied through visual imagery, lecture, class discussion, reading, research, and field trips. Recommended sequence of courses: Art 100, Art 101, Art 102.
CSU/UC

ART 102 (C-ID ARTH 120)

Survey of Western Art History II: Renaissance to Today

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H
The study of Western art history from the Renaissance to today. Art movements and individual painters, sculptors, architects, and printmakers will be presented within the context of the social, political, and intellectual histories of their respective periods. Required for art majors.
CSU/UC

ART 103 (C-ID ARTH 140)

Arts of Africa, Oceania, and Indigenous North America

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

History and appreciation of the arts of Africa, Oceania, and indigenous North America. Examines the visual arts of these vast and varied cultures within socio-political, aesthetic, religious contexts and their impact on Western art in Europe and the Americas.

CSU/UC

ART 104

Mexican and Chicano Art History

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The history and appreciation of Mexican and Chicano art from the pre-Columbian to the present including the modern murals of Mexico and the United States.

CSU/UC

ART 105

History of Modern Art

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

History of painting, sculpture, architecture, prints, and applied arts from the late nineteenth century through the twentieth century. Covers the formal philosophic, spiritual, and historical background of art from Post Impressionism to Post Modernism. For general students and art majors.

CSU/UC

ART 106 (C-ID ARTH 130)

Asian Art History

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Historical survey of the visual arts of India, China, Japan, Korea and Southeast Asia. Includes relationship of Far Eastern philosophy and culture to artistic achievement. Emphasizes works of art in terms of style, technique, and content.

CSU/UC

ART 108

Contemporary Art History: Art Since Mid-Twentieth Century

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A survey course exploring post World War II styles, trends, ideas, and innovations in architecture and the visual arts in Europe and North America with references to globalization.

CSU/UC

ART 109

Introduction to Woodworking

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

An introduction to the fundamentals of woodworking with a focus on wood as a medium for creative expression. Emphasizes knowledge of and proficiency with hard to soft woods; grain patterns; finishing techniques; fabrication; and joinery. Students learn and observe safety standards as they gain skills with hand tools, small power tools and larger machinery in the shop.

CSU/UC

ART 110 (C-ID ARTS 100)

Two-Dimensional Design

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Introduction to the principles and elements of two-dimensional design. Provides instruction in the fundamentals of visual communication including color theory, composition, and expression. Application of concepts through creative projects. Required for art majors.

A combination of ART 110 and ART 111 may be taken a maximum of four enrollments.

CSU/UC

ART 111 (C-ID ARTS 101)

Three-Dimensional Design

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

An introduction to the fundamental concepts and technical processes of three-dimensional design. Coursework will focus on the formal development and articulation of three dimensional objects with an emphasis on form, mass, scale, texture, space, color, contrast and movement.

A combination of ART 110 and ART 111 may be taken a maximum of four enrollments.

CSU/UC

ART 122

Graphic Design I

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 195, or ART 195

Introduction to basic graphic design concepts, techniques and practices resulting in the production of effective visual communications. Projects combine text with images, using current industry standards and technology in print media and other design applications.

A combination of ART 122 and DM 121A and DM 121B may be taken a maximum of four enrollments.

CSU/ UC

ART 124

Gallery Production

Unit(s): 2.0 Class Hours: 108.0 Lab total.

Instruction in preparation and installation of art exhibits, gallery management, and working on a museum exhibition staff. Includes lectures, visits to artists' studios, and opportunities to work on art shows in two college galleries. Field trips include visits to local galleries and behind-the-scenes museum tours of collections and exhibition preparation areas.

A combination of ART 124 and ART 133 and ART 134 and ART 135 may be taken a maximum of four enrollments.

CSU

ART 130 (C-ID ARTS 110)

Introduction to Drawing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Introductory course in observational drawing, exploring line, form, proportion, composition, and a variety of media. Drawing from man-made and natural objects. Required for art majors.

A combination of ART 130 and ART 230 and ART 233 may be taken a maximum of four enrollments.

CSU/ UC

ART 131 (C-ID ARTS 200)

Beginning Life Drawing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ART 130

Introduction to drawing the human form by observing live models for studies in anatomy, structure, and composition. Exposure to traditional and contemporary figurative drawing while exploring media and methods. Required for art majors.

A combination of ART 131 and ART 231 and ART 232 and ART 243 may be taken a maximum of four enrollments.

CSU/UC

ART 132A

Beginning Pastel Drawing and Painting

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 130

Development of pastel drawing and painting skills using various techniques. Strong emphasis on color theory, value, and composition. Preparation of grounds using various papers. Study of historical and contemporary pastel styles and techniques.

A combination of ART 132A and ART 132B may be taken a maximum of four enrollments.

CSU/UC

ART 132B

Intermediate Pastel Drawing and Painting

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 132A

Intensive exploration of contemporary uses of pastels. Intermediate and advanced projects emphasizing pastel drawing/painting concepts in conjunction with other media. Emphasis on creative, personal expression, content, and style development.

A combination of ART 132A and ART 132B may be taken a maximum of four enrollments.

CSU/UC

ART 133

Introduction to Gallery Production

Unit(s): 2.0 Class Hours: 108.0 Lab total.

Introduction to the practices of art exhibit preparation and installation. Students will gain knowledge in the history and theory of art exhibition, as well as the current state of gallery management and museum work. Emphasis is on learning and utilizing industry-standard terminology, materials and tools. Students will move from observation to practical experience as they support the daily operations and special events of two college galleries.

A combination of ART 124 and ART 133 and ART 134 and ART 135 may be taken a maximum of four enrollments.

CSU

ART 134

Intermediate Gallery Production

Unit(s): 2.0 Class Hours: 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 133

An intermediate course designed to build on knowledge and skills gained in Art 133. Students have opportunities to increase experience with new exhibitions and installations. Emphasis is on solving art gallery problems using current industry-standard communication and practices. Visits to local galleries and behind-the-scenes museum tours of collections and exhibition preparation areas. Students will also use woodshop equipment to build pedestals as well as draft an exhibition proposal and artwork layout.

A combination of ART 124 and ART 133 and ART 134 and ART 135 may be taken a maximum of four enrollments.

CSU

ART 135

Advanced Gallery Production

Unit(s): 2.0 Class Hours: 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 134

Students produce a unique exhibition on campus using knowledge and skills gained in Art 133 and 134. Emphasis will be on independently curating, designing, lighting, writing didactic material, and publicizing their exhibition.

A combination of ART 124 and ART 133 and ART 134 and ART 135 may be taken a maximum of four enrollments.

CSU

ART 140A

Watercolor Painting

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Introduction to watercolor painting as a creative art form with emphasis on transparent watercolor techniques. Course includes principles of composition and color theory, materials selection, tools, terminology, and various watercolor techniques. Students develop basic watercolor skills while painting from simple forms and progressing to a variety of subjects.

A combination of ART 140A and ART 140B and ART 143 and ART 240 may be taken a maximum of four enrollments.

CSU/UC

ART 140B

Watercolor Painting

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 140A

A continuing course in transparent watercolor techniques providing the opportunity to advance the creativity of those with basic skills in watercolor. Further study of formal elements and composition while painting from varied subject matter. Emphasis on refinement of methods and techniques for more expressive painting.

A combination of ART 140A and ART 140B and ART 143 and ART 240 may be taken a maximum of four enrollments.

CSU/UC

ART 141

Beginning Painting

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ART 110, ART 130

Introduction to acrylic and/or water soluble oil painting as a creative art form with exposure to historical, traditional and contemporary painting styles. Course includes principles of composition and color theory, materials selection, tools, terminology, and techniques. Students develop basic skills painting a variety of subjects. Required for art majors.

A combination of ART 141 and ART 241 and ART 242 may be taken a maximum of four enrollments.

CSU/ UC

ART 143

Landscape Watercolor

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 140A

Intermediate course in transparent watercolor using the Southern California landscape as studio and subject for paintings. Explores a variety of techniques, papers, brushes, and pigments. Further study of compositional/conceptual elements leading to development of individual expression.

A combination of ART 140A and ART 140B and ART 143 and ART 240 may be taken a maximum of four enrollments.

CSU/UC

ART 150

Primitive Pottery Techniques

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Primitive techniques in pottery construction and firing. Emphasizes handbuilt forms. Students will construct tools. Sawdust, raku, dung, low temperature salt, and other pit firings will be utilized.

CSU/UC

ART 151

Ceramics-Introductory Level

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Exploration of clay as a structural and creative material. Experiences include throwing on the potter's wheel and hand building. Instruction includes surface design, glazing, and experience in utilitarian forms. Students provide clay and tools.

A combination of ART 151 and ART 152 and ART 153 may be taken a maximum of four enrollments.

CSU/ UC

ART 152

Ceramics-Intermediate Throwing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 151

Further study of wheel thrown techniques with an emphasis on functional, utilitarian forms. Students provide own clay and tools.

A combination of ART 151 and ART 152 and ART 153 may be taken a maximum of four enrollments.

CSU/ UC

ART 153

Ceramics-Intermediate Handbuilding

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 151

Further study of handbuilding techniques with emphasis on one-of-a-kind sculptural forms. Non-traditional alternatives to glazes are explored. Students provide own clay and tools.

A combination of ART 151 and ART 152 and ART 153 may be taken a maximum of four enrollments.

CSU/ UC

ART 154

Ceramics Summer Workshop

Unit(s): 3.0 Class Hours: 27.0 Lecture, 81.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 151

For intermediate/advanced students interested in a self-guided study/exploration in the ceramic medium. Emphasizes technical aspects and artistic imageries. Invited artists will provide supplementary guidance. Students provide own clay and tools.

CSU/UC

ART 155

Plaster Mold Making

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 151

Basic aspects of plaster of Paris mold making: production of molds from original models in order to reproduce those models; alteration of those plaster mold castings into a more artistic, personalized imagery.

A combination of ART 155 and ART 157 may be taken a maximum of four enrollments.

CSU/UC

ART 156

Clay Calculation: An Approach in Color Study

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 151

Basic uses of color clays as a decorative tool in making pottery forms. Techniques of sprigging, incising, inlay, and lamination are utilized with wheel-thrown, handbuilding, and plaster mold construction methods. A combination of ART 156 and ART 159A and ART 159B may be taken a maximum of four enrollments.

CSU/UC

ART 157

Ceramics-Raku and Saggar Firing Techniques

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 151

Use of the potter's wheel and/or handbuilding techniques as methods for constructing vessel forms. Includes a study of surface coloration from natural organic materials. Several firing techniques will be utilized.

A combination of ART 155 and ART 157 may be taken a maximum of four enrollments.

CSU/UC

ART 158

Ceramic Mural Project

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 151

Students will work collaboratively to design, construction, and installation of a tile mural. Includes various techniques of surface textures, glaze colors, spatial compositions, and technical processes of installation. Students provide own clay and tools. Projects vary each semester.

CSU/UC

ART 159A

Ceramic Color Decoration: Low Temperature

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 151

Exploration of surface color decoration on ceramic vessels. Emphasizes glazing techniques (low temperatures only) such as underglazes, lusters, engobes, sgraffito, decals, slip trailing, wax resist, burnishing and ceramic pencils/crayons.

A combination of ART 156 and ART 159A and ART 159B may be taken a maximum of four enrollments.

CSU/UC

ART 159B

Ceramic Color Decoration: High Temperature

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 151

Exploration of surface color decoration on ceramic vessels within the realm of high stoneware temperatures. Emphasizes glazing techniques such as marbling, feathering, mishima, brush decoration, stencils, stamp printing, spraying, slip painting, glaze trailing, wax resist, and terra sigallata.

A combination of ART 156 and ART 159A and ART 159B may be taken a maximum of four enrollments.

CSU/UC

ART 162

Digital Illustration I

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 195, or ART 195 or portfolio exhibiting equivalent skills to 3 units of entry-level digital design coursework

Explores the essentials of illustration for graphic designers and concept artists, using industry-standard production and design tools. Focuses on professional studio techniques to master this essential design tool for the creation of sophisticated graphics. Emphasizes efficient workflow, technical proficiency, and aesthetic judgment. Students produce portfolio-ready projects using a broad range of imaging skills. The primary software used includes Adobe Photoshop, supplemented with Adobe Illustrator, and some time- based media software. (Same as DM 162).

A combination of ART 162 and ART 192A and DM 162 and DM 191A and DM 192A may be taken a maximum of four enrollments.

CSU/UC

ART 168

Graphic Design II: Branding & Identity

Unit(s): 2.0 Class Hours: 36.0 Lecture, 18.0 Lab total.

Recommended Preparation: Must have completed 6 units of design coursework or have portfolio of equivalent skillset

A comprehensive design course serving as the capstone for all Digital Media Arts & Graphic Design programs. Students develop a career/transfer-ready digital portfolio through team-based branding and identity design development for multiple media applications. Focus is on both business and personal branding. Career goals, resumes, online portfolios, interviewing skills, and customer service needs are addressed. 6 units of digital media-oriented coursework recommended.

CSU

ART 182

Introduction to Jewelry

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Basic instruction in jewelry fabrication including silver soldering, direct casting and forging, patinas, cold connection, and piercing.

A combination of ART 182 and ART 284 and ART 285 may be taken a maximum of four enrollments.

CSU

ART 190

Introduction to Mural Painting and Design

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

A directed field studies course in designing and painting large-scale public art murals. Students will work collaboratively in groups and with the community to create designs. This class explores the various processes involved in the construction of large-scale public art while painting a variety of subject matter. Students will learn about historical, traditional and contemporary mural painting styles.

CSU/UC

ART 192A

Digital Illustration II: Advanced Topics

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 162, or ART 162 or equivalent, as demonstrated in illustration portfolio

Examines advanced design and illustration techniques using industry-standard software via Adobe Creative Cloud. Addresses contemporary illustrative problems, concepts, and skills development within the digital media and graphic arts industries for the creation of unique illustrations. The technical needs for graphic illustrations for print, animation, film, and the web will also be addressed. Primary Software: Adobe Illustrator, supplemented with Adobe Photoshop. (Same as DM 192A).

A combination of ART 162 and ART 192A and DM 162 and DM 191A and DM 192A may be taken a maximum of four enrollments.

CSU/UC

ART 195 (C-ID ARTS 250)

Introduction to Digital Media Arts

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

Foundation-level course designed for graphic designers, artists, photographers, web designers, programmers, and animation artists working in the digital realm. This course includes an overview of industry-standard software, including Adobe Creative Cloud for digital design in montage, vector, layout and time-based media. (Same as DM 195)

A combination of ART 195 and DM 195 may be taken a maximum of four enrollments.

CSU/UC

ART 198

Topics

Unit(s): 2.5 Class Hours: 27.0 Lecture, 54.0 Lab total.

Topics of special interest offered to meet the interests and needs of students of art.

CSU

ART 230 (C-ID ARTS 205)

Intermediate Drawing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 130

An intermediate course in the study of drawing designed to give students who have completed an introductory drawing course additional opportunity in graphic expression. Further exploration of materials including a wide variety of both drawing and mixed media. Students continue the development of composition and more intermediate concepts. The class emphasizes individual expression.

A combination of ART 130 and ART 230 and ART 233 may be taken a maximum of four enrollments.

CSU/ UC

ART 231

Intermediate Life Drawing

Unit(s): 3.0 Class Hours: 5.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 131

Continued experience in drawing from the live model with opportunity for development of self-expression. Further exploration of media and techniques.

A combination of ART 131 and ART 231 and ART 232 and ART 243 may be taken a maximum of four enrollments.

CSU/UC

ART 232

Advanced Life Drawing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 231

Intensive study of the human figure with further advanced level development of drawing skills, composition, technique, and media utilizing the live model. Projects vary each semester.

A combination of ART 131 and ART 231 and ART 232 and ART 243 may be taken a maximum of four enrollments.

CSU/UC

ART 233

Advanced Drawing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 230 or portfolio review.

To further develop individual graphic expression, students will plan a series of drawing problems to be executed during the semester under the instructor's direction. Exploration of new materials and techniques. A combination of ART 130 and ART 230 and ART 233 may be taken a maximum of four enrollments.

CSU/ UC

ART 240

Intermediate Watercolor

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 140B

An intermediate level course providing for continuing development of watercolor painting skills. Further refinement of media, technique and expression of style through more advanced painting projects. Subject matter content includes still life, landscape, figurative studies, abstraction, and individual creative expression. Traditional and non-traditional approaches.

A combination of ART 140A and ART 140B and ART 143 and ART 240 may be taken a maximum of four enrollments.

CSU/UC

ART 241

Intermediate Painting

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 141

An intermediate level class designed to promote and advance the creative development of those with basic skills in water-soluble oil and/or acrylic painting. Opportunity for further study of historical and contemporary references and to increase experience with new media, methods, and techniques. Emphasis on artistic expression and individual creative problems.

A combination of ART 141 and ART 241 and ART 242 may be taken a maximum of four enrollments.

CSU/ UC

ART 242

Advanced Painting

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 241

An advanced level studio course providing opportunity for further refinement of painting skills with increasing exposure to contemporary styles. Emphasis on research and individual creative problems in painting. Exploration into a personal mode of expression through development of media, technique, and style. Classroom studio use of oils limited to water-soluble oil paint only.

A combination of ART 141 and ART 241 and ART 242 may be taken a maximum of four enrollments.

CSU/ UC

ART 243

Portrait and Life Painting

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 131, or ART 141

Painting of the human form with study of portraiture and anatomy. Compositions in representation of the life model through interpretive studies in watercolor, pastels, water soluble oil, and acrylic. Study of traditional and contemporary methods and directions.

A combination of ART 131 and ART 231 and ART 232 and ART 243 may be taken a maximum of four enrollments.

CSU/UC

ART 251

Ceramics-Advanced Throwing and Handbuilding

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 152

Study of thrown and handbuilt sculptural forms. Exploration of decoration and glaze techniques and incorporation of non-traditional materials such as metal/wood/plastics/paints.

CSU/UC

ART 252

Ceramics-Advanced Study Process in Ceramics with Non-Traditional Media

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 152, or ART 153

An advanced study in the ceramic process as it relates to a non-clay media approach. A sculptural form study with non-traditional materials as surface enhancements.

CSU/UC

ART 253

Electric Kiln Ceramics

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 151

Provides student potters working studio production knowledge of the uses of an oxidizing electric kiln. Emphasizes types of electric kilns, spectrum of glaze formulas, and safety procedures of firing.

CSU

ART 282

Jewelry II

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 182

Continued instruction in the making of jewelry by means of fabrication, including techniques in silver soldering, die forming, etching, tool making, and hinge mechanisms.

A combination of ART 282 and ART 283 may be taken a maximum of four enrollments.

CSU

ART 283

Jewelry III

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 282

Advanced instruction in the making of jewelry by means of complex fabrication. Explores various traditional metal working techniques including mokume, inlay, complex soldering and raising. Gives opportunity for intensive work on projects of individual interest.

A combination of ART 282 and ART 283 may be taken a maximum of four enrollments.

CSU

ART 284

Introduction to Stone Setting-Jewelry

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Course is an introduction to basic jewelry hand skills, including sawing, filing, soldering, and some fabrication. Emphasis is on cabochon and tube stone setting. Students supply their own stones and metal. A combination of ART 182 and ART 284 and ART 285 may be taken a maximum of four enrollments.

CSU

ART 285

Introduction to Enameling-Jewelry

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

An introduction to basic jewelry enameling, including some sawing, filing, and metal forming fabrication with emphasis on color and attention to two dimensional design. Emphasis is on enameling on sheet metal and some cloisonne. Students supply their own enamel and metal.

A combination of ART 182 and ART 284 and ART 285 may be taken a maximum of four enrollments.

CSU

ART 291

Mural Painting and Design II

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 190

An intermediate level mural art class designed to promote and advance the creative development of those with basic skills in mural painting. Opportunity for further study of historical and contemporary references and to increase experience with new media, methods, and techniques. Students will work collaboratively in groups and with the community to create designs. Intermediate students will take on more leadership roles in the group creative dynamic.

CSU/UC

ART 292

Mural Painting and Design III

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 291

An advanced level studio course providing opportunity for further refinement of large scale painting skills with increasing exposure to contemporary styles in mural painting. Exploration into an advanced personal mode of expression through development of media, technique, and style.

CSU/UC

ART 296

Professional Art Production

Unit(s): 1.5 Class Hours: 18.0 Lecture, 45.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ART 196A

Designed to provide practice in developing digital 3d or multimedia art projects for actual clients or in a simulated setting. Students choose an art project based on strengths, interests and market need to work on during the class.

CSU

ART 298

Art Practicum

Unit(s): 1.0 Class Hours: 5.6 Lab total.

Prerequisite: Portfolio review and previous or concurrent enrollment in a 200 level art course.

Directed study at selected locations providing workplace experience such as: gallery assistant, artist's apprentice, docent trainee, graphic design apprentice, etc. Before placement, skills assessed to match abilities with project needs. Experience differs each semester.

CSU

ASIAN AMERICAN STUDIES (ASIA)

ASIA 150

Introduction to Asian American Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is an introduction to the field of Asian American Studies. A trans-disciplinary, multisectoral, and multidimensional approach will be employed to study Asian Americans' various experiences and their contributions to American society and culture utilizing the perspectives of race, nationality, class, gender, and sexuality. The course will cover historical and contemporary issues within Asian American communities, including immigration, anti-Asian violence, labor, unionization, and stereotypes.

CSU/UC

ASTRONOMY (ASTR)

ASTR 109

Introduction to the Solar System

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Surveys history of astronomy, recent research and observations of the planets, moons, and other solar system objects. Exploration of light and gravity to understand formation, properties, and motion of Solar System objects.

CSU/UC

ASTR 110

Introduction to Stars and Galaxies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Surveys the development of astronomy, current research and observations of stars, galaxies, and large- scaled structures in the universe. Exploration of light and gravity to understand the properties and evolution of stars, neutron stars, black holes, galaxies, and the universe's structures and changes.

CSU/UC

ASTR 140

Astronomy Laboratory

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ASTR 109, ASTR 110, or ASTR 110H or concurrent enrollment.

Utilizes experimental techniques to explore and comprehend properties and motions of celestial objects. Basic naked-eye, binocular, and small telescope observing techniques will be introduced. Field trips to local planetaria and dark sky locations may be included.

CSU/UC

ASTR 198

Topics

Unit(s): 0.5 Class Hours: 9.0 Lecture, 9.0 Lab total.

Specialized courses on topics in astronomy.

CSU

AUTOMOTIVE TECHNOLOGY (AUTO)

AUTO 101A

Automotive Mechanical Operation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will focus on function, operation, and design of the mechanical aspects of modern automobiles. Engine repair, manual and automatic transmissions, brakes, and suspension operation and design will be covered. The course is designed for students seeking general knowledge of automotive mechanical systems and employment in a non-technical field.

CSU

AUTO 101B

Automotive Electrical Operation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will focus on the function and operation of the electrical aspects of modern automobiles. Electrical theory and application, engine sensors, computer systems, and emission control devices will be covered. Also, air conditioning, heating, and electrical accessories will be examined. This course is intended for students seeking general automotive knowledge and employment in a non-technical automotive related field.

CSU

AUTO 102

Introduction to Automotive

Formerly: Auto Essentials

Unit(s): 3.0 Class Hours: 45.0 Lecture, 27.0 Lab total.

Introduction to the primary automotive systems used on modern vehicles. Theory, parts nomenclature, and description of system operation are emphasized. This course is intended for students seeking technical knowledge, with hands-on lab work, and future employment as an automotive service technician.

CSU

AUTO 111

Engine Repair

Formerly: AUTO 176, Engine Repair

Unit(s): 5.0 Class Hours: 72.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102

This course deals with tear-down, assembly, diagnosis, and repair of gasoline automotive engines. Accurate engine measurement is highlighted. Hands-on practice of engine repair skills is emphasized. Students must furnish approved safety glasses. This course assists the student in preparation for the A1 (Engine Repair) ASE certification exam. Field trips may be required.

CSU

AUTO 112

Automatic Transmissions and Transaxles

Formerly: AUTO 143: Automatic Transmission Service

Unit(s): 4.5 Class Hours: 54.0 Lecture, 90.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102

This course will cover the theory, operation, diagnosis, and service procedures of automatic transmissions and transaxles. Hydraulic systems are highlighted, along with exploration of electronic controls and continuously variable transmissions (CVT). Hands-on testing and service procedures are emphasized. Students must furnish approved safety glasses. This course assists the student in preparation for the A2 (Automatic Transmission/Transaxles) ASE certification exam. Field trips may be required

CSU

AUTO 113

Manual Drive Train and Axles

Formerly: AUTO 144: Manual Drive Train and Axles

Unit(s): 4.5 Class Hours: 54.0 Lecture, 90.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102

This course will cover the theory, operation, diagnosis, and service of manual transmissions, transaxles, clutches, driveshafts, and differentials. This course also covers four-wheel drive and all-wheel drive systems. Safe and correct hands-on procedures are emphasized. Students must furnish approved safety glasses. This course assists the student in preparation for the A3 (Manual Drive Train) ASE certification exam. Field trips may be required.

CSU

AUTO 114

Suspension and Steering

Formerly: AUTO 154: Steering and Suspension Service

Unit(s): 4.5 Class Hours: 54.0 Lecture, 90.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102

This course will cover the theory, operation, diagnosis, and service of the steering and suspension systems used on modern vehicles. Wheel alignment, tires, tire pressure monitoring systems, and electronic suspension/steering components are included. Hands-on practice is emphasized. Students must furnish approved safety glasses. This course assists students in preparation for the A4 (Steering and Suspension) ASE certification exam. Field trips may be required.

CSU

AUTO 114A

Suspension and Steering Lecture

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will cover the theory, operation, diagnosis, and service of the steering and suspension systems used on modern vehicles. Wheel alignment, tires, tire pressure monitoring systems, and electronic suspension/steering components are included. This course assists students in preparation for the A4 (Steering and Suspension) ASE certification exam. Field trips may be required.

CSU

AUTO 114B

Suspension and Steering Lab

Unit(s): 1.5 Class Hours: 90.0 Lab total.

Corequisite: Concurrent enrollment or completion with a grade of "C" or better or a Passing grade in Automotive Technology 114A.

This course will cover the operation, diagnosis, and service of the steering and suspension systems used on modern vehicles. Wheel alignment, tires, tire pressure monitoring systems, and electronic suspension/ steering components are included. Hands-on practice is emphasized. Students must furnish approved safety glasses. This course assists students in preparation for the A4 (Steering and Suspension) ASE certification exam.

CSU

AUTO 115

Brakes

Formerly: AUTO 153: Brakes

Unit(s): 4.5 Class Hours: 54.0 Lecture, 90.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102

This course will cover the theory of operation, diagnosis, and service of drum, disc, and anti-lock brake systems used on modern vehicles. Safe and correct hands-on practice is emphasized. Students must furnish approved safety glasses. This course assists the student in preparation for the A5 (Brakes) ASE certification exam. Field trips may be required.

CSU

AUTO 115A

Brakes Lecture

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will cover the theory of operation, diagnosis, and function of drum, disc, and anti-lock brake systems used on modern vehicles. This course assists the student in preparation for the A5 (Brakes) ASE certification exam. Field trips may be required.

CSU

AUTO 115B

Brakes Lab

Unit(s): 1.5 Class Hours: 90.0 Lab total.

Corequisite: Concurrent enrollment or completion with a grade of "C" or better or a Passing grade in Automotive Technology 115A.

This course will cover the operation, diagnosis, and service of drum, disc, and anti-lock brake systems used on modern vehicles. Safe and correct hands-on practice is emphasized. Students must furnish approved safety glasses. This course assists the student in preparation for the A5 (Brakes) ASE certification exam.

CSU

AUTO 116

Electrical Fundamentals

Formerly: AUTO 122: Electronics Fundamentals

Unit(s): 5.0 Class Hours: 72.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102

Introduction to the basic operating principles of electrical and electronic devices used in modern vehicles. Hands-on digital multimeter testing is highlighted. Safe and correct use of tools and equipment by students will be emphasized. The course will also include Ohm's law, circuit testing, electromagnetism, batteries, starters, and alternators. Students must furnish approved safety glasses. This course assists students in preparation for the A6 (Electrical/Electronics) ASE certification exam. Field trips may be required.

CSU

AUTO 116A

Electrical Fundamentals Lecture

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102

Introduction to the basic operating principles of electrical and electronic devices used in modern vehicles. The course will include Ohm's law, circuit designs, electromagnetism, batteries, starters, and alternators. This course assists students in preparation for the A6 (Electrical/ Electronics) ASE certification exam. Field trips may be required.

CSU

AUTO 116B

Electrical Fundamentals Lab

Unit(s): 1.0 Class Hours: 72.0 Lab total.

Corequisite: Concurrent enrollment or completion with a grade of "C" or better or a Passing grade in Automotive Technology 116A.

Introduction to the basic operating principles of electrical and electronic devices used in modern vehicles. Hands-on digital multimeter testing is highlighted. Safe and correct use of tools and equipment by students will be emphasized. The course will also include Ohm's law, circuit testing, electromagnetism, batteries, starters, and alternators. Students must furnish approved safety glasses. This course assists students in preparation for the A6 (Electrical/Electronics) ASE certification exam. Field trips may be required.

CS

AUTO 117

Heating and Air Conditioning

Formerly: AUTO 161: Automotive Air Conditioning, Heating and Ventilation Systems

Unit(s): 5.0 Class Hours: 72.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102

This course will cover the operation and service of modern automotive air conditioning systems. Practical application of air conditioning theory is presented to enable problem solving. Heating, ventilation, and electronic control systems are also included. Safe hands-on practice is emphasized. Students must furnish approved safety glasses. This course assists the student in preparation for the A7 (Air Conditioning and Heating) ASE certification exam. EPA 609 certification is integrated into this course. Field trips may be required.

CSU

AUTO 118

Engine Performance

Formerly: AUTO 132: Engine Performance

Unit(s): 5.0 Class Hours: 72.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102, and AUTO 116

This course will cover engine performance procedures including fuel, ignition, oscilloscope, emission control, and computer systems found on modern automobiles. Hands-on testing and diagnosis are emphasized. This course assists the student in preparation for the A8 (Engine Performance) ASE certification exam. Students must furnish approved safety glasses. Field trips may be required

CSU

AUTO 118A

Engine Performance Lecture

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102

This course will cover engine performance procedures including fuel, ignition, oscilloscope, emission control, and computer systems found on modern automobiles. This course assists the student in preparation for the A8 (Engine Performance) ASE certification exam. Field trips may be required.

CSU

AUTO 118B

Engine Performance Lab

Unit(s): 1.0 Class Hours: 72.0 Lab total.

Corequisite: Concurrent enrollment or completion with a grade of "C" or better or a Passing grade in Automotive Technology 118A.

This course will cover engine performance procedures including fuel, ignition, oscilloscope, emission control, and computer systems found on modern automobiles. Hands-on testing and diagnosis are emphasized. This course assists the student in preparation for the A8 (Engine Performance) ASE certification exam. Students must furnish approved safety glasses. Field trips may be required.

CSU

AUTO 119

Light Vehicle Diesel Engines

Formerly: AUTO 288, Diesel Engines: Light-Medium Duty Systems

Unit(s): 3.0 Class Hours: 45.0 Lecture, 27.0 Lab total.

This course will introduce the applications of modern light duty diesel engines. American and German engine systems will be covered, including common rail fuel injection, turbochargers, and diesel emission systems. Field trips may be required.

CSU

AUTO 185

Bureau of Automotive Repair (BAR) Smog Inspector Training I

Unit(s): 5.0 Class Hours: 81.0 Lecture, 27.0 Lab total.

This is the Bureau of Automotive Repair (B.A.R.) certified Basic Clean Air Car Course. This course fulfills one of the requirements to take the State Smog Inspector License Exam. The course is designed for students seeking to obtain a California State Smog License and will stay current with B.A.R. guidelines as new regulations and/or technologies are introduced. This course is intended for individuals with some automotive experience or education.

(Pass/No Pass Only)

CSU

AUTO 186

Bureau of Automotive Repair (BAR) Smog Inspector Training II

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

This is the Bureau of Automotive Repair (B.A.R.) certified Smog Check Inspector Level II course. This course fulfills one of the requirements to take the State Smog Technician Exam. The course is designed for students seeking to obtain a California State Smog License and will stay current with B.A.R. guidelines as new regulations and/or technologies are introduced. This course is intended for individuals with some automotive experience or education.

(Pass/No Pass Only)

CSU

AUTO 187

BAR Specified Diagnostic and Repair

Unit(s): 5.0 Class Hours: 72.0 Lecture, 54.0 Lab total.

Bureau of Automotive Repair recognized diagnostic and repair course. This course fulfills one of the required courses the student needs to take the State Smog Technician Exam. The course is designed for students seeking to obtain a California State Smog License and will stay current with B.A.R. guidelines as new regulations and/or technologies are introduced. This course is intended for individuals with some automotive experience or education.

(Pass/No Pass Only)

CSU

AUTO 190

Automotive Manufacturer Specific I

Unit(s): 2.0 Class Hours: 27.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102, or AUTO 106, and AUTO 122

This course will allow students will gain experience working with specific engine and powertrain related systems from different vehicle manufacturers. The course is intended for students seeking employment at a new car dealership as a service technician. The course will also focus on vehicle manufacturer specific training from different vehicle makes. Students will choose to focus on Subaru, Fiat-Chrysler, or other vehicle manufacturers.

CSU

AUTO 191

Automotive Manufacturer Specific II

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102, or AUTO 106, and AUTO 122

In this course students will gain experience working with and diagnosing specific drivetrain and electrical systems from different vehicle manufacturers. This course is intended for students seeking employment at a new car dealership as a service technician. The course will also focus on vehicle manufacturer specific training from different vehicle makes. Students will choose to focus on Subaru, Fiat-Chrysler, or other vehicle manufacturers.

CSU

AUTO 200

Automotive Service Advising

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will cover the career, expectations, and duties of an automotive service advisor. Topics include customer service, the three Cs, completing repair order procedures, writing skills, and effective communication with internal and external customers.

CSU

AUTO 201

Automotive Service Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in BUS 100

This course will focus on management skills of a service and repair facility, including new car dealerships and independent shops. Employee relations, legal requirements, policies and procedures, customer relations, and working as a manager/supervisor will be emphasized in the course. Working with vendors and suppliers will also be covered.

CSU

AUTO 202

Automotive Independent Shop Ownership

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in BUS 100

This course will cover the business, logistics, equipment needs, hiring process, and customer service requirements to own and operate an independent automotive service and repair facility. Operating a safe working environment and maintaining a productive facility will be emphasized.

CSU

AUTO 216

Electrical Systems

Formerly: AUTO 124: Electrical Systems

Unit(s): 5.0 Class Hours: 72.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 102

Theory, operation, and diagnosis of automotive body electrical systems. Use of wiring diagrams is highlighted, with a concentration on electrical accessories. Ohm's law and electromagnetism will also be covered. Safe and correct use of tools and equipment in the shop by students is emphasized. This course assists students in preparation for the A6 (Electrical/Electronics) ASE certification exam. Students must furnish approved safety glasses. Field trips may be required.

CSU

AUTO 218

Advanced Engine Performance

Unit(s): 4.0 Class Hours: 36.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 132, and AUTO 122

This course will focus on advanced level engine performance procedures, including ignition, fuel, oscilloscope, emissions, and computer systems. Hands-on testing and diagnosis will be emphasized. Students must furnish their own safety glasses. The course assists students in preparation of the L1 (Advanced Level Engine Performance) ASE certification exam.

CSU

AUTO 260

Introduction to Electric Vehicles

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in AUTO 122

This course will explore the function, operation, and design of electric vehicles. The course will also focus on safe practices and procedures when working with high voltage systems. Students will build a purpose-built electric vehicle in the course and study current electric vehicle manufacturers. High voltage systems will be examined, along with battery designs, AC and DC power motors, and electrical inverter/converters.

CSU

AUTO 283

Automotive Diagnostic Skills

Formerly: Diagnostic Test Equipment

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion of at least 6 units of automotive courses.

This course covers the use of automotive diagnostic equipment such as scan tools, digital multimeters, lab scopes, and various testing equipment. Test procedures and diagnostics will be emphasized. Hands-on applications will be required in lab activities. Field trips may be required.

CSU

AUTO 284

Automotive Emerging Technologies

Formerly: OBD-2 Diagnosis and Networks

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will cover emerging technologies found on modern automotive vehicles. Topics will include advanced navigation systems, WiFi on vehicles, smart and connected cars, Controller Area Network (CAN) systems, Advanced Driver Assistance Systems (ADAS), collision avoidance systems, driverless vehicles, and auto-pilot systems. New drivetrain systems will also be included, such as electric vehicle motors and high voltage systems, along with advancements in engine tuning and computer programming.

CSU

AUTO 285

Hybrid Vehicles

Unit(s): 3.0 Class Hours: 45.0 Lecture, 27.0 Lab total.

This course will discuss safety, operation, and basic service of modern hybrid vehicles. Safety and special tools for dealing with high voltage are emphasized. System function and components are highlighted. Electric vehicles are introduced.

CSU

AUTO 287

Alternative Fuels

Unit(s): 3.0 Class Hours: 45.0 Lecture, 27.0 Lab total.

This course introduces the student to the various types of alternative fuels used in modern vehicles. Safety and operation are highlighted. Compressed Natural Gas (CNG) training is emphasized. LPG, LNG, Bio-diesel, Ethanol, and Hydrogen are also covered.

CSU

AUTO 299

Automotive Cooperative Work Experience

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

Prerequisite: Completion of at least 6 units of Automotive Technology courses with a minimum grade of C.

This work experience course of supervised employment assists students to acquire desirable work habits, attitudes, and skills in automotive mechanical repair. A student can earn 1 to 4 units per semester, up to a maximum of 16 units total. Additionally, students must work 75 paid hours or 60 non-paid hours per unit earned. Student repetition is allowed per Title 5, Section 55253.

CSU

BANKING (BANK)

BANK 010

Training for Entry Level Bankers

Formerly: Teller Training for Financial Institutions

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Course provides prospective bank employees with a broad overview of financial institutions and basic knowledge of teller techniques including bank transactions and customer service.

BIOLOGY (BIOL)

BIOL 098

Topics

Unit(s): 0.5-4.0 Class Hours: 9.0-72.0 Lecture total.

Specialized courses on topics related to the needs of students in biology.

BIOL 109

Fundamentals of Biology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Principles of biology stressing the relationship of all organisms from anatomical, physiological, and ecological points of view. Includes cell machinery, genetics, reproduction, embryology, animal behavior, botany, ecology, evolution, and human physiology. Concurrent enrollment in Biology 109L recommended. Designed for non-biology majors.

CSU/UC

BIOL 109H

Honors Fundamentals of Biology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Traditional Biology, enriched by extensive instructor-prepared study guides for each subject area of curriculum. Additional enhancement by outside reading suggestions and optional student reports. Class participation and discussion is strongly encouraged, as are questions on current reports and news in the popular media and scientific sources. Information will be expanded by reference to research observations and by appropriate references to classical and current literature. Emphasis is on analysis of pertinent topics using critical reading and interpretation skills. Concurrent enrollment in Biology 109L is recommended.

Designed for non-biology majors.

CSU/UC

BIOL 109L

Fundamentals of Biology Laboratory

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade or concurrent enrollment in Biology 109 or Biology 109H.

Laboratory experiments that illustrate important biological concepts at all levels of organization, from molecules and cells, to organisms, populations, communities, and ecosystems. Content complements Biology 109/109H lecture material. Fieldtrip required.

CSU/UC

BIOL 111

Marine Biology

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

This course covers basic concepts of marine ecosystems including oceanographic principles, ecology, and a survey of marine habitats and diversity of marine organisms. Field trips required.

CSU/UC

BIOL 115

Concepts in Biology for Educators

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

An investigation in the basic principles of Biology and Science with content appropriate for future multiple- subject teachers and secondary through high school. The course material is presented within the context of the human experience and includes cell biology, physiology, genetics, evolution, ecology, animal behavior, and the interaction of humans with the environment. The course is taught from an inquiry-based strategy using active learning.

CSU/UC

BIOL 127

Ecology

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Introduction to the basic principles of ecology. Study of ecosystems, biomes, and the relationships of plants and animals in the natural world. This is a field study course with overnight camping required.

CSU

BIOL 128

Natural History of the California Coast

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

An ecological study of plant and animal life of the southern and central California coast. This is a field study course with overnight camping required.

CSU

BIOL 129

Ecology of Southern California

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Identification and study of the plants and animals of the ocean, mountain and desert regions of Southern California with emphasis on the organisms' relationship to their environment. This is a field study course and includes overnight camping.

CSU/UC

BIOL 131

Natural History of the Southwest

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An ecological study of mountain, canyon, and desert ecosystems of the Southwestern United States. Animal and plant identification, geology, and environmental problems will be emphasized. This is a field study course with overnight camping required.

CSU

BIOL 132

Natural History of Death Valley

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Natural history of Death Valley emphasizing the biology of the plants and animals, their ecology, adaptations and evolutionary history, as well as the history of environmental change and human activities. This is a field study course with overnight camping required.

CSU

BIOL 133

Desert Biology

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Study of desert organisms, their adaptions to arid conditions, their evolution, identification and ecology, and the impact of human activities on desert organisms, communities, and ecosystems. This is a field study course with overnight camping required.

CSU

BIOL 139

Health Microbiology

Unit(s): 4.0 Class Hours: 54.0 Lecture, 64.0 Lab total.

Presents practical and theoretical aspects of medical microbiology to meet the needs of those in allied health professions. Provides basic knowledge of the microbial world by covering diversity, structure, metabolic and genetic characteristics, cultivation and control. Emphasis is placed on human-microbe interactions especially infectious diseases. Laboratory deals with identification, growth, and control of microorganisms. Field trips may be required.

CSU/UC

BIOL 149

Human Anatomy and Physiology

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Structural organization of the human body: gross and microscopic structure of the integumentary, skeletal, muscular, nervous, sensory, endocrine, cardiovascular, lymphatic, respiratory, digestive, excretory, and reproductive systems, from cellular to organ system levels of organization. This course is primarily intended for nursing, allied health, kinesiology, and other health related majors.

CSU/UC

BIOL 169

Natural History of the Sierra Nevadas

Unit(s): 1.0-3.0 Class Hours: 18.0-54.0 Lecture total.

A field study of the ecology, geology, and history of the Sierra Nevada mountains. Animal and plant studies, environmental problems, and wilderness preservation will be emphasized. This is a field study course with overnight camping required.

CSU

BIOL 177

Human Genetics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introductory course in human genetics which explores basic principles, patterns of inheritance, gene structure, function and regulation, current advances in genetics and gene technology, as well as social and ethical issues in contemporary genetics.

CSU/UC

BIOL 187

Intro to Work Experience-Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This course is an introduction to work experience with an on campus, supervised volunteer experience in bioscience including an introduction to new or expanded responsibilities. This course is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

(Pass/No Pass Only)

CSU

BIOL 190 (C-ID BIOT 101BX = BIOL 190 + BIOL 190L)

Introduction to Biotechnology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is a general examination of biology as it relates to the field of biotechnology. Topics include the fundamental chemical processes common in prokaryotic and eukaryotic biology, chemistry of bio-molecules (proteins, enzymes, nucleic acids and lipids), cellular and molecular biology, basic immunology, and classical and molecular genetics with an emphasis on gene expression and genetic engineering.

CSU/UC

BIOL 190L (C-ID BIOT 101BX = BIOL 190 + BIOL 190L)

Introductory Biotech Lab

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade or concurrent enrollment in Biology 190.

This laboratory is a general examination of biology as it relates to the field of biotechnology. The laboratory addresses basic skills and techniques common to the biotechnology industry. Topics include the measurement of activity and quantity of proteins, growth and manipulation of bacteria, genetic engineering and antibody methods. This course is intended as a laboratory class for students majoring in applied biology and as a general education laboratory option for all students.

CSU/UC

BIOL 191 (C-ID BIOT 150X = BIOL 191 + BIOL 193)

Biotech A: Basic Skills

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

This course prepares students for entry-level work in the biotechnology industry by emphasizing the core concepts needed to work effectively in a bioscience laboratory. Topics include laboratory math, basic chemistry of buffers, healthy and safety, metrology and quality control. This course introduces students to standard biotechnology laboratory skills including laboratory measurement, maintenance of an industry standard notebook, preparation and sterilization of solutions, reagents and media, proper use and maintenance of laboratory equipment, adherence to quality control protocols and lab safety regulations, data collection and evaluation, basic separation methods, aseptic technique and documentation.

CSU

BIOL 192 (C-ID BIOT 220X)

Biotech B: Proteins

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 191

This course is an introduction to protein purification techniques including sample preparation, protein separation and purification, column chromatography, large-scale recovery, and use of assays for recovery analysis. It provides hands-on training with chromatography systems and assays used in industry and research laboratories. Application of current Good Manufacturing Process (cGMP), Good Laboratory Practice (GLP), and Standard Operating Procedures (SOP's) in relation to these techniques will be addressed. This course covers methods utilized for eukaryotic cell culture protein purification.

CSU

BIOL 193 (C-ID BIOT 150X = BIOL 191 + BIOL 193)

Biotech C: Nucleic Acids

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 191

This course introduces the fundamental skills in applied biotechnology focusing on the upstream research and development process. Skills include maintenance of an industry standard notebook; preparation and sterilization of solutions, reagents and media; utilization of good aseptic technique; proper use and maintenance of laboratory equipment; adherence to quality control protocols, lab safety regulations; biomolecules, cell structure, gene expression, molecular techniques including DNA/RNA extraction and purification, bioinformatics, polymerase chain reaction, electrophoresis, DNA sequencing, recombinant DNA technology, DNA cloning, fluorescence in situ hybridization, and Southern blot analysis, and in vitro transcription. Compliance with industry standards and regulations will be incorporated into course procedures.

CSU

BIOL 194 (C-ID BIOT 210X)

Quality and Regulatory Compliance in Biosciences

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course will cover quality assurance and regulatory compliance for the bioscience industries. Topics will span quality control and Federal Drug Administration (FDA) regulations for the biotechnology, biopharmaceutical, biomedical device, and food industries. Theories and application of quality assurance and quality control will be presented and several different quality systems will be discussed such as cGXP (current Good Practices), ISO9000 (International Standards Organization), Six Sigma and Lean.

CSU

BIOL 195

Biotech: QC/QA Microbiology

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 229

This course will cover the skills necessary to work in a regulated quality control microbiology laboratory.

CSU

BIOL 197

STEM Internship/Work Experience

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

Prerequisite: Successful completion of 10 units from Biotech course series.

Supervised paid or volunteer experience in student's major including new or expanded responsibilities. 75 hours of paid work or 60 hours of unpaid work equals one unit. Course may be taken 4 times for a maximum of 16 units of occupational cooperative work experience credit.

(Pass/No Pass Only)

CSU

BIOL 198

Topics

Unit(s): 0.5-4.0 Class Hours: 9.0-72.0 Lecture total.

Specialized courses on topics related to the needs of students in biology.

CSU

BIOL 199

Independent Study

Unit(s): 1.0-3.0 Class Hours: 18.0-54.0 Lecture total.

Prerequisite: Enrollment in at least one other class at either Santa Ana College or Santiago Canyon College. And Must show evidence of competence in their academic major and in the area in which they propose to conduct independent study.

Under faculty direction, students can increase their knowledge in specific areas of biology through directed field experience, research, readings and independent study. Students can also develop laboratory skills and competencies. Divisional approval required.

CSU

BIOL 200

Human Ecology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A biological and physical science introduction to environmental problems such as energy, resources, pollution, land use, population and food, including economic and political factors. A natural science elective. (Same as Environmental Studies 200.)

CSU/UC

BIOL 202

Cell Culture Techniques

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 191

Students will learn eukaryotic cell culture techniques that include working under aseptic conditions, sterile techniques, media preparation, quantification and passage of cell lines. Laboratory experience prepares students for work in industry.

CSU

BIOL 211 (C-ID BIOL 190)

Cellular and Molecular Biology

Unit(s): 5.0 Class Hours: 54.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 084, and CHEM 219, or CHEM 219H

An investigation into the molecular and cellular basis of life, including the evolution of cells, cell structure and function, energy and information flow, cellular reproduction, genetics, and the molecular basis of inheritance. Required of majors in biology, medicine, forestry, and agriculture. This course is a prerequisite for Biology 212 and Biology 214.

CSU/UC

BIOL 212

Animal Diversity and Ecology

Unit(s): 5.0 Class Hours: 54.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 211

A study of ecological principles and relationships between animal diversity and ecosystems. Habitat, populations, ecological interactions, and environmental influences are stressed while surveying animal diversity and addressing structure, function, behavior, and adaptation of major taxonomic groups. Required of majors in biology, medicine, forestry and agriculture. Field trips required.

CSU/UC

BIOL 214 (C-ID BIOL 130S = BIOL 212 + BIOL 214)

Plant Diversity and Evolution

Unit(s): 5.0 Class Hours: 54.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 211

Principles and processes of evolution leading to biodiversity. Survey of the organisms, viruses, prokaryotes, fungi, algae, and plants with emphasis on evolutionary adaptations of the anatomy, physiology, and life cycles of these organisms. Field trips required.

CSU/UC

BIOL 217

Pathophysiology

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 149, and BIOL 239, or BIOL 249

Covers dynamic aspects of human disease. Links sciences of anatomy, physiology and biochemistry with their application to clinical practice for health professionals.

CSU

BIOL 229

General Microbiology

Unit(s): 5.0 Class Hours: 54.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 109, or BIOL 109H, and BIOL 109L, or BIOL 190, and BIOL 190L, or BIOL 139, or BIOL 149, or BIOL 211, or BIOL 239, or BIOL 249, or CHEM 119, or CHEM 209

Introduction to microorganisms, their classification, structure, biochemistry, growth, control, and interactions with other organisms and the environment. Designed for biology, preprofessional, and prenursing (BSN) majors.

CSU/UC

BIOL 239 (C-ID BIOL 110B)

General Human Anatomy

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Structure of the human body. Systems, organs, and tissues are studied from human skeletons, models, charts, slides and various electronic programs. Laboratory includes the dissection of a cat and periodic demonstrations of a prosected cadaver as available.

CSU/UC

BIOL 249 (C-ID BIOL 120B)

Human Physiology

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 239 or similar Human Anatomy course.

Microscopic, macroscopic, and dynamic view of the human physiological processes. The lecture portion includes a thorough consideration of both "cell and systems" physiology. Laboratory work includes the use of techniques used in basic research, an introduction to the use of standard medical equipment, and the performance of medical laboratory tests. Non-invasive experiments are performed on students enrolled in the class.

CSU/UC

BIOL 259

Environmental Biology

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Introduction to Environmental Biology. Includes study of ecosystems, population dynamics, classification, diversity of plant and animal species, effects of pollutants at both the cellular and organismal levels, and principles of ecology (Same as Environmental Studies 259). Field trips required.

CSU/UC

BIOL 290

Biochemistry and Molecular Biology

Unit(s): 5.0 Class Hours: 54.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 211, and CHEM 209 Introduction to biochemistry and molecular biology.

Included are discussions of biological macromolecules, energy production, metabolic pathways and regulation, genetic code, genomics, DNA replication, transcription and RNA processing, translation, and gene regulation. Laboratory activities will include use of visible and UV spectroscopy, chromatography, cell fractionation, ultracentrifugation, protein purification, electrophoresis, and recombinant DNA methods. This course is designed for biology majors, health pre- professionals, and biotechnology majors.

CSU/UC

BLACK STUDIES (BLST)

BLST 150

Introduction to African/Black American Studies

Formerly: Introduction to African American Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is an introduction to the field of African/Black American Studies. A trans-disciplinary, multisectoral, and multidimensional approach will be employed to study African/Black Americans' various experiences and contributions to American society and culture. The course will cover historical and contemporary issues, including African origins, the development of African/Black American culture, the struggles of the African/Black American family, African/Black American political life, and African/Black American people's socioeconomic empowerment in the United States.

CSU/UC

BUSINESS (BUS)

BUS 080

Business Mathematics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is designed to enable students to learn and apply mathematics skills in business including review of fractions, decimals, percents, banking, discounts, markups, payroll, interest calculation, installment buying, mortgages, depreciation, taxes, insurance, stocks, bonds, and mutual funds.

BUS 100 (C-ID BUS 110)

Fundamentals of Business

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to the basic fundamentals of business. A survey of marketing, management, production, accounting, finance, and economics and how they interrelate in the business environment.
CSU/UC

BUS 101 (C-ID BUS 125)

Business Law

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Fundamental legal principles pertaining to business transactions. Introduction to the law as an instrument of social and political control in society. Topics include sources of law and ethics, contracts, torts, agency, judicial and administrative processes, employment law, forms of business organizations, and domestic and international governmental regulations. Intended for transfer to Cal State Northridge. All others see LAW 105 and Bus 105. Check with counselor for appropriate class. May only receive credit for Bus 101, Bus 105 or LAW 105.
CSU/UC

BUS 103

Cooperative Work Experience-Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.
CSU

BUS 104

Cooperative Work Experience-General

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field not related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.
CSU

BUS 105 (C-ID BUS 120)

Legal Environment of Business

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Fundamental legal principles pertaining to business transactions. Introduction to the law as an instrument of social and political control in society. Topics include sources of law and ethics, contracts, torts, agency, judicial and administrative processes, employment law, forms of business organizations, and domestic and international governmental regulations. Intended for transfer to most Cal State including Cal State Fullerton. Check with counselor for appropriate class. May only receive credit for Bus 101, Bus 105 or LAW 105.
CSU/UC

BUS 106

Culture and International Business - Kiss, Bow or Shake Hands

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to different cultures and their effects on international business. Analysis of cross-cultural attitudes towards management, status, rules, relationships, motivating employees, and negotiation.
CSU

BUS 110

Export Pricing, Quotations and Terms of Trade

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn how to respond to trade inquiries. Learn international trade terms of sale, international pricing and supply chain management. Learn how to calculate landed costs and export pricing.
CSU

BUS 111

International Business Documentation - Beginning

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn how to create and issue international documents used in selling or buying products. Includes the creation and use of actual documents used in international business.
CSU

BUS 113

International Transportation

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn how to ship products internationally and develop a transportation strategy. Includes transportation terminology, the role of the freight forwarder, transportation documentation, freight cost calculations, major ports of the world, and distribution issues.
CSU

BUS 114

International Documentation and Supply Chain Management

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

International documents for product inspection, health/agricultural registrations, and hazardous materials shipments. Utilizes actual documents, software, and resources necessary to effectively complete documentation. Introduces the need for supply chain management and inventory control.
CSU

BUS 115

Global Shipping and Logistics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn how to respond to international trade inquiries, understand international trade terms of sale for import and export, and how to calculate landed costs. Learn how to create and issue import and export documents used in selling or buying products globally. Includes the creation and use of actual documents used in global trade. Learn how to ship products internationally and develop a transportation strategy. Learn about transportation terminology, the role of the freight forwarder, transportation documentation, freight cost calculations, major ports of the world, and distribution methods. Create documents for product inspection, health/agricultural registrations, and hazardous materials shipments. Utilize actual documents, software, and resources necessary to effectively complete documentation required for international trade. Get introduced to supply chain management and inventory control.
CSU

BUS 116

Global Marketing: Selling Around the World

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn how to adapt marketing techniques to international markets, how to develop marketing strategies, and how to target markets based on the cultural, political and economic environments. Learn how to create forecasts and budgets for international markets. (Same as Marketing 116).
CSU

BUS 117

Global Commerce and Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn to create business contracts in the global marketplace and how to use the U.N. Convention on Contracts for the International Sale of Goods. Learn about financial mechanisms and laws regulating international distribution. Learn about international limited liability companies, and foreign direct investment. Learn how countries join together to create trade. Includes NAFTA/USMCA, GATT, the EU and other trade agreements around the world. Explore management and law in different legal environments as well as U.S. export regulations.

CSU

BUS 118

Importing: Global Sourcing and Markets

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn how importing works. Evaluate the potential of an import business. Contact vendors and source products. Determine import classification, tariffs and taxes and calculate landed costs to import into the U.S. Understand import regulations.

CSU

BUS 119

Doing Business in Latin America and Asia

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn about the advantages of growing your business by doing business in other regions around the world. Learn about the cultural, linguistic, structural and legal differences in order to be successful in these countries. Learn about the specifics of doing business in Latin American and Asian regions and countries including but not limited to Mexico, Vietnam, China, Central America, Brazil, Chile, and Japan.

CSU

BUS 120

Principles of Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Principles, methods, and procedures essential to the successful management of human and financial resources. Planning, decision making, staffing, directing, motivating, leading, communicating, controlling and the application of managerial skills (Same as Management 120).

CSU

BUS 121

Human Relations and Organizational Behavior

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The role of the manager and management's relationship to employees. Includes the application of motivational theories, communications, leadership, and organizational structure (Same as Management 121).

CSU

BUS 125

Introduction to International Business

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A survey course previewing international marketing, finance, law, and logistics. Includes how a company decides to go global and how products are made, transported, and sold around the world.

CSU

BUS 127

Introduction to E-Commerce

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Electronic commerce from a managerial perspective focusing on the retailing, business-to-business, and service industries. Topics include e-commerce infrastructure, intranets and extranets, electronic payment systems, marketing research, advertising, e-commerce strategies, and privacy issues. (Same as Marketing 127).

CSU

BUS 130

Personal Finance

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH N48; or placement into Mathematics 083 according to the Santa Ana College Mathematics Department's placement standards.

This course is designed to empower individuals with various tools to manage their money and make sound lifelong financial decisions. Topics include financial planning, income and expense management, investment analysis, retirement planning, consumerism, insurance, estate planning, home ownership and credit management. This course uses financial, tax, and mathematical calculations. Students will take a hands-on approach to such learning and skill development with problem-solving assignments and projects that require them to explain information presented in tax forms and financial statements. They will also obtain the knowledge and skills required to convert financial information into portrayals that contribute to an understanding of present and future personal and family financial needs. Students will also be provided with opportunities to analyze and synthesize on documents and reports. They will develop the logical reasoning skills needed by informed and productive citizens. Moreover, instructors will (a) provide student- centered activity-based instruction, (b) emphasize the conceptual understanding and skills of mathematics and quantitative reasoning, and (c) facilitate the development of competence and confidence in problem- solving abilities.

CSU/UC

BUS 140

Principles of Finance

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to corporate financial management and the functioning of global financial markets. Includes financial planning and analysis, working capital management, capital budgeting, time value of money, risk analysis, capital markets, and long term financing.

CSU

BUS 141

The Globalization of Marketing

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn how to adapt marketing techniques to international markets, how to develop marketing strategies, and how to target markets based on the cultural, political and economic environments. Learn how to create forecasts and budgets for international markets.

CSU

BUS 142

International Market Research and Planning

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

How to research international markets for opportunities using the Internet, government and private resources as well as in-market surveys. Includes the development of international marketing strategies and the analysis of domestic and international markets for import and export opportunities.

CSU

BUS 143

Packaging, Pricing and Promoting Products/Services for Export

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Understand international market requirements. Learn to adapt products and services to meet international market needs. Create competitive price structures. Implement exciting promotion and advertising plans. Learn how to entice international customers to buy U.S. products and services.

CSU

BUS 145

Channels of Distribution in International Markets

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn alternate methods for distributing products in international markets. Learn how to use distributors and agents. Learn channels of distribution for different industries and different countries. Adapt distribution strategies to maintain product quality, positioning, and competitive price structure.

CSU

BUS 147

International Commercial Agreements and Distribution Law

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn to create business contracts in the global marketplace and how to use the U.N. Convention on Contracts for the International Sale of Goods. Learn about contracts with foreign sales representatives and laws regulating international distribution. Learn about international limited liability companies and foreign direct investment laws. (Same as Paralegal 147.)

CSU

BUS 148

International Intellectual Property Law

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn international intellectual property law-patents, copyrights, trademarks, and trade secrets. Learn international treaties relating to intellectual property rights. Learn technology licensing agreements and international franchising. (Same as Paralegal 148).

CSU

BUS 149

The Law of Global Commerce

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

How countries join together to create trade. Includes NAFTA, GATT, the EU and other trade agreements around the world. Explore law in different legal systems as well as U.S. export regulations. (Same as Paralegal 149.)

CSU

BUS 150 (C-ID ITIS 120, C-ID BUS 140)

Introduction to Information Systems and Applications

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to computer concepts and management information systems. Application software will be used to solve business problems.

CSU/UC

BUS 160

Introduction to Stock and Bond Investments

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introductory course in investment decision-making. Topics covered are types of securities, securities markets, stocks, bonds, options, mutual funds, value analysis, international investing, portfolio management, and financial planning.

CSU

BUS 163

International Methods of Payment and Letters of Credit

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Analyze international methods of payment to determine risks and benefits. Learn how to initiate and utilize a letter of credit and its role in international transactions. Learn how to check customer credit and assign payment terms.

CSU

BUS 164

Alternative Financing Techniques for International Trade

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Explore the alternative financing techniques of bartering, countertrade, and forfeiting for medium-term financing. Learn how the foreign exchange market operates and the risk and management techniques of foreign exchange.

CSU

BUS 165

International Trade Finance and Insurance

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Borrowing based on specific import/export transactions-documentary bankers' acceptances, clean bankers' acceptance financing, trade acceptance, borrowing against receivables, sale of receivables, and factoring. Learn to assess risks, hedge risks and insure international trade transactions. Discover Eximbank.

CSU

BUS 166

Financing an Import/Export Business

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn where and how to obtain financing to operate an international business. Discover domestic and international financing and lending sources, commercial banks and brokers, non-bank lenders, government, and quasi-government lenders. Understand government finance assistance organizations.

CSU

BUS 170

Principles of Small Business Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Practical business skills needed to start and operate a small business. Includes information on risk management, site location, legal aspects, financing, budgeting, merchandising, promotion, and management techniques.

CSU

BUS 180

Finding and Evaluating Products for Import

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Evaluate the potential of an import business. Contact venders and source products. Determine import classification, tariffs and taxes and calculate landed costs to import into the U.S.

CSU

BUS 182

Classifying Imports and Clearing US Customs

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn to classify products being imported into the U.S. using the Harmonized Tariff Schedule (HTS). Identify applicable duty rates and quotas for products. Learn how the operations and U.S. Customs programs have changed since 9/11/2001.

CSU

BUS 222 (C-ID BUS 115)

Business Writing

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

Overview of oral and written communication skills used in business. Emphasizes guidelines for improving writing and speaking skills, common solutions to common communication problems, ethical issues facing business communicators today, instructions on how to identify areas of legal vulnerability, and tested techniques for communicating successfully in today's high-tech, international business environment.

CSU

BUSINESS APPLICATIONS (BA)

BA 100

Business Writing Skills

Formerly: BA 017, Business Writing Skills

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Build essential business writing skills using best practices to write clear, effective, and professional content for documents. Course includes proper business usage of grammar, sentence structure, punctuation, vocabulary, writing strategies based on goals, content organization, and pre-writing. Professional training in written communications including email, memos, letters, and reports. Develop editing and proofreading skills for business projects including presentations, brochures, and online content.

CSU

BA 102

Professional Skills & Career Readiness

Formerly: BA 018, Office Technology & Professional Skills

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Develop and improve professional business skills using current standards and technology including employment readiness skills, leadership, customer service, teamwork and collaboration skills, effective communication, job search, and advancement. Instruction includes professional image, business ethics, office management, problem-solving and decision-making skills, interpersonal skills, time and stress management, business travel, and effective meetings.

CSU

BA 103

Business Mathematics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is designed to enable students to learn and apply mathematics skills in business including review of fractions, decimals, percents, banking, discounts, markups, payroll, interest calculation, installment buying, mortgages, depreciation, taxes, insurance, stocks, bonds, and mutual funds.

CSU

BA 110

Computer Keyboarding Skills

Unit(s): 0.5 Class Hours: 27.0 Lab total.

This course is the first step in learning proper keyboarding techniques with accuracy using correct hand and finger positioning. Students will follow step-by-step instructions for all alphabet, punctuation, enter/return, and capitalization using shift keys. Typing correctly without errors will provide the skills necessary to develop speed with accuracy.

CSU

BA 115

Computer Keyboarding Speed and Accuracy Development

Unit(s): 0.5 Class Hours: 27.0 Lab total.

After the basic keyboarding skills have been mastered, the most important next step is to take this course to develop and increase speed with accuracy. Students will use drills and timed writing tests to develop speed and accuracy to meet current business employment typing requirements and make the use of business technology faster and easier. Typing skills with a minimum 20 words per minute (WPM) using proper techniques or completion of BA 110 recommended.

CSU

BA 125

Microsoft Word

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Learn the most efficient methods of creating, editing, formatting, and printing professional business documents faster and easier. Beginners as well as experienced Word users will benefit from learning proper file setup and shortcuts using current business standards. Students will master basic skills and learn advanced features and techniques to produce a wide variety of documents including letters, resumes, and reports. This course will prepare the student for the Microsoft Office Specialist (MOS) Word and Word Expert exams to earn industry recognized certifications to validate technical skills for employers.

CSU

BA 126

Microsoft Outlook

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Learn how business professionals use all the features in Microsoft Outlook for information management to improve communication and increase productivity. Topics include proper email usage, create meeting invites, schedule appointments, manage contacts, organize emails, manage calendars, email security, customize settings, and create backups. This course will prepare the student for the Microsoft Office Specialist (MOS) Outlook exam to earn an industry recognized certification to validate technical skills for employers.

CSU

BA 127

Microsoft Teams

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Learn how business professionals use all the features in Microsoft Teams for effective communication in modern workplaces and working remotely. Instruction includes effective collaboration, proper techniques in creating and managing private and public teams and channels, scheduling and managing virtual meetings and live events, team chat, video communication, webinars, file sharing management, setting permissions, handling security issues, and integrating with other Microsoft apps (Word, Excel, PowerPoint). Use practical scenarios to improve collaboration inside and outside of an organization and increase productivity.

CSU

BA 130

Introduction to Spanish Bilingual Interpreting

Formerly: BA 051, Introduction to Spanish Bilingual Interpreting

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to Spanish and English bilingual skills for a career as an interpreter or translator. Learn about the various industries that employ bilingual skills to provide interpreting and translating services for business, medical, legal, government, and education. Course includes proper translation of industry terminology, written and verbal translation techniques, professional role, and code of ethics. Fluency in Spanish and English is strongly recommended.

CSU

BA 131

Business Interpretation and Translation - Spanish / English

Formerly: BA 056, Business Interpretation and Translation - Spanish / English

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Business Spanish and English bilingual skills required for interpreters and translators to provide professional interpreting and translating services to business, government, and education. Topics include proper translation of communications, industry terminology, forms, Individualized Educational Plan (IEP) form, social media, marketing, advertising, presentations, government documents, professional role, standards, and code of ethics. Fluency in Spanish and English is strongly recommended.

CSU

BA 132

Medical Interpretation and Translation - Spanish / English

Formerly: BA 057, Medical Interpretation and Translation - Spanish / English

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Medical Spanish and English bilingual skills required for interpreters and translators to provide professional interpreting and translating services to medical offices, hospitals, dental offices, clinics, and other healthcare services. Topics include proper translation of medical terminology, professional role, standards, code of ethics, medical signs and symptoms, health insurance, and medical forms. Fluency in Spanish and English is strongly recommended.

CSU

BA 133

Legal Interpretation and Translation - Spanish / English

Formerly: BA 058, Legal Interpretation and Translation - Spanish / English

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Legal Spanish and English bilingual skills required for interpreters and translators to provide professional interpreting and translating services to law offices, courts, law enforcement, government, and other legal related business. Topics include proper translation of legal terminology, consecutive mode of interpreting in a legal setting, professional role, standards, code of ethics, documents, forms, court reporting, and legal cases. Fluency in Spanish and English is strongly recommended.

CSU

BA 140

Introduction to Vietnamese Bilingual Interpreting

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to Vietnamese and English bilingual skills for a career as an interpreter or translator. Learn about the various industries that employ bilingual skills to provide interpreting and translating services for business, medical, legal, government, and education. Course includes proper translation of industry terminology, written and verbal translation techniques, professional role, and code of ethics. Fluency in Vietnamese and English is strongly recommended.

CSU

BA 141

Business Interpretation and Translation - Vietnamese / English

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Business Vietnamese and English bilingual skills required for interpreters and translators to provide professional interpreting and translating services to business, government, and education. Topics include proper translation of communications, industry terminology, forms, Individualized Educational Plan (IEP) form, social media, marketing, advertising, presentations, government documents, professional role, standards, and code of ethics. Fluency in Vietnamese and English is strongly recommended.

CSU

BA 142

Medical Interpretation and Translation - Vietnamese / English

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Medical Vietnamese and English bilingual skills required for interpreters and translators to provide professional interpreting and translating services to medical offices, hospitals, dental offices, clinics, and other healthcare services. Topics include proper translation of medical terminology, professional role, standards, code of ethics, medical signs and symptoms, health insurance, and medical forms. Fluency in Vietnamese and English is strongly recommended.

CSU

BA 143

Legal Interpretation and Translation - Vietnamese / English

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Legal Vietnamese and English bilingual skills required for interpreters and translators to provide professional interpreting and translating services to law offices, courts, law enforcement, government, and other legal related business. Topics include proper translation of legal terminology, consecutive mode of interpreting in a legal setting, professional role, standards, code of ethics, documents, forms, court reporting, and legal cases. Fluency in Vietnamese and English is strongly recommended.

CSU

BA 146

Computer Fundamentals

Formerly: BA 035, Computer Fundamentals

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Learn current computer technology for business and personal use including hardware components and software applications using current standards. Topics also include Internet, virus protection, networking, cloud computing, and Wi-Fi. Helpful tips to make using the computer easier, faster, and more efficient. Course is designed for beginner and experienced users needing to update and build business technology knowledge and skills.

CSU

BA 147

Microsoft Windows, OneDrive & OneNote

Formerly: Introduction to Windows

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

This course is designed for beginning and experienced computer users needing to update and build business technology skills in using Windows. Customize settings including Start menu tiles, task bar, shortcuts, and pin apps. Learn efficient methods of using Cortana and Microsoft Edge browser. Save ideas and organize notes for planning and meetings using OneNote, a digital note-taking app. Learn proper management of files and folders using File Explorer and OneDrive cloud storage.

CSU

BA 149

Technology for Interpreters & Translators

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn the technology and equipment used by professional interpreters and translators. Develop skills in using hardware and software for in-person and remote interpreting and translating. Integrating digital tools and modern techniques will increase efficiency, accuracy, and productivity in written translation and verbal interpreting. Bilingual proficiency in English and Spanish or Vietnamese is strongly recommended.

CSU

BA 153

Social Media Apps for Employment and Business

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Boost your career opportunities by learning the latest trends in using social media applications. Learn how to use all the features in the leading social media apps to find employment, promote a business, and network with professionals. Tips on how to improve the quality and effectiveness of your social media presence. Learn proactive and professional techniques in handling reviewer comments. Live stream videos on social media including from drones. Hands-on instruction in social media apps including LinkedIn, Facebook, Instagram, Twitter, YouTube, Yelp, Google, Pinterest, and Snapchat. This course is designed for beginner and experienced social media users.

CSU

BA 154

Search Engine Optimization and Web Statistics Apps for Business

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Learn how search engines work, website structure with Search Engine Optimization (SEO), competitive keyword research, writing content for search friendly websites, effective link building, and Search Engine Marketing (SEM) with Google Ads. Learn how business professionals use web statistics applications, such as Google Analytics, to analyze and track the Effectiveness and performance of web pages and content to determine SEO and SEM practices. Learn how to use apps to measure site traffic, ad performance, Return on Investment (ROI), and conversions. Create an account, set up custom campaigns, and work with reports. This course is designed for beginner and experienced users.

CSU

BA 155

WordPress

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

WordPress is one of the most popular Content Management Systems (CMS) used to build professional web sites and blogs for business. Learn proper software and current Search Engine Optimization (SEO) techniques to create and maintain a responsive website and blog. Understand the difference of using WordPress.com and WordPress.org.

CSU

BA 158

Introduction to Drones

Formerly: Drones for Business

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Introduction to using drones for commercial and recreational use. Learn how to fly drones safely and legally. Topics include types of drones, taking photos, recording videos, live stream for social media, FAA regulations, Part 107 remote pilot license and exam information, drone registration, preflight, and problem solve flight situations. Learn about the many careers and industries using drones (public safety, investigations, construction, engineering, inspections, real estate, marketing, media, delivery, insurance). Do not need to own or purchase a drone to take this course. Course is designed for beginning and experienced drone users.

CSU

BA 159

Drones for Mapping

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Learn how drones are used for terrain modeling, surveying, and mapping such as topography, site development, volume measurements, and contour elevation creation. Students will also learn the intricacies of mapping with drones and how it correlates with GPS technology. Course topics include Part 107 regulations, field drone mapping protocols, and drone mapping data processing. GEOG 101 or GEOG 155 is recommended. Course designed for beginning and experienced drone users. Drones provided in class.

CSU

BA 160

Microsoft Publisher

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Learn to use Microsoft Publisher, a desktop publishing application integrating text and images for professional page layout for business projects including brochures, flyers, newsletters, and multi-page publications. Students will learn proper techniques in creating, editing, formatting, exporting PDF, printing, and preparing a publication for distribution using current business standards.

CSU

BA 161

Introduction to Drone Laws

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

An introduction to drone laws for first responder, public safety, commercial and recreational drone users. Topics include the application of federal, state and local laws, third party liability issues, and basics of public safety drone law issues.

CSU

BA 163

Adobe Acrobat

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn to use Adobe Acrobat Pro DC to create, edit, sign, secure, and optimize PDF documents for print, web, and email. Topics include create fillable PDF forms, combine and arrange multiple files, convert PDF to Microsoft Office file formats, insert multimedia (graphics, video, audio), add security (restrictions with passwords), accessibility compliance, digital signatures, review process (add comments, proofing marks), page links, bookmarks, Bates Numbering, and Redact tool for redacting text for legal and business documents.

CSU

BA 164

Adobe Photoshop

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn to use Adobe Photoshop for photo image editing to enhance print and web business and marketing projects based on current industry standards and proper techniques. Topics include graphics terminology, color correction, stock images, photo repair and restoration, proper file setup, export, masking, filters, special effects, and editing video. This course will prepare the student for the Adobe Certified Associate (ACA) exam to earn an industry-recognized certification.

CSU

BA 166

Adobe Illustrator

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn to use Adobe Illustrator to digitally create, manipulate, and export vector-based graphics, illustrations, drawings, logos, business cards, and simple page layouts to enhance print and web business and marketing projects based on current industry standards and proper techniques. This course will prepare the student for the Adobe Certified Associate (ACA) exam to earn an industry-recognized certification.

CSU

BA 169

Adobe Dreamweaver

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn to use Adobe Dreamweaver to create, publish, and manage professional web sites for any size screen using current business standards, technology, and proper techniques. The course includes site mapping, wireframes, search engine optimization (SEO), responsive design, HTML5, cascading style sheets (CSS), links, proper setup of web images, cross-browser testing, W3C validation, and publishing. This course will prepare the student for the Adobe Certified Associate (ACA) exam to earn an industry-recognized certification.

CSU

BA 170

Adobe InDesign

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn how to use Adobe InDesign to produce professional page layout projects such as brochures, newsletters, flyers, magazines, and books for print and web digital publications using current business standards and techniques. Topics include typography, paragraph and character styles, importing and linking graphics, integrating Photoshop and Illustrator files, applying color, master pages, frames, proper file setup, fixed-layout EPUB, prepress, and preflight. This course will prepare the student for the Adobe Certified Associate (ACA) exam to earn an industry-recognized certification.

CSU

BA 171

Adobe Premiere Pro

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn to use Adobe Premiere Pro, the industry-leading video editing software, to create professional business and marketing video projects for web sites and social media. Learn with step-by-step, project- based lessons using all the tools and proper techniques based on current business standards. This course will prepare the student for the Adobe Certified Professional (ACP) Premiere Pro exam to earn an industry certificate to validate technical skills for employers.

CSU

BA 172

Adobe After Effects

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn how to use Adobe After Effects to create professional motion graphics and video effects for business presentations, company profiles, and marketing projects for web and social media. Learn with step-by-step, project-based lessons using all the tools and proper techniques based on current business standards to create, manipulate, and optimize multimedia projects. This course will prepare the student for the Adobe Certified Professional (ACP) After Effects exam to earn an industry certificate to validate technical skills for employers.

CSU

BA 173

Adobe Animate

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn to use Adobe Animate for animation and multimedia design for business web sites, social media, banner ads, presentations, and online training tutorials based on current business standards. Topics include animation, importing sound and video, ActionScript, interactivity, testing, and publishing. This course will prepare the student for the Adobe Certified Professional (ACP) Animate exam to earn an industry certificate to validate technical skills for employers.

CSU

BA 179

Microsoft Office (Word, Excel, PowerPoint)

Formerly: Introduction to Microsoft Office

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is designed for beginning and experienced computer users to build business technology skills in Microsoft Office Word, Excel, and PowerPoint. Learn to use proper techniques to create, edit, format, add multimedia, export PDF, and print professional business documents, spreadsheets, and presentations. This course will prepare the student for the Microsoft Office Specialist (MOS) exams to earn industry recognized certifications in Word, Excel, and PowerPoint.

CSU

BA 181

Everyone Can Code with Apple

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Learn about mobile business applications, what it takes to develop a mobile app for your business, and how to market your business app successfully. This is an introductory course in using an Apple visual-based application software to create mobile applications for Apple products such as iPhone and Apple Watch. Students will use an iPad to explore fundamental concepts using application technology to build mobile apps for a business and inspire new career possibilities in business technology.

CSU

BA 182

Google Apps & Google Drive

Formerly: Document Sharing and Collaboration using the Cloud and Google Apps

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Build effective digital skills using Google Apps to create, edit, and share files. Work collaboratively and productively to complete common workplace activities using Google Docs, Sheets, Slides, Forms, Meet, and Hangouts. Use Google Drive to store, collaborate, and manage files and folders. Use Google Classroom to boost learning and collaboration between educators and students. Integrate with Microsoft Office apps and discuss other cloud apps including OneDrive and Dropbox. Course designed for business professionals, teachers, and students.

CSU

BA 188

Microsoft Excel

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course is designed for beginning and experienced computer users needing to build and update business technology skills to produce professional Excel worksheets. Learn proper techniques using current business standards to create, edit, format, export PDF, and print worksheets. Topics include charts, sorting, filtering, functions, and formulas. This course will prepare the student for the Microsoft Office Specialist (MOS) Excel exam to earn an industry recognized certification to validate technical skills for employers.

CSU

BA 189

Advanced Microsoft Excel

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course builds on the skills and concepts learned in the BA 188 Microsoft Excel course. Students will learn advanced functions and formulas, data analysis, PivotTables, PivotCharts, protecting and sharing workbooks, automating repetitive tasks, and other advanced Excel skills required for managing and presenting data for business. This course will prepare the student for the Microsoft Office Specialist (MOS) Excel and Excel Expert exams to earn industry recognized certifications to validate technical skills for employers.

CSU

BA 190

Microsoft PowerPoint

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Learn the latest features and techniques in creating captivating business slide presentations. Beginning and experienced PowerPoint users will benefit from learning proper file setup and professional presentation tips using current business standards. Topics include slide transitions, animation, and inserting infographics, charts, tables, images, videos, and audio. This course will prepare the student for the Microsoft Office Specialist (MOS) PowerPoint exam to earn an industry recognized certification to validate technical skills for employers.

CSU

CHEMISTRY (CHEM)

CHEM 109

Chemistry in the Community

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

The non-science major will study practical applications of chemistry and the chemical principles behind them including: the scientific method, atomic structure, molecular models, and chemical reactions. Environmental and community issues will be the focus of student centered laboratories, discussions and field trips. Group work and computer activities will be used in this cooperative learning environment.

CSU/UC

CHEM 115

Concepts in Physical Sciences for Educators

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in MATH N48

An investigation of basic principles of physics and chemistry including matter, physical and chemical properties, energy, motion, light, atomic structure, bonding, solutions and chemical reactions. The inter-dependence of chemistry and physics will be emphasized. Designed for non-science majors, concepts are introduced in the lab through inquiry and further developed during discussion. (Same as PSC 115)

CSU/UC

CHEM 209 (C-ID CHEM 101)

Introductory Chemistry

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 083, or MATH 084

Basic concepts of matter: atomic structure, formulas, equation writing, nomenclature, gases and kinetic theory. Emphasizes properties of solutions, and the mole concept in quantitative chemistry. Prepares students for biology and Chemistry 219.

CSU/UC

CHEM 210

General, Organic and Biochemistry

Unit(s): 5.0 Class Hours: 72.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CHEM 209 OR passing grade on current chemistry placement exam, and MATH 083, or MATH 084

An introduction to the fundamental concepts of general, organic and biochemistry for majors in nursing and other allied health majors. Includes atomic structure, nuclear chemistry, bonding, solutions, acids and bases, organic nomenclature, hydrocarbons, alcohol, aldehydes, ketones, carboxylic acids, carbohydrates, proteins, lipids, nucleic acids and metabolism.

CSU/UC

CHEM 219 (C-ID CHEM 110, C-ID CHEM 120S = CHEM 219 or 219H + CHEM 229)

General Chemistry

Unit(s): 5.0 Class Hours: 54.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 084, and CHEM 209; or A passing score on current chemistry placement test.

Fundamental principles and concepts of chemistry including, but not limited to, atomic structure, quantum theory, periodic properties, stoichiometry, oxidation-reduction, molecular structure and bonding, gas laws, states of matter, solutions, chemical kinetics and chemical equilibrium.

CSU/UC

CHEM 219H (C-ID CHEM 110, C-ID CHEM 120S = CHEM 219 or 219H + CHEM 229)

Honors General Chemistry

Unit(s): 5.0 Class Hours: 54.0 Lecture, 108.0 Lab total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in MATH 084, and CHEM 209; or A passing score on current chemistry placement test. Cumulative GPA of 3.0. Transcripts required to verify prerequisite.

Enriched and intensive study, including seminar approach, of fundamental principles and concepts of chemistry including, but not limited to, atomic structure, quantum theory, periodic properties, stoichiometry, oxidation-reduction, molecular structure and bonding, gas laws, states of matter, solutions, chemical kinetics and chemical equilibrium.

CSU/UC

CHEM 229 (C-ID CHEM 120S = CHEM 219 or 219H + CHEM 229)

General Chemistry and Qualitative Analysis

Unit(s): 5.0 Class Hours: 54.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CHEM 219

Continuation of Chemistry 219, including but not limited to ionic equilibrium, acid and base equilibrium, thermodynamics, electrochemistry, nuclear chemistry, organic chemistry and descriptive chemistry.

CSU/UC

CHEM 249 (C-ID CHEM 150, C-ID CHEM 160S= CHEM 249+ CHEM 259)

Organic Chemistry I

Unit(s): 5.0 Class Hours: 54.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CHEM 229

This course is the first semester of a year of organic chemistry. This course will cover: structure and bonding, nomenclature, descriptive chemistry, reaction mechanisms, synthetic methods and IR spectroscopy for different functional groups including alkanes, alkenes, alkynes, alkyl halides, organometallics, alcohols, and ethers. Laboratory will include: separations/purifications identification, and simple syntheses.

CSU/UC

CHEM 259 (C-ID CHEM 160S = CHEM 249 + CHEM 259)

Organic Chemistry II

Unit(s): 5.0 Class Hours: 54.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CHEM 249

This course is the second semester of a year of organic chemistry (continuation of Chemistry 249). It includes units on structure elucidation, aromatic compounds, carbonyl compounds, carboxylic acids and their derivatives, amines, and classes of biologically important compounds. More complex synthetic routes are explored. Laboratory work includes multi-step syntheses and unknown identification. Reaction mechanisms and use of spectroscopic techniques continue to be emphasized.

CSU/UC

CHICANO STUDIES (CHST)

CHST 150

Introduction to Chicana/Chicano Studies

Formerly: Introduction to Chicana/o Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course introduces the field of Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xicanx Studies. It is designed to acquaint students with the most significant social, political, economic, and historical aspects of the Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xicanx experience in the United States. A trans- disciplinary, multisectoral, and multidimensional approach will be employed to study Chicanas/Chicanos/ Chican@s/Chicanxs/Xicanas/Xicanos/Xicanxs various experiences and their contributions to American society and culture. This course will critically analyze the societal context in which the Chicana/Chicano/ Chican@/Chicanx/Xicana/Xicano/Xicanx have sought to maintain their culture. This course is designed to present a foundation in Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xicanx Studies.

CSU/UC

CHILD DEVELOPMENT (CDEV)

CDEV 107 (C-ID CDEV 100)

Child Growth and Development (DS1)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course examines the major physical, cognitive, social and emotional developmental milestones for children, from conception through adolescence. Emphasis on interactions between maturational processes and environmental factors. Students will observe children, evaluate individual differences, and analyze characteristics of development at various stages according to developmental theories. (No credit if a student has taken Psychology 157.)

CSU/UC

CDEV 108 (C-ID ECE 200)

Observation and Assessment for Early Learning and Development (DS3)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CDEV 107; By the 1st week of the class, verification of the state-mandated Tdap vaccination, MMR immunization, flu vaccine, negative TB test, and statement of good health is required.

Introduces the appropriate use of assessment and observation tools and strategies to document young children's development and learning. The use of findings to inform and plan learning environments and experiences are emphasized. Recording strategies, rating systems, portfolios, and multiple assessment tools will be discussed along with strategies for collaboration with families and professionals.

CSU

CDEV 110 (C-ID CDEV 110)

Child, Family, and Community (DS2)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The processes of socialization focusing on the interrelationship of family, school, and community. Examines the influence of multiple societal contexts. Explores the role of collaboration between family, community, and schools in supporting children's development, birth through adolescence.

CSU/UC

CDEV 111A (C-ID ECE 120)

Principles and Practices of Teaching Young Children

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CDEV 108, CDEV 110; By the 3rd week of the semester, verification of the state-mandated Tdap vaccination, MMR immunization, and negative TB test will be required.

This course examines the underlying historical and theoretical principles, and the developmentally appropriate practices of early childhood programs and environments. Emphasis will be on the key role of relationships, constructive adult-child interactions, and teaching strategies in supporting physical, social, creative, and intellectual development for all children. Students will explore the evolution of professional practices promoting advocacy, ethics, and professional identity. Students will be required to complete a minimum of 30 hours in an early childhood lab school setting.

CSU

CDEV 111B (C-ID ECE 130)

Introduction to Curriculum for Young Children

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CDEV 108, and CDEV 111A Or concurrent enrollment in CDEV 111A. By the 1st week of the class, verification of the state-mandated Tdap vaccination, MMR immunization, flu vaccine, negative TB test, and statement of good health is required.

Developmentally appropriate curriculum and environments for children birth through age eight. Students will use knowledge of children's development, theories of learning and development, and examples from various models of developmentally appropriate practice to plan environments and curriculum in all content areas to support children's development and learning integrated throughout the indoor and outdoor settings. Students will be required to complete a minimum of 30 hours in an early childhood lab school setting.

CSU

CDEV 112 (C-ID ECE 220)

Health, Safety, and Nutrition for Children

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: By the 1st week of the class, verification of the state-mandated Tdap vaccination, MMR immunization, flu vaccine, negative TB test, and statement of good health is required

Recommended Preparation: 6 units of child development coursework

Laws, regulations, standards, policies, procedures, and best practices related to health, safety, and nutrition in care and education settings for children birth through middle childhood. Includes the teacher's role in prevention strategies, nutrition and meal planning, integrating health safety and nutrition experiences into daily routines, and overall risk management.

CSU

CDEV 114

Careers in Teaching

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Introduction to the teaching profession, culturally diverse student populations, career ladders and options, academic preparation, experience, and credentials required for employment, utilizing career assessments, principles of goal setting, and exposure to teaching environments and teaching professionals. Students will formulate a career objective and develop an educational plan (Same as Counseling 114).

CSU

CDEV 116A

Infant/Toddler Growth and Development (DS4)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CDEV 107, and CDEV 108; By the 3rd week of the semester, verification of the state-mandated Tdap vaccination, MMR immunization, and negative TB test will be required.

A study of infants and toddlers from conception to age three including physical, cognitive, language, social, and emotional growth and development. Applies theoretical frameworks to interpret behavior and interactions between heredity and environment. Emphasizes the role of family and relationships in development.

CSU/UC

CDEV 116B

Care and Education for Infants and Toddlers (DS3)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CDEV 107, and CDEV 108, CDEV 116A Or concurrent enrollment in CDEV 116A. By the 3rd week of the semester, verification of the state-mandated Tdap vaccination, MMR immunization, and negative TB test will be required.

Applies current theory and research to the care and education of infants and toddlers in group settings. Examines essential policies, principles and practices that lead to quality care and developmentally appropriate curriculum for children birth to 36 months.

CSU

CDEV 120A

Development of the School-Age Child (DS5)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An examination of the physical, cognitive, personality, and social development of children between the ages of five and twelve years. Attention will be paid to the scientific study of middle childhood, developmental trends, and diversity issues. Not offered every semester. (Same as EDU 120A)

CSU/UC

CDEV 120B

School-Age Child Care and Recreation Activities (DS5)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will focus on school age creative activities, including planning and implementing an appropriate before/after school curriculum. Attention will be paid to integrating academics, recreation, and creative activities suitable for school-age child care programs. (Same as EDUC 120B)

CSU

CDEV 200

Introduction to Technology in Early Childhood Education

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course provides students knowledge about and experience with technological tools used in early childhood settings. Students will have the opportunity to evaluate the impact of technology related to the growth and development of children and developmentally appropriate practices. Emphasis will be on basic knowledge and practice within a wide variety of current and emerging technologies and will focus on how to integrate them into the learning environment.

CSU

CDEV 205

Introduction to Children with Special Needs

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduces the variations in development of children and adolescents with special needs and the resulting impact on families. Includes an overview of historical and societal influences, laws relating to individuals with special needs, and the identification and referral process.

(Same as EDUC 203)

CSU

CDEV 206

Curriculum and Intervention Strategies for Children with Special Needs

Formerly: CDEV 206 Curriculum and Intervention Strategies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CDEV 205 Completion with a grade of "C" or better or a passing grade in CDEV 205.

This course focuses on curriculum and intervention strategies for supporting young children's individual needs in partnership with their families. Focuses on the use of observation and assessment to meet children's individualized needs in inclusive and natural environments. Includes the role of the teacher as an intentional teacher and professional working with families, collaboration with interdisciplinary teams, and cultural competence.

CSU

CDEV 207

Supporting and Empowering Families of Children with Special Needs

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CDEV 205

This course will provide teachers, intervention assistants, administrators, and parents the tools necessary to support and empower families of children with disabilities and other special needs in early childhood and school age programs. Techniques, strategies, and resources will be provided to support children in a natural and/or inclusive educational setting and to help guide parents to be advocates of their children.

CSU

CDEV 210

Creative Music Experiences for Young Children

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Explores musical expression through songs and ballads, the elements of music, and diverse types of instruments as used in the early childhood curriculum. Includes the study of musical growth and development in young children and the use of music as a classroom management tool.

CSU

CDEV 214

Creative Art Experiences for Children

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Emphasizes the child's (ages 2 through 8 years) ability to represent and expressively use art media. Includes theoretical as well as practical application and the role of adult in fostering creativity.

CSU

CDEV 215

Administration I: Programs in Early Childhood Education (DS6)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Twelve (12) units in early childhood education

This course is an introduction to the administration of early childhood programs. Students will learn about program types, budget, management, regulations, laws, development and implementation of policies and procedures. Additionally, they will examine administrative tools, philosophies, and techniques needed to organize, open, and operate an early care and education program.

CSU

CDEV 216

Administration II: Personnel and Leadership in Early Childhood Education (DS6)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Twelve (12) units in early childhood education

This course provides effective strategies for personnel management and leadership in early care and education settings. Students will learn about legal and ethical responsibilities, supervision techniques, professional development, and reflective practices for a diverse and inclusive early care and education program.

CSU

CDEV 220

The Child as a Victim

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Exploration of battered, molested, and neglected children from five vantage points: child, law, parents, social services and educator (Same as Counseling 220).

CSU

CDEV 221 (C-ID ECE 230)

Living and Teaching in a Diverse Society

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Examines the impact of various societal influences on the development of children's personal and social identity. Covers developmentally appropriate, inclusive, culturally relevant, and anti-bias approaches. Self- examination and reflection on issues related to social identity, stereotypes, and biases will be explored.

CSU/UC

CDEV 229

Brain Development and Learning

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This class explores the development of the brain for children from birth through adolescence, and how behavior and learning are affected. Brain-based learning strategies will be used to teach new ways of approaching learning including how to understand diverse learning styles. This course is designed for educators, parents, and students who are interested in knowing more about how the brain operates and how environment affects the brain.

CSU

CDEV 230

Child Guidance and Classroom Management

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course will define and explore developmentally appropriate expectations about young children's behavior. Students will learn the importance of the educator's knowledge about discipline strategies, effective communication skills, high-quality teacher and child interactions and the development of a skill set to address behavior issues and implement discipline strategies which are in alignment with the undesirable classroom behaviors. Behavior expectations will be defined and research-based behavioral observation skills, strategies, and assessments will be explored that best support children's various behaviors. Each student will create a community resource file of service agencies to include accessible behavior management resource materials that support teachers and students challenged with behavioral issues in the classroom. It is advised that students take this course in conjunction with working in a classroom setting.

CSU

CDEV 231

Developing Language and Literacy in Young Children

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: By the 3rd week of the semester, verification of the state-mandated Tdap vaccination, MMR immunization, and negative TB test will be required.

Designed to introduce students to basic concepts of first and second language acquisition and literacy in young children including classroom applications.

CSU

CDEV 232

Math and Science Methods for Early Learning Environments

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Introduces early learning teachers to basic math and science principles and the standards established by the National Council of Teachers of Mathematics, National Science Content Standards for early learning environments and Next Generation Science Standards. This course includes theoretical and practical applications for problem-solving and critical thinking that are common to math and science. Students will develop a personal file of appropriate math/science activities for early learning.

CSU

CDEV 250

Adult Supervising and Mentoring in Early Care and Education

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CDEV 111B, or CDEV 116B; By the 3rd week of the semester, verification of the state-mandated Tdap vaccination, MMR immunization, and negative TB test will be required.

For the experienced teacher, a study of the methods and principles of supervising adults in early childhood classrooms. Emphasis is on the role of experienced classroom teachers who function as supervisors/mentors to new teachers and staff while simultaneously addressing program quality and the needs of children, parents, and other staff.

CSU

CDEV 297

Analyzing and Applying Teacher Strategies in the Classroom

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: By the 1st week of the class, verification of the state-mandated Tdap vaccination, MMR immunization, flu vaccine, negative TB test, and statement of good health will be required

Recommended Preparation: 6 units of child development coursework

This course will provide students with essential skills to utilize a variety of current statewide assessment tools that address the quality of early childhood programs and the developmental levels of young children. In addition, students will identify strategies to help teachers effectively use intentional, child-focused, and content-driven curriculum. Students will also learn to be responsive to cultural diversity, English-language learners, and the unique needs of families.

CSU

CDEV 298A (C-ID ECE 210)

Practicum in Early Childhood Programs

Unit(s): 3.5 Class Hours: 36.0 Lecture, 81.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CDEV 107, and CDEV 108, and CDEV 110, and CDEV 111A, and CDEV 111B, and CDEV 112, and CDEV 221; and By the 3rd week of the semester, verification of the state-mandated Tdap vaccination, MMR immunization, and negative TB test will be required.

Under guided supervision in a RSCCD Child Development Center or approved mentor site, students will demonstrate competency in connecting theory to practice, and enhance professional-behaviors. Students will plan and implement child-centered, play-oriented approaches to teaching, learning, and assessment. Knowledge of curriculum content areas will be emphasized as students design, implement, and evaluate positive experiences for young children.

CSU

CDEV 298B

Practicum in Infant/Toddler Programs

Unit(s): 3.5 Class Hours: 36.0 Lecture, 81.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CDEV 107, and CDEV 110, andCDEV 108, and CDEV 112, and CDEV 116A, and CDEV 116B, and CDEV 221; and By the 3rd week of the semester, verification of the state-mandated Tdap vaccination, MMR immunization, and negative TB test will be required.

Under guided supervision in a RSCCD Child Development Center or approved mentor site, students will demonstrate competency in connecting theory to practice and enhance professional behaviors. Students will plan and implement infant/toddler-centered, play-oriented approaches to teaching, learning, and assessment. Knowledge of curriculum content areas will be emphasized as students design, implement, and evaluate positive experiences for infants and toddlers.

CSU

CDEV 299

Cooperative Work Experience Education

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire career awareness and work habits in early childhood, K-12, and after-school programs. 75 hours of paid work or 60 hours of unpaid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

(Pass/No Pass Only)

CSU

CHINESE (CHNS)

CHNS 101

Elementary Chinese I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Practice and integration of pronunciation, grammar, vocabulary, and common idioms through listening, speaking, reading, and writing so that students can begin to express thoughts orally and in writing. The class will also introduce students to culture and social linguistic knowledge appropriate to Chinese- speaking societies.

CSU/UC

CHNS 102

Elementary Chinese II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CHNS 101 or equivalent, or two years of high school Chinese with a passing grade.

Continuation of Chinese I. Further training in language skills providing avenues for the expression of ideas in both oral and written forms. Enhanced study of culture and socio-linguistic knowledge appropriate to Chinese-speaking societies.

CSU/UC

COMMUNICATION STUDIES (CMST)

CMST 097

American English Conversational Skills

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Intensive, advanced conversational practice of American English. The course emphasizes oral competency in key American social, academic and business encounters and communication techniques. Preparation for Communication Studies 101, 101H, or 102. Recommended for English learners.

CMST 100 (C-ID COMM 180)

Introduction to Communication Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course explores the basic history, assumptions, principles, processes, variables, methods, and specializations of human communication as an academic field of study. The student develops an understanding of the communication process, the basic elements of improving interpersonal communication, and how to reduce communication apprehension. Also included are leadership, small groups, intercultural communication, interviewing, and speech preparation. This course includes oral presentations, rhetorical theory, and communication theories.

CSU

CMST 101 (C-ID COMM 130)

Introduction to Interpersonal Communication

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion of or concurrent enrollment in English 101 or English 101H

Introduction to communication theory, rhetoric, listening, perception, language usage, nonverbal communication, and conflict management. Students participate in oral and written exercises and simulations; these activities are designed to enhance communicative awareness and skills in interpersonal contexts. It is designed to assist students in improving their own interpersonal and oral communication skills.

CSU/UC

CMST 101H (C-ID COMM 130)

Honors Introduction to Interpersonal Communication

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Introduction to communication theory, rhetoric, listening, perception, language usage, non-verbal communication and conflict management. An enriched approach designed for honors students. Seminar mode stresses the development of analytical thinking, writing, and speaking skills.

CSU/UC

CMST 102 (C-ID COMM 110)

Public Speaking

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Teaches critical thinking skills in relation to public speaking. Emphasis on the process, principles, and major facets of critical thinking with practice through oral presentations.

CSU/UC

CMST 102H

Honors Public Speaking

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher.

This course is an enriched approach to public speaking, designed for honors students that emphasizes the process, principles, and major facets of critical thinking with practice through oral presentations.

CSU/UC

CMST 103 (C-ID COMM 150)

Introduction to Intercultural Communication

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A general view of the sociological, psychological, and communication patterns of various cultural groups. Special emphasis on the methods, skills, and techniques necessary for effective intercultural, cross cultural, and interracial communication. Stresses the development of analytical thinking, speaking, and writing skills.

CSU/UC

CMST 103H (C-ID COMM 150)

Honors Introduction to Intercultural Communication

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher.

Enriched for honors students. In-depth, seminar format examination of sociological, psychological, and communication patterns of various cultural groups. Methods, skills, and techniques for effective intercultural and interracial communication. Stresses analytical thinking, speaking, and writing skills.

CSU/UC

CMST 107

Communication for the Health Care Professional

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Introduction to communication skills vital to health care settings-listening, presentation skills, cultural awareness, expressions and terminology used in health care settings. Designed for students whose first language is not English.

CSU

CMST 140 (C-ID COMM 120)

Argumentation and Debate

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion of or concurrent enrollment in English 101 recommended. Communication Studies 097 recommended for non-native speakers.

Principles of debate techniques with emphasis on methods of logical analysis and reflective thinking. Practical application through adaptation of material to forms of debate on current issues.

CSU/UC

CMST 145 (C-ID COMM 140)

Group Dynamics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Principles and methods of communication as applied in the small group setting. Emphasis on communication skills, processes, and operations in the small group. Includes understanding group dynamics and cooperative problem solving.

CSU/UC

CMST 150

Organizational Communication

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course focuses on understanding and applying the fundamental principles of communication in organizations.These elements include organizational communication models, the role of ethics and diversity, basic communication skills, reasoning and advocacy, critical evaluation and reporting of information; reading and listening effectively as well as presentation skills. Students will learn to analyze, adapt, and improve their communication strategies in organizational settings by applying and practicing the knowledge and skills acquired in this course.

CSU

CMST 151

Voice and Diction for Effective Communication

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Basic speech and voice production. Anatomy and physiology related to respiration (breathing/loudness), phonation (sound/pitch) and articulation (diction/clarity). Practice in improving vocal skills for effective communication. Designed for individuals who have special demands on vocal production in their vocation.

CSU

CMST 152 (C-ID COMM 170)

Oral Interpretation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Experiencing literature through reading and oral interpretation of prose, poetry and drama. Theory and practice in the art and technique of exploring, illuminating and orally presenting the logical, emotional, and aesthetic meanings of creative literature, and of effective delivery. Not offered every semester.

CSU/UC

CMST 206

Gender Communication

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in CMST 101

Practical application, techniques and in-depth analysis of male and female communication regarding language usage, biological and social influences, mass media, marriage, organizations, same sex/cross sex friendships, and education.

CSU/UC

CMST 206H

Honors Gender Communication

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher.

An enriched approach in practical application, techniques, and in-depth analysis of male and female communication regarding language usage, biological and social influences, mass media, marriage, organizations, same sex/cross sex friendships, and education. Students will be required to do individual/ group professor-guided research.

CSU/UC

CMST 307

Health Communication

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Limitation on Enrollment: Student must be admitted to the Occupational Studies program.

Course is designed to advance knowledge of health communication theory, research and practice while providing solid foundation for understanding importance, value and impact of health communication upon patients, families, caregivers and healthcare team-members.

COMMUNICATIONS & MEDIA STUDIES (CMSD)

CMSD 102

Multimedia Storytelling

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Explores alternative story forms by combining text, still photographs, video clips, audio, graphics and interactivity to tell stories in the most compelling and informative way. Focuses on using a variety of media to tell different parts of a story for presentation in digital and online platforms.

CSU

CMSD 103 (C-ID JOUR 170)

Introduction to Visual Communications

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This multimedia course explores the social, cultural and historical implications of visual communications from Gutenberg's printing press to present day digital media. Using works of philosophical, historical and cultural importance students will analyze and debate the changes in the way visual communications affect society, and shape cultural values.

CSU/UC

CMSD 105 (C-ID JOUR 100)

Mass Media and Society

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Exploration of mass communication and the interrelationships of media with society including history, structure and trends in a digital age. Examines major media forms, theories and effects in our information-conscious culture.

CSU/UC

CMSD 110

Introduction to Creative Nonfiction

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H, orCMSD 121

Exploration of creative nonfiction writing concepts, and genres with focus on critically reading and analyzing respected works of literature ranging from biography and review to profiles and personal essays.

CSU/UC

CMSD 111

Media, Race and Gender

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This multimedia course is an overview of the social and cultural implications of mass media on race and gender from the 1920s to the present. Using works of philosophical and cultural importance, students will analyze and debate the changes in the faces of media with a particular focus on social class, gender, and ethnicity.

CSU/UC

CMSD 121 (C-ID JOUR 110)

Introduction to Reporting and Newswriting

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to evaluating, gathering, and writing news across multiple platforms under newsroom conditions. Includes role of the journalist in a multi-media environment and the legal and ethical issues related to reporting. Writing experiences include: web-based and multi-media reporting, interviewing techniques, research methods, application of media law, writing under deadline and use of AP Style.

CSU

CMSD 123A (C-ID JOUR 130)

News Media Production

Unit(s): 4.0 Class Hours: 72.0 Lecture, 180.0 Lab total.

A production-based course designed around a functioning media organization, providing students practical training in print, digital and Web-based media through work as members of the campus news magazine el Don and its website eldonnews.org. Students utilize a digital laboratory to gain practical experience in a variety of disciplines, including writing, editing, design, photography, audio, visual, multimedia and emerging technologies. Arranged laboratory hours (TBA) 10 hours per week.

CSU

CMSD 123B (C-ID JOUR 131)

Intermediate News Media Production

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CMSD 123A OR equivalent college media course.

An intermediate level production-based course designed around a functioning media organization, providing students practical training in print, digital and web-based media through work as members of the campus news magazine el Don and its website eldonnews.org. Students utilize a digital laboratory to gain practical experience in a variety of disciplines, including writing, editing, design, photography, audio, visual, multimedia and emerging technologies. Completion of CMSD 123A is required. Arranged laboratory hours (TBA)10 hours per week.

CSU

CMSD 123C

Advanced Intermediate News Media Production

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CMSD 123B Or equivalent college media course

An advanced intermediate level production-based course designed around a functioning media organization, providing students practical training in print, digital and Web-based media through work as members of the campus news magazine el Don and its website eldonnews.org. Students utilize a digital laboratory to gain practical experience in a variety of disciplines, including writing, editing, design, photography, audio, visual, multimedia and emerging technologies. Completion of CMSD 123B required. Arranged laboratory hours (TBA)10 per week.

CSU

CMSD 123D

Advanced News Media Production

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CMSD 123C

An advanced level production-based course designed around a functioning media organization, providing students practical training in print, digital, and Web-based media through work as members of the campus news magazine el Don and its website eldonnews.org. Students utilize a digital laboratory to gain practical experience in a variety of disciplines, including writing, editing, design, photography, audio, visual, multimedia, and emerging technologies. Completion of CMSD 123C required. Arranged laboratory hours (TBA)10 per week.

CSU

CMSD 150

Introduction to Public Relations

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An exploration of the principles, history and development, and professional practice of modern public relations. Includes concepts of planning and executing effective communication strategies, including message design and distribution, for any organization.

CSU

CMSD 160 (C-ID JOUR 160)

Introduction to Photojournalism

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Explores the photographer as a journalist, focusing on theory and practice in press and publications photography, with emphasis on using the camera as a reporting and communications tool. Stresses news, feature photography, and photographic essays, including composition, impact, and creativity, for newspapers, magazines, the internet, and other mass communications media. Same as PHOT 160.

CSU

CMSD 201

Visual Reporting

Unit(s): 2.0 Class Hours: 36.0 Lecture, 18.0 Lab total.

This course stresses how to perceive and select visual images through work with a digital camera, a computer, and related digital media & graphics software. Students learn the application and manipulation of images in digital form by focusing on telling stories through pictures and informational graphics.

Students serve as visual reporters for campus media.

CSU

CMSD 210 (C-ID JOUR 210)

Intermediate Reporting and Newswriting

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CMSD 121

This course is a continuation of Introduction to Newswriting and Reporting and focuses on coverage of public affairs reporting, including local and regional government, police, courts, school, and city boards. It includes both on- and off-campus reporting and writing, stressing news presentation for a variety of media purposes through multiple platforms.

CSU

CMSD 222

Writing Across Media

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H, or CMSD 121

For writing students seeking a better understanding of non-fictional prose genres focusing on narrative storytelling techniques for Web, Multimedia and Print. Emphasizes integration of writing skills across media formats.

CSU

COMPUTER SCIENCE (CMPR)

CMPR 100

The Computer and Society

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to the area of computers and their relationship to todays' information society. Examines a broad overview of topics including hardware, software, networking, information technology, and the Internet. The student will explore the implication and effect of technology on society, careers, and ethics.

CSU/UC

CMPR 101

Programming Survey

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

This survey course introduces students to C programming language. Students will code, compile and execute programs that control hardware. Students will be learning the input–process–output (IPO) model, a widely used approach in systems analysis and software engineering, that receives inputs from a user or other source, does computations on the inputs, and returns the results of the computations. (same as ENGR-101)

CSU/UC

CMPR 104

Cooperative Work Experience Education-Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

CSU

CMPR 105

Visual BASIC Programming

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to programming and Visual BASIC. Emphasis on programming fundamentals and the creation of applications with Visual BASIC. No previous programming experience required. Students will write programs on PC compatible computers.

CSU/UC

CMPR 112

Java Programming

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Study of the Java language, its features and applications.

CSU/UC

CMPR 113

Advanced Java

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CMPR 112

This course will introduce Text Processing, Inheritance, Exception's I/O, Intro and Advanced GUI Applications, Arrays, Advanced Classes and Database Connections using Java Database Connectivity (JDBC). Students should already have knowledge of Java in Decision Making using If Conditional Statements, Basic Loops, Creating Methods and Creating Classes.

CSU/UC

CMPR 114

Python Programming

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Students will be introduced to the syntax of Python, the methods used to incorporate Python into creating business applications, and using Python to create interactive forms. Students will also learn to enhance Business Applications through the use of Interactive Programming utilizing forms, objects, looping constructs, variables, classes and the use of various data-types.

CSU/UC

CMPR 115

Python for Data Analytics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The student will learn fundamentals for Data Analytics using Python and will learn skills such as an introduction to data analysis, understanding data, data processing, writing python code, using IPython shell, reading and writing data using Panda, interacting with databases, data manipulation, and data visualization using the library called matplotlib. This course will prepare students to become a Certified Python Data Analytics Professional.

CSU

CMPR 117

Perl Programming and CGI

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Students will be introduced to the Perl scripting language syntax, data types, input/output, managing system processes, database programming, CGI programming and Web programming.

CSU

CMPR 118

JavaScript Programming

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Students will be introduced to the syntax of JavaScript, the methods used to incorporate JavaScripts into HTML documents, and using JavaScripts to create interactive forms. Students will also learn to enhance Web pages through the use of Interactive Programming utilizing forms, frames, documents, Windows, loops, strings, and cookies.

CSU

CMPR 120 (C-ID COMP 112)

Introduction to Programming

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 083, or MATH 084

Introduction to programming concepts including data types, mathematical operations, elementary input/ output, and the basic control structures of sequence, selection, iteration, and functions. Program design techniques utilizing structured and object-oriented methodologies will be emphasized.

CSU/UC

CMPR 121 (C-ID COMP 122)

Programming Concepts

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CMPR 120

Continuing introduction to programming concepts, development of algorithms utilizing functions, classes, and the primary control structures. Program I/O; strings and arrays; data types; classes, and objects. Documentation techniques.

CSU/UC

CMPR 123

Introduction to IT and Cybersecurity

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

An introductory course with hands-on training concepts and terminology required for careers in IT and cybersecurity. Topics include responsibilities, operational policies, best industry practices, industry certifications, and demonstrations of tools and tasks.

CSU

CMPR 124A

MCDST Preparation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in CMPR 100

Study of skills needed to successfully support end-users and to successfully troubleshoot desktop environments that are running the Microsoft operating systems. Student will be provided with the skills necessary for the Microsoft Certified Desktop Support Technician (MCDST) Exams, 70-271 and 70-272.

CSU

CMPR 125

IT Help Desk Fundamentals

Formerly: Help Desk Fundamentals

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introductory course focused on learning IT technical skills with hands-on experience required for entry level IT Help and Service Desk jobs. IT help desk soft skills include effective communication, analytical thinking, diplomacy, problem solving, leadership, team building, and listening skills. Students will become familiar with working in a help desk or service desk environment using ticketing systems and understanding purpose and organization. Aligns with the CompTIA ITF+ (IT Fundamentals) exam objectives.

CSU

CMPR 129 (C-ID COMP 142)

Introduction to Computer Organization

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CMPR 120

Recommended Preparation: CMPR 121

Presents the organization and structure of computers at hardware and software levels: analysis and synthesis of combinatorial and sequential logic, data representation and manipulation, language structures and translation, and process administration and management.

CSU/UC

CMPR 131 (C-ID COMP 132)

Data Structures Concepts

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CMPR 121

Application of simple Data Structures Concepts (ADT's) including linked structures, stacks, queues, and trees. Use of pointers, recursion, sorting algorithms, classes, and object-oriented programming to implement data structures.

CSU/UC

CMPR 134

Microsoft Windows Operating System

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Microsoft Windows operating system. Course topics include installation, configuration, application installation and management, hardware configurations, file and information management, security, managing user accounts, networking, digital media, system maintenance and management, desk top management, and utilization of cloud storage.

CSU

CMPR 136

Building a Small Office/Home Office Network

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Plan and build a SOHO network. Students will learn about simple file-sharing networks, wireless networks, and more advanced networking technologies that connect multiple machines and devices. Students will be able to choose the networking solution that is best suited to their needs.

CSU

CMPR 137

Personal Computer Troubleshooting

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Study of techniques and methods of PC maintenance. Topics include the interaction between hardware and software, the motherboard and CPU, managing memory, disk drives, input and output and multimedia, printers, installation, management and supporting Windows, network and Internet connectivity, purchasing and building a PC, backups, viruses, and troubleshooting PC problems.

CSU

CMPR 138

CompTIA Network+ Guide to Networks

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course trains students to install, configure, and troubleshoot a computer network by applying best practices with networking protocols, media, topologies such as TCP/IP, Ethernet, wireless transmission, physical and virtual infrastructure, security, cloud computing, and troubleshooting enterprise networks. Students will be prepared to take the CompTIA Network+ certification exam.

CSU

CMPR 139

Introduction to Cloud Computing

Formerly: Configuration and Administration of Local Area Networks

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will prepare and train students to deploy and automate secure cloud environments that support the high availability of business systems and cloud-based infrastructure services in the context of broader IT systems operations, regardless of the platform. Covers CompTIA Cloud+, Amazon AWS, and Microsoft Azure.

CSU

CMPR 140 (C-ID COMP 152)

Discrete Structures for Computer Science

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Course presents the fundamentals of discrete mathematics as applied to the computer sciences. Topics include sets, relations, functions, basic logic, proof techniques, counting, graphs, trees and probability. Recommended preparation: College Algebra.

CSU/UC

CMPR 152

HTML

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to HTML (Hypertext Markup Language) scripting and the creation of Hypertext documents. Topics will include the specification of the form and function of documents, inclusion of hypertext links, images, frames, tables, forms, JavaScript, VRML, and new features of HTML.

CSU

CMPR 153

A+ Essentials Hardware

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The A+ Essentials Hardware course maps to the current CompTIA A+ Core 1 exam objectives. This course covers topics related to installing, building, upgrading, repairing, configuring, troubleshooting, optimizing, diagnosing computer hardware & network troubleshooting, mobile devices, networking, security, virtualization & cloud computing, and operational procedures from basic personal computer hardware to IT infrastructure for business. Lectures and hands-on experience in structured labs are included. The A+ Essentials Hardware course teaches necessary competencies for an entry-level IT professional.

CSU

CMPR 155

A+ Essentials Software

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The A+ Essentials Software course maps to the current CompTIA A+ Core 2 exam objectives. This course covers topics related to installing, upgrading, repairing, configuring, troubleshooting, securing Windows and Linux, including command line & client support for Mac OS and mobile OSes; virtualization & cloud computing, and operational procedures from personal computer hardware to IT infrastructure for business. Lectures and hands-on experience in structured labs are included. The A+ Essentials Software course teaches necessary competencies for an entry-level IT professional.

CSU

CMPR 158

Intro to Artificial Intelligence

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will cover the fundamentals and Ethics of Artificial Intelligence (AI). Concepts of Machine Learning, Deep Learning, Neural Networks and the Role of Data Analytics in AI. This course does not require any programming or computer science expertise and is designed to introduce the basics of AI to anyone, whether you have a technical background or not.

CSU

CMPR 159

Intro to Machine Learning with Python

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will introduce how Python can be utilized in Machine Learning. Students will learn how to write scripts using Python to create algorithms for Classification, Regression, Clustering, and Dimensional Reduction.

CSU

CMPR 160

Intro to Deep Learning, Neural Networks with Keras and PyTorch

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will cover topics in Deep Learning and Artificial Neural networks using an approach to real- world projects, and where computer models learn to perform classification tasks directly from images, text, or sound.

CSU

CMPR 167

Microsoft Access

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Relational Database Management using Microsoft Access. Includes design, creation and maintenance of a RDBMS, reports and form generation, queries, importing and exporting data, macros and modules using Access Basic.

CSU

CMPR 168

MS SQL Database Development

Formerly: Microsoft Access - Visual Basic for Applications

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Provides an introduction to relational database fundamentals and SQL programming skills in the Microsoft environment. Topics covered include relational database architecture, database design techniques, and simple and complex query skills. This course is a continuation of CMPR-167 in utilizing Microsoft Access to analyze large amounts of information and manage related data.

CSU

CMPR 169

Structured Query Language (SQL)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in CMPR 167

The course covers database concepts and the use of SQL (Structured Query Language). Completion of Computer Science 167 or equivalent is recommended.

CSU

CMPR 170

Introduction to Oracle

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The course will teach students the industry-leading RDBMS software and cover topics in SQL programming and PL/SQL. Students will learn to manipulate and cross-reference data and to show the importance of importing and exporting BIG data. Relational database development concepts using Oracle and application development using PL/SQL will be taught.

CSU/UC

CMPR 173

Introduction to Networking Technology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A comprehensive overview of networking technology, including a history of LAN development and the uses and benefits of LAN's. Students are introduced to LAN terminology, components, standards, and upper level protocols.

CSU

CMPR 175

CompTIA Security+ Guide to Network Security

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in CMPR 138

This course provides a comprehensive overview of network and information security topics such as threats, attacks, vulnerabilities, application/data/infrastructure security, cryptography, operational/organizational security, risk management, disaster recovery, business continuity, as well as computer forensics. The contents also map to the CompTIA Security+ certification objectives to prepare students for the exam.

CSU

CMPR 177

Ethical Hacking

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course provides an in-depth understanding of how to protect and defend IT infrastructure. The course combines ethical hacking methodologies with the hands-on application of security tools to secure computer and other digital systems. Students are introduced to common countermeasures that effectively reduce and/or mitigate attacks. In addition, the course covers what an ethical hacker is and how important it is to protect data from cyber attacks. Students will review TCP/IP concepts and practice footprinting, scanning, enumeration, exploitation, and social engineering. Students will be prepared to take CompTIA PenTest+ and/or Certified Ethical Hacker (CEH) certification.

CSU

CMPR 198-00

Special Topics

Unit(s): 1.0-3.0 Class Hours: 18.0-54.0 Lecture total.

Courses on a variety of contemporary topics will be offered to meet the interests and needs of students in Computer Science and Computer Information Systems.

CSU

CMPR 205

Advanced Visual Basic

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CMPR 105

Advanced programming for those seeking to further develop their skills using Visual Basic programming language. Course will cover the advanced features of the Visual Basic programming language, data structures, and advanced programming techniques available with Visual Basic.

CSU/UC

CMPR 213

C# Programming

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in CMPR 120

Study of C# programming. Topics covered include the .NET environment, object-oriented programming including inheritance and polymorphism, and writing graphical user interfaces. Completion of Computer Science 120 is recommended.

CSU/UC

CMPR 214

XML Programming

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to XML (Extensible Markup Language). The course covers what it is, how it works, what technologies surround it, and how it can be used in data handling and web pages. Knowledge of HTML recommended.

CSU

CMPR 247

Windows Server Operating System

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Installation, management, and configuration of Windows Server operating system for managing network environments. Recommended preparation: knowledge of any client-level Windows operating system.

CSU

CMPR 248

Microsoft SQL Server

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Microsoft SQL Server, relational database concepts, programming with SQL and Transact-SQL, stored procedures, triggers, and use of client tools. Course is designed for developers and database administrators. Basic knowledge of SQL, programming and/or database concepts is helpful.

CSU

COUNSELING - SAC (CNSL)

CNSL N45

Orientation to College

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

Introduction to college services and programs. Identification and exploration of programs and services designed to assist students entering college credit courses.

CNSL N98

Topics

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

A description of the course that will appear in the class schedule.

CNSL 100

Lifelong Understanding and Self-Development

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Integrates concepts of lifelong understanding pertaining to career choice, educational planning, and self inventory. Skills, values, and interest assessments are utilized. Emphasis is on applying psychological principles to values clarification, goal setting, and decision making. Students analyze social/cultural conditioning and explore successful strategies for living in a diverse society.

CSU/UC

CNSL 103

Educational Planning

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

This course is designed to introduce students to the process of composing an educational plan. Emphasis is placed on the objective assessment of Career/Technical Education and transfer options. Students will identify an educational pathway for Career/Technical Education, AA/AS degree, and/or university transfer.

CSU/UC

CNSL 104

Personal and Goal Development for Educational Planning

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

This course will facilitate the development of goals for educational planning. Students taking this course will receive an overview of graduation requirements, transfer requirements, academic policies, and college resources. Additional topics will include: student development theory, internal and external influences on educational success, purpose for attending college, and strategies for living a balanced life.

(Pass/No Pass Only)

CSU/UC

CNSL 106

Inquiries Into Higher Education

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

A comprehensive and advanced study of selecting and completing an academic plan, developing goals and objectives, and choosing a college major. Topics include study techniques, assessing interests and skills and planning a major.

(Pass/No Pass Only)

CSU/UC

CNSL 107

The Freshman Experience

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Integration of educational, socio-economic, and psychological factors that contribute to success in college. Development of personal learning style as it interfaces with the linked college classes. Development of college-level learning skills.

CSU/UC

CNSL 110

University Transfer Research

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Development and enhancement of decision-making strategies for transfer students. Identification of educational/career goals. Analysis, comparison, and evaluation of university entrance, major, and post-graduate requirements, and student services. On-site research/field study at universities.

CSU/UC

CNSL 111

Learning Skills Development

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Application of educational/psychological principles in the development of effective learning skills for college courses. Topics also include identifying diversities of cultural influence, learning style, time management, textbook study/comprehension, note-taking, research preparation, and testing.

CSU

CNSL 114

Careers in Teaching

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Introduction to the teaching profession, culturally diverse student populations, career ladders and options, academic preparation, experience, credentials required for employment, utilizing career assessments, principles of goal setting, and exposure to teaching environments and teaching professionals. Students will formulate a career objective and develop an educational plan. (Same as Child Development 114.)

CSU

CNSL 116

Career/Life Planning and Personal Exploration

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is designed to assist students in successfully establishing and achieving their education, career, and life goals. Students are guided through a reflective process that focuses on values, interests, personality, skills, and learning styles. Career and educational options are researched, and students are exposed to college resources and support services. Decision-making models and goal-setting techniques are examined and will be used to develop short and long term education, and career and life plans.

CSU/UC

CNSL 121

Introduction to STEM Study Skills

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

This course is designed to introduce specialized study techniques for students in science, technology, engineering, and math courses. Effective learning processes will be examined through facilitated, structured peer interaction; strategies for complex problem solving; time management; and overcoming obstacles to achievement in rigorous coursework.

(Pass/No Pass Only)

CSU

CNSL 122

STEM Study Strategies

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

This course examines and employs advanced study techniques for students in science, technology, engineering, and math courses. Effective learning processes will be strengthened through applying emotional intelligence concepts to group and classroom study, creating an exam preparation plan and formulating long and short term goals.

(Pass/No Pass Only)

CSU

CNSL 124

College Success and Personal Growth

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Analysis of the concepts related to learning and self-development as a lifelong process. Examination of human motivation from psychological, social, and physiological perspectives. An evaluation of the roles of values, ideals, and principle centered leadership in achieving balance in life.

CSU/UC

CNSL 125

Exploring Leadership

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This introductory course will examine the fundamental concepts of effective leadership through reading, discussion, research, and inventories for self -awareness and assessment. The course will prepare students to understand the importance of leadership in careers, communities, and society in general and to assume responsibilities of leadership roles in college and community settings.

CSU

CNSL 128

Introduction to Community Activism

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The study of issues facing communities and ways individuals can become involved in solving community problems. Introduces the study of communities in theory and practice: forces shaping past and present communities and issues defining contemporary communities. This course will facilitate the understanding of human beings as integrated physiological, psychological, and social entities within the context of communities and the process of change.

CSU/UC

CNSL 144

Reasoning and Problem Solving

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The nature of critical thinking, models and strategies; common fallacies of reasoning, self-regulation in the thinking process; application of critical thinking to complex issues of life.

CSU/UC

CNSL 150

Introduction to Human Services

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The history and philosophy of human services including theoretical frameworks, the function and orientation of human service organizations and the roles and qualifications of human service workers. A study of the target populations served by the human services and the professional, ethical, and cultural issues facing the human service field.

CSU

CNSL 155

Skills for the Helping Professions

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An exploration of processes for increasing mental flexibility and assisting people in getting resolution on life issues. Focus is on the theory and practice of methods which are based in inquiry, distinction, resolution, and integration. The role of self-responsibility and self-awareness will be emphasized.

CSU

CNSL 170

Human Services/Social Work Related Field Experience Seminar

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CNSL 150

Corequisite: Concurrent enrollment in CNSL 175

In conjunction with the required corequisite work experience course, students will gain insight about their future role as a Human Services/ Social Work practitioner through discussion, problem-solving, reflection, and evaluation with self, instructor, supervisor, and peers. Ethical, legal, professional, and social justice issues in the field of Human Services/ Social Work will be addressed. Concurrent enrollment in CNSL 175 is required.

CSU

CNSL 175

Human Services/Social Work Related Field Experience

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CNSL 150

Corequisite: Concurrent enrollment in CNSL 170

This work experience course consists of supervised employment within a community organization, agency, or institution within Human Services/Social Work. It is designed to assist students in acquiring desirable work habits, attitudes, skills, and career awareness in a field related to Human Services. Application of prior knowledge and new skill development will be embedded. 75 hours of paid work or 60 hours of unpaid work equals one unit of course credit. Student repetition is allowed per Title 5, section 55253.

(Pass/No Pass Only)

CSU

CNSL 198

Topics

Unit(s): 1.0-3.0 Class Hours: 6.0-18.0 Lecture, 108.0 Lab total.

Description of the course that will appear in the class schedule

CSU

CNSL 220

The Child as a Victim

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Exploration of battered, molested, and neglected children from five vantage points: child, law, parents, social services, and educator (Same as Child Development 220).
CSU

CRIMINAL JUSTICE (CJ)

CJ 098

Topics Course

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Varies with topic.

CJ 101 (C-ID AJ 110)

Introduction to Criminal Justice

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course introduces students to the characteristics of the criminal justice system in the United States. Focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the system, and current challenges to the system. The course examines the evolution of the principles and approaches utilized by the justice system and the evolving forces that have shaped those principles and approaches. Although justice structure and process are examined in a cross cultural context, emphasis is placed on the US justice system, particularly the structure and function of US police, courts, and corrections. Students are introduced to the origins and development of criminal law, legal process, and sentencing and incarceration policies.
CSU/UC

CJ 101H (C-ID AJ 110)

Honors Introduction to Criminal Justice

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Honors-level enriched content regarding the complexities of the criminal justice system. Increased focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the system, and current challenges to the system. The course examines and appraises the evolution of the principles and approaches utilized by the justice system and the evolving forces that have shaped those principles and approaches. Although justice structure and process are examined in a cross cultural context, increased emphasis is placed on the US justice system, particularly the structure and function of US police, courts, and corrections. Students will also examine the origins and development of criminal law, legal process, and sentencing and incarceration policies.
CSU/UC

CJ 102 (C-ID AJ 200)

Introduction to Corrections

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course provides a history of and critical analysis of punishment, the various types of punishment, alternatives to punishment, and the impact of punishment on the criminal justice system, corrections, a critical examination of the types of correctional institutions and the clients housed in each institution, and an examination of contemporary correctional issues.
CSU

CJ 103 (C-ID AJ 120)

Concepts of Criminal Law

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course offers an analysis of the doctrines of criminal liability in the United States and the classification of crimes against persons, property, morals, and public welfare. Special emphasis is placed on the classification of crime, the general elements of crime, the definitions of common and statutory law, and the nature of acceptable evidence. This course utilizes case law and case studies to introduce students to criminal law. The completion of this course offers a foundation upon which upper-division criminal justice course will build. The course will also include some limited discussion of prosecution and defense decision making, criminal culpability, and defenses to crimes.
CSU/UC

CJ 103H (C-ID AJ 120)

Honors Concepts of Criminal Law

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Honors-level enriched content that offers an analysis of the doctrines of criminal liability in the United States and the classification of crimes against persons, property, morals, and public welfare. Special emphasis is placed on the classification of crime, the general elements of crime, the definitions of common and statutory law, and the nature of acceptable evidence. This course utilizes case law and case studies to introduce students to criminal law. The completion of this course offers a foundation upon which upper- division criminal justice course will build. The course will also include some limited discussion of prosecution and defense decision making, criminal culpability, and defenses to crimes.
CSU/UC

CJ 104

Prison Experience

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Full background check required

A practical and in-depth study of adult corrections in the United States. This class includes field trips to jails and prisons in the surrounding area, with follow-up analysis, discussion, and written assignments. Full background check required for access to facilities.
CSU

CJ 105 (C-ID AJ 124)

Legal Aspects of Evidence

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course examines categories of evidence and legal rules governing its admission and exclusion in the criminal process.
CSU

CJ 106

Coroner Death Investigations

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The investigation of homicides, suicides, accidents, and natural deaths. Emphasis on evidence collection and identification of cause of death. Topics include violent crime wounds, fire and electrical wounds, traffic collision fatalities, buried bodies, skeletal remains, and autopsy protocols. Field trip may be required.
CSU

CJ 107 (C-ID AJ 122)

Principles and Procedures in the Criminal Justice System

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An examination and analysis of due process in criminal proceedings from pre-arrest through trial and appeal, utilizing statutory law and state and constitutional law precedents. (Same as Paralegal 107.)
CSU

CJ 108 (C-ID AJ 150)

Crime Scene Investigation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course provides an introduction to the role of forensics in criminal investigations. It examines the methods utilized in the forensic analysis of crime scenes, pattern evidence, instruments, firearms, questioned documents and controlled substances.

CSU

CJ 109 (C-ID AJ 160)

Community Interaction

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict, with an emphasis on the challenges and prospects of administering justice within a diverse multicultural population. Topics may include the consensus and conflicting values in culture, religion, and law.

CSU/UC

CJ 109H (C-ID AJ 160)

Honors Community Interaction

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Honors-level enriched content regarding community interaction. This course examines and evaluates the complex, dynamic relationship between communities and the justice system in addressing crime and conflict, with an increased emphasis on the challenges and prospects of administering justice within a diverse multicultural population. Topics will include the consensus and conflicting values in culture, religion, and law.

CSU/UC

CJ 110

Street Gangs

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An examination of street gangs in the United States, with emphasis on California and the local area. Topics include ethnic gangs, taggers, hate groups, and prison gangs, and current efforts to suppress their criminal activities, via enforcement, rehabilitation, and prevention.

CSU

CJ 120

Cooperative Work Experience - Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253. Background check may be required by the agency where students are completing the Work Experience hours.

(Pass/No Pass Only)

CSU

CJ 148

Report Writing for Criminal Justice Personnel

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion of English 061X with a C or better.

To develop practical, precise report writing techniques as well as general writing skills applicable to law enforcement and corrections.

CSU

CJ 198

Topic Course

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Varies with course.

CSU

CJ 205 (C-ID AJ 140)

Criminal Investigation Principles

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course addresses the techniques, procedures, and ethical issues in the investigation of crime, including organization of the investigative process, crime scene searches, interviewing and interrogating, surveillance, source of information, utility of evidence, scientific analysis of evidence and the role of the investigator in the trial process.

CSU

CJ 209

Organized Crime

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

In-depth study of the development and methodology of international organized crime. Host countries and areas include: Italy, Sicily, Japan, China, Colombia, Mexico, Russia, Haiti, Cayman Islands, and Caribbean Emphasis on economic and societal impacts on the United States.

CSU

CJ 210

Drug Abuse and Criminal Justice

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Study of the recognition, identification, and effects of illegal drugs: opiates, marijuana, hallucinogens, depressants, and stimulants. Emphasis will also be placed on investigation techniques, use of informants, search warrants, and treatment.

CSU

CJ 220 (C-ID AJ 220)

Juvenile Delinquency and Control

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is an examination of the origin, development, and organization of the Juvenile Justice system as it evolved in the American justice system. The course explores the theories that focuses on Juvenile Law, courts and processes, and the Constitutional protections extended to juveniles administered in the American justice system.

CSU

CRIMINAL JUSTICE ACADEMIES (CJA)

CJA 006B

Arrest and Control Training/ACT

Unit(s): 0.1-0.5 Class Hours: 1.0-3.0 Lecture, 3.0-21.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A, or CJA 099D; or Commission on Peace Officer Standards and Training (POST) certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Ability to legally possess a baton and firearm in the State of California. Obtaining a medical clearance and medical insurance prior to attending is strongly recommended. Ability to participate in strenuous activities such as kneeling, lying in prone position while handcuffed, handcuffing other persons, use of impact weapons, and physically controlling non-compliant or combative persons. Students will be exposed to tear gas and pepper spray.

This course builds upon the student's existing skills and knowledge in the legal, safe, and proper application of arrest and control techniques in the law enforcement environment. Instruction includes safe and proper use of ground fighting techniques, use of chemical weapons, use of non-lethal weapons, use of carotid control technique, and current case law.

(Pass/No Pass Only)

CJA 007A

Gangs, Cults and Hate Crimes

Unit(s): 0.2-1.0 Class Hours: 4.0-10.0 Lecture, 0.0-30.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A

This course covers gangs, cults and hate crimes: ethnic gangs, organized crime, current gang trends, gangs and drugs, and drug cartels. Course information is POST and/or STC approved.

CJA 007B

Gangs, Cults, Subcultures, and Hate Crimes

Unit(s): 0.2-0.5 Class Hours: 4.0-10.0 Lecture, 0.0-14.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A CJA 099A, or POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

Course is designed to provide peace officers with current instruction on gangs, cults, subcultures, and hate crimes. Course content includes current trends, recent changes in laws, and strategies to address associated criminal activity.

(Pass/No Pass Only)

CJA 008B

Corrections Supplemental Core Course

Unit(s): 5.0 Class Hours: 90.0 Lecture, 14.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A, or CJA 099D; or Commission on Peace Officer Standards and Training (POST) certified basic law enforcement academy, or equivalent as determined by the Assistant Dean of Criminal Justice Academies. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

This course is designed for the corrections officer who has completed the Commission on Peace Officers Standards and Training (POST) Basic Academy. It meets the California Standards and Training for Corrections (STC) regulations for entry-level training for personnel who work in adult custodial programs and facilities.

(Pass/No Pass Only)

CJA 008C

Emergency Response Team Training

Unit(s): 0.1 Class Hours: 1.0 Lecture, 7.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

Course is designed to enhance and review Emergency Response Team (ERT) responsibilities and protocols in compliance with Standards and Training for Corrections (STC).

(Pass/No Pass Only)

CJA 009B

Fitness for Law Enforcement

Unit(s): 0.1 Class Hours: 2.0 Lecture, 14.0 Lab total.

Fitness training designed specifically for law enforcement applicants and those with an interest in entering a law enforcement basic police academy program.

CJA 009C

Advanced Narcotics Training

Unit(s): 0.2-0.5 Class Hours: 4.0-10.0 Lecture, 0.0-14.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A; or POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

Course is designed to cover all aspects of illegal drug enforcement, including legal updates, search and seizure updates, investigative techniques, and other topics related to the enforcement of controlled substances statutes.

(Pass/No Pass Only)

CJA 009D

Drug Trends, Identification, Packaging, and Symptomology

Unit(s): 0.2 Class Hours: 3.0 Lecture, 5.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

This course is designed to provide law enforcement professionals with the knowledge to identify and safely handle controlled substances. Report writing, evidence collection, and presumptive testing will be discussed.

(Pass/No Pass Only)

CJA 009E

Narcotics Investigation

Unit(s): 2.5 Class Hours: 39.0 Lecture, 41.0 Lab total.

Prerequisite: CJA 099A or POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

This course is designed for sworn law enforcement officers assigned to investigate narcotic violations. The course prepares the student to identify, arrest, and successfully prosecute narcotic violators.

(Pass/No Pass Only)

CJA 010

Pre-Employment Preparation for Law Enforcement

Unit(s): 1.5 Class Hours: 18.0 Lecture, 30.0 Lab total.

This course is designed to prepare students to successfully complete a law enforcement pre-employment application and testing procedures.

(Pass/No Pass Only)

CJA 010B

Supervision and Leadership

Unit(s): 1.0 Class Hours: 8.0 Lecture, 32.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A CJA 099A, or POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

Course is designed to enhance the professional knowledge of law enforcement supervisors related to leadership, supervisory skills, legal issues, and handling of workplace investigations, in accordance with California POST and STC Standards.

(Pass/No Pass Only)

CJA 010D

Explorer Training Academy

Unit(s): 0.5-2.5 Class Hours: 6.0-16.0 Lecture, 34.0-92.0 Lab total.

Prerequisite: Students sponsored by law enforcement agencies must meet agency Explorer Post application guidelines. Self-sponsored student applications will be evaluated and screened by the Associate Dean of the Criminal Justice Academies to ensure students meet the requirements related to health and parental approval

This course will prepare Law Enforcement Explorers for volunteer work at law enforcement agencies.

CJA 011

Field Training Officer

Unit(s): 1.5 Class Hours: 21.0 Lecture, 19.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A; or POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

This course is designed for sworn law enforcement officers assigned to supervise and train new officers. This course meets the requirements for field training officers as defined in POST Regulation 1004.

(Pass/No Pass Only)

CJA 012

Basic Homicide Investigation

Unit(s): 1.5 Class Hours: 25.0 Lecture, 11.0 Lab total.

Prerequisite: CJA 099A or POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

This course is certified by California Peace Officer Standards and Training (POST) and meets the requirements for basic homicide investigations for California peace officers. The course is presented in cooperation with the Orange County Sheriff's Department.

(Pass/No Pass Only)

CJA 015A

Sergeants Patrol Transition Course

Unit(s): 0.5 Class Hours: 5.0 Lecture, 35.0 Lab total.

Prerequisite: POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

Course is designed to prepare a police supervisor to transition to a patrol assignment.

(Pass/No Pass Only)

CJA 016

Vehicle Theft for Patrol and Traffic Officers

Unit(s): 0.3 Class Hours: 2.0 Lecture, 14.0 Lab total.

Prerequisite: POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

This course is certified by California Peace Officer Standards and Training (POST) and meets the requirements for advanced officer training in auto theft for patrol and traffic officers. Prior to taking this course students should have formal training and a working knowledge of patrol operations and criminal investigations. The course is presented in cooperation with the Orange County Sheriff's Department.

(Pass/No Pass Only)

CJA 021

P.C. 832, Laws of Arrest

Unit(s): 1.5 Class Hours: 27.0 Lecture, 13.0 Lab total.

This course of instruction will provide the student with a basic knowledge of law enforcement. The course will cover history of law enforcement, arrest, and search and seizure laws. This course is Peace Officer Standard Training (P.O.S.T.) certified.

(Pass/No Pass Only)

CJA 021A

PC 832 Firearms

Unit(s): 0.5 Class Hours: 1.0 Lecture, 23.0 Lab total.

Prerequisite: Students must pass DOJ Livescan and application screening by the Orange County Sheriff's Department Training Division.

This course of instruction will provide the student with a basic knowledge of firearms, as well as related safety and liability issues. The course is P.O.S.T. certified and presented in cooperation with the Orange County Sheriff.

(Pass/No Pass Only)

CJA 026A

Training Academy Preparation

Unit(s): 0.2 Class Hours: 16.0 Lab total.

This course is designed to prepare the student for the Basic Law Enforcement Academy (OCSA). It will include drill, ceremony, physical training, reporting, and speeches.

(Pass/No Pass Only)

CJA 029B

Bomb Technician Introduction

Unit(s): 1.5 Class Hours: 30.0 Lecture, 10.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A, or CJA 099D; or Commission on Peace Officer Standards and Training (POST) certified basic law enforcement academy or equivalent as determined by the Assistant Dean of Criminal Justice Academies. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Student must possess, at minimum, a currently valid U.S. government secret clearance that authorizes them to attend this course. Student must be approved by FBI to attend this course. Student must meet FBI bomb technician requirements described in the National Guidelines for Bomb Technicians, as published by the FBI and National Bomb Squad Commanders' Advisory Board.

This course is designed for newly assigned bomb technicians. Topics include introduction to explosives, basic electricity, render-safe procedures, bomb threats, threat assessment, and post blast investigations.

(Pass/No Pass Only)

CJA 029C

Active Bomber Course

Unit(s): 0.5 Class Hours: 2.0 Lecture, 22.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A, or CJA 099D; or Commission on Peace Officer Standards and Training (POST) certified basic law enforcement academy, or equivalent as determined by the Assistant Dean of Criminal Justice Academies. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

This course helps prepare law enforcement first responders for an active bombing incident. Topics include threat evaluation, possible deployment of lethal force, decision making, tactics, and scenarios.

(Pass/No Pass Only)

CJA 029D

Homemade Explosive Course

Unit(s): 0.2 Class Hours: 4.0 Lecture, 4.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A, or CJA 099D; or Commission on Peace Officer Standards and Training (POST) certified basic law enforcement academy, or equivalent as determined by the Assistant Dean of Criminal Justice Academies. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

This course is designed to educate first responders on the dangers of homemade explosive devices and how to recognize bomb-making components and materials.

(Pass/No Pass Only)

CJA 029E

Explosive Recognition and Response

Unit(s): 0.1 Class Hours: 2.0 Lecture, 2.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A, or CJA 099D; or Commission on Peace Officer Standards and Training (POST) certified basic law enforcement academy, or equivalent as determined by the Assistant Dean of Criminal Justice Academies. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

This course is designed to teach students how to recognize the various components of explosions, as well as recognize booby traps designed to harm first responders.

(Pass/No Pass Only)

CJA 034B

Brady for Law Enforcement

Unit(s): 0.1 Class Hours: 2.0 Lecture, 2.0 Lab total.

Course is designed to provide law enforcement personnel with instruction on the Brady Rule.

(Pass/No Pass Only)

CJA 034C

Law Enforcement Update

Unit(s): 0.2-0.5 Class Hours: 4.0-8.0 Lecture, 0.0-20.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A; or POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

Course is designed to provide both sworn and non-sworn law enforcement personnel with training that is mandated for their continued professional certification and employment. All instruction is either POST or STC certified.

(Pass/No Pass Only)

CJA 034D

Courthouse Operations

Unit(s): 0.3 Class Hours: 4.0 Lecture, 4.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A or, POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

This course is designed to prepare a peace officer to work within the court system and a courthouse environment. Instruction includes the importance of ethical conduct, professionalism, preparation, and accurate witness testimony.

CJA 034E

Continued Professional Training for Peace Officers

Unit(s): 0.2-3.0 Class Hours: 4.0-40.0 Lecture, 4.0-40.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A

This course updates and advances the student's existing knowledge and skill set associated with peace keeping and law enforcement. Instruction in evolving issues includes the safe handling of firearms, tactical shooting and movement, ground fighting, chemical weapons, government codes, penal codes, vehicle codes, health and safety codes, welfare and institution codes, and interpersonal and tactical communication, and may include additional topics determined by legislature or regional needs.

(Pass/No Pass Only)

CJA 035

Continued Professional Development Training for Civilians

Unit(s): 0.1-0.2 Class Hours: 1.0-4.0 Lecture, 3.0-4.0 Lab total.

This course updates the student's knowledge and skill set associated with providing support functions in a law enforcement agency. Instruction in current topics includes such topics as: ethics and professionalism, safety practices, drug symptomology, first aid & CPR, health and wellness, emergency response, interpersonal communication, sexual harassment, and promotion/leadership preparation. It may include additional subjects as determined by county council mandate or regional need.

(Pass/No Pass Only)

CJA 038A

Tactical/Weapons Training

Unit(s): 0.1-0.5 Class Hours: 0.0-4.0 Lecture, 4.0-36.0 Lab total.

Prerequisite: CJA 099A or its equivalent and eligible to receive peace officer training as defined in California Government Code Section 1031

This course provides students with weapons and law enforcement tactical training to include range qualifications, nomenclature, positioning, trigger pull, and tactics planning. POST required training. (Pass/No Pass Only)

CJA 038B

Basic SWAT Course

Unit(s): 2.0 Class Hours: 16.0 Lecture, 64.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A or, POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. and, Ability to lawfully possess fully automatic firearms, explosive ordinance, and a baton in the State of California.

Recommended Preparation: Obtaining a medical clearance and medical insurance prior to attending is highly recommended. Students may be exposed to tear gas and/or pepper spray. Students should have the ability to participate in strenuous activities such as kneeling, lying in a prone position while handcuffed, handcuffing other persons, use of impact weapons, and physically controlling non-compliant or combative persons.

A Peace Officer Standards and Training certified course to train peace officers to become a member of a Special Weapons and Tactics team.

CJA 038C

Firearms-Sighting Systems

Unit(s): 0.1 Class Hours: 1.0 Lecture, 3.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A

To inform students of the advantages and disadvantages and training considerations related to using a Miniaturized Red Dot Sight on a handgun.

(Pass/No Pass Only)

CJA 038D

Weapon Mounted Light Transition Course

Unit(s): 0.1 Class Hours: 1.0 Lecture, 3.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A

A Peace Officer Standards and Training course to train peace officers in the use of a weapon mounted light system.

(Pass/No Pass Only)

CJA 039A

First Aid/CPR Refresher

Unit(s): 0.1 Class Hours: 1.0 Lecture, 7.0 Lab total.

Prerequisite: CJA099A, or CJA055B, or CJA055D, or CJA069B, or their equivalent with a grade of Pass

Course is designed to refresh first aid and CPR training.

CJA 039B

First Aid Refresher

Unit(s): 0.1 Class Hours: 1.0 Lecture, 3.0 Lab total.

Course is designed to refresh first aid instruction for sworn and civilian law enforcement personnel.

CJA 039C

Emotional Wellness for Law Enforcement

Unit(s): 0.1 Class Hours: 1.0 Lecture, 3.0 Lab total.

Course is designed to help law enforcement personnel understand the impact and trauma of stress and the methodologies used to cope with various situations.

(Pass/No Pass Only)

CJA 040A

Basic Peer Support Training

Unit(s): 0.4 Class Hours: 2.5 Lecture, 13.5 Lab total.

This course is designed to prepare members of a support team to respond and effectively support the psychological recovery and resilience of law enforcement personnel following a large scale critical incident.

CJA 040B

Post Critical Incident Response for Peer Support

Unit(s): 0.2 Class Hours: 2.0 Lecture, 6.0 Lab total.

This course is designed to provide members of a Peer Support Team with advanced knowledge and techniques to support the psychological recovery and resilience of law enforcement personnel following a large scale critical incident.

CJA 042A

Crisis Intervention Training I

Unit(s): 0.5 Class Hours: 10.0 Lecture, 6.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A

Student will receive specialty instruction in crisis intervention training for experienced peace officers. This course is offered in partnership with the Orange County Sheriff's Department.

(Pass/No Pass Only)

CJA 042B

Crisis Intervention Training II

Unit(s): 0.3 Class Hours: 3.0 Lecture, 5.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A

Student will receive intermediate instruction in crisis intervention training for experienced peace officers. This course is offered in partnership with the Orange County Sheriff's Department.

(Pass/No Pass Only)

CJA 042C

Crisis Intervention Training III

Unit(s): 0.5 Class Hours: 8.0 Lecture, 8.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A

Student will receive advanced instruction in crisis intervention training for experienced peace officers. This course is offered in partnership with the Orange County Sheriff's Department.

(Pass/No Pass Only)

CJA 042D

Crisis Intervention Training for Dispatchers

Unit(s): 0.5 Class Hours: 10.0 Lecture, 6.0 Lab total.

Prerequisite: Commission on Peace Officers' Standards and Training (POST) Public Safety Dispatcher Certificate and/or completion of POST Dispatcher Basic Course or equivalent as determined by the Associate Dean of Criminal Justice Academies.

Student will receive instruction in crisis intervention training techniques designed for dispatchers. This course is offered in partnership with the Orange County Sheriff's Department.

(Pass/No Pass Only)

CJA 050

Introduction to Drone Laws

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

An introduction to drone laws for first responder, public safety, commercial and recreational drone users. Topics include the application of federal, state and local laws, third party liability issues, and basics of public safety drone law issues.

(Pass/No Pass Only)

CJA 050A

Building a Public Safety Drone Program

Unit(s): 1.5 Class Hours: 32.0 Lecture, 8.0 Lab total.

This course is designed to equip law enforcement personnel with the knowledge and skills to safely and lawfully develop an unmanned aerial systems public safety program. Topics include laws and regulations under the FAA Part 107; development of a policy and procedures manual; platform selection and equipment needs, and public safety mission sets. This course will include hands-on flight training and the understanding of various unmanned aerial systems available to public safety.

CJA 050B

Drones for First Responders

Unit(s): 1.0 Class Hours: 18.0 Lecture, 6.0 Lab total.

This course will give students the knowledge and skills to effectively conduct public safety drone missions for first responders including law enforcement, private security, fire service, marine safety, and other public agencies. Specific missions, equipment, and software programs will be introduced. Students will participate in hands on scenarios based on public safety drone missions.

(Pass/No Pass Only)

CJA 055A

Driver Training/Force Option II

Unit(s): 0.1 Class Hours: 1.0 Lecture, 3.0-6.0 Lab total.

Prerequisite: CJA 099A or its equivalent and eligible to receive peace officer training as defined in Government Code Section 1031

Course is designed to update student's skills in the area of emergency driving and use of force.

(Pass/No Pass Only)

CJA 055B

Correctional Services Assistant Academy

Unit(s): 8.0-8.5 Class Hours: 30.0 Lecture, 330.0-370.0 Lab total.

Prerequisite: Students will need to successfully complete agency written test, oral screening, physical agility test, background investigation, medical, and psychological testing.

This course is designed to train new civilian employees in aspects of working in a criminal justice custody environment in a California jail.

CJA 055D

Sheriff Special Officer Academy

Unit(s): 8.5-9.0 Class Hours: 15.0 Lecture, 385.0-401.0 Lab total.

Prerequisite: Students will need to successfully complete agency written test, oral screening, physical agility test, background investigation, medical and psychological testing

In coordination with California POST, this course provides training and certification for new sheriff special officers.

CJA 055E

Sheriff Special Officer Transition Course

Unit(s): 2.5-3.0 Class Hours: 14.0 Lecture, 106.0-146.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 055B

This course is designed to provide students with the P.O.S.T. certified training required to transition from the Custody Service Assistant position to the Sheriff Special Officer position.

CJA 055F

Correctional Service Technician Transition Course

Unit(s): 5.5-6.0 Class Hours: 88.5-98.5 Lecture, 31.5-41.5 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 069B

This course is designed to provide students with the P.O.S.T. certified training required to transition from the Correction Service Technician position to the Custody Service Assistant position.

(Pass/No Pass Only)

CJA 059

Law Enforcement Supervisory Course

Unit(s): 3.0 Class Hours: 48.0 Lecture, 32.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A; or POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

CA POST approved course for law enforcement personnel newly appointed to a first-level supervisory position. Topics focus on understanding the roles of law enforcement personnel and providing appropriate training and supervision in critical field situations.

(Pass/No Pass Only)

CJA 060

Basic Police Motorcycle Operator Course

Unit(s): 1.5 Class Hours: 9.5 Lecture, 70.5 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A

This course provides the knowledge, skills and proficiency needed to safely operate a police motorcycle during the performance of enforcement duties. The intention of the course is to produce a safe and confident rider for all law enforcement motorcycle duties.

(Pass/No Pass Only)

CJA 060A

Motorcycle Instructor Training Course

Unit(s): 1.5 Class Hours: 7.5 Lecture, 72.5 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 060

This course is designed to provide experienced motorcycle officers with the knowledge, skill, and proficiency to instruct new motorcycle enforcement officers with the skills and safe practices required to operate a police or Sheriff's Department motorcycle.

(Pass/No Pass Only)

CJA 060B

Motorcycle Enforcement Update Course

Unit(s): 0.2 Class Hours: 1.0 Lecture, 9.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 060

The course is designed to provide experienced motorcycle officers and deputies with the opportunity to maintain their knowledge, skills, and proficiency while operating their police motorcycle.

(Pass/No Pass Only)

CJA 066

Basic Course Requalification

Unit(s): 5.0-6.5 Class Hours: 74.0-94.0 Lecture, 70.0-90.0 Lab total.

Prerequisite: Students must have successfully completed CJA 99A Basic Academy, or CJA 099D Modular 1 Academy, or the equivalent of either course as determined by the Associate Dean of Criminal Justice. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Students must be free of felony convictions, possess a valid Driver's License, undergo a fingerprint and criminal history check, and obtain clearance from a licensed physician indicating capacity to participate in intensive physical activity. Students must furnish all of their own equipment, including ammunition and firearm. This course is designed to meet state requirements for persons qualifying under POST regulation 1008. Students must be physically able to participate in all classroom activities and strenuous activities, including kneeling, lying in prone position while handcuffed, handcuffing other persons, use of impact weapons, handcuffing, restraint devices, control holds, takedowns, firearm retention, firearm takeaways and physically controlling non-compliant, resisting, and combative persons.

This course is certified by the California Commission on Peace Officers Standards and Training (POST) and re-certifies students who graduated from a basic academy more than three years ago. This course also re-certifies students who have been employed as a peace officer, who are returning after a break in service of more than three years.

(Pass/No Pass Only)

CJA 068B

Police Report Writing

Unit(s): 0.1-0.5 Class Hours: 1.0-2.0 Lecture, 7.0-22.0 Lab total.

To develop practical, precise report writing techniques as well as general writing skills applicable to law enforcement.

(Pass/No Pass Only)

CJA 068C

Traffic Collision Investigation

Unit(s): 0.5 Class Hours: 3.0 Lecture, 37.0 Lab total.

This course is designed to provide the student with the knowledge and ability to investigate traffic collisions. Prior to attending the course students should be familiar with the basic skills provided in Learning Domain #29 (Traffic Collision Investigation) from the POST basic police academy.

(Pass/No Pass Only)

CJA 068D

Cybercrime Investigations for First Responders

Unit(s): 0.2 Class Hours: 2.0 Lecture, 6.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

Course is designed to provide law enforcement first responder with the knowledge and ability to respond to a cybercrime incident. Students will learn their role as a first responder, how cybercrimes are committed, identify persons to be interviewed, and how to gather and protect cybercrime evidence. This course is POST certified.

(Pass/No Pass Only)

CJA 068E

Criminal Investigations

Unit(s): 0.2-1.0 Class Hours: 4.0 Lecture, 0.0-36.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A or, POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Ability to lawfully possess a firearm and baton in the State of California.

Recommended Preparation: Obtaining a medical clearance and medical insurance prior to attending is highly recommended. Students may be exposed to tear gas and/or pepper spray. Students should have the ability to participate in strenuous activities such as kneeling, lying in a prone position while handcuffed, handcuffing other persons, use of impact weapons, and physically controlling non-compliant or combative persons.

This course is designed to provide students with state certified instruction in conducting criminal investigations.

CJA 069A

Continuing Professional Training for Corrections

Unit(s): 0.2-0.5 Class Hours: 4.0 Lecture, 0.0-20.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A, or CJA 055B, or CJA 055D, or CJA 069B; or POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

Course covers all aspects of correctional officers training as required by the State of California (STC): Policies, legal update, case law, communication skills, transportation, arrest and control, and weapons training.

(Pass/No Pass Only)

CJA 069B

Corrections Officer CORE Course Enforcement

Unit(s): 7.5-8.0 Class Hours: 110.0-120.0 Lecture, 90.0-96.0 Lab total.

This course is certified with Standards & Training for Corrections (STC) and meets the requirements for Basic Corrections Officer Core Course. Course is presented in cooperation with the Orange County Sheriff's Department. A medical clearance from a licensed physician indicating capacity to participate in intensive physical training is required.

(Pass/No Pass Only)

CJA 069C

Prison Rape Elimination Act Training

Unit(s): 0.1 Class Hours: 2.0 Lecture, 2.0 Lab total.

Course is designed to provide employees assigned to work in a custody facility with the information they need to comply with the Prison Rape Elimination Act (PREA).

CJA 069D

Jail Security for Professional Staff

Unit(s): 0.2 Class Hours: 3.0 Lecture, 5.0 Lab total.

Course is designed to provide non-sworn law enforcement personnel with basic skills to operate in and around a custody facility.

(Pass/No Pass Only)

CJA 069E

Self-Defense Strategies

Unit(s): 0.1 Class Hours: 1.0 Lecture, 7.0 Lab total.

Prerequisite: Ability to legally possess a baton in the State of California. Obtain a medical clearance and medical insurance prior to attending is highly recommended. Ability to participate in strenuous activities such as kneeling, lying in prone position while handcuffed, handcuffing other persons, use of impact weapons, and physically controlling non-compliant or combative persons. Student will be exposed to tear gas and pepper spray.

Course is designed to provide law enforcement personnel with strategies to escape physical attack while working in and around a custody facility.

(Pass/No Pass Only)

CJA 076A

Police K-9 Training

Unit(s): 4.0-14.0 Class Hours: 8.0-20.0 Lecture, 192.0-700.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A

Intensive training for law enforcement personnel in the handling, deployment, and care of a police service dog. Training is required for assignment as a canine officer. Curriculum includes basic handler, narcotics, and explosives instruction.

CJA 076B

Canine Agitator Training

Unit(s): 0.3-1.5 Class Hours: 2.0-8.0 Lecture, 14.0-72.0 Lab total.

Course is designed to provide students with instruction required to serve as an agitator in a police dog and/or sport dog training environment under the direct supervision of a canine training instructor.

CJA 083B

Arrest and Control Techniques (ACT) Instructor Training

Unit(s): 1.5 Class Hours: 9.0 Lecture, 61.0-71.0 Lab total.

Prerequisite: Criminal Justice Academies (CJA) 055B, 055D, 069B, 099A, or their equivalent with a grade of Pass.

Course designed to prepare instructors and develop teaching skills focusing on arrest and control technique expertise, application, and assessment in a law enforcement instructional environment.

(Pass/No Pass Only)

CJA 083C

First Aid/ Cardio-Pulmonary Resuscitation (CPR) Instructor Training

Unit(s): 0.5 Class Hours: 1.0-2.0 Lecture, 22.0-38.0 Lab total.

This course prepares instructors and develops their teaching skills by focusing on the assessment and treatment of medical emergencies in a law enforcement instructional environment.

(Pass/No Pass Only)

CJA 083D

Physical Training Instructor Course

Unit(s): 1.0 Class Hours: 17.0 Lecture, 21.0 Lab total.

This course is designed to prepare instructors focusing on physical training expertise, application, and assessment in a law enforcement instructional environment.

(Pass/No Pass Only)

CJA 083E

Academy Instructor Certification Course

Unit(s): 1.5 Class Hours: 28.0 Lecture, 12.0 Lab total.

This course meets the curricula requirements of the POST Academy Instructor Certification Course (AICC). This course is designed to enhance the quality of instruction for POST certified courses by having students learn basics of instruction including introduction to adult learning.

(Pass/No Pass Only)

CJA 088

Campus Law Enforcement Update

Unit(s): 1.5 Class Hours: 32.0 Lecture, 8.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099A POST certified basic law enforcement academy or equivalent as determined by the Associate Dean of Criminal Justice Academies and consistent with POST and/or STC accreditation standards.

This course is designed to expand the knowledge of peace officers working a campus environment. The course will include a history of campus law enforcement, legal authority, laws and liability, responsibility in learning environment, campus conduct, emergency response tactics, and the discipline process as it relates to students.

(Pass/No Pass Only)

CJA 090

Academy Tactical Officer Training

Unit(s): 0.5 Class Hours: 2.0 Lecture, 38.0 Lab total.

Prerequisite: CJA 099a or its equivalent and eligible to receive peace officer training as defined in Government Code Section 1031

This course is designed to prepare students to serve as tactical officers in a California Peace Officers Standards and Training (CA POST) accredited police academy training environment.

(Pass/No Pass Only)

CJA 098-00

Topic Course

Unit(s): 0.1-2.0 Class Hours: 0.0-40.0 Lecture, 0.0-40.0 Lab total.

Varies with topic.

CJA 099

OCSD Basic Pre-Academy

Unit(s): 2.5 Class Hours: 12.5 Lecture, 107.5 Lab total.

Prerequisite: Students sponsored by California law enforcement agencies must successfully complete required college screening procedures including interview, medical evaluation, and DOJ Livescan. Self- sponsored students must meet all prerequisites before entering the course, and will be responsible for providing their required uniforms and equipment. Students must sign information sharing, student testing, and weapons handling agreements before entering the course. Violations of these agreements may result in immediate removal from the course.

The course is designed to familiarize students with the duties and responsibilities associated with attending a basic police academy. Course instruction will include Drill and Ceremony, Introduction to Report Writing, Academy Protocol, Physical Training, and Program Overview.

CJA 099A

Basic Police Academy

Unit(s): 29.5-31.5 Class Hours: 311.0-321.0 Lecture, 673.0-739.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in Students sponsored by California law enforcement agencies must meet P.O.S.T. hiring requirements. Self-sponsored students must successfully complete CJA 010, CJA 026A, CJA 099 and required college screening procedures including interview, written test, medical evaluation, psychological evaluation, and DOJ livescan. Self-sponsored students' applications will be evaluated and screened by Criminal Justice Academies Director and Academy Fitness Instructor to assure students are sufficiently prepared. Self-sponsored students must meet all required prerequisites before entering or continuing the course., CJA 010, CJA 026A, CJA 099

Student will receive instruction in all areas of criminal justice, as required by California Peace Officers Standards and Training (CA POST), for entry-level law enforcement officers. This course is offered in partnership with the Orange County Sheriff's Department.

CJA 099B

Level 3 Modular Police Academy

Unit(s): 5.5-6.0 Class Hours: 71.5 Lecture, 96.5-112.5 Lab total.

Prerequisite: Students sponsored by California law enforcement agencies must meet Peace Officers Standards and Training (POST) hiring requirements. Self-sponsored students must successfully complete required college screening procedures including interview, medical evaluation, and DOJ Livescan. Self- sponsored students must meet all prerequisites before entering the course, and will be responsible for providing their own required uniforms, equipment, and ammunition. All students must sign conduct, information sharing, student testing, and weapons handling agreements before entering the course.

Violations of these agreements may result in immediate removal from the course. The first module of the California Peace Officer Standards and Training (CA POST) Certified Modular Police Academy Program.

(Pass/No Pass Only)

CJA 099C

Level 2 Modular Police Academy

Unit(s): 6.0-6.5 Class Hours: 61.5 Lecture, 150.5-166.5 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CJA 099B; or Commission on Peace Officers' Standards and Training (POST) Certified Module 3 Police Academy Program or equivalent as determined by the Associate Dean of Criminal Justice Academies. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Students sponsored by California law enforcement agencies must meet the POST hiring requirements. Self-sponsored recruits must successfully complete the required college screening procedures including interview, medical evaluation, and DOJ Livescan. Self-sponsored students must meet all prerequisites before entering the course, and will be responsible for providing their own required uniforms, equipment, and ammunition. All students must sign conduct, information sharing, student testing, and weapons handling agreements before entering the course. Violations of these agreements may result in immediate removal from the course.

The second module of the California Peace Officer Standards and Training (CA POST) Modular Police Academy Program

(Pass/No Pass Only)

CULINARY ARTS (CULN)

CULN 100

Introduction to Culinary Arts and Hospitality

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Practices and procedures for individuals interested in a career in the Culinary Arts and Hospitality or allied fields. Includes field trips to industry sites and interaction with professionals in the field.

CSU

CULN 101 (C-ID HOSP 100)

Introduction to Hospitality Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Overview of the Hospitality industry's structure and financial performances: food and lodging, resorts, tourism enterprises, attractions, and related operations. Focus on orientation to customer service, cultural/ economic trends, and career opportunities. Same as Management 130.

CSU

CULN 110 (C-ID HOSP 110)

Food Safety and Sanitation

Formerly: Food Sanitation and Safety

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Sanitation practices affecting individual operations. Prevention and control of foodborne illnesses through flow of food and HACCP management. Same as Nutrition 110).

CSU

CULN 120 (C-ID HOSP 160)

Introduction to Culinary Skills & Principles

Formerly: Restaurant Management and Culinary

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Students participating in the Culinary Arts cooking courses MUST provide proof of negative TB skin test (or normal chest x-ray within the past 4 years).

Students will explore the fundamental skills of food preparation, kitchen organization, and basic cooking techniques, emphasizing in quality and professional standards used in a modern commercial kitchen. Laboratory work will include knife skills, stocks, broths, soups, sauces, and basic cooking techniques for vegetables, starches, meat, seafood, and poultry. Students participating in the Culinary Arts cooking courses MUST provide proof of negative TB skin test (or normal chest x-ray within the past 4 years).

CSU

CULN 130

International Cuisine

Formerly: Advanced Culinary and Restaurant Management

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Students participating in the Culinary Arts cooking courses MUST provide proof of negative TB skin test (or normal chest x-ray within the past 4 years)

Students will explore the study of classical and modern cooking techniques associated with the preparation and service of international and ethnic cuisines. Topics include similarities between food production systems used in the United States and other regions of the world and the influence of the countries around the world in American cuisine. Advanced knife skills, cooking techniques, mise en place, time management, organizational skills, and quality standards are emphasized.

CSU

CULN 140

Introduction to Baking & Pastry

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Students participating in the Culinary Arts cooking courses MUST provide proof of negative TB skin test (or normal chest x-ray within the past 4 years).

This course covers fundamental baking skills for students who intend to specialize in baking and pastry making for commercial production. Production of yeast and quick breads, cakes, cookies, pies, and pastries, as well as decorating and icings are undertaken. Gourmet baked items and pastries are produced in a time- restricted quality-minded setting. This course is for students pursuing a career in culinary arts/culinary management, and will prepare students for entry level baking position in the food industry as a baker or pastry chef.

CSU

CULN 150

Principles of Pantry

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Students participating in the Culinary Arts cooking courses MUST provide proof of negative TB skin test (or normal chest x-ray within the past 4 years).

Introduction to the basic skills needed for a restaurant pantry station to produce quality salads, sandwiches, and cold sauce emphasized.

CSU

CULN 160

Principles of Beverage Service

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

The course will introduce the skills needed in the Food and Beverage Management sector. This course will explore the theory and practical skills required to identify and recommend different types of alcoholic and non-alcoholic beverages served in the foodservice/hospitality industry.

CSU

CULN 190

Food & Beverage Production Management

Unit(s): 2.0 Class Hours: 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in CULN 110, or NUTR 110

The course provides students with hands-on experience and training in customer service, catering special events, dining room service, buffet presentation, food production, management, and job readiness skills.

CSU

CULN 200

Business Practices for Culinary Arts Professionals

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course offers insight into the various aspects of supervision in the hospitality industry. Supervisory roles, responsibilities, and essential managerial skills shall be discussed. The goal of the course is to equip students with the necessary authoritative and decision-making skills to be used in the workplace.

CSU

CULN 201 (C-ID HOSP 140)

Introduction to Hotel Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to the operating system and components of a hotel-resort facility, which includes: front office, housekeeping, food and beverage, sales and marketing, accounting, property maintenance, human/ resource management and information systems.

CSU

CULN 202 (C-ID HOSP 120)

Hospitality Cost Control

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Analyzing and managing: food, beverage, labor, and other costs within a hospitality operation. Emphasis on problem solving, applying cost control techniques to maximize profits while managing expenses. Topics include: establishing standards, cost-volume-profit-analysis, forecasting, purchasing and storage controls, menu costing and pricing, theft prevention and labor control.

CSU

CULN 203 (C-ID HOSP 130)

Introduction to Food & Beverage Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Techniques and management procedures are explored and developed related to commercial and institutional food and beverage facilities. Topics include functions of management, marketing, menu development, effective cost controls in purchasing, labor, and service techniques. (Same as Management 203).

CSU

CULN 205 (C-ID HOSP 150)

Hospitality Law

Unit(s): 3.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

The course provides students with the U.S. Legal System's fundamental knowledge to help minimize potential liability and lawsuits in the Hospitality Industry. (Same as Paralegal 205).

CSU

CULN 220

Advanced Culinary Skills & Principles

Unit(s): 3.0 Class Hours: 27.0 Lecture, 81.0 Lab total.

This course continues the education from basic cooking skills to an advanced application. Quality standards of cooking methods as they apply to the major cuts of animal protein and vegetables will be covered. Food costing, portioning, seasoning, and presentation will be demonstrated and practiced. High standards of professionalism, sanitation, and proper work habits will be emphasized. Students participating in the Culinary Arts cooking courses MUST provide proof of negative TB skin test (or normal chest x-ray within the past 4 years).

CSU

CULN 230

Healthy American Cuisine

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

This course will be a culinary tour of America including food identification and traditional cooking methods with a healthy alternative. This course focuses on a regional perspective of healthy American cuisine.

Students will have the opportunity to produce regional specialties while researching the influence of culture. Students participating in the Culinary Arts cooking courses MUST provide proof of negative TB skin test (or normal chest x-ray within the past 4 years).

CSU

CULN 240

Vegetarian Cuisine

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

This course develops an understanding of the basic principles and techniques of vegetarian (lacto, ovo- lacto, vegan, and raw foods) food preparation. Students participating in the Culinary Arts cooking courses MUST provide proof of negative TB skin test (or normal chest x-ray within the past 4 years).

CSU

CULN 250

Modern Food: Style, Design, Theory And Production

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Study and practice of modern food preparation and design. The different styles of cuisine will include: Fusion, Californian, Pacific-Rim, Tex-Mex, and Nouvelle. Modern trends and corresponding plate design theories will be demonstrated and practiced. Students participating in the Culinary Arts cooking courses MUST provide proof of negative TB skin test (or normal chest x-ray within the past 4 years).

CSU

CULN 299

Cooperative Work Experience Education

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

Prerequisite: Six units completed in Culinary Arts or Nutrition & Food degree/certificate courses.

This work experience course of supervised employment assists students to acquire desirable work habits, attitudes and skills in culinary arts. A student can earn 1 to 4 units per semester, up to a maximum of 16 units total. Additionally, students must work 75 paid hours or 60 non-paid hours per unit earned. Student repetition is allowed per Title 5, Section 55253.

CSU

DANCE (DNCE)

DNCE 009A

Dance Laboratory I

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: By audition only or approval of instructor

Studio rehearsal time, emphasizing progressive development in the creation of dance concert productions, repertory performances, and/or choreographic projects. Beginning level assignments change every semester. 27 hour earns 0.5 unit. Requires audition or instructor approval prior to enrollment.

A combination of DNCE 009A and DNCE 009B and DNCE 009C and DNCE 009D may be taken a maximum of four enrollments.

(Pass/No Pass Only)

DNCE 009B

Dance Laboratory II

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DNCE 009A

Studio rehearsal time, emphasizing progressive development in the creation of dance concert productions, repertory performances and/or choreographic projects. Beginning-intermediate level assignments change every semester. 27 hour earns 0.5 unit. Requires audition or instructor approval prior to enrollment.

A combination of DNCE 009A and DNCE 009B and DNCE 009C and DNCE 009D may be taken a maximum of four enrollments.

(Pass/No Pass Only)

DNCE 009C

Dance Laboratory III

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DNCE 009B

Studio rehearsal time, emphasizing progressive development in the creation of dance concert production, repertory performances, and/or choreographic projects. Intermediate level assignments change every semester.

A combination of DNCE 009A and DNCE 009B and DNCE 009C and DNCE 009D may be taken a maximum of four enrollments.

(Pass/No Pass Only)

DNCE 009D

Dance Laboratory IV

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DNCE 009C

Studio rehearsal time, emphasizing progressive development in the creation of dance concert production, repertory performances, and/or choreographic projects. Intermediate-advanced level assignments change every semester.

A combination of DNCE 009A and DNCE 009B and DNCE 009C and DNCE 009D may be taken a maximum of four enrollments.

(Pass/No Pass Only)

DNCE 100

Dance History and Appreciation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The development of dance in Western Europe and the U.S. from ancient times to the present. Explores dance as an emerging art form from the Renaissance to the 21st Century. Emphasizes the contemporary dance heritage of the United States.

CSU/UC

DNCE 100H

Honors Dance History and Appreciation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

An enriched honors course featuring intensive study of theatrical dance development in Western Europe and the U.S. from ancient times to the present. Utilizes writing, reading, critical thinking skills, required research, and student-initiated discussions in a seminar setting to explore dance history from cultural and aesthetic points of view.

CSU/UC

DNCE 101

Dance as Communication

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to how humans communicate through dance and perceive dance as communication by analyzing body language, nonverbal communication styles, multiple intelligences, and emotional expression. Students participate in written exercises and activities designed to enhance movement analysis tools to describe dance and interpret its meaning.

CSU/UC

DNCE 102

Introduction to Dance Forms

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

An introduction to historical and contemporary dance forms through lecture and activity. Experience in ballet, modern, jazz, hip-hop, improvisation, folk, ethnic and/or ritual dance styles. Recommended for future teachers.

CSU/UC

DNCE 104

History and Appreciation of Screendance

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to screendance as an art form and exploration of its historical development. Analyzation and appreciation of early screendance practices and their cultural, social, technical, and artistic impact on present day approaches. Students will engage in the viewing of visual aides and will participate in written exercises and discussions to identify and examine components of screendance.

CSU/UC

DNCE 105

World Dance and Cultures

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Dance around the world is studied in its cultural/social context. Emphasis on the different ways dance is used to express ideas about religion, cultural identity, myths, and social ideals. Includes cultures from Africa, Asia, Europe, India, Latin America, Middle East, and North America, plus a focus on Southern California.

CSU/UC

DNCE 106A

Introduction to Modern Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

An introduction to modern dance emphasizing movement technique, dance vocabulary, and creative individual expression. Includes an introduction to choreographic principles and the historical/cultural context of American modern dance. For the student with little or no dance experience.

A combination of DNCE 106A and DNCE 106B and DNCE 206A and DNCE 206B and DNCE 209 and DNCE 210 may be taken a maximum of four enrollments.

CSU/UC

DNCE 106B

Introduction to Modern Dance

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

An introduction to modern dance emphasizing movement technique, dance vocabulary, and creative individual expression. Includes an introduction to choreographic principles and cultural context of American modern dance. Dance 106B is a refinement of skills learned in Dance 106A.

A combination of DNCE 106A and DNCE 106B and DNCE 206A and DNCE 206B and DNCE 209 and DNCE 210 may be taken a maximum of four enrollments.

CSU/UC

DNCE 107

Dance Concert Performance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 45.0 Lab total.

Prerequisite: Audition.

Formal dance concert performance experience for dance students. Includes both rehearsal process and a minimum of three on-stage public performances.

A combination of DNCE 107 may be taken a maximum of four enrollments.

(Pass/No Pass Only)

CSU/UC

DNCE 108A

Introduction to Ballet

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Introduction to basic ballet emphasizing movement technique, dance vocabulary, and creative individual expression. Student learns basic ballet-barre exercises, center work, and short dance works. Includes an introduction to choreographic principles and cultural context of ballet. Prepares the student for Dance 108B.

A combination of DNCE 108A and DNCE 108B and DNCE 201A and DNCE 201B and DNCE 213 and DNCE 214 may be taken a maximum of four enrollments.

CSU/UC

DNCE 108B

Introduction to Ballet

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Continuation of instruction in basic ballet technique, dance vocabulary, and creative individual expression. Student learns ballet-barre exercises, center work, and short dance works. Includes choreographic principles and cultural context of ballet.

A combination of DNCE 108A and DNCE 108B and DNCE 201A and DNCE 201B and DNCE 213 and DNCE 214 may be taken a maximum of four enrollments.

CSU/UC

DNCE 109A

Pilates Mat I

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

An introduction to the mat exercises developed by Joseph Pilates to build strength, stability, coordination, and control in the core muscles of the body. Applicable to dance and general body conditioning.

A combination of DNCE 109A and DNCE 109B and DNCE 109C may be taken a maximum of four enrollments.

CSU/UC

DNCE 109B

Pilates Mat II

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 109A

Continued refinement of skills learned in Pilates Mat I with an emphasis on building strength, stability, coordination, and control in the core muscles of the body. Applicable to dance and general body conditioning.

A combination of DNCE 109A and DNCE 109B and DNCE 109C may be taken a maximum of four enrollments.

CSU/UC

DNCE 109C

Pilates Mat III

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 109B

Intermediate level course in the mat exercises developed by Joseph Pilates to build strength, stability, coordination, and control in the core muscles of the body. Applicable to dance and general body conditioning.

A combination of DNCE 109A and DNCE 109B and DNCE 109C may be taken a maximum of four enrollments.

CSU/UC

DNCE 110

Beginning Mexican Folk Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Introduces techniques, forms, and regional/historical backgrounds of dances from various regions of Mexico. Students will perform at least 3 different traditional dances.

A combination of DNCE 110 and DNCE 111 and DNCE 117 may be taken a maximum of four enrollments.

CSU/UC

DNCE 111

Intermediate Mexican Folk Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 110

Continued study of techniques, forms, and regional/historical backgrounds of dances from various regions of Mexico. Students will perform at least 3 different and more complex traditional dances.

A combination of DNCE 110 and DNCE 111 and DNCE 117 may be taken a maximum of four enrollments.

CSU/UC

DNCE 112

Ethnic Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Introduction to the dance movement and techniques of selected ethnic groups from around the world, with emphasis on skill development and cultural/historical context. Focus chosen from African dance, Asian court or folk dance, dance forms from India, European folk dance, or Polynesian dance. No experience necessary.

CSU/UC

DNCE 113A

Flamenco Dance I

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Introduction to dance movements, techniques, and terminology of Flamenco dance, music, rhythms, and song. Emphasis on dance skills and cultural relationship between Spain and the Gypsies. Prepares the student for Dance 113B.

A combination of DNCE 113A and DNCE 113B may be taken a maximum of four enrollments.

CSU/UC

DNCE 113B

Flamenco Dance II

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 113A

Continued study of Flamenco culture through dance, music, and song, with emphasis on particular rhythms. Students will explore the dynamics and structure of these rhythms and learn a choreographed dance.

A combination of DNCE 113A and DNCE 113B may be taken a maximum of four enrollments.

CSU/UC

DNCE 117

Introduction to Middle Eastern Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Introduction to Middle Eastern Dance, including belly dance and folkdance forms. Emphasis is on movement technique, vocabulary, and creative expression. Also explores the fusion of Western and Middle Eastern dance forms. No experience necessary.

A combination of DNCE 110 and DNCE 111 and DNCE 117 may be taken a maximum of four enrollments.

CSU/UC

DNCE 118

Introduction to Caribbean and Latin Dance Styles

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

An introduction to Caribbean and Latin social dance styles, including musicality, partnering, and patterns. Emphasis is on movement technique, vocabulary and creative expression. Historical and contemporary forms such as Salsa, Merengue, Rhumba, Cumbia and Tango are studied.

A combination of DNCE 118 and DNCE 123 and DNCE 124 may be taken a maximum of four enrollments.

CSU/UC

DNCE 119A

Introduction to Jazz Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Introduction to jazz dance technique emphasizing elementary movement technique, vocabulary, and creative expression. Includes an introduction to composition and cultural context of jazz dance. For students with little or no dance experience.

A combination of DNCE 119A and DNCE 119B and DNCE 219A and DNCE 219B and DNCE 220 and DNCE 221 may be taken a maximum of four enrollments.

CSU/UC

DNCE 119B

Introduction to Jazz Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

A refinement of basic jazz dance, emphasizing movement technique, vocabulary, and creative expression. Includes composition, the cultural context of jazz dance, and contemporary jazz dance forms. Movement repertoire differs from 119A.

A combination of DNCE 119A and DNCE 119B and DNCE 219A and DNCE 219B and DNCE 220 and DNCE 221 may be taken a maximum of four enrollments.

CSU/UC

DNCE 120A

Introduction to Hip-Hop Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

An introduction to Hip-Hop dance emphasizing movement technique, dance vocabulary and creative expression. Includes learning routines and the history and culture of Hip-Hop dance. No prior experience necessary.

A combination of DNCE 120A and DNCE 120B and DNCE 250A and DNCE 250B and DNCE 251 may be taken a maximum of four enrollments.

CSU/UC

DNCE 120B

Intermediate Hip-Hop Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

A continuation of the study of Hip-Hop dance emphasizing movement technique, dance vocabulary and creative expression. Includes more complicated movements, advanced dance combinations and an overview of the historical and cultural context of Hip-Hop. Beginning Hip-Hop recommended.

A combination of DNCE 120A and DNCE 120B and DNCE 250A and DNCE 250B and DNCE 251 may be taken a maximum of four enrollments.

CSU/UC

DNCE 122A

Commercial Dance I

Formerly: Commercial Contemporary Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Instruction for the beginning level dance student in commercial dance including technical steps, styles, audition techniques, and performance skills. The course focuses on level I skill set necessary for the preparation of dancing in commercial settings such as entertainment industries, cruise liners, music videos, mainstream entertainment productions, etc. DNCE 122A prepares the student for DNCE 122B.

A combination of DNCE 122A and DNCE 122B and DNCE 125A and DNCE 125B may be taken a maximum of four enrollments.

CSU/UC

DNCE 122B

Commercial Dance II

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Continued instruction for the beginning level dance student in commercial dance including the technical steps, styles, audition techniques, and performance skills. The course focuses on level II skill set necessary for preparation in dancing in commercial settings such as entertainment industries, cruise ships, music videos, mainstream entertainment productions, etc. DNCE 122B utilizes additional dance combination work and prepares the student for DNCE 125A.

A combination of DNCE 122A and DNCE 122B and DNCE 125A and DNCE 125B may be taken a maximum of four enrollments.

CSU/UC

DNCE 123

Introduction to Salsa Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

An introduction to Salsa dance, including musicality, partnering, and patterns. Emphasis is on movement technique, dance vocabulary, social dance etiquette, and short compositional sequences. Historical and cultural context are studied.

A combination of DNCE 118 and DNCE 123 and DNCE 124 may be taken a maximum of four enrollments.

CSU/UC

DNCE 124

Intermediate Salsa Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Continued study in Salsa dance, including musicality, partnering, and patterns. Emphasis is on movement technique, vocabulary, and expression. Includes more complicated movements, complex patterns, and advanced dance combinations. Introduction to Salsa recommended.

A combination of DNCE 118 and DNCE 123 and DNCE 124 may be taken a maximum of four enrollments.

CSU/UC

DNCE 125A

Commercial Dance III

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Instruction in commercial dance including the technical steps, styles, audition techniques, and performance skills. The course focuses on level III skill set necessary to be a successful dancer in commercial settings such as entertainment industries, cruise ships, music videos, mainstream entertainment productions, etc. Dance audition preparations and resume development are included in coursework. DNCE 125A utilizes additional dance combination work and prepares the student for DNCE 125B.

A combination of DNCE 122A and DNCE 122B and DNCE 125A and DNCE 125B may be taken a maximum of four enrollments.

CSU

DNCE 125B

Commercial Dance IV

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Continued instruction in commercial dance including the technical steps, styles, audition techniques, and performance skills. The course focuses on level IV skill set necessary to be a successful dancer in commercial settings such as entertainment industries, cruise ships, music videos, mainstream entertainment productions, etc. Dance audition preparations, entrepreneurial and networking skills, and resume development are included in coursework.

A combination of DNCE 122A and DNCE 122B and DNCE 125A and DNCE 125B may be taken a maximum of four enrollments.

CSU

DNCE 130

Dance Improvisation

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

An introduction to structured dance improvisation, emphasizing movement invention, creative problem solving, group dynamics, and contact improvisation. Prior completion of dance technique course highly recommended.

A combination of DNCE 130 and DNCE 202A and DNCE 202B may be taken a maximum of four enrollments.

CSU/UC

DNCE 133A

Musical Theatre Dance Techniques I

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 122A, or DNCE 201A, or DNCE 219A, or DNCE 250A

This is a beginner level course that covers a variety of dance genres and styles used in musical theatre with an emphasis on basic skillsets for ensemble dancing roles and character development. Study also focuses on the styles and contributions of major musical theatre choreographers and performers from the Golden Age to current musical theatre trends, and the audition process as a dancer related to musical theatre.

CSU

DNCE 140

Dance Repertory Workshop

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Intensive course which emphasizes learning selected repertory. Students learn one or more complete choreographic works of concert quality with instruction in specific performance styles, culminating in a public performance.

CSU/UC

DNCE 180

Professional Studio Practices

Unit(s): 2.0 Class Hours: 36.0 Lecture, 36.0 Lab total.

Learn the procedures, management, and expectations of working in private dance studios. Applicable for both the dance educator and the professional dancer.

CSU

DNCE 201A

Ballet I

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Beginning level I ballet technique and terminology, including basic barre work, center work, and combinations en diagonale. Includes basic alignment, use of turnout, coordination, and ballet terminology. Dance 201A prepares the student for Dance 201B.

A combination of DNCE 108A and DNCE 108B and DNCE 201A and DNCE 201B and DNCE 213 and DNCE 214 may be taken a maximum of four enrollments.

CSU/UC

DNCE 201B

Ballet II

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 201A

Continuation of beginning ballet technique and terminology, including barre work, center work, and combinations en diagonale. Includes basic alignment, use of turnout, coordination, and ballet terminology for level II. Dance 201B utilizes additional combination work and prepares the student for Dance 213.

A combination of DNCE 108A and DNCE 108B and DNCE 201A and DNCE 201B and DNCE 213 and DNCE 214 may be taken a maximum of four enrollments.

CSU/UC

DNCE 202A

Choreography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Any course in an Intro to Dance or Beginning Level Dance Technique recommended with a minimum grade of C.

A class for the general student interested in dance that defines and explores the elements involved in creating a dance. Students will develop basic choreographic skills and apply those skills to express their ideas through dance movement. Compositions created by students will be performed in the studio. Open to non-majors.

A combination of DNCE 130 and DNCE 202A and DNCE 202B may be taken a maximum of four enrollments.

CSU/UC

DNCE 202B

Choreography for Dance Majors

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 201B, or DNCE 206B, or DNCE 219B, or DNCE 250B

A composition class for dance majors which defines and explores the elements involved in creating a dance. Students will develop choreographic skills emphasizing individual expression of ideas through dance movement. Advanced level assignments of solo and group compositions are created by dance major students and performed in the dance studio.

A combination of DNCE 130 and DNCE 202A and DNCE 202B may be taken a maximum of four enrollments.

CSU/UC

DNCE 204A

Dance Production I

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: By audition only.

Concert dance production experience culminating in public performances in Phillips Hall Theatre as part of the Spring Student/Faculty Dance Concert. Includes production basics, with an emphasis on performance techniques and working with faculty/student choreographers to create original dances. By audition only prior to enrollment.

A combination of DNCE 204A and DNCE 204B and DNCE 204C and DNCE 204D may be taken a maximum of four enrollments.

CSU/UC

DNCE 204B

Dance Production II

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DNCE 202B; or By audition only

Concert dance production experience culminating in public performances in Phillips Hall Theatre as part of the Spring Student/Faculty Dance Concert. Includes production basics, with an emphasis on choreography to create original dances. By audition only prior to enrollment.

A combination of DNCE 204A and DNCE 204B and DNCE 204C and DNCE 204D may be taken a maximum of four enrollments.

CSU/UC

DNCE 204C

Dance Production III

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: By audition only

Continued study and refinement of concert dance production experience culminating in public performances in Phillips Hall Theater as part of the Spring Student/Faculty Dance Concert. Includes production elements, with an emphasis on performance techniques and working with student and/or faculty choreographers to create original dances. By audition only prior to enrollment.

A combination of DNCE 204A and DNCE 204B and DNCE 204C and DNCE 204D may be taken a maximum of four enrollments.

CSU/UC

DNCE 204D

Dance Production IV

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: By audition only

Continued refinement and development of concert dance production experience culminating in public performances in Phillips Hall Theater as part of the Spring Student/Faculty Dance Concert. Includes production elements with an emphasis on choreography to create original dances. By audition only prior to enrollment.

A combination of DNCE 204A and DNCE 204B and DNCE 204C and DNCE 204D may be taken a maximum of four enrollments.

CSU/UC

DNCE 205A

Dance Touring Ensemble I

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Audition.

Pre-professional ensemble to provide performance experience in various settings such as high school lecture presentations, dance festivals, or off-campus performing venues. For advanced students. Repertoire and casting vary each semester. Requires audition prior to enrollment.

A combination of DNCE 205A and DNCE 205B and DNCE 205C and DNCE 205D may be taken a maximum of four enrollments.

CSU/UC

DNCE 205B

Dance Touring Ensemble II

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: By audition only

Pre-professional ensemble to provide continued performance experience in various settings such as high school lecture presentations, dance festivals, or off-campus performing venues. For advanced students. Repertoire and casting vary each semester. Requires audition prior to enrollment.

A combination of DNCE 205A and DNCE 205B and DNCE 205C and DNCE 205D may be taken a maximum of four enrollments.

CSU/UC

DNCE 205C

Dance Touring Ensemble III

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: By audition only

Pre-professional ensemble to provide performance and teaching experience in various settings such as high school lecture-presentations, dance festivals, or off-campus performing venues. Emphasis on rehearsal directing, co-teaching, and leadership roles for advanced students. Repertoire and casting vary each semester. Requires audition prior to enrollment.

A combination of DNCE 205A and DNCE 205B and DNCE 205C and DNCE 205D may be taken a maximum of four enrollments.

CSU/UC

DNCE 205D

Dance Touring Ensemble IV

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: By audition only

Pre-professional ensemble to provide continued performance and teaching experience in various settings such as high school lecture-presentations, dance festivals, or off-campus performance venues. Emphasis on continued experiences in rehearsal directing, co-teaching, and leadership roles for advanced students.

Repertoire and casting vary each semester. Requires audition prior to enrollment.

A combination of DNCE 205A and DNCE 205B and DNCE 205C and DNCE 205D may be taken a maximum of four enrollments.

CSU/UC

DNCE 206A

Modern Dance I

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

A beginning level modern dance class emphasizing movement technique, dance vocabulary, and creative individual expression. Includes an introduction to choreographic principles and cultural context of modern dance. Students learn modern dance exercises and short dance combinations. Prepares the student for Dance 206B.

A combination of DNCE 106A and DNCE 106B and DNCE 206A and DNCE 206B and DNCE 209 and DNCE 210 may be taken a maximum of four enrollments.

CSU/UC

DNCE 206B

Modern Dance II

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 206A

Continued study in modern dance emphasizing movement technique, dance vocabulary, and creative individual expression. Includes an introduction to somatic approaches to dance training to support body connectivity. Dance 206B is a continuation and refinement of learning longer dance combinations at the beginning-intermediate level.

A combination of DNCE 106A and DNCE 106B and DNCE 206A and DNCE 206B and DNCE 209 and DNCE 210 may be taken a maximum of four enrollments.

CSU/UC

DNCE 209

Modern Dance III

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 206A, or DNCE 206B

Provides the continuing modern dance student opportunity to concentrate on more advanced steps and development of technical skills and somatic approaches to dance at the intermediate level. Emphasizes combinations, choreography, and performance style. Dance 206A/B recommended.

A combination of DNCE 106A and DNCE 106B and DNCE 206A and DNCE 206B and DNCE 209 and DNCE 210 may be taken a maximum of four enrollments.

CSU/UC

DNCE 210

Modern Dance IV

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 209

Continuing study of modern dance technique including more complicated combinations and advanced material. Emphasizes somatic approaches to dance training, performance expression, and comparison of modern dance styles. Dance 209 recommended.

A combination of DNCE 106A and DNCE 106B and DNCE 206A and DNCE 206B and DNCE 209 and DNCE 210 may be taken a maximum of four enrollments.

CSU/UC

DNCE 213

Ballet III

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 201B

Continued study of ballet technique and terminology of the intermediate level. Course includes center adagio, jumps with beats, pirouettes, and movement combinations. Intermediate variations are also learned and performed in class.

A combination of DNCE 108A and DNCE 108B and DNCE 201A and DNCE 201B and DNCE 213 and DNCE 214 may be taken a maximum of four enrollments.

CSU/UC

DNCE 214

Ballet IV

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 213

Continuing study of technique and terminology at the intermediate-advanced level. Emphasizes longer, more intricate movement combinations and development of balletic style. Stresses expression and technique at intermediate-advanced level. Includes ballet history and comparisons of various ballet styles.

A combination of DNCE 108A and DNCE 108B and DNCE 201A and DNCE 201B and DNCE 213 and DNCE 214 may be taken a maximum of four enrollments.

CSU/UC

DNCE 219A

Jazz Dance I

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Beginning level 1 jazz dance emphasizing movement technique, vocabulary, and creative expression. Includes an introduction to choreographic principles and cultural context of jazz dance. Historical and contemporary forms are studied.

A combination of DNCE 119A and DNCE 119B and DNCE 219A and DNCE 219B and DNCE 220 and DNCE 221 may be taken a maximum of four enrollments.

CSU/UC

DNCE 219B

Jazz Dance II

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 219A

Continued study in beginning jazz dance emphasizing movement technique, vocabulary and creative expression. Includes an introduction to choreographic principles and cultural context of jazz dance. Historical and contemporary forms are studied.

A combination of DNCE 119A and DNCE 119B and DNCE 219A and DNCE 219B and DNCE 220 and DNCE 221 may be taken a maximum of four enrollments.

CSU/UC

DNCE 220

Jazz Dance III

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 219B

Instruction for the continuing jazz dance student in intermediate jazz steps and further development of technical skills. Emphasis will be placed on combinations, choreography, performance style, and cultural context of jazz. Historical and contemporary forms are studied. Dance 219B recommended.

A combination of DNCE 119A and DNCE 119B and DNCE 219A and DNCE 219B and DNCE 220 and DNCE 221 may be taken a maximum of four enrollments.

CSU/UC

DNCE 221

Jazz Dance IV

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 220

Continuing study of jazz dance concentrating on intermediate-advanced combinations with emphasis on movement technique, vocabulary, and performance style. Includes study of choreography, cultural context of jazz, and comparisons of historical and contemporary jazz styles.

A combination of DNCE 119A and DNCE 119B and DNCE 219A and DNCE 219B and DNCE 220 and DNCE 221 may be taken a maximum of four enrollments.

CSU/UC

DNCE 232

Partnering

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 201A, DNCE 206A, DNCE 219A

The study of partnering in modern, jazz, and classical ballet choreography. Includes duets, groups, and choreography involving any body contact or shifting of weight from one individual to another.

CSU/UC

DNCE 240A

Repertory I

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total. Prerequisite: Audition.

Students develop rehearsal and performance skills through learning a repertoire of dances. Includes preparation for public concerts and performances at different venues. Dances vary each semester. Requires audition prior to enrollment.

CSU/UC

DNCE 240B

Repertory II

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total. Prerequisite: Audition.

Continued refinement of rehearsal and performance skills through learning a more difficult repertoire of dances. Includes preparation for public concerts and performances at different venues. Dances vary each semester. Requires audition prior to enrollment.

CSU/UC

DNCE 240C

Repertory III

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total. Prerequisite: By audition only

Students learn intermediate-advanced performance skills through small group, duet and/or solo repertoire. Includes preparation for public concerts and performances at different venues. Dances vary each semester. Requires audition prior to enrollment.

CSU/UC

DNCE 240D

Repertory IV

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total. Prerequisite: By audition only

Continued study in intermediate-advanced performance skills through small group, duet and/or solo repertoire. Includes preparation for public concerts and performances at different venues. Dances vary each semester. Requires audition prior to enrollment.

CSU/UC

DNCE 250A

Hip-Hop Dance I

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Introduction to hip-hop dance emphasizing movement technique, vocabulary, and creative expression. Includes an introduction to choreographic principles, improvisation, and cultural context of hip-hop.

A combination of DNCE 120A and DNCE 120B and DNCE 250A and DNCE 250B and DNCE 251 may be taken a maximum of four enrollments.

CSU/UC

DNCE 250B

Hip-Hop Dance II

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 250A

Continued study in hip-hop dance emphasizing movement technique, vocabulary, and creative expression. Includes improvisation, more difficult combinations, student compositions, and the cultural context of hip- hop. Movement repertoire differs from 250A.

A combination of DNCE 120A and DNCE 120B and DNCE 250A and DNCE 250B and DNCE 251 may be taken a maximum of four enrollments.

CSU/UC

DNCE 251

Hip-Hop Dance III

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 250B

Instruction for the continuing dance student in intermediate level hip-hop dance technique and further development of performance skills. Emphasis will be placed on combinations, choreography, performance style, and cultural context of hip-hop. Dance 250B recommended

A combination of DNCE 120A and DNCE 120B and DNCE 250A and DNCE 250B and DNCE 251 may be taken a maximum of four enrollments.

CSU/UC

DNCE 260

Somatic Practices in Dance

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

This course uses the principles of Bartenieff Fundamentals to develop efficient movement patterning within the body and to encourage and support personal expression, meaning-making, and an integration of the body and mind. Includes core concepts of the Laban Movement Analysis System which embodies all movement possibilities through Body, Effort, Shape, and Space. Knowledge in Anatomy/Physiology or Kinesiology, and/or training in intermediate/advanced dance techniques are highly recommended.

A combination of DNCE 260 and DNCE 261 and DNCE 262 and DNCE 263 may be taken a maximum of four enrollments.

CSU/UC

DNCE 261

Somatic Practices in Modern Dance

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DNCE 260

Application of somatic practices learned in Dance 260 to intermediate/advanced level modern dance techniques.

A combination of DNCE 260 and DNCE 261 and DNCE 262 and DNCE 263 may be taken a maximum of four enrollments.

(Pass/No Pass Only)

CSU/UC

DNCE 262

Somatic Practices in Ballet

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DNCE 260

Application of somatic practices learned in Dance 260 to intermediate/advanced level ballet techniques.

A combination of DNCE 260 and DNCE 261 and DNCE 262 and DNCE 263 may be taken a maximum of four enrollments.

(Pass/No Pass Only)

CSU/UC

DNCE 263

Somatic Practices in Jazz Dance

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DNCE 260

Application of somatic practices learned in Dance 260 to intermediate/advanced level jazz dance techniques.

A combination of DNCE 260 and DNCE 261 and DNCE 262 and DNCE 263 may be taken a maximum of four enrollments.

(Pass/No Pass Only)

CSU/UC

DNCE 270

Dance Practicum

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 180

Directed study at selected locations providing workplace experience as performer, choreographer, production assistant, dance management intern, dance team assistant, dance studio assistant, dance teacher, or somatics teaching assistant. Before placement, skills are assessed to match abilities with project or job needs.

CSU/UC

DNCE 290

Choreography for the Camera

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in TELV 140

Recommended Preparation: DNCE 202B

An introduction to dance for the camera, utilizing both practical and theoretical concepts of choreography and video production as it pertains to filmmaking. Through dance film analysis, studio-based exercises, viewings, and discussions, specific approaches to translating, contextualizing, framing, and structuring movement in the cinematic format will be explored. Designed for the dancer with intermediate/advanced technical training and choreographic skills.

CSU/UC

DNCE 291

Dance Film Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DNCE 290

A capstone course, where students build upon skills and concepts developed in previous camera, editing, cinematography, and choreography for the camera courses. Students produce and direct dance film productions.

CSU/UC

DNCE 296

Special Studies in Modern Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 210

An advanced level course offering individualized and accelerated instruction in modern dance techniques.

A combination of DNCE 296 and DNCE 297 and DNCE 298 may be taken a maximum of four enrollments.

CSU/UC

DNCE 297

Special Studies in Jazz Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 221

An advanced level course offering individualized and accelerated instruction in jazz dance techniques.

A combination of DNCE 296 and DNCE 297 and DNCE 298 may be taken a maximum of four enrollments.

CSU/UC

DNCE 298

Special Studies in Ballet Dance

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DNCE 213, DNCE 214

An advanced level course offering individualized and accelerated instruction in ballet dance techniques.

A combination of DNCE 296 and DNCE 297 and DNCE 298 may be taken a maximum of four enrollments.

CSU/UC

DIESEL (DSL)

DSL 113

Allison Transmission Service

Unit(s): 5.0 Class Hours: 72.0 Lecture, 72.0 Lab total.

A course of study designed to familiarize the student with the operation, service, overhaul, and troubleshooting of Allison automatic transmissions. Hands-on procedures are emphasized. Students must furnish approved safety glasses.

CSU

DSL 115

Heavy Duty Mobile Hydraulics

Formerly: Introduction to Heavy Duty Mobile Hydraulics

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

This course presents the operation and service procedures for hydraulic devices found on heavy-duty diesel equipment and trucks. Hands-on procedures are emphasized. Student must furnish approved safety glasses.

CSU

DSL 121

Diesel Engines

Formerly: Mid-Range Diesel Engine Service

Unit(s): 4.5 Class Hours: 54.0 Lecture, 81.0 Lab total.

Service, repair, rebuilding, diagnosing, operation, function, and features of diesel engines. Hands-on procedures and safety emphasized. Student must furnish approved safety glasses. Field trips may be required.

CSU

DSL 125

Medium/Heavy Duty Diesel Engine: Top End Service

Formerly: Heavy Duty Diesel Engine: Top End Service

Unit(s): 4.0 Class Hours: 36.0 Lecture, 108.0 Lab total.

This course covers the diagnosis and service of heavy duty diesel engine top end systems. Emphasis is placed on hands-on practice of measurement, specifications, and proper procedures as required by industry.

CSU

DSL 126

Medium/Heavy Duty Diesel Engine: Bottom End Service

Formerly: Heavy Duty Diesel Engine: Bottom End Service

Unit(s): 4.0 Class Hours: 36.0 Lecture, 108.0 Lab total.

This course covers the diagnosis and service of heavy duty diesel engine bottom end systems. Emphasis is placed on hands-on practice of measurement, specifications, and proper procedures as required by industry.

CSU

DSL 131

Drive Train

Formerly: DSL 110, Medium/Heavy Duty Manual Drive Train Service

Unit(s): 4.5 Class Hours: 54.0 Lecture, 81.0 Lab total.

This course covers the drive train systems used on medium and heavy duty trucks. Primary focus includes the manual transmission, clutch, and rear axle systems. Correct service procedures and diagnosis of these systems are emphasized as required on modern medium and heavy duty vehicles. Field trips may be required.

CSU

DSL 132

Diesel Fuel Systems and Emissions

Formerly: Diesel Fuel Injection Systems Service

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Theory, testing, and service of mechanical and electronic diesel fuel injection systems. Engine diagnosis techniques on current production medium and heavy-duty diesel engines. Diesel emissions will also be covered. Hands-on procedures and safety are emphasized. Students must furnish approved safety glasses.

CSU

DSL 141

Brakes

Formerly: DSL 109, Medium/Heavy Duty Truck Brake Service

Unit(s): 4.5 Class Hours: 54.0 Lecture, 81.0 Lab total.

This course covers the air and hydraulic brake systems used on modern medium and heavy duty trucks. Emphasis is placed upon utilizing the correct service and diagnostic procedures as required by the medium/heavy duty trucking industry. Field trips may be required.

CSU

DSL 151

Suspension and Steering

Unit(s): 4.5 Class Hours: 54.0 Lecture, 81.0 Lab total.

This course covers the suspension and steering systems used on medium and heavy duty trucks. Primary focus includes frame, 5th wheel diagnosis and repair, wheel alignment, wheels, tires, hubs, and steering diagnosis. Correct service procedures and diagnosis of these systems are emphasized as required on modern medium and heavy duty vehicles. Field trips may be required.

CSU

DSL 161

Electrical/Electronic Systems

Formerly: DSL 140, Diesel Electrical Systems

Unit(s): 5.0 Class Hours: 63.0 Lecture, 81.0 Lab total.

Diagnosis, service, and repair procedures for starting, charging, lighting, instruments, and multiplex systems. Wiring schematics, safety, and hands-on procedures are emphasized. Students must furnish approved safety glasses.
CSU

DSL 165

Transport Refrigeration

Unit(s): 5.0 Class Hours: 72.0 Lecture, 72.0 Lab total.

Theory and operation of truck and trailer refrigeration, electrical, and microprocessor control systems used on current production Carrier and Thermo King units. Service, repair, and troubleshooting procedures used in industry will be covered. Hands-on procedures and safety are emphasized.
CSU

DSL 168

Electronics and Network Systems

Formerly: DSL 122, Electronics Fundamentals

Unit(s): 2.5 Class Hours: 27.0 Lecture, 54.0 Lab total.

Introduction to the basic operating principles of electronic devices used in modern medium and heavy duty vehicles. Network communication systems are also covered. Safe and correct use of tools and equipment by students will be emphasized. Students must furnish approved safety glasses.
CSU

DSL 171

Heating, Ventilation, and Air Conditioning

Formerly: DSL 162, Air Conditioning and Heating

Unit(s): 3.5 Class Hours: 45.0 Lecture, 54.0 Lab total.

Operation, testing, and servicing of truck cab air conditioning and heating systems as well as auxiliary power units. Safety, refrigerant recovery, special equipment, and controls will be covered. Applied air conditioning theory will also be covered. The EPA 609 certification is a segment of this course. This course helps prepare students for the T7 ASE certification exam. Field trips may be required.
CSU

DSL 181

Preventative Maintenance Inspection

Formerly: DSL 101, Truck Preventative Maintenance

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

This course provides the student with basic knowledge and skills in medium and heavy duty truck maintenance. Safety, inspections, and hands-on practice are emphasized. This course helps students prepare for the T8 ASE exam.
CSU

DSL 202

Introduction to Coach Operations

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Prerequisite: The student must furnish approved safety equipment for the first meeting of the course. This equipment includes: Approved ANSI Standard Safety Glasses, Reflective Safety Vest, and Steel-Toed Shoes.

This course provides students with an overview of the Certified Maintenance courses CERT1 through CERT10. Covers the ground rules and expectations of the program. Transit bus vehicle and shop safety training is highlighted. This safety training is required for participation in all CERT1 though CERT10 courses. Familiarizes students with the proper and safe use of hand tools and equipment. Includes an overview of the functions and procedures for preventive maintenance on current transit buses.
CSU

DSL 203

Transit Vehicle Electrical Systems

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DSL 202

This course covers the functions and components of the electrical systems on current transit buses. Principles of electricity and safety are highlighted. An overview of troubleshooting techniques for both conventional and computer controlled buses are emphasized. This is the Certified Maintenance course CERT3.
CSU

DSL 204

Transit Vehicle Air Systems

Unit(s): 0.5 Class Hours: 12.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DSL 202

This course provides students with functions and components of the air systems on current transit buses. Principles of air supply and safety are emphasized. An overview of troubleshooting techniques for both conventional and computer controlled buses is highlighted. This is the Certified Maintenance course CERT4.

CSU

DSL 205

Transit Vehicle Air Brake Systems

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DSL 202

This course introduces the students to the operation of air brake systems found on current transit buses. Diagnosis, service, and repair procedures are emphasized. This is Certified Maintenance course CERT5.
CSU

DSL 206

Transit Vehicle Automatic Transmissions

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DSL 202

This course introduces the students to the basic theory of operation of the automatic transmissions currently used on transit buses. Diagnostic and troubleshooting techniques, repair, and service will be emphasized. This is the Certified Maintenance course CERT6.
CSU

DSL 207

Transit Vehicle Engines

Unit(s): 2.5 Class Hours: 47.3 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DSL 202

This course will introduce students to the basic theory of operation of current transit bus engines. Diagnostic and troubleshooting techniques, repair, and service will be emphasized. This is the Certified Maintenance course - CERT7.
CSU

DSL 208

Transit Vehicle Heating, Ventilation, Air Conditioning

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DSL 202

This course introduces the student to the basic theory of operation of heating, ventilation, and air conditioning systems used on current transit buses. Service, maintenance, and troubleshooting will be emphasized. This is the Certified Maintenance course - CERT8.

CSU

DSL 209

Transit Vehicle Drive Train Suspension

Unit(s): 1.0 Class Hours: 21.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DSL 202

This course introduces students to the basic theory of operation of transit bus drive train and suspension systems. Diagnostic techniques, repair, and service of current transit bus drive train and suspension systems will be emphasized. This is the Certified Maintenance course - CERT9.

CSU

DSL 210

Transit Vehicle Wheelchair Lifts

Unit(s): 0.5 Class Hours: 12.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DSL 202

This course introduces the student to the basic theory of operation of wheelchair lifts and ramps currently used on transit buses. Service, maintenance, and troubleshooting will be emphasized. This is the Certified Maintenance course - CERT10.

CSU

DSL 211

Hydrogen Fuel Cell Safety

Unit(s): 0.2 Class Hours: 4.0 Lecture total.

This course will cover safe practices when servicing and maintaining hydrogen fuel cell systems. Students will explore safety related to high pressures and high voltages.

CSU

DSL 212

Hydrogen Fuel Cells

Unit(s): 1.0 Class Hours: 16.0 Lecture, 8.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DSL 211

This course will focus on the fuel cell found in modern alternative fueled vehicles, including heavy duty applications. Fuel cell design, operation, and maintenance will be discussed. Students must supply their own approved safety glasses.

CSU

DSL 213

Hydrogen used for Fuel Cells

Unit(s): 1.0 Class Hours: 24.0 Lecture, 8.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DSL 211

This course will cover safety, function, operation, and design of the high pressure hydrogen system used with modern fuel cells. Students must supply their own approved safety glasses.

CSU

DSL 214

Fuel Cell High Voltage Systems

Unit(s): 1.0 Class Hours: 24.0 Lecture, 8.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DSL 211

This course will cover the safe practices, operation, function, and design of the high voltage systems used on modern fuel cells. Students must supply their own approved safety glasses.

CSU

DSL 287

Compressed Natural Gas Engines

Formerly: Alternative Fuels

Unit(s): 4.0 Class Hours: 54.0 Lecture, 72.0 Lab total.

This course introduces students to compressed natural gas engines found on modern medium/heavy duty vehicles. Safety and operation are highlighted. LPG and LNG are also covered. CNG engines, tanks, and fuel systems will be analyzed. This course prepares medium/heavy duty students for industry. Field trips may be required.

CSU

DIGITAL MEDIA (DM)

DM 100

Introduction to Electronic Media: TV, Radio, Film, and the Internet

Formerly: TELV 100: Introduction to Electronic Media: TV, Radio, Film, and the Internet

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Survey of historical development, impact, and business practices of TV, radio, film, and the Internet. Emphasizes career opportunities and basic studio operations.

CSU

DM 101

TV and Society: A Visual History

Formerly: TELV 101: TV and Society: A Visual History

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Evolution and impact of TV programming as business and art form in American society. Development of a visual literacy and appreciation of television's various formats (sitcom, westerns, soaps, dramas, mini-series) through, lecture, video viewings, and guest speakers.

CSU

DM 102

History of Global Cinema

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A survey course exploring global cinema as an art form, and developing appreciation of historical, artistic, and technical advances from the 1890s to the present, with focus on cinema from around the world.

CSU/UC

DM 103

History of Film to 1945

Formerly: TELV 103: History of Film to 1945

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A survey course exploring film as an art form and developing appreciation of historical, artistic, and technical advances from 1890s to 1945.

CSU/UC

DM 104

History of Film from 1945 to Present

Formerly: TELV 104: History of Film from 1945 to Present

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A lecture/visual aids course exploring film as an art form and developing appreciation of historical, artistic and technical advances.
CSU/UC

DM 105

History of Latin American Cinema

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A survey course exploring Latin-American cinema as an art form, and developing appreciation of historical, artistic, and technical advances from the 1890s to the present, aimed at fostering a lasting engagement with both film culture and Latin America.
CSU/UC

DM 107

History of Animation

Formerly: ART 107: History of Animation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Critical and historical survey of animation as a form of communication and cultural expression, from prehistoric origins to present digital formats. Animation history is studied in relation to the background for its creation in contemporary culture and society including the U.S.A., Europe, and Japan. Students analyze and evaluate a large cross-section of animated works.
CSU/UC

DM 110

Introduction to Television Production

Formerly: TELV 110: Introduction to Television Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Introduction to live, multi-camera production of television programs and operation of studio equipment. Includes overview of production theory, terminology and procedures, as well as hands-on training in use of cameras, audio, lighting, and control room apparatus for multi-camera productions.
CSU/UC

DM 112

Introduction to Video Editing and Postproduction

Formerly: TELV 112, Introduction to Video Editing and Postproduction

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Fundamental methods and techniques used to edit video for TV, film, web and multimedia. Hands-on training in basic operation of digital, non-linear editing system and software.
CSU

DM 113 (C-ID DMGR 110X)

Introduction to Digital Media Design Principles

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

This course is for students entering a career in digital media and majors in the digital media field. This digital design course emphasizes critical examination of basic principles and elements of design in computer graphics. Students will not only produce designs, but examine the physiology and psychology behind fundamental elements of design, investigate their use in culture, as well as practice and reflect on how graphics, scale, and space can impact humans through visual design features and functions. Special focus on design for media applications, creative visual storytelling for digital applications.
CSU/UC

DM 115A (C-ID FTVE 130)

Single-Camera Production and Editing

Formerly: TELV 115A, Single-Camera Production and Editing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Fundamental approaches and techniques utilized in single-camera production for television, film, web and multi-media. Hands-on training in operation of portable digital video and audio production equipment, as well as lighting.
CSU

DM 115B

Advanced Single-Camera Production and Editing

Formerly: TELV- 115B: Advanced Single-Camera Production and Editing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Advanced development of knowledge and skills in single-camera production technology and practices. Emphasis on professional production standards and technical advancements in digital media camera production.
CSU

DM 120

Beginning Screenwriting for Digital Media

Formerly: TELV 120: Beginning Screenwriting for TV, Film, the Web, Corporate Video and DigitalMedia

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Designed to acquaint students with fundamental approaches to writing scripts for television, motion pictures, the web, corporate videos and digital media. Emphasis on the development of outlines, treatments, and scripts for short format programs or segments of feature-length shows.
CSU

DM 121

Intermediate Screenwriting for Digital Media

Formerly: TELV 121: Intermediate Scriptwriting for TV, Film, the Web, Corporate Video and DigitalMedia

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Explores professional requirements for scriptwriters and their relationship to the production, direction and development of scripts for TV, film, the web, corporate videos and digital media. Strengthens fundamental writing skills. Prior enrollment in DM 120 recommended.
CSU

DM 121A

Fundamentals of Typography

Formerly: ART 121A, Fundamentals of Typography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in DM 195, or ART 195; or Contact instructor for portfolio review. A portfolio exhibiting equivalent to above listed prerequisite skillset.

Introduction to the use of type styles, appropriate type selection and their characteristics as a means toward understanding design and communication through type solutions. Projects will explore current graphics industry practices and standards, including the use of digital technology and traditional hand skills.

A combination of ART 122 and DM 121A and DM 121B may be taken a maximum of four enrollments.

CSU/ UC

DM 121B

Advanced Typography

Formerly: ART 121B: Advanced Typography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 195, or ART 195; Students should have a fundamental understanding of typography, including type design, type categories, layout design and vector graphics prior to enrolling in this advanced-level course.

This course provides continued study in typography and appropriate type selection as a means for solving complex graphic design problems, such as illustrative type or multiple-page layout using traditional hand skills, digital technology and portfolio presentations.

A combination of ART 122 and DM 121A and DM 121B may be taken a maximum of four enrollments.

CSU/ UC

DM 122

Principles of Graphic Design

Formerly: Graphic Design I

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 195

Introduction to 2D and 3D graphic design principles in visual communication with an introduction to design process, methodology/ theory, and problem-solving. Content includes color theory, typography, identity design, and visual perception. This graphic design concept-based course will explore divergent techniques, tools, and practices resulting in the production of effective visual communications reflecting the needs of the expanding media landscape. A perfect pairing with the course DM 113: Introduction to Digital Media Design Principles.

CSU/UC

DM 123

Advanced Screenwriting for Digital Media

Formerly: TELV 123: Advanced Scriptwriting for TV, Film, the Web, Corporate Video and DigitalMedia

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Explores professional requirements for writing screenplays for TV, film, and the web plus scripts for corporate videos and digital media. Advanced individual projects enhance student writing skills and body of work. Prior enrollment in Digital Media 121 recommended.

CSU

DM 124

Cooperative Work Experience - Occupational

Formerly: ART 125, Cooperative Work Experience - Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

Prerequisite: This course is major-specific. Students majoring in Digital Media Arts or Graphic Design must show evidence of 6 units of completed coursework within the fields of Digital Media Arts and/or Graphic Design. Please contact the instructor for assistance in developing a resume and online portfolio required to find work in this field.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major to enable them to become productive employees. This course also provides students with career awareness of jobs. 75 hours of paid work or 60 hours of unpaid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

(Pass/No Pass Only)

CSU

DM 125

Cooperative Work Experience- Occupational

Formerly: TELV 125: Cooperative Work Experience- Occupational

Unit(s): 1.0-6.0 Class Hours: 60.0-450.0 Lab, 60.0-450.0 TBA total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

(Pass/No Pass Only)

CSU

DM 130

Broadcasting for News & Sports

Formerly: TELV 130: Principles of Broadcast News

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Introduction to broadcast journalism for TV and digital platforms with emphasis on writing, editing, and technical production of media newscasts. Emphasizes both field and studio reporting. Prior or concurrent enrollment in Digital Media 110 recommended.

CSU

DM 140

Cinematography

Formerly: TELV 140, Cinematography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Concepts and practice of cinema-graphic, filming, and lighting techniques as applied to single-camera film and digital production.

CSU/UC

DM 142

Acting for the Camera

Formerly: TELV- Acting for the Camera

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Techniques and disciplines of acting as applied to film and television production. Opportunity to practice and perform with emphasis on developing talents and skills required in acting for the screen (Same as Theatre Arts 113).

A combination of DM 142 and THEA 113 and THEA 256 may be taken a maximum of four enrollments.

CSU/UC

DM 150

Producing and Directing

Formerly: TELV 150: Producing and Directing for Television

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 112, and DM 115A Prior or concurrent enrollment

Emphasizes production planning and preparation, aesthetics, budgeting, and working with a production team. Practical experience in producing and directing studio and remote productions. Multiple directing/ producing assignments each semester. Prior or concurrent enrollment in Digital Media 112, and 115A recommended.

CSU/UC

DM 152

Beginning Audio Production

Formerly: TELV 152: Beginning Audio Production

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

Introduction to the theory and practice of audio production for radio, stage, television, film and digital recording applications. Students will learn the fundamentals of sound design and aesthetics, microphone use, and digital recording equipment. Students gain hands on experience recording, editing, mixing and mastering audio. Upon completion, students will have basic knowledge of applied audio concepts, production workflow, equipment functions, and audio editing software. (Same as Music 152).

CSU/UC

DM 157

Directing for Single-Camera Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

An active examination of the principles of directing for the camera. Focus is placed on the practical application of the pre-production, filming, and post-production phases of film directing. Topics include script analysis, directorial presentation skills, converting a script into a shooting script, creating call sheets, casting actors, blocking actors, giving actors direction, rehearsal techniques, leading a cinematographer and camera crew, and overseeing the editing of a completed scene. (Same as THEA 157).

CSU/UC

DM 162

Digital Illustration I

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 195, or ART 195

Explores the essentials of illustration for graphic designers and concept artists, using industry-standard production and design tools. Focuses on professional studio techniques to master this essential design tool for the creation of sophisticated graphics. Emphasizes efficient workflow, technical proficiency, and aesthetic judgment. Students produce portfolio-ready projects using a broad range of imaging skills. The primary software used includes Adobe Photoshop, supplemented with Adobe Illustrator, and some time- based media software. Same as ART 162.

A combination of ART 162 and ART 192A and DM 162 and DM 191A and DM 192A may be taken a maximum of four enrollments.

CSU/UC

DM 164

Web Design

Formerly: ART 164: Web Design

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

This course examines global issues related to internet culture, web ethics, equity, social justice, in addition to rights and trends related to the web. In the context of cultural and social needs, students will be introduced to web design using digital media tools; graphics, illustrations, text, sound, motion, using software programs for the web. Students will also review how web design has been used to impact commerce advancement, global communication, advertising, entertainment, and self-promotion relate to global and local community needs. Students will be able to apply their knowledge in site development and responsive design.

CSU/UC

DM 165

3D Character Animation

Formerly: Art 165, 3D Character Animation

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 197A Similar experience in 3D modeling

Recommended Preparation: or similar experience in 3D modeling.

From Star Trek to Wall-E, 3D characters are unique vessels supporting contemporary and creative narratives! In this course we offer instruction in the theories and practice of character animation. We address strategies for rigging, skinning and animating using character design. You will develop a short, animated narrative with a team of your peers and improve your creative portfolio.

A combination of ART 165 and ART 184 may be taken a maximum of four enrollments.

CSU

DM 168

Agency Graphic Design Production

Formerly: DM 168: Graphic Design II: Branding and Identity

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Must have completed 6 units of design coursework or have portfolio of equivalent skillset.

Make your creativity work for you! This course is a comprehensive branding, media, and design course serving as the capstone for all Digital Media Arts & Graphic Design programs. Students develop a career/ transfer-ready digital portfolio through team-based branding and identity design development for multiple media applications. Focus is on the small business sector and creating a personal brand for preparation to enter the workforce or complete design portfolio requirements for transfer. Career goals, resumes, online portfolios, interviewing skills, and customer service needs are addressed. 6 units of digital media-oriented coursework are recommended.

CSU

DM 169

Game Design & Development Team

Formerly: ART 169, Game Design & Development Team

Unit(s): 1.5 Class Hours: 9.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 196A, or DM 197A

Students design and develop original video game projects in a team setting and in a simulated video game production studio setting. The working game(s) and/or working prototypes will be entered into the annual Institute of Electrical and Electronics Engineers (IEEE) Intercollegiate Computer Game Competition.

CSU

DM 170

Drone Pilot License Test Prep

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

The class preps students to take the FAA Part 107 test, and other knowledge tests required by the FAA. To fly drones commercially, students need to pass an FAA drone pilot knowledge test.

CSU

DM 171

Drone Pilot Training

Unit(s): 1.5 Class Hours: 18.0 Lecture, 27.0 Lab total.

Learn the ins-and-outs of legally flying a drone. The Drone Pilot Training course covers FAA rules and regulations, settings and features of drones, and supervised hands-on flight instruction with a licensed drone pilot. Drones provided for the class.

CSU

DM 175

Drone Cinematography & Editing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Drone flight techniques designed for the practice of cinema-graphic filming, production and post- production.

CSU

DM 191A

Layout Design

Formerly: ART 191, Layout Design

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: To be successful in this course it is recommended that students have some prior knowledge of Adobe Creative Cloud. If unsure, please consider concurrent enrollment in DM 195 to develop introductory skills in the Adobe Create Cloud suite of design software.

An introduction to digital publishing and page layouts. Projects explore the design and development of single and multiple page documents. Includes advanced techniques in complex documents, interactive, and web-ready pages. Primary software: Adobe InDesign.

A combination of ART 162 and ART 192A and DM 162 and DM 191A and DM 192A may be taken a maximum of four enrollments.

CSU

DM 192A

Digital Illustration II: Advanced Topics

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 162, or ART 162; or equivalent, as demonstrated in illustration portfolio

Examines advanced design and illustration techniques using industry-standard software via Adobe Creative Cloud. Addresses contemporary illustrative problems, concepts, and skills development within the digital media and graphic arts industries for the creation of unique illustrations. The technical needs for graphic illustrations for print, animation, film, and the web will also be addressed. Primary Software: Adobe Illustrator, supplemented with Adobe Photoshop. Same as ART 192A.

A combination of ART 162 and ART 192A and DM 162 and DM 191A and DM 192A may be taken a maximum of four enrollments.

CSU/UC

DM 193

Motion Graphics with Adobe After Effects

Formerly: TELV 193: Motion Graphics with Adobe After Effects

Unit(s): 3.0 Class Hours: 36.0 Lecture, 72.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ART 195, and TELV 112

This graphics animation course covers the development of original motion graphics. Video editing skills are refined within the animation software to create animated clips for use in multiple media applications. Some experience in non-linear digital video editing is recommended, as well as some graphic design experience. Same as Art 193.

CSU/UC

DM 195

Introduction to Digital Media Arts

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

Foundation-level course designed for graphic designers, artists, photographers, web designers, programmers, and animation artists working in the digital realm. This course includes an overview of industry-standard software, including Adobe Creative Cloud for digital design in montage, vector, layout and time-based media. (Same as ART 195)

A combination of ART 195 and DM 195 may be taken a maximum of four enrollments.

CSU/UC

DM 196A

3D Modeling: The Fundamentals

Formerly: ART 196A: 3D Modeling: The Fundamentals

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

This is an introductory course in developing digital 3D models for video games, film, advertising and pre- visualization for product and architectural design. Focus is placed on building digital 3d characters, props and environments that will be used in students' own animated short film or video game ideas. By employing the teacher-provided project management tools, students gain hands-on experience in how animated and interactive media projects are developed. Industry-standard low and high poly modeling methods, which utilize normal map application, is emphasized to ensure optimized models with stunning detail.

A combination of ART 197A and DM 196A may be taken a maximum of four enrollments.

CSU/UC

DM 196B

3D Modeling Intermediate

Formerly: ART 196B; 3D Modeling Intermediate

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 196A or a portfolio demonstrating equivalent skills to success at the intermediate level.

Instruction in intermediate-level digital 3D modeling methods as used in video games, interactive media, television, film, previz, product illustration, architectural and bioscience visualization. Students are to model subjects geared to their chosen area of interest and then are provided instruction and guidance to increase proficiency, speed and communication skills required for professional 3D modelers.

CSU/UC

DM 197A

3D Animation Fundamentals

Formerly: ART 197A, 3D Animation Fundamentals

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 113, or DM 193

Instruction in using 3D animation software for the purpose of linear storytelling. Emphasis on the incorporation of the classic principles of animation, and in learning the core components of the software that are necessary for effective visual communication.

A combination of ART 197A and DM 196A may be taken a maximum of four enrollments.

CSU/UC

DM 215

Advanced Single-Camera/Digital Cinema Production

Formerly: TELV 215: Advanced Single-Camera/Digital Cinema Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in TELV 112, and TELV 115A

Advanced single-camera digital cinematography production and post-production technology, workflow and aesthetics. Emphasis upon industry standards and approaches for television and cinema production with professional High Definition and Ultra High Definition/4K video cameras. Includes HD, DSLR and other large-sensor digital cinema cameras, such as RED.

CSU

DM 230A

Beginning News & Sports Production

Formerly: TELV 230A: Broadcast News Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Beginning producing for broadcast journalism and sportscasting. Create content for TV and digital platforms with emphasis on producing stories, newscasts, sportscasts and interviews. Hands-on production class. Emphasizes both field and studio production. Prior enrollment in DM 130 recommended.

CSU

DM 230B

Intermediate News & Sports Production

Formerly: TELV 230B: Broadcast News Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Intermediate producing for broadcast journalism and sportscasting. Create content for TV and digital platforms with emphasis on producing stories, newscasts, sportscasts and interviews. Hands-on production class. Emphasizes both field and studio production. Prior enrollment in DM 230A recommended.

CSU

DM 230C

Advanced News & Sports Production

Formerly: TELV 230C: Broadcast News Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Advanced producing for broadcast journalism and sportscasting. Create content for TV and digital platforms with emphasis on producing stories, newscasts, sportscasts and interviews. Hands-on production class. Emphasizes both field and studio production. Prior enrollment in DM 230B recommended.

CSU

DM 230D

Executive News & Sports Production

Formerly: TELV 230D: Broadcast News Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Executive producing for broadcast journalism and sportscasting. Oversee content creation for TV and digital platforms with emphasis on producing stories, newscasts, sportscasts and interviews. Hands-on production class. Emphasizes both field and studio production. Prior enrollment in DM 230C recommended.

CSU

DM 240

Agency Film Production

Formerly: TELV 240: Agency Film Production

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

This is a capstone course, where students will build upon skills and concepts developed in previous camera, editing and cinematography courses in order to learn how to produce and direct advertising agency productions. Prior enrollment in Digital Media 112, 115A, and 140 recommended.

CSU

DM 255

Motion Picture Technical Production

Formerly: TELV 255, Motion Picture Technical Production

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

This course provides hands-on, practical experience in technical production, culminating in a fully produced film screened to the public. The final movie presentation becomes the basis for creating a production reel.

CSU/UC

DM 256

Intermediate Motion Picture Technical Production

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 255

This course provides hands-on practical experience in intermediate technical production, culminating in a fully produced film screened to the public. The final movie presentation becomes the basis for creating a production reel. Prior enrollment in DM 255 is recommended.

CSU/UC

DM 257

Advanced Motion Picture Technical Production

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 256

This course provides hands-on on practical experience in advanced technical production, culminating in a fully produced film, screened to the public. The final movie presentation becomes the basis for creating a production reel.

CSU/UC

DM 260

Lighting Fundamentals

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Theory and practices of lighting including control systems and instruments as well as the techniques for proper installation, operation, maintenance, and safety. Same as THEA 133.

CSU/UC

DM 265

Documentary Film Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in DM 115A, and DM 112, and DM 140

This is a capstone course where students will build upon skills and concepts developed in previous camera, editing, and cinematography courses. Students will learn to produce and direct short-form documentaries.

CSU/UC

EARTH SCIENCE (ERTH)

ERTH 110 (C-ID GEOL 120)

Introduction to Earth Science

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A study of the processes that shape and form the Earth and define its place in the solar system. Introduction to the sciences of geology, oceanography, meteorology, and astronomy. Not open to students who are enrolled, or have credit in Geology 101 or Geography 101. Optional half-day field trip.

CSU/UC

ERTH 110H (C-ID GEOL 120)

Honors Introduction to Earth Science

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

An intensive study of the processes that shape and form the Earth and define its place in the solar system. Introduction to the sciences of geology, oceanography, meteorology, and astronomy. Not open to students who are enrolled, or have credit in Geology 101 or Geography 101.

CSU/UC

ERTH 115

Earth Science for Educators

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

The study of the dynamic forces shaping the earth, including its oceans and atmosphere. This class is open to all majors but is oriented towards enhancing the earth science knowledge of future teachers. Also includes an introduction to the solar system. Half-day field trip required. Not open to students who are enrolled or have credit in Earth Science 110, Geology 101, or Geography 101.

CSU/UC

ERTH 150

Introduction to Oceanography

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introductory study of the ocean and its topography, sediments, circulation, shoreline processes, biological productivity, and mineral resources. Optional Field Trip (Same as GEOL 150)

CSU/UC

ERTH 150H

Honors Introduction to Oceanography

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Enriched and intensive study of the ocean's topography, sediments, circulation, shoreline processes, biological productivity, and mineral resources. Optional Field Trip. (Same as GEOL 150H)

CSU/UC

ECONOMICS (ECON)

ECON 120 (C-ID ECON 202)

Principles/Macro

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 060, or MATH 083, or MATH 084

Introduction to macroeconomics, including basic economic concepts, analysis of markets, national income accounting, employment, short run business cycle fluctuations, long run growth trends, monetary and fiscal policies, and international economic issues. Intended for economics, business, and certain engineering/ computer science majors.

CSU/UC

ECON 121 (C-ID ECON 201)

Principles/Micro

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 060, or MATH 083, or MATH 084

Introduction to microeconomics, including basic economic concepts, analysis of markets, efficiency, consumer and firm behavior, industry structures, market failure, and resource markets. For economics, business, and certain engineering and computer science majors.

CSU/UC

EDUCATION (EDUC)

EDUC 105

Exploration in the Field of Education

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Before observation begins, verification of the state-mandated Tdap vaccination, MMR immunization, and negative TB test will be required.

An exploration in the field of education from early childhood through high school. This course requires 20 hours of structured observation in the following traditional and non-traditional settings: early childhood, elementary school, middle school, high school, special education, and English Language Development (ELD). Topics will include: a) roles and responsibilities of the teacher, b) teaching and learning of diverse student populations across different education spans, and c) careers in education beyond the classroom teacher.

CSU

EDUC 114

Tutoring Reading in Elementary Schools

Formerly: EDUC 113

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

An examination of effective tutoring strategies, focusing on the support for reading skills of elementary- age children. Students are placed in local K-8 classrooms to gain experience with school-age children.

Twenty+ service learning hours are required in addition to lecture hours.

CSU

EDUC 120A

Development of the School-Age Child

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An examination of the physical, cognitive, personality, and social development of children between the ages of five and twelve years. Attention will be paid to the scientific study of middle childhood, developmental trends, and diversity issues. Not offered every semester. (Same as CDEV 120A)

CSU/UC

EDUC 120B

School-Age Child Care and Recreation Activities

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will focus on school age creative activities, including planning and implementing an appropriate before/after school curriculum. Attention will be paid to integrating academics, recreation, and creative activities suitable for school-age child care programs. (Same as CDEV 120B)

CSU

EDUC 201 (C-ID EDUC 200)

Introduction to Education

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in EDUC 105

Introduction to the field of education including historical and philosophical perspectives; school governance and funding; societal influences and student diversity; school curriculum standards; professional standards and teaching performance expectations. Students will independently complete a minimum of 45 hours of Service Learning (structured observation and internship/fieldwork) in local public elementary school classrooms during the semester.

CSU/UC

EDUC 203

Introduction to Children with Special Needs

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduces the variations in development of children and adolescence with special needs and the resulting impact on families. Includes an overview of historical and societal influences, laws relating to individuals with special needs, and the identification and referral process. (same as CDEV 205)

CSU

EDUC 204

Personal Proficiency in Educational Technologies for Secondary Teachers

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Students will develop personal proficiency in educational technologies to facilitate the teaching process in a secondary classroom setting. Students will also apply digital literacy skills through the use of presentation, spreadsheet, word processing and publication software, interactive online tools, internet search and retrieval, information literacy, electronic communication and collaboration, and awareness of legal and ethical issues in the digital world.

CSU

EDUC 205

Personal Proficiency in Educational Technologies for Elementary Teachers

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Students will develop personal proficiency in educational technologies to facilitate the teaching process in an elementary classroom setting. Students will also apply digital literacy skills through the use of presentation, spreadsheet, word processing and publication software, interactive online tools, internet search and retrieval, information literacy, electronic communication and collaboration, and awareness of legal and ethical issues in the digital world.

CSU

EDUC 210

The Teaching Experience: Secondary Education

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to the history, philosophy, and sociology of secondary education. This course will cover the California Teaching Performance Expectation and Assessment, needs of special populations, English learners, struggling readers, content standards, and major curriculum reform documents. Students participate in 45 hours of structured observation in a local secondary classroom.

CSU/UC

EMERGENCY MEDICAL TECHNICIAN (EMT)

EMT 104

Emergency Medical Technician

Unit(s): 10.0 Class Hours: 162.0 Lecture, 54.0 Lab total.

Corequisite: Concurrent enrollment in EMT 105

Other: Current American Heart Association "BLS Provider" CPR Certification

Basic course for Emergency Medical Technician (EMT) certification. Satisfies training requirements for National/State/County Emergency Medical Services (EMS) Authorities. Prepares students to take the National Registry Certifying Examination for State Certification. Additionally, trains students in the Orange County Emergency Medical Services (OCEMS) optional scope of practice. Course provides depth and breadth of foundational knowledge from the US Department of Transportation's National Scope of Practice Model and the National EMS Education Standards derived for entry-level EMT.

CSU

EMT 105

Clinical EMT Skills Laboratory

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Corequisite: Concurrent enrollment in EMT 104

Other: Current American Heart Association "BLS Provider" CPR Certification

Clinical, field experience, and supervised use of skills lab through supplemental learning to assist the student in development of clinical competency and mastery of psychomotor skills as addressed in course EMT 104. Hours verified by instructor.

(Pass/No Pass Only)

CSU

EMT 111

Recertification for EMT

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Valid EMT certificate or equivalent within past two years. Valid CPR card: American Heart Association Health Care Provider

Update emergency medical techniques, equipment, and EMSA policies. Meets state requirements for EMT recertification.

CSU

EMT 198-00

Topics

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Courses in a variety of contemporary topics will be offered to meet the interests and needs of students in the Emergency Medical Technician area. Individual descriptions will be provided for each course developed.

CSU

ENGINEERING (ENGR)

ENGR 012

Civil/Architectural Blueprint Reading

Formerly: AEC Print Reading

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Reading and interpreting blueprints for civil engineering, architecture, and construction fields. No prior blueprint reading experience is needed. Course provides preparation for more advanced civil and architectural drafting coursework.

ENGR 051

Introduction to Drafting and CAD

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

Introductory course on civil, mechanical, and electrical drafting. Topics include: drafting careers, reading and creating basic engineering drawings (modeling, dimensioning, annotations) using industry-standard CAD software (such as AutoCAD and Solidworks). Course is an appropriate starting course for students with no drafting or CAD experience and are interested in the fields. Course provides direction for continuing drafting coursework.

ENGR 060

Robotics Survey

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

This course introduces students to basic robotics. Students will program a robot to receive sensor input, control motors, and produce behaviors. Course provides student exposure to robotics, which now plays a major role in modern manufacturing and industrial automation.

(Pass/No Pass Only)

ENGR 100A (C-ID ENGR 110)

Introduction to Engineering

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The course explores the branches of engineering, the functions of an engineer, and the industries in which engineers work. Explains the engineering education pathways and explores effective strategies for students to reach their full academic potential. Presents an introduction to the methods and tools of engineering problem solving and design including the interface of the engineer with society and engineering ethics. Develops communication skills pertinent to the engineering profession.

CSU/UC

ENGR 100B

Introduction to Civil Engineering

Formerly: Introduction to Architecture/Civil Engineering/Construction (AEC)

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Introduction to the Civil Engineering and the related fields of architecture and construction. Includes an overview of academic programs, career information and preparation requirements, possible field trips and guest speakers.

CSU

ENGR 101

Programming Survey

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

This survey course introduces students to C programming language. Students will code, compile and execute programs that control hardware. Students will be learning the input–process–output (IPO) model, a widely used approach in systems analysis and software engineering, that receives inputs from a user or other source, does computations on the inputs, and returns the results of the computations. (Same as CMPR-101)

CSU/UC

ENGR 103

Solidworks Beginning Solid Modeling

Formerly: Beginning Solid Modeling

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introductory course in parametric solid modeling using Solidworks, an industry standard engineering design software (CAD). This course will include a solid modeling overview, solid model construction techniques (extrude, revolve, fillet, chamfer, etc.), including the preparation of individual solid components and basic solid model assemblies (Same as Manufacturing Technology 103).

CSU

ENGR 104

Solidworks Intermediate Solid Modeling

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGR 103, or MNFG 103

Intermediate course for solid modeling using Solidworks, an industry standard engineering design software (CAD). Includes a review of the introductory class and changes to the Solidworks interface. Instruction in the use of intermediate Solidworks part modeling skills such as assembly modeling and sub-assemblies is included (Same as Manufacturing Technology 104).

CSU

ENGR 105

Solidworks Advanced Solid Modeling

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGR 104, or MNFG 104

Advanced course for solid modeling includes a review of the intermediate class and changes to the Solidworks interface. Instruction in the use of Solidworks part modeling, assembly modeling, sub-assemblies, advanced photoworks and advanced animator emphasized (Same as Manufacturing Technology 105).

CSU

ENGR 111

Basic Mechanical Blueprint Reading

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Reading and interpreting blueprints for manufacturing technologies (Same as Manufacturing Technology 111.)

CSU

ENGR 114

Geometric Dimensioning and Tolerancing

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Drawing interpretation utilizing geometric dimensioning and tolerancing per ASME Y14.5M (formerly ANSI Y14.5M) as applied in engineering, manufacturing, and inspection. Suggested preparation: prior course or experience in drafting with conventional dimensioning and tolerancing. (Same as Manufacturing Technology 114)

CSU

ENGR 115

Cooperative Work Experience Education-Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

(Pass/No Pass Only)

CSU

ENGR 118 (C-ID ENGR 180)

Surveying

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 162, or MATH 170; or transcripted high school trigonometry or pre-calculus

The course applies theory and principles of plane surveying: office computations and design; operation of surveying field equipment; and production of engineering plans/maps. Topics include distances, angles, and directions; differential leveling; traversing; property/boundary surveys; topographic surveys/mapping; volume/earthwork; horizontal and vertical curves; land description techniques; and GPS. Field work using tapes, levels, transits, theodolites, total stations, and GPS.

CSU/UC

ENGR 119

Advanced Plane Surveying

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGR 118; or Instructor may waive if student can show proof of industry experience in surveying equal to or greater than ENGR 118.

A second course in surveying with emphasis on coordinate geometry calculations. Topics include: route surveying with horizontal and vertical curves, topographic surveying and mapping, construction surveying, introduction to geospatial technologies, boundary surveying and surveys of public lands. Field surveying projects. Completion of Engr 118 and 119 assists in passing the land-surveyor-in-training (LSIT) exam.

CSU/UC

ENGR 122

Engineering Drawing

Unit(s): 3.0 Class Hours: 45.0 Lecture, 27.0 Lab total.

Principles of engineering drawing: projections, views, sections, dimensions, tolerancing, assemblies, manufacturing processes, engineering drafting practices. Utilizing 2D CAD and 3D solid modeling CAD software. Suggested preparation: prior course or experience in drafting and CAD.

CSU/UC

ENGR 125 (C-ID ENGR 150)

Engineering Graphics

Unit(s): 3.0 Class Hours: 45.0 Lecture, 27.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 162

This course covers the principles of engineering drawings in visually communicating engineering designs and an introduction to computer-aided design (CAD). Topics include: the development of visualization skills; orthographic projections; mechanical dimensioning and tolerancing practices; the engineering design process. Assignments develop sketching skills for 2-D and 3-D CAD. The use of CAD software is an integral part of the course. Suggested preparation: prior course or experience with drafting and CAD.

CSU/UC

ENGR 131

Introduction to Mechatronics

Formerly: Engineering Mechatronics Technology Survey

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

Course provides hands-on exposure to modern techniques in rapid prototyping, including: 3D printing, laser cutting, 3D scanning, and other processes used in mechatronics and engineering. Course provides a good introduction to the Engineering Mechatronics program.

CSU

ENGR 132

Introduction to Robotics

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Introductory course in robotics. Topics include: basic design, sensors, actuators, circuits, programming, micro-controllers, and a hands-on robot construction project.

CSU

ENGR 133

Mechatronics I

Formerly: Basic Mechatronics

Unit(s): 3.0 Class Hours: 45.0 Lecture, 27.0 Lab total.

A first course in mechatronics emphasizing hands-on work. Topics include: solid modeling design, rapid prototype fabrication (3D-printing, laser cutting, etc.), testing, measurement, actuators, sensors, basic electronics, micro-controllers, and programming. Prior experience with Solidworks, Arduino, and basic algebra is suggested but not required.

CSU

ENGR 134

Mechatronics II

Formerly: Intermediate Mechatronics

Unit(s): 3.0 Class Hours: 45.0 Lecture, 27.0 Lab total.

A second course in mechatronics emphasizing hands-on work. Topics include: solid-modeling design, rapid prototype fabrication, testing, measurement, micro-controllers, programming, industrial robotics, and PLC control. Prior experience or coursework with basic mechatronics (Engr 133 or similar), Solidworks, Arduino, and basic algebra is strongly suggested.

CSU

ENGR 154

Revit and Civil Drafting

Formerly: Revit

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Course introduces Autodesk Revit, a 3D parametric CAD software that is an industry standard for architectural/civil design. Topics include 3D modeling, design, drawing creation, and BIM (building information modeling) concepts. Course also teaches creation of industry-standard drawings in civil engineering, architecture, and construction using industry-standard CAD software (AutoCAD, Civil 3D, and Revit). Topics include - views, line types, projection, annotations, and callouts. Prior course or experience with AutoCAD (e.g., Engr 183) and drafting is strongly suggested.

CSU

ENGR 158

Basic Machining Concepts and Operations

Unit(s): 3.0 Class Hours: 18.0 Lecture, 126.0 Lab total.

Fundamental operations on lathes, milling machines, grinders, and drill presses, including precision measurements and layout. Equips students with skills and theory necessary to enter or upgrade within the machinist trade. (Same as Manufacturing Technology 158).

CSU

ENGR 183

AutoCAD I

Formerly: CAD I - Computer Aided Drafting

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

A first course in AutoCAD by Autodesk, an industry standard engineering CAD software, especially in the civil and architectural fields. Topics include display and file management, units, entities, object selection, advanced editing, layers, dimensions, text, and graphic exchange.

CSU/UC

ENGR 184

AutoCAD II

Formerly: CAD II - Computer Aided Drafting

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

A second course in Autodesk AutoCAD, an industry standard engineering CAD software, especially in the civil and architectural fields. Topics include: advanced dimensioning, viewports, hatches, blocks, plotting, attributes, inquiry, intermediate apps, working drawings, introduction to 3D CAD. Suggested preparation: prior course or experience with AutoCAD.

CSU

ENGR 185

Civil 3D

Formerly: 3D CAD with Civil 3D

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Course teaches Autodesk Civil 3D – an industry standard CAD software for civil engineers. Topics include advanced modeling, model merging, project management, parcels, surveys, surfaces, alignments, profiles, 3D rendering, and presentation. Prior coursework or experience with AutoCAD is strongly suggested.

CSU

ENGR 235 (C-ID ENGR 130)

Statics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHYS 217, and MATH 185

A first course in engineering mechanics: properties of forces, moments, couples and resultants; two- and three-dimensional force systems acting on engineering structures in equilibrium; analysis of trusses, and beams; distributed forces, shear and bending moment diagrams, center of gravity, centroids, friction, and area and mass moments of inertia. Utilizes SI metrics.

CSU/UC

ENGR 240 (C-ID ENGR 230)

Dynamics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGR 235

Fundamentals of kinematics and kinetics of particles and rigid bodies. Topics include kinematics of particle motion; Newton's second law, work-energy and momentum methods; kinematics of planar motions of rigid bodies; work-energy and momentum principles for rigid body motion; introduction to mechanical vibrations.

CSU/UC

ENGR 250

Electric Circuits

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Corequisite: Completion with a grade of "C" or better or a Passing grade in MATH 280, and PHYS 227;(both may be taken previously or concurrently)

An introduction to the analysis of electrical circuits. Use of analytical techniques based on the application of circuit laws and network theorems. Analysis of DC and AC circuits containing resistors, capacitors, inductors, dependent sources, operational amplifiers, and/or switches. Natural and forced responses of first and second order RLC circuits; the use of phasors; AC power calculations; power transfer; and energy concepts.

CSU/UC

ENGR 250L

Electric Circuits Laboratory

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Corequisite: Concurrent enrollment in ENGR 250

An introduction to the construction and measurement of electrical circuits. Basic use of electrical test and measurement instruments including multimeters, oscilloscopes, power supplies, and function generators. Interpretation of measured data under DC, transient, and sinusoidal steady-state (AC) conditions.

CSU/UC

ENGR 280 (C-ID ENGR 240)

Strength of Materials

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGR 235

This course is a study of stresses, strains and deformations associated with axial, torsional and flexural loading of bars, shafts and beams, as well as pressure loading of thin-walled pressure vessels. The course also covers stress and strain transformation, Mohr's Circle, ductile and brittle failure theories, and the buckling of columns. Statically indeterminate systems are also studied.

CSU/UC

ENGLISH (ENGL)

You have the right to take an English 101 class at Santa Ana College even if a pre-transfer level English class has been recommended to you and regardless of your grade in a previous English class. The Santa Ana College English Department offers a choice between English 101 or English 101 with a support lab (English 066: Route to Writing Success: Freshman Composition Laboratory). If you have questions about this, we encourage you to meet with a counselor or an English instructor and check out the Santa Ana College English Guided Self-Placement so that you can make an informed decision that is best for you and your educational goals.

ENGL 061

Introduction to Composition

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Qualifying profile from English placement process.

Expository paragraph writing emphasizing various methods including argumentation. Practice in refining sentence skills and grammar.

ENGL 061X

Accelerated Introductory Composition Skills

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in READ 101X, or READ 101 recommended to be taken concurrently

An introductory English course designed to prepare students for English 101, Freshman Composition, emphasizing sentence structure, paragraph writing, essay writing, and argumentation using reading-based modeling.

ENGL 066

Route to Writing Success: Freshman Composition Laboratory

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Corequisite: ENGL 101 must be taken concurrently

Laboratory exercises are designed to explore and understand the reading process, the writing process, grammar and punctuation rules in order to successfully complete English 101. This class must be taken concurrently with an English 101 course.

ENGL 101 (C-ID ENGL 100)

Freshman Composition

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 061, or ENGL 061X, or EMLS 112; or or qualifying profile from English placement process

Expository and argumentative essays and the research paper. Special interest sections described in schedule of classes.

CSU/UC

ENGL 101H (C-ID ENGL 100)

Honors Freshman Composition

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in ENGL 061, or ENGL 061X, or EMLS 112

An enriched exposure to expository and argumentative essays and the research paper, requiring in-depth analysis of issues and substantive treatment of student-selected topics.

CSU/UC

ENGL 102 (C-ID ENGL 105, C-ID ENGL 110, C-ID ENGL 120)

Literature and Composition

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

A second semester course in composition and literature that uses literature to develop critical thinking skills with extensive readings selected from the four major genres.

CSU/UC

ENGL 102H (C-ID ENGL 105, C-ID ENGL 110, C-ID ENGL 120)

Honors Literature and Composition

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

An enriched approach designed for honors students. A second semester course in composition and literature that uses literature to develop critical thinking skills with extensive readings selected from the four major genres.

CSU/UC

ENGL 103 (C-ID ENGL 105)

Critical Thinking and Writing

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101 or ENGL 101H

This course focuses on developing critical thinking, reading, and writing skills by studying established argumentative methods and models and applying them to contemporary issues. Emphasis will be on logical reasoning and analytical and argumentative skills necessary for critical writing.

CSU/UC

ENGL 103H (C-ID ENGL 105)

Honors Critical Thinking and Writing

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

Enriched and intensive exploration of historical and contemporary issues. Application of critical thinking, writing and reading skills to established argumentative methods and models through student-initiated discussion and problem-solving in a seminar setting.

CSU/UC

ENGL 104 (C-ID ANTH 130)

Language and Culture

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

General introduction to the processes of human communication emphasizing coextensive aspects of language and culture. Surveys core areas of linguistic anthropology: structural linguistics; biological basis of language; and sociolinguistics. Topics include acquisition of first and second languages, languages in contract, and the effects of both language and culture on inter/intra group communication. Languages spoken in the local area are used as basis of study. (Same as Anthropology 104.)

CSU/UC

ENGL 104H (C-ID ANTH 130)

Honors Language and Culture

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

General introduction to the processes of human communication, emphasizing coextensive aspects of language and culture. Surveys core areas of linguistic anthropology: structural linguistics, biological basis of language, and sociolinguistics. Topics include acquisition of first and second languages, languages in contact, and the effects of both language and culture on inter/intra group communication. Languages spoken in the local area are used as basis of study. Requires individual research and oral presentation of readings in a seminar setting (Sane as Anthropology 104H).

CSU/UC

ENGL 213 (C-ID ENGL 200)

Creative Writing

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101 or ENGL 101H

Introduction to writing techniques focusing on the four literary genres. Workshop format, emphasis on writing and critiquing.

CSU/UC

ENGL 220

Survey of the Bible as Literature

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

A study of the literary history, influence, and craftsmanship of the Bible and an exploration of related stories, poems, plays, essays, and other diverse materials.

CSU/UC

ENGL 222

Essential Information for English Major Success

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Recommended Preparation: Have an Electronic Educational Plan (ed plan) for the A. A. degree prepared with or reviewed by an academic counselor.

How to be a better prepared English major: introduces students to SAC's English courses, pathways for law and literature at SAC, the diversity of career options, and transfer academic opportunities. Offers introductions to the literary analytical schools; current technology; the types of writing, research and reading expected of English majors; study techniques and approaches to overcoming barriers to success for English majors.

CSU/UC

ENGL 231 (C-ID ENGL 160)

Survey of English Literature I

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

Introductory study of representative selections of British literature from the Anglo-Saxon period to the neo- classical period. Emphasis on authors best exemplifying their period, such as Chaucer, Shakespeare, Spenser, Jonson, Milton, Donne, Dryden, Johnson, Behn, Pope and others.

CSU/UC

ENGL 232 (C-ID ENGL 165)

Survey of English Literature II

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

Introductory study of representative selections from the English Romantic Movement to the present. Emphasis on those authors best exemplifying their period, such as Austen, Wordsworth, Coleridge, Byron, the Shelleys, Keats, Tennyson, Newman, Carlyle, the Brownings, Dickens, the war poets, Houseman, Yeats, Wilde and Woolf.

CSU/UC

ENGL 233A

Shakespeare's Comedies and Romances

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

Study of selected Shakespearean comedies and romances. Emphasizes dramatic elements, depiction of human nature, and timeless/timely conflicts. Augmented by films and, if available, appropriate field trips. Different selections in English 233ABC.

CSU/UC

ENGL 233B

Shakespeare's Tragedies and History Plays

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

Study of selected Shakespearean history plays and tragedies. Emphasizes dramatic elements, depiction of human nature, and timeless/timely conflicts. Augmented by films and, if available, appropriate field trips. Different selections in English 233ABC.

CSU/UC

ENGL 233C

Shakespeare's Theatre

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

Study of selected Shakespearean plays. Emphasizes dramatic elements, depiction of human nature, and timeless/timely conflicts. Augmented by films and, if available, appropriate field trips. Different selections in English 233ABC.

CSU/UC

ENGL 241 (C-ID ENGL 130)

Survey of American Literature 1600-1865

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

Survey of America's greatest works of literature from 1600-1865. Emphasizes the relationship between various works and general movements in American culture and literary history.

CSU/UC

ENGL 242 (C-ID ENGL 135)

Survey of American Literature, 1865-Present

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

Survey of America's greatest works of literature and their contributions to the American culture from 1865 to present. Emphasizes the relationship between literary and intellectual history.

CSU/UC

ENGL 243

The Modern American Novel

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101 or ENGL 101H

Study of significant American novels written since 1900. May include, but not limited to works by Fitzgerald, Hemingway, Faulkner, Hurston, Heller, Kerouac, Nabokov, Erdrich, Cisneros, and Morrison.

CSU/UC

ENGL 245

The Image of African Americans in Literature and Films

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101 or ENGL 101H

Examines literature and films by and about African-Americans in relationship to historical periods. Explores cultural, ethnic, and social environments for their impact on development of African-American images.

CSU/UC

ENGL 246

Survey of Chicano Literature

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101 or ENGL 101H

Examines American literature by and about Chicanos. Emphasizes the relationships between various works and the Chicanos' place in American society/culture.

CSU/UC

ENGL 270 (C-ID ENGL 180)

Children's Literature

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101 or ENGL 101H

A study of literature for children emphasizing the history, trends, issues, and evaluation of all major genres: picture books, poetry, drama, traditional literature, non-fiction, and fiction, including full-length works.

CSU/UC

ENGL 271 (C-ID ENGL 140)

Survey of World Literature I

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101 or ENGL 101H

Survey of selections from world masterpieces from the beginnings of writing through the 1600's. Literary works studied in historical context for artistic form, their influence on their culture and others, and general contribution to understanding human experience.

CSU/UC

ENGL 272 (C-ID ENGL 145)

Survey of World Literature II

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101 or ENGL 101H

Survey of world literary masterworks since the Renaissance studied for artistic form, cultural influence, and contributions to modern and contemporary thought.

CSU/UC

ENGL 278

Survey of Literature by Women

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

An historical survey of literature by women. Will include short stories, novels, plays, poetry, and non-fiction.

CSU/UC

ENGLISH FOR MULTILINGUAL STUDENTS (EMLS)

EMLS N49

Introduction to Academic Speaking Skills

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Beginning course for non-native students with previous instruction in basic English as a second language. Includes listening discrimination, pronunciation, speaking and listening skill building. Skills are intensively practiced and reviewed. Not applicable to associate degree. (Same as CMST N49).

EMLS N52A

Beginning American English Pronunciation Skills

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Instruction in pronunciation of American English sounds, identifying commonly mispronounced sounds, and common sound spelling patterns. Not applicable to associate degree. (Same as CMST N52A.)

EMLS N52B

Intermediate American English Pronunciation Skills

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in EMLS N52A

More extensive instruction in American English sounds. Emphasis on more difficult sounds, sound blends, word endings, syllable and word stress. Not applicable to associate degree. (Same as CMST N52B.)

EMLS 103

Grammar for Better Writing I

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Qualifying profile from ESL/EMLS placement process;
Recommended Preparation: Taking EMLS 104 concurrently is recommended.

Sentence refining course for multilingual students who can speak English but often make grammar mistakes when writing. Basic grammar including verb tenses, verbals, modals, nouns, pronouns, compound and complex sentences. Revision and editing.

CSU

EMLS 104

College Reading and Writing I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Qualifying profile from ESL/EMLS placement process.

Recommended Preparation: Taking EMLS 103 concurrently or prior to EMLS 104 is highly recommended.

Reading and paragraph-level writing course for bilingual students who need to develop skills in reading academic material and writing academic paragraphs. Emphasis on connection between reading and writing, responding to reading critically, following the writing process and editing.

CSU

EMLS 105

Grammar for Better Writing II

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in EMLS 103 or qualifying profile from ESL/EMLS placement test

Recommended Preparation: Taking EMLS 106 concurrently is recommended

Sentence refining course for bilingual students who can speak English but often make grammar mistakes when writing. Grammar focus is on sentence level accuracy, including transitions, the passive voice and multi-clause sentences. Revision and editing.

CSU

EMLS 106

College Reading and Writing II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in EMLS 104 qualifying profile from ESL/EMLS placement process;

Recommended Preparation: Taking EMLS 105 concurrently or prior to EMLS 106 is highly recommended.

Reading and short essay-level writing course for bilingual students who need to improve skills in reading academic material and writing academic essays. Emphasis on connection between reading and writing, responding to reading critically, following the writing process and editing.

CSU

EMLS 110

Introduction to the Essay

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in EMLS 106 or qualifying profile from ESL/EMLS placement process.

Introductory essay writing course for bilingual students who speak English fluently but make multiple grammar errors when writing. This composition course progresses from paragraph to essay, emphasizing basic expository modes, grammar review, critical reading, and revision and editing techniques.

CSU/UC

EMLS 112

Advanced Composition

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in EMLS 110 or qualifying profile from ESL/EMLS placement process.

Advanced-level writing course for bilingual students who are fluent in conversational English but make multiple grammar errors when writing. Emphasis is on complex expository modes, grammatical accuracy in writing, grammar review, research methods, critical reading skills, and revision and editing techniques.

CSU/UC

ENTREPRENEURSHIP (ENTR)

ENTR 100

Introduction to Innovation and Entrepreneurship

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Discover how the entrepreneurial mindset teaches life skills that can make you more successful now and at every stage of your life. Examine how that mindset affects the social, psychological, and physiological impact of those life skills. Learn the basics of how to start a business and learn how to think like an entrepreneur.

CSU

ENTR 105

Social Media, Bootstrapping, and Market Validation

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Learn the latest Social Media & Bootstrap Marketing strategies & techniques. Discover how to do more with marketing while spending less. Learn what you need to know about your customer and your market by designing a sound research strategy. Discover how to implement a market validation strategy.

CSU

ENTR 110

Capstone Business Simulations

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Participate in realistic hands-on business simulations. Make complex business decisions and learn the implications of decisions made. Learn real world business principles in an exciting business context.

CSU

ENTR 111

Capstone Entrepreneurial Case Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Discuss complex entrepreneurial business cases in a highly interactive environment. Translate complex business cases into critical incidents. Translate critical incidents into simulations. Learn to analyze entrepreneurial problems and solutions.

CSU

ENTR 120

Introduction to Working as a Freelance Independent Contractor

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn the freelancer mindset. Learn how to work where you want, when you want, and how you want. Plan your life, your career, and your business. Develop your goals. Understand your personal strengths and skills. Learn how to turn your strengths and skills into viable, sustainable businesses by finding what is unique about you and turning that uniqueness into a personal brand.

CSU

ENTR 121

People Skills for the Freelancer

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn "people skills" - also known as "soft skills" - communication skills, technological skills, negotiation skills, and presentation skills needed to be successful as a freelance independent contractor. Develop your soft skills and selling skills to compete for business and keep customers happy.

CSU

ENTR 122

Opportunities in Freelance Industries and Trades

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn how to spot opportunities within a trade and industry. Learn how to network and connect within a trade and industry in order to get business and get mentors. Learn to understand the competitive economic landscape within a trade or industry. Develop opportunities into a viable, sustainable business. Understand how to travel and work in a global economy.

CSU

ENTR 123

Marketing to Attract Customers and Grow Your Freelance Business

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn marketing as it applies to the freelance independent contractor. Learn market research, business development, branding, pricing, promotion, advertising, social media, sales, distribution and customer service. Understand how to identify and sell to a niche market. Learn how to market on a limited budget. Learn how to market yourself online.

CSU

ENTR 124

Survival Finance and Accounting for the Freelancer-Show Me the Money

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn personal finance, business finance and basic accounting. Learn financial survival tips for the freelancer. Understand sources of financing, cash and cash flow, QuickBooks, financial statements, pricing and profits, getting paid, accounts receivables and payables, record-keeping, budgeting and taxes. Understand how to open and operate your business on a limited budget.

CSU

ENTR 125

Launch Your Freelance Business

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn how to launch a freelance business. Set-up and manage your operations. Learn about office locations, business licenses, insurance, government regulations, lawyers, entity formation, intellectual property, health insurance, work-life balance, leadership, teamwork, management and human resources. Topics include managing yourself, managing others and working with subcontractors.

CSU

ENTR 140

Fashion E-Commerce

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn how to create and manage an E-commerce store. Study of the operations of an established fashion E-Commerce retail business. Concepts of merchandising include buying, pricing, stock control, credit, credit control, omni-channel strategies, logistics, layout, customer service, marketing, and analytical software. (Same as FDM 140.)

CSU

ENVIRONMENTAL STUDIES (ENVR)

ENVR 140 (C-ID GEOL 130)

Environmental Geology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to environmental geology, the interaction between the Earth and mankind. Global study of geologic resources, resource management, geologic hazards, and waste remediation (Same as Geology 140).

CSU/UC

ENVR 200

Human Ecology

Formerly: Environment of Man

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A biological and physical science introduction to environmental problems such as energy, resources, pollution, land use, population and food, including economic and political factors. A natural science elective. (Same as Biology 200)

CSU/UC

ENVR 259

Environmental Biology

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Introduction to Environmental Biology. Includes study of ecosystems, population dynamics, classification, diversity of plant and animal species, effects of pollutants at both the cellular and organismal levels, and principles of ecology. Field trips required. (Same as Biology 259.)

CSU/UC

ETHNIC STUDIES (ETHN)

ETHN 102

The Borderlands: Cultural Context and Intercultural Relations

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course analyzes the United States-Mexican border and its regions. This course dissects the geographical, historical, and artistic significance. Dialogues occur within the context of "borders" and their intersectionality of international, regional, community, intersectional, transnational, and personal contexts concerning interethnic/intercultural relations. Attention is given to the intersectionality of Native American/First People, African/Black American, Chicana/Chicano/Chicanx/Xican@/Xicana/Xicano/Xicanx, Latin Americans/Latina American/Latino American/Latinx American, and Asian American ethnic groups within mainstream U.S. society. Duplicate credit not granted for ETHN 102H.

CSU/UC

ETHN 102H

Honors the Borderlands: Cultural Context and Intercultural Relations

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

This course analyzes the United States-Mexican border and its regions. This course dissects the geographical, historical, and artistic significance. Dialogues occur in the context of "borders" and their intersectionality of international, regional, community, intersectional, transnational, and personal contexts concerning interethnic/intercultural relations. Attention is given to the intersectionality of Native American/First People, African/Black American, Chicana/Chicano/Chicanx/Chican@/Xicana/Xicano/Xicanx, Latin American/Latina American/Latino American/Latinx American, and Asian American ethnic groups within mainstream U.S. society. Duplicate credit not granted for ETHN 102.

CSU/UC

ETHN 150 (C-ID SJS 110)

Introduction to Ethnic Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course serves to broaden the ethnic and racial perspectives of students interested in American culture and society. A trans-disciplinary, multisectoral, and multidimensional approach will be employed to study the social, cultural, political, and economic aspects of four ethnic groups -- Native/First People Americans, African/Black Americans, Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xicanx/Latin/Latina /Latino/Latine/Latinx Americans, and Asian Americans. Emphasis is placed on these groups' historical and contemporary relationships with each other and the rest of American society—Duplicate credit not granted for ETHN 150H.

CSU/UC

ETHN 150H (C-ID SJS 110)

Honors Introduction to Ethnic Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

This course serves to broaden the ethnic and racial perspectives of students interested in American culture and society. A trans-disciplinary, multisectoral, and multidimensional approach will be employed to study the social, cultural, political, and economic aspects of four ethnic groups — Native/First People Americans, African/Black Americans, Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xicanx/Latin/Latina /Latino/Latine/Latinx Americans, and Asian Americans. Emphasis is placed on these groups' historical and contemporary relationships with each other and the rest of American society—Duplicate credit not granted for ETHN 150.

CSU/UC

FASHION DESIGN AND MERCHANDISING (FDM)

FDM 052

Knit and Swim Suit Sewing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Construction techniques to sew lingerie, bathing suits, athletic attire, and knit t-shirts. Emphasis is placed on serger and cover-stitch machine operation, fitting issues, and garment specification measurement techniques as related to knit garments for domestic and offshore production.

FDM 058

Decorative Apparel

Unit(s): 0.5 Class Hours: 4.5 Lecture, 13.5 Lab total.

Applied techniques of sewing embellishments on surface textures. Techniques include hand embroidery, beading, and appliqué.

(Pass/No Pass Only)

FDM 080

Embroidery

Unit(s): 1.5 Class Hours: 18.0 Lecture, 27.0 Lab total.

Applied techniques of embroidered decorative embellishments using embroidery software and machinery.

FDM 081

Screen Printing

Formerly: Fabric Printing

Unit(s): 1.5 Class Hours: 18.0 Lecture, 27.0 Lab total.

Application techniques of surface textures and patterns using screen printing techniques. Course includes digital application of artwork and preparation for printing. Recommend some Adobe Illustrator knowledge prior to taking this course.

FDM 081L

Fabric Printing Lab

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Corequisite: Concurrent enrollment or completion with a grade of "C" or better of a Passing grade in Fashion Design and Merchandising 081.

This course provides the student enrolled in the Fabric Printing course an opportunity for additional hours working in the Fabric Printing Design Lab. Lab time is assigned on a space available basis. Students completing 27 hours of lab work during the semester will receive .5 unit of credit.

(Pass/No Pass Only)

FDM 100

Introduction to the Fashion Industry

Formerly: Introduction to Fashion

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to the development, structure, and interrelationship of the global fashion industry, including: Consumer characteristics, product design, textile and apparel production, retail merchandising, brand marketing, distribution, and promotion. An introduction to apparel business organizations, their commercial processes and career opportunities. Oral, written, and multimedia reports on current topics relevant to the fashion industry.

CSU

FDM 101

Buying and Merchandising

Unit(s): 3.0 Class Hours: 50.0 Lecture, 12.0 Lab total.

An introduction to retail buying. A foundation in retail principles associated with planning, buying, pricing, and merchandising is provided. Includes application of Microsoft Excel methods to create buying plans to satisfy consumer demands while aligning revenue and inventory requirements. Develop assortment planning, inventory management. SKU level demand analysis, inventory level evaluations, open to buy monitoring, and sales forecasting processes.

CSU

FDM 102

Promotion and Coordination

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A study of promotion techniques used by the apparel industry to raise awareness about goods and services for sale as well as to build brand image and recognition. Emphasis on new media including digital promotion strategies and social media. Includes promotion planning, direct marketing, public relations tools, salesmanship, and event production.

CSU

FDM 103

Fashion Selection

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Apparel selection based on historical perspective, culture, and fashion trends. This course will examine the interrelatedness of socio-psychological, economic and political/religious influences on dress. Cross-cultural analysis and interpretation of Western and non-Western clothing behavior. The fashion professional uses this information to better design, produce, and select products to meet the needs of a culturally diverse consuming population.

CSU

FDM 104

Textile Fibers and Fabrics

Unit(s): 3.0 Class Hours: 54.0 Lecture, 9.0 Lab total.

This course is a study of textile fibers and fabrics, their production/development, environmental impact, selection, use and care of wearing apparel and home furnishings. The course also covers current and future textile production and how appropriate performance characteristics are incorporated into materials and products.

CSU/UC

FDM 105A

Beginning Sewing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Apparel garment construction techniques including seam finishes, edge finishes, manipulating garment fullness, and applying closures. Students will construct three full sized garments and a compilation of construction techniques. Students will conduct and document garment fittings, alter patterns, and apply fitting alterations to the sewn projects.

CSU

FDM 105AL

Beginning Sewing Laboratory

Formerly: Fashion Laboratory

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Corequisite: Concurrent enrollment or completion with a grade of "C" or better or a Passing grade in Fashion Design and Merchandising 105A.

This course provides the student enrolled in the Beginning Sewing course an opportunity for additional hours working in the Fashion Design Lab. Lab time is assigned on a space available basis. Students completing 27 hours of lab work during the semester will receive .5 unit of credit.

(Pass/No Pass Only)

CSU

FDM 105B

Intermediate Sewing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Recommended preparation includes being able to name and sew a minimum of six different types of seams and hems without having to look them up or completion of Fashion Design Merchandising 105A, Beginning Sewing.

Follow-up of Fashion Design Merchandising 105A, Beginning Sewing. Coordination of woven fabrics and pattern fitting in construction of class projects such as pants, dress shirts, and unlined jackets. Includes intermediate sewing technique samples such as tailored plackets, various fly zipper applications, bound buttonholes, and welt pockets.

CSU

FDM 106

Advanced Sewing

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in FDM 105A

Advanced clothing construction techniques appropriate for creating custom garments. Emphasis is placed on working with designer patterns, complex contemporary fabrics, couture sewing techniques, and embellishment techniques. Embellishment techniques include tambour beading, sequins, and heirloom techniques. Projects include a custom formal occasion garment, an heirloom embellishment, and a collection of hand sewn samples.

CSU

FDM 107

Custom Tailoring

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Advanced sewing students will apply traditional tailoring techniques in completing a lined suit or coat, including hand pad stitching and edge taping.

CSU

FDM 108

RTW Apparel Quality and Construction Analysis

Formerly: RTW Quality Analysis

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An analysis of ready-to-wear apparel for quality evaluation of materials, construction, design, fit, care, and pricing related to consumer buying expectations. Introduction and application of garment industry manufacturing processes using production equipment to mass produce consumer products. Includes Enterprise Resource Planning (ERP), retail math, and Product Data Management (PDM) training. Students will learn how to take design concepts through the sourcing, costing, and production process to create a specifications/technical package. Includes concepts of sizing and principles of fit.

CSU

FDM 109

Flat Pattern Techniques

Unit(s): 3.5 Class Hours: 54.0 Lecture, 27.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in FDM 105A

Students will learn to use flat pattern basic block for pivoting and spreading methods to transfer trade sketches into first pattern garments. Students will be required to sew their sample garments.

CSU

FDM 110

Corset Construction

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in FDM 105A

Class covers historical and modern corsets. Students will build a corset from start to finish, including pattern drafting, boning construction, and fitting techniques. Students will also build a bustier dress.

CSU

FDM 111A

Fashion Illustration Techniques

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Application of the basic techniques of drawing fashion and garment flat trade sketches. Emphasis on current fashion industry design software Adobe Illustrator with some Photoshop. Pencils, markers, and watercolors are also incorporated.

CSU

FDM 111AL

Computer Fashion Laboratory

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Corequisite: Concurrent enrollment or completion with a grade of "C" or better or a Passing grade in Fashion Design and Merchandising 111A.

This course provides the student enrolled in the Computer Fashion Illustration course an opportunity for additional hours working in the Fashion Computer Lab. Lab time is assigned on a space available basis. Students completing 27 hours of lab work during the semester will receive .5 unit of credit.

(Pass/No Pass Only)

CSU

FDM 112

Advanced Flat Pattern Making

Unit(s): 3.5 Class Hours: 54.0 Lecture, 27.0 Lab total.

Flat pattern drafting techniques applied to completing basic blocks and first patterns for pants and lined blazers/coats. Students are required to sew their sample garments. Included are various pattern drafting technique samples.

CSU

FDM 113

Fashion Draping

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in FDM 105A

Basic techniques of draping flat fabric into three dimensional garment styles on the dress form to create first patterns. Students are required to sew their sample garments.

CSU

FDM 114

3D Design

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in FDM 109; or pattern drafting knowledge

This course will teach students how to create 3D garments in Clo3D/ Marvelous Designer. This course will take students having no knowledge of 3D software to developing designs, doing fittings, and creating renders. By the end of the course students will also develop a portfolio of several projects.

CSU

FDM 114C

3D Design- Swimwear

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

This course will teach students how to create a swim bra with underwire and swim bottoms with elastic in Clo3D/Marvelous Designer. This course will cover pattern creation, flattening techniques to create underwire, and seam stitching and puckering details related to swimwear. Students will render the final design and export a tech pack with a schematic render, POM (point of measurements), and a BOM (bill of materials).

CSU

FDM 114D

3D Design- Denim

Unit(s): 1.0 Class Hours: 9.0 Lecture, 27.0 Lab total.

This course will teach students how to create a 3D denim bottom garment in Clo3D/Marvelous Designer. This course will cover pattern creation, fabric texture, and seam stitching and puckering details. Students will render the final design and export a tech pack with a schematic render, POM (point of measurements), and a BOM (bill of materials).

CSU

FDM 125

Visual Display Merchandising

Formerly: Display Merchandising

Unit(s): 3.0 Class Hours: 48.0 Lecture, 18.0 Lab total.

Visual merchandise techniques and material in relation to the elements and principles of design and how it relates to the retail environment.

CSU

FDM 136 (C-ID THTR 174)

Fundamentals of Costume Design

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

The study of costume history, design, and basic construction techniques as an introduction to basic theatrical costuming. Fabrics and their various uses will be investigated. (Same as THEA 136).

CSU/UC

FDM 140

Fashion E-Commerce

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn how to create and manage an E-commerce store. Study of the operations of an established fashion E-Commerce retail business. Concepts of merchandising include buying, pricing, stock control, credit, credit control, omni-channel strategies, logistics, layout, customer service, marketing, and analytical software. (Same as Entrepreneurship 140 Fashion E-Commerce.)

CSU

FDM 212

Advanced Draping

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Fashion design draping techniques further practiced in designing a four piece collection.

CSU

FDM 213

Apparel Line Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FDM 100, or FDM 108, and FDM 109, and FDM 111A

Instruction on designing a fashion line using industry production techniques and equipment. Techniques include computer sketching, computer pattern drafting, garment construction, catalogue creation, and online portfolio development. This is a capstone class and should be taken student's final semester.

CSU

FDM 214

Tech-Packs for Manufactured Apparel

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in FDM 111A

Introduction and application of garment industry manufacturing processes using production equipment to mass produce consumer products. Includes Enterprise Resource Planning (ERP), retail math, and Product Data Management (PDM) training. Students will learn how to take design concepts through the sourcing, costing, and production process.

CSU

FDM 215

Computer Fashion Illustration

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in FDM 111A

Computerized fashion illustration is taught using computer software. Software programs include Adobe Illustrator, Photoshop, InDesign, and embroidery software. Student needs to know how to manually draw trade flats and posed figures prior to enrolling.

CSU

FDM 216

Computerized Garment Pattern Drafting

Formerly: Computer Flat Pattern Design, Grading, and Marking

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in FDM 109

Computerized apparel pattern drafting is taught using 2D and 3D design software as tools. Students will create original garment designs, draft the patterns on the computer, and virtually sew them up on the 3D software using an avatar fit model to create a sample line video. Instruction also includes pattern size grading, point of measurements (POM), and marking. Prior to enrollment, students must be able to manually draft patterns and sew.

CSU

FDM 299

Cooperative Work Experience Education

Unit(s): 1.0-6.0 Class Hours: 60.0-450.0 Lab total.

Recommended Preparation: 12 units of Fashion Design Merchandising courses completed with C or better.

This work experience course of supervised employment is designed to assist students to acquire career awareness, work habits, attitudes and skills related to the student's college major. Credit may be accrued at the rate of one to six units per semester. One unit of course credit equals 75 hours of paid work or 60 hours of unpaid work. Student repetition up to 16 units is permissable per Title 5, Section 55253.

(Pass/No Pass Only)

CSU

FIRE ACADEMY (FAC)

FAC 007

Strength and Conditioning for the Fire Service

Unit(s): 2.0 Class Hours: 8.0 Lecture, 96.0 Lab total.

Corequisite: Concurrent enrollment FAC 050 and FAC 060A

Strength and conditioning course for students preparing for a career in the Fire Service. Emphasis will be placed on metabolic conditioning and strength development to meet the demand of fireground activities, attaining fireground movement competency and to obtain a passing score on the Physical Ability Test (PAT).

FAC 008

Biddle Physical Ability Test (PAT)

Formerly: Firefighter I Physical Ability Examination

Unit(s): 0.1 Class Hours: 1.0 Lecture, 3.0 Lab total.

The Los Angeles County and Orange County Fire Chief's Physical Ability Test is designed to examine the physical ability of the individual when it comes to performing the functions or tasks of a firefighter.

(Pass/No Pass Only)

FAC 017

Physical Ability Instructor Course

Unit(s): 0.1 Class Hours: 2.0 Lecture, 2.0 Lab total.

Recommended Preparation: Fire Technology, Kinesiology, or Exercise Science-related degree completed or in-progress Familiarity with the essential job tasks in the fire service and with physical ability testing for entry-level firefighters Immediate potential to be considered for hire as a part-time faculty in SAC Fire Technology by meeting minimum qualifications

Designed to train instructors to administer the Biddle Physical Ability Test and to evaluate each instructor's ability to reliably and accurately administer and score the test.

(Pass/No Pass Only)

FAC 018A

Firefighter I Physical Ability Practice (Exam)

Unit(s): 0.1 Class Hours: 1.0 Lecture, 3.0 Lab total.

The Los Angeles County and Orange County Fire Chief's Physical Ability Test is designed to examine the physical ability of the individual when it comes to performing the functions or tasks of a firefighter. Training and practice designed specifically for the fire service and those interested in entering the fire service using the PAT. May not be used to obtain eligibility for the basic fire academy and a certificate will not be issued even if a student achieves a passing time.

(Pass/No Pass Only)

FAC 018B

Beginning Fire Physical Ability Training

Unit(s): 0.1-0.5 Class Hours: 5.0-32.0 Lab total.

Students will be introduced to the events of the "Biddle" Fire Fighter Physical Ability Test (Fire Academy 008). This is a supplemental learning assistance course designed to prepare the student for participation and successful completion of FAC 008. Students will perform physical exercise using fire hose, ladders, stairs, TRX, kettlebells and other equipment. Students will learn proper body mechanics; correct lifting techniques and appropriate physical conditioning principles.

FAC 018C

Intermediate Fire Physical Ability Training

Unit(s): 0.1-0.5 Class Hours: 5.0-32.0 Lab total.

Students will practice the individual events of the "Biddle" Fire Fighter Physical Ability Test (Fire Academy 008). This is a supplemental learning assistance course designed to prepare the student for participation and successful completion of FAC 008.Students will perform physical exercise using fire hose, ladders, stairs, TRX, kettlebells and other equipment. Students will learn proper body mechanics; correct lifting techniques and appropriate physical conditioning principles.

FAC 018D

Advanced Fire Physical Ability Training

Unit(s): 0.1-0.5 Class Hours: 5.0-32.0 Lab total.

Students will practice and conditon for successful completion of the "Biddle" Fire Fighter Physical Ability Test (Fire Academy 008). This is a supplemental learning assistance course designed to prepare the student for participation and successful completion of FAC 008. Students will perform physical exercise using fire hose, ladders, stairs, TRX, kettlebells and other equipment. Students will learn proper body mechanics; correct lifting techniques and appropriate physical conditioning principles.

FAC 028

Physical Training for Fireground Operations

Unit(s): 1.0-2.5 Class Hours: 8.0 Lecture, 24.0-96.0 Lab total.

Prerequisite: Students must provide their own personal protective equipment and tools that meet current NFPA requirements and Completion of an approved Fire Academy or signed statement by the agency's Fire Chief or designee stating the sponsored student is eligible to complete the training requirements for FFI.

Physical training course will provide an intense hands-on approach to fireground movement and energy system specificity. Focus will be on skill competency, an understanding of performance enhancement and injury prevention practices. Students will gain knowledge of proper training practices through lecture and participation in physical training designed to overload, progress, and decrease reversibility in an effective and safe manner.

FAC 029

Public Safety Wellness and Fitness-Operation and Safety Training

Unit(s): 2.0 Class Hours: 8.0 Lecture, 95.0 Lab total.

Occupation specific wellness and fitness principles to prepare those who respond to emergencies, accidents, local and national disasters and terrorist attacks. Physical fitness concepts and activities prepare the student for any threat whether physical, environmental or psychological. Individualized fitness assessment, fitness profile and exercise prescription provided.

(Pass/No Pass Only)

FAC 031

Fire Specialist Academy, Vehicle Rescue and Extrication

Unit(s): 0.5 Class Hours: 2.0 Lecture, 22.0 Lab total.

Prerequisite: Firefighter I training (certification not required); and public safety First Aid and CPR (CA Health and Safety Code 1979.182); and Full structural personal protective equipment (including eye and hand protection).

Provides hand-on experience in the procedures and systems utilized during an automotive extrication. Subjects covered include: vehicle extrication, types of hand and power tools, removing windows, opening doors, removing roofs, pulling steering wheels, moving foot pedals, raising dashboards, pulling seats, stabilization of vehicles, and simulated rescues of trapped victims. Not offered every semester. There may be additional material fees.

(Pass/No Pass Only)

FAC 035

Confined Space Rescue Technician

Unit(s): 1.0 Class Hours: 10.0 Lecture, 30.0 Lab total.

Prerequisite: Confined Space Awareness. Student must bring Confined Space Awareness certificate of completion to first class meeting or they be dropped from the class.

This course is designed for all emergency personnel with confined spaces within their jurisdiction. This course is an intensive hands-on training program that will prepare the student to respond to confined space emergencies. This course of instruction prepares the student in identifying confined spaces and permit-required confined spaces, the hazards associated with permit required confined spaces, target industries and hazards, state and federal regulations, components of a rescue operation, and the roles and responsibilities of the rescue team. Meets CFSTES requirements for professional certification. Additional materials fee may be required for state course completion certificate. This course is limited to 36 students. Not offered every semester.

FAC 041A

Wildland Reserve Firefighter Academy

Formerly: Reserve Firefighter Academy

Unit(s): 8.0 Class Hours: 144.0 Lecture, 22.0 Lab total.

Provides a basic level of knowledge, skills, and ability among those individuals destined for assignment to a wildland fire crew. Meets fire service requirements for safety. Additional materials fees may apply. Not offered every semester.

(Pass/No Pass Only)

FAC 050

Fire Suppression Training Academy

Unit(s): 20.0 Class Hours: 266.0 Lecture, 294.0 Lab total.

Prerequisite: Concurrent enrollment in FAC 007. Medical exam in accordance with National Fire Protection Association (NFPA) 1582 and FAC 008.

Basic level of knowledge, skills, and ability among those individuals destined for assignment to a wildland fire crew. Includes EMS and Hazmat First Responder. Meets departmental requirements for safety. Does not meet the requirements of Orange County Fire Chief's Association (OCFCA) or California State Firefighter I criteria. Additional materials fees may apply. Not offered every semester.

(Pass/No Pass Only)

FAC 062

Basic Incident Command Systems

Unit(s): 0.3 Class Hours: 0.5 Lecture, 15.5 Lab total.

Basic principles of command, knowledge, and skills common to all positions in the Incident Command System (ICS).

(Pass/No Pass Only)

FAC 062A

Strike Team Leader Orientation (ICS)

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

State Office of Emergency Service procedures for fire departments assigned to OES when responding to a mutual aid incident.

(Pass/No Pass Only)

FAC 063

Rescue Systems 1: Basic Rescue Skills

Unit(s): 0.5 Class Hours: 40.0 Lab total.

Prerequisite: FAC 060 FAC 060 Basic Fire Academy or equivalent training as determined by the Dean of Instruction of the Fire Academy. Student must provide proof of training at the first class meeting or be dropped from the course.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in Completion of Low Angle Rope Rescue: Operational.

Designed for all emergency response personnel. Key topics include: Team organization, rescue, and environmental considerations, use of ropes, knots rigging and pulley systems, descending, rappelling, and belaying tools and techniques, subsurface rescue techniques, use of cribbing, wedges, cutting/prying and hydraulic tools, use of fire service ladders in specialized rescue situations, and day and night simulated rescue exercises. Additional materials fees may be required. Not offered every semester.

FAC 070

OSFM Fire Fighter I & 2 (2019) Certification

Formerly: Firefighter I Certification Refresher

Unit(s): 0.5-3.0 Class Hours: 8.0 Lecture, 4.0-150.0 Lab total.

Prerequisite: Completion of a Firefighter I academy and application for certification testing or a signed statement by the agency's Fire Chief or designee stating the sponsored student has completed all SFT (State Fire Training) requirements and skills sheets for Firefighter-1 or documentation of approval from the California State Fire Training for a certification retest

Designed for students that have completed previous firefighter training and are seeking to update their credentials to Firefighter 1 or 2 (2019), upgrade to IFSAC (International Fire Service Accreditation Congress)/ ProBoard certification, or obtain certification for prior training that occurred in a different location. This class also provides required remedial training if required to retake a psychomotor skills examination or a refresher of skills and information needed to prepare for the certifications exams. May be offered concurrently with FAC 060A, 060B or 060C. Authorization from the Fire Technology Office is required for enrollment. Not offered every semester. Materials fee required.

(Pass/No Pass Only)

FAC 071A

Ventilation Review

Unit(s): 0.5 Class Hours: 8.0 Lecture, 8.0 Lab total.

Theory of positive pressure ventilation and panelized roofs; students will participate in walking, sounding, and cutting panelized roofs. A materials fee may be required. Not offered every semester.

(Pass/No Pass Only)

FAC 072

Emergency Trench Shoring

Unit(s): 0.5 Class Hours: 8.0 Lecture, 8.0 Lab total.

Prerequisite: Completion of an accredited Firefighter I fire academy or equivalent training as determined by the Dean of Instruction for the Fire Academy. Must bring certificate of completion to first class meeting or be dropped from the course and Completion of Rescue Systems I course or a letter from the Fire Chief (or designee) stating the sponsored student has successfully completed the equivalent training.

This course provides an update for first responders in emergency trench operations. Includes general safety and OSHA regulations relative to open trenches or excavations in potentially hazardous situations.

FAC 076

Low Angle Rope Rescue Operational

Unit(s): 0.5-1.0 Class Hours: 12.0 Lecture, 12.0-20.0 Lab total.

The Low Angle Rope Rescue Operational course is designed to provide training for responders in low angle rope rescue operations. These over-the-side operations may be the result of a vehicle accident, hiking mishap, swift water rescue, or search and rescue function in an urban or remote area. Materials fee may be required. Not offered every semester.

(Pass/No Pass Only)

FAC 076A

High Angle Rope Rescue

Unit(s): 0.5 Class Hours: 12.0 Lecture, 12.0 Lab total.

Designed to equip the students with information, techniques, and methods for utilizing rope, webbing, hardware, friction devices, and stretchers in high angle/high rise rope rescue situations. Additional materials fees may be required. Not offered every semester.

(Pass/No Pass Only)

FAC 079A

S-339 Division/Group Supervisor- ALL RISK

Unit(s): 0.5 Class Hours: 4.0 Lecture, 16.0 Lab total.

Prerequisite: ICS-300, Intermediate I.C.S. Students must bring certificate of completion to first class meeting or be dropped from the course and Qualified as a Task Force Leader (TFLD) or Incident Commander Type 3 (ICT3) or Incident Commander Type 4 (ICT4) and in any two Strike Team Leader positions – one must be STCR or STEN.

This course prepares students to perform in the role of division/group supervisor during wildland fire operations. It provides instruction in support of the specific tasks of the division/group supervisor, but will not instruct students in general management/supervision or in the incident command system (ICS), both of which the student should learn through prerequisite work. Topics include division/group management, organizational interaction, division operations, all-hazard operations, and tactical decision games. There is a final examination in this course. May require additional material fees. Not offered every semester.

FAC 079B

AH-330 Strike Team/Task Force Leader – All Hazards (32 Hours)

Formerly: S-330 Task Force-Strike Leader

Unit(s): 1.0 Class Hours: 22.0 Lecture, 10.0 Lab total.

Prerequisite: ICS-200B: Incident Command Initial Action Incidents; and CICCS qualified Engine Boss, Heavy Equipment Boss or Crew Boss for single resources.

This course is designed to provide the skills and knowledge needed to perform in the position of Strike Team/Task Force Leader. Topics include position overview; pre-deployment responsibilities; the concept of the position; resource typing standards; pre-dispatch preparation; incident responsibilities; administration; supervision; response; assignment; demobilization; tactics and safety; risk management; entrapment avoidance; WUI; case studies; scenarios; appropriate action vs. freelancing. Designed for: Strike Team/Task Force Leader, All Hazards (STEN/TFLD). Materials fees required. Not offered every semester. (Same as FOT 079C).

(Pass/No Pass Only)

FAC 079D

S-440 Planning Section Chief

Unit(s): 0.5 Class Hours: 4.0 Lecture, 16.0 Lab total.

Prerequisite: Students must be qualified as a Situation Unit Leader (SITL). Students must be qualified as a Resources Unit Leader (RESL). Students must bring evidence to the first class meeting or be dropped from the class.

Designed to meet a portion of the training needs of the Planning Section Chief Type 2 for wildland fire operations. Topics include information gathering, strategies, meetings and briefings, incident action plans(IAP), interactions, forms, documents, supplies, demobilization, and an optional technology section. Additional fees may be required. Not offered every semester.

(Pass/No Pass Only)

FAC 080B

S-190 Introduction to Wildland Fire Behavior

Unit(s): 0.4 Class Hours: 8.0 Lecture total.

This course provides instruction in the primary factors affecting the start and spread of wildfire and recognition of potentially hazardous situations. It is designed to meet the fire behavior training needs of a Fire Fighter Type 2 (FFT2) on an incident as outlined in the PMS 310-1, Wildland Fire Qualification System Guide and the position task book developed for the position. Not offered every semester. There may be additional materials fees.

(Pass/No Pass Only)

FAC 080D

S-290 Intermediate Wildland Fire Behavior

Unit(s): 0.5 Class Hours: 32.0 Lab total.

Prerequisite: S-190 Certification. Students are required to bring a copy of their S-190 certificate to the first class session or they will be dropped from the course.

This is a classroom-based skills course designed to prepare the prospective fireline supervisor to undertake safe and effective fire management operations. It is the second course in a series that collectively serves to develop fire behavior prediction knowledge and skills. Fire environment differences are discussed, with a focus on local conditions. Materials fees may be required. Not offered every semester.

FAC 083

Hazardous Materials First Responder: Awareness Level

Unit(s): 0.1 Class Hours: 8.0 Lab total.

The purpose of this course is to provide participants who are likely first responders with an improved capability to respond to Haz Mat events in a safe and competent manner, within the typical resource and capability limitations at the "Awareness" Level. Meets the requirements of CFR 29 1910.120 and CCR Title 8, and satisfies the requirements for Fire Inspector I certification through both State Fire Training and the International Code Council. Additional material fees may be required. Not offered every semester.

(Pass/No Pass Only)

FAC 084

Hazardous Materials First Responder Operational Level

Unit(s): 0.5 Class Hours: 12.0 Lecture, 4.0 Lab total.

This class is designed for fire department personnel who may respond to releases or potential releases of hazardous materials as part of the initial response to the site for the purpose of protecting nearby persons, property, or the environment from the effects of the release. Defensive tactics to contain the release from a safe distance, keep it from spreading, and prevent exposures without trying to stop the release. This course may require additional materials fees for state course completion certificate. This course is limited to 40 students. May not be offered every semester.

FAC 084A

Hazardous Materials First Responder Operational, Decontamination

Unit(s): 0.3 Class Hours: 4.0 Lecture, 8.0 Lab total.

Recommended Preparation: Participants who desire to take this training should have already had training equal to, or greater than, First Responder Operations (FRO), as defined in the OSHA HAZWOPER regulation. Proof of FRO training is required prior to attendance. Additionally, participants must have had sufficient training in Respiratory Protection that includes the ability to don and doff a Self-Contained Breathing Apparatus (SCBA).

This course is designed for hazardous material emergency response personnel. This course will provide the HazMat emergency responder with the processes used in decontamination and methods to limit the spread of hazardous materials contamination in a safe and competent manner. This is a hands-on class associated with Hazardous Materials First Responder, Operational. Additional materials fees may be required for state certificate of completion. Not offered every semester. Additional material fees may be required. Maximum class size: 40.

FIRE OFFICER TRAINING (FOT)

FOT 008A

S-339 Division/Group Supervisor All Risk

Unit(s): 0.5 Class Hours: 2.0 Lecture, 22.0 Lab total.

Prerequisite: I-300 Intermediate ICS. Bring course completion certificate to first class session and I-400 Advanced ICS. Students must bring course completion certificate to first class session and Satisfactory completion of pre-course work

Recommended Preparation: Qualified as a Task Force Leader (TFLD) or Incident Commander Type 3 (ICT3) or Incident Commander Type 4 (ICT4) and in any two Strike Team Leader positions – one must be STCR or STEN; and

This course prepares students to perform in the role of division/group supervisor. It provides instruction in support of the specific tasks of the division/group supervisor, but will not instruct the student in general management/supervision or in the incident command system (ICS), both of which the student should learn through prerequisite work. Topics include division/group management, organizational interaction, division operations, all-hazard operations, and tactical decision games. There is a final examination in this course. Additional materials fee required for State Fire Training Course Completion Certificate. May not be offered every semester.

FOT 008E

S-445 Incident Training Specialist

Unit(s): 1.0 Class Hours: 19.0 Lecture, 3.0 Lab total.

Prerequisite: Read the pre-course work orientation guide Wildland Fire Qualifications System Historical Overview. Complete the pre-course work questions by referencing the Wildland Fire Qualifications System Historical Overview and the NIMS Wildland Fire Qualification System Guide, PMS 310-1.

Designated to train personnel to perform the duties of a Training Specialist. Duties include coordinating incident training opportunities and activities, ensuring the quality of training assignments, and completing documentation of the incident training. Additional course fees required for State Fire Training Certificate of Completion. This course may not be offered every semester. There may be additional material fees.

Maximize class size: 40

FOT 017

Fire Control 5

Unit(s): 0.5 Class Hours: 15.0 Lecture, 9.0 Lab total.

Designed to familiarize students with the different types of helicopter and aircraft rescues. Personal safety and rescue equipment will be demonstrated. The human factors and stress involved with aircraft rescue will be discussed.

FOT 033

ICS-400 Incident Command

Unit(s): 0.5 Class Hours: 24.0 Lab total.

Prerequisite: ICS-300, Intermediate ICS with a pass; Students must bring documentation of prerequisites to first class meeting. Failure to comply will result in student being dropped.

This course directs the student towards an operational understanding of large single-agency and complex multi-agency/multi-jurisdictional incident responses. Topics include fundamentals review for command and general staff, major and /or complex incident/even management, area command and multi-agency coordination.

FOT 035

Vehicle Extrication

Formerly: Auto Extrication

Unit(s): 0.5 Class Hours: 2.0 Lecture, 22.0 Lab total.

Prerequisite: 1. Firefighter I training (certification not required). 2. Public Safety First Aid and CPR (CA Health and Safety Code 1979.182) 3. Full structural personal protective equipment (including hand and eye protection)

Provides hands-on experience in the procedures and systems utilized during an automobile extrication. Subjects covered include: auto extrication, types of hand and power tools, removing windows, opening doors, removing roofs, pulling steering wheels, moving foot pedals, raising dashboards, pulling seats, stabilization of vehicles, and simulated rescues of trapped victims.

FOT 044

Fire Investigation 1A: Fire Origin and Cause Determination

Unit(s): 0.5 Class Hours: 40.0 Lab total.

This course provides the participants with an introduction and basic overview of fire scene investigation. The focus of the course is to provide information on fire scene indicators and to determine the fire's origin. Additional fee required for OSFM Certificate of Completion.

FOT 045

Fire Investigation 1B: Techniques of Fire Investigation

Unit(s): 0.5 Class Hours: 40.0 Lab total.

Prerequisite: Prerequisite OSFM - Investigation 1A with a grade of B or better. Students must bring documentation of prerequisites to first class meeting; failure to comply will result in student being dropped.

This course provides a deeper understanding of fire investigation and builds on Fire Investigation 1A. Topics include the juvenile fire setter, report writing, evidence preservation and collection, interview techniques, motives, and fire fatalities.

FOT 050

Community Emergency Response Team

Unit(s): 0.2-0.5 Class Hours: 10.0-30.0 Lab total.

Educating the public to respond to terrorism response issues, theories, and methodologies for disaster mitigation.

FOT 060

Fire Apparatus Driver/Operator 1A: Driver/Operator

Unit(s): 0.5 Class Hours: 40.0 Lab total.

Prerequisite: Hold a valid Class C driver's license. License must be brought to first class session or student will be dropped from the course.

This course provides information on fire apparatus preventive maintenance and driving/operating. Topics include routine tests, inspections, and servicing functions, operate, back, maneuver, and turn a fire apparatus in a variety of conditions; and operate all fixed systems and equipment on a fire apparatus. This course is based on the 2014 edition of NFPA 1002 Standard for Fire Apparatus Driver/ Operator Professional Qualifications. This course fulfills the requirements for a California Class C Firefighter Endorsement. This course satisfies the partial requirements for State Fire Training Fire Apparatus Driver/ Operator - Pumping Apparatus (2015) certification. A materials fee may be required. This course may not be offered every semester.

FOT 061

Fire Apparatus Driver/Operator 1B: Pumping Apparatus Operations

Unit(s): 0.5 Class Hours: 40.0 Lab total.

Prerequisite: Hold a valid Class C Firefighter Endorsed driver's license (minimum). License must be brought to first class session or student shall be dropped from the course. and Fire Apparatus Driver/Operator 1A (2008 or 2015 version). Certificate of completion must be brought to first class session or student shall be dropped from the course. and Completion of an accredited basic fire academy or equivalent as determined by the by the Associate Dean of Fire Technology prior to the start of the course. Students seeking to enter this course with equivalent training may be required to demonstrate knowledge of the following topics prior to the start of the course: Describe or explain: Fire hydrant operations; Suitable static water supply sources; Procedures and protocols for connecting to various water sources; Methods to fully open and close the hydrant; Principles of fire streams; flow capabilities of nozzles; Fittings, tools, and appliances; Open, close, and adjust nozzle flow and patterns; Prevent water hammer when shutting down nozzles; Hand lay a supply hose; Connect a supply hose to a hydrant; Make hydrant-to-engine hose connections for forward and reverse lays; Replace coupling gaskets; Mark defective hose NOTE: Approval of equivalent training is not a guarantee that state or licensing agencies will also grant equivalency.

This course provides information on pumping apparatus preventive maintenance and operations. Topics include routine tests, inspections, and servicing functions; producing hand, master, and foam fire streams, relay pump operations; and supplying water to fire sprinkler and standpipe systems. This course is designed for career and volunteer fire service personnel who drive and operate a fire department pumping apparatus. This course is based on the 2014 edition of NFPA 1002 Standard for Fire Apparatus Driver/ Operator Professional Qualifications. This course satisfies partial requirements for OSFM certification for Fire Apparatus Driver/Operator - Pumping Apparatus. Materials fee may be required. Not offered every semester.

FOT 078

S-230 Crew Boss (Single Resource)

Unit(s): 0.4-0.5 Class Hours: 3.0 Lecture, 5.0-21.0 Lab total.

Prerequisite: FAC 080D; and satisfactory completion of pre-course work. (To be submitted at the first class meeting). Note: Completing this course alone does not qualify students as Crew Boss. They will be required to complete a practical assignment and will not become a Crew Boss until qualified or "red carded" by an NWCG member agency or fire department.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in To participate in this course students must be qualified as Firefighter Type 1 (FFT1) (To obtain permission to enroll, evidence of training or certification must be submitted to the Fire Technology Office prior to the first class meeting or as directed)

Designed for personnel desiring to be qualified as an Engine Boss (ENGB). Training for the single resource boss position from initial dispatch through demobilization to the home unit. Topics include operational leadership, preparation and mobilization, assignment preparation, risk management, entrapment avoidance, safety and tactics, offline duties, demobilization, and post-incident responsibilities. Additional material fee(s) may be required by certifying agencies for course completion certificates. May not be offered every semester.

(Pass/No Pass Only)

FOT 078A

S-130 Firefighter Training - Wildland

Unit(s): 0.7 Class Hours: 32.0 Lecture total.

Designed to train firefighters in the basic fire behavior factors that will aid them in safe and effective control of wildland fires.

FOT 078B

S-215L Urban Wildland Interface Firefighting

Unit(s): 0.7 Class Hours: 32.0 Lecture total.

S-215L Urban wildland interface firefighting is a course designed to teach fire crews the principles of backfire/burnout and the necessary firing techniques and related firing devices used to accomplish either of these suppression methods.

FOT 078D

ICS 223-10, Wildland Line EMT

Unit(s): 0.3 Class Hours: 18.0 Lab total.

Prerequisite: Current California State Certification as an EMT or NREMT

Designed to train firefighters in preserving health and safety of suppression team members during wildland incidents and make available EMT-1 level care in the field.

FOT 079

S-404 Safety Officer

Unit(s): 0.5 Class Hours: 2.0 Lecture, 26.0 Lab total.

Recommended Preparation: Qualified as Division/Group Supervisor (DIVS).

Designed to train company/chief officers in the advanced wildland fire safety factors that will aid them in safe and effective control of wildland fires. Not offered every semester. Materials fees may be required.

FOT 079B

S-231 Engine Boss

Unit(s): 0.3 Class Hours: 16.0 Lab total.

Prerequisite: S-230 certification and qualified as a Fire Fighter Type 1 (FFT1) as per OSFM

This is a skill course designed to produce student proficiency in the performance of the duties associated with engine boss, single resource (ENGB). Topics include engine and crew capabilities and limitations, information sources, fire sizeup considerations, tactics, and wildland/ urban interface.

FOT 079C

AH-330 Strike Team/Task Force Leader – All Hazards

Formerly: S-330 TaskForce-Strike Team Leader

Unit(s): 1.0 Class Hours: 22.0 Lecture, 10.0 Lab total.

Prerequisite: ICS-200B: Incident Command Initial Action Incidents; and CICCS Qualified Engine Boss, Heavy Equipment Boss, or Crew Boss for single resources.

This course is designed to provide the skills and knowledge needed to perform in the position of Strike Team/Task Force Leader. Topics include position overview; pre-deployment responsibilities; the concept of the position; resource typing standards; pre-dispatch preparation; incident responsibilities; administration; supervision; response; assignment; demobilization; tactics and safety; risk management; entrapment avoidance; WUI; case studies; scenarios; appropriate action vs. freelancing. Designed for: Strike Team/Task Force Leader, All Hazards (STEN/TFLD). Material fees may be required. Not offered every semester. (Same as FAC 079B).

(Pass/No Pass Only)

FOT 080

Motion Picture / Television Safety Officer

Unit(s): 0.5 Class Hours: 24.0 Lab total.

Course is designed to prepare fire personnel in special effects, film production safety and stunt coordination, line producers, location managers and film commissioners.

FOT 130A

Fire Inspector 1A: Duties and Administration

Unit(s): 1.5 Class Hours: 24.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FTC 104 FTC 104 Fire Prevention Technology, and FTC 105 FTC 105 Building Construction, and FTC 106 FTC 106 Fire Protection Equipment and Systems; or equivalent as determined by the Dean of academy instruction. To be successful in this course, students should be able to understand and use professional terminology; Identify laws, codes, ordinances, and regulations as they relate to fire prevention; Understand code enforcement as it impacts life and property loss; Define laws, rules, regulations, and codes and identify those relevant to fire prevention; Define the functions of a fire prevention bureau; Describe the history and philosophy of fire prevention; Describe inspection practices and procedure; Understand theoretical concepts of how fire impacts major types of building construction; Describe building construction as it relates to firefighter safety, buildings codes, fire prevention, code inspection, firefighting strategy, and tactics; Differentiate between fire resistance, flame spread, and describe the testing procedures used to establish ratings for each; Classify occupancy designations of the building code; Analyze the hazards associated with the various types of building construction; Identify and describe various types and uses of fire protection system; Explain the benefits of fire protection systems in various types of structures; Describe residential and commercial sprinkler legislation.

This course provides students with a basic knowledge of the roles and responsibilities of a Fire Inspector I, including legal responsibilities and authority, codes and standards, the inspection process, confidentiality and privacy requirements, and ethical conduct, and administrative tasks including preparing inspection reports, recognizing the need for a permit or plan review, investigating common complaints, and participating in legal .proceedings. CFSTES Certificate of Completion. Materials fee required.

CSU

FOT 130B

Fire Inspector 1B: Introduction to Fire and Life Safety

Unit(s): 1.5 Class Hours: 24.0 Lecture total.

Prerequisite: FTC 104 FTC 104 Fire Prevention Technology, and FTC 105 FTC 105 Building Construction for Fire Protection, and FTC 106 FTC 106 Fire Protection Equipment and Systems; or equivalent as determined by the Dean of academy instruction. To be successful in this course students must be able to: Describe the basic elements of a public water supply system as it relates to fire protection; Describe the basic elements of a public water supply system including sources, distribution networks, piping and hydrants; Understand theoretical concepts of how fire impacts major types of building construction; Describe building construction as it relates to firefighter safety, buildings codes, fire prevention, code inspection, firefighting strategy, and tactics; Differentiate between fire resistance, flame spread, and describe the testing procedures used to establish ratings for each; Classify occupancy designations of the building code; Describe inspection practices and procedures and Describe the history and philosophy of fire prevention.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in FOT 130A FOT 130A Fire Inspector 1A: Duties and Administration

This course will provide fire prevention professionals with the base level of knowledge necessary to inspect fire protection systems and special hazards.

CSU

FOT 130C

Fire Inspector 1C: Field Inspection

Unit(s): 1.5 Class Hours: 24.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FTC 104, FTC 105, and FTC 106 or equivalent as determined by the Dean of academy instruction. To be successful in this course students must be able to: identify and describe various types and uses of fire protection systems; identify the different types and components of sprinkler, standpipe and foam systems; identify the different types of non-water based fire suppression systems; explain the basic components of a fire alarm system; describe the hazards of smoke and list the four factors that can influence smoke movement in a building; discuss the appropriate application of fire protection systems; explain the operation and appropriate application for the different types of portable fire protection systems; understand theoretical concepts of how fire impacts major types of building construction; describe building construction as it relates to firefighter safety, buildings codes, fire prevention, code inspection, firefighting strategy, and tactics; identify various classifications of building construction; identify laws, codes, ordinances, and regulations as they relate to fire prevention; define laws, rules, regulations, and codes and identify those relevant to fire prevention of the authority having jurisdiction; understand code enforcement as it impacts life and property loss and describe inspection practices and procedures.

Recommended Preparation: FOT 130B

This course provides students with a basic knowledge of field inspection roles and responsibilities of a Fire Inspector I including basic plan review, emergency access for an existing system, hazardous materials, and the operational readiness of fixed fire suppression systems, existing fire detection and alarm systems, and portable fire extinguishers. Designed for the entry level fire inspector. Meets partial requirements for CFSTES Fire Inspector Certification. Materials fee required. Not offered every semester.

CSU

FOT 130D

Fire Inspector 1D: Field Inspector

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FTC 104, and FTC 105, and FTC 106

Recommended Preparation: FOT 130A

This course provides students with a basic knowledge of a Fire Inspector's field inspection roles and responsibilities specific to California including tents, canopies, and temporary membrane structures; fireworks and explosives; and wildland urban interface environments. Students receive a Certificate of Completion from the Office of the State Fire Marshal. Not offered every semester. Materials fee required.

CSU

FOT 136

Fire Inspector 2A: Fire Prevention Administration

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FOT 130A, and FOT 130B, and FOT 130C, FOT 130D

This course provides students with a basic knowledge of the administrative requirements related to the roles and responsibilities of a Fire Inspector II including processing permit and plan review applications, enforcing permit regulations, investigating complex complaints, recommending modifications to codes and standards, recommending policies and procedures for inspection services, generating written appeals correspondence, initiating legal action, evaluating inspection reports, and proposing technical reference material acquisition. Additional material fee required for Ca State Fire Traininig certificate of completion.

May not be offered every semester.

CSU

FOT 137

Fire Inspector 2B: Fire and Life Safety Requirements

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Corequisite: Concurrent enrollment in FOT 136

This course provides students with a basic knowledge of fire and life safety requirements related to the roles and responsibilities of a Fire Inspector II including occupancy classification, egress elements, emergency plans and procedures, occupant loads, building construction and fire growth potential.

Materials fee required for State Fire Training (CFSTES) Certificate of Completion. Not offered every semester.

CSU

FOT 138

Fire Inspector 2C: Inspecting Fire & Life Safety Systems and Equip.

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Corequisite: Concurrent enrollment in FOT 136

This course provides students with a basic knowledge of inspection requirements related to the roles and responsibilities of a Fire Inspector II including inspection of life safety systems and building services equipment, fire protection systems, and emergency access criteria. Materials fees required for State Fire Training (CFSTES) Certificate of Completion. Not offered every semester.

CSU

FOT 139

Fire Inspector 2D: Hazardous Materials, Operations, and Processes

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in FOT 136 Fire Inspector 2A: Fire Prevention Administration. Students must bring documentation of prerequisite to the first class meeting: failure to comply will result in the student being dropped.

This course provides students with a basic knowledge of hazardous materials, operations, and processes related to the roles and responsibilities of a Fire Inspector II including hazardous conditions, flammable and combustible liquids and gases, and hazardous materials. Materials fee required for State Fire Training (CFSTES) Certificate of Completion. Not offered every semester.

CSU

FOT 150A

Company Officer 2A: Human Resource Management for Company Officers

Unit(s): 1.0 Class Hours: 16.0 Lecture, 24.0 Lab total.

Prerequisite: FAC 060 or Equivalent

This course provides information on the use of human resources to accomplish assignments, evaluate member performance, supervise personnel, and integrate health and safety plans, policies, and procedures into daily activities as well as the emergency scene. This course is designed for aspiring company officers seeking CFSTES Fire Officer (Level I and II) certification. Materials fee required for State Fire Training Certificate. May not be offered every semester. This course is limited to 32 students.

CSU

FOT 150B

Company Officer 2B: General Administration Functions for Company Officers

Unit(s): 0.5 Class Hours: 8.0 Lecture, 12.0 Lab total.

Prerequisite: Completion of a CA Regionally Accredited Fire Academy; or a signed statement by the agency's Fire Chief or designee stating the sponsored student has completed all SFT training requirements and skills sheets for Firefighter-1 or equivalent

This course provides information on general administrative functions and the implementation of department policies and procedures and addresses conveying the fire department's role, image, and mission to the public. This course is designed for aspiring company officers seeking CFSTES Fire Officer (Level I and II) certification. Materials fee required for State Fire Training Certificate. May not be offered every semester. This course is limited to 32 students.

CSU

FOT 150C

Company Officer 2C: Fire Inspections and Investigations

Unit(s): 1.5 Class Hours: 25.0 Lecture, 15.0 Lab total.

Prerequisite: Completion of a CA Regionally Accredited Fire Academy or a signed statement by the agency's Fire Chief or designee stating the sponsored student has completed all SFT training requirements and skills sheets for Firefighter I or equivalent.

This course provides information on conducting inspections, identifying hazards and addressing violations, performing a fire investigation to determine preliminary cause and securing the incident scene and preserving evidence. Applies to State Fire Marshal Company Officer certification. Additional materials fee required for State Certificate Fee. This class may not be offered every semester.

CSU

FOT 150D

Company Officer 2D: All-Risk Command Operations for Company Officers

Unit(s): 1.0 Class Hours: 17.0 Lecture, 23.0 Lab total.

Prerequisite: Completion of a CSFM (California State Fire Marshal) accredited fire academy; or completion of IFSAC (International Fire Service Accreditation Congress) accredited fire academy; or completion of a Pro Board Fire Service Professional Qualifications System fire academy; or a signed statement by the agency's fire chief or designee stating the sponsored student has completed all SFT training requirements and skills sheets for Firefighter-1; ICS 200 (online certificate).

Recommended Preparation: Hazardous Material Incident Commander (as offered by the California Specialized Training Institute).

This course provides information on conducting incident size-up, developing and implementing an initial plan of action involving single and multi-unit operations for various types of emergency incidents to mitigate the situation following agency safety procedures, conducting pre-incident planning, and develop and conduct a post-incident analysis. Additional fees may be required for State Certificate(s). This class may not be offered every semester. Maximum class size: 32.

CSU

FOT 150E

Company Officer 2E: Wildland Incident Operations for Company Officers

Unit(s): 1.5 Class Hours: 24.0 Lecture, 16.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FOT 150A; and S-290 Intermediate Fire Behavior (classroom delivery only). Students must bring proof of course completion to first class meeting or they will be dropped from the course; and completion of a CA Regionally Accredited Fire Academy; or a signed statement by the agency's Fire Chief or designee stating the sponsored student has completed all SFT training requirements and skills sheets for Firefighter-1 or equivalent

This course provides information on evaluating and reporting incident conditions, analyzing incident needs, developing and implementing a plan of action to deploy incident resources completing all operations to suppress a wildland fire, establishing an incident command post, creating an incident action plan, and completing incident records and reports. Applies to State Fire Marshal Company Officer certification.

Additional materials fee required for State Certificate Fee. This class may not be offered every semester. Maximum class size: 32

CSU

FOT 205

Instructor I: Instructional Methodology

Unit(s): 1.0 Class Hours: 14.5 Lecture, 25.5 Lab total.

Recommended Preparation: Completion of one of the following certificates is recommended: Introduction to the Incident Command System (IS-100.B), FEMA or National Incident Management System (IS-700.A), FEMA

This course provides the skills and knowledge needed for the entry level professional instructor to perform his or her duties safely, effectively, and competently. The curriculum is based on the 2012 edition of NFPA 1041 Standard for Fire Service Instructor Professional Qualifications. At the end of this course, candidates for Instructor I certification will be able to teach and deliver instruction from a prepared lesson plan utilizing instructional aids and evaluation instruments. The Instructor I will also be able to adapt a lesson plan and complete the reporting requirements to the local jurisdiction. Designed for: Personnel preparing for a college level fire instructor, company officer, or State Fire Training (SFT) Certified Training Instructor position. Applies to CSFM certification for Instructor I. Additional course material fee is required for CSFM certificate. May not be offered every semester.

CSU

FOT 206

Instructor II: Instructional Development

Unit(s): 1.0 Class Hours: 16.0 Lecture, 24.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FOT 205 and Introduction to the Incident Command System (IS-100.b), FEMA OR National Incident Management System (IS-700.A), FEMA

This course provides the skills and knowledge needed for the intermediate level professional fire service instructor preparing for Instructor II certification. Participants will learn to develop lesson plans and evaluation instruments, teach and deliver instruction, and evaluate and coach other instructors. Additional materials fees may be required for State Fire Training Certificate. Not offered every semester.

CSU

FOT 207

Instructor III: Instructional Program Management

Unit(s): 1.0 Class Hours: 16.0 Lecture, 20.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FOT 205 Instructor I: Instructional Methodology, and FOT 206 Instructor II: Instructional Development

This course provides information on planning, developing, and implementing comprehensive programs and curricula. Topics include instructional development, program management, program and instructor evaluation, and test reliability and validity. This course is designed for Fire Officers, Staff Officers, and other fire service managers with experience in fire-service training. There may be additional material fees. This course may not be offered every semester. Maximum class size: 24.

CSU

FOT 210

Community Risk Educator

Unit(s): 1.0 Class Hours: 18.0 Lecture, 6.0 Lab total.

Prerequisite: Introduction to Incident Command System I-100 (Must bring certificate of completion to first class meeting); and National Incident Management System (NIMS): An Introduction 700 (must bring certificate of completion to first class meeting); and Instructor I: Instructor Methodology OR Training Instructor 1A Cognitive Lesson Delivery (must bring certificate of completion to first class meeting.); and Fire Prevention I: Fire & Safety Inspections Fire & Safety Inspections OR Fire Prevention 1A: Introduction to the California Fire Code Bridge OR Company Officer 2C: Fire Inspections and Investigation (Must bring certificate of completion to first class meeting)OR completion of FTC 104 Fire Prevention Technology with a minimum grade of C

This course provides the skills and knowledge needed for the Community Risk Educator to perform his/her duties safely, effectively, and competently by coordinating and delivering existing educational programs and information. Enrollment is limited to 30 students. CFSTES Certificate of Completion awarded. This course requires additional materials fees. This course may not be offered every semester. Maximum class size: 30.

CSU

FOT 273A

Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers

Unit(s): 0.5 Class Hours: 13.0 Lecture, 13.0 Lab total.

Prerequisite: Student must meet the educational requirements for Company Officer. Evidence of qualifications must be submitted to the Fire Technology Department prior to the first class meeting. Educational Requirements may be met with completion of: Company Officer 2A: HR Management AND Company Officer 2B: General Administrative Functions AND Company Officer 2C: Fire Inspections and Investigation AND Company Officer 2D: All-Risk Command Operations AND Company Officer 2E: Wildland Incident Operations; or If completed prior to 12/31/2016: Fire Command 1A: Command Principles for Company Officers AND Fire Command 1B: Incident Management for Company Officers AND Fire Command 1C: I-Zone Fire Fighting for Company Officers AND Fire Instructor 1A: Instructional Techniques, Part 1 AND Fire Instructor 1B: Instructional Techniques, Part 2 AND Fire Investigation 1A: Fire Origin and Cause Determination AND Fire Management 1: Management/Supervision for the Company Officer AND Fire Prevention 1A: Introduction to the California Fire Code AND Fire Prevention 1B: Inspection of Fire Protection Systems and Special Hazards AND I-300: Intermediate ICS.

This course provides students with a basic knowledge of the human resources requirements related to the

roles and responsibilities of a Chief Fire Officer. Topics include developing plans for providing employee accommodation, developing hiring procedures, establishing personnel assignments, describing methods of facilitating and encouraging professional development, developing an ongoing education training program, developing promotion procedures, developing proposals for improving employee benefits, and developing a measurable accident and injury prevention program. This course is designed for the certified Company Officer advancing to the Chief Fire Officer classification. This course is limited to 25 students. Additional materials fees may apply. Not offered every semester.

CSU

FOT 273B

Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers

Unit(s): 0.5 Class Hours: 7.5 Lecture, 10.5 Lab total.

Prerequisite: Student must meet the educational requirements for Company Officer. Evidence of qualifications must be submitted to the Fire Technology Department prior to the first class meeting. Educational Requirements may be met with completion of: Company Officer 2A: HR Management AND Company Officer 2B: General Administrative Functions AND Company Officer 2C: Fire Inspections and Investigation AND Company Officer 2D: All-Risk Command Operations AND Company Officer 2E: Wildland Incident Operations; or If completed prior to 12/31/2016: Fire Command 1A: Command Principles for Company Officers AND Fire Command 1B: Incident Management for Company Officers AND Fire Command 1C: I-Zone Fire Fighting for Company Officers AND Fire Instructor 1A: Instructional Techniques, Part 1 AND Fire Instructor 1B: Instructional Techniques, Part 2 AND Fire Investigation 1A: Fire Origin and Cause Determination AND Fire Management 1: Management/Supervision for the Company Officer AND Fire Prevention 1A: Introduction to the California Fire Code AND Fire Prevention 1B: Inspection of Fire Protection Systems and Special Hazards AND I-300: Intermediate ICS.

This course provides students with a basic knowledge of the budgeting requirements related to the roles and responsibilities of a Chief Fire Officer including developing a budget management system, developing a division or departmental budget, and describing the process for ensuring competitive bidding. This class is designed for the certified Company Officer advancing to the Chief Fire Officer classification. May require additional materials fee. Class size is limited to 25. Not offered every semester.

CSU

FOT 273C

Chief Fire Officer 3C: General Administration Functions

Unit(s): 0.5 Class Hours: 11.0 Lecture, 13.0 Lab total.

Prerequisite: Student must meet the educational requirements for Company Officer. Evidence of qualifications must be submitted to the Fire Technology Department prior to the first class meeting. Educational Requirements may be met with completion of: Company Officer 2A: HR Management AND Company Officer 2B: General Administrative Functions AND Company Officer 2C: Fire Inspections and Investigation AND Company Officer 2D: All-Risk Command Operations AND Company Officer 2E: Wildland Incident Operations; or If completed prior to 12/31/2016: Fire Command 1A: Command Principles for Company Officers AND Fire Command 1B: Incident Management for Company Officers AND Fire Command 1C: I-Zone Fire Fighting for Company Officers AND Fire Instructor 1A: Instructional Techniques, Part 1 AND Fire Instructor 1B: Instructional Techniques, Part 2 AND Fire Investigation 1A: Fire Origin and Cause Determination AND Fire Management 1: Management/Supervision for the Company Officer AND Fire Prevention 1A: Introduction to the California Fire Code AND Fire Prevention 1B: Inspection of Fire Protection Systems and Special Hazards AND I-300: Intermediate ICS.

This course provides students with a basic knowledge of the administration requirements related to the roles and responsibilities of a Chief Fire Officer including directing a department record management system, analyzing and interpreting records and data, developing a model plan for continuous organizational improvement, developing a plan to facilitate approval, preparing community awareness programs, and evaluating the inspection program of the AHJ. Additional materials fees may be required. This course is limited to 25 students. Not offered every semester.

CSU

FOT 273D

Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers

Unit(s): 1.0 Class Hours: 18.0 Lecture, 22.0 Lab total.

Prerequisite: Student must meet the educational requirements for Company Officer. Evidence of qualifications must be submitted to the Fire Technology Department prior to the first class meeting. Educational Requirements may be met with completion of: Company Officer 2A: HR Management AND Company Officer 2B: General Administrative Functions AND Company Officer 2C: Fire Inspections and Investigation AND Company Officer 2D: All-Risk Command Operations AND Company Officer 2E: Wildland Incident Operations; or If completed prior to 12/31/2016: Fire Command 1A: Command Principles for Company Officers AND Fire Command 1B: Incident Management for Company Officers AND Fire Command 1C: I-Zone Fire Fighting for Company Officers AND Fire Instructor 1A: Instructional Techniques, Part 1 AND Fire Instructor 1B: Instructional Techniques, Part 2 AND Fire Investigation 1A: Fire Origin and Cause Determination AND Fire Management 1: Management/Supervision for the Company Officer AND Fire Prevention 1A: Introduction to the California Fire Code AND Fire Prevention 1B: Inspection of Fire Protection Systems and Special Hazards AND I-300: Intermediate ICS.

This course provides students with a basic knowledge of the emergency service requirements related to the roles and responsibilities of a Chief Fire Officer including developing a plan for the integration of fire services resources, developing an agency resource contingency plan, evaluating incident facilities, supervising multiple resources, developing and utilizing an incident action plan, obtaining incident information to facilitate transfer of command, developing and conducting a post-incident analysis, and maintaining incident records. This course is designed for the certified Company Officer advancing to the Chief Fire Officer classification. Additional materials fees may be required. This class limited to 25 students. May not be offered every semester.

CSU

FOT 274A

Executive Chief Fire Officer 4A: Human Resource Management for Chief Fire Officers

Unit(s): 1.0 Class Hours: 17.0 Lecture, 11.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FOT 273A Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers with a minimum grade of C, and FOT 273B Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers with a minimum grade of C, and FOT 273C Chief Fire Officer 3C: General Administration Functions with a minimum grade of C, and FOT 273D Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers with minimum grade of C

This course provides the skills and knowledge needed for the Executive Chief Fire Officer to perform his/her duties safely, effectively, and competently. The overarching themes of this curriculum are recruitment, selection, and placement of human resources; the development of a positive and participative member/ management program; the establishment and evaluation of a list of education and in-service training goals; appraisal of a member assistance program; and the evaluation of an incentive program to determine if the desired results are achieved. Applies to State Fire Marshal Executive Chief Fire Officer certification. Additional materials fee required for State Certificate Fee. This class may not be offered every semester. Maximum class size: 24

CSU

FOT 274B

Executive Chief Fire Officer 4B: Community & Government Relations

Unit(s): 0.3 Class Hours: 5.5 Lecture, 5.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FOT 273A Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers with a minimum of grade of C, and FOT 273B Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers with a minimum grade of C, and FOT 273C Chief Fire Officer 3C: General Administration Functions with a minimum grade of C, and FOT 273D Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers with a minimum grade of C

This course provides the skills and knowledge needed for the Executive Chief Fire Officer to perform his/her duties safely, effectively, and competently. The overarching theme of this curriculum is assuming a leadership role in community events. Designed For: Executive Chief Fire Officer Candidate. There may additional material fees. This course may not be offered every semester. Maximum class size: 24.

CSU

FOT 274C

Executive Chief Fire Officer 4C: Administration

Unit(s): 1.0 Class Hours: 20.5 Lecture, 10.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FOT 273A Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers with a minimum of grade of C, and FOT 273B Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers with a minimum of grade of C, and FOT 273C Chief Fire Officer 3C: General Administration Functions with a minimum of grade of C, and FOT 273D Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers with a minimum of grade of C

This course provides the skills and knowledge needed for the Executive Chief Fire Officer to perform his/her duties safely, effectively, and competently. The overarching themes of this curriculum are developing a comprehensive, long range plan; evaluating and projecting training requirements, facilities, and building needs; completing a written comprehensive risk, hazard, and value analysis; and developing a plan for a capital improvement project or program. Applies to State Fire Marshal Executive Chief Fire Officer certification. Additional materials fee required for State Certificate Fee. This class may not be offered every semester. Maximum class size: 24.

CSU

FOT 274D

Executive Chief Fire Officer 4D: Emergency Services Delivery

Unit(s): 1.5 Class Hours: 33.5 Lecture, 5.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FOT 273A Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers with a minimum of grade of C, and FOT 273B Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers with a minimum of grade of C, and FOT 273C Chief Fire Officer 3C: General Administration Functions with a minimum of grade of C, and FOT 273D Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers with a minimum of grade of C

This course provides the skills and knowledge needed for the Executive Chief Fire Officer to perform his/her duties safely, effectively, and competently. The overarching themes of this curriculum are developing a comprehensive disaster plan and a comprehensive plan for the organization to operate at a civil disturbance. Designed For: Executive Chief Fire Officer Candidate. There may be additional material fees. This class may not be offered every semester. Maximum class size: 24.

CSU

FOT 274E

Executive Chief Fire Officer 4E: Health and Safety Course Plan

Unit(s): 0.5 Class Hours: 9.5 Lecture, 5.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FOT 273A Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers with a minimum grade of C, and FOT 273B Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers with a minimum grade of C, and FOT 273C Chief Fire Officer 3C: General Administration Functions with a minimum grade of C, FOT 273D Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers with minimum grade of C

This course provides the skills and knowledge needed for the Executive Chief Fire Officer to perform his/her duties safely, effectively, and competently. The overarching theme of this curriculum is maintaining, developing, and providing leadership for a risk management program. Designed For: Executive Chief Fire Officer Candidate. Additional material fees may be required. This class may not be offered every semester. Maximum class size: 24.

CSU

FIRE PUBLIC SAFETY (FSA)

FSA 002

California Ocean Lifeguard-Aquatic Rescue Response Skills

Unit(s): 0.5-9.0 Class Hours: 8.0 Lecture, 16.0-480.0 Lab total.

This course provides ocean lifeguards the occupational education and training needed to maintain adequate levels of knowledge to continue to perform lifesaving tasks. In addition to maintaining the minimum standards necessary for their positions, students are provided drills and formal training needed to ensure high levels of performance.

(Pass/No Pass Only)

FSA 005

EMT Recertification

Unit(s): 0.3-1.5 Class Hours: 6.0-24.0 Lecture total.

Prerequisite: Students must be in possession of a current EMT State certification or EMT National Registry certification.

Training and update for current EMTs.

FSA 014

Rescue Operations- Refresher

Unit(s): 0.5-1.0 Class Hours: 12.0 Lecture, 10.0-24.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FAC 060 or equivalent

This course provides a review of the skills and knowledge needed for the professional fire fighter to perform his/her rescue duties safely, effectively, and competently. The curriculum is based on the 2013 edition of NFPA 1001 Standard for Fire Fighter Professional Qualifications.

FSA 016A

CA Fire Service Administrative Requirements

Unit(s): 0.5-1.0 Class Hours: 9.0-25.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FAC 060A, and FAC 060B, and FAC 060C

This course covers the duties and responsibilities of a Firefighter, departmental communications, ethical principles and prevention of sexual harassment. Content is based on the NFPA 1001 Standard for Firefighter Professional Qualifications and the California State requirements for government employees. There may be additional material fees. This course may not be offered every semester. NOTE: Requisite skills and knowledge learned in a basic fire academy will not be retaught.

(Pass/No Pass Only)

FSA 017

Firefighter Refresher- Core Competencies

Unit(s): 0.5-5.0 Class Hours: 8.0 Lecture, 0.0-260.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FAC 060 Completion of FAC 060 or equivalent. Approval from Fire Technology Department required. Students must provide their own personal protective equipment and tools which meet current NFPA requirements for maintenance and repair.

Students are provided the opportunity to and reinforce their knowledge, refresh their skills and demonstrate continuing proficiency of their Job Performance Requirements as identified by the Office of the California State Fire Marshal and other certifying agencies. Focus is on mandated continuing education requirements for fire service personnel and the training needs of the jurisdiction. This course is not offered on a semester schedule.

FSA 018

Firefighter Survival

Unit(s): 0.4 Class Hours: 4.0 Lecture, 12.0 Lab total.

Recommended Preparation: Students must provide evidence of the following prior to participating in any skill or evolution: Access to approved personal protective equipment; and students must show competency in the use of their SCBA prior to participating in any skill or evolution.

This course provides students with a greater understanding of the need for situational awareness, firefighter survival skills, and the technical survival skills to help firefighters avoid committing fatal errors on the fireground.

(Pass/No Pass Only)

FSA 027

Wildland Fire Safety Training Refresher

Unit(s): 0.2-1.0 Class Hours: 4.0-16.0 Lecture, 1.0-10.0 Lab total.

This course focuses on operations and decision-making issues related to fireline and all-hazard incident safety. Topics include entrapment avoidance, current issues, other hazard and safety issues, and fire shelter in order to prepare firefighters for the upcoming fire season.

FIRE TECHNOLOGY (FTC)

FTC 101 (C-ID FIRE 100 X)

Fire Protection Organization

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course provides an overview to fire protection and emergency services; career opportunities in fire protection and related fields; culture and history of emergency services; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics; life safety initiatives.

CSU

FTC 102 (C-ID FIRE 140 X)

Fire Behavior and Combustion

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course explores the theories and fundamentals of how and why fires start, spread, and are controlled.

CSU

FTC 103 (C-ID FIRE 150 X)

Principles of Fire and Emergency Services Safety and Survival

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course introduces the basic principles and history related to the national firefighter life safety initiatives, focusing on the need for cultural and behavior change throughout the emergency services.

CSU

FTC 104 (C-ID FIRE 110 X)

Fire Prevention

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FTC 101, and FTC 102

This course provides fundamental knowledge relating to the field of fire prevention. Topics include: history and philosopy of fire prevention; community risk reduction; organization and operation of a fire prevention bureau; use and application of codes and standards; plan review; fire inspections; fire and life safety education; and fire investigation.

CSU

FTC 105 (C-ID FIRE 130 X)

Building Construction for Fire Protection

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FTC 101, and FTC 102

This course provides the components of building construction related to firefighter and life safety. The elements of construction and design of structures are shown to be key factors when inspecting buildings, preplanning fire operations, and operating at emergencies.

CSU

FTC 106 (C-ID FIRE 120 X)

Fire Protection Systems

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FTC 101, and FTC 102

This course provides information relating to the features of design and operation of fire alarm systems, water-based fire suppression systems, special hazard fire suppression systems, water supply for fire protection, and portable fire extinguishers.

CSU

FTC 121

Physical Fitness for Public Safety Personnel

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Corequisite: Concurrent enrollment in FTC 121L

This lecture class provides information on exercise physiology and nutrition as it relates to public safety personnel. Topics include the components of a fitness program such as metabolic fitness, muscular fitness, body composition and flexibility. Other topics include the FITT principle, specificity, and injury prevention and treatment.

CSU

FTC 121L

Physical Fitness for Public Safety Personnel - Performance and Assessment

Unit(s): 0.3 Class Hours: 16.0 Lab total.

Corequisite: Concurrent enrollment in FTC 121

Student will participate in physical fitness and fire-specific activities. Focus is on preparing individual fitness, health, and physical ability for job requirements. Students will be advised of the specific dates and times for the Lab/Physical Ability Practice sessions during first week of the semester at the lab orientation.

CSU

FRENCH (FREN)

FREN 101

Elementary French I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

A college level French course focusing on fundamentals of pronunciation and grammar, basic vocabulary (including common idioms), simple conversation and composition. Supplementary cultural readings. French 101 is equivalent to two years of high school French.

CSU/UC

FREN 102

Elementary French II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FREN 101 or two years of high school French with a passing grade.

A college level French course focusing on further training in pronunciation and grammar, more extensive vocabulary development, conversation and composition. Supplementary cultural readings. French 102 is equivalent to the third year of high school French.

CSU/UC

FREN 201

Intermediate French I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FREN 102 or three years of high school French with a passing grade.

A college level French class focusing on expansive review of usage and grammar; discussion in French of interpretive reading material; conversation and composition.

CSU/UC

FREN 201H

Honors Intermediate French I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in FREN 102 Or three years of high school French with a passing grade.

Enhanced and intensive exploration of French civilization, culture, and literature in a seminar setting. In- depth analysis of grammatical structures. Further use of argumentative oral strategies. Independent research by students to use and evaluate library and electronic information sources. Conversation and composition.

CSU/UC

FREN 202

Intermediate French II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FREN 201 or four years of high school French with a passing grade.

A college level French class focusing on a specialized review of grammar and composition; and discussions in French of history and culture based on literary materials.

CSU/UC

FREN 202H

Honors Intermediate French II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in FREN 201, or FREN 201H or four years of high school French with a passing grade.

Continuation of intensive exploration of French culture and literature in a seminar setting, review of specialized grammatical structures, and use of argumentative oral strategies. Continued development of conversation and composition. Independent research by students to use and evaluate library and electronic information sources.

CSU/UC

FREN 211

Intermediate Conversation and Composition I

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FREN 102; or equivalent, or three years of high school French with a passing grade

Intermediate conversational techniques. A review of language structure through discussion, conversation, reading and composition. Discussions of French culture and civilization.

CSU/UC

FREN 214

Intermediate Conversation and Composition II

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in FREN 201; or the equivalent, or four years of high school French, or concurrent enrollment in French 202

Further development of conversational and composition skills through cultural and current events and readings. Vocabulary development and idiom usage in a cultural context.

CSU/UC

GEOGRAPHY (GEOG)

GEOG 100 (C-ID GEOG 125)

World Regional Geography

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The study of major world political and natural regions. Course study includes location of the regions on earth, the physical and cultural elements that lend the regions their identities, and ways in which these elements relate to the regions' inhabitants and economies.

CSU/UC

GEOG 100H (C-ID GEOG 125)

Honors World Regional Geography

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Enriched and intensive study, including seminar approach with individual written and oral presentations of major world political and natural regions. Course study includes location of the regions on earth, the physical and cultural elements which provide the regions with their identities, and ways in which these elements relate to the regions' inhabitants and economies.

CSU/UC

GEOG 101 (C-ID GEOG 110)

Introduction to the Natural Environment

Formerly: Physical Geography

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to the physical elements of geography: maps, earth/sun relationships, meteorology and climatology, natural vegetation, soils, and geomorphology.

CSU/UC

GEOG 101L (C-ID GEOG 111)

Introduction to the Natural Environment Laboratory

Formerly: Physical Geography Laboratory

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Corequisite: Concurrent enrollment or completion with a grade of "C" or better or a Passing grade in Geography 101.

Laboratory exercises and experiments designed to explore and understand the primary areas of physical geography. Exercises and applications related to map scales and projections, stereoscopic, topographic and aerial photo interpretation, meteorological tools and models and weather prognostication, geomorphologic models and processes, and landform interpretation.

CSU/UC

GEOG 102 (C-ID GEOG 120)

Cultural Geography

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introductory survey of the geography of culture, and the influences of the physical environment on culture, along with the impact of human activity on the environment, and the role of culture within societies and social groups. The course includes global patterns of population, migration, religion, language, agriculture, politics, customs, resources, and urban and rural settlement.

CSU/UC

GEOG 130 (C-ID GEOG 130)

Introduction to Weather and Climate

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course examines weather and climate patterns of the earth from a geographic perspective including atmospheric structure and composition, solar radiation and energy balances, temperature, seasonal changes, atmospheric moisture, clouds and fog, precipitation, air pressure, winds, air masses and fronts, cyclonic and anticyclonic systems, weather forecasting, adiabatics, climate, and climate change.

CSU/UC

GEOG 140 (C-ID GEOG 140)

California Geography

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A thematic approach to the state's issues, processes and topics relevant to the geography including climate, landforms, natural vegetation, water resources, cultural landscape, ethnic diversity, urban and agricultural regions, and the economy. This course explores the physical, and human landscapes that have evolved as a result of the human-environment interface.

CSU/UC

GEOG 155 (C-ID GEOG 155)

Introduction to Geographic Information Systems

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course introduces basic scientific principles of Geographic Information Systems (GIS) as they relate to working with data that have important spatial orientation and organization. Geometric and geographic concepts and theories are used to develop scientific methods for proper communication of the data and the solution of problems that have spatial relationships. Course covers basic concepts in mapping and orientation, the development of map scales and comparision of different coordinate systems and data error analysis.

CSU/UC

GEOLOGY (GEOL)

GEOL 101 (C-ID GEOL 100)

Introduction to Geology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introductory course for students in any major. Study of the internal and external processes that shape the earth (earthquakes, volcanoes, groundwater, streams, landslides). Optional field trip offered. Concurrent enrollment in Geology 101L is recommended.

CSU/UC

GEOL 101L (C-ID GEOL 100L)

Introduction to Geology Laboratory

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Concurrent enrollment or completion with a grade of "C" or better or a Passing grade in Geology 101.

Study of the common minerals and rocks. Map reading and interpretation of geology using topographic maps, geologic maps, and aerial photos.

CSU/UC

GEOL 112

Earthquakes

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Introduction to earthquakes, the processes that cause them, and the results of their occurrences. Required, one-day field trip.

CSU

GEOL 140 (C-ID GEOL 130)

Environmental Geology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to environmental geology, the interaction between the Earth and mankind. Global study of geologic resources, resource management, geologic hazards, and waste remediation (Same as Environmental Studies 140).

CSU/UC

GEOL 150

Introduction to Oceanography

Unit(s): 3.0 Class Hours: 54.0 Lecture total. Prerequisite: None

Introductory study of the ocean's topography, sediments, circulation, shoreline processes, biological productivity and mineral resources. (Same as Earth Science 150.)

CSU/UC

GEOL 150H

Honors Introduction to Oceanography

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

An enriched and intensive study of the ocean's topography, sediments, circulation, shoreline processes, biological productivity, and mineral resources. Optional Field Trip. (Same as ERTH 150H)

CSU/UC

GEOL 162

Geologic Field Studies of the Mojave Desert

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

The geologic history including mountain building, volcanic activity, faulting, mineral resources and human history of the Mojave Desert region. Mandatory orientation along with a two-day field trip.

CSU

GEOL 164

Geologic Field Studies of the Eastern Sierra Nevada

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

The geologic history including mountain building, volcanic activity, glaciation, faulting, and mineral resources of the eastern Sierra Nevada from Red Rock Canyon to Mammoth Lakes. Mandatory orientation along with a five-day field trip.

CSU

GEOL 168

Geologic Field Studies of the Owens Valley

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

A study of the volcanic, pluvial, and fault history as recorded in rocks from Red Rock Canyon to Owens Lake. Mandatory orientation along with a two-day field trip.

CSU

GEOL 169

Geologic Field Studies of San Diego County

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Field study of the geology, ecology and history of the peninsular ranges and the San Diego County coastline. Mandatory orientation along with a two-day field study.

CSU

GEOL 170

Geologic Field Studies of the Anza-Borrego Desert State Park

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Field study of the geology, ecology, and history of the Anza-Borrego Desert State Park. Mandatory orientation along with a two-day field study.

CSU

GEOL 171

Geology Field Studies of Sequoia and Kings Canyon National Parks

Unit(s): 1.0 Class Hours: 27.0 Lecture total.

A study of the geologic history, structure, and tectonics of the Sequoia and Kings Canyon areas. Mandatory orientation along with a three-day field study.

(Pass/No Pass Only)

CSU

GEOL 172

Geologic Field Studies of the California Coast

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

A study of the coastal rocks, fossils and faults, as well as coastal oceanographic processes from Malibu to Monterey. Mandatory orientation along with a five-day field study.

CSU

GEOL 173

Geologic Field Studies of Death Valley

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

The geologic history including mountain building, volcanic activity, faulting, mineral resources and human history of the Death Valley region. Mandatory orientation along with a two-day field trip.

CSU

GEOL 174

Geologic Field Studies of Joshua Tree National Park

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

The geologic history including mountain building, volcanic activity, faulting, mineral resources and human history of the Joshua Tree region. Mandatory orientation along with a two-day field trip.

CSU

GEOL 201 (C-ID GEOL 111)

Introduction to Historical Geology

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Introductory geology course investigating the former landscapes and inhabitants of the Earth as preserved in the rock record with an emphasis on North America. Two optional one-day field trips.

CSU/UC

HISTORY (HIST)

HIST 101 (C-ID HIST 150)

World Civilizations to the 16th Century

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Examines the development of world civilizations and their interrelationships from the earliest beginnings to the sixteenth century. Emphasis on basic ideas, institutions, personalities, religious traditions, and artistic achievements.

CSU/UC

HIST 101H (C-ID HIST 150)

Honors World Civilizations to the 16th Century

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

An enriched approach designed for honors students that includes individual research as well as small group analysis of historical problems. Emphasis on the development of world civilizations and their interrelationships, basic ideas, institutions, personalities, and artistic achievements from the earliest beginnings to the sixteenth century.

CSU/UC

HIST 102 (C-ID HIST 160)

World Civilizations Since the 16th Century

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Broad historical study of world civilizations and their interrelationships from the 16th century to the present. Ideas, institutions, personalities, and artistic achievements which have contributed to present day society.

CSU/UC

HIST 102H (C-ID HIST 160)

Honors World Civilizations Since the 16th Century

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

An enriched approach designed for honors students with emphasis on individual research as well as small group analysis of historical problems. Broad historical study of world civilizations and their interrelationships from the 16th century to the present. Ideas, institutions, personalities, and artistic achievements which have contributed to present day society.

CSU/UC

HIST 105

Ancient Mesoamerican Civilization

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An archeological and ethnohistorical survey of the origin and development of pre-Columbian civilizations in ancient Mesoamerica from Paleo-Indian times to the Spanish conquest. (Same as Anthropology 105.)

CSU/UC

HIST 118

Social and Cultural History of the United States

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Examines social and cultural traditions during major historical periods. Focuses on American attitudes and response to economic and technological changes, aesthetics, music, art, language, architecture, folklore, high and popular culture.

CSU/UC

HIST 120 (C-ID HIST 130)

The United States to 1877

Formerly: The United States to 1865

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Examines major political, economic, intellectual, and social forces at home and abroad that shaped American life from the colonial period through Reconstruction.

CSU/UC

HIST 120H (C-ID HIST 130)

Honors The United States to 1877

Formerly: Honors The United States to 1865

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Seminar-style, content-enriched course for Honors students that examines major political, economic, intellectual, and social forces at home and abroad shaping American life from the colonial period through Reconstruction.

CSU/UC

HIST 121 (C-ID HIST 140)

The United States since 1865

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A critical analysis of American history. Includes industrial and technological development, the changing nature of society, cultural developments, domestic politics, and America's expanded world role.

CSU/UC

HIST 121H (C-ID HIST 140)

Honors The United States since 1865

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Seminar-style, content-enriched course for honors students exploring a critical analysis of American history including industrial and technological development, the changing nature of society, cultural patterns, domestic politics, artistic attainments, and America's expanded world role.

CSU/UC

HIST 123

African American History to 1865

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Surveys the history of African Americans in the United States from their African origins through the Civil War. Emphasizes African American impact on U.S. economic and political life, and highlights the effect slavery had on selected American thinkers.

CSU/UC

HIST 124

Mexican American History in the United States

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Survey of Mexican American history in the U.S. from the Pre-Columbian period to the present. Emphasis on Mexican American contributions to the political, social, economic, and cultural development of the U.S. Will also examine the relationship of Mexican Americans to other cultural groups.

CSU/UC

HIST 124H

Honors Mexican American History in the United States

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Enriched and intensive survey of Mexican American history in the U.S. from the Pre-Columbian period to the present. Utilizing a seminar approach, emphasis on Mexican American contributions to the political, social, economic, and cultural development of the U.S. Will also examine the relationship of Mexican Americans to other cultural groups.

CSU/UC

HIST 125

Native Americans in the U.S.

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An historical and contemporary survey of Native Americans in the United States, including the development of tribes and nations, and the cultural practices of Native Americans today. Field trips may be required. (Same as Anthropology 125)

CSU/UC

HIST 127

Women in U.S. History

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Women of European, African, Native, Hispanic, and Asian backgrounds examined in U.S. 1607-present. Emphasis on individuation, social status, family, reproduction, child care, slavery, jobs, and political activism. Legal impact and theories of patriarchal oppression raised.

CSU/UC

HIST 133

History of California

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An examination of the major social, political, and economic developments that have shaped California history from the indigenous period to the present. Special attention is given to regional issues, ethnic or cultural groups, constitutional matters, cultural change, and California's connection with the Pacific Basin.

CSU/UC

HIST 146

African American History from 1863 to the Present

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Survey of the history of African Americans in the United States from Reconstruction to the present. Focuses on the economic, political and social aspects of racism and the varied efforts to advance civil rights.

CSU/UC

HIST 150

Latin American Civilization to Independence

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A study of Latin American civilization from the Indian, African, and European origins to Independence. Topics include native cultures, Spanish and Portuguese colonialism, the evolution of regional societies, and intellectual trends.

CSU/UC

HIST 151

Modern Latin American Civilization

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Latin American civilization in the nineteenth and twentieth centuries with a focus on the historical background of contemporary conditions and issues. Major and minor countries studied.

CSU/UC

HIST 153

History of Mexico

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Mexican history from the pre-Columbian period to the present. Includes social, political, economic, and cultural growth of the Mexican nation. Emphasis on cultural and political development.

CSU/UC

HIST 163

Introduction to Southeast Asian History

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Analyzes the general history of Southeast Asia's society, economy, government, religion, philosophy, and the arts. Also includes the impact of the West, decolonization and national unification movements during the Cold War, and the historical background of contemporary social and political problems.

CSU/UC

HIST 181

Survey of Chicana/Latina Women's History

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Survey of the historical roots of modern-day Chicana/Latina women. Course will discuss women in Pre- Columbian Mexico, colonial women in Mexico and the U.S.Southwest, as well as Mexican/Chicana/Latina women in the U.S. in the 19th, 20th, and 21st centuries. Women's experiences will be analyzed in a national/ international context.

CSU/UC

INFORMATION STUDIES (INFO)

INFO 100

Library Research Fundamentals

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

This course is designed to teach students basic college-level research skills for effective use of traditional and electronic library resources. Instruction includes print and non-print information sources such as reference books, scholarly material, online subscription databases, and the Internet.

CSU/UC

INFO 103

Researching in the Digital Age

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

This course focuses on library research strategies for effectively locating and evaluating information on the Internet. Central topics are formulating search strategies, understanding how to form search expressions, evaluating information, and citing resources.

CSU

INTERDISCIPLINARY STUDIES (IDS)

IDS 121

Humanities Through the Arts

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to the humanities through a study of seven major art forms: film, drama, music, literature, painting, sculpture and architecture. Artistic works are considered from the perspectives of historical development, the elements used in the creation process, artistic form, and meaning expressed.

CSU/UC

IDS 155

Human Sexuality

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An interdisciplinary review of the biological, historical, social, and psychological influences on human sexuality across the lifespan. This course will more closely focus on the gender spectrum, anatomy, sexual orientations, attraction, love, reproduction, conception, contraception, sexually transmitted infections, sexual coercion, and overall sexual health.

CSU/UC

IDS 200

Introduction to Liberal Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, ENGL 101H

This survey course explores the historical foundations and interdisciplinary nature of Liberal Studies. Students will examine the nature, history, and intersections of prevailing ideas on a specific topic through the arts and humanities, social and political thought, and scientific inquiry. Readings will reflect gender and cultural diversity.

CSU/UC

ITALIAN (ITAL)

ITAL 120

Elementary Italian I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Pronunciation, grammar, speaking, reading, listening, writing, common idioms, and cultural insights. Italian 120 is equivalent to 2 years of high school Italian.

CSU/UC

ITAL 121

Elementary Italian II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ITAL 120 or two years of High School Italian. All public four-year institutions in California require Italian I or Italian 120, as a prerequisite of Italian 2, or Italian 121.

Mastery of pronunciation and basic grammatical structures. Further training in reading, writing, and speaking to promote fluent and idiomatic communication. Italian 121 is equivalent to the third year of high school Italian

CSU/UC

JAPANESE (JAPN)

JAPN 101

Elementary Japanese I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

A college level Japanese course focusing on fundamentals of pronunciation and grammar, basic vocabulary (including common idioms), simple conversation, and composition. Supplementary cultural readings.

Japanese 101 is equivalent to two years of high school Japanese.

CSU/UC

JAPN 102

Elementary Japanese II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in JAPN 101 or equivalent, or two years of high school Japanese with a passing grade.

A college level Japanese course focusing on further training in language skills, providing avenues for the expression of ideas in both oral and written forms. Additional study of culture. Japanese 102 is equivalent to the third year of high school Japanese.

CSU/UC

KINESIOLOGY ACTIVITIES (KNAC)

KNAC 098

Topics

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Specialized activities courses on topics related to special needs of Kinesiology students.

(Pass/No Pass Only)

KNAC 107A

Beginning Badminton

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is designed to introduce students to a racket sport, the sport of badminton. Emphasis is placed on the proper technique of the basic skills required in badminton, rules, scoring, and safety. Instruction and practice will include the proper grip, under-hand serve, drives, clears, drops, and smashes. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 107A and KNAC 107B and KNAC 107C and KNAC 160A and KNAC 169A and KNAC 169B and KNAC 280 and KNAD 205A may be taken a maximum of four enrollments.

CSU/UC

KNAC 107B

Intermediate Badminton

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 107A

This course is designed to review and solidify the basic techniques and rules associated with the game of badminton. Emphasis is placed on proper footwork and the technical aspects associated with the game. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 107A and KNAC 107B and KNAC 107C and KNAC 160A and KNAC 169A and KNAC 169B and KNAC 280 and KNAD 205A may be taken a maximum of four enrollments.

CSU/UC

KNAC 107C

Advanced Badminton

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 107B

This course is designed to review and solidify the proper footwork and intermediate techniques associated with the game of badminton. Emphasis is placed on tactical game awareness of both singles and doubles play. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 107A and KNAC 107B and KNAC 107C and KNAC 160A and KNAC 169A and KNAC 169B and KNAC 280 and KNAD 205A may be taken a maximum of four enrollments.

CSU/UC

KNAC 123

Personal Fitness Training

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Activity course designed to assist students in mastering effective lifestyles, and nutritional, cardiovascular, and resistance training techniques crucial for personal fitness and personal growth. Goal setting and motivation, time management, stress management, as well as development of an individual fitness routine and execution of that routine are the primary topics.

A combination of KNAC 123 and KNAD 208A and KNAD 208B and KNAF 140A and KNAF 157A and KNFI 115A and KNFI 115B and KNFI 115C may be taken a maximum of four enrollments.

CSU/UC

KNAC 140A

Beginning Karate

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is designed to offer instruction in the Japanese art of Karate for beginning level students. Basic movements such as stances, blocking, kicking and striking are taught. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 140A and KNAC 155A and KNAF 156A and KNAF 156B may be taken a maximum of four enrollments.

CSU/UC

KNAC 150A

Beginning Hatha Yoga

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is designed as an introduction to the practice of Hatha Yoga. Emphasis will be placed on proper breathing techniques and learning basis yoga postures. These postures are designed to improve muscle tone and flexibility, as well as helping with breath control, relaxation, and unity of mind, body, and spirit. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 150A and KNAC 170A and KNAF 150A may be taken a maximum of four enrollments.

CSU/UC

KNAC 155A

Beginning Self-Defense

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Instruction in personal safety and self-protection including the effective use of hands, knees, elbows, feet, and the mind. Proficiency with everyday objects such as weapons and defense against common street weapons is also stressed. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 140A and KNAC 155A and KNAF 156A and KNAF 156B may be taken a maximum of four enrollments.

CSU/UC

KNAC 160A

Beginning Tennis

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Instruction and practice in the fundamental skills basic to the successful performance of tennis. These skills include grip and body mechanics involved with the forehand, backhand, serve, lob, smash, and net play. Etiquettes, court strategy, and rules will be covered in singles and doubles play. Tournament play will be introduced. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 107A and KNAC 107B and KNAC 107C and KNAC 160A and KNAC 169A and KNAC 169B and KNAC 280 and KNAD 205A may be taken a maximum of four enrollments.

CSU/UC

KNAC 169A

Beginning Wrestling

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Fundamentals of wrestling skills and techniques. Take-downs, escape, analysis of opponents strengths and weaknesses will be considered. Student will master rules, regulations, and ethics of the activity. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 107A and KNAC 107B and KNAC 107C and KNAC 160A and KNAC 169A and KNAC 169B and KNAC 280 and KNAD 205A may be taken a maximum of four enrollments.

CSU/UC

KNAC 169B

Intermediate Wrestling

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 169A

Intermediate wrestling skills and techniques. Appropriate conditioning for wrestling competitive is developed. Fundamental skills are reviewed then focus shifts toward developing proficient intermediate skills such as striking, kicking, blocking, and grapling.

A combination of KNAC 107A and KNAC 107B and KNAC 107C and KNAC 160A and KNAC 169A and KNAC 169B and KNAC 280 and KNAD 205A may be taken a maximum of four enrollments.

CSU/UC

KNAC 170A

Beginning Yoga

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is designed to increase flexibility and core muscle strength as a way of improving and enhancing physical and mental alertness through beginning yoga postures. Emphasis will be placed on mind body preparation and the proper technique necessary to perform these prostures. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 150A and KNAC 170A and KNAF 150A may be taken a maximum of four enrollments.

CSU/UC

KNAC 200A

Beginning Intramural-Basketball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This class is designed to introduce/better acquaint students to the game of basketball. Emphasis is placed on rules, techniques, safety, and improving performance. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 200B

Intermediate Intramural Sports- Basketball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 200A

This class is designed to provide students with an opportunity to participate and compete against classmates in the sport of basketball. Instruction focuses on improving performance in all aspects of the game of basketball: defense, offense, strategies, and special situations. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 200C

Advanced Intramural Basketball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 200B

This class is designed to provide students with an opportunity to participate and compete against classmates in the sport of basketball. Instruction focuses on improving performance in all aspects of the game of basketball: advanced defense, advanced offense, advanced strategies, and special situations associated with the game of basketball. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 211A

Beginning Baseball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Beginning fundamentals of fielding, throwing and hitting. Includes play situations with an emphasis on team offensive and defensive strategy. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 211B

Intermediate Baseball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 211A With a grade of "C" or better

Intermediate fundamentals designed to help prepare the student for baseball competition. Students will learn offensive skills, defensive skills, and communication under competitive game conditions. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 220A

Beginning Basketball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Co-educational team sport activity which provides basic skills and techniques are refined at the beginner level. Rules, game strategies, and competitive activities are included. This course will be offered as a half- unit or one-unit course and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 220B

Intermediate Basketball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 220A

Co-educational team sport activity which provides intermediate instruction in the techniques, tactics and strategies associated with competitive basketball. Special emphasis placed on individual drills and skills such as catching, dribbling, passing, shooting, offensive and defensive strategies are utilized as well as competitive play situations. This course will be offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 220C

Advanced Basketball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 220B

Co-educational team sport activity for students with advanced skills. Review of basic fundamental skills and emphasis on advanced development of skills and strategies associated with competitive basketball. This course will be offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 226A

Beginning Water Polo

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Recommended Preparation: Students must be able to swim and be comfortable exercising in deep water.

Instruction and experience in the fundamentals and strategies of water polo. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 230A

Beginning Flag Football

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This is a physical activity course designed to provide instruction and practice in the basic skills, techniques, fundamentals, strategies, and rules of the game of flag football. These activities are based on a beginning level. This course will be offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 260A

Beginning Soccer

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is an introduction to the beginning skills and rules associated with the sport of soccer. Emphasis will be placed on the proper technique used for these beginning skills as well as FIFA Laws of the Game. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 260B

Intermediate Soccer

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 260A

This course is designed to review and solidify the proper techniques associated with outdoor soccer and FIFA Laws of the Game. The intermediate skills necessary as well as the tactical aspects of the game will be introduced. Emphasis will be placed on improving the students technical abilities and tactical team formations used in the game of soccer. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 260C

Advanced Soccer

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 260B

This course is designed to review and solidify the proper techniques associated with intermediate level outdoor soccer as well at the tactical aspects that were introduced. Emphasis will be placed on complete technical and tactical match preparedness and awareness. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 265A

Beginning Indoor Soccer

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course in an introduction to the beginning skills and rules associated with the sport of indoor soccer. Emphasis will be placed on the proper technique used for these beginning skills as well as the rules of the game. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 265B

Intermediate Indoor Soccer

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 265A

This course is designed to review and solidify the proper techniques and rules associated with the game of soccer (indoor). The intermediate skills necessary as well as the tactical aspects of the game will be introduced. Emphasis will be placed on improving the students technical abilities and tactical team formations used in the game of soccer (indoor). This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 265C

Advanced Indoor Soccer

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAC 265B

This course is designed to review and solidify the proper techniques associated with intermediate level indoor soccer as well as the tactical aspects that were introduced. Emphasis will be placed on complete technical and tactical match preparedness and awareness. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 270A

Beginning Softball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Fundamentals of fielding, throwing, hitting, and base running. Includes play situations and an emphasis on team offensive and defensive strategy. This course will be offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 280

Track and Field

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Track and field provides instruction and practice in the fundamentals, skills and techniques of all track and field events. It provides a conditioning program involving event-specific running and event-specific techniques and drills. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 107A and KNAC 107B and KNAC 107C and KNAC 160A and KNAC 169A and KNAC 169B and KNAC 280 and KNAD 205A may be taken a maximum of four enrollments.

CSU/UC

KNAC 290A

Beginning Volleyball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Instruction and practice in fundamental skills techniques, strategies, basic rules, team offense and defense, and team concepts of Volleyball. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KNAC 290B

Intermediate Volleyball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in KNAC 290A

An intermediate volleyball activities course. Emphasis will be placed on intermediate technical skill development, offensive and defensive systems analysis, and sport specific physical fitness assessment and conditioning activities. This course will be offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 200A and KNAC 200B and KNAC 200C and KNAC 211A and KNAC 211B and KNAC 220A and KNAC 220B and KNAC 220C and KNAC 226A and KNAC 230A and KNAC 260A and KNAC 260B and KNAC 260C and KNAC 265A and KNAC 265B and KNAC 265C and KNAC 270A and KNAC 290A and KNAC 290B may be taken a maximum of four enrollments.

CSU/UC

KINESIOLOGY ADAPTED ACTIVITIES (KNAD)

KNAD 098

Topics

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Adapted Kinesiology Medical Release Form required.

Specialized courses on topics related to the special needs of students with disabilities and chronic conditions as related to health and fitness. Not offered every semester.

(Pass/No Pass Only)

KNAD 198

Topics

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Adapted Kinesiology Medical Release Form required.

Specialized courses on topics related to the special needs of students with physical limitations as related to exercise fitness. Not offered every semester.

CSU

KNAD 201A

Beginning Adapted Swimming

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Adapted Kinesiology Medical Release Form required.

The class is designed for students with disabilities and chronic conditions to experience the benefits of swimming. Individualized exercise programs are designed to teach students adaptive strategies and beginning level techniques for pool entry/exit, breathing, and swim strokes to meet their individual needs. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAD 201A and KNAD 211A and KNAD 211B and KNAQ 201A and KNAQ 201B may be taken a maximum of four enrollments.

CSU/UC

KNAD 202A

Beginning Adapted Circuit Training

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Adapted Kinesiology Medical Release Form required.

This class is designed for students with disabilities and chronic conditions to experience the benefits of circuit training. Individualized exercise programs are designed to teach students adaptive strategies and beginning level techniques to meet their individual needs. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAD 202A and KNAD 202B and KNFI 112A and KNFI 112B and KNFI 112C may be taken a maximum of four enrollments.

CSU/UC

KNAD 202B

Intermediate Adapted Circuit Training

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAD 202A

Corequisite: Adapted Kinesiology Medical Release form required.

The class is designed for students with disabilities and chronic conditions to increase their knowledge and skills competence in circuit training. Individualized exercise programs are designed to teach students adaptive strategies and intermediate level techniques to meet their individual needs. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAD 202A and KNAD 202B and KNFI 112A and KNFI 112B and KNFI 112C may be taken a maximum of four enrollments.

CSU/UC

KNAD 205A

Beginning Adapted Badminton

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Adapted Kinesiology Medical Release Form required.

This course is designed for students with disabilities and chronic conditions to introduce the fundamentals of badminton play. Striking skills, ralleying, teamwork, rules, and court strategy are presented to meet the developmental needs of each student. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 107A and KNAC 107B and KNAC 107C and KNAC 160A and KNAC 169A and KNAC 169B and KNAC 280 and KNAD 205A may be taken a maximum of four enrollments.

CSU/UC

KNAD 208A

Beginning Adapted Aerobic Fitness

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Adapted Kinesiology Medical Release Form required.

The class is designed for students with disabilities and chronic conditions to develop knowledge and skills for improving cardiovascular fitness. Various aerobic and stretching exercises are performed to music.

Exercise programs are designed to teach students adaptive strategies and beginning level techniques to meet their individual needs. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAC 123 and KNAD 208A and KNAD 208B and KNAF 140A and KNAF 157A and KNFI 115A and KNFI 115B and KNFI 115C may be taken a maximum of four enrollments.

CSU/UC

KNAD 208B

Intermediate Adapted Aerobic Fitness

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAD 208A

Corequisite: Adapted Kinesiology Medical Release required.

The class is designed for students with disabilities and chronic conditions to increase knowledge and skills competence in activities that improve cardiovascular fitness. Various aerobic and stretching exercises are performed to music. Exercise programs are designed to teach students adaptive strategies and intermediate level techniques to meet their individual needs. This course is offered as a half-unit or one- unit class and may not be repeated.

A combination of KNAC 123 and KNAD 208A and KNAD 208B and KNAF 140A and KNAF 157A and KNFI 115A and KNFI 115B and KNFI 115C may be taken a maximum of four enrollments.

CSU/UC

KNAD 211A

Beginning Adapted Aquatics

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Adapted Kinesiology Medical Release Form required.

The class is designed for students with disabilities and chronic conditions to experience the benefits of aquatic activities. In a group exercise setting, students are taught adaptive strategies and beginning level techniques for cardiovascular, balance, resistance, and core training. No swimming skills required. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAD 201A and KNAD 211A and KNAD 211B and KNAQ 201A and KNAQ 201B may be taken a maximum of four enrollments.

CSU/UC

KNAD 211B

Intermediate Adapted Aquatics

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAD 211A

Corequisite: Adapted Kinesiology Medical Release form

This class is designed for students with disabilities and chronic conditions to increase their knowledge and skills competence in aquatic activities. In a group exercise setting, students are taught adaptive strategies and intermediate level techniques for cardiovascular, balance, resistance, and core training. No swimming skills required. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAD 201A and KNAD 211A and KNAD 211B and KNAQ 201A and KNAQ 201B may be taken a maximum of four enrollments.

CSU/UC

KINESIOLOGY AEROBIC FITNESS (KNAF)

KNAF 098

Topics

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Specialized aerobic fitness courses related to the needs of Kinesiology students.

(Pass/No Pass Only)

KNAF 140A

Beginning Walking/Jogging for Fitness

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course will emphasize cardiovascular walking/jogging for health and fitness for men and women who are interested in instruction and practice in cardiovascular conditioning. The walking/jogging class is designed to decrease the risk of coronary heart disorders by increasing heart efficiency, vital lung capacity, and the knowledge of each through aerobic and anaerobic conditioning. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 123 and KNAD 208A and KNAD 208B and KNAF 140A and KNAF 157A and KNFI 115A and KNFI 115B and KNFI 115C may be taken a maximum of four enrollments.

CSU/UC

KNAF 143A

Boot Camp Workout

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Instruction in overall fitness development. The program develops overall fitness and challenges students to perform aerobic, anaerobic, strength, plyometric and agility exercises to their individual highest level. It uses a variety of environments (i.e. beach, strength lab, track, field, etc). This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAF 143A may be taken a maximum of four enrollments.

CSU/UC

KNAF 144A

Beginning Cross Training

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This class will be comprised of aerobic workouts designed to introduce the student to the concept of cross training and trying different work-outs. The class will be divided into sections including walk/jog, step training, cardio boxing, weight training, and flexibility work-outs. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAF 144A and KNFI 147A and KNFI 147B may be taken a maximum of four enrollments.

CSU/UC

KNAF 146A

Beginning Stability Ball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

A core training and strengthening workout using stability balls and free weights (dumbbells) to build core strength and functional fitness. Designed to tone the entire body with special emphasis on progressively improving posture, balance, flexibility, core strength and coordination. This course will be offered as a half- unit or one-unit class and may not be repeated.

CSU/UC

KNAF 146B

Intermediate Stability Ball Training

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAF 146A

An intermediate core training and strengthening workout using stability balls and free weights (dumbbells) to build core strength and functional fitness. Designed to tone the entire body with special emphasis on progressively improving posture, balance, flexibility, core strength and coordination. This course is offered as a half-unit or one-unit class and may not be repeated.

CSU/UC

KNAF 150A

Beginning Stretch, Flex and Tone

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

A combination of stretching and toning exercises to increase strength, flexibility, and overall body fitness. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 150A and KNAC 170A and KNAF 150A may be taken a maximum of four enrollments.

CSU/UC

KNAF 156A

Beginning Cardio Kickboxing

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

A series of boxing and kickboxing exercises are arranged to music, gradually increasing in tempo with a greater emphasis on a non-stop 25-30 minute program. Kicks, punches, calisthenics, and rope jumping are combined to elevate heart rate and strengthen all major muscle groups. Students will learn to apply these self-defense techniques on kick pads and focus mitts to improve accuracy and provide resistance for the muscles. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 140A and KNAC 155A and KNAF 156A and KNAF 156B may be taken a maximum of four enrollments.

CSU/UC

KNAF 156B

Intermediate Cardio Kickboxing

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNAF 156A

A series of boxing and kickboxing exercises are arranged to music, gradually increasing in tempo with a greater emphasis on a non-stop 25-30 minute program. This class is designed to increaase competence in kicking and punching, calisthenics, and rope jumping in various combinations to improve fitness. Students will further develop intermediate level self-defense techniques on kick pads and focus mitts to improve accuracy and provide resistance for the muscles. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 140A and KNAC 155A and KNAF 156A and KNAF 156B may be taken a maximum of four enrollments.

CSU/UC

KNAF 157A

Beginning Cardio Pump

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Instruction in overall fitness development. This class is designed to incorporate weight lifting into a cardiovascular routine. It develops strength and endurance of all major muscle groups using routines performed to music. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 123 and KNAD 208A and KNAD 208B and KNAF 140A and KNAF 157A and KNFI 115A and KNFI 115B and KNFI 115C may be taken a maximum of four enrollments.

CSU/UC

KNAF 198

Topics

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Specialized aerobic fitness courses on topics related to the needs of Kinesiology students.

(Pass/No Pass Only)

CSU

KINESIOLOGY AQUATICS (KNAQ)

KNAQ 198

Topics

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Specialized aquatics course on topics related to the needs of of Kinesiology students.

CSU

KNAQ 201A

Beginning Swimming

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Instruction and experience in the basic stroke techniques and safety procedures of swimming. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAD 201A and KNAD 211A and KNAD 211B and KNAQ 201A and KNAQ 201B may be taken a maximum of four enrollments.

CSU/UC

KNAQ 201B

Lap Swimming

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Recommended Preparation: Prior experience with basic swim strokes, turns, and treading water.

Individualized swimming program designed to improve swimming techniques and cardiovascular fitness. Emphasis on endurance training. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAD 201A and KNAD 211A and KNAD 211B and KNAQ 201A and KNAQ 201B may be taken a maximum of four enrollments.

CSU/UC

KINESIOLOGY FITNESS (KNFI)

KNFI 098

Topics

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Specialized fitness activities courses on topics related to the needs of Kinesiology students.

(Pass/No Pass Only)

KNFI 112A

Beginning Circuit Training

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

An introduction to fundamental principles and practices of circuit training including safety, using cardiovascular and resistance machines, and components of exercise. This course provides the basics of a comprehensive exercise program that combines cardiovascular exercises with strength training. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAD 202A and KNAD 202B and KNFI 112A and KNFI 112B and KNFI 112C may be taken a maximum of four enrollments.

CSU/UC

KNFI 112B

Intermediate Circuit Training

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNFI 112A

A continuation of exercise principles and practices of circuit training covered in Beginning Circuit Training. This course is designed to help students increase cardiovascular conditioning using a combination of resistive strength exercises and endurance training. Must complete Beginning Circuit Training prior to enrollment. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAD 202A and KNAD 202B and KNFI 112A and KNFI 112B and KNFI 112C may be taken a maximum of four enrollments.

CSU/UC

KNFI 112C

Advanced Circuit Training

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNFI 112B

An individualized fitness program developed to promote lifetime fitness. Employs a combination of cardiovascular machines (treadmill, steppers, bicycles, elliptical, rower, etc.), and resistance machines. This course is designed as a continuation of Intermediate Circuit Training and promotes increased cardiovascular and muscular endurance. Educates students on the principles of nutrition and the body's adaptation to exercise. This course is offered as a half-unit or one-unit class and may not be repeated.

A combination of KNAD 202A and KNAD 202B and KNFI 112A and KNFI 112B and KNFI 112C may be taken a maximum of four enrollments.

CSU/UC

KNFI 114A

Beginning Spinning

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This class is geared towards improving one's cardiovascular fitness and muscular strength through a spinning program on a stationary bike. The program covers two basic types of terrain: flat roads and hills through changes in resistance and positions. Spinning emphasizes everyone's individual needs, regardless of athletic ability, taught in a group atmosphere. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 123 and KNAD 208A and KNAD 208B and KNAF 140A and KNAF 157A and KNFI 115A and KNFI 115B and KNFI 115C may be taken a maximum of four enrollments.

CSU/UC

KNFI 114B

Intermediate Spinning

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Recommended Preparation: Experience with spin bike set up, adjustment, and intensity monitoring.

Individualized spinning program designed to improve spinning technique and cardiovascular fitness. Emphasis on endurance training. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 123 and KNAD 208A and KNAD 208B and KNAF 140A and KNAF 157A and KNFI 115A and KNFI 115B and KNFI 115C may be taken a maximum of four enrollments.

CSU/UC

KNFI 115A

Beginning Cardiovascular Conditioning

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is offered as a half-unit or one-unit class and may not be repeated. A basic course designed for those people who desire a cardiovascular work-out using a combination of equipment such as stationary bikes, ellipticals, treadmills, rowers, etc. This course will cover elemental information as it regards to aerobic conditioning. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 123 and KNAD 208A and KNAD 208B and KNAF 140A and KNAF 157A and KNFI 115A and KNFI 115B and KNFI 115C may be taken a maximum of four enrollments.

CSU/UC

KNFI 115B

Intermediate Cardiovascular Conditioning

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNFI 115A

A course designed for those people who desire a cardiovascular work-out using a combination of equipment such as stationary bikes, ellipticals, treadmills, rowers, etc. This course is a continuation of Beginning Cardiovascular Conditioning and is designed to help students increase their cardiovascular endurance developed as a beginner. This course will cover topics as they relate to aerobic conditioning. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 123 and KNAD 208A and KNAD 208B and KNAF 140A and KNAF 157A and KNFI 115A and KNFI 115B and KNFI 115C may be taken a maximum of four enrollments.

CSU/UC

KNFI 115C

Advanced Cardiovascular Conditioning

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNFI 115B

A continuation of Intermediate Cardiovascular Conditioning. This course is designed for students to increase their cardiovascular conditioning using a combination of machines (bicycles, treadmills, ellipticals, etc.), advanced fitness concepts as they relate to lifelong fitness levels will be covered. This course provides students with the opportunity to elevate their endurance and cardiovascular levels to the high-end of the aerobic range. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAC 123 and KNAD 208A and KNAD 208B and KNAF 140A and KNAF 157A and KNFI 115A and KNFI 115B and KNFI 115C may be taken a maximum of four enrollments.

CSU/UC

KNFI 147A

Beginning Weight Training

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Introductory instruction in basic weight lifting concepts and experiential practice in large muscle area development utilizing guided and free weights. Development will be in muscle size or tone and strength or endurance. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAF 144A and KNFI 147A and KNFI 147B may be taken a maximum of four enrollments.

CSU/UC

KNFI 147B

Intermediate Weight Training

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in KNFI 147A

This course is designed for students to increase their knowledge and skills competence in large muscle area development utilizing free weights. Individualized exercise programs are designed to teach students intermediate level strategies and techniques. Development will be in muscle size or tone and strength or endurance. This course is offered as a half unit or one unit class and may not be repeated.

A combination of KNAF 144A and KNFI 147A and KNFI 147B may be taken a maximum of four enrollments.

CSU/UC

KINESIOLOGY HEALTH EDUCATION (KNHE)

KNHE 098

Topics

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Specialized health-related courses on topics related to the needs of Kinesiology students.

(Pass/No Pass Only)

KNHE 101

Healthful Living

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A comprehensive look at factors that impact people's health, longevity and lifetime wellness designed for honors students. Emphasis is placed on individual responsibility for personal health and the promotion of informed, positive health behaviors. Topics include nutrition, exercise, weight control, mental health, stress management, violence, substance abuse, reproductive health, disease prevention, aging, healthcare, and environmental hazards and safety.

CSU/UC

KNHE 101H

Honors Healthful Living

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

A comprehensive look at factors that impact people's health, longevity and lifetime wellness designed for honors students. Emphasis is placed on individual responsibility for personal health and the promotion of informed, positive health behaviors. Topics include nutrition, exercise, weight control, mental health, stress management, violence, substance abuse, reproductive health, disease prevention, aging, healthcare, and environmental hazards and safety.

CSU/UC

KNHE 102

Women's Health Issues

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An investigation into traditional and holistic health topics with a special emphasis on women's issues, considering all aspects and concepts of social and political influences, nutrition and fitness, relationships, sexuality, reproductive issues, and careers. Through analysis of these topics, students apply methods to healthy lifestyle choices.

CSU/UC

KNHE 103

Men's Health Issues

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Examines the societal, economic, cultural, and gender influences that shape men's health beliefs and practices. Explores specific health issues unique to men such as accessing health care, healthy relationships, domestic abuse, prostate cancer, and alcohol use. Critically examines literature and media to identify interventions within a masculinity framework to improve men's health outcomes. Identification of positive outcomes of healthy men at home, work, and in society.

CSU/UC

KNHE 104

Nutrition and Fitness

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

An applied nutrition course to improve the nutrition and health of active individuals. The course will focus on lifestyle, disease prevention, fitness, weight control, and the basic concepts of good nutrition.

CSU/UC

KNHE 106 (C-ID KIN 101)

Cardiopulmonary Resuscitation and First Aid

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course involves the theory and detailed demonstration of the first aid care of the injured. The student will learn to assess a victim's condition and incorporate proper treatment. Standard first aid, CPR, and AED certification(s) will be granted upon successful completion of requirements.

CSU/UC

KNHE 108

Stress Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course examines productive and nonproductive stress and the influence of various types of stress on health and wellness. Topics include the physiological aspects of stress and its effects on health, assessments of personal coping style, strategies for coping effectively with stress, relaxation techniques, mindful awareness, and positive self-talk. Emphasis is placed on practical application of stress management techniques in daily life.

CSU

KNHE 111 (C-ID PHS 101)

Introduction to Public Health

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: English, one level below transfer (i.e., eligibility for English composition (C-ID ENGL 100) and a reading course with exit skills of the ability to read a college level text.

This course provides an introduction to the discipline of Public Health. Students will gain an understanding of the basic concepts and terminologies of public health, and the history and accomplishments of public health officials and agencies. An overview of the functions of various public health professions and institutions, and an in-depth examination of the core public health disciplines is covered. Topics of the discipline include the epidemiology of infectious and chronic disease; prevention and control of diseases in the community including the analysis of the social determinants of health and strategies for eliminating disease, illness and health disparities among various populations; community organizing and health promotion programming; environmental health and safety; global health; and healthcare policy and management.

CSU

KNHE 112 (C-ID PHS 102)

Health and Social Justice

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: English, one level below transfer (i.e., eligibility for English composition (C-ID ENGL 100) and a reading course with exit skills of the ability to read a college level text.)

This course provides an introduction to the health inequities in the United States that stem from unequal living conditions. Students will explore how education, socioeconomic status, racism and gender shape health epidemics and policy development. The basic skills necessary for advocating for health and social justice will be theoretically demonstrated.

CSU

KNHE 198

Topics

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Specialized health-related courses on topics related to the needs of Kinesiology students.

CSU

KINESIOLOGY INTERCOLLEGIATE ATHLETICS (KNIA)

KNIA 098

Topics

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Specialized athletics courses on topics related to the needs of student-athletes.

(Pass/No Pass Only)

KNIA 125

Conditioning for Football

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Recommended Preparation: Students should be in good physical health and be able to safely engage in the course content.

This class is designed to prepare the college football athletes to play offense, defense, and special teams. The focus is on skill development and conditioning through resistance training and field work. This course is offered as a half-unit or one-unit class.

CSU/UC

KNIA 128

Conditioning for Athletes

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

An exercise program designed for athletes who participate in intercollegiate sports. Emphasis will be on the development of speed, endurance, flexibility, and strength. This course is offered as a half-unit or one-unit class.

CSU/UC

KNIA 133

Off Season Swimming

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in KNAQ 201A or equivalent high school experience.

This course is designed as an advanced aquatics class for student athletes with exceptional swimming talent who have an interest in skills development and conditioning for intercollegiate swimming. Emphasis is placed upon developing competitive strokes and strategies as well as learning collegiate swimming rules and regulations. A variety of training techniques geared toward building strength, speed, and endurance will be implemented. This course is offered as a half-unit or one-unit class.

CSU/UC

KNIA 171

Wrestling - Off-Season

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is designed as a skills development and conditioning class for student athletes interested in wrestling. Fundamentals of wrestling, analysis of opponents strengths and weakness, and knowledge of rules and regulations of the sport are presented. This course is offered as a half-unit or one-unit class.

CSU/UC

KNIA 198

Topics

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Specialized athletics courses on topics related to the needs of student-athletes.

(Pass/No Pass Only)

CSU

KNIA 201

Baseball Men

Unit(s): 3.0 Class Hours: 175.0 Lab total.

Recommended Preparation: High school or higher level baseball experience

This course is designed for student-athletes with exceptional baseball talent who intend to transfer and play baseball at the 4-year or professional level. Emphasis is on application of collegiate baseball rules and regulations, offensive and defensive fundamentals and strategies and mental strategies for intercollegiate sports competition. Students must meet CCCAA eligibility requirements and pass a health screening prior to participation.

CSU/UC

KNIA 202

Basketball-Men

Unit(s): 3.0 Class Hours: 175.0 Lab total.

This course is designed for student athletes with exceptional basketball talent so they may compete in intercollegiate basketball. Emphasis is placed upon application of collegiate basketball rules and regulations, offensive and defensive skills and strategies, and mental set for competition. Students must meet CCCAA eligibility requirements and pass a health screening prior to intercollegiate competition.

CSU/UC

KNIA 204

Football-Men

Unit(s): 3.0 Class Hours: 162.0 Lab total.

Recommended Preparation: To compete at the collegiate level, students should have prior experience at the high school or club level and must be physically able to safely participate in intercollegiate athletics. If no prior experience is inherent, then tangible attributes such as height, weight, strength, and speed results can be utilized to assess ability.

This course is designed for students with exceptional football talent so they may compete in intercollegiate football. The program provides competition with conference colleges as well as with other California community colleges. Students must meet CCCAA eligibility requirements and pass a health screening prior to participation.

CSU/UC

KNIA 206

Swimming-Men

Unit(s): 3.0 Class Hours: 175.0 Lab total.

This class is designed for student athletes with exceptional swimming talent so they may compete in intercollegiate swimming. Emphasis is placed upon stroke technique, starts and turns, and collegiate rules and regulations. Students must meet CCCAA eligibility requirements and pass a health screening prior to participation.

CSU/UC

KNIA 209

Water Polo-Men

Unit(s): 3.0 Class Hours: 162.0 Lab total.

This course is designed for student athletes with exceptional water polo talent so they may compete in intercollegiate water polo. Emphasis is place upon application of collegiate water polo rules and regulations, offensive and defensive strategies, and mental set for competition. Students must meet CCCAA eligibility requirements and pass a health screening prior to intercollegiate competition.

CSU/UC

KNIA 210

Wrestling-Men

Unit(s): 3.0 Class Hours: 175.0 Lab total.

Recommended Preparation: High school or higher level wrestling experience

This course is designed for student athletes with exceptional combative skills so they may compete in intercollegiate wrestling. Emphasis is placed on successful techniques and strategies for intercollegiate competition. Students must meet CCCAA eligibility requirements and pass a health screening prior to participation.

CSU/UC

KNIA 211

Softball-Women

Unit(s): 3.0 Class Hours: 175.0 Lab total.

Recommended Preparation: High school varsity softball experience.

This course is designed for student-athletes to participate in intercollegiate softball competition. A high- level, competitive program for student athletes with exceptional softball talent. Emphasis is placed upon application of collegiate softball rules and regulations as well as defensive and offensive skills and strategies. Students must meet CCCAA eligibility requirements and pass a health screening prior to participation.

CSU/UC

KNIA 212

Basketball--Women

Unit(s): 3.0 Class Hours: 175.0 Lab total.

This course is designed for student-athletes with exceptional basketball talent so they may compete in intercollegiate competition. Emphasis is placed upon application of collegiate basketball rules and regulations, offensive and defensive skills and strategies, and mental set for competition. Students must meet CCCAA eligibility requirements and pass a health screening prior to participation.

CSU/UC

KNIA 213

Volleyball-Women

Unit(s): 3.0 Class Hours: 175.0 Lab total.

This course is desinged for student athletes with exceptional volleyball talent so they may compete in intercollegiate competition. Emphasis will be placed on advanced technical skill development, offensive and defensive systems analysis, sport specific physical fitness. Students must meet the California Community College Athletic Association eligibility requirements and pass a health screening prior to intercollegiate competition.

CSU/UC

KNIA 216

Soccer-Men

Unit(s): 3.0 Class Hours: 175.0 Lab total.

Recommended Preparation: High school varsity soccer experience.

This soccer class is designed for student-athlete sport competition. Emphasis is placed on advanced technical and tactical development. Students must meet CCCAA eligibility requirements and pass a health screening prior to competition.

CSU/UC

KNIA 217

Swimming-Women

Unit(s): 3.0 Class Hours: 175.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in KNIA 133 or high school swim team experience.

This class is designed for student-athletes with exceptional swimming talent so they may compete in intercollegiate swimming. Emphasis is placed upon stroke technique, starts and turns, and collegiate rules and regulations. Students must meet CCCAA eligibility requirements and pass a health screening prior to participation.

CSU/UC

KNIA 218

Track-Women

Unit(s): 3.0 Class Hours: 175.0 Lab total.

Recommended Preparation: Successful interscholastic track and field and/ or cross country experience or equivalent.

This course is designed for student athletes with advanced running skills so they may compete in intercollegiate track. Emphasis is placed upon application of track & field techniques, advanced training modalities, rules and regulations of the sport, and strategies for successful intercollegiate competition. Students must meet CCCAA eligibility requirements and pass a health screening prior to participation.

CSU/UC

KNIA 219

Cross Country-Women

Unit(s): 3.0 Class Hours: 175.0 Lab total.

Recommended Preparation: Successful interscholastic cross country and/ or track and field experience or equivalent

This course is designed for student athletes with advanced running skills so they may compete in intercollegiate cross country. Emphasis is placed upon application of cross country techniques, advanced training modalities, rules and regulations of the sport and strategies for succesful intercollegiate competition. Students must meet CCCAA eligibility requirements and pass a health screening prior to participation.

CSU/UC

KNIA 220

Soccer-Women

Unit(s): 3.0 Class Hours: 175.0 Lab total.

Recommended Preparation: High school varsity soccer experience.

This soccer class is designed for student-athlete sport competition. Emphasis is placed on advanced technical and tactical development. Students must meet CCCAA eligibility requirements and pass a health screening prior to competition.

CSU/UC

KNIA 221

Water Polo-Women

Unit(s): 3.0 Class Hours: 175.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in KNIA 227 or former high school water polo team experience

This course is designed for student athletes with exceptional water polo talent so they may compete in intercollegiate water polo. Emphasis is placed upon application of collegiate water polo rules and regulations, offensive and defensive skills and strategies, and mental set for competition. Students must meet CCCAA eligibility requirements and pass a health screening prior to participation.

CSU/UC

KNIA 223

Baseball

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Recommended Preparation: High school or higher level baseball experience

This course is designed for skill development and conditioning for intercollegiate baseball players. Emphasis is placed upon instruction and training in the skills, fundamentals, knowledge, strategies, conditioning, and teamwork required for intercollegiate level baseball. This course is offered as a half-unit or one-unit class in the class schedule.

CSU/UC

KNIA 227

Off Season Waterpolo

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is designed to provide skills development and conditioning for competitive waterpolo players to prepare for intercollegiate competition. Emphasis is placed upon instruction and experience in the fundamentals and strategies of the sport of water polo. This course is offered as a half-unit or one-unit class in the class schedule.

CSU/UC

KNIA 230

Preseason Football

Unit(s): 0.5 Class Hours: 4.5 Lecture, 18.0 Lab total.

Prerequisite: Health screening clearing student to participate in collegiate football.

This is an intensive course designed to prepare student athletes for a season of competition in intercollegiate football. It will include field work, classroom meeting time, and resistance training. The focus is skill development and preparation for a season of competition. It is included as part of the 175 contact hours allowed for student-athlete skill development and conditioning. Students must have a current health screening and doctor clearance to participate.

CSU/UC

KNIA 231

Football Camp

Unit(s): 1.0 Class Hours: 9.0 Lecture, 36.0 Lab total.

Recommended Preparation: Students must be of good health, physically fit, and either have experience at the collegiate, high school, or club level of football, or possess the tangible size and speed of a collegiate prospect.

This is an intensive course designed to prepare student athlete for a season of competition in intercollegiate football. It will include field work, classroom meeting time, and resistance training. The focus is skill development and preparation for a season of competition. It is included in the 175 hours allotted to football for offseason development.

CSU/UC

KNIA 232

Football

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Recommended Preparation: Student should be of good health and can safely engage in course content.

Basic elements of the game including fundamental skills in stance, footwork, tackling and blocking techniques will be presented. Offensive and defensive formations and strategies will be practiced. The focus is skill development and conditioning, and is included in the 175 hours allotted to football for offseason development. This course is offered as a half-unit or one-unit class.

CSU/UC

KNIA 235

Speed and Agility

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This class includes instruction on linear speed, non-linear speed, and jumping ability using state of the art plyometric training and speed specific training tools. This course is offered as a half-unit or one-unit class.

CSU/UC

KNIA 240

Advanced Basketball Skills-Men

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This class is designed to focus on skill development and sport conditioning for basketball players with exceptional talent. Emphasis is placed upon application of basketball training techniques, offensive and defensive skills and strategies, and rules and regulations of the game.

CSU/UC

KNIA 261

Soccer-Women

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Recommended Preparation: High school varsity soccer experience.

This soccer class is designed for student-athlete sport conditioning and technical and tactical skill development. This course is offered as a half-unit or one-unit class.

CSU/UC

KNIA 262

Soccer-Men

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Recommended Preparation: High school varsity soccer experience.

This soccer class is designed for student-athlete sport conditioning, and technical and tactical skill development. This course is offered as a half-unit or one-unit class as scheduled.

CSU/UC

KNIA 270

Softball

Unit(s): 0.5 Class Hours: 36.0 Lab total.

Recommended Preparation: High school or higher level softball experience

This course is designed for skill development and conditioning for intercollegiate softball players. Fundamentals of fielding, throwing, hitting, and base running. Includes play situations and an emphasis on team offensive and defensive strategy.

CSU/UC

KNIA 271

Softball - Off Season

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is designed for skills development and conditioning for exceptional softball players interested in intercollegiate competition. Basic skills and fundamentals of catching, throwing, pitching, hitting and baserunning will be discussed. Offensive and defensive techniques and strategies will be practiced. This course is offered as a half-unit or one-unit class.

CSU/UC

KNIA 281

Track and Field - Off Season

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is designed to provide skills development and conditioning for intecollegiate track and field athletes. Students learn the principles of team building while preparing for individual event specific activities. The focus will be on improving event specific technical skills, training methods, and mental set for competitive performance in track and field. Field trips to next level track and field events may occur. This course will be scheduled as a half-unit or one-unit class in the schedule.

CSU/UC

KNIA 291

Volleyball - Off Season

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

This course is designed as a high-level conditioning and skills development program for volleyball players with exceptional talent. This course is offered as a half-unit or one-unit class.

CSU/UC

KNIA 293

Sand Volleyball

Unit(s): 3.0 Class Hours: 175.0 Lab total.

This course is designed for student athletes so they may compete in intercollegiate sand volleyball. Emphasis will be placed on advanced technical skill development, offensive and defensive systems analysis, sport specific physical fitness. Students must meet the California Community College Athletic Association eligibility requirements and pass a health screening prior to intercollegiate competition. May be repeated.

CSU/UC

KINESIOLOGY PROFESSIONAL (KNPR)

KNPR 101 (C-ID KIN 100)

Introduction to Kinesiology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is an introduction to the interdisciplinary approach to the study of human movement. An overview of the importance of sub-disciplines in kinesiology will be discussed along with career opportunities in the areas of teaching, coaching, allied health, and fitness professions.

CSU/UC

KNPR 110

Kinesiology-related Occupational Work Experience

Unit(s): 1.0 Class Hours: 60.0-75.0 Lab total.

Prerequisite: Students must be concurrently enrolled or have completed KNSM 101 or the Fitness Specialist Certificate Program. Application must be approved by the Kinesiology Department Chair.

This work experience course consists of supervised paid or unpaid employment in an Athletic, Allied Health, or Fitness related setting. It is designed to assist students in acquiring desirable work habits, attitudes, and skills related to the student's educational major. Credit may be accrued at the rate of one to eight units per semester for a maximum of sixteen units. Seventy five hours of paid work or sixty hours of unpaid work equals one unit of credit. Student repetition is allowed per title 5 section 55253; however, only 1 unit may be applied toward major requirements or a certificate.

CSU

KNPR 125

Sport Psychology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An academic and practical examination of the psychological aspects of sport concentrating on the scientifically proven methods of enhancing athletic performance through psychological training.

CSU

KNPR 150

Sport and Society

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Examines the role of sport in modern society. Looks at how sport influences and shapes global attitudes among nations. Investigates the historical, social, economic, and political impact of sport on society.

CSU

KNPR 155

Theory of Soccer

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course is designed for the competitive soccer player. Students will learn and develop a further understanding of the game of soccer. Laws of the game, offensive and defensive techniques and tactics, and the physical preparation for becoming a soccer player will be dicussed.

CSU/UC

KNPR 156

Sport Psychology Applications - Soccer

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course provides advanced mental training to improve soccer performance. Theories, strategies, and best practices include; mental set, arousal and performance, mental imagery, and motivation as they pertain to preparing for soccer competition. Students will develop necessary knowledge and skills to prepare for intercollegiate competition as well as self-assess readiness for transfer and the selection of transfer program.

CSU

KNPR 160

Sport and Fitness Management

Formerly: Management of Physical Education and Sport

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course examines all aspects of sports administration including the management process, organization of interscholastic and intercollegiate sports, human resources, fiscal issues, legal liability, and public relations. The course is intended for students interested in a career in physical education, coaching, fitness, and sports administration.

CSU

KNPR 165

Theory of Softball

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

A general overview of rules, regulations, strategies, mental preparation, skill evaluation, and the history of the sport of softball. Includes strategies and winning techniques of the game.

CSU/UC

KNPR 170

Sport Ethics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A class designed to examine ethics, moral questions, and value judgements related to sport. Its approach allows students to follow and analyze ethical arguments, think through philosophical issues, and apply them to the artistic expression of sport as well as everyday life.

CSU

KNPR 175

Theory of Football

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Tactics and strategies applied to specific game situations incorporating evaluation of opponent's development of game plan including offense, defense, and the kicking game.

CSU/UC

KNPR 195

Student Athlete Success

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Corequisite: Athletic Counselor approved abbreviated and/or comprehensive education plan. Status ascurrent SAC student athlete

Recommended Preparation: Status as current SAC student athlete. Athletic Counselor approved abbreviated and/or comprehensive education plan.

This course is designed to prepare Santa Ana College student athletes for balancing the roles of student and athlete as well as preparing them to transfer. Students learn essential information regarding athletic eligibility, interactions between their education plan and athletic goals, NCAA and NAIA transfer requirements, growth mindset in athletics, college success skills, and time management.

CSU/UC

KNPR 196

Sport Psychology Applications - Baseball

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This class provides advanced mental training to improve baseball performance. Theories, strategies, and best practices include; mental set, arousal and performance, mental imagery, and motivation as they pertain to preparing for baseball competition. Students will develop necessary knowledge and skills to prepare for intercollegiate competition as well as self-assess readiness for transfer and the selection of transfer program.

CSU

KNPR 198

Topics

Unit(s): 0.1-3.0 Class Hours: 2.0-54.0 Lecture total.

Specialized professional studies courses on topics related to the needs of Kinesiology students.

CSU

KNPR 200

Theory of Baseball

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Designed for the competitive baseball player. Topics to include offensive and defensive baseball strategies, bunting, baserunning, mental and physical preparation of becoming a baseball player.

CSU/UC

KNPR 202

Introduction to Personal Training

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is designed to introduce students to the fitness specialist career and prepare students for entry level personal trainer certification exams. Emphasis is placed on professional conduct, introduction of human movement science principles, and exercise program development for apparently healthy adults and children.

CSU

KNPR 205

Techniques of Exercise Leadership

Unit(s): 1.0 Class Hours: 9.0 Lecture, 45.0 Lab total.

This course is designed to introduce and practice the principles and techniques invovled in teaching group exercise and developing personal trainer/client relationships. Emphasis is placed on client assessment, communication skills, program design, exercise adherance, teaching strategies, and professional responsibility and liability.

CSU

KNPR 217

Theory of Basketball

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course provides instruction for the competitive basketball player. Topics to include techniques and strategies of basketball, different types of defense and offensive patterns. Emphasis will be placed on the mental aspect of basketball, team play, biomechanics, and film study at a competitive level.

CSU/UC

KNPR 218

Sport Psychology Applications - Basketball

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This class provides advanced mental training to improve basketball performance. Theories, strategies, and best practices include; mental set, arousal and performance, mental imagery, and motivation as they pertain to preparing for basketball competition. Students will develop necessary knowledge and skills to prepare for intercollegiate competition as well as self-assess readiness for transfer and the selection of transfer program.

CSU

KNPR 275

Sport Psychology Applications-Football

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This class provides advanced mental training to improve performance in football. Theories, strategies, and best practices include; mental set, arousal and performance, mental imagery, and motivation as they pertain to preparing for competition. Students will develop necessary knowledge and skills to prepare for intercollegiate competition as well as self-assess readiness for transfer and the selection of transfer program.

CSU

KINESIOLOGY SPORTS MEDICINE (KNSM)

KNSM 098

Topics

Unit(s): 0.1-3.0 Class Hours: 2.0-54.0 Lecture total.

Specialized sports medicine courses on topics related to the needs of Kinesiology students.

(Pass/No Pass Only)

KNSM 101

Introduction to Sports Medicine

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is designed to be an introduction to the field of sports medicine/athletic training. It includes exposure to basic human anatomy and common athletic injuries as well as appropriate injury management strategies.

CSU/UC

KNSM 198

Topics

Unit(s): 0.1-3.0 Class Hours: 2.0-54.0 Lecture total.

Specialized sports medicine courses on topics related to the needs of Kinesiology students.

(Pass/No Pass Only)

CSU

LAW (LAW)

LAW 058

Legal Interpreting and Translation Spanish/English

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A course in legal interpretation/translation designed for employment certification of interpreters for government and private legal businesses. Fluency in Spanish and English strongly recommended. Field trips may be required. (Same as BA 058).

LAW 100 (C-ID LPPS 110)

Law and Society

Formerly: Introduction to Legal Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Overview of the legal system including the courts, participants and various sources of law in the American legal system. Review of the legal and judicial process in the United States covering the adversarial system, jurisdiction of federal and state courts, and the general process of judicial review. Explanation of different sources of law including statutes, court cases and administrative agency rules. Review of basic legal reasoning and introductory legal research methods. Examination of legal ethics. Introduction to substantive areas of law and the effect the law has in various groups and individuals in our system. (Same as PARA 100).

CSU/UC

LAW 105 (C-ID BUS 120)

The Legal Environment of Business

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Fundamental legal principles pertaining to business transactions. Introduction to the law as an instrument of social and political control in society. Topics include sources of law and ethics, contracts, torts, agency, judicial and administrative processes, employment law, forms of business organizations, and domestic and international governmental regulations. (Same as Business 105).

CSU/UC

LAW 110

Legal Terminology

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

The study of terminology used in a law office and the court system.

CSU

LAW 120

Computers in the Law Office

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Exploration of technology utilized in a legal service office environment. Study of legal focused software and applications.

CSU

LAW 121 (C-ID LPPS 120)

Legal Ethical Reasoning

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course provides an introduction to concepts and theories of ethical decision-making, moral conduct, obligation and permission, justice, responsibility, as applied to the Legal Profession. The course will explore the application of the California Rules of Professional Conduct as applied to the legal profession and society in general.

CSU/UC

LAW 299

Cooperative Work Experience Education - Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, section 55253.

(Pass/No Pass Only)

CSU

LIBRARY TECHNOLOGY (LIBR)

LIBR 053

Library Internship

Unit(s): 3.0 Class Hours: 18.0 Lecture, 120.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in LIBR 101, and LIBR 110, and LIBR 122

Closely supervised fieldwork experiences in two carefully selected library settings that will allow the student to apply learned knowledge and skills. Weekly review seminars and discussions are conducted in the classroom and online. To be taken in the last semester of an AA Degree or Certificate in Library Technology.

LIBR 054

Children's Library Services

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Course explores standard library procedures and practices as they are adapted to a children's library situation. Each student has practice evaluating materials and using various methods for sharing literature with children, e.g. reading aloud, storytimes, displays, and bibliographies.

LIBR 101

Introduction to Library Technology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course provides an introduction to libraries as a career field with particular emphasis on the role of the library technician in various types of library settings. It also provides an overview of library collections, history, organization, staffing, services, terminology, and electronic online resources.

CSU

LIBR 102

Information Sources for Paraprofessionals: Tools and Techniques

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to information sources in both print and electronic formats. Includes a basic theoretical and practical exploration of the nature and types of information in selected subject fields. Builds skills in information searching and in the evaluation of information and information sources.

CSU/UC

LIBR 110

Technical Services

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Survey of library technical services, exploring philosophies, ethics, policies, and procedures. Emphasis on materials acquisitions processes and workflows; cataloging and classification principles and rules (MARC, RDA, LC and Dewey Classification systems, and LC Subject Headings); metadata and its impact on user experience; collections preservation and maintenance; and the future of technical services.

CSU

LIBR 122

Public Services

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Exploration of library public services with special emphasis placed on a variety of issues as they relate to the circulation of library materials, the delivery of reference services, the use of the Internet and full-text databases for reference, and the preparation and delivery of library programs.

CSU

MANAGEMENT (MGMT)

MGMT 120

Principles of Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Principles, methods, and procedures essential to the successful management of human and financial resources. Planning, decision making, staffing, directing, motivating, leading, communicating, controlling, and the application of managerial skills (Same as Business 120).

CSU

MGMT 121

Human Relations and Organizational Behavior

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The role of the manager and management's relationship to employees. Includes the application of motivational theories, communications, leadership, and organizational structure (Same as Business 121).

CSU

MGMT 122

Business Communications

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Overview of oral and written communication skills used in business; emphasizes guidelines for improving writing and speaking skills, common solutions to common communication problems, ethical issues facing business communicators today, instructions on how to identify areas of legal vulnerability, and tested techniques for communicating successfully in today's high-tech, international business environment.

Suggested preparation: English 061 or English for Multi-lingual Students 112 or American College English 116.

CSU

MGMT 125

Organizational Leadership

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An examination of the universal principles of leadership. Covers the many approaches to leadership, the role of gender and diversity, and leadership ethics. Designed to build repeatable and transferable leadership skills for today's organizational environment.

CSU

MGMT 130 (C-ID HOSP 100)

Introduction to Hospitality Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Overview of the Hospitality industry's structure and financial performances: food and lodging, resorts, tourism enterprises, attractions, and related operations. Focus on orientation to customer service, cultural/ economic trends, and career opportunities. (Same as Culinary 101).

CSU

MGMT 135

Human Resource Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introductory course covers the goals, activities, and challenges of human resources. Includes equal employment opportunity and diversity, recruitment and selection, leadership and motivation, training and development, compensation, and employee and labor/management relations.

CSU

MGMT 203 (C-ID HOSP 130)

Introduction to Food & Beverage Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Techniques and management procedures are explored and developed related to commercial and institutional food and beverage facilities. Topics include functions of management, marketing, menu development, effective cost controls in purchasing, labor, and service techniques. (Same as Culinary 203).

CSU

MANUFACTURING TECHNOLOGY (MNFG)

MNFG 096

Manufacturing Technology Lab

Unit(s): 0.5-3.0 Class Hours: 36.0-180.0 Lab total.

Corequisite: Concurrent enrollment in MNFG 174, or MNFG 176, orMNFG 184, or MNFG 186, or MNFG 194

A supplemental learning assistance course that provides supervised use of laboratory equipment for students enrolled in CNC machine courses to complete machine setup and operation projects. Students are expected to complete 27 lab hours for each .5 unit of credit. May be repeated up to the maximum number of units.

(Pass/No Pass Only)

MNFG 103

Solidworks Beginning Solid Modeling

Formerly: Beginning Solid Modeling

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introductory course in parametric solid modeling using Solidworks, an industry standard engineering design software (CAD). This course will include a solid modeling overview, solid model construction techniques (extrude, revolve, fillet, chamfer, etc.), including the preparation of individual solid components and basic solid model assemblies (Same as Engineering 103).

CSU

MNFG 104

Solidworks Intermediate Solid Modeling

Formerly: Solidworks Intermediate Solid Modeling

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 103, or ENGR 103

Intermediate course for solid modeling using Solidworks, an industry standard engineering design software (CAD). Includes a review of the introductory class and changes to the Solidworks interface. Instruction in the use of intermediate Solidworks part modeling skills such as assembly modeling and sub-assemblies is included (Same as Engineering 104).

CSU

MNFG 105

Solidworks Advanced Solid Modeling

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 104, or ENGR 104

Advanced course for solid modeling includes a review of the intermediate class and changes to the Solidworks interface. Instruction in the use of Solidworks part modeling, assembly modeling, sub-assemblies, advanced photoworks, and advanced animator emphasized (Same as Engineering 105).

CSU

MNFG 106

Solidworks Drawings

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 103, or ENGR 103

Recommended Preparation: MNFG 111, or ENGR 111

Creation and use of drawing templates, importing of solids data into the drawing template, and modification of the resulting drawings to company standards.

CSU

MNFG 107

CSWA Exam Prep

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 104

The CSWA exam preparation class introduces students to the SolidWorks certification process, helps them prepare for the CSWA, using sample exams, and administers the Official SolidWorks CSWA exam.

CSU

MNFG 111

Basic Mechanical Blueprint Reading

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Reading and interpreting blueprints for manufacturing technologies. (Same as Engineering 111).

CSU

MNFG 114

Geometric Dimensioning and Tolerancing

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Drawing interpretation utilizing geometric dimensioning and tolerancing per ASME Y14.5M (formerly ANSI Y14.5M) as applied in engineering, manufacturing, and inspection. Suggested preparation: prior course or experience in drafting with conventional dimensioning and tolerancing. (Same as Engineering 114)

CSU

MNFG 115

QC1 Quality Inspection

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introductory course in Quality Control operations. Course includes dimensional inspection, completion of inspection reports, training and expectations for various quality inspector positions, as well as an introduction to various quality concepts that support inspection positions.

CSU

MNFG 116

QC Operations with Verisurf Software

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in MNFG 111

Introductory course in the operation of Verisurf inspection software. This course includes a review of Geometric Dimensioning and Tolerancing and operation of Verisurf software during inspection of three dimensional manufactured parts. This software is also used in creation of inspection reports as a form of data recording in a quality control environment.

CSU

MNFG 117

QC Operations with PC-DMIS CMM-1

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 111

Recommended Preparation: MNFG 114

Introductory course in the operation of PC-DMIS CMM Software. This course instructs the user how to dimension, program, and inspect features of 3D parts. Course includes dimensional explanation of relevant GD&T concepts, importing and using of CAD models, and reporting results from each activity.

CSU

MNFG 118

QC Operations with PC-DMIS CMM-2

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 117

Recommended Preparation: MNFG 114

Supplementary course in the operation of PC-DMIS CMM Software. This course instructs the user in additional dimensioning, programming, and system menu options. Course includes additional instruction in probe calibrations, dimensioning options, model translations, and scanning functionality.

CSU

MNFG 119

QC2: Quality Theory

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 115

Recommended Preparation: MNFG 114

Intermediate course for quality control operations. Course discusses quality theory as well advanced quality operations such as, inspection planning, calibration systems, sampling, quality tools including SPC and their implementation, auditing, corrective and preventative action, lean manufacturing concepts, and customer and supplier relationships.

CSU

MNFG 120

Introduction to Medical Device Quality

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

The course goal is to teach students an overview of quality system regulations and standard compliance used in the medical device industry. The course content will be applicable to the medical technology disciplines of manufacturing, engineering, welding, and biotechnology. This will be placed within a strategic context to generate discussion regarding the importance of quality management and to relate it to other business and organizational issues.

CSU

MNFG 121

Quality Control for Medical Devices

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 120

The course goal is to teach students quality control elements to support the medical device industry. The course content will be applicable to the medical technology disciplines of manufacturing, engineering, welding, and biotechnology. Students will be taught the concepts and principles of quality control and gain knowledge of the relevant tools, models and techniques. The course provides "real world" applications and discussions of current and relevant topics of quality systems.

CSU

MNFG 122

Introduction to Autonomous Control and Drones

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

This course teaches students how to safely control a drone with hardware and software. Topics include basic autonomous control, coordinate systems, methods on control, flight techniques, manufacturing of drones, design of drones, modification of drones, Unmanned Autonomous Systems, and Counter Unmanned Autonomous Systems.

CSU

MNFG 123

Payload and Sensors for the Manufacturing of Autonomous Drones

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

This course teaches students how to safely choose and use various payloads and sensors with autonomous drones. Topics include applications of payloads and sensors; use and troubleshooting of various sensors(light, ultrasonic, and GPS based); effects of payloads and sensors on autonomous drones; data gathering and processing; and latest technological advancements for autonomous drone sensor technology.

CSU

MNFG 124

Repair and Troubleshooting of Autonomous Drones

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

This course teaches students how to troubleshoot and repair autonomous drone platforms. Course content includes familiarization of drone components, disassembly and reassembly of drone platforms, preventative maintenance, common diagnostics and repair procedures, and post repair flight testing.

CSU

MNFG 128

Basic Metals Technology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Basic metals terminology and its application in modern industry. Involves metal classification systems, destructive metal testing, metal refining, and heat treatment of various metals with resulting strength and structural changes.

CSU

MNFG 130A

CATIA I

Formerly: CATIA Beginning Solid Modeling

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introductory course in parametric solid modeling CAD using CATIA software, which is used extensively in the aerospace and automotive fields. Topics include: CAD overview, sketching, basic solid model creation (base features, pads, pockets, grooves, shafts, etc.) sketch constraints, reference elements, hole features, feature editing, assembly and drawing creation (Same as Engineering 130A).

CSU

MNFG 130B

CATIA II

Formerly: CATIA Intermediate solid modeling

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in MNFG 130A, or ENGR 130A

Intermediate course in parametric solid modeling CAD using CATIA software, which is used extensively in the aerospace and automotive fields. Topics: intermediate/ advanced level sketching and modeling (sweeps, ribs, slots), feature editng and transformation, assemblies, drawing workbench, surface modeling, and other CATIA modules. (Same as Engineering 130B).

CSU

MNFG 153

Technical Mathematics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Ratios and proportions, formulas, measurements (linear, surface, and volume), geometric construction, and right triangles. Basics of algebra, geometry, and trigonometry for the manufacturing industry.

CSU

MNFG 156B

Intermediate Robotic Welding

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 156A, or WELD 156A, and MNFG 157A, or WELD 157A, and

Corequisite: Concurrent enrollment in MNFG 157B, or WELD 157B

The robotic welding course teaches students how to safely manipulate the robot through proper use of the robotic controller and Teach Pendant. Emphasis is placed on safe operating practices, handling and storage of compressed gasses, process principles, component identification and welding procedures. Students will be able to input welding procedures, jog frames, circular moves, weaving, copy, delete, commands, six point tool center and other activities related to the robotic welding process. (Same as Welding156B).

CSU

MNFG 156C

Advanced Robotic Welding

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 156B, or WELD 156B

Corequisite: Concurrent enrollment in MNFG 157C, or WELD 157C

The Advanced Robotic Welding course teaches students how to safely manipulate the robot through proper use of the robot controller and Teach Pendant. Emphasis is placed on safe operating practices, handling and storage of compressed gasses, process principles, component identification and welding procedures. Students will be able to create programs in robotic welding safety,TPP Management, USER Frames, coordinated motion,TAST,TAST-RPM, position registers & offsets, touch & sensing and activities relating to the robotic welding process. (Same as Welding 156C).

CSU

MNFG 157A

Basic Robotic Programming

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in WELD 108

Corequisite: Concurrent enrollment in MNFG 156A or WELD 156A

This is a basic programming course that teaches students how to safely manipulate an industrial robot through proper use of a controller. Topics include safe operating practices, linear movements, coordinate systems, Teach Pendant programming, and software/hardware integration. (Same as Welding 157A).

CSU

MNFG 157B

Intermediate Robotic Programming

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 156A, or WELD 156A, and MNFG 157A, or WELD 157A

Corequisite: Concurrent enrollment in MNFG 156B, or WELD 156B

This course is a programming course that teaches students how to safely manipulate an industrial robot through proper use of a controller. Topics include safe operating practices, circular movements, robot set-up, advanced Teach Pendant programming and functions, and auxiliary hardware. (Same as Welding 157B).

CSU

MNFG 157C

Advanced Robotic Programming Welding

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 156B, or WELD 156B, and MNFG 157B, or WELD 157B,

Corequisite: Concurrent enrollment in MNFG 156C, or WELD 156C

This is an advanced programming course that teaches students how to safely manipulate an industrial robot through proper use of a controller. Topics include safe operating practices, logic commands, and coordinate systems, advanced Teach Pendant programming, network integration, simulations, and software/hardware integration. (Same as Welding 157C).

CSU

MNFG 158

Basic Machining Concepts and Operations

Unit(s): 3.0 Class Hours: 18.0 Lecture, 126.0 Lab total.

Fundamental operations on lathes, milling machines, grinders, and drill presses, including precision measurements and layout. Equips students with skills and theory necessary to enter or upgrade within the machinist trade. (Same as Engineering 158)

CSU

MNFG 159

Advanced Turning Concepts and Operations

Unit(s): 3.0 Class Hours: 18.0 Lecture, 126.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGR 158, or MNFG 158

Machine turning theory and skill development with emphasis on lathe principles, capabilities, and operations. Includes construction, tool grinding, and turning machine operations such as diameter turning and boring, external and internal single point treading.

CSU

MNFG 168

Advanced Milling Concepts and Operations

Unit(s): 3.0 Class Hours: 18.0 Lecture, 126.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 158, or ENGR 158

Advanced machine tool operation and setup with emphasis on milling machine principles, use and capabilities, accessories, and operations. Includes operations with the offset boring head and rotary table.

CSU

MNFG 169

Job Shop Skills

Unit(s): 0.5-3.0 Class Hours: 27.0-162.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 159, and MNFG 168

Experience in planning, setup and machining of a wide variety of projects using all machine tools. Students will build upon the skills and theory gained in beginning and advanced Manufacturing Technology classes or by on-the-job experience.

CSU

MNFG 171

CNC Program Writing

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in MNFG 158, and MNFG 111

Introductory course for manual CNC program writing. This course will include coordinate system, absolute/ incremental programming, circular interpolation, cutter radius compensation, canned cycles, and program formatting.

CSU

MNFG 173

Mastercam - 2D Geometry, 2D Toolpaths

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Computer assisted numerical control programming of machine tools using Mastercam software. Creation of 2D-part geometry. 2D-part programming including contouring, pocketing, drilling, and tapping.

CSU

MNFG 174

CNC Milling Center Set Up and Operation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 171, MNFG 158

Corequisite: Concurrent enrollment in MNFG 096

Basic setup and operation of numerically controlled milling machines. Students will set up and operate a 3 axis CNC milling machine. Requires enrollment in 1.5 hours of scheduled lab for 0.5 units. Labs are scheduled at the first class meeting.

CSU

MNFG 175

Mastercam - 3D Geometry, 3D Surfaces

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 173

Continued instruction of computer assisted numerical control programming. Advanced concepts and methods of creating 3D geometry and 3D surfaces using Mastercam 3D software.

CSU

MNFG 176

CNC Turning Center Set Up and Operation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 158, and MNFG 171

Corequisite: Concurrent enrollment in MNFG 096

Setup and operation of numerically controlled lathe with emphasis on the application of the Fanuc controlled machine and CNC machining methods used in industry. Requires enrollment in 1.5 hours of scheduled lab for 0.5 units. Labs are scheduled at the first class meeting.

CSU

MNFG 177

Mastercam - 3D Toolpath and CAM Applications

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 175

Advanced concepts in the manufacturing of machine parts using MASTERCAM software and CNC machining centers. Emphasis placed on programming and machining 3 dimensional surfaces. Problem solving in roughing, finishing, fixturing, and machining of a variety of part configurations.

CSU

MNFG 178

Mastercam Lathe

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 171, and MNFG 173

Computer assisted numerical control programming of machine tools using MASTERCAM lathe software. Emphasis placed on lathe toolpaths: facing, turning, grooving, boring, and threading.

CSU

MNFG 184

Advanced CNC Mill Set Up and Operation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 171, and MNFG 174

Corequisite: Concurrent enrollment in MNFG 096

Advanced set-up and operation of CNC Machining Center. Student will learn the advanced concepts in set up and operation of the state of the art milling equipment. Course curriculum will include instruction on boring cycles, reaming cycle, thread milling, 4th axis rotary table, and multiple fixture offsets. Requires enrollment in 1.5 hours of scheduled lab per week for .5 unit. Lab hours are scheduled at the first class meeting.

CSU

MNFG 186

Advanced CNC Lathe Programming, Setup and Operation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 176, MNFG 171

Corequisite: Concurrent enrollment in MNFG 096

Advanced programming, set-up, and operation of CNC lathe. Course curriculum will include instruction on C-Axis with live tooling option, subprogram for C-Axis, tapered I.D. and O.D. thread, canned cycles, uses of digital probe for tool offset, and programmable tailstock. Requires enrollment in 1.5 hours of scheduled lab per week for .5 unit. Lab hours are scheduled at the first class meeting.

CSU

MNFG 194

CNC Horizontal Mill Setup and Operation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 171, MNFG 174

Corequisite: Concurrent enrollment in MNFG 096

Set-up and operation of CNC Horizontal Machining Center. Students will learn the concepts necessary for set-up and operation of the state-of-the-art horizontal milling machine. Course curriculum will include instruction on multi fixtures, rapid pallet changing, and ability to machine several sides at once with a single set-up using fully programmable 4th axis to boost productivity, cut lead times, and lower production costs. Corequisite enrollment required in MNFG 096. Student must complete 27 hours of scheduled lab per semester to earn .5 units for lab.

CSU

MNFG 195

Mastercam 5 Axis Mill Toolpath and Application

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MNFG 174, and MNFG 175

Students will use Mastercam Software and Blade Expert to create various Multi Axis Toolpaths. Course includes programming, set up and operation of a 5 axis DMU-50 milling machine with CNC Siemens control to complete various student's group projects.

CSU

MNFG 256

Alternative Welding Processes

Formerly: 156A-Beginning Robotic Welding

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in WELD 101, and WELD 125

The Alternative Welding Processes course focuses on robot and laser safety, programming, and operation.

The course trains students in the fundamentals of robot programming and language. Laser welding includes the development and documentation of procedures and qualification of welds, and the calibration of equipment for welding. Same as WELD 256.

CSU

MARKETING (MKTG)

MKTG 111

Principles of Retailing

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Overview of the retail industry. Structure, scope, and evolution of retail institutions; retail decision making is emphasized in relation to the following topics: organization and store management; merchandise assortment, pricing, and layout; identifying markets; and advertising, promotion, and sales.

CSU

MKTG 113

Principles of Marketing

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The process of developing products that will satisfy the many needs of consumers and businesses. Includes market research techniques, pricing, distribution, and promotion.

CSU

MKTG 116

Global Marketing: Selling Around the World

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn how to adapt marketing techniques to international markets, how to develop marketing strategies, and how to target markets based on the cultural, political and economic environments. Learn how to create forecasts and budgets for international markets.(Same as Business 116)

CSU

MKTG 120

Understanding Consumer Behavior – Getting them to Buy, Buy, Buy

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

This course will explore the science, mechanics, dynamics, and culture of consumers and their behavior. Understanding your consumer leads to long-term relationships, which translates to sales and profits for your business. Students will learn how to analyze consumer behavior using the latest tools, techniques, and technology.

CSU

MKTG 121

Negotiating - Getting to a Win-Win

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Learn the techniques of successfully negotiating a Win-Win business transaction. By learning the different negotiating styles, students will gain skills working with customers in all business segments.

CSU

MKTG 122

Sales Strategies that Build Business Relationships & Increase Sales

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Learn how professional sales people build relationships with customers and clients that lead to increased sales. Learn how to effectively communicate, persuade, overcome objections, and close the deal.

CSU

MKTG 123

Marketing and Technology - Trends and Cutting Edges

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

This course will cover the latest trends in mixed marketing technologies. Learn to use the latest technologies to drive awareness, create demand, and close sales. Discover the latest trends, strategies, and tools for using technology for marketing - what they are, how they work, and how to get started.

CSU

MKTG 124

Cause Marketing and Public Relations - Doing Well by Doing Good

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

This course will cover how companies can be successful by doing good, helping society and people. Learn about not-for-profit businesses and socially responsible for-profit businesses. Learn how authentic corporate giving, cause marketing, and the power of public relations can help drive the triple bottom line - profits, people and planet.

CSU

MKTG 125

Advertising & Promotion – Get the Word Out & Keep your Customers Buying

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course will provide students with an in-depth look into cutting-edge advertising and promotion strategies used by small, medium, and large companies. Students will learn how to create an advertising campaign, including the planning, costs, and creative design process. Students will learn how promotions are used to increase sales, to build brand loyalty, and to build relationship with customers.

CSU

MKTG 126

Distributing Products & Services – Reaching Customers Where They Shop

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course will teach the latest and most cost effective strategies to reach your customer. Students will learn how an efficient B2B and/or B2C distribution system utilizing marketing intermediaries, direct sales, online distribution, and global markets can increase profits. Supply Chain strategies, channel evaluation, and relationships will be highlighted.

CSU

MKTG 127

Introduction to E-Commerce

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Electronic commerce from a managerial perspective focusing on the retailing, business-to-business, and service industries. Topics include e-commerce infrastructure, intranets and extranets, electronic payment systems, marketing research, advertising, e-commerce strategies, and privacy issues (Same as Business 127).

CSU

MKTG 128

Advertising and Distribution

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will provide students with an in-depth look into cutting edge advertising and promotion strategies used by small, medium, and large companies. Students will learn how to create an advertising campaign, including the planning, costs, and creative design process. Students will learn how promotions are used to increase sales, to build brand loyalty, and to build relationship with customers. This course will teach the latest and most cost-effective strategies to reach your customer. Students will learn how an efficient B2B and/or B2C distribution system utilizing marketing intermediaries, direct sales, online distribution, and global markets can increase profits. Supply Chain strategies, channel evaluation, and relationships will be highlighted.

CSU

MKTG 129

Sales, Negotiation, and Consumer Behavior

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course will explore the science, mechanics, dynamics, and culture of consumers and their behavior. Understanding consumers leads to long-term relationships, which translates to sales and profits for businesses. Students will learn how to analyze consumer behavior using the latest tools, techniques, and technology. Students will learn the techniques of successfully negotiating a Win-Win business transaction. By learning the different negotiating styles, students will gain skills working with customers in all business segments. Students will learn how professional sales people build relationships with customers and clients that lead to increased sales. Learn how to effectively communicate, persuade, overcome objections, and close the deal.

CSU

MATHEMATICS (MATH)

MATH N06

Essential Mathematics

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Reviews whole numbers, fractions, decimals, percents, geometric formulas and signed numbers. Not applicable for the Associate degree.

MATH N48

Pre-Algebra/Algebra Basics

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

For students who have little or no previous algebra experience. This course offers an introduction to basic algebra concepts, math vocabulary, and algebraic operations. This course is intended to be a bridge from basic arithmetic to elementary algebra. Not applicable to associate degree.

MATH N85

Mathematics Review

Unit(s): 0.0

Individual and/or group review of Mathematics topics based on identified student needs. Students may be referred by any mathematics instructor. Not applicable to associate degree.

MATH 019

Support for Math 219 Probability and Statistics

Unit(s): 0.5 Class Hours: 36.0 Lab total.

Corequisite: Concurrent enrollment in MATH 219

A review of mathematics needed to be successful in Probability and Statistics. Topics are drawn from Pre- Algebra and Algebra. Intended to be taken concurrently with Math 219 for students who did not directly place into Math 219 or for students who would like to supplement their learning with prerequisite skills.

MATH 030

Coping with Math Anxiety

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Covers the concept of math anxiety - what causes it and how to overcome it. Includes review and practice of basic math skills.

MATH 040

Support for College Algebra

Unit(s): 0.5 Class Hours: 36.0 Lab total.

Corequisite: Concurrent enrollment in MATH 140

A review of mathematics topics from Elementary and Intermediate Algebra which are needed to be successful in College Algebra. Intended to be taken concurrently with College Algebra (Math 140) for students who did not directly place into Math 140, or for students who would like to supplement their learning with prerequisite skills.

MATH 082

Pre-Statistics and Problem Solving

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Pre-statistics including measures of center, measures of spread, graphical representations, basic probability, dimensional analysis, linear equations, formulas, percent equations, lines, basic linear regression and problem-solving designed specifically for liberal arts and social science majors.

MATH 083

Beginning and Intermediate Algebra for Liberal Arts and Social Science

Unit(s): 6.0 Class Hours: 108.0 Lecture total.

A combined course in algebra that includes systems of equations, inequalities, graphs and functions, radicals, quadratic polynomials, rational expressions, exponential and logarithmic functions, and problem solving aimed specifically at liberal arts and social science majors.

MATH 084

Beginning and Intermediate Algebra

Unit(s): 6.0 Class Hours: 108.0 Lecture total.

A combined course in algebra that includes systems of equations: inequalities, graphs and functions; radicals, quadratic polynomials, rational expressions; exponential and logarithmic functions, and problem solving.

MATH 098-00

Topics

Unit(s): 1.0-4.0 Class Hours: 3.0-72.0 Lecture total.

Special Mathematics courses covering topics related to the needs of SAC Math students.

Mathematics Course Sequence

If you are a student who plans on transferring to a four-year institution, please work with a counselor and refer to the catalog from the school of transfer (or refer to assist.org) to select the most appropriate mathematics course.

BSTEM PATHWAY

The BSTEM pathway is designated for students planning to major in Business, Science, Technology, Engineering, or Mathematics. The flowchart below gives a summary of the mathematics sequence of courses for Business and STEM majors (BSTEM).

Students also have the option of taking **MATH 084: Beginning & Intermediate for BSTEM Majors** (non-transferable) prior to Math 140 if they would like a review of intermediate algebra.*

Transfer Level Math Courses for BSTEM Majors

SLAM PATHWAY

The SLAM pathway is for majors that require students to take Statistics, Liberal Arts Math, or those who plan on teaching elementary school. The options below give a summary of the mathematics courses available for students in the SLAM Pathway.

Students also have the option of taking **MATH 082: Pre-Statistics and Problem Solving** (non-transferable) prior to the following courses if they would like more preparation.*

Transfer Level Math Courses for SLAM Majors

MATH 219/219H Statistics & Probability or **MATH 219S** Statistics & Probability with Support**	**MATH 105** Mathematics for Liberal Arts Students	**MATH 204** Mathematics for Elementary School Teachers or **MATH 204 + MATH 204L** Mathematics for Elementary School Teachers with Support**

Students interested in behavioral sciences can also take **PSYC 210: Statistics for the Behavioral Sciences**. *Consult with a counselor to ensure that it transfers to your transfer university.*

*SAC also offers optional free non-credit refresher courses in pre-algebra (LRN 164) and basic math (HSMTH 158) that you can join anytime. Contact a counselor for more information.

**Support courses give extra class time with your Math instructor where you can strengthen the prerequisite skills and concepts needed to successfully complete College Algebra or Statistics.

If you have already taken Pre-calculus or Calculus, you should contact a counselor for placement in the proper mathematics course.

Effective Fall 2022

MATH 105

Mathematics for Liberal Arts Students

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 083, or MATH 084; or equivalent skills as measured by placement into Math 105 according to the Santa Ana College Math Department's placement standards.

An overview of mathematics for the liberal arts student. Topics will include problem solving, financial management, probability, statistics, and selected other topics such as set of theory, geometry, logic, mathematical modeling, and the history of mathematics.

CSU/UC

MATH 140

College Algebra

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 084; or equivalent skills as measured by placement into Math 140 according to the Santa Ana College Math Department's placement standards

Survey of advanced topics in algebra: equations, inequalities and functions involving polynomials, rationals, exponentials, and logarithms with applications and graphing; sequences and series.

CSU/UC

MATH 140S

College Algebra with Support

Formerly: MATH 141: College Algebra with Support

Unit(s): 4.5 Class Hours: 72.0 Lecture, 36.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 084; or equivalent skills as measured by placement into Math 140S according to the Santa Ana College Math Department's placement standards.

Survey of advanced topics in algebra: equations, inequalities and functions involving polynomials, rationals, exponentials, and logarithms with applications and graphing; sequences and series. Course includes just-in- time review of topics from arithmetic, Elementary Algebra, Intermediate Algebra, and/or other topics as necessary. Intended for students who did not directly place into Math 140 or for students who would like to supplement their learning with prerequisite skills needed for College Algebra.

(NOTE: only 4 of 4.5 units are UC transferable)

CSU/UC

MATH 145 (C-ID MATH 130)

Finite Mathematics

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 084; or equivalent skills as measured by placement into Math 145 according to the Santa Ana College Math Department's placement standards.

Linear systems and matrix algebra, linear programming and the simplex method, algebra of sets, introduction to probability and counting, the binomial distribution, descriptive statistics, introduction to the normal curve. Application to the fields of business, economics, and biological and behavioral sciences are emphasized.

CSU/UC

MATH 150 (C-ID MATH 140)

Calculus for Biological, Management and Social Sciences

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 140 Mathematics 140 or Mathematics 145 with a minimum grade of C; or placement into Math 150 according to the Santa Ana College Math Department's placement standards.

Single and multi-variable calculus including limits, derivatives, integrals, exponentials, and logarithmic functions and partial derivatives. Applications are drawn from biology, social science, and business.

CSU/UC

MATH 162 (C-ID MATH 851)

Trigonometry

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 140; or equivalent skills as measured by placement into Math 162 according to the Santa Ana College Math Department's placement standards.

Angles and their measurement, trigonometry functions and their applications, including vector problems. Use of trigonometric identities. Graphing the basic functions and variations, solving trigonometric equations. Graphing using polar coordinates, and use of complex numbers.

CSU

MATH 170 (C-ID MATH 155)

Pre-Calculus Mathematics

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 162

Advanced algebraic topics. Study of rational, trigonometric, exponential and logarithmic functions, and analytic geometry. Preparation for Mathematics 180.

CSU/UC

MATH 180 (C-ID MATH 210, C-ID MATH 900S = MATH 180 + MATH 185)

Single Variable Calculus I

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 140S, or MATH 140, and MATH 162; or equivalent skills as measured by placement into Math 180 according to the Santa Ana College Math Department's placement standards.

Limits and continuity, derivatives and integrals of algebraic, trigonometric, and other transcendental functions. Applications including extrema tests, related rates, and areas.

CSU/UC

MATH 185 (C-ID MATH 220, C-ID MATH 900S= MATH 180 + MATH 185)

Single Variable Calculus II

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 180

Applications of integrals, including volumes, work, arc length, and surface area. Integration techniques, differential equations, conics, parametric equations, polar coordinates, improper integrals, sequences, and infinite series.

CSU/UC

MATH 198-00

Topics

Unit(s): 1.0-4.0 Class Hours: 3.0-72.0 Lecture total.

Special Mathematics course covering topics related to the needs of SAC Math students.

CSU

MATH 204 (C-ID MATH 120)

Mathematical Concepts for Elementary School Teachers

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 083, or MATH 084; or equivalent skills as measured by placement into Math 204 according to the Santa Ana College Math Department's placement standards.

Designed for prospective elementary teachers, the course emphasizes problem solving techniques and mathematical structure associated with numeration, set theory, elementary number theory, real number system, ratio, proportion, and percent. The course includes instructional delivery design and activity-based explorations.

CSU/UC

MATH 204L

Mathematics Content for Elementary Math Teachers (Lab)

Unit(s): 0.5 Class Hours: 36.0 Lab total.

Corequisite: Concurrent enrollment in MATH 204

Students in Math 204L will receive individual and/or group instruction advancing students conceptual understanding of the mathematics needed to teach elementary school. Instruction integrates hand-ons learning, projects, and presentations.

(Pass/No Pass Only)

CSU

MATH 219 (C-ID SOCI 125, C-ID MATH 110)

Statistics and Probability

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 083, or MATH 084; or equivalent skills as measured by placement into Math 219 according to the Santa Ana College Math Department's placement standards.

Beginning course in statistics. Includes descriptive statistics, graphical displays of data, probability, confidence intervals, hypothesis testing, regression, contingency tables, ANOVA, and non-parametric statistics. Includes use of technology.

CSU/UC

MATH 219H (C-ID SOCI 125, C-ID MATH 110)

Honors Statistics and Probability

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in MATH 083, or MATH 084; or equivalent skills as measured by placement into Math 219 according to the Santa Ana College Math Department's placement standards

Enhanced format for the beginning course in statistics and probability, using a seminar approach and computers and individual research, and presentations. Includes descriptive statistics, graphical displays of data, probability, confidence intervals, hypothesis testing, regression, contingency tables, ANOVA, and non- parametric statistics, with applications designed around the individual interests of students.

CSU/UC

MATH 219S (C-ID MATH 110)

Statistics and Probability with Support

Formerly: MATH 221: Statistics and Probability with Support

Unit(s): 4.5 Class Hours: 72.0 Lecture, 36.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 083, or MATH 084; or equivalent skills as measured by placement into Math 219S according to the Santa Ana College Math Department's placement standards

Beginning course in statistics. Includes descriptive statistics, graphical displays of data, probability, confidence intervals, hypothesis testing, regression, contingency tables, ANOVA, and non-parametric statistics. Includes use of technology. Integrated review includes concepts from arithmetic, pre-algebra, elementary and intermediate algebra, and critical thinking skills from descriptive statistics that are needed to understand the basics of college-level statistics. Intended for students who did not directly place into Math 219 or for students that would like to supplement their learning with prerequisite skills needed for Statistics.

CSU/UC

MATH 280 (C-ID MATH 230)

Intermediate Calculus

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 185

Vectors and three-dimensional space, functions of several variables, partial derivatives, and multiple integrals. Vector calculus, Green's Theorem, Stoke's Theorem, and the Divergence Theorem.

CSU/UC

MATH 287 (C-ID MATH 910S)

Introduction to Linear Algebra and Differential Equations

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 280

Topics include matrices, determinants, vector spaces, linear systems of equations, linear product spaces, first and second order differential equations, systems of differential equations, and the Laplace transform.

CSU/UC

MATH 319

Quantitative Research Methods for Healthcare Professionals

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in Limitation on enrollment: Student must be admitted to the Occupational Studies program, MATH 219, or MATH 219H, or PSYC 210

This course will develop skills and tools for understanding and performing quantitative research in healthcare sciences. The focus of the course will be on statistical research methods prevalent in healthcare sciences: including principles of experimental design, appropriate sampling, and running quantitative tests to determine the validity of claims.

MEDICAL ASSISTANT (MA)

MA 001

Cooperative Work Experience Education - Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MA 051A, and MA 051B, and MA 053, and MA 055

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become production employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

(Pass/No Pass Only)

MA 020

Bloodborne and Airborne Pathogen Standards

Unit(s): 0.5 Class Hours: 9.0 Lecture total.

Presentation of California Occupational Safety and Health Act (Cal-OSHA) Bloodborne and Airborne Pathogen Standards for occupational at-risk exposure to Hepatitis B Virus, Hepatitis C Virus, HIV-AIDS, and Tuberculosis including compliance requirements, exposure control measures, exposure determination, engineering controls, work practice controls, personal protective equipment, universal precautions and post exposure practices.

MA 030

Phlebotomy

Unit(s): 1.0 Class Hours: 13.5 Lecture, 13.5 Lab total.

This phlebotomy course is designed for health care workers and provides a comprehensive introduction to the practice of phlebotomy, with focus on safety procedures, equipment and point-of-care testing.

MA 051A

Beginning Medical Terminology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to medical terms including structural analysis of prefixes, combining form/roots, and suffixes. Emphasis on terms related to anatomy, physiology, diagnostic tests and pathology of the digestive, renal- urinary, and reproductive systems. Also, terms related to pregnancy and the newborn.

MA 051B

Advanced Medical Terminology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MA 051A

Continuation of MA 051A. Includes medical terms related to anatomy, physiology, diagnostic tests and pathology of the nervous, cardiovascular, respiratory, circulatory, musculoskeletal, skin, sensory, and the endocrine systems.

MA 053

Medical Assistant - Administrative Front Office

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Medical front office training including the role, responsibilities, professionalism, medical ethics and laws, medical records, filing, billing and collection, banking, bookkeeping, reception, telephone techniques, oral and written communication, resume, and job seeking skills. Also includes a unit on first aid and life threatening illnesses.

MA 054

Medical Insurance Billing and Coding

Formerly: Medical Insurance and Billing Forms

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MA 051A

Medical Insurance Billing and Coding includes guidelines, regulations, completion of insurance claims, and program information for Medicare, Medicaid/MediCal, TRICARE, Medi/Medi, State Disability, Workers Compensation, and private commercial insurance. Instruction includes legal and ethical guidelines, and instruction in procedural coding, CPT, HCPCS, and diagnostic coding, ICD-10.

MA 055

Medical Assistant - Clinical Back Office

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Medical back office with emphasis on asepsis, sterilization, gloving and ungloving, assisting physician with exams and minor office surgical procedures, vital signs, vision testing, wound care, dressings, bandaging, specimen collections, medications, dosage calculations and injection techniques.

MA 056

Computer Applications for the Medical Office

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MA 051A, and MA 053

This course is an introduction to computer applications for a medical office setting, including Practice Management with patient registration, scheduling, verifying insurance eligibility, posting charges and payments, computerized billing, and preparing insurance claims. The course also includes documenting components of clinical back-office encounters, ordering procedures and referrals, and preparing lab requisitions and prescriptions in an Electronic Medical Record.

MA 098-00

Topic Course

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Courses on a variety of contemporary topics will be offered to meet the interests and needs of students in Medical Assisting.

MUSIC (MUS)

MUS 009A

Music Laboratory

Unit(s): 0.3 Class Hours: 18.0 Lab total.

Prerequisite: Concurrent enrollment in a music course.

Supervised work on instrumental, vocal, music theory, or digital music assignments and projects. Beginning level assignments are geared toward attainment of skills relating to the corequisite music class.

Accumulation of 16 hours earns 0.3 unit.

(Pass/No Pass Only)

MUS 009B

Music Laboratory II

Unit(s): 0.3 Class Hours: 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 009A and concurrent enrollment in a music class

Supervised work on instrumental, vocal, music theory, or digital music assignments and projects. More advanced beginning level assignments are geared toward attainment of skills relating to the corequisite music class. Accumulation of 16 hours earns 0.3 unit.

(Pass/No Pass Only)

MUS 009C

Music Laboratory III

Unit(s): 0.3 Class Hours: 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 009B and concurrent enrollment in a music class.

Supervised work on instrumental, vocal, music theory, or digital music assignments and projects. Intermediate level assignments are geared toward attainment of skills relating to the corequisite music class. Accumulation of 16 hours earns 0.3 unit.

(Pass/No Pass Only)

MUS 009D

Music Laboratory IV

Unit(s): 0.3 Class Hours: 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 009C and concurrent enrollment in a music class.

Supervised work on instrumental, vocal, music theory, or digital music assignments and projects. Advanced level assignments are geared toward attainment of skills relating to the corequisite music class.

Accumulation of 16 hours earns 0.3 unit.

(Pass/No Pass Only)

MUS 101 (C-ID MUS 100)

Music Appreciation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Designed to increase awareness and appreciation of music from the European classical tradition in relation to general culture and history. Develops basic understanding of musical elements and deepens student's experience of music. Recommended for non-music majors.

CSU/UC

MUS 101H (C-ID MUS 100)

Honors Music Appreciation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

An enriched approach designed for honors students. The European classical music tradition through study of musical elements, stylistic features, culture, and history. Readings, guided listening assignments, required concert attendance, and special projects. Recommended for non-music majors.

CSU/UC

MUS 102

World Music

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Music from the Far East, Southeast Asia, Africa, the Middle East, Europe and the Americas. Students are guided to enjoy and to understand music from diverse cultures. Investigation of the interconnections of culture, aesthetics, and musical styles. Concert attendance and assigned listening required.

CSU/UC

MUS 102H

Honors World Music

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

An enriched, in-depth study of music from Asia, Africa, the Middle East, Europe, and the Americas. Seminar- style critical investigation of the interconnections of style, culture, and aesthetics to promote enjoyment and understanding of world music.

CSU/UC

MUS 103

Jazz in America

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A historical survey of the development and evolution of jazz in America from its earliest roots in African and European music. The study will also include the social and economic conditions which influenced this art form.

CSU/UC

MUS 104

Rock Music History and Appreciation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Historical survey of rock music from its beginnings in the 50's to the present. Major rock and pop styles will be discussed. Personalities and musical styles will be related to the social, political, and cultural context of the time.

CSU/UC

MUS 105

Film Music Appreciation

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A study of the history and development of film music in the twentieth and twenty-first century. Students are guided through a critical examination of a variety of music soundtracks by prominent composers and will explore how the music reflects changes in our society and culture.

CSU/UC

MUS 109

Reading and Making Music

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Introduction to music reading. Practical experience in learning how to perform melodies, rhythms, and simple chords from a written score. Recommended for beginning instrumental and voice students and those preparing for music theory.

CSU/UC

MUS 110 (C-ID MUS 110)

Music Fundamentals and Culture

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to the notation and primary elements of tonal music throughout history from Western and other global cultures. Examples from music literature will demonstrate staff notation in treble and bass clefs, rhythm and meter; basic properties of sound; intervals; diatonic scales and triads; and diatonic chords. History and social context of these concepts will be discussed. Development of skills in handwritten notation is expected.

CSU/UC

MUS 111 (C-ID MUS 120, C-ID MUS 125)

Basic Music Theory and Musicianship I

Unit(s): 4.0 Class Hours: 72.0 Lecture, 18.0 Lab total.

Introductory level course in music theory and its applications in traditional and modern musical practice. Includes detailed study of rhythm, notation, scales, intervals, chords, diatonic harmony, and voice leading as well as sight singing and other musicianship skills. Ability to read music in at least one clef recommended. Required of music majors; open to non-majors.

CSU/UC

MUS 112 (C-ID MUS 130, C-ID MUS 135)

Music Theory and Musicianship II

Unit(s): 4.0 Class Hours: 72.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 111

Continued study of harmony and ear training. Includes writing phrases and cadences, non-harmonic tones, harmonization, voice leading, melodic construction, figured bass, chord progression, and keyboard harmony. Required for music majors; open to non-majors.

CSU/UC

MUS 113A

Basic Musicianship Skills

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Ear training and in-class sight-singing preparation for students not ready for Music 114A. Arranged hours in Music Lab for computer programs and ear training computer programs. Basic knowledge of scales, intervals, and major key signatures recommended.

A combination of MUS 113A and MUS 113B and MUS 114A and MUS 114B may be taken a maximum of four enrollments.

(Pass/No Pass Only)

CSU/UC

MUS 113B

Musicianship Skills

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 113A

Continued ear training and in-class sight-singing preparation for students not ready for Music 114A. Arranged hours in Music Lab for computer programs and ear training programs. Basic knowledge of scales and intervals recommended.

A combination of MUS 113A and MUS 113B and MUS 114A and MUS 114B may be taken a maximum of four enrollments.

(Pass/No Pass Only)

CSU/UC

MUS 114A (C-ID MUS 145)

Musicianship

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 112

Competency-based sightsinging, rhythm, ear training, and dictation (melodic/harmonic) for performers and transferring music majors. Ear training software in the Music Lab is used for aural exercises.

A combination of MUS 113A and MUS 113B and MUS 114A and MUS 114B may be taken a maximum of four enrollments.

CSU/UC

MUS 114B (C-ID MUS 155)

Musicianship

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 114A

Competency-based sightsinging, rhythm, ear training, and dictation (melodic/harmonic) for performers and transferring music majors. Ear Training software in the Music Lab is used for aural exercises. B semester uses more advanced materials.

A combination of MUS 113A and MUS 113B and MUS 114A and MUS 114B may be taken a maximum of four enrollments.

CSU/UC

MUS 115A (C-ID MUS 160)

Applied Music (Private Instruction)

Unit(s): 1.5 Class Hours: 92.0 Lab total.

Prerequisite: Audition and concurrent enrollment in either a music ensemble or music theory course.

Weekly lesson in voice, piano, band/orchestral instrument, or classical guitar. Five hours on-campus practice per week and attendance at weekly recital required. B, C, and D semesters require study of more advanced repertoire. No more than a total of 4 semesters of credit may be earned in a combination of Music 115ABCD and 215. Requires audition and concurrent enrollment in either a music ensemble or music theory course.

A combination of MUS 115A and MUS 115B and MUS 115C and MUS 115D and MUS 215A may be taken a maximum of four enrollments.

CSU/UC

MUS 115B (C-ID MUS 160)

Applied Music (Private Instruction)

Unit(s): 1.5 Class Hours: 92.0 Lab total.

Prerequisite: Audition and concurrent enrollment in either a music ensemble or music theory course.

Weekly lesson in voice, piano, band/orchestral instrument, or classical guitar, covering more advanced repertoire than Music 115A. Five hours on-campus practice per week and attendance at weekly recital required. No more than a total of 4 semesters of credit may be earned in a combination of Music 115ABCD and 215. Requires audition and concurrent enrollment in either a music ensemble or music theory course.

A combination of MUS 115A and MUS 115B and MUS 115C and MUS 115D and MUS 215A may be taken a maximum of four enrollments.

CSU/UC

MUS 115C (C-ID MUS 160)

Applied Music (Private Instruction)

Unit(s): 1.5 Class Hours: 92.0 Lab total.

Prerequisite: Audition and concurrent enrollment in either a music ensemble or music theory course.

Weekly lesson in voice, piano, band/orchestral instrument, or classical guitar, covering more advanced repertoire than Music 115B. Five hours on-campus practice per week and attendance at weekly recital required. No more than a total of 4 semesters of credit may be earned in a combination of Music 115ABCD and 215. Requires audition and concurrent enrollment in either a music ensemble or music theory course.

A combination of MUS 115A and MUS 115B and MUS 115C and MUS 115D and MUS 215A may be taken a maximum of four enrollments.

CSU/UC

MUS 115D (C-ID MUS 160)

Applied Music (Private Instruction)

Unit(s): 1.5 Class Hours: 92.0 Lab total.

Prerequisite: Audition and concurrent enrollment in either a music ensemble or music theory course.

Weekly lesson in voice, piano, band/orchestral instrument, or classical guitar, covering more advanced repertoire than Music 115C.

Five hours on-campus practice per week and attendance at weekly recital required. No more than a total of 4 semesters of credit may be earned in a combination of Music 115ABCD and 215. Requires audition and concurrent enrollment in either a music ensemble or music theory course.

A combination of MUS 115A and MUS 115B and MUS 115C and MUS 115D and MUS 215A may be taken a maximum of four enrollments.

CSU/UC

MUS 121

Beginning Voice

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Group instruction designed to develop basic principles of solo and choral voice production, diction, breath control, and posture. Practice outside of class required. Recommended for non-music majors and for music majors not studying privately.

A combination of MUS 121 and MUS 122 and MUS 123 and MUS 124 may be taken a maximum of four enrollments.

CSU/UC

MUS 122

Intermediate Voice

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 121

Group instruction designed to develop intermediate principles of solo and choral voice production, diction, breath control, and posture. Vocal analysis of each student emphasized. Practice outside of class required. Song literature matched to student level. Designed for both music majors and non-music majors.

A combination of MUS 121 and MUS 122 and MUS 123 and MUS 124 may be taken a maximum of four enrollments.

CSU/UC

MUS 123

Advanced Voice

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 122

Group instruction designed to present advanced vocal exercises for solo and choral vocal production. Instruction includes song literature in English and several foreign languages. Practice outside of class required. Designed for both music majors and non-music majors.

A combination of MUS 121 and MUS 122 and MUS 123 and MUS 124 may be taken a maximum of four enrollments.

CSU/UC

MUS 124

Advanced Vocal Production and Repertoire

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 123

Continuation of group instruction for students who have completed three semesters of voice and can perform at an advanced level. Further develops advanced vocal and choral production through a variety of vocalize styles and techniques. Instruction includes advanced English and foreign language song literature. Practice outside of class required. Designed for both music majors and non- music majors.

A combination of MUS 121 and MUS 122 and MUS 123 and MUS 124 may be taken a maximum of four enrollments.

CSU/UC

MUS 135 (C-ID MUS 180)

Concert Chorale

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Audition

Rehearsal and performance of standard and current choral repertoire. Designed to train students in mixed ensemble singing. Public performance emphasized. Each semester requires performance of a variety of new and different repertoire. Designed for students who have basic singing skills.

CSU/UC

MUS 136

Collegiate Choir

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Mixed chorus which rehearses and performs a variety of music, including classical, folk tunes, and songs from Broadway musicals. Each semester requires performance of new repertoire. May be repeated.

CSU/UC

MUS 137 (C-ID MUS 180)

Chamber Choir

Unit(s): 1.0 Class Hours: 72.0 Lab total.

Prerequisite: Audition.

Rehearsal and performance of chamber choir repertoire from various historical periods. Course designed for festival and concert performance. Each semester requires the performance of new repertoire.

CSU/UC

MUS 140

Instrumental Methods for Winds and Percussion

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Instrumental instruction on woodwinds, brass, or percussion in an ensemble setting at the beginning and intermediate levels. Fundamental skills developed through rehearsal and in-class performance of technical exercises and beginning band repertoire.

CSU/UC

MUS 141

Instrumental Ensembles

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Study, rehearsal, and performance of music for small commercial instrumental groups. Music literature will differ each semester. Previous instrumental performance experience recommended.

CSU/UC

MUS 142

Creating Music on the Digital Audio Workstation

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Basic techniques in creating music with computer assisted technology, including the production of software instrument tracks, drum track programming, audio recording, editing, mixdown, and use of the software sampler. Students learn practical applications through creation of musical projects.

CSU

MUS 143

Intermediate Techniques on the Digital Audio Workstation

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 142

Intermediate techniques in creating music with computer assited technology including digital sound manipulation, time and pitch editing, virtual mixing, auxilliary tracks, MIDI effects, and use of the software sampler. Students learn practical applications and electronic composition through creation of musical projects.

CSU

MUS 144

Projects in Electronic Music

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 143, or MUS 147

Exploration of digital recording and MIDI concepts for commercial applications. Individual projects will improve and extend students' skills in the areas of composition, sequencing, and recording. Assignments will help prepare students for Level 1 certification in Logic.

CSU

MUS 145

Jazz Improvisation and Performance Workshop

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Performance and analysis of jazz standards and popular pieces in a practical workshop setting. Elements of improvisation and ensemble playing are stressed. Assumes a rudimentary understanding of chords and scales. Open to all instrumentalists and vocalists.

CSU/UC

MUS 146

Digital Recording Studio Techniques I

Unit(s): 2.0 Class Hours: 27.0 Lecture, 27.0 Lab total.

Introductory class in computer-based hard disk recording. Emphasis on digital sound manipulation, editing, mixdown, and microphone techniques.

CSU

MUS 147

Digital Recording Studio Sound Design

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Techniques of sound design in the digital recording studio including creation of sampler instruments, classic analog synthesizer programming, and other techniques of original sound creation using digital audio manipulation. Some prior experience on a digital audio workstation recommended.

CSU

MUS 148

Music Scoring for Film and Multimedia

Unit(s): 2.0 Class Hours: 27.0 Lecture, 27.0 Lab total.

Techniques of scoring music, audio, and sound effects to video and multimedia. Compositional elements of scoring to picture as well as technical elements of creating digital audio tracks are covered. Experience with digital recording and/or working with a digital audio workstation is necessary.

CSU/UC

MUS 149

The Business of Music

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Introduction to the business and legal aspects of the music industry. This course covers current trends and issues for performing and recording careers in music. Topics include copyright, royalties, recording contracts, performing rights organizations, publishing, and publicity.

CSU

MUS 152

Beginning Audio Production

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

Introduction to the theory and practice of audio production for radio, stage, television, film and digital recording applications. Students will learn the fundamentals of sound design and aesthetics, microphone use, and digital recording equipment. Students gain hands on experience recording, editing, mixing and mastering audio. Upon completion, students will have basic knowledge of applied audio concepts, production workflow, equipment functions, and audio editing software. (same as Digital Media 152)

CSU/UC

MUS 153

Introduction to Game Audio

Unit(s): 2.0 Class Hours: 27.0 Lecture, 27.0 Lab total.

Introduction to the techniques and implementation of audio production in game design including the incorporation of music, dialog and sound effects. Recording, editing, digital effect application, looping, layering, and mixing for an interactive game environment are covered.

CSU

MUS 161

Class Piano I

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Group instruction for beginners emphasizing note reading, basic keyboard skills, chord patterns and sight reading. Practice outside of class required. Practice pianos available on campus. Required for music majors whose principal instrument is not piano.

A combination of MUS 161 and MUS 162 and MUS 163 and MUS 164A and MUS 164B may be taken a maximum of four enrollments.

CSU/UC

MUS 162

Class Piano II

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 161

Group instruction for those possessing basic piano skills, but still classified as beginners. Emphasizes note reading, keyboard technique, chord patterns, and sightreading. Daily practice required. Practice pianos available on campus. Required for music majors whose principal instrument is not piano.

A combination of MUS 161 and MUS 162 and MUS 163 and MUS 164A and MUS 164B may be taken a maximum of four enrollments.

CSU/UC

MUS 163

Class Piano III

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 162

Instruction for students who have completed two semesters of piano and are ready for the intermediate level. Emphasizes building technique, sight reading, and performance. Daily practice required. Practice pianos available on campus.

A combination of MUS 161 and MUS 162 and MUS 163 and MUS 164A and MUS 164B may be taken a maximum of four enrollments.

CSU/UC

MUS 164A

Intermediate Piano Repertoire I

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 163

Instruction for intermediate level students. Emphasizes solo material, technique, sight reading, interpretation, and performance. Daily practice required. Practice pianos available on campus.

A combination of MUS 161 and MUS 162 and MUS 163 and MUS 164A and MUS 164B may be taken a maximum of four enrollments.

CSU/UC

MUS 164B

Intermediate Piano Repertoire II

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 164A

Continuation of instruction for advanced intermediate level students. Emphasizes solo material, technique, sight reading, and performance. Daily practice required. Practice pianos available on campus.

A combination of MUS 161 and MUS 162 and MUS 163 and MUS 164A and MUS 164B may be taken a maximum of four enrollments.

CSU/UC

MUS 168

Stylistic Interpretation of Piano Repertoire

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 163

Style characteristics of Baroque, Classical, Romantic and 20th century music studied through representative piano compositions. Students learn to play expressively within currently accepted performance practices for each period. Not for beginners.

A combination of MUS 168 and MUS 268 may be taken a maximum of four enrollments.

CSU/UC

MUS 169

Harmonization at the Keyboard

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in MUS 161 Beginning level playing experience on the piano.

Beginning keyboard harmonization skills. Includes playing by ear and learning accompaniment patterns in several styles from simple chord progressions.

A combination of MUS 169 and MUS 269 may be taken a maximum of four enrollments.

CSU/UC

MUS 171 (C-ID MUS 180)

Concert Band

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Study and rehearsal of band music for concert performances on campus and in the community. Each semester requires performance of new and different repertoire. Designed for students with basic performance skills.

CSU/UC

MUS 173

Beginning Rhythms in Percussion and Drums

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

The introduction of snare drum and drum set in a class situation. Designed to teach the basics of percussion and drum set performance for the beginning student. Emphasis on rhythmic reading, rudimental techniques, and basic drum set coordination various styles.

CSU/UC

MUS 175 (C-ID MUS 180)

Jazz Ensemble

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Study, rehearsal, and performance of contemporary jazz/rock music for the jazz ensemble with help in developing techniques of improvisation. Each semester requires performance of new and different jazz repertoire. Designed for students with basic performance skills.

CSU/UC

MUS 176

Jazz Band

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Advanced study, rehearsal, and performance of standard and contemporary jazz literature. Includes advanced techniques in improvisation. Each semester requires performance of new and different repertoire. Designed for students with basic performance skills.

CSU/UC

MUS 178

Mariachi

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Mixed ensemble for the study, rehearsal, and performance of Mariachi repertoire with an emphasis on the music from Jalisco. Each semester requires the performance of different repertoire. Designed for students who have basic performance skills.

CSU/UC

MUS 180A

String Methods

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Beginning instruction on violin, viola, cello, or string bass. Fundamental skills developed through in-class rehearsal and performance of technical exercises and beginning orchestral repertoire.

A combination of MUS 180A and MUS 180B and MUS 180C may be taken a maximum of four enrollments.

CSU/UC

MUS 180B

Intermediate String Methods

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 180A

Intermediate instruction on violin, viola, cello, or string bass. Skills developed through in-class rehearsal and performance of intermediate technical exercises and orchestral repertoire.

A combination of MUS 180A and MUS 180B and MUS 180C may be taken a maximum of four enrollments.

CSU/UC

MUS 180C

Advanced String Methods

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 180B

Advanced instruction on violin, viola, cello, or string bass. Skills developed through in-class rehearsal and performance of advanced technical exercises and orchestral repertoire.

A combination of MUS 180A and MUS 180B and MUS 180C may be taken a maximum of four enrollments.

CSU/UC

MUS 181 (C-ID MUS 180)

Chamber Orchestra

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Rehearsal and performance of standard repertoire for chamber orchestra. Each semester requires the performance of a variety of different repertoire. Designed for students who have basic performance skills.

CSU/UC

MUS 185

Beginning Classical Guitar

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Guitar playing techniques of right hand and left hand fingers. Development of correct finger usage. Basic instruction in reading staff notation and relating staff notation to practical playing of solo and ensemble repertoire. Student must furnish nylon string guitar.

A combination of MUS 185 and MUS 186 and MUS 187 and MUS 188 may be taken a maximum of four enrollments.

CSU/UC

MUS 186

Intermediate Classical Guitar

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 185

Instruction at the intermediate level in solo, duo, and trio repertoire. Emphasizes technique studies and performance styles of 18th-21st century music. Student must provide nylon string guitar.

A combination of MUS 185 and MUS 186 and MUS 187 and MUS 188 may be taken a maximum of four enrollments.

CSU/UC

MUS 187

Advanced Classical Guitar

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 186

Instruction at the advanced level in solo, duo, and trio repertoire. Emphasizes advanced technical studies and etudes and performance styles of 16th-21st century music. Student must provide nylon string guitar.

A combination of MUS 185 and MUS 186 and MUS 187 and MUS 188 may be taken a maximum of four enrollments.

CSU/UC

MUS 188

Advanced Classical Guitar Technique and Repertoire

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 187

Music 188-Study of advanced guitar technique, solo literature, and performance practices of 16th-21st Century music. Student must provide nylon string guitar.

A combination of MUS 185 and MUS 186 and MUS 187 and MUS 188 may be taken a maximum of four enrollments.

CSU/UC

MUS 189

Guitar Ensemble

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Rehearsal and performance of standard and current repertoire for guitar ensemble. Each semester requires the performance of a variety of different repertoire. Designed for students who can read notes in first position.

CSU/UC

MUS 190

Introduction to ProTools

Unit(s): 1.5 Class Hours: 18.0 Lecture, 27.0 Lab total.

Fundamental features and applications of ProTools audio software used in post-production for television, film and music. Orientation to functions, user interface and actual operation of digital audio workstation. Techniques and aesthetics associated with creation of well-mixed soundtracks are addressed. Hands-on practice with digital recording and editing of soundtracks.

CSU

MUS 198

Topics

Unit(s): 0.5

Topics of special interest offered to meet the interests and needs of students of music.

CSU

MUS 213 (C-ID MUS 140)

Music Theory III

Formerly: Theory 3

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 112

Continuation of diatonic harmony from Music 112. Chromatic harmony introduced. Includes non-dominant seventh chords, secondary dominants, modulation, and altered chords. Keyboard harmony. Concurrent enrollment in Music 114A recommended. Required for music majors; open to non-majors.

CSU/UC

MUS 214 (C-ID MUS 150)

Theory 4

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 213

Continuation of Music 213. Late 19th century harmonic technique, and important aspects of 20th century style. Analysis and writing of short, derivative compositions. Keyboard harmony. Concurrent enrollment in Music 114B recommended. Required for music majors; open to non-majors.

CSU/UC

MUS 215A

Applied Music (Advanced Private Instruction)

Unit(s): 1.5 Class Hours: 92.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 115D and audition and concurrent enrollment in a music ensemble or music theory course.

Advanced lessons in classical music in voice, piano, band/orchestral instrument, or guitar. Weekly requirements include five hours on-campus practice per week, weekly lessons, and weekly recital attendance.

A combination of MUS 115A and MUS 115B and MUS 115C and MUS 115D and MUS 215A may be taken a maximum of four enrollments.

CSU/UC

MUS 216

Advanced Harmony and Composition I

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 214

Extension of harmonic studies of Music 213 and 214 into complete small compositions. Emphasizes learning to write effectively for the piano. Introduction to simple contrapuntal techniques and how to combine words with music.

CSU/UC

MUS 217

Advanced Harmony and Composition II

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 216

Extension of Music 213 and Music 214 harmonic studies into complete small compositions. Emphasizes development technique. Explores highly chromatic harmony, dissonance, and selected 20th and 21st century styles of musical composition.

CSU/UC

MUS 241

Chamber Music Ensemble

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Rehearsal and performance of music of various periods and styles for small instrumental, vocal, or combined ensembles. Each semester requires performance of new repertoire. Designed for students with previous performance experience. Audition required.

CSU/UC

MUS 245

Intermediate Jazz Improvisation and Performance Workshop

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 145

Performance and analysis of jazz standards and popular pieces in a practical workshop setting at an intermediate level. Elements of improvisation and ensemble playing are stressed. Open to all instrumentalists and vocalists.

CSU/UC

MUS 268

Intermediate Keyboard Repertoire

Unit(s): 1.0 Class Hours: 18.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MUS 168

Style characteristics of Baroque, Classical, Romantic, and 20th century music studied through intermediate level piano compositions. Students learn to play expressively within currently accepted performance practices for each period.

A combination of MUS 168 and MUS 268 may be taken a maximum of four enrollments.

CSU/UC

MUS 271 (C-ID MUS 180)

Symphonic Band

Unit(s): 1.0 Class Hours: 54.0 Lab total.

The rehearsal and performance of band music. Preparation of standard band repertoire for performances in the community. Each semester requires performance of a variety of new and different repertoire. Designed for students with intermediate or advanced performance skills.

CSU/UC

NURSING-CONTINUING EDUCATION (NCE)

NCE 145

Advanced Cardiac Life Support

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in NRN 201, and NRN 201L

Examines principles of caring for patients experiencing cardiopulmonary emergencies. Includes arrhythmia recognition, psychomotor skills, and medications used to manage cardiac arrest. Current BLS card and fee required. Must contact Health Science Skills Lab at (714) 546-6869 for paperwork BEFORE registration.

Pass/No Pass Only.

CSU

NURSING-REGISTERED (NRN)

NRN 098

Topics

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Courses on a variety of contemporary topics will be offered to meet the interests and needs of students in the Nursing area. Not offered every semester.

NRN 105

Cooperative Work Experience-Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

Prerequisite: Concurrent enrollment in NRN 201L or NRN 202L.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

CSU

NRN 106A

Health Science Skills Laboratory- First Semester

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: Enrollment in the Registered Nursing Program, any N.C.E. courses, or RN re-entry.

Supervised use with supplemental learning assistance of the skills lab to assist the student in the development of clinical competency of nursing fundamentals and mastery of fundamental psychomotor skills content addressed in courses NRN-161, NRN 161L, NRN 163, NRN-163L NRN 171, and NRN 171L. Open entry/open exit.

(Pass/No Pass Only)

CSU

NRN 106B

Health Science Skills Laboratory- Second Semester

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: Enrollment in the Registered Nursing Program, any N.C.E. courses, or RN re-entry.

Supervised use with supplemental learning assistance of skills lab to assist the student in development of clinical competency of nursing concepts pertaining to maternal-child health and mastery of psychomotor skills related to maternal-child biological and psychosocial needs addressed in courses NRN 164, NRN 164L, NRN 165, NRN 165L, NRN 172, and NRN 172L. Open entry/open exit.

(Pass/No Pass Only)

CSU

NRN 106C

Health Science Skills Laboratory- First Year Refresher

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: Enrollment in the Registered Nursing Program, EMT, any N.C.E. courses, or RN re-entry.

Supervised use with supplemental learning assistance of skills lab to assist the re-entry student or EMT student in the expansion of clinical competency of principles of nursing and mastery of basic to intermediate pyschomotor skills content addressed in courses NRN 161, NRN 161L, NRN 163, NRN 163L, NRN 164, NRN 164L, NRN 171, NRN 171L, NRN 172, NRN 172L, EMT 104 or EMT 105. Open entry/open exit.

(Pass/No Pass Only)

CSU

NRN 170

Pharmacological Concepts of Nursing

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 239, and BIOL 249, and BIOL 139, or BIOL 229, and ENGL 101, or ENGL 101H,

Corequisite: Concurrent enrollment in NRN 171 and NRN 171L

This pharmacology course introduces the concepts within the four domains of Person, Health and Illness, Environment, and Nursing. Emphasis is placed on the concepts within each domain related to pharmacology including: fluid and electrolyte balance, metabolism, central nervous system, cellular regulation, oxygenation, perfusion, reproduction, inflammation,infection, mobility, comfort, stress and coping, mood & affect, cognition, safety & infection control, communication, professional behavior, diversity, health promotion, healthcare systems, clinical reasoning/judgment, and ethics. Further emphasis is placed on dosage calculations, drug classifications, and application of the nursing process to drug administration. Upon completion, students should be able to identify safe nursing care incorporating the concepts discussed in this course.

CSU

NRN 171

Principles of Nursing Practice and Simple Concepts

Unit(s): 4.5 Class Hours: 81.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 239, and BIOL 249, and BIOL 139, or BIOL 229, and ENGL 101, or ENGL 101H

Corequisite: Concurrent enrollment in NRN 170 and NRN 171L

This course introduces and develops the concepts within the four domains of Person, Health and Illness, Environment, and Nursing. Emphasis is placed on the concepts within each domain including: elimination, metabolism, fluid and electrolyte balance, perfusion, inflammation, infection, mobility, cognition, oxygenation, tissue integrity, comfort, emergencies, safety and infection control, diversity, health promotion, communication, professional behaviors, clinical reasoning/judgment, healthcare system, and ethics. Upon completion, students should be able to identify and explain safe nursing care incorporating the concepts discussed in this course.

CSU

NRN 171L

Principles of Nursing Practice and Simple Concepts Lab

Unit(s): 4.5 Class Hours: 243.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 239, and BIOL 249, and BIOL 139, or BIOL 229, and ENGL 101, or ENGL 101H

Corequisite: Concurrent enrollment in NRN 171 and NRN 170

This clinical course applies the concepts of NRN 171 within the four domains of Person, Health and Illness, Environment, and Nursing. Emphasis is placed on the concepts within each domain including: elimination, metabolism, fluid and electrolyte balance, perfusion, inflammation, infection, mobility, cognition, oxygenation, tissue integrity, comfort, emergencies, safety and infection control, diversity, health promotion, communication, professional behaviors, clinical reasoning/ judgment, healthcare system, ethics, and clinical competency.

(Pass/No Pass Only)

CSU

NRN 172

Family Health and Illness Concepts

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in NRN 170, and NRN 171, and NRN 171L with a minimum grade of Pass

Corequisite: Concurrent enrollment in NRN 172L

This course describes and relates the concepts within the four domains of Person, Health and Illness, Environment, and Nursing. Emphasis is placed on the concepts within each domain including:physical growth and development, psychosocial development, cognitive development, metabolism, cellular regulation, perfusion, reproduction, infection, comfort, emergencies, oxygenation, inflammation, safety and infection control, diversity, health promotion, communication, professional behaviors, clinical reasoning/ judgment, and ethics. Upon completion, students should be able to differentiate safe nursing care incorporating the concepts discussed in this Family Health and Illness Concepts course.

CSU

NRN 172L

Family Health and Illness Concepts Lab

Unit(s): 4.5 Class Hours: 243.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in NRN 170, and NRN 171, and NRN 171L

Corequisite: Concurrent enrollment in NRN 172

This clinical course applies the concepts of NRN 172 within the four domains of Person, Health and Illness, Environment, and Nursing. Emphasis is placed on the concepts within each domain including:physical growth and development, psychosocial development, cognitive development, metabolism, cellular regulation, perfusion, reproduction, infection, comfort, emergencies, oxygenation, inflammation, safety and infection control, diversity, health promotion, communication, professional behaviors, clinical reasoning/ judgment, and ethics. Upon completion, students should be able to differentiate safe nursing care incorporating the concepts discussed in this Family Health and Illness Concepts Lab.

CSU

NRN 198

Topics

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Courses on a variety of contemporary topics will be offered to meet the interests and needs of students in the nursing area. Not offered every semester.

CSU

NRN 199

Independent Study

Unit(s): 1.0-3.0 Class Hours: 18.0-54.0 Lecture total.

Independent study allows students to pursue projects under faculty advisement and supervision. The project may be directed field experience, research, or development of skills and competencies. The proposed project must be approved by a nursing faculty, the Associate Dean of Health Sciences and the Vice President of Academic Affairs prior to registration.

CSU

NRN 200

Role Transition

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Corequisite: Acceptance into the Nursing Program.

Bridge course for LVN or transfer student with an emphasis on RN role development. Application of the nursing process within the Santa Ana College Nursing Conceptual Framework. Review of test-taking strategies, medication calculations, fluid balance, and skills testing. Open to all nursing students; required of advanced placement.

CSU

NRN 206

Health Sciences Skills Laboratory - Second Year

Unit(s): 0.5

Prerequisite: Enrollment in the Registered Nursing Program, EMT, any N.C.E. courses, or RN re-entry.

Supervised use of skills lab to assist the student in development of clinical competency and mastery of psychomotor skills for the second year student. Open entry/open exit. May be repeated. Credit/No Credit.

CSU

NRN 206A

Health Science Skills Laboratory- Third Semester

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: Enrollment in the Registered Nursing Program, any N.C.E. courses, or RN re-entry.

Supervised use with supplemental learning assistance of skills lab to assist the student in development of clinical competency of mental health nursing and mastery of psychomotor skills content addressed in courses NRN 261, NRN 261L, NRN 262, NRN 262L, NRN 271, and NRN 271L. Open entry/open exit.

(Pass/No Pass Only)

CSU

NRN 206B

Health Science Skills Laboratory- Fourth Semester

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: Enrollment in the Registered Nursing Program, any N.C.E. courses, or RN re-entry.

Supervised use with supplemental learning assistance of skills lab to assist the student in development of clinical competency of advanced medical/surgical nursing concepts and mastery of advanced medical/ surgical psychomotor skills content addressed in courses NRN 263, NRN 263L, NRN 264L, NRN 272, and NRN 272L. Open entry/open exit.

(Pass/No Pass Only)

CSU

NRN 206C

Health Science Skills Laboratory- Second Year Transition

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: Enrollment in the Registered Nursing Program, any N.C.E. courses, or RN re-entry.

Supervised use with supplemental learning assistance of skills lab to assist the RN refresher, advanced placed nursing student, or EMT student in the development and maintenance of clinical competency of nursing theoretical knowledge and mastery of advanced psychomotor skills content necessary for the transition into clinical practice as addressed in courses NRN 261, NRN 261L, NRN 262, NRN 262L, NRN 263, NRN 263L, NRN 264L, NRN 271, NRN 271L, NRN 272, and NRN 272L; EMT 104, or EMT 105. Open entry/open exit.

(Pass/No Pass Only)

CSU

NRN 271

Mental Health and Acute Concepts

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in NRN 172, and NRN 172L with a minimum grade of Pass, and

Corequisite: Concurrent enrollment in NRN 271L

This course examines the concepts within the four domains of Person, Health and Illness, Environment, and Nursing. Emphasis is placed on the concepts within each domain including: metabolism, emergencies, stress & coping, mood & affect, cognition, addictive behavior, central nervous system regulation, cellular regulation, oxygenation, perfusion, inflammation, infection, mobility, comfort, safety & infection control, diversity, health promotion, communication, professional behaviors, clinical reasoning/judgment, health care system, and ethics. Upon completion, students should be able to analyze safe nursing care incorporating the concepts discussed in this course.

CSU

NRN 271L

Mental Health and Acute Concepts Lab

Unit(s): 4.5 Class Hours: 243.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in NRN 172, and NRN 172L with a minimum grade of Pass

Corequisite: Concurrent enrollment in NRN 271

This clinical course applies the concepts of NRN 271 within the four domains of Person, Health and Illness, Environment, and Nursing. Emphasis is placed on the concepts within each domain including: metabolism, emergencies, stress & coping, mood & affect, cognition, addictive behavior, central nervous system regulation, cellular regulation, oxygenation, perfusion, inflammation, infection, mobility, comfort, safety & infection control, diversity, health promotion, communication, professional behaviors, clinical reasoning/ judgment, health care system, ethics and clinical competency.

CSU

NRN 272

Complex Concepts

Unit(s): 3.5 Class Hours: 63.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in NRN 271, and NRN 271L with a minimum grade of Pass

Corequisite: Concurrent enrollment in NRN 272L

This course formulates the concepts within the four domains of Person, Health and Illness, Environment, and Nursing. Emphasis is placed on the concepts within each domain including: fluid and electrolyte balance, metabolism, central nervous system regulation, oxygenation, perfusion, tissue integrity, infection, mobility, comfort, emergencies, safety & infection control, diversity, health promotion, communication, professional behavior, clinical reasoning/judgment, health care system, and ethics. Upon completion, students should be able to synthesize safe nursing care incorporating the concepts discussed in this course.

CSU

NRN 272L

Complex Concepts and Preceptorship Lab

Unit(s): 4.5 Class Hours: 243.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in NRN 271, and NRN 271L with a minimum grade of Pass

Corequisite: Concurrent enrollment in NRN 272

This clinical course applies the concepts of NRN 272 within the four domains of Person, Health and Illness, Environment, and Nursing. Emphasis is placed on the concepts within each domain including: fluid and electrolyte balance, metabolism, central nervous system regulation, oxygenation, perfusion, tissue integrity, infection, mobility, comfort, emergencies, safety & infection control, diversity, health promotion, communication, professional behaviors, clinical reasoning/judgment, health care system, ethics, and clinical competency. Additional emphasis is placed on developing leadership skills including time management, prioritization, and delegation in an independent clinical environment precepted by an experienced registered nurse. Upon completion, students should be able to manage safe nursing care incorporating the concepts identified and discussed in the nursing curriculum.

(Pass/No Pass Only)

CSU

NUTRITION AND FOOD (NUTR)

NUTR 101

The Food System and Career Opportunities

Unit(s): 1.5 Class Hours: 27.0 Lecture total.

Exploration of career opportunities and projected employment trends in dietetics, food science, and the food industry. Includes educational requirements for nutrition and dietetics majors, skill preparation, professional organizations, and ethics.

CSU

NUTR 110 (C-ID HOSP 110)

Food Safety and Sanitation

Formerly: Food Sanitation and Safety

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Sanitation practices affecting individual operations. Prevention and control of foodborne illnesses through flow of food and HACCP management. Also includes study of worker safety. (Same as Culinary Arts 110).

CSU

NUTR 112

Food Service Nutrition

Formerly: NUTR 120, Food Service Nutrition

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Principles of nutrition and their application to personal lifestyle and a professional kitchen through an analysis of marketing, food trends, menu design and recipe modification.

CSU

NUTR 115 (C-ID NUTR 110)

Nutrition

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Scientific concepts of nutrition related to the function of nutrients in basic life processes and current health issues with emphasis on individual needs.

CSU/UC

NUTR 115H (C-ID NUTR 110)

Honors Nutrition

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Scientific concepts of nutrition related to the function of nutrients in basic life processes and current health issues with emphasis on individual needs. Content enriched for honors students, to provide a critical and extensive exploration of the major areas of nutrition, including issues related to nutrition and disease states.

CSU/UC

NUTR 116 (C-ID NUTR 120)

Principles of Food Preparation

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Negative T.B. test or chest X-ray

Application of scientific principles in the preparation of selected food products emphasis on physical and chemical properties of food; methods and techniques of food preparation; factors that contribute to quality of prepared foods.

CSU

NUTR 120

Food and Culture

Formerly: NUTR 118, Cultural Foods

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A multicultural perspective on traditional and contemporary food choices. The class considers customs associated with food in relation to religion, health/medicine, human survival and symbolism. The impact of socioeconomic, historical events, population movements, and geography are also discussed.

CSU/UC

NUTR 121

Sports Nutrition

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Overview of the role nutrition plays in sports and athletic performance. An emphasis on energy and nutrient needs, determination of hydration status, sport specific nutrient recommendations, body composition, and supplementation guidelines.

CSU

OCCUPATIONAL STUDIES (OS)

OS 301

Therapeutic Approaches to the Older Adult

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Limitation on enrollment: Student must be admitted to the Occupational Studies program.

This course will build upon the developmental concepts of aging to examine quality of life in older adulthood. The focus of this course will be on evaluating older adults from an occupational perspective and analyzing the skills needed to maintain independence and to successfully participate in meaningful activities throughout the older years.

OS 304

Movement Theory & Analysis

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Limitation on Enrollment: Student must be admitted to the Occupational Studies program. Movement is a significant aspect of occupational performance.

This course will focus on current theories of motor control and motor learning with an emphasis of how these theories can be applied to provide evidence-based practice to people with motor dysfunction.

OS 305

Advanced Pediatric Practice for the Occupational Therapy Assistant (OTA)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Limitation on enrollment: Student must be admitted to the Occupational Studies program.

This course will build upon developmental concepts relative to pediatric Occupational Therapy (OT) practice. The focus of this course will be to examine a variety of settings related to pediatric occupational therapy practice and provide OT treatment to pediatric clients in these settings.

OS 310

Community-Based Occupational Therapy Practice

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Limitation on enrollment: Student must be admitted to the Occupational Studies program.

This course will focus on the practice of Occupational Therapy (OT) in community-based settings. This will include an in-depth analysis of the history and growth of OT practice in the community. Students will analyze the role of OT in community settings with a variety of populations and develop a plan for a community based program.

OS 312

Advanced Practice Areas in Occupational Therapy (OT)

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Limitation on enrollment: Student must be admitted to the Occupational Studies program.

This course will provide a study of the advanced practice areas in occupational therapy. Advance practice areas in occupational therapy include: physical agent modalities (PAMs), hand therapy and feeding and swallowing. This class will focus on the theory and application of PAMs for the use in occupational therapy; the fundamentals of hand therapy including treatment guidelines in occupational therapy; and feeding and swallowing issues with the occupational therapy client.

OS 325

Applying Research to Occupational Therapy Intervention

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Limitation on enrollment: Student must be admitted to the Occupational Studies program.

The focus on this course is to utilize research in evidence-based practice of occupational therapy. This class will focus on obtaining evidence, evaluating research and utilizing qualitative research.

OS 402

Neurological Principles in Human Performance

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Limitation on Enrollment: Student must be admitted to the Occupational Studies program

This course will provide an in-depth study of the neurologic principles used in rehabilitation practice. This will focus on understanding the structures and function of the central and peripheral nervous systems and to the sequelae of injury to these systems. There will be an emphasis on cognitive, visual, and perceptual problems in adults with acquired brain injury. This course will also look at the role of the nervous system in various aspects of human behavior.

OS 403

Leadership for the Occupational Therapy Assistant (OTA)

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Limitation on enrollment: Student must be admitted to the Occupational Studies program.

This course will focus on leadership and the types of leadership that relate to the work of the OTA. Topics will include leadership, advocacy, promotion, supervision, fieldwork, ethical considerations, and participation in professional organizations.

OS 410

Healthcare Systems

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Limitation on Enrollment: Student must be admitted to the Occupational Studies program.

This course will cover the various healthcare systems that influence the practice of occupational therapy. Topics will include economics, types of insurance, healthcare policies, ongoing healthcare reform, and the role of technology. As a part of this course students will complete an independent, in-depth, study of one of the key practice areas in OT as identified by the American Occupational Therapy Association (AOTA).

OS 412

Capstone Seminar

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Limitation on Enrollment: Student must be admitted to the Occupational Studies program.

This Capstone Seminar is designed to demonstrate the student's accumulated training through the development of a project that reflects theory, advanced knowledge of practice, and innovation. Each student will complete a project that is individually mentored and demonstrates an increased level of self- direction.

(Pass/No Pass Only)

OCCUPATIONAL THERAPY ASSISTANT (OTA)

OTA 100

Medical Terminology and Documentation for the O.T.A.

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in BIOL 149, or BIOL 239, and BIOL 249

This course will offer an introduction to basic medical terminology and documentation appropriate to practice needs of the Occupational Therapy Assistant.

CSU

OTA 101

Foundations of Occupation and Occupational Therapy

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

This course defines and explores occupation as it is used to provide the foundation for study of the occupational therapy profession. It further provides an overview of the history and development of occupational therapy as well as the dimensions of past and present practice.

CSU

OTA 101L

Exploration of Occupation Through Activity

Unit(s): 2.0 Class Hours: 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H, and CMST 101, or CMST 101H, or CMST 102, or CMST 102H, or CMST 103, or CMST 103H, or CMST 140, or CMST 145

In this lab class, students will explore the meaning and variability of occupation through self-analysis of occupational patterns, perform task analysis of varied activities, and have the opportunity to observe and practice teaching and learning skills.

CSU

OTA 102

Psychosocial Function and Dysfunction

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 101, and OTA 100, and OTA 110, OTA 101L

This course will define and explore psychosocial phenomena commonly seen by the Occupational Therapy Assistant and will examine evaluation techniques, functional deficits, and methods of treatment.

CSU

OTA 102L

Psychosocial Components of Occupation

Unit(s): 2.0 Class Hours: 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 100, and OTA 101, and OTA 101L, and OTA 110

This course will explore the occupational therapy assistant's role in therapeutic relationships, in administering assessments used primarily in pediatric, adolescent, and adult psychosocial settings, and in therapeutic group design and facilitation.

CSU

OTA 103

Physical Function and Dysfunction

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 102, and OTA 102L, OTA 115, OTA 111

This course will focus on the occupational function of the child, adolescent, and adult which emphasizes the physical components of development, the continuum of function/dysfunction of the client and the role of the O.T.A. in assessment and treatment of commonly seen physical dysfunction diagnosis.

CSU

OTA 103L

Physical Components of Occupation

Unit(s): 2.0 Class Hours: 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 102, and OTA 102L, and OTA 111, and OTA 115

This lab course explores the Occupational Therapy Assistant's role in safety, assessments and treatment techniques commonly used by occupational therapists in physical dysfunction settings.

CSU

OTA 111

Applied Kinesiology

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 101, OTA 101L, and OTA 100, OTA 110

This course will focus on understanding human movement as an integral component of occupational performance and will examine how kinesiology and biomechanics are utilized in treatment by the Occupational Therapy Assistant.

CSU

OTA 115

Human Disease and Occupation

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 101, OTA 100, OTA 101L, OTA 110

This class will explore diseases that are commonly seen in occupational therapy practice and the effect they have on participation in occupation. Each disease will be covered in terms of etiology, prognosis, prevention, pathophysiology, medical management, precautions, and lifestyle redesign required as a result of the disease.

CSU

OTA 120

Level I Fieldwork Part A

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 100, OTA 101, OTA 101L, and OTA 110

The purpose of level I fieldwork is for the student to apply academic knowledge to OT practice. The student will develop their skills through directed observation and participation in a psychosocial setting or virtual standardized patient care.

CSU

OTA 130

Level I Fieldwork Part B

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 102, OTA 102L, OTA 111, and OTA 115

The purpose of level I fieldwork is for the student to apply academic knowledge to OT practice. The student will develop their skills through directed observation and participation in a physical dysfunction setting or virtual standardized patient care.

CSU

OTA 201

Contemporary Models of Occupational Therapy Practice

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 102, and OTA 102L, OTA 111, OTA 115

This lecture/lab course explores the multiple roles of the occupational therapy assistant in documentation, service management, professional behaviors, non-traditional roles, and contemporary models of practice.

CSU

OTA 202

Level II Fieldwork - Part I

Unit(s): 6.0 Class Hours: 360.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 103, and OTA 103L, and OTA 201

Supervised fieldwork experience in an occupational therapy practice setting that will provide the student appropriate opportunities to apply learned knowledge and skills.

(Pass/No Pass Only)

CSU

OTA 203

Level II Fieldwork - Part II

Unit(s): 6.0 Class Hours: 360.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in OTA 103, and OTA 103L, and OTA 201

Supervised fieldwork experience in an occupational therapy practice setting that will provide the student appropriate opportunities to apply knowledge and skills learned in the classroom.

(Pass/No Pass Only)

CSU

PARALEGAL (PARA)

PARA 100 (C-ID LPPS 110)

Law and Society

Formerly: The Paralegal Profession

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Overview of the legal system including the courts, participants and various sources of law in the American legal system and how society is affected. Review of the legal and judicial process in the United States covering the adversarial system, jurisdiction of federal and state courts, and the general process of judicial review and how different segments of society are affected. Explanation of different sources of law including statutes, court cases and administrative agency rules. Review of basic legal reasoning and introductory legal research methods. Introduction to substantive areas of law and the effect the law has in various groups and individuals in our system. Review of the role and regulation of legal professionals, legal ethics and consumer protection laws, and their effect on providing legal services to various segments of society. (Same as LAW 100).

CSU/UC

PARA 101

Law Office Management

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Structure and procedures of the law office. Emphasis on time management, the role of paralegals and paralegal administrators in the law office, ethics in the law office, client property regulations, time keeping and billing, and technology management in a law office.

CSU

PARA 105

Cooperative Work Experience Education - Occupational

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, section 55253.

CSU

PARA 107 (C-ID AJ 122)

Principles and Procedures in the Criminal Justice System

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An examination and analysis of due process in criminal proceedings from pre-arrest through trial and appeal, utilizing statutory law and state and constitutional law precedents. (Same as Criminal Justice 107.)

CSU

PARA 117

Law of Global Commerce and Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Learn to create business contracts in the global marketplace and how to use the U.N. Convention on Contracts for the International Sale of Goods. Learn about financial mechanisms and laws regulating international distribution. Learn about international limited liability companies, and foreign direct investment. Learn how countries join together to create trade. Includes NAFTA/USMCA, GATT, the EU and other trade agreements around the world. Explore management and law in different legal environments as well as U.S. export regulations.

CSU

PARA 120

Computers in the Law Office

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Exploration of technology utilized in a legal service office environment. Study of legal focused software and applications.

CSU

PARA 121 (C-ID LPPS 120)

Legal Ethical Reasoning

Formerly: Ethics and Professional Responsibility

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course provides an introduction to concepts and theories of ethical decision-making, moral conduct, obligation and permission, justice, responsibility, as applied to the Legal Profession. The course will explore the application of the California Rules of Professional Conduct as applied to the legal profession and society in general.

CSU

PARA 122

Advanced Life Planning

Formerly: Elder Law

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is intended to prepare the student to assist an attorney in a probate, estate planning and or elder law practice. The course is intended to provide the student with the skill set and knowledge base to assist in the preparation of wills, trusts, estate planning documentation, probate documents, charitable trusts, guardianships, conservatorships, family law issues as related to elder law, age discrimination, elder abuse and termination of life planning.

CSU

PARA 131

Advanced ADR Practice

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Study of the practical aspects of the Paralegal's role in assisting an attorney in Alternative Dispute Resolution.

CSU

PARA 132

Family Law and Procedure

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Study of basic substantive law and procedures in family law: Court procedures for divorce, annulment, temporary and permanent support, restraining orders, division of community property, and child custody procedures including adoption and paternity actions. May require a field trip.

CSU

PARA 133

Workers Compensation Law and Procedure

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Study of the laws and procedures related to worker's compensation. Covers medical-legal problems attendant to on-the-job injuries, disabilities and benefits due employees, court litigation, administrative hearings, and out-of-court processes. May require field trips.
CSU

PARA 134

Estate Planning and Administration

Formerly: Probate Law and Procedures

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Probate and estate planning procedures. Study of the Paralegal's role in drafting estate planning and administration documents, assisting attorneys in administration of estates, and monitoring asset and fiduciary accountings. Study of basic estate planning, probate laws, wills, trusts, and taxes. Field trip may be required.
CSU

PARA 135

Bankruptcy Law and Procedure

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Federal bankruptcy act and court procedures for the paralegal, the functions of the bankruptcy trustee, and a detailed examination of the process of being declared a bankrupt. May require a field trip.
CSU

PARA 136

Real Property Law and Procedure

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

A study of the laws and procedures of real property. A study of the role of a paralegal in a law practice that specializes in real property law with an emphisis on the landlord/tenant relationship. Field trips may be required.
CSU

PARA 138

Law of Business Organizations

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Laws of the California Corporations Code. Students prepare articles of incorporation, minutes, by-laws, stock, and stock transfer. Agency law and partnership laws. Students will understand compliance regulations.
CSU

PARA 139

Fundamentals of Labor Law

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

An introduction to labor law and the judicial system. The course will examine major areas of labor law including the complaint, conference, hearings and appeals.
CSU

PARA 140

Immigration Law and Procedure

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Basic study of Immigration Law in the United States, with focus on preparation of those forms used by immigrants to secure benefits. Computerized preparation of forms and procedures for filing with INS will be emphasized. Marketing procedures for paralegals involved in Immigration Law will be analyzed, and ethical considerations to avoid the illegal practice of law will be covered.
CSU

PARA 144

Introduction to eDiscovery

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Focus on the discovery phase of litigation with specific instruction on eDiscovery. The study of the California Rules of Court, California Statutes and procedures for e-filing and eDiscovery regulations regarding the retention and production of electronic data in a civil litigation case. Practical applications for paralegals.
CSU

PARA 145

Civil Litigation Overview

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Overview of California procedures from acceptance of a case through trial. Planning litigation, motions, discovery, and trial preparation. Preparation of pleadings. Overview of California discovery rules, preparation of discovery documents, and responses.
CSU

PARA 146

Tort Law and Alternative Dispute Resolution

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Intentional torts, negligence, strict liability, product liability, damages, immunity, and defenses to torts. Principles of insurance law and procedures for the investigation of personal injury cases. Principles of dispute resolution through negotiation, mediation, and arbitration. Students will mediate impartially and use tools to maximize negotiation effectiveness. The course includes application of mediation skills in the law office.
CSU

PARA 150

Legal Transactions

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Introduction to contracts and drafting legal documents for corporations and real estate transactions. Contract formation, performance, breach, and third party interests. Students will learn the laws of the California Corporations Code and the laws governing real estate transactions. Students will learn to draft various contracts and other documents and will select, edit, and customize formbook and computerized forms in real property, corporations, family law, and estate planning.
CSU

PARA 205 (C-ID HOSP 150)

Hospitality Law

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The course provides students with the U.S. Legal System's fundamental knowledge to help minimize potential liability and lawsuits in the Hospitality Industry. (Same as CULN 205).
CSU

PARA 246

Legal Research and Analysis

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in LAW 100, or PARA 100

Principles of legal research, legal analysis, and techniques for the Paralegal to assist an attorney in the delivery of legal services to their client.
CSU

PARA 248

Advanced Research and Writing

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PARA 246

Advanced projects in legal research and writing emphasis on legal form and style. Students must pass PARA 246 with a C or better prior to taking PARA 248.

CSU

PARA 297

The Professional Paralegal

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This is the capstone class to the paralegal degree. Students will demonstrate their knowledge of ethics, legal principles, and the technical skills necessary for entry level employment as a paralegal. This course is to be taken in the semester of or prior to graduation. This course will include preparation of graduation petitions, professional resumes and a professional portfolio that will include work prepared in PARA 101, PARA 121, PARA 120, PARA 145 and PARA 150. Students will be required to certify they are in the second to last or last semester prior to graduation.

(Pass/No Pass Only)

CSU

PARA 299

Cooperative Work Experience Education

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, section 55253.

(Pass/No Pass Only)

CSU

PHARMACY TECHNOLOGY (PHAR)

PHAR 048

Introduction to Pharmacy Technology

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Overview of the SAC Pharmacy Technician training program. Definition of the roles and preview of the opportunities open to pharmacy technicians in various practice settings. Presentation of pharmaceutical dosage forms, the drug development process, and drug classification systems. Introduction to prescription labeling and to the law and ethics of pharmacy practice.

PHAR 051

Body Systems I

Unit(s): 3.5 Class Hours: 63.0 Lecture total.

Anatomy, physiology, pathology, and pharmacology of the musculoskeletal, respiratory, renal, and cardiovascular systems. Basic terminology, with emphasis on word analysis and construction, medical abbreviations, and lay terms. Trade/generic names and indications for each body system.

PHAR 052

Body Systems II

Unit(s): 3.5 Class Hours: 63.0 Lecture total.

Anatomy, physiology, pathology, and pharmacology of the integumentary, endocrine, gastrointestinal, and nervous systems. Basic terminology, with emphasis on word analysis and construction, medical abbreviations, and lay terms. Trade/generic drug names and indications for medications in each body system. Emphasis on top 200 drugs.

PHAR 055

Pharmacy Calculations

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course introduces students to calculations related to drug dosage and preparation of medications. Interconversion of units in the metric and common systems of measurement are included. There is emphasis on unit-cancellation for solving pharmacy situation problems.

PHAR 056

Pharmacy Operations

Unit(s): 4.5 Class Hours: 54.0 Lecture, 90.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHAR 048, and PHAR 051, or PHAR 052, and PHAR 055, or PHAR 054B; Typing proficiency minimum of 30 wpm 95% accuracy

Hands-on training in customer service, inventory control, compounding, packaging, record-keeping, and drug distribution in the outpatient pharmacy setting. Includes prescription lab simulations and use of computers.

PHAR 056L

Pharmacy Technology Skills Lab

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Concurrent enrollment in PHAR 056

Supervised use of the Pharmacy Technology skills lab (a supplemental learning assistance course) to assist the students in developing competency in the technical skills required to successfully complete the Pharmacy Operations lab class. Additionally, this Skills Lab class allows students working in one setting of pharmacy to come back and practice skills in another setting. Skills lab class also allows students with significant time lapsed from program attendance to prepare for externship or job placements. Significant time lapsed is defined as 1 year by departmental policy in compliance with the American Society of Health- System Pharmacists' re-accreditation body. Lab hours verified by sign-in. One-half (0.5) unit is required for the Advanced Certificate and A.S. degree.

PHAR 057

Inpatient Pharmacy Services

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHAR 048 typing proficiency of 30 WPM and 95% accuracy, and PHAR 051, or PHAR 052, and PHAR 055, or PHAR 054B

Technical aspects of drug distribution for the inpatient (hospital) pharmacy setting. Hands-on training in medication order processing, pharmacy patient profile maintenance, medication preparation (includes packaging), and inpatient drug distribution using manual and automated systems. Includes electronic and manual record-keeping, pharmacy law, and CQI. Hands-on training in medication reconciliation in the emergency room setting. Develop and enhance communication and patient-interviewing skills through various communication methods.

PHAR 057L

Pharmacy Technology Skills Lab

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Concurrent enrollment in PHAR 057

Supervised use of the Pharmacy Technology skills lab (a supplemental learning assistance course) to assist the students in developing competency in the technical skills required to successfully complete the Inpatient Pharmacy Services lab class (PHAR 057). Additionally, this Skills Lab class allows students working in one setting of pharmacy to come back and practice skills in another setting. Skills lab class also allows students with significant time lapsed from program attendance to prepare for externship or job placements. Significant time lapsed is defined as 1 year by departmental policy, in compliance with the American Society of Health-System Pharmacists' re-accreditation body. Lab hours are verified by sign-in.

One-half (0.5) unit is required for the Advanced Certificate and A.S. degree.

(Pass/No Pass Only)

PHAR 060

Sterile Products

Unit(s): 4.5 Class Hours: 54.0 Lecture, 90.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHAR 048, and PHAR 051, or PHAR 052 30 wpm typing, and PHAR 055, or PHAR 054B

Application of aseptic techniques and use of the laminar flow hood in the preparation of sterile products in accordance to USP 797. Emphasis on parenteral calculations, sterile dosage forms, and quality assurance procedures. Includes the pharmacology of antimicrobial and antineoplastic drugs.

PHAR 060L

Pharmacy Technology Skills Lab

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Concurrent enrollment in PHAR 060

Supervised use of the Pharmacy Technology skills lab (a supplemental learning assistance course) to assist the students in developing competency in the technical skills required to successfully complete the Sterile Products lab class (PHAR 060). Additionally, this Skills Lab class allows students working in one setting of pharmacy to come back and practice skills in another setting. Skills lab class also allows students with significant time lapsed from program attendance to prepare for externship or job placements. Significant time lapsed is defined as 1 year by departmental policy in compliance with the American Society of Health- System Pharmacists' re-accreditation body.Lab hours verified by sign-in. One-half (0.5) unit is required for the Advanced Certificate and A.S. degree.

(Pass/No Pass Only)

PHAR 072A

Pharmacy Technology Externship Outpatient

Unit(s): 0.5-2.0 Class Hours: 40.0-120.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHAR 056; and background checks, health screenings, current TB clearance, and drugs test clearance.

On-site training in the outpatient (retail) practice setting. Students must complete PHAR 056 lab class to qualify for the outpatient rotation. Students must pass the trade-generic test prior to placement. Some sites require additional background, health screenings, and drugs tests. Completion of the outpatient rotation PHAR 072A is required for the Basic Certificate. Completion of PHAR 072A, PHAR 072B, PHAR 072C rotations (320 hours) is required for the advanced certificate and Associate Degree.

(Pass/No Pass Only)

PHAR 072B

Pharmacy Technology Externship Inpatient

Unit(s): 0.5-1.5 Class Hours: 36.0-100.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHAR 056, and PHAR 057; and background checks, health screenings, current TB clearance, and drugs test clearance.

On-site training in the inpatient (hospital) practice setting. Students must complete the following lab courses prior to placement: PHAR 057 and PHAR 056. Students must pass the trade-generic test prior to placement. Some sites require additional background, health screenings, and drugs tests. Completion of PHAR 072A, PHAR 072B, PHAR 072C rotations (320 hours) is required for the advanced certificate and Associate Degree. At the end of the rotation, the instructor will use the attendance records and competency forms as input from preceptors to assess the student learning outcomes and to help determine final grades. Students can refer to the course overview to understand the details of final grade assignments.

(Pass/No Pass Only)

PHAR 072C

Pharmacy Technology Externship Sterile Products

Unit(s): 0.5-1.5 Class Hours: 36.0-100.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHAR 060; and background checks, health screenings, current TB clearance, and drugs test clearance.

On-site training in the home infusion or sterile products pharmacy practice setting. Students must complete the following lab course prior to placement: PHAR 060. Students must pass the trade-generic test prior to placement. Some sites require additional background, health screenings, and drugs tests.

Completion of PHAR 072A, PHAR 072B, PHAR 072C rotations(320 hours) is required for the advanced certificate and Associate Degree. At the end of the rotation, the instructor will use the attendance records and competency forms as input from preceptors to assess the student learning outcomes and to help determine final grades. Students can refer to the course overview to understand the details of final grade assignments.

(Pass/No Pass Only)

PHAR 072L-1

Pharmacy Technology Skills Lab

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Concurrent enrollment in PHAR 056 Returning students who took PHAR 056 can take PHAR 072L-1 alone

Supervised use of the Pharmacy Technology skills lab (a supplemental learning assistance course) to assist the students in developing competency in the technical skills required to successfully complete the Outpatient Pharmacy Technology Externship rotation (PHAR 072). Additionally, this Skills Lab class allows students working in one setting of pharmacy to come back and practice skills in another setting. Skills lab class also allows students with significant time lapsed from program attendance to prepare for externship or job placements. Significant time lapsed is defined as 1 year by departmental policy in compliance with the American Society of Health-System Pharmacists' re-accreditation body. Lab hours verified by sign-in. One-half (0.5) unit is required for the Advanced Certificate and A.S. degree.

(Pass/No Pass Only)

PHAR 072L-2

Pharmacy Technology Skills Lab

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Concurrent enrollment in PHAR 057. Returning students who took PHAR 057 can take PHAR 072L-2 alone.

Supervised use of the Pharmacy Technology skills lab (a supplemental learning assistance course) to assist the students in developing competency in the technical skills required to successfully complete the Inpatient Pharmacy Technology Externship rotation (PHAR 072). Additionally, this Skills Lab class allows students working in one setting of pharmacy to come back and practice skills in another setting. Skills Lab class also allows students with significant time lapsed from program attendance to prepare for externship or job placements. Significant time lapsed is defined as 1 year by departmental policy in compliance with the American Society of Health-System Pharmacists' re-accreditation body. Lab hours verified by sign-in. One-half (0.5) unit is required for the Advanced Certificate and A.S. degree.

(Pass/No Pass Only)

PHAR 072L-3

Pharmacy Technology Skills Lab

Unit(s): 0.5-1.0 Class Hours: 27.0-54.0 Lab total.

Corequisite: Concurrent enrollment in PHAR 060 Returning students who took PHAR 060 can take PHAR 072L-3 alone.

Supervised use of the Pharmacy Technology skills lab (a supplemental learning assistance course) to assist the students in developing competency in the technical skills required to successfully complete the Pharmacy Externship Sterile Products rotation (PHAR 072). Additionally, this Skills Lab class allows students working in one setting of pharmacy to come back and practice skills in another setting. Skills lab class also allows students with significant time lapsed from program attendance to prepare for externship or job placements. Significant time lapsed is defined as 1 year by departmental policy in compliance with the American Society of Health-System Pharmacists' re-accreditation body. Lab hours verified by sign-in. One- half (0.5) unit is required for the Advanced Certificate and A.S. degree.

(Pass/No Pass Only)

PHILOSOPHY (PHIL)

PHIL 106 (C-ID PHIL 100)

Introduction to Philosophy

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A survey of historical and contemporary ideas on how to live the good life.

CSU/UC

PHIL 106H (C-ID PHIL 100)

Honors Introduction to Philosophy

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

An enriched approach designed for honors students. A survey of historical and contemporary ideas on how to live the good life.

CSU/UC

PHIL 108 (C-ID PHIL 120)

Ethics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to key historical and modern theories of philosophical ethics and the application of these theories to ethical issues facing society today. Assists in clarifying our thinking about morality/ethics. Course increases awareness of values in personal and contemporary issues.

CSU/UC

PHIL 110

Critical Thinking

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H

College-level critical thinking and writing. Promotes self-awareness, independent thinking, and improved academic expression. Examines philosophical methods of reasoning and composition, and the uses of informal logic and criticism in personal life, college, work, and democratic society.

CSU/UC

PHIL 110H

Honors Critical Thinking

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in ENGL 101 or ENGL 101H

An enriched approach designed for honors students in a seminar setting. College-level critical thinking and writing. Promotes self-awareness, independent thinking, and improved academic expression. Examines philosophical methods of reasoning and composition, and the uses of informal logic and criticism in personal life, college, work, and democratic society.

CSU/UC

PHIL 111 (C-ID PHIL 110)

Introductory Logic

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Beginning course in formal and applied logic. Covers cognitive language, formal argument, proof, basic propositional and predicate logic, and philosophy of logic. Emphasizes active student involvement and practical application to college life.

CSU/UC

PHIL 112

World Religions

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A philosophical overview of the world's great religions. Includes historical origin and growth of each religion, major doctrines, and influence. Religions dealt with include Indigenous Religions, Hinduism, Jainism, Buddhism, Taoism, Confucianism, Judaism, Christianity and Islam.

CSU/UC

PHIL 118

History of Philosophy

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to philosophy from an historical perspective: getting acquainted with the thoughts of the world's great philosophers. Provides a survey of the dominant philosophies of the ancient, medieval, and modern worlds.

CSU/UC

PHOTOGRAPHY (PHOT)

PHOT 009

Photography Lab

Unit(s): 0.5 Class Hours: 27.0 Lab total.

Prerequisite: Concurrent enrollment in another photography course

Sign-in/out supervised laboratory. Work on assignments from other photography courses or on independent projects. Completion of new and more advanced assignments each semester. Accumulation of 24 hours earns 0.5 unit. Requires concurrent enrollment in a photography course.

PHOT 150

History of Photography

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A survey of the history, aesthetics, and technical evolution of photography including an in-depth view of artistic styles and individual photographers' contributions from the 19th century to the present.

CSU/UC

PHOT 160

Introduction to Photojournalism

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Explores the photographer as a journalist, focusing on theory and practice in press and publications photography, with emphasis on using the camera as a reporting and communications tool. Stresses news, feature photography, and photographic essays, including composition, impact, and creativity, for newspapers, magazines, internet, and other mass communications media. (Same as CMSD 160)

CSU

PHOT 180

Beginning Photography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

This course provides students with an introduction to visual concepts, basic image capture, and camera functions with digital cameras. Software basics for photographic imaging and digital printing.

CSU/UC

PHOT 185A

Landscape Photography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHOT 180

This course concentrates on producing images under available light conditions found in natural and man-made environments. Topics include creating awareness of light and its function along with learning techniques for exposing under many different lighting conditions.

CSU

PHOT 185B

Landscape Photography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHOT 185A

Continued instruction in cityscape, seascape, and landscape photography with special attention given to documentary, pictorial, and metaphorical styles. A DSLR camera required.

CSU

PHOT 191

Commercial Studio Practices

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHOT 180

Instruction in specialized technical alternatives utilized in commercial studio photography. Emphasis will be on professional image-making with digital cameras, using scanning, digital printing, and commercial lighting techniques.

CSU

PHOT 194

Digital Workflow

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHOT 180

This class will provide a foundation for capturing and processing RAW digital photo files with high end digital imaging hardware and software. Emphasis on creating organization of files for client needs.

CSU

PHOT 196

Commercial Photography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHOT 180

This course instructs the student with lighting and studio techniques as commonly used in professional photographic applications. The emphasis will be on light and the use of lighting equipment in both studio and location situations.

CSU

PHOT 197

Intermediate Commercial Photography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHOT 196

Intermediate techniques in commercial photography using available and studio lighting. Further studies in the commercial subject areas of portrait/wedding, architecture, table top/product illustration, stock photography and photojournalism.

CSU

PHOT 199

Independent Study

Prerequisite: Divisional approval. To be eligible for independent study a student must be concurrently enrolled in at least one other class at either Santa Ana College or Santiago Canyon College and must show evidence of competence in his academic major and the area in which he proposes to do independent study. (SAC catalog)

Student pursues specific project under faculty supervision. May be repeated for a maximum of 1 unit.

CSU

PHOT 291

Wedding and Quinceañera Photography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHOT 180

Instruction in fundamental concepts, equipment demands, and photographic techniques used by contemporary wedding/quinceañera photographers.

CSU

PHOT 292

Portrait Photography

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHOT 180

In this course the student will learn portrait styles and techniques using both natural, and artificial lighting in the studio and on location.

CSU

PHOT 294

Color Photographic Expression

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHOT 180

Introduction to the theory and practice of color in Fine Art Photography. Printing color photographs as a fine art medium. Course includes lectures, interpretive (field) assignments, laboratory work, research of well-known photographers using color in fine art photgraphy and critiques. Camera required.

CSU

PHYSICAL SCIENCE (PSC)

PSC 115

Concepts in Physical Sciences for Educators

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in MATH N48

An investigation of basic principles of physics and chemistry including matter, physical and chemical properties, energy, motion, light, atomic structure, bonding, solutions and chemical reactions. The inter-dependence of chemistry and physics will be emphasized. Designed for non-science majors, concepts are introduced in the lab through inquiry and further developed during discussion. (Same as CHEM 115).

CSU/UC

PSC 117

Physical Science Survey

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to the methods of science and concepts relating to mechanics, states of matter, waves, heat, electricity, light, atomic structure, and chemical reactions. May include topics from Earth and space science. Emphasis is on basic principles, relationships, and applications to modern civilization. This course is open to all majors. Concurrent enrollment in Physical Science 118 is highly recommended.

CSU/UC

PSC 118

Physical Science Survey Laboratory

Unit(s): 1.0 Class Hours: 54.0 Lab total.

Laboratory course to accompany Physical Science 117. Laboratory topics include: motion, forces, energy, thermodynamics, electricity, circuits, optics, and chemical reactions.

CSU/UC

PHYSICS (PHYS)

PHYS 109

Survey of General Physics

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

The study of important phenomena in physics. Topics include mechanics, fluids, thermodynamics, sound, light, electricity, magnetism, and modern physics. Recommended for all students interested in a conceptual approach to physics and students planning on taking more advanced courses in physics.

CSU/UC

PHYS 199

Independent Study

Student pursues specific project under faculty supervision.

CSU

PHYS 210 (C-ID PHYS 105; C-ID PHYS 205)

Principles of Physics I

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 180, or MATH 180H

A calculus-based physics course designed for students majoring in the life sciences, pre-medicine, and related disciplines. Topics include classical mechanics, wave motion, and thermodynamics.

CSU/UC

PHYS 211 (C-ID PHYS 110)

Principles of Physics II

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHYS 210, and MATH 180, or MATH 180H

A calculus-based physics course designed for students majoring in the life sciences, pre-medicine, and related disciplines. Topics include: electricity and magnetism, light, optics, and modern physics.

CSU/UC

PHYS 217 (C-ID PHYS 205)

Engineering Physics I

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 180, or MATH 180H

Principles of classical mechanics including particle dynamics, forces, work, energy, momentum, rotational motion, equilibrium, harmonic motion, and gravity. This course is designed for students majoring in physical sciences and engineering.

CSU/UC

PHYS 227 (C-ID PHYS 210)

Engineering Physics II

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHYS 217, and MATH 185

Introduces the basic principles of electricity and magnetism. The main topics are electrostatics, circuits, magnetism, electro-magnetic induction, and Maxwell's equations. This course is designed for students majoring in physical sciences and engineering.

CSU/UC

PHYS 237

Engineering Physics III

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHYS 217, and MATH 185

Introduces the basic principles of fluids, thermodynamics, sound, light, optics, and modern physics. This course is designed for students majoring in physical sciences and engineering.

CSU/UC

PHYS 279 (C-ID PHYS 105)

College Physics I

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 162

A trigonometry-based physics course. Topics include: mechanics, thermodynamics, fluids, oscillatory motion, and sound.

CSU/UC

PHYS 289 (C-ID PHYS 110)

College Physics II

Unit(s): 4.0 Class Hours: 54.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PHYS 279, and MATH 162

A trigonometry-based physics course. Topics include: light, electricity, magnetism, and modern physics.

CSU/UC

POLITICAL SCIENCE (POLT)

POLT 101 (C-ID POLS 110)

American Government and Politics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Study of United States national government and California state and local governments. Satisfies graduation requirement for American institutions and state requirements for California state government.

CSU/UC

POLT 101H (C-ID POLS 110)

Honors American Government and Politics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher.

A student-oriented exploration of the historical and contemporary principles of American government. Study groups and individual computer-based research focus on basic political concepts of American national and state governments. Satisfies graduation requirement for American Institutions and state requirements for California state government.

CSU/UC

POLT 200 (C-ID POLS 120)

American Political Thought

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Examination of various theoretical approaches to politics within the American political context. Analysis of selected political theories and their application to American politics.

CSU/UC

POLT 200H (C-ID POLS 120)

Honors American Political Thought

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Examination of various theoretical approaches to politics within the American political context. Analysis of selected political theories and their application to American politics.

CSU/UC

POLT 201 (C-ID POLS 130)

Introduction to Comparative Politics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A comparative analysis of different kinds of political systems; including their histories, political institutions, processes and policies, the environment in which they occur, and their consequences.

CSU/UC

POLT 220 (C-ID POLS 140)

International Politics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to international relations theory with an examination of national, international, transnational, and sub-national actors and their institutions, interactions and processes as they relate to global issues.

CSU/UC

POLT 235

Identity Politics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An inquiry into the history of racial/ethnic minority groups in American politics with an emphasis on political coalitions among different minority groups in contemporary politics.

CSU/UC

PSYCHOLOGY (PSYC)

PSYC 100 (C-ID PSY 110)

Introduction to Psychology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to the major theories, methods, concepts, ethical issues, and findings in the major fields in psychology including (but not limited to): biological bases of behavior, perception, cognition and consciousness, learning, memory, emotion, motivation, development, personality, social psychology, psychological disorders and therapeutic approaches, and applied psychology.

CSU/UC

PSYC 100H (C-ID PSY 110)

Honors Introduction to Psychology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Seminar style, content enriched course for honors students exploring the the major theories, methods, concepts, ethical issues, and findings in the major fields in psychology including (but not limited to): biological bases of behavior, perception, cognition and consciousness, learning, memory, emotion, motivation, development, personality, social psychology, psychological disorders and therapeutic approaches, and applied psychology.

CSU/UC

PSYC 140

Introduction to Psychology of Adulthood and Aging

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Examines psychological and related biological and social changes that occur in adulthood and old age and how these changes vary with ethnicity, gender and social class. Topics include longevity, health, successful aging, intimate and family relationships and mental disorders of adulthood. Designed to help students understand their own and others' aging and to familiarize them with issues in the field of gerontology.

CSU/UC

PSYC 157 (C-ID CDEV 100)

Introduction to Child Psychology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Survey of human development from conception through adolescence. Covers major theories of development (cognition, perception, language, personality, social, etc.) and their application to parenting, teaching, and other interactions with children. (No credit if student has taken Child Development 107.)

CSU/UC

PSYC 160 (C-ID PSY 180)

Introduction to Lifespan Psychology

Formerly: PSYC 180, Introduction to Lifespan Psychology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to human development from a psychological perspective. Explores human development from conception through death, including biological and environmental influences. Theories and research of physical, cognitive, personality, and social development are examined from classical and contemporary perspectives. Attention will also be given to both normative and non-normative development.

CSU/UC

PSYC 170

Multicultural Psychology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduces students to important issues related to cultural diversity in the field of psychology. Major areas of psychology will be explored from a multicultural perspective, including research, mental health, social psychology, and identity development. Exploration of historically underrepresented populations in the U.S. will be emphasized.
CSU/UC

PSYC 200 (C-ID PSY 150)

Introduction to Biological Psychology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Explores relationships between physiological structures of the body and human behavior. Focuses on the organization and function of the brain, spinal cord, peripheral nervous system, glands, sensory and perceptual systems. Relates physiological functioning to motivated behavior, addiction, and psychological disorders.
CSU/UC

PSYC 210 (C-ID SOCI 125; C-ID MATH 110)

Statistics for the Behavioral Sciences

Unit(s): 4.0 Class Hours: 72.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 083, or MATH 084 (OR placement into Psychology 210 on the Mathematics Level 3 placement Exam and a course equivalent to MATH 083 or 084)
Introduces psychology and behavioral science majors to descriptive and inferential statistical methods. Knowledge of these methods is essential to the understanding, interpretation, and performance of scientific research. Topics covered include probability theory, hypothesis testing, correlation, analysis of variance, the graphical representation of data, basic research design, and the use of computer software to perform statistical analyses.
CSU/UC

PSYC 219 (C-ID PSY 200)

Introduction to Research Methods in Psychology

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in MATH 219 (may be taken concurrently), or PSYC 210 (may be taken concurrently), and PSYC 100
Emphasizes methods of study in psychology, experimental design, analysis of variables contributing to experimental results, and data treatment.
CSU/UC

PSYC 230 (C-ID PSY 115)

Psychology of Adjustment

Formerly: Psychology and Effective Behavior

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Introduction to psychoanalytic, behavioristic, cognitive, humanistic and existential theories of personality as they relate to dealing effectively with the changing demands of everyday life. Covers personal growth, self- concept, stress and coping, personal goals and motivation, and interpersonal relationships in relation to culture, gender, ethnicity, historical cohort, and socio-economic status. Includes exercises for increasing self-awareness, identifying personals goals, and for building skills for effective living and well-being.
CSU/UC

PSYC 240 (C-ID PSY 170)

Introduction to Social Psychology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PSYC 100, or SOC 100
An exploration of the interlocking dynamics of psychology and sociology focusing on the impact of social groups on individuals and on other groups. Content includes self-development, interaction, attitudes, conformity, friendship, love, aggression, group dynamics (Same as Sociology 240).
CSU/UC

PSYC 250

Introduction to Abnormal Psychology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in PSYC 100, or PSYC 100H
Introduction to the commonly diagnosed psychological disorders. Includes psychophysiological disorders, anxiety, depression, substance abuse, sexual dysfunctions, schizophrenia, developmental, cognitive, and personality disorders. Emphasis is on identification, symptomatology, etiology, and methods of therapeutic intervention.
CSU/UC

READING (READ)

READ 101

Introduction to Academic Reading

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Instruction toward students' mastery of higher-level vocabulary, reading comprehension at the level of proficiency, critical evaluation of college-level text and improvement of reading rate.
CSU

READ 102

Academic Reading

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Successful completion of Read 101 with a grade of C or better.
Introduces a repertoire of reading strategies aimed at preparing students for comprehension of complex college-level reading material. Advanced reading strategies provide the foundation for the development of critical reading and the recognition of patterns of academic thought. Reading strategies for specific disciplines, including the social sciences, business, humanities and the arts, mathematics and the natural sciences are presented.
CSU

READ 150

Critical Reading

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ENGL 101, or ENGL 101H
This course addresses the relationship between critical reading and critical thinking, including emphasis on the development of critical reading and thinking skills that facilitate the interpretation, analysis, criticism, and advocacy of ideas encountered in academic reading.
CSU/UC

SOCIOLOGY (SOC)

SOC 100 (C-ID SOCI 110)

Introduction to Sociology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The scientific study of human societies and behavior focusing on the process of social interaction, patterns of social inequality, and the influence of social institutions on individuals as members of social groups.

Special emphasis provided to explain factors promoting social stability and social change.

CSU/UC

SOC 100H (C-ID SOCI 110)

Honors Introduction to Sociology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

A seminar-style, content-enriched course to provide a critical and extensive exploration of the sociological perspective, methods, and theories of social interaction, stability and change. Focuses on the importance of sociology for understanding individuals in a social context and provides a comprehensive understanding of and scientific way of thinking about society.

CSU/UC

SOC 112 (C-ID SOCI 130)

Relationships, Marriages, and Family Dynamics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

In-depth examination of the process of developing intimate relationships leading to committed partnerships and marriages with emphasis on effective communication techniques, understanding relationship dynamics, parenting, diverse family systems and overcoming family stressors at each life stage.

CSU/UC

SOC 140 (C-ID SOCI 115)

Social Problems

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An extensive survey of contemporary social trends and problems through sociological analysis concentrating on their causes, complexities, consequences, and possible solutions. Special emphasis will be placed on the problems in the U.S., with consideration of the global perspective.

CSU/UC

SOC 140H (C-ID SOCI 115)

Honors Analysis of Social Trends and Problems

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: A high school or college GPA of 3.0 or above.

A seminar-style, in-depth sociological analysis and critique of U.S. social trends and problems with an emphasis on contemporary and historical social policy with additional consideration of global perspectives.

CSU/UC

SOC 240 (C-ID PSY 170)

Introduction to Social Psychology

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SOC 100, or PSYC 100

An exploration of the interlocking dynamics of psychology and sociology focusing on the impact of social groups on individual and on other groups. Content includes self-development, interaction, attitudes, conformity, friendship, love, aggression, group dynamics (Same as Psychology 240).

CSU/UC

SOC 401

The Sociology of Health, Illness, and Healing

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in Limitation on enrollment: Student must be admitted to the Occupational Studies program, SOC 100, or SOC 100H

This course analyzes the social contexts of health, illness, and organized medical care. It examines empirical research and theory of the changing concepts of health, illness and medical practice in their socio-historical contexts. Topics will include: social epidemiology, the biomedical and social construction of health/illness, the experience of illness, the historical transformation of the health professions and the health work force, disparities in health care, medical technology, global comparisons of health care and health care reform.

SPANISH (SPAN)

SPAN 101 (C-ID SPAN 100)

Elementary Spanish I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Practice and integration of pronunciation, grammar, vocabulary, common idioms, listening, speaking, reading, and writing techniques for the expression of ideas orally and in writing. Introduction to Hispanic culture. Designated sections focus on skills for Spanish speakers. Spanish 101 is equivalent to two years of high school Spanish.

CSU/UC

SPAN 101H (C-ID SPAN 100)

Honors Elementary Spanish I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher

Enhanced and intensive practice and integration of pronunciation, grammar, vocabulary, common idioms, listening, speaking, reading, and writing techniques for the expression of ideas orally and in writing.

Enriched introduction of Hispanic culture. Note: Some sections are designated for Spanish speakers. Spanish 101H is equivalent to two years of high school Spanish.

CSU/UC

SPAN 102 (C-ID SPAN 110)

Elementary Spanish II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SPAN 101, or SPAN 101H Or two years of high school Spanish with a passing grade. All Cal State and UC universities Spanish programs require a minimum grade of C in Spanish 101 or two years in high school with a passing grade.

A college-level Spanish class focusing on further training in language skills providing avenues for the expression of ideas orally and in writing. Additional study of Hispanic culture. Designated sections focus on skills for Spanish speakers. Spanish 102 is equivalent to the third year of high school Spanish.

CSU/UC

SPAN 102H (C-ID SPAN 110)

Honors Elementary Spanish II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in SPAN 101, or SPAN 101H Or two years of high school Spanish with a passing grade. All Cal State and UC universities have the same prerequisites for Spanish 102H.

Further enhanced and intensive training in language skills for the expression of ideas orally and in writing. Additional enriched study of Hispanic culture. Note: Some sections are designated for Spanish speakers. Spanish 102H is equivalent to the third year of high school Spanish.

CSU/UC

SPAN 195A

Advanced Conversational Spanish

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SPAN 102, or SPAN 102H

Further development of conversational skills. Review of language structures as well as reinforcement of new vocabulary and idioms through discussions of reading selections dealing with historical and current events to deepen appreciation of Hispanic cultures.

CSU/UC

SPAN 195B

Advanced Conversational Spanish

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SPAN 195A

Continuation of development of conversational skills. Provides avenues for the expression of ideas introduced in literary and current event readings through discussions and class presentations to deepen appreciation of Hispanic cultures.

CSU/UC

SPAN 201 (C-ID SPAN 200)

Intermediate Spanish I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SPAN 102, or SPAN 102H Or three years of high school Spanish with a passing grade. These prerequisites are also required in Cal State and UC Spanish universities.

A college level Spanish class focusing on expansive review of usage and grammar, discussions of interpretive readings, conversation, and composition.

CSU/UC

SPAN 201H (C-ID SPAN 200)

Honors Intermediate Spanish I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in SPAN 102, or SPAN 102H Or three years of high school Spanish with a passing grade. All four-year public universities, Cal State and University of California Spanish Programs require the same prerequisites for Intermediate Spanish level course.

An enriched exposure of Hispanic history, culture, and literature in a seminar setting. In-depth analysis of grammatical structures. Further use of argumentative oral strategies. Enhanced development of conversation and composition. Independent research by students to use/evaluate library and electronic information sources.

CSU/UC

SPAN 202 (C-ID SPAN 210)

Intermediate Spanish II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SPAN 201, or SPAN 201H Or four years of high school Spanish with a passing grade. All Cal State and UC Spanish programs have the same requirements listed at Santa Ana College.

A college-level Spanish class focusing on expansive review of usage and grammar; discussions in Spanish of interpretive reading materials; conversation and composition.

CSU/UC

SPAN 202H (C-ID SPAN 210)

Honors Intermediate Spanish II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: A college GPA or high school GPA for first term college students of 3.0 or higher; and completion with a grade of "C" or better or a Passing grade in SPAN 201, or SPAN 201H

An enriched exposure of Hispanic history, culture, and literature in a seminar setting. In-depth analysis of grammatical structures. Enhanced development of conversation and composition. Further use of argumentative oral strategies. Independent research by students to use/evaluate library and electronic information sources.

CSU/UC

SPAN 212

College Business Spanish

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SPAN 202, or SPAN 202H or four years of high school Spanish with a grade of C or better.

A course designed to give intermediate level students a solid foundation in business vocabulary, basic business and cultural concepts, and provide practice of real-life situations necessary to be successful in today's Spanish-speaking business world. The course is designed for students majoring in Spanish, International Studies, and/or International Business.

CSU/UC

SPAN 213

College Spanish Composition

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SPAN 102, or SPAN 102H; or three years of high school Spanish with a passing grade,

Corequisite: Concurrent enrollment in SPAN 201 or SPAN 201H

Writing of composition through discussions and interpretive readings.

CSU/UC

SPECIAL SERVICES (SPEC)

SPEC N44

Reading Development for the Deaf

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Prerequisite: Student must be eligible for DSPS services from Deaf and Hard of Hearing Program and Services.

Reading comprehension development for the deaf or hard of hearing students. Includes assessment of current skills and the development of an individualized program of study with the goal upon completion of enrolling in the college's reading course sequence. Not applicable to associate degree.

SPEC N50A

English for the Deaf and Hard of Hearing

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Language function and composition for the deaf or hard of hearing student. Includes assessment of current skills and development of an individualized program of study with the goal of enrolling in the college English course sequence. Student must submit proof of audiologically verifiable hearing loss. Not applicable to associate degree.

SPEC N50B

English for the Deaf and Hard of Hearing

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

Mechanics of the English language and composition for the deaf or hard of hearing students as they prepare to place into college level English courses. Includes continuing improvement of English comprehension skills and grammar in increasingly complex sentence structures, writing skills, vocabulary development and disability related issues. Student must submit proof of audiologically verifiable hearing loss. Not applicable to associate degree.

SPEC N84

Employment Preparation

Unit(s): 0.5-3.0 Class Hours: 9.0-54.0 Lecture total.

A comprehensive course designed to prepare students for the transition from school to employment. Includes identifying appropriate job/ career goals, assessing personal strengths, developing skills to obtain employment such as resume writing and interviewing, and utilizing contemporary technologies for securing meaningful employment, retention and advancement.

SPEC N91

Computer Assisted Cognitive Learning

Unit(s): 0.5-1.5 Class Hours: 24.0-72.0 Lab total.

Prerequisite: Verified brain impairment.

Fundamentals of Cognitive Retraining is designed for individuals who have sustained an acquired brain impairment and who are experiencing cognitive difficulties. Instruction focuses on improving attention and concentration, perceptual processing skills, and memory. Arranged schedule.

SPEC N92

Assistive Computer Technology Instruction

Unit(s): 0.5-2.0 Class Hours: 18.0 Lecture, 24.0 Lab total.

This course is intended for students with disabilities. Emphasis is on mastering appropriate assistive computer technologies and to provide instruction in Windows, Microsoft Office and Internet/E-Mail access. Not applicable to associate degree.

SPEC N94

Intermediate Cognitive Retraining

Unit(s): 0.5-1.5 Class Hours: 24.0-72.0 Lab total.

Prerequisite: Verified brain impairment.

Intermediate Cognitive Retraining is designed for students who have sustained and acquired brain impairment. Instruction focuses on the use of compensatory memory strategies, utilizing critical thinking/ problem solving skills and improving organizational skills. Arranged schedule.

SPEC N95

Cognitive Retraining - Academic Transition

Unit(s): 0.5-1.5 Class Hours: 24.0-72.0 Lab total.

Prerequisite: Verified brain impairment

Cognitive Retraining - Academic Transition is designed for students who have sustained an acquired brain impairment. Instruction focuses on utilizing and applying cognitive skills in the areas of reading, written language, and study skills strategies to achieve success in an academic program. Arranged schedule.

SPEECH-LANGUAGE PATHOLOGY ASSISTANT (SLPA)

SLPA 118

Introduction to Speech-Language Pathology Assisting

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

Overview of the field of speech-language pathology, professional standards, legal and ethical issues, and scope of responsibilities of the speech-language pathologist and the speech-language pathology assistant in health care and educational settings.

CSU

SLPA 119

Speech-Language and Hearing Development Across the Life Span

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Study of normal speech, hearing, and language development across the life span. Topics will include differentiation of normal from disordered communication and communication development in bilingual populations.

CSU/UC

SLPA 120

Speech-Language Pathology Clinical Management and Procedures

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SLPA 118

Organizational and functional skills required in the speech-language pathology workplace. Includes interdisciplinary and supervisory relationships, client and public interaction, safety issues, technical writing, data collection, record keeping, and computer applications.

CSU

SLPA 150

Observation of Speech-Language Pathology Clinical Practices

Unit(s): 0.5 Class Hours: 28.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SLPA 118,

Corequisite: Concurrent enrollment in SLPA 160

Beginning clinical observation of practices and procedures required in speech-language pathology.

CSU

SLPA 160

Introduction to Communicative Disorders and Treatment

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An overview of communication disorders, including classification, assessment and remediation of speech, language, swallowing, and hearing disorders in children and adults. Role of speech-language pathologist and audiologist in educational and medical settings.

CSU/UC

SLPA 170

Introduction to Phonetics

Formerly: CMST 170, Introduction to Phonetics

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Study of the articulatory foundations of the description and classification of speech sounds. Introduces the International Phonetic Alphabet (IPA), physiological properties of the speech-producing mechanism, and methods of transcription. Emphasis will be on American English along with comparison to the sound systems of other languages.

CSU

SLPA 180

Speech-Language Pathology Screening Processes and Intervention Procedures

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SLPA 120, and SLPA 150, and SLPA 160

Screening tools, processes, and intervention procedures used for clients with communication disorders. Administration of screening tests and completion of protocols. Equipment utilized in therapeutic treatment.

CSU

SLPA 190

Speech-Language Pathology Assistant Clinical Fieldwork I

Unit(s): 2.0 Class Hours: 4.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SLPA 120, and SLPA 150, and SLPA 160 and Application to Department Coordinator required semester prior to enrollment; current negative TB clearance;current CPR and First Aid Certification; fingerprinting and background check may be required

Corequisite: Concurrent enrollment in SLPA 180

Beginning application of supervised clinical practice procedures as required of a speech-language pathology assistant in an educational or clinical setting.

CSU

SLPA 200

Adult and Geriatric Communication Disorders

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SLPA 160

Speech, language, and hearing disorders experienced by the adult and geriatric populations. Assessment tools and treatment strategies used to treat acquired disorders such as adult aphasia, dysarthria, and hearing loss.

CSU

SLPA 250

Speech-Language Pathology Assistant Clinical Fieldwork II

Unit(s): 2.0 Class Hours: 4.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in SLPA 180, and SLPA 190; and Application to Department Coordinator required semester prior to enrollment; current negative TB clearance;current CPR and First Aid Certification; fingerprinting and background check may be required.

Advanced application of clinical practice procedures in a clinical or educational setting by the speech- language pathology assistant under the supervision of a speech-language pathologist.

CSU

STUDY SKILLS (STDY)

STDY 101

College Study Skills

Unit(s): 1.0 Class Hours: 18.0 Lecture total.

A course designed to teach effective college study skills while also helping students create positive academic and lifelong learning strategies for application across disciplines. Foundational to this course, students learn study skill techniques, such as: efficient time management and test-taking/test-anxiety reduction, stress management, effective note taking, textbook reading methods, and principles of memory, learning, motivation, and concentration. Particular attention is placed on individual, academic, and interpersonal success.

CSU

THEATRE ARTS (THEA)

THEA 100 (C-ID THTR 111)

Introduction to Theatre

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to the art and concepts of theatre through a study of modern and historical theories of dramatic structure, playwriting, directing, design, and acting. Attendance of live theatre required.

CSU/UC

THEA 105 (C-ID THTR 113)

Theatre History 1

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

The study of the history of theatre from the origins of theatre through the 17th Century. The history and development of theatre and drama are studied in relationship to cultural, political and social conditions of the time. Plays are read for analysis of structure, plot, character and historical relevance.

CSU/UC

THEA 109

Stage Management

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Exploration of the study and practical application practices of the stage manager as they pertain to the theatrical production process. Emphasis is placed on the duties, responsibilities, and procedures from pre-production to post-production.

CSU/UC

THEA 110 (C-ID THTR 151)

Acting Fundamentals

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

A study of acting involving the development of acting techniques, styles, and disciplines. Provides theory and practical experience with varied characterizations. Emphasizes individual growth and acquired skills necessary to the acting craft.

A combination of THEA 110 and THEA 111 and THEA 118 may be taken a maximum of four enrollments.

CSU/UC

THEA 111 (C-ID THTR 152)

Intermediate Acting

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 110

Further study in the art of acting for the stage, investigating in-depth character study, role portrayal, special problems, and personal technique. Acting skills developed through use of exercises, monologues, and scenes from contemporary theatre.

A combination of THEA 110 and THEA 111 and THEA 118 may be taken a maximum of four enrollments.

CSU/UC

THEA 113

Acting for the Camera

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Techniques and disciplines of acting as applied to film and television production. Opportunity to practice and perform with emphasis on developing talents and skills required in acting for the screen (Same as DM 142).

A combination of DM 142 and THEA 113 and THEA 256 may be taken a maximum of four enrollments.

CSU/UC

THEA 114

Acting for the Camera II

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in THEA 113

An intermediate and immersive on-camera experience in which the student will have opportunities to practice skills and techniques in several styles of camera production: movie/TV narrative drama, comedy, and reality TV. The material from these performances is edited, screened, and discussed.

CSU/UC

THEA 117

Introduction to Technical Theatre

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

A project-based course involving the study and execution of technical theater principles. Students will learn the theatrical design and technical practices that apply to scenery, lighting, sound, costumes, make up, properties, and scene painting.

CSU/UC

THEA 118

Fundamentals of Scene Study

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

A continued study for the beginning actor in the preparation and presentation of scenes from modern comedies, the plays of William Shakespeare, and plays from influential playwrights such as Anton Chekov and Henrik Ibsen. Students prepare scenes with partners for performance and critique.

A combination of THEA 110 and THEA 111 and THEA 118 may be taken a maximum of four enrollments.

CSU/UC

THEA 120

Musical Theatre History

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course explores the history of the uniquely American art form that is Musical Theatre from its early development in the colonial period to the present time. Emphasis will be placed on the chronological examination of various musical theatre productions. Students will learn how the composers, librettists, lyricists, choreographers, directors, and designers contributed to the formation and the popularity of musical theatre as it exists today.

CSU/UC

THEA 123

Introduction to Drama and Acting

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to acting and dramatic literature that includes analysis of plays, dramatic structure, and performance criticism. This course explores the history and development of acting styles and methodologies specific to the major historical periods of drama in which they were created. Intended to enhance imagination and creativity and emphasize intellectual growth through the exploration of the cultural significance of drama and performance.

CSU/UC

THEA 128

Introduction to Sound Design

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Develops an understanding and working knowledge of sound design principles and practices and the sound technology used to bring sound to the stage and the concert hall. Project based learning provides the student with an introduction to audio equipment and an understanding of the craft and process of sound design.

CSU

THEA 130

Introduction to Lighting Design

Formerly: Lighting Design

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

An overview of the methods and techniques of the lighting designer. The course includes training in the creative concepts of design and the practical operation of the equipment used to execute the design.

CSU/UC

THEA 131 (C-ID THTR 171)

Stagecraft

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

An introduction to technical theatre and the creation of scenic elements. Includes basic concepts of design, painting techniques, set construction, set movement, prop construction, backstage organization, and stage management.

CSU/UC

THEA 132 (C-ID THTR 175)

Stage Makeup

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Basic techniques and artistry of stage makeup and its relation to the total production. Covers history, aesthetics and design theory, color theory, materials, and application procedures for varied characterizations. Practical application of learned skills are applied to departmental productions.

CSU/UC

THEA 133 (C-ID THTR 173)

Lighting Fundamentals

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Theory and practices of lighting including control systems and instruments as well as the techniques for proper installation, operation, maintenance, and safety. (Same as DM 260)

CSU/UC

THEA 135 (C-ID THTR 192)

Technical Production

Unit(s): 2.0 Class Hours: 18.0 Lecture, 70.0 Lab total.

Supervised instruction and practical experience in backstage production responsibilities including stage management, scenery construction and movement, properties, costuming, lighting, sound, and running crews.

CSU/UC

THEA 136 (C-ID THTR 174)

Fundamentals of Costume Design

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

The study of costume history, design, and basic construction techniques as an introduction to basic theatrical costuming. Fabrics and their various uses will be investigated. (Same as FDM 136)

CSU/UC

THEA 137

Costume Design and History

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

Explores the many aspects of costume design, including the breakdown of a script, artistic rendering of the literature, development of themes and design concepts, research sources, examination of the social and economic mores that govern dress, and the history of dress. Students will analyze, research, and design two plays to present to the class. The course will include film and theatre industry standards in the area of costume design.

CSU/UC

THEA 138

Costume Periods and Styles

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A study of the changes in dress from ancient times to the present. Social and political influences, as well as the historical accuracy of period dress, are considered relative to the practical needs of costuming for stage, film, and television.

CSU/UC

THEA 140A

Theatre Performance

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Other: Audition

An introduction to theatre performance emphasizing acting technique, theatre vocabulary, and creative individual expression. Students learn the process of presenting a role on stage. Prepares the student for Theatre Performance 140B. All actors must audition and be cast prior to enrolling.

CSU/UC

THEA 140B

Theatre Performance II

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 140A

Other: Audition

Continued study in theatre performance emphasizing acting technique, theatre vocabulary, and creative individual expression. Students perfect the process of presenting a role on stage. Theatre Arts 140B is a continuation and refinement of the work begun during Theatre Arts 140A. All actors must audition and be cast prior to enrolling.

CSU/UC

THEA 140C

Theatre Performance III

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 140B

Other: Audition

Provides the continuing theatre performance student opportunity to concentrate on more advanced acting methods and development of technique. Emphasizes the development of the individual actor's performance style connecting the voice and body with the emotional life of a character. All actors must audition and be cast prior to enrolling.

CSU/UC

THEA 140D

Theatre Performance IV

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

Other: Audition

Prerequisite: Completion with a grade of C or better of THEA 140C

Continuing study of acting technique including more complicated methodology and advanced script material. Emphasizes the combination of the individual actor's performance style with the demands of the professional theatre arena. All actors must audition and be cast prior to enrolling.

CSU/UC

THEA 150A (C-ID THTR 191)

Rehearsal and Performance in Production

Unit(s): 2.0 Class Hours: 18.0 Lecture, 70.0 Lab total.

Prerequisite: Audition

Practical experience in performance production culminating in a series of public performances. All actors must audition and be cast prior to enrolling.

A combination of THEA 150A and THEA 151 and THEA 154 and THEA 155 and VFPA 150A may be taken a maximum of four enrollments.

CSU/UC

THEA 150B (C-ID THTR 192)

Technical Theatre in Production

Unit(s): 2.0 Class Hours: 18.0 Lecture, 70.0 Lab total.

Students will gain practical experience in the application of production responsibilities in any of the following: stage management, scenery construction, properties, costuming, lighting, or sound. This course culminates into a series of public performances. All student technicians must obtain instructor approval prior to enrolling.

A combination of THEA 150B may be taken a maximum of four enrollments.

CSU/UC

THEA 151 (C-ID THTR 191)

Showcase I

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

An introduction to theatre performance emphasizing acting technique, theatre vocabulary, and creative individual expression. Students learn the process of presenting a role on stage. Prepares the student for Showcase II.

A combination of THEA 150A and THEA 151 and THEA 154 and THEA 155 and VFPA 150A may be taken a maximum of four enrollments.

CSU/UC

THEA 152 (C-ID THTR 191)

Tour Ensemble

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

An introduction to theatre performance emphasizing acting techniques as applied to performing a role in multiple venues.

CSU/UC

THEA 153

Introduction to Directing

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

The study and application of directing theory, process, and technique which will culminate in a student- directed project production for public performance. Included are the fundamentals of script analysis, designer collaboration, character development, staging, actor coaching, and presenting.

CSU/UC

THEA 154 (C-ID THTR 191)

Performance Ensemble

Unit(s): 2.0 Class Hours: 18.0 Lecture, 54.0 Lab total.

A study of the standards and expectations for an actor in auditions, rehearsals, and performances of an ensemble production. Students desiring an acting role must audition.

A combination of THEA 150A and THEA 151 and THEA 154 and THEA 155 and VFPA 150A may be taken a maximum of four enrollments.

CSU/UC

THEA 155 (C-ID THTR 191)

Children's Theatre Ensemble

Unit(s): 2.0 Class Hours: 18.0 Lecture, 70.0 Lab total.

Intensive rehearsal and performance production experience culminating in the presentation of a live production for young audiences.

A combination of THEA 150A and THEA 151 and THEA 154 and THEA 155 and VFPA 150A may be taken a maximum of four enrollments.

CSU/UC

THEA 157

Directing for Single-Camera Production

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

An active examination of the principles of directing for the camera. Focus is placed on the practical application of the pre-production, filming, and post-production phases of film directing. Topics include script analysis, directorial presentation skills, converting a script into a shooting script, creating call sheets, casting actors, blocking actors, giving actors direction, rehearsal techniques, leading a cinematographer and camera crew, and overseeing the editing of a completed scene. Same as DM 157.

CSU/UC

THEA 161

Tour Ensemble II

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 152

Continued study in theatre performance emphasizing acting techniques as applied to performing a role in a touring company. Students perfect the process of presenting a role in multiple venues.

A combination of THEA 161 and THEA 162 and THEA 163 may be taken a maximum of four enrollments.

CSU/UC

THEA 162

Tour Ensemble III

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 161

Provides the continuing theatre performance student opportunity to concentrate on more advanced acting methods and development of technique in playscripts for a touring ensemble. Emphasizes the development of the individual actor's performance style connecting the voice and body with the emotional life of a character.

A combination of THEA 161 and THEA 162 and THEA 163 may be taken a maximum of four enrollments.

CSU/UC

THEA 163

Tour Ensemble IV

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 162

Continuing study of acting technique including more complicated methodology and advanced script material focusing on touring ensembles. Emphasizes the combination of the individual actor's performance style with the demands of the professional touring arena.

A combination of THEA 161 and THEA 162 and THEA 163 may be taken a maximum of four enrollments.

CSU/UC

THEA 165

Intermediate Stage Lighting

Formerly: Introduction to Entertainment Lighting

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in THEA 133

Explores stage lighting, projection, lighting control systems, optical systems, color theory, and current lighting graphic standards as they apply to stage, film, and video. Students demonstrate their skills through projects, programming, and rigging.

CSU

THEA 166

Fundamentals of Programming

Formerly: Intermediate Programming

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in THEA 165

Develop the programming skills to complete a show set up, control fixture characteristics, create and record cues, and transfer between programming and show control. Emphasis will be placed on developing speed and accuracy in these basic skills.

CSU

THEA 167

Automated Lighting Instruments

Formerly: Setup for Intelligent Lighting

Unit(s): 3.0 Class Hours: 54.0 Lecture, 18.0 Lab total.

The study, dissection, and manipulation of software applications and intelligent lighting instruments that are used in the creation, management, visualization, and virtualization of live and recorded productions in the entertainment field.

CSU

THEA 169

Cooperative Work Experience-Entertainment

Unit(s): 1.0-4.0 Class Hours: 60.0-300.0 Lab total.

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the entertainment industry so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

CSU

THEA 171

Showcase II

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 151

Continued study in theatre performance emphasizing acting technique, theatre vocabulary, and creative individual expression. Students perfect the process of presenting a role on stage.

A combination of THEA 171 and THEA 172 and THEA 173 may be taken a maximum of four enrollments.

CSU/UC

THEA 172

Showcase III

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 171

Provides the continuing theatre performance student opportunity to concentrate on more advanced acting methods and development of technique. Emphasizes the development of the individual actor's performance style connecting the voice and body with the emotional life of a character.

A combination of THEA 171 and THEA 172 and THEA 173 may be taken a maximum of four enrollments.

CSU/UC

THEA 173

Showcase IV

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 172

Continuing study of acting technique including more complicated methodology and advanced script material. Emphasizes the combination of the individual actor's performance style with the demands of the professional theatre arena.

A combination of THEA 171 and THEA 172 and THEA 173 may be taken a maximum of four enrollments.

CSU/UC

THEA 177

Principles of Playwriting

Formerly: Principles of Playwrighting

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An introduction to the elements of writing a play for the stage emphasizing dramatic structure, dramatic action, relationship between dialogue and action, setting, theme and point of view. Students will be assigned writing exercises that culminate in a one-act play.

A combination of THEA 177 and THEA 178 and THEA 179 and THEA 180 and THEA 181 and THEA 186 and THEA 190 may be taken a maximum of four enrollments.

CSU

THEA 178

Musical Theatre Techniques

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

This course explores the development of the beginning fundamentals of acting, singing and movement for musical theatre through exercises, auditions, solo and group performances.

A combination of THEA 177 and THEA 178 and THEA 179 and THEA 180 and THEA 181 and THEA 186 and THEA 190 may be taken a maximum of four enrollments.

CSU/UC

THEA 179

Musical Theatre Workshop

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Audition or Consent of Instructor

Development and exploration of musical theatre skills. Students will become proficient musical theatre artists through theatrical exercises, audition and dance techniques and solo and group performances.

A combination of THEA 177 and THEA 178 and THEA 179 and THEA 180 and THEA 181 and THEA 186 and THEA 190 may be taken a maximum of four enrollments.

CSU/UC

THEA 180

Intermediate Musical Theatre Techniques

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 178

This course explores intermediate level techniques of acting, singing and movement for musical theatre through theatrical exercises, auditions, solo and group performances.

A combination of THEA 177 and THEA 178 and THEA 179 and THEA 180 and THEA 181 and THEA 186 and THEA 190 may be taken a maximum of four enrollments.

CSU/UC

THEA 181

Intermediate Musical Theatre Workshop

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 179

Intermediate level development and exploration of musical theatre skills. Students will become proficient musical theatre artists through theatrical exercises, audition and dance techniques and solo and group performances.

A combination of THEA 177 and THEA 178 and THEA 179 and THEA 180 and THEA 181 and THEA 186 and THEA 190 may be taken a maximum of four enrollments.

CSU/UC

THEA 186

Voice for the Actor

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

An academic study and practical application of the efficient and effective use of the speaking voice, particularly in meeting the unique demands of acting for the stage. Focus will be placed on exercises designed to identify and correct breathing problems, diction problems, and to create conscious control of speech function.

A combination of THEA 177 and THEA 178 and THEA 179 and THEA 180 and THEA 181 and THEA 186 and THEA 190 may be taken a maximum of four enrollments.

CSU/UC

THEA 190

Improvisation for Stage and Screen

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Exploration of the principles and techniques of improvisational acting designed to increase the actor's creativity, problem solving, and performance skills. This course also develops student awareness of the importance of the cooperative dynamics of theatre, television and film.

A combination of THEA 177 and THEA 178 and THEA 179 and THEA 180 and THEA 181 and THEA 186 and THEA 190 may be taken a maximum of four enrollments.

CSU/UC

THEA 250

Advanced Theatre Production

Unit(s): 2.0 Class Hours: 18.0 Lecture, 72.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 150A

Practical experience performing an advanced level role in a series of public performances.

CSU/UC

THEA 255

Motion Picture Performance Production

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Prerequisite: Audition

Practical experience in performance production culminating in a fully produced feature film screened to the public. The final movie presentation becomes the basis for developing an actor reel. Students desiring an acting role must audition.

CSU/UC

THEA 256

Intermediate Motion Picture Performance Production

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 255

Intermediate level practical experience course in production culminating in a fully produced feature film screened to the public. The final movie presentation becomes the basis for developing an actor reel.

Students desiring an acting role must audition.

A combination of DM 142 and THEA 113 and THEA 256 may be taken a maximum of four enrollments.

CSU/UC

THEA 257

Motion Picture Performance Production III

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 256

Provides the continuing performance student opportunity to concentrate on more advanced acting methods and development of technique. Emphasizes the development of the individual actor's performance style connecting the emotional life of a character to technical delivery on-screen.

CSU/UC

THEA 258

Motion Picture Performance Production IV

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in THEA 257

Continuing study of on-camera acting technique including more complicated methodology and advanced script material. Emphasizes the combination of the individual actor's performance style with the demands of working on a professional set.

CSU/UC

VIETNAMESE (VIET)

VIET 101

Elementary Vietnamese I

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

A college level Vietnamese class focusing on pronunciation and grammar, basic vocabulary, common idioms, listening, speaking, reading, and writing techniques to provide avenues for the expression of ideas orally and in writing. Introduction to Vietnamese culture. Some sections designated for native Vietnamese speakers. Vietnamese 101 is equivalent to two years of high school Vietnamese.

CSU/UC

VIET 102

Elementary Vietnamese II

Unit(s): 5.0 Class Hours: 90.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in VIET 101

A college level Vietnamese course focusing on further training in pronunciation and grammar, more extensive vocabulary development, conversation, and composition. Supplementary cultural readings. Vietnamese 102 is equivalent to the third year of high school Vietnamese.

CSU/UC

WELDING (WELD)

WELD 101

Introduction to Welding

Formerly: Weld 108, Oxyacetylene-Arc Welding

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

This is a basic course designed to introduce students to shop safety, the proper use of tools and basic equipment, and basic fundamentals through the introduction of various welding processes currently used in the welding and metal fabrication industry. Processes will include Oxy-fuel cutting, Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW).

CSU

WELD 111

Welding Lab Skills

Unit(s): 2.0 Class Hours: 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in WELD 240

This class is designed for students to enhance their welding skills. Students will be able to practice open root welding, along with preparation for welding practical exams. This lab will focus on material preparation and welding techniques. Students will receive two units for 108 hours of participation.

CSU

WELD 125

Intermediate Electric Arc Welding

Formerly: Weld 125A, Intermediate Arc Welding Level I

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in WELD 101

This is an intermediate course designed for students who want to progress in their welding skills through the application of Shielded Metal Arc Welding (SMAW), Flux Cored Arc Welding (FCAW), Gas Metal Arc Welding (GMAW), Gas Tungsten Arc Welding (GTAW), and Oxy-fuel Cutting. The course will emphasize proficiency in welding in the flat, horizontal, and vertical positions. Continuing emphasis on safety, theory, and practical skill development.

CSU

WELD 153

Math/Blueprint Reading for Welders

Formerly: WELD 153B, Math/Blueprint Reading for Welders

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course focuses on math used in welding and blueprint reading. Emphasis will be placed on welding blueprint symbols along with industry mathematics. The student will be able to read and interpret shop, field drawings, and blueprints related to the welding industry.

CSU

WELD 155

Metal Fabrication

Formerly: Weld 155A, Beginning Metal Fabrication

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in WELD 153, WELD 240

This course is designed for students with prior welding experience. The course will provide students with a general understanding of the fundamental methods of welding fabrication used in industry. Students will become familiar with standard mill shapes and materials, jigs and fixtures, methods of layout and fitting, preparation and qualification of welding procedures and welding sequence, cost analysis, and cutting and fastening techniques. This course is strongly recommended for those entering the fields of metal fabrication, quality assurance, inspection, supervision, and engineering of welded products.

CSU

WELD 157A

Basic Robotic Programming

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in WELD 108

Corequisite: Concurrent enrollment in WELD 156A or MNFG 156A

This is a basic programming course that teaches students how to safely manipulate an industrial robot through proper use of a controller. Topics include safe operating practices, linear movements, coordinate systems, Teach Pendant programming, and software/hardware integration. (Same as MNFG 157A).

CSU

WELD 177

Welding Metallurgy

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

This course is designed to introduce students to the field of metallurgy and familiarize the student with production, use, and testing of metals and other materials. This course reviews the relationships between the properties of metals/alloys as well as other materials and how they relate to design and manufacturing industries.

CSU

WELD 181

Pipe Welding Fundamentals

Formerly: Weld 154A, Beginning Pipe Fundamentals

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in WELD 101

This course is an introduction class to pipe welding with the Shielded Metal Arc Welding (SMAW) process. Students will focus on safety, theory, preparation, and welding. Emphasis will be placed on welding in the flat (1G) and horizontal (2G) positions using various size pipe with E6010 and E7018 electrodes.

CSU

WELD 182

Intermediate Pipe Welding

Formerly: Weld 154B, Intermediate Pipe Welding

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in WELD 181

This course is an intermediate class in pipe welding. Students will focus on safety, theory, pipe preparation, and welding. Emphasis will be placed on welding in the fixed horizontal (5G) and fixed 45 degree (6G) positions on various size pipe, using the Shielded Metal Arc Welding (SMAW) process with E6010 and E7018 electrodes.

CSU

WELD 198-00

Welding 198 Topics

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Specialized courses on topics in welding technology. Not offered every year.

CSU

WELD 225

Advanced Electric Arc Welding

Formerly: WELD 129A, Advanced Arc Welding Level I

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in WELD 240 Student must demonstrate advanced electric arc welding knowledge in accordance with student learning objectives. Subject to Instructor's discretion.

This is an advanced course designed to improve and master the student's previously acquired welding skills in Shielded Metal Arc Welding (SMAW), Flux Cored Arc Welding (FCAW), Gas Metal Arc Welding (GMAW), Gas Tungsten Arc Welding (GTAW), and Oxy-fuel Cutting. The course will emphasize proficiency of welding in the vertical and overhead positions with continued emphasis on safety, theory, and practical skill development.

CSU

WELD 232

Advanced Gas Tungsten Arc Welding

Formerly: Weld 139C, Inert Gas Welding Level III

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in WELD 240

This is an advanced welding course using the Gas Tungsten Arc Welding (GTAW) process. This course is intended to challenge the students with welding out of position on various alloys. The students will weld in the horizontal (2F/G), vertical (3F/G), and overhead (4F/G) welding positions on plate and pipe. This class is designed to prepare students for the certification tests in structural, pipe, and aerospace industries.

CSU

WELD 240

Structural Welding SMAW

Formerly: WELD 140A, Welding Certification Training Level I

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in WELD 225

This is an advanced course designed to provide students with specialized instruction in Shielded Metal Arc Welding (SMAW) for the Los Angeles Department of Building and Safety (LADBS) welder performance examination and/or the welder performance examination in accordance with the American Welding Society (AWS) D1.1 Structural Steel Code. Simulated examination plates will be issued to students, who will have to complete them in vertical (3G) and overhead (4G) positions, in order to evaluate their progress. Upon completion of the class, students should be prepared to schedule, take, and pass the welder performance examination for structural steel welding (AWS: D1.1).

CSU

WELD 242

Structural Welding FCAW

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in WELD 225

This is an advanced course designed to provide students with specialized instruction in flux cored arc welding (FCAW) for the Los Angeles Department of Building and Safety (LADBS) welder performance examination and/or the welder performance examination in accordance with the American Welding Society (AWS) D1.1 Structural Steel Code. Simulated examination plates will be issued to students, who will have to complete them in vertical (3G) and overhead (4G) positions, in order to evaluate their progress. Upon completion of the class, students should be prepared to schedule, take, and pass the welder performance examination for structural steel welding (AWS: D1.1).

CSU

WELD 244

Welding Certification D1.1 Code Clinic

Formerly: Weld 141A, Welding Certification Exam Preparation Level I

Unit(s): 2.0 Class Hours: 36.0 Lecture total.

This course is designed for welding students looking to achieve their certification in the written portion of the American Welding Society (AWS) D1.1 Structural Steel code book. Emphasis will be focused on understanding and navigating the D1.1 Structural Steel code book. Students will cover prequalified/ qualified design, prequalified base/filler material, procedure/welder qualifications, fabrication essentials, and testing as specified by AWS D1.1 Structural Code specifications leading to Los Angeles City or AWS welding certifications.

CSU

WELD 256

Alternative Welding Processes

Formerly: 156A - Beginning Robotic Welding

Unit(s): 3.0 Class Hours: 36.0 Lecture, 54.0 Lab total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in WELD 101, and WELD 125

The Alternative Welding Processes course focuses on robot and laser safety, programming, and operation.

The course trains students in the fundamentals of robot programming and language. Laser welding includes the development and documentation of procedures and qualification of welds, and the calibration of equipment for welding. (Same as MNFG 256).

CSU

WELD 282

Advanced Pipe Welding

Formerly: Weld 154C, Advanced Pipe Welding

Unit(s): 3.0 Class Hours: 18.0 Lecture, 108.0 Lab total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in WELD 182

This advanced course prepares students to pass their inclined (6G) certification test. Students will use AWS and American Petroleum Instutute (API) standard 1104 procedures. Emphasis will be on open root groove welds on pipe using the Shielded Metal Arc Welding (SMAW). Students will use E6010 and E7018 electrodes along with Gas Tungsten Arc Welding (GTAW).

CSU

WOMEN'S STUDIES (WMNS)

WMNS 101

Introduction to Women's Studies

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

A multicultural survey of social trends, issues, opportunities, and topics of special interest to women. Discussion includes sex, sex role stereotyping, family problems, work, law, gender equity, physical and mental health, feminism, rape, and women in arts, sciences, history, and business.

CSU/UC

WMNS 102

Women in America: Work, Family, Self

Unit(s): 3.0 Class Hours: 54.0 Lecture total.

An examination of women's roles in America. Emphasis on employment, family structures, and personal development. Topics include: historical patterns, socialization, opportunities, sexism, identity, growth, law, unionization, sexual harassment, media influence, family pressures, child care, guilt, stress.

CSU/UC

SANTA ANA COLLEGE
School of Continuing Education

SCHOOL OF CONTINUING EDUCATION INSTRUCTIONAL CALENDAR 2022-2023

Fall Semester 2022

August 15-20	Faculty Projects
August 22	**INSTRUCTION BEGINS**
September 5	Labor Day – Holiday
November 11	Veterans Day – Holiday
November 21-26	Thanksgiving – Holiday
December 15	**INSTRUCTION ENDS**
December 16 – January 8	Holiday Break

Spring Semester 2023

January 4-6	Faculty Projects
January 9	**INSTRUCTION BEGINS**
January 16	Martin Luther King's Birthday – Holiday
February 17	Lincoln's Birthday – Holiday
February 20	President's Day – Holiday
March 31	Cesar Chavez Day (Observed)
April 3-8	Spring Recess
May 26	**INSTRUCTION ENDS**
May 26	High School Commencement
May 29	Memorial Day – Holiday

Summer Session 2023

May 30	**INSTRUCTION BEGINS**
June 19	Juneteenth - Holiday
July 4	Independence Day – Holiday
August 4	**INSTRUCTION ENDS**

SCHOOL OF CONTINUING EDUCATION OVERVIEW

School of Continuing Education Mission Statement

The Santa Ana College School of Continuing Education is dedicated to adult student success through innovative educational programs and services. The School of Continuing Education prepares students to transition to college, improve language and workforce skills, increase civic involvement, and promote lifelong learning. Academic programs include:

- Adult Basic Education
- Adult Secondary Education
- Career Education
- Citizenship Preparation
- English as a Second Language (ESL)
- Older Adults Program

All continuing education classes are tuition-free for adults 18 years and older living in California. All in-person classes are open entry/open exit basis, students may register at any time throughout the year. A wide range of classes are also available online allowing students additional flexibility in reaching their academic and professional goals.

Locations

Centennial Education Center
2900 W. Edinger Avenue
Santa Ana, CA 92704

Adult Education Center at Santa Ana College
1530 W. 17th St. In the Village (VL - 211)
Santa Ana, CA 92706

Remington Education Center
1325 E. 4th Street
Santa Ana, CA 92701
714-241-5850

For current hours and directions, visit sac.edu/sce/about/Pages/locations.aspx

Admission

Students 18 years or have graduated from high school are eligible to enroll in continuing education classes. Students under 18 years old and have not graduated from high school may be admitted by special approval of their high school district of attendance and approval of a continuing education administrator.

How to Register

Online: Students can register for classes on the continuing education website at sac.edu/sce.

In-Person: Students can register in person at one of our three campuses. For hours and directions visit sac.edu/sce locations.

Parking Fee

No parking fee is required at Centennial Education Center or Remington Education Center.

Students enrolling in classes that meet at the Adult Education Center at Santa Ana College's main campus are expected to pay a parking fee for campus parking or park in one of the designated coin operated lots located on the south side of the campus. The parking regulations for campus can be found on the Safety and Security web site at this link: sac.edu/parking

Schedule of Classes

A current schedule of classes can be found anytime on the School of Continuing Education website at sac.edu/sce/Pages/default.aspx

A printed schedule is created at the start of each semester and is available at any of continuing education's three locations.

Open Enrollment

Unless specifically exempted by statute, every course wherever offered and maintained by the district is fully open to enrollment and participation by any person who has qualified as a continuing education student and meets the approved prerequisites for that course.

Student Identification Card

Each student may obtain a picture student identification card upon request. This card must be presented when using the Santa Ana College library and entitles the student to a reduced admission fee to college -functions. Student identification cards may be obtained at all three continuing education campuses.

Class Discontinuance Policy

Any class which does not have a total of at least 20 students enrolled by the beginning of instruction may be discontinued. Any class which does not maintain satisfactory attendance may be discontinued.

SCHOOL OF CONTINUING EDUCATION GOALS AND OBJECTIVES

Goals

Recognizing that learning is a lifelong process, the School of Continuing Education offers a variety of courses and programs to meet basic educational goals of adult learners. Programs and services offered by the School of Continuing Education are designed to help adults meet and carry out their immediate social, civic, and economic responsibilities. Continuing Education promotes lifelong learning as a vehicle to earn a high school diploma or HiSET/GED, improve English skills, prepare for higher education, prepare for citizenship, learn new job skills, and become productive, active participants in American society.

Counseling

- Provides counseling and guidance services to students.
- Provides educational assessment services.
- Provides orientation to a variety of programs and services.
- Offers career vocational guidance.
- Offers referrals to community agencies.
- Provides personal counseling.

ACADEMIC PROGRAM OBJECTIVES

Adult Basic Education

- Teaches the basic academic and life skills necessary for success in today's world.
- Provides students with a strong educational foundation that can be used as a basis for employment preparation, entrance into high school subjects, GED preparation, and college and vocational programs.

Adult High School Diploma Program

- Enables students to obtain a high school diploma.
- Provides coursework that enables students to meet proficiency requirements.
- Encourages high school students to pursue higher education goals.

HiSET/GED Test Preparation

- HiSET and GED preparation classes will prepare you for the official HiSET and GED subtests in Reading, Writing, Math, Social Studies, and Science.
- Classes are offered Monday through Sunday; in the morning, afternoon and evening (please check class schedule for more details).
- Instruction is in English and Spanish both at Centennial Education Center and REMOTELY.
- Upon completion of the HiSET and GED preparation classes, students will register online at http://www.hiset.org or http://www.ged.com to take their exam(s). Students may take their exams online from the comfort of their homes and at the nearest testing location:

  ABC Adult School

  12254 Cuesta Drive

  Cerritos, CA 90703

  (562) 229-7960 ext. 25056

  Adriana.Ramirez@abcusd.us

Citizenship Preparation

- Prepares students for the United States citizenship interview and examination process.
- Teaches students about the rights and benefits of becoming U.S. citizens.
- Developmentally Disabled Adults
- Provides opportunities for the realization of individual potentials in the areas of education, work, and social interaction.

English as a Second Language

- Develops competency in the English language for non-native English speakers at school, work, home, and in the community.
- Improves fluency levels for success in vocational, high school, and college credit programs.
- Develops an understanding of American culture, values, and civic responsibility.
- Provides students with a strong academic foundation and improves language skills that can be used as a basis for lifelong learning and continuation into adult basic education, high school subjects, GED preparation, college credit and/or vocational programs. Ultimately, these skills should assist students in obtaining better employment opportunities.

Older Adult Program

- Provides activities that enhance music appreciation, vocal, and instrumental skills through creative expression.
- Offers information on basic nutrition, consumer awareness, and current cooking techniques.
- Presents various topics for discussion and activities based on the student's individual interests, backgrounds, and mental abilities.
- Provides a variety of art media and techniques that improve motor skills.
- Teaches movement exercises designed to improve flexibility, strength, endurance, cardiovascular, and respiratory functions. Emphasis is on motor skills, coordination, balance training, joint protection, and relaxation techniques.

Parent Education

- Provides a variety of learning opportunities and instruction for prospective parents regarding the intellectual, physical, and emotional components of the birth process.
- Provides theory, methods, and practical applications for rearing children.
- Encourages parents to acquire additional child guidance and decision-making skills that are congruent with their values, children's developmental and educational needs, and society's demands.

Career Education

- Provides short-term vocational training for entry-level positions.
- Offers courses and programs that incorporate input and feedback from business industry advisory councils and the mandates of occupational licensing agencies.
- Provides vocational assessment, technology, training, and employability skills to prepare job seekers for the workforce.
- Prepares students to transition to credit career education programs through articulated courses.
- Traditional, individualized and self-paced classroom instruction is offered in academic, vocational, and basic skills areas. Many classrooms at the larger sites utilize state of the art technology in instruction.

INSTRUCTIONAL PROGRAMS

Adult Basic Education

Provides adult learners the opportunity to build a strong foundation in reading, writing, language, English usage, grammar, mathematics, and communication skills, and to develop practical skills in the areas of technology training and employment preparation.

Adult Secondary Education

Adult High School Diploma Program: Provides all courses necessary to obtain a high school diploma through both traditional and individualized instruction methods.

HiSET/GED Preparation: Prepares adults to pass the GED high school equivalency exam.

Career Education

Provides a blend of technical, academic, and conceptual training to prepare students for direct entry into the workforce and advancement toward higher-level training. Students learn workforce preparation and technical skills in an independent laboratory, lecture classroom, or a combination of both these settings.

English as a Second Language

Instruction in English from beginning to advanced levels is offered at various locations throughout the district for non-English and limited English speaking adults. ESL support classes in pronunciation, conversation, English for work, ESL for citizenship, and writing are also offered.

ESL for Citizenship/CITIZENSHIP

Provides basic knowledge of local, state, and federal government in preparation for the United States citizenship examination including language development within the context of history and government.

English Lab

Provides opportunities for adult learners to use language-learning computer software to practice English. Civics instruction is provided to enhance awareness of learners' community. One-on-one, small-group, and technology-based instruction are offered based on individual needs. Instructors help learners create individual learning plans and set educational goals.

Health and Safety Education

Consists of courses specifically designed to offer lifelong education to promote the health, safety and well-being of individuals, families and communities.

Older Adult Program

Consists of courses specifically designed to offer lifelong education that provides opportunities for personal growth and development, community involvement, skills for mental and physical well-being, and economic self-sufficiency.

Parent Education Program

Prepares students for their important role as a key factor in child health, development and success, from the prenatal stage through college preparation. Parent education courses emphasize intellectual, physical, and emotional aspects of parenting.

Students with Substantial Disabilities

Provides courses to assist developmentally disabled adults with basic academic skills and independent living skills.

STUDENT SERVICES & SPECIAL NEEDS

Assessment

To meet the requirements of the Workforce Opportunity and Innovation Act (WIOA) grant, the Comprehensive Adult Student Assessment System (CASAS) standardized test is administered to all students in the following programs: Adult Basic Education; English as a Second Language (including Citizenship classes); and High School Diploma. CASAS is administered to measure student learning gains using a pre- and posttest method.

Counseling and Guidance

Each School of Continuing Education student is provided with the unique opportunity to benefit from an individualized counseling and guidance program designed to help students improve the quality of their lives.

Students seek counseling for many reasons, including planning of educational programs, obtaining of information about employment and job skills, resolving personal and family problems, examining aptitudes, interests, and achievement, finding new careers and vocational directions, and learning to cope with cultural differences and life in a new country. Students enrolling in courses leading toward a high school diploma must see a counselor upon registering each term. Counselors are available on a walk-in basis at selected facilities. For more information about counselors' schedules or to arrange an appointment, please call 714-241-5720 (-Centennial Education Center), 714-564-6176 (Santa Ana College Adult Education Center) and 714-241-5820 (Remington Education Center).

The Student Transition Program (STP) was developed to help facilitate the process and bridge the transition from noncredit to credit classes at Santa Ana College. The program offers:

- classroom presentations
- application workshops
- financial aid workshops
- early registration to SAC

Child Development Center

Child development program centers are available at Centennial Education Center and Santa Ana College. Childcare Arrangements may be made by calling 714-241-5739.

Developmentally Disabled Adult Program

Rancho Santiago Community College District is committed to providing all adult members of the community an opportunity to realize individual potentials. The college also identifies and responds to members with special needs.

Continuing Education is sensitive and responsive to the needs of a vital segment of our community-the developmentally disabled adult.

Instructors are assigned to special day centers and resource specialist centers and, in cooperation with staff, design individual education programs at selected locations.

Programs offered include Communication with the Deaf, basic education, independent living skills and employment preparation for the developmentally disabled adult.

Project Rise

Provides guidance and support to help formerly incarcerated and justice impacted students with their transition back into the community. Special focus is directed to job training, education, community resources and support networks.

Scholarships

Several scholarships are made available to Continuing Education high school graduates. Selection of scholarship recipients will be based upon recommendation of teachers and counselors, financial need, academic excellence, attendance, and minimum enrollment standards.

Santa Ana College Foundation Continuing Education Leadership and Achievement Scholarship

The Santa Ana College Foundation sponsors a scholarship program which recognizes both academic achievement and leadership among students earning the high school diploma from the Santa Ana College School of Continuing Education.

The scholarship awards will be based on academic excellence and demonstrated leadership capabilities. The selection committee will consider the applicants' overall qualifications. Students must enroll for a **MINIMUM** of six credits.

Minimum Eligibility Requirements:

1. Students who will graduate in the spring semester from Santa Ana College School of Continuing Education High School Program must complete three proficiencies and need no more than 20 credits to meet the graduation credit requirements at the time of scholarship filing date.
2. Complete a minimum of 20 credits in classes within the Rancho Santiago Community College District.
3. A 3.5 GPA or better for all units completed at Rancho Santiago Community College District. (Other high school grades will be considered for qualification; however, the 3.5 minimum GPA will only be computed on grades received in Rancho Santiago Community College District.)

sac.edu/sce/student-services/counseling/Pages/Scholarships.aspx

ACADEMIC PROGRAMS IN DETAIL

Adult High School Diploma Program

General Information

Learning should be a lifelong process if an individual is to have a full and rewarding life. Often, not having a high school diploma becomes a stumbling block for adults who would like to continue their education. Completing the high school diploma allows the individual to achieve greater goals. Educators in the School of Continuing Education know how difficult it is to return to education when the demands of employment, family and daily living take so much energy and time. With the busy adult in mind, the adult high school diploma program is designed to be flexible enough to fit the schedule of each individual. Rancho Santiago Community College District offers a comprehensive high school diploma program for adults who wish to continue their formal education.

Santa Ana College has maintained a High School Program since 1973. In 2009, the California Code of Regulations adopted minimum coursework and standards required by community colleges to award high school diplomas. Santa Ana College requested and received approval of its application for the new Adult High School Diploma Program in the summer of 2009 from the California Community College's Chancellor's Office.

Diplomas are issued by the Rancho Santiago Community College District to students who complete the required course of study and demonstrate proficiency in basic skills. Graduation ceremonies are traditionally held each May or June for several hundred adults of all ages. Students may complete the diploma program at any time during the year and receive verification of completion of requirements at that time. Courses designed to meet high school graduation requirements are offered in both the traditional classroom setting or in open entry/open exit individualized learning programs. Elective credits can be earned in continuing education classes offered in a wide variety of locations throughout the community as listed in the schedule of classes published each semester.

Counseling and Guidance

Counselors meet with students and design programs of study on an individual basis so that students desiring a high school diploma can achieve their individual educational goals. For students transferring from other high school or adult programs, counselors send for and evaluate previous transcripts to determine which courses meet the general education requirements and/or elective requirements. Counselors advise students of lifelong learning opportunities and assist students with postsecondary vocational and educational planning for degree or certificate programs at Santa Ana College School of Continuing Education.

These services are offered by a staff of professional counselors who are well informed as to the community resources available for students needing academic, vocational, personal, or financial assistance.

Registration

The Adult High School Diploma Program is available at Centennial Education Center and Santa Ana College. Students may obtain a schedule of classes and enroll at any time during the fall, spring, and summer semesters.

High School Graduation Requirements

To qualify for a high school diploma, the candidate must meet the following requirements:

Please refer to High School Diploma Program Catalog Rights.

Course of Study

The high school diploma requires a total of 160 credits taken from the following:

SUBJECT AREA	CREDITS
English Communication	
(a maximum of 10 credits of reading; must include at least one composition course)	**40.0**
Mathematics	**20.0**
Natural Sciences	
(must include both a biological and a physical science course)	**20.0**
Social and Behavioral Sciences	
(must include U.S. History, World Geography, World History, American Government,	
Economics and a Social Science elective)	**30.0**
Humanities	**10.0**
Electives	**40.0**
	Total: 160.0

There may be additional requirements due to Title 5 changes for the 2022-2023 school year.

Petitions

A petition for graduation must be completed and submitted prior to the date students expect to complete diploma requirements.

Proficiency Requirements

Proficiency must be demonstrated in basic skills areas of reading, mathematics, and composition, according to the categories listed below:

1. **READING.** All Rancho Santiago Community College District adult high school graduates will be required to demonstrate an eighth grade reading ability as measured by an approved district test or by passing the Reading Proficiency Development course final
2. **MATHEMATICS.** Students will be required to pass an approved district mathematics examination, or the Algebra 1A course finals.
3. **ENGLISH COMPOSITION.** Students will be required to pass an approved district composition test or the Composition II course final.

Residency Requirement

To qualify for a high school diploma, a student must complete at least 20 coursework credits within the Rancho Santiago Community College District.

There are multiple sources of credit leading to the high school diploma. Sources are as follows:

1. Previous secondary schools
2. Trade or business schools
3. Armed Forces schools and/or programs
4. College credit courses
5. Correspondence courses
6. Adult school credit courses
7. Work experience credit
8. Consumer Skills Task Credit
9. Testing
10. Regional Occupational Program courses
11. Other approved sources of credit
12. Policies Governing Sources of Credit

Policies Governing Sources of Credit

A. Previous Secondary Schools

All credits earned in the 9th, 10th, 11th, and 12th grades recorded on an official transcript will be accepted except physical education credits and credits which are a duplication of course work for which credit was previously granted.

B. Trade or Business Schools

Courses taken in trade or business schools will be evaluated for possible high school credit equivalency. Courses in this category must be approved by the Office of Private Postsecondary Education.

It is the responsibility of the student to provide to the district transcripts, certificates, and/or other records requested for the evaluation and possible awarding of credit.

C. Armed Forces Schools and/or Programs

Credit may be granted for completion of training programs (armed services) and other valid educational experiences provided they have been certified by the United States Armed Forces Institute or by a statement on the service record, and provided they parallel 1) courses usually taught in secondary schools, and 2) vocational training courses with counterparts in civilian life.

The recommendations for credit for such programs and experiences are contained in three volumes published by the American Council on Education: The 1978 edition of the GUIDE TO THE EVALUATION OF EDUCATIONAL EXPERIENCES IN THE ARMED SERVICES, Vol. I-Air Force; Vol. II.-Army; Vol. III-Coast Guard, Marine, and Navy.

This section is to be interpreted as including:

Officer and enlisted service school courses;

Off-duty classes offered by the armed forces and cooperating local institutions;

Correspondence courses offered by the United States Armed Forces Institute, the Marine Corps Institute, the Coast Guard Institute, and cooperating colleges and universities;

United States Armed Forces Institute courses and subject examinations. (Authorization for this procedure is contained in Title V, Section 99, part C, of the California Administrative Code.)

D. College Credit Courses

College units to be used for high school credits may be evaluated in a ratio of 3 college units to 10 high school semester periods of credit. The college should be notified in writing when college credits are utilized to meet high school requirements.

College credit equivalency recommended by the American Council on Education guides will be evaluated for high school credit on the same basis as other college credit courses.

E. Correspondence Courses

Courses taken by correspondence will be evaluated for possible high school credit equivalency. Courses in this category must be approved by the Office of Private Postsecondary Education.

It is the responsibility of the student to provide to the district transcripts, certificates, and/or other records requested for the evaluation and possible awarding of credit.

F. Adult School Credit Courses

Courses taken at adult schools will be evaluated for possible high school credit equivalency. Courses in this category must be approved by the California State Department of Education.

No credit will be allowed for physical education courses nor for courses from other adult schools if such courses are designated in the Rancho Santiago Community College District as "no high school credit.''

It is the responsibility of the student to provide to the district transcripts, certificates, and/or other records requested for the evaluation and possible awarding of credit.

G. Work Experience Credit

Students may obtain credit for certain types of full-time work experience or for work experience that can be related to high school subject matter.

In order to obtain credit for work experience, students must provide written verification from those employers with whom they have worked for at least one year.

The Continuing Education administrators or counselors will evaluate the amount of work experience credit and the area of application. Evaluation will not be made for more credits than is necessary to meet graduation requirements and which the letters of verification justify. Combined work experience credit and consumer skills task credit may not exceed 40 credits.

Verification of work experience should be obtained by the student requesting from each employer, on official letterhead stationery, the following information:

1. Dates of employment.
2. Job description.
3. Nature of duties performed, indicating progress to more complex operations justifying a division into beginning and advanced skills.
4. Statements regarding successful performance.
5. Reason for termination of employment, if applicable.
6. The letter of self-employed students must be accompanied by a copy of the student's business license or W-2 form.
7. Upon receipt of verification of all work experience which the student wishes to be considered for credit, evaluation will be made on the following basis:

   a. Up to 10 credits will be given for the first year of successful work experience.

   b. Up to 10 additional credits to a maximum of 40 will be granted for each additional full year of employment if the student has made successful progress each year on the job.

   c. After the initial 10 credits for the first year, student may earn 5 credits for a period of six months employment, provided there is evidence of successful progress.

H. Consumer Skills Tasks Credits

Students may obtain elective credits for completion of various consumer skills tasks. Students should see their counselor concerning requirements for completion of the consumer skills tasks. Combined consumer skills tasks credit and work experience credit may not exceed 40 credits.

I. Assessment

The district may award a maximum of 80 high school credits on the basis of district approved testing.

Mathematics Achievement Test (ITED)

Credit may be earned in mathematics by obtaining a satisfactory score on the math section of the Iowa Tests of Education Development Form X5. No other subtests are accepted for credit purposes. Ten semester credits will be awarded for a raw score of 14, provided these credits are not a duplication of previously earned math credits. (These 10 credits may be used to satisfy Math Fundamentals I and II requirements.) Fifteen semester credits will be awarded for a raw score of 20, provided these credits are not a duplication of previously earned math credits. (These 15 credits may be used to satisfy Math Fundamentals I and II requirements, and 5 elective credits.)

J. Subject Matter Credit by Examination

Credit by examination may be earned only for courses that are currently listed in the Rancho Santiago Community College District catalog and/or specifically designated by the division curriculum committee as courses that are eligible for credit by examination. Information for receiving this credit may be obtained from a counselor in Continuing -Education.

K. Regional Occupational Program Courses

Credit will be determined upon receipt of an official secondary or community college transcript which indicates credit and grades as appropriate.

Guidelines for issuance of ROP credit when not on a unified school district transcript:

RSCCD will accept an official Grade Reporting Sheet from Central County Regional Occupational Program in lieu of a unified school district transcript provided it has a grade and a number of total hours.

The amount of credit issued is to be based on 16 clock hours per credit unit.

The maximum of 20 units toward electives will be accepted in this manner.

Students coming from outside the CCROP will have to validate their credits only through an official school district transcript.

L. High School Diploma Elective Credits Career Education

High School elective credit for selected Career Education/basic computer courses offered through the Career Education Department can be awarded.

1. English as a Second Language (ESL)
2. Five elective High School Subjects credits may be granted upon passing these courses: Intermediate Low, Intermediate High, Advanced Low, Advanced High.
3. Adult Basic Education (ABE)
4. Up to 15 HSS elective credits are granted when student successfully completes ABE Reading, ABE Math, and ABE Writing.

M. Articulation Agreements

An agreement between Santa Ana College (credit) and Santa Ana College School of Continuing Education (noncredit) whereby the credit side will accept the work of a noncredit student provided that the student fulfills the guidelines in the articulation agreement for the course.

1. Career Education Department
   a. VBUS 124 Keyboarding I
   b. VBUS 125 Keyboarding II
   c. VBUS 282 QuickBooks
   d. VCNST 101 Introduction to Welding
   e. VFPA 150A Rehearsal and Performance in Production
   f. VFPA 150B Technical Theatre in Production
   g. VFPA 152 Tour Ensemble
   h. VFPA 255 Motion Picture Performance Production
   i. VAUTO 670 Preventative Maintenance Inspection
   j. VMFG 680 Basic Machining Concepts and Operations
   k. VHLTH 704 Introduction to Biotechnology
   l. VHLTH 705 Introduction to Biotechnology Lab
   m. VHLTH 799 Introduction to Pharmacy Technology
   n. PRNT 557 Early Childhood Education: Principles and Practices

See your counselor for further information.

PETITION FOR HIGH SCHOOL DIPLOMA/PROGRAM CERTIFICATE - CATALOG RIGHTS

A petition for graduation must be completed and submitted soon after the date a student completes the diploma requirements. Students who maintain continuous enrollment have the option to meet the certificate requirements as listed in the catalog in effect at the time of first enrollment or any subsequent year. Continuous enrollment is defined by earning a grade in continuing education for at least one course during any semester or session (fall/spring or summer), within that academic year. For the purposes of the catalog, an academic year begins with the fall semester and concludes with the summer session. If a student does not earn a grade on their transcript during any of the semesters, or sessions, during an academic year, then the student is no longer protected by previous diploma/certificate requirements and will be held to the additional requirements. The student must then reset their catalog rights clock to use the catalog at the time of readmission or subsequent enrollment. In the event a loss of catalog rights due to extenuating circumstances, a student wishes to waive or substitute a requirement for certificate requirements, the student could complete the appropriate form and submit to the Exceptions for Academic Regulations (EAR) Committee for final determination. NOTE: Commencement exercises are held once a year at the end of the spring semester for those students who complete the requirements for graduation during the year or the summer session. Students transferring credits to complete the high school diploma must have Official Transcripts from all high schools and/or colleges attended on file in the Admissions and Records office prior to graduation.

STUDENT SERVICES AND SPECIAL NEEDS

Assessment

To meet the requirements of the Workforce Opportunity and Innovation Act (WIOA) grant, the Comprehensive Adult Student Assessment System (CASAS) standardized test is administered to all students in the following programs: Adult Basic Education; English as a Second Language (including Citizenship classes); and High School Diploma. CASAS is administered to measure student learning gains using a pre- and posttest method.

Counseling and Guidance

Each School of Continuing Education student is provided with the unique opportunity to benefit from an individualized counseling and guidance program designed to help students improve the quality of their lives.

Students seek counseling for many reasons, including planning of educational programs, obtaining of information about employment and job skills, resolving personal and family problems, examining aptitudes, interests, and achievement, finding new careers and vocational directions, and learning to cope with cultural differences and life in a new country. Students enrolling in courses leading toward a high school diploma must see a counselor upon registering each term. Counselors are available on a walk-in basis at selected facilities. For more information about counselors' schedules or to arrange an appointment, please call 714-241-5720 (-Centennial Education Center), 714-564-6176 (Santa Ana College Adult Education Center) and 714-241-5820 (Remington Education Center).

The Student Transition Program (STP) was developed to help facilitate the process and bridge the transition from noncredit to credit classes at Santa Ana College. The program offers:

- classroom presentations
- application workshops
- financial aid workshops
- early registration to SAC

Child Development

Child development program centers are available at the Centennial Education -Center, Santa Ana College, CDC East -Campus. Arrangements may be made by calling 714-241-5739.

Developmentally Disabled Adult Program

Rancho Santiago Community College District is committed to providing all adult members of the community an opportunity to realize individual potentials. The college also identifies and responds to members with special needs.

Continuing Education is sensitive and responsive to the needs of a vital segment of our community-the developmentally disabled adult.

Instructors are assigned to special day centers and resource specialist centers and, in cooperation with staff, design individual education programs at selected locations.

Programs offered include Communication with the Deaf, basic education, independent living skills and employment preparation for the developmentally disabled adult.

Scholarships

Several scholarships are made available to Continuing Education high school graduates. Selection of scholarship recipients will be based upon recommendation of teachers and counselors, financial need, academic excellence, attendance, and minimum enrollment standards.

Santa Ana College Foundation Continuing Education Leadership and Achievement Scholarship

The Santa Ana College Foundation sponsors a scholarship program which recognizes both academic achievement and leadership among students earning the high school diploma from the Santa Ana College School of Continuing Education.

The scholarship awards will be based on academic excellence and demonstrated leadership capabilities. The selection committee will consider the applicants' overall qualifications.

Students must enroll for a **MINIMUM** of six credits.

Minimum Eligibility Requirements:

1. Students who will graduate in the spring semester from Santa Ana College School of Continuing Education High School Program must complete three proficiencies and need no more than 20 credits to meet the graduation credit requirements at the time of scholarship filing date.
2. Complete a minimum of 20 credits in classes within the Rancho Santiago Community College District.
3. A 3.5 GPA or better for all units completed at Rancho Santiago Community College District. (Other high school grades will be considered for qualification; however, the 3.5 minimum GPA will only be computed on grades received in Rancho Santiago Community College District.)

SCHOOL OF CONTINUING EDUCATION POLICIES GOVERNING STUDENTS

A. Attendance

A student may be dropped from the roster and required to re-enroll upon returning if the following absences occur:

1. Day Classes: two weeks, or five days in succession.
2. Evening Classes: four class meetings.
3. High School Subjects/Programmed Instruction: two weeks.

Note: Some courses may have different requirements of attendance. Please refer to program guidelines.

B. Grading Standards/Procedures

A	Superior	4 grade points per NC unit
B	Above Average	3 grade points per NC unit
C	Average	2 grade points per NC unit
D	Less Than Satisfactory	1 grade point per NC unit
F	Fail	0 grade points (but counted in GPA)
P	Pass	0 grade points
W	Withdrawal	0 grade points
CIP	In Progress	0 grade points
SP	Satisfactory Progress	
NP	No Measurable Progress	
COM	Completed	

C. Procedures for Student Complaints Regarding Grades

1. Education Code 76224 states: "When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor for the course; and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final.''

2. Procedure

a. Student shall meet with instructor to discuss grade.

b. If the issue is not resolved, and the student believes that the grade is based on mistake, fraud, bad faith or incompetency (EC 76224), an appeal in writing may be made to the Dean-Continuing Education.

Forms of written appeal may be found in the office of the Area Dean of Instruction and Student Services.

c. The student may be requested to set up an appointment with the Dean-Continuing Education to discuss the written complaint.

d. The Dean-Continuing Education will review the allegations and may consult with the instructor.

e. The Dean-Continuing Education will review the issue and will notify the student and instructor in writing of the decision.

f. The decision of the Dean-Continuing Education is final.

D. Complaint Procedures for Students

Students may file a complaint when they believe they have been deprived of a right granted to students by the Board of Trustees in any of the policies or regulations of the Rancho Santiago Community College District.

The purpose of these complaint procedures is to resolve differences as fairly and expeditiously as possible while preserving the rights of students and staff members.

1. Definitions

Days: number of days refers to the days when the District offices are open.

Committee: Continuing Education Student Complaint Committee.

2. Procedure

a. Students shall first confer with the staff member who took action or made the ruling to which they object no later than ten days following the event which prompted the complaint.

b. The Area Dean of Instruction and Student Services or designee will assist the student in arranging an appointment with the staff member.

c. If the difference is not satisfactorily resolved, the student shall confer with the staff member's supervisor.

d. The Area Dean of Instruction and Student Services or designee will assist the student and staff member's supervisor.

e. If the complaint is unresolved, the student may file a written statement setting forth the nature of the complaint on the prescribed form with the Area Dean of Instruction and Student Services no later than ten days after conferring with the staff member's supervisor.

f. The complaint form shall be completed in full and shall include a full description of the complaint, times, dates and pertinent facts, and the remedy sought by the student.

g. A Student Complaint-Staff Response form will be sent to both the staff member and supervisor for completion.

h. The Area Dean of Instruction and Student Services shall forward the completed forms to the Continuing Education Student Complaint Committee chairperson for review and recommendation.

i. The committee shall have the power to make an appropriate investigation of the complaint and shall state the findings and make a recommendation.

j. If the complaint is sustained by the committee, it will recommend appropriate action for relief of the complaint and communicate this in writing to the staff member to whom the complaint was directed. If the staff member accepts the recommended action, and if the student who filed the complaint is satisfied with the action, the complaint shall be considered resolved and closed.

k. If the findings of the committee do not sustain the complaint, the committee shall communicate this finding in writing to the student who filed the complaint. If the student accepts this finding, the complaint shall be considered resolved and closed.

l. If no resolution of the complaint is obtained under (f.) or (g.) above, the Area Dean of Instruction and Student Services shall forward the complaint together with findings of the committee to the Chancellor for review and decision.

m. If this decision does not resolve the complaint in the opinion of the student, the Chancellor shall present the case to the Board of Trustees with the findings and recommendations. If the Board finds that the complaint is invalid, the Chancellor's recommendation shall stand in final resolution. If the Board finds that the complaint is valid, it shall instruct the Chancellor as to how the complaint shall be resolved, and the Chancellor shall implement the Board's decision.

E. High School Diploma Students

1. Grade Reports: In-class progress is reported to the student in a number of ways. Tests are often given to show individual student progress. In high school credit classes, a progress form is issued to each student as credit is completed, and copies are given to the counselors and the appropriate Continuing Education office for recording.

2. Cumulative Records: The district will maintain cumulative records on each current high school diploma student. These records may contain pertinent information necessary to aid students in educational planning. Placement tests follow-up, interest inventories, and other data contained in the cumulative record will be available for review by the student upon request.

a. Student Record Confidentiality: Under the guidelines of the Family Educational Rights and Privacy Act of 1974, student records are confidential, and privacy is to be scrupulously maintained.

b. Right to Review and Challenge Records: Under the provisions of the U.S. Department of Health, Education and Welfare, students have the right to inspect and review any of the following files:

- admissions/records
- data processing
- financial aid
- placement
- veterans

After review and exploration, students may challenge any information relating to them if they believe information to be inaccurate, misleading, or otherwise in violation of their rights of privacy or other rights. Forms for challenge are available in the Area Dean of Instruction and Student Services office.

3. Residency

a. Definition: Course work taken in any part of the Rancho Santiago Community College District Continuing Education Program.

b. Requirements: Any student must fulfill a twenty semester unit period of residency within the above-stated definition in order to qualify for potential granting of the adult high school diploma from the Rancho Santiago Community College District.

4. Charge For Transcripts: The first two transcripts will be issued without charge. A charge will be assessed for each additional transcript after the first two.

F. High School Petition Students

Secondary school students who wish to take course work in Rancho Santiago Community College District Continuing Education and have it transferred to another school **MUST PRESENT A COMPLETED PETITION FOR REGISTRATION IN ORDER TO BE CONSIDERED FOR ADMISSION. FAILURE TO COMPLY FULLY WITH ALL CONDITIONS LISTED ON THE FORM MAY RESULT IN THE IMMEDIATE REVOCATION OF THE PETITION AND DISMISSAL FROM CONTINUING EDUCATION CLASSES.**

Grading and Transfer of Credits: Students must satisfactorily complete all course requirements including exams, projects, papers and attendances before credit or grades can be issued. **STUDENTS ARE RESPONSIBLE FOR PLANNING SCHEDULES AND PROGRESS SO AS TO EARN CREDITS IN TIME TO MEET GRADUATION DEADLINES IN OTHER SCHOOL DISTRICTS.**

Books and Supplies: Students must provide textbooks and supplies required for the classes in which enrolled. Conduct: Student conduct must be productive, responsible and courteous at all times. Unacceptable behavior may result in the immediate revocation of this petition and dismissal from class. Unacceptable behavior includes, but is not limited to, excessive talking; noncompliance with rules; failure to follow instructor directions; falsification of records; cheating or assisting others to cheat; destruction or theft of school property; disruption of classes; violence; or being under the influence of drugs or alcohol.

G. High School Students Taking College Credit Classes for High School Diploma Credit

1. This program represents a cooperative venture between Rancho Santiago Community College District, neighboring high schools and the School of Continuing Education.
2. Students who are over eighteen years of age and have not graduated from high school may take Rancho Santiago Community College District courses for high school credit. Students will be admitted to those programs that have space available upon recommendation of the Area Dean-Continuing Education or designee.
3. Students under the age of eighteen who are high school students may receive high school or college credit for courses, but must also attend a minimum day at the high school. Students will be admitted to those programs that have space available upon recommendation of the high school principal or designee.
4. Repeating a course already passed will result in a credit-only grade—not a letter grade.
5. If a student elects to receive high school credit for work taken at the college, the decision must be made prior to registration. College credit for that work may not be received at a later time.
6. Enrollment in, and completion of, course work in the Rancho Santiago Community College District credit division can also satisfy the residency requirement of the Continuing Education High School Diploma Program.

H. Special Rules, Regulations and Student Obligations

Because of special program characteristics, the noncredit programs must adhere to special rules, regulations, and student obligation beyond the STANDARD GUIDELINES FOR STUDENT CONDUCT adopted by the Rancho Santiago Community College District. Students enrolled in any of the following programs are obligated to perform within those special program guidelines in order to maintain class attendance: Apprenticeship; Service-Employment-Redevelopment (SER); and any other community-based organization or governmental agency with which the Rancho Santiago Community College District cooperates in a program offering.

I. Family Education Rights and Privacy

As required under the provisions of the Family Education Rights and Privacy Act of 1974, the Rancho Santiago Community College District will make public without student consent only certain directory information. This information consists of the following: a student's name; city of residence; a major field; participation in officially recognized activities and sports; weight, height, and age if a member of an athletic team; dates of attendance; degree and awards received; and the most recent previous educational institution or agency attended by the student.

A student may request the Admissions and Records Office to withhold this information. Such request must be in writing and submitted each semester.

J. Right to Review and Challenge Records

Students have the right to inspect and review any of the following files which relate directly to them:

1) admissions/records; 2) data processing; 3) financial aid; 4) placement; 5) veterans; and 6) division/department, if such files are maintained as official files rather than individual files. Request forms are available in the office of the Area Dean of Instruction and Student Services.

After review and explanation, students may challenge any information relating to them if they believe the information to be inaccurate, misleading, or otherwise in violation of their rights of privacy or other rights. Any student wishing to exercise this right of challenge shall inform the Area Dean of Instruction and Student Services, or the Dean-Admissions and Records.

If students wish, copies of materials contained in the files subject to their review will be provided at a cost of $1 for the first copy of any document and .10 for each additional copy.

A log or record of persons or organizations requesting information or receiving information on the student will be maintained in the area where the records are stored.

District staff or other professionals who have a legitimate educational interest such as counseling and carrying out the normal operations of the educational program have access to student records.

Any student has the right to file complaint with the U.S. Department of Health, Education and Welfare concerning alleged failure of the institution to comply with provisions above or Section 438 of the General Provision.

K. Use of Public School Facilities for Adult Classes

1. Alcoholic Beverages and Controlled Substances: Both by policies instituted by local Boards of Education (Garden Grove Unified School District, Orange Unified School District, Rancho Santiago Community College District and Santa Ana Unified School District) and California State Law specifically prohibit possession of alcoholic beverages and controlled substances on school premises at any time, by any person, regardless of age. Regulations also prohibit use of alcoholic beverages at school events, whether on or off the campus, or the appearance at school events while under the influence of alcoholic beverages and/or controlled substances. The penalty for violation of these regulations is immediate suspension from school, followed by expulsion, if imposed by the Board of Trustees. Additional penalties may be imposed by law enforcement agencies.

2. Smoking: Provisions of the Uniform Fire Code, Article 29, Section 29.06, Smoking Activity on School Property, state:

"It shall be unlawful for any person or persons to engage in any smoking activity or to possess any flaming or glowing object or cause to be lighted any substance in any classroom or on school property at any time except in areas authorized by the local Board of Education."

The only areas authorized for smoking are outside the school buildings. There is to be NO SMOKING by anyone in any of the classrooms at any time. Proper containers are provided in the smoking areas for disposal of cigarettes

3. Food and Beverages: Food and beverages are not to be brought into the classrooms at any time. Proper containers are provided for disposal of trash in designated areas

NONCREDIT INSTRUCTIONAL PROGRAMS AND COURSES

Continuing Education courses are listed by subject on the following pages. Course numbers are listed at the beginning of each course title.

Open Entry/Open Exit courses are noted in the course descriptions. Students may enroll at any time in these courses and begin class immediately. Students progress at their own rate and may exit from the class at any time upon satisfactory completion of the required work.

In other courses, class hours refer to the number of hours that the class is scheduled to meet per week during a term.

All credits listed are high school credits. In traditional courses, students earn credits by satisfactorily completing the course. In open entry/open exit courses, students earn credits by meeting individual competency-based objectives.

Some noncredit programs offer a sequence of courses leading to a certificate. The class schedule should be consulted for current offerings.

DIPLOMA/CAREER DEVELOPMENT & COLLEGE PREPARATION CERTIFICATES

ADULT BASIC EDUCATION

21st Century Leadership: Certificate of Competency 351
Adult Basic Education: Certificate of Competency 351
Adult Basic Education/Adult Secondary Education Math Proficiency: Certificate of Competency 351
Adult Basic Education/Adult Secondary Education Reading Proficiency: Certificate of Competency 351
Adult Basic Education/Adult Secondary Education Writing Proficiency: Certificate of Competency 351
Career & Professional Success: Certificate of Competency 352
Leadership Capstone: Certificate of Competency 352
Spanish Literacy Core Capstone: Certificate of Competency 352

ADULT SECONDARY EDUCATION

Adult High School Diploma: High School Diploma 352
College Readiness: Certificate of Competency 353
Secondary Education (High School Equivalency Test Preparation): Certificate of Competency 353
Transition to College: Certificate of Competency 353

CAREER EDUCATION

Automotive Technology: Certificate of Completion 354
Caregiver/Personal Care Aide: Certificate of Completion 354
Childcare Workers: Certificate of Completion 354
Customer Service Representative: Certificate of Completion 354
Digital Literacy for Office and Administrative Support Worker: Certificate of Completion 355
General Office Clerk: Certificate of Completion 355
Heating/Ventilation/Air Conditioning/Refrigeration (HVAC-R) Technology: Certificate of Completion 355
Hospitality Services: Certificate of Completion 355
Introduction to Baking & Pastry Tier 1: Certificate of Completion 356
Introduction to Baking & Pastry Tier 2: Certificate of Completion 356
Introduction to Biotechnology: Certificate of Completion 356
Introduction to Diesel: Certificate of Completion 357
Introduction to Information Technology (IT): Certificate of Completion . . 357
Introduction to Machining: Certificate of Completion 357
Introduction to Pharmacy Technology: Certificate of Completion 357
Introduction to Small Business and Entrepreneurship: Certificate of Completion 358
Introduction to Theatre Arts: Certificate of Completion 358
Line Cook: Certificate of Completion 358
Nursing Assistant: Certificate of Completion 358
Paraprofessional Mental Health Worker: Certificate of Completion 359
QuickBooks - Tier 1: Certificate of Completion 359
QuickBooks - Tier 2: Certificate of Completion 359
Secretary/Administrative Assistant: Certificate of Completion 359
Vocational Construction Technology: Certificate of Completion 360
Welding Technology: Certificate of Completion 360

ENGLISH AS A SECOND LANGUAGE

Academic ESL Advanced: Certificate of Competency 360
Academic ESL Capstone: Certificate of Competency 360
Digital Literacy for Academic and Professional 361
Success I: Certificate of Competency 361
Digital Literacy for Academic and Professional Success II: Certificate of Competency 361
ESL College Reading and Writing: Certificate of Competency 361
ESL Core Advanced: Certificate of Competency 361
ESL Core Beginning: Certificate of Competency 361
ESL Core Capstone: Certificate of Competency 362
ESL Core Intermediate: Certificate of Competency 362
ESL Core Literacy: Certificate of Competency 362
ESL Enhanced Civics: Certificate of Competency 362
ESL Enhanced English for Work: Certificate of Competency 362
ESL Enhanced Speaking Capstone: Certificate of Competency 363
ESL Enhanced Writing Capstone: Certificate of Competency 363
ESL Grammar for Better Writing: Certificate of Competency 363
ESL Transition to Adult Secondary Education (ASE): Certificate of Competency 363
ESL Writing and Developing a School Publication: Certificate of Competency 363
ESL: English for Work: Certificate of Competency 363

ADULT BASIC EDUCATION

21st Century Leadership: Certificate of Competency

Program Code: CEC.21CL.COM

Program Control Number: 40473

This certificate will prepare students with an understanding of the necessary 21st Century leadership, digital literacy, and computer skills that they need to be successful in their workplace, school, and communities.

Learning Outcome(s):

1. Create an effective and time-efficient weekly schedule.
2. Recognize and employ basic components of computers and/or mobile devices in order to accomplish specific tasks.

Students must complete and pass ONE of the following courses:		**Credits: 0-5**
ABE 044	Leadership Basics Part 1	0
HSS 090	Leadership Basics, Part 1	5

Students must complete and pass ONE of the following courses:		**Credits: 0-5**
ABE 018	Leadership Basics, Part 2	0
OR		
HSS 092	Leadership Basics, Part 2	5

Students must complete and pass ONE of the following courses:		**Credits: 0**
VBUS 240	Practical Computer & Internet Skills for Parents & Guardians	0
OR		
VBUS 500	Digital Literacy for Academic and Professional Success - Tier 1	0
OR		
VBUS 501	Digital Literacy for Academic and Professional Success - Tier 2	0
OR		
VBUS 502	Digital Literacy for Academic and Professional Success - Tier 3	0
OR		
VBUS 503	Digital Literacy for Real World Application – Tier 4	0
		Total: 0-10

Adult Basic Education: Certificate of Competency

Program Code: CEC.ABE.COM

Program Control Number: 33189

This certificate provides instruction for students to develop basic reading, writing, and math skills necessary to succeed in High School Diploma, High School Equivalency, CTE, and college courses. This certificate will provide valuable data on student success as ABE students transfer through programs. This certificate supports the college mission by providing a pathway to support improved language skills and lifelong intellectual pursuits.

Learning Outcome(s):

1. Write complete sentences that demonstrate proficiency with grammar, mechanics, and usage
2. Apply knowledge of basic math concepts

Core Courses		**Credits: 0**
ABE 023	Adult Basic Education Reading	0
ABE 024	Adult Basic Education Writing	0
ABE 025	Adult Basic Education Math	0
		Total: 0

Adult Basic Education/Adult Secondary Education Math Proficiency: Certificate of Competency

Program Code: CEC.ABEM.COM

Program Control Number: 33188

This combination of courses is designed to prepare students for higher level math skills used in High School Diploma, High School Equivalency Preparation, and CTE courses.

Learning Outcome(s):

1. Apply knowledge of basic math addition, subtraction, multiplication, and division to whole numbers and fractions.

Core Courses		**Credits: 5**
ABE 025	Adult Basic Education Math	0
HSMTH 159	Math Fundamentals 2	5
		Total: 5

Adult Basic Education/Adult Secondary Education Reading Proficiency: Certificate of Competency

Program Code: CEC.ABER.COM

Program Control Number: 33452

This combination of courses is designed to prepare students for higher level reading skills used in High School Diploma, High School Equivalency Preparation, and CTE courses.

Learning Outcome(s):

1. Determine the main idea and details of a level-appropriate passage
2. Draw correct inferences after reading a level-appropriate passage

Core Courses		**Credits: 0**
ABE 023	Adult Basic Education Reading	0
Choose 1:		Credits: 5
HSRDG 089	Reading Proficiency Development	5
HSRDG 093	Building Reading Skills 1	5
HSRDG 094	Building Reading Skills 2	5
		Total: 5

Adult Basic Education/Adult Secondary Education Writing Proficiency: Certificate of Competency

Program Code: CEC.ABEW.COM

Program Control Number: 33187

This combination of courses is designed to prepare students for higher level writing skills used in High School Diploma, High School Equivalency Preparation, and CTE courses.

Learning Outcome(s):

1. Write a well-organized paragraph using correct English writing conventions
2. Write clear sentences that demonstrate proficiency with grammar, mechanics, and usage

Core Courses		**Credits: 5**
ABE 024	Adult Basic Education Writing	0
HSENG 083	Composition 1	5
		Total: 5

Career & Professional Success: Certificate of Competency

Program Code: CEC.CPS.COM

Program Control Number: 40541

This certificate is designed to equip students with the ability to manage or improve many workplace issues that will lead to productivity. Student have the opportunity to develop and practice the power, writing, and computer skills they need to be effective on a daily basis in the workplace. When combined with industry knowledge and behaviors, the mastery of these skills results in higher levels of individual performance and growth. This certificate program is highly recommended for students who are currently in the workforce.

Learning Outcome(s):

1. Navigate workplace issues that lead to improved workplace productivity.

Students must pass TWO of the following courses:		**Credits: 0**
ABE 036	Effective Writing for the Workplace	0
OR		
VBUS 123	Introduction to Computer Software & Online Applications	0
OR		
VBUS 402	Workforce Power Skills	0
		Total: 0

Leadership Capstone: Certificate of Competency

Program Code: CEC.LEADC.COM

Program Control Number: 38177

This combination of courses is designed to provide students with the leadership techniques necessary to make effective changes in their workplace, home, school, and community.

Learning Outcome(s):

1. Communicate within small, medium, and large groups to express opinions, ideas, and suggestions
2. Develop leadership skills and strategies to use in personal, academic, and workplace settings

Choose 1:		**Credits: 0-5**
ABE 044	Leadership Basics Part 1	0
HSS 090	Leadership Basics, Part 1	5
Choose 1:		Credits: 0-5
ABE 018	Leadership Basics, Part 2	0
HSS 092	Leadership Basics, Part 2	5
		Total: 0-10

Spanish Literacy Core Capstone: Certificate of Competency

Program Code: CEC.ABESL.COM

Program Control Number: 38623

This combination of courses is designed to prepare students in the areas of reading, writing, math, science, and social studies up to a middle school level to facilitate student transition to ESL, ABE, High School Diploma, High School Equivalency, and CTE courses. The classes are taught in Spanish.

Learning Outcome(s):

1. Write a formal essay using Spanish writing conventions
2. Apply knowledge of math skills, including tables and graphics to math problems

Core Requirements		**Credits: 0**
ABE 112	Beginning Spanish Literacy	0
ABE 113	Intermediate Spanish Literacy	0
ABE 114	Advanced Spanish Literacy	0
		Total: 0

ADULT SECONDARY EDUCATION

Adult High School Diploma: High School Diploma

Program Code: CEC.HSS.DIPL

Program Control Number: 31594

The sequence of courses in the High School Subjects, Adult Basic Education, and Learning Support; programs is designed to provide a strong foundation of basic skills ranging from elementary levels through secondary subjects, with the purpose of preparing students to earn a high school diploma, obtain employment, pursue vocational training and better job opportunities, and to be prepared to continue into college credit level programs.

Learning Outcome(s):

1. Demonstrate the ability to apply essential academic concepts when transferring to college, entering the workforce, or for personal success.

Core Courses:		**Credits: 15**
HSRDG 089	Reading Proficiency Development	5
HSENG 084	Composition 2	5
Plus a minimum of 145 required credits from the following courses:		
LRN 164	Introductory Algebra	5
Electives:		**Credits: 145**
ABE 018	Leadership Basics, Part 2	0
ABE 023	Adult Basic Education Reading	0
ABE 024	Adult Basic Education Writing	0
ABE 025	Adult Basic Education Math	0
ABE 027	Academic Vocabulary for Language Arts	0
ABE 028	Academic Vocabulary for Math	0
ABE 029	Academic Vocabulary for Science	0
ABE 030	Academic Vocabulary for Social Studies	0
ABE 031	Academic Vocabulary for Technology	0
ABE 044	Leadership Basics Part 1	0
ABE 137	Topics in Adult Basic Education	0-5
HSART 601	Music Theory 1	5
HSART 828	Understanding America Through Art	5
HSART 837	The Film As Art	5
HSENG 065	English Fundamentals 1	5
HSENG 066	English Fundamentals 2	5
HSENG 067	English Fundamentals 3	5
HSENG 068	English Fundamentals 4	5
HSENG 070	The Short Story	5
HSENG 076	The Novel	5
HSENG 083	Composition 1	5
HSENG 085	Composition 3	5
HSENG 096	Building Vocabulary 1	5
HSENG 097	Building Vocabulary 2	5
HSENG 098	Building Vocabulary 3	5
HSENG 701	English 1	5
HSENG 702	English 2	5
HSENG 703	English 3	5
HSENG 704	English 4	5
HSENG 705	English 5	5
HSENG 706	English 6	5
HSENG 707	English 7	5
HSENG 708	English 8	5
HSMTH 151	Principles of Mathematics	5
HSMTH 152	Pre-Algebra	5
HSMTH 154	Pre Algebra A	5
HSMTH 155	Pre Algebra B	5
HSMTH 158	Math Fundamentals 1	5
HSMTH 159	Math Fundamentals 2	5
HSMTH 163	Algebra 1A	5
HSMTH 164	Algebra 1B	5
HSMTH 166	Algebra 2B	5
HSMTH 167	Geometry A	5
HSMTH 168	Geometry B	5
HSMTH 172	Basic Consumer Math 1A	5
HSMTH 173	Basic Consumer Math 1B	5

HSOTH 740	Spanish 1	5
HSOTH 742	Spanish 2	5
HSOTH 743	Spanish 3	5
HSOTH 744	Spanish 4	5
HSRDG 094	Building Reading Skills 2	5
HSRDG 093	Building Reading Skills 1	5
HSS 010	Learning Skills & Strategies	5
HSS 090	Leadership Basics, Part 1	5
HSS 092	Leadership Basics, Part 2	5
HSS 221	Study Skills 1	5
HSS 222	Study Skills 2	5
HSS 770	Orientation to College	1.5
HSSCI 170	Biology 1A	5
HSSCI 171	Biology 1B	5
HSSCI 185	Earth Science 2	5
HSSCI 190	Physical Science 1	5
HSSCI 191	Physical Science 2	5
HSSCI 192	Basic Science 1	5
HSSCI 196	Health Science	5
HSSCI 198	Human Anatomy & Physiology II	5
HSSOC 221	Psychology	5
HSSOC 224	World Geography 1A	5
HSSOC 225	World Geography 1B	5
HSSOC 228	World History	5
HSSOC 231	Modern World History 1	5
HSSOC 232	Modern World History 2	5
HSSOC 219	U.S. History 2: Shaping of Modern America	5
HOMEC 520	U.S. History 2: Shaping of Modern America	5
LRN 084	Education Composition 2	5
LRN 750	Intensive Writing and Grammar	5
HSSOC 215	Introduction to Economics	5
HSSOC 218	U.S. History 1: Colonization to Industrialization	5
HSSOC 222	Government 1: U.S. Federal Government and Politics	5
HSMTH 165	Algebra 2A	5
HSMTH 190	Math for College and Career Readiness	5
		Total: 160

College Readiness: Certificate of Competency

Program Code: CEC.CR.COM

Program Control Number: 40783

This certificate program is designed for students to learn new and/or improve their digital literacy skills. It covers internet safety, online conferencing, blogging, learning management systems, online portfolios, and more. Upon completing this program, students will have developed the technical knowledge, language and/or math skills, andconfidence needed for social and academic growth with the digital literacy to make a successful transition to Career and Academic Pathways in college.

Learning Outcome(s):

1. Upon completing this program, students will have developed the technical knowledge, language and/or math skills, and confidence needed for social and academic growth with the digital literacy to make a successful transition to Career and Academic Pathways in college.

Students must pass ONE of the following three courses:

		Credits: 5
LRN 084	Composition 2	5
LRN 164	Introductory Algebra	5
LRN 750	Intensive Writing & Grammar	5

Students must pass ONE of the following two courses:

		Credits: 0
VBUS 502	Digital Literacy for Academic and Professional Success - Tier 3	0
VBUS 503	Digital Literacy for Real World Application – Tier 4	0
		Total: 5

Secondary Education (High School Equivalency Test Preparation): Certificate of Competency

Program Code: CEC.GEDC.COM

Program Control Number: 24264

These courses will help students successfully prepare for the higher-level reading, writing, math, science, and social studies skills necessary to pass the High School Equivalency exams (GED and HiSET). The High School Equivalency Certificate is especially useful for students who are seeking to enter college or the workforce.

Learning Outcome(s):

1. The Secondary Education (High School Equivalency Test Preparation) Certificate of Competency in the program consists of courses to help students successfully prepare for the higher-level reading, writing, math, science, and social studies skills necessary to pass the High School Equivalency exams (GED and HiSET). This program is especially useful for students who are seeking to enter college or the workforce.

Choose 1 Core Course:		**Credits: 0**
HSGED 031	GED Test Preparation	0
HSS 031	High School Equivalency Test Preparation	0
Choose 1:		**Credits: 0**
ABE 023	Adult Basic Education Reading	0
ABE 024	Adult Basic Education Writing	0
ABE 025	Adult Basic Education Math	0
ABE 112	Beginning Spanish Literacy	0
ABE 113	Intermediate Spanish Literacy	0
ABE 114	Advanced Spanish Literacy	0
HSS 035	High School Equivalency Test Preparation - Reading	0
HSS 036	High School Equivalency Test Preparation - Writing	0
HSS 037	High School Equivalency Test Preparation - Mathematics	0
HSS 038	High School Equivalency Test Preparation - Social Studies	0
HSS 039	High School Equivalency Test Preparation - Science	0
		Total: 0

Transition to College: Certificate of Competency

Program Code: CEC.TRANS.COM

Program Control Number: 35217

The Transition to College certificate consists of courses to help students successfully prepare to progress in a career path or undertake degree applicable or non-degree-applicable credit courses in addition to preparing student with an orientation to college course.

Learning Outcome(s):

The Transition to College certificate consists of courses to help students successfully prepare to progress in a career path or undertake degree-applicable or non-degree-applicable credit courses in addition to preparing student with an orientation to college course. This program is especially useful for students who want to transition to the community college setting.

Core Requirements		**Credits: 1.5**
HSS 770	Orientation to College	1.5
Core Requirement (Choose 1)		**Credits: 5**
HSENG 084	Composition 2	5
HSMTH 164	Algebra 1B	5
HSRDG 089	Reading Proficiency Development	5
		Total: 6.5

CAREER EDUCATION

Automotive Technology: Certificate of Completion

Program Code: CEC.AUTO.CC

Program Control Number: 40518

These courses prepare students to transition to Santa Ana College's Automotive Technology Program or obtain entry-level employment in the automotive technology field. Students will learn about the primary automotive systems used in modern vehicles such as electrical, ignition, fuel, braking, and other systems. Students will be equipped with the skills and theory necessary to perform maintenance on these systems. The High School Math 160 for College and Career Readiness course is designed to help students learn and apply basic math skills in the context of automotive service. In VBUS 243 Introduction to Customer Service Skills, VBUS 400 Employability Skills, or ESL 520 English for Work 2, students learn soft skills that are beneficial in working in any auto technology environment.

Learning Outcome(s):

1. Apply the knowledge and skills they gained to start their career pathway in automotive technology.

Students must pass the following TWO courses:		**Credits: 5**
VBUS 668	Introduction to Automotive Vehicle Systems	0
AND		
HSMTH 190	Math for College and Career Readiness	5
Students must pass ONE of the following courses:		**Credits: 0**
VBUS 243	Introduction to Customer Service Skills	0
OR		
VBUS 400	Employability Skills	0
OR		
ESL 520	ESL: English for Work 2	0
		Total: 5

Caregiver/Personal Care Aide: Certificate of Completion

Program Code: CEC.CGPCA.CC

Program Control Number: 38621

This program prepares students to assist the elderly, convalescents, or persons with disabilities with daily living activities at the person's home or in a care facility. In a simulated caregiving environment, students will gain experience performing caregiver duties, which may include nutrition, cleanliness, ambulation, and household activities. In Employability Skills or VESL: English for Work 2, students learn soft skills that are beneficial for working in any health/medical environment.

Learning Outcome(s):

1. Apply knowledge and skills gained to obtain employment as a caregiver/personal care aide and/or start their career pathway in healthcare.

Students are to pass BOTH of the following courses:		**Credits: 0**
VHLTH 109	Introduction to Caregiving	0
VHLTH 110	Caregiver Training	0
Students are to pass ONE of the following courses:		**Credits: 0**
VBUS 400	Employability Skills	0
ESL 520	VESL: English for Work 2	0
		Total: 0

Childcare Workers: Certificate of Completion

Program Code: CEC.CWRK.CC

Program Control Number: 24362

This series of Open Entry/Open Exit courses provides students with knowledge about the care and development of infants, toddlers and pre-school children for family childcare providers. Students will learn about health information required for licensing and skills necessary for successful operation of a childcare business. In the Employability Skills course, students learn soft skills that are beneficial in operating their childcare business or being employed by a childcare business.

Learning Outcome(s):

1. Apply the knowledge and skills they gained to obtain entry-level employment, start their home-based childcare center, and/or start their career pathway in childhood education.

Courses:		**Credits: 0**
VBUS 559	Business Practices in Family Child Care	0
VBUS 590	Introduction to How to Start a Small Business	0
PRNT 558	Early Childhood Care and Development For Family Child Care Providers	0
PRNT 562	Health Education for Family Child Care Providers	0
VBUS 400	Employability Skills	0
OR		
ESL 520	VESL: English for Work 2	0
		Total: 0

Customer Service Representative: Certificate of Completion

Program Code: CEC.CSRC.CC

Program Control Number: 24364

Customer service representatives interact with customers to handle complaints, process orders, and provide information about an organization's products and services. This series of courses prepares students to work in a wide variety of business settings, with the focus being on attending to and meeting the customer's needs and requests. Students will have the opportunity to strengthen or improve their current customer service, interpersonal, communication, listening, patience, and problem-solving qualities. In addition, students will attain the typing and computer skills necessary to be efficient workers. Customer service representatives typically need a high school diploma or equivalent so students are recommended to earn a diploma/ certificate to increase the probability of obtaining a position in this profession. High school elective credits may be given for completing VBUS 118, VBUS 124, VBUS 243, VBUS 258, VBUS 270, and VBUS 400 if the student achieves the attendance and proficiency requirements to pass these classes. Customer service representatives are employed in nearly every industry, with many working in telephone call centers, credit and insurance agencies, banks, and retail stores.

Learning Outcome(s):

1. Apply knowledge and skills gained to obtain employment as a customer service representative and/or start their career pathway in administrative support.

Students must pass the following TWO courses:		**Credits: 0**
VBUS 124	Introduction to Keyboarding I	0
VBUS 243	Introduction to Customer Service Skills	0
Students must pass ONE of the following courses:		**Credits: 0**
VBUS 400	Employability Skills	0
ESL 520	VESL: English for Work 2	0
Students must pass ONE of the following courses:		**Credits: 0**
VBUS 118	Introduction to Windows	0
VBUS 258	Navigating the Internet	0
VBUS 270	Introduction to Microsoft Outlook	0
		Total: 0

Digital Literacy for Office and Administrative Support Worker: Certificate of Completion

Program Code: CEC.DLOAS.CC

Program Control Number: 39456

This certificate Program Connects ESL and career education instruction in a way that prepares English language and/or digital literacy learners for further education or training, employment and careers. Students will engage in collaborative projects designed to help the student develop the professional and technical computer skills needed

to succeed in today's workforce. Upon completing this program, students will have developed the knowledge, skills, and confidence needed to make an easy transition to the General Office Clerk, Secretary/Administrative Assistant, and/or Customer Service Representative Certificate Programs offered by Santa Ana College School of Continuing Education. The certificate provides students with the foundational digital literacy skills to begin an office and administrative support career pathway.

Learning Outcome(s):

1. Apply the fundamental technology skills needed to be digitally literate and thus, obtain an entry-level office and administrative support worker position.

Students must pass ONE of the following courses: Credits: 0

VBUS 259 Orientation to Computers 0

OR

VBUS 500 Digital Literacy for Academic and Professional Success - Tier 1 0

Student must pass ALL of the following courses: Credits: 0

VBUS 501 Digital Literacy for Academic and Professional Success - Tier 2 0

AND

VBUS 502 Digital Literacy for Academic and Professional Success - Tier 3 0

AND

VBUS 503 Digital Literacy for Real World Application – Tier 4 0

Students must pass ONE of the following courses: Credits: 0

VBUS 400 Employability Skills 0

OR

ESL 520 ESL: English for Work 2 0

Total: 0

General Office Clerk: Certificate of Completion

Program Code: CEC.GOC.CC

Program Control Number: 24365

General office clerks perform a variety of clerical tasks, including using the computer to prepare documents and interact with staff, clients, and the public. This series of courses offers students the foundation for learning important soft skills, basic office skills, and using the computer software necessary to work in a general office setting. General office clerks typically need a high school diploma or equivalent so students are recommended to earn a diploma/certificate to increase the probability of obtaining a position in this profession. High school elective credits may be given for completing VBUS 118, VBUS 124, VBUS 260, VBUS 262, and VBUS 400 if the student achieves the attendance and proficiency requirements to pass these classes.

Learning Outcome(s):

1. Use the computer software necessary to work in a general office setting.

Students must pass the following TWO courses: Credits: 0

VBUS 260 Introduction to Word Processing Using MS Word 0

VBUS 262 Introduction to Spreadsheets Using MS Excel 0

Students must pass ONE of the following courses: Credits: 0

VBUS 400 Employability Skills 0

ESL 520 VESL: English for Work 2 0

Students must pass ONE of the following courses: Credits: 0

VBUS 118 Introduction to Windows 0

VBUS 124 Introduction to Keyboarding I 0

Total: 0

Heating/Ventilation/Air Conditioning/Refrigeration (HVAC-R) Technology: Certificate of Completion

Program Code: CEC.VHVAC.CC

Program Control Number: 39745

The Heating/Ventilation/Air Conditioning/Refrigeration (HVAC-R) Technology program develops students for careers or additional education in the HVAC-R field. Students completing the courses in this certificate will have competence in the program areas of safety, basic refrigeration, basic electricity, heating, air-conditioning, ventilation, and soft skills. Students will possess entry-level skills in the repair and servicing of refrigeration, airconditioning, and heating equipment used in residential, industrial, and commercial buildings.

Learning Outcome(s):

1. Students will possess entry-level skills in the repair and servicing of refrigeration, air conditioning, and heating equipment use in residential, industrial, and commercial buildings.

Students must pass the following course: Credits: 0

VCNST 630 Heating/Ventilation/Air Conditioning/Refrigeration (HVAC-R) Technology 0

Students must pass ONE of the following two courses: Credits: 0

VBUS 400 Employability Skills 0

ESL 520 VESL: English for Work 2 0

Total: 0

Hospitality Services: Certificate of Completion

Program Code: CEC.VHOSP.CC

Program Control Number: 38680

The Hospitality Services Certificate allows students to explore careers in hospitality, specifically in food services and hotel/motel/resort front desk; understand the advantages and challenges of each; and use self-assessment tools to determine which is right for them. The program emphasizes customer service and its importance, helping students understand customer behavior and loyalty in a diverse and increasingly global society. Students will also learn techniques and tips for finding work in the hospitality industry. Moreover, in Employability Skills or VESL: English for Work 2, students learn soft skills that are beneficial for working in any hospitality environment.

Learning Outcome(s):

1. Apply the knowledge and skills they gained to obtain entry-level employment and/or start their career pathway in hospitality.

Students must pass the following TWO courses: Credits: 0

VHOSP 201 Career Focus - Hospitality Services 0

VBUS 243 Introduction to Customer Service Skills 0

Students must pass ONE of the following courses: Credits: 0

VBUS 118 Introduction to Windows 0

VFOOD 005 ServSafe Food Handler 0

Students must pass ONE of the following courses: Credits: 0

VBUS 400 Employability Skills 0

ESL 520 VESL: English for Work 2 0

Total: 0

Introduction to Baking & Pastry Tier 1: Certificate of Completion

Program Code: CEC.VFBP1.CC

Program Control Number: 41954

This hands-on certificate program focuses on the fundamentals of baking and pastry principles and techniques. It prepares students for a career as a baker, pastry cook in hotels, restaurants, bakeries or even their own home business. It covers a broad range of topics ranging from bread, pastries, and cakes and decoration. Students will also be prepared to take the ServSafe Food Handler Exam which is an industry recognized certification that is in demand by employers. In VBUS 400 Employability Skills or ESL 520 English for Work 2, students learn soft skills that are beneficial in working in any culinary environment. In HSMTH 190 Math for College and Career Readiness, students learn culinary math which begins with the basics of addition, subtraction, multiplication and division along with ratios, yields and percentages, as well as how ingredients must be measured and scaled accurately, food production quantities are calculated, and recipes are increased or decreased to scale based on demand. This certificate program is ideal for individuals interested in entering the culinary workforce.

Learning Outcome(s):

1. Apply the knowledge and skills they gained to start their career pathway in the culinary arts field; specifically in baking and pastry.

Students must pass TWO of the following courses:		**Credits: 0**
VFOOD 212	Baking & Pastry Master Class	0
VFOOD 214	Bread Making Master Class	0
VFOOD 216	Cakes and Decorating Master Class	0
Students must pass the following course:		**Credits: 0**
VFOOD 005	ServSafe Food Handler	0
Students must pass ONE of the following three courses:		**Credits: 0-5**
VBUS 400	Employability Skills	0
HSMTH 190	Math for College and Career Readiness	5
ESL 520	ESL: English for Work 2	0
		Total: 0-5

Introduction to Baking & Pastry Tier 2: Certificate of Completion

Program Code: CEC.VFBP2.CC

Program Control Number: 41955

This series of courses prepares students to transition to Santa Ana College's Culinary Arts program to advance their training. This hands-on certificate program focuses on the fundamentals of baking and pastry principles and techniques. It also prepares students for a career as a baker, pastry cook in hotels, restaurants, bakeries or even their own home business. It covers a broad range of topics ranging from fundamental baking skills for students who intend to specialize in baking and pastry making for commercial production to master classes in preparing bread, pastries, and cakes and decoration. Students will also be prepared to take the ServSafe Food Handler Exam which is an industry recognized certification that is in demand by employers. In VBUS 400 Employability Skills or ESL 520 English for Work 2, students learn soft skills that are beneficial in working in any culinary environment. In HSMTH 190 Math for College and Career Readiness, students learn culinary math which begins with the basics of addition, subtraction, multiplication and division along with ratios, yields and percentages, as well as how ingredients must be measured and scaled accurately, food production quantities are calculated, and recipes are increased or decreased to scale based on demand. This certificate program is ideal for individuals interested in entering the culinary workforce and transitioning to Santa Ana College's Culinary Arts program to purse a higher degree or certificate.

Learning Outcome(s):

1. Apply the knowledge and skills they gained to start their career pathway in the culinary arts field; specifically in baking and pastry.
2. Gain the knowledge and skills they need to transition to Santa Ana College's Culinary Art's program to advance their training in the culinary field.

Students must pass the following course:		**Credits: 0**
VFOOD 220	Introduction to Baking & Pastry	0
Students must pass TWO of the following courses:		**Credits: 0**
VFOOD 212	Baking & Pastry Master Class	0
VFOOD 214	Bread Making Master Class	0
VFOOD 216	Cakes and Decorating Master Class	0
Students must pass the following course:		**Credits: 0**
VFOOD 005	ServSafe Food Handler	0
Students must pass ONE of the following three courses:		**Credits: 0-5**
VBUS 400	Employability Skills	0
HSMTH 190	Math for College and Career Readiness	5
ESL 520	ESL: English for Work 2	0
		Total: 0-5

Introduction to Biotechnology: Certificate of Completion

Program Code: CEC.VBIOT.CC

Program Control Number: 38684

This training program prepares students to transition to Santa Ana College's Biotechnology Lab Assistant Certificate Program or obtain entry-level employment in the biotechnology field. They will learn how to operate and maintain standard laboratory equipment. After completing these series of courses and the remaining required courses at Santa Ana College, students will have a fundamental overview of the application and underlying principles of biotechnology. The High School Math 190 for College and Career Readiness course is designed to help students learn and apply basic math skills in the context of biotechnology. In VBUS 400 Employability Skills or VESL 520 English for Work 2, students learn soft skills that are beneficial in working in any biotechnological environment. Upon completion of this certificate, students are encouraged to continue their training at Santa Ana College's Biotechnology Program to obtain a more advanced certificate and/or degree.

Learning Outcome(s):

1. Apply knowledge and skills gained to obtain employment and/or start their career pathway in biotechnology.

Students must pass the following THREE courses:		**Credits: 0-5**
VHLTH 704	Introduction to Biotechnology	0
VHLTH 705	Introductory Biotech Lab	0
HSMTH 190	Math for College and Career Readiness	5
Students must pass ONE of the following courses:		**Credits: 0**
VBUS 400	Employability Skills	0
ESL 520	ESL: English for Work 2	0
		Total: 0-5

Introduction to Diesel: Certificate of Completion

Program Code: CEC.VIDSL.CC

Program Control Number: 40949

This training program prepares students to transition to Santa Ana College's Diesel and Heavy Equipment Program or obtain entry-level employment in the diesel and heavy equipment field. Students learn the basic knowledge and skills in light, medium, and heavy-duty truck maintenance. Safety, inspections, and hands-on practice are emphasized. The High School Math 190 for College and Career Readiness course is designed to help students learn and apply basic math skills in the context of diesel. In VBUS 400 Employability Skills or ESL 520 English for Work 2, students learn soft skills that are beneficial in working in any diesel environment. Upon completion of this certificate, students are encouraged to continue their training at Santa Ana College's Diesel and Heavy Equipment Program to obtain a more advanced certificate and/or degree.

Learning Outcome(s):

1. Apply knowledge and skills gained to obtain employment and/or start their career pathway in diesel and heavy equipment.

Students must pass the following TWO courses:		**Credits: 0-5**
VAUTO 670	Preventative Maintenance Inspection	0
HSMTH 190	Math for College and Career Readiness	5
Students must pass ONE of the following courses:		**Credits: 0**
VBUS 400	Employability Skills	0
ESL 520	ESL: English for Work 2	0
		Total: 0-5

Introduction to Information Technology (IT): Certificate of Completion

Program Code: CEC.ITF.CC

Program Control Number: 24384

This certificate is designed to prepare students to obtain entry-level employment in information technology (IT) or pursue higher level training at Santa Ana College. Students have an opportunity to prepare for CompTIA's A+ Certification which is the IT industry standard for validating the foundational skills needed by today's computer support specialist. Students gain basic knowledge in hardware, operating systems, networking, security, and customer service. Hands-on training using computer components and operating systems provide an opportunity for students to enhance their skills in assembling, disassembling, servicing, troubleshooting, and upgrading computer and networking systems. In VBUS 243 Introduction to Customer Service Skills, VBUS 400 Employability Skills, or VESL 520 English for Work 2, students learn soft skills that are beneficial in working in any IT environment. This certificate program is ideal for individuals interested in entering the IT workforce or technology related fields.

Learning Outcome(s):

1. Apply the knowledge and skills they gained to start their career pathway in information technology (IT) and/or technology related fields.

Students must pass the following TWO courses:		**Credits: 0**
VBUS 450	COMPTIA A+ Certification Preparation & Practice	0
VBUS 576	Computer Basics: Systems and Networking Essentials	0
Student must pass ONE of the following courses:		**Credits: 0**
VBUS 243	Introduction to Customer Service Skills	0
VBUS 400	Employability Skills	0
ESL 520	ESL: English for Work 2	0
		Total: 0

Introduction to Machining: Certificate of Completion

Program Code: CEC.VMACH.CC

Program Control Number: 39747

This training program prepares students to transition to Santa Ana College's Manufacturing Technology Program or obtain entry-level employment in the manufacturing field. Students learn the fundamental operations on lathes, milling machines, grinders, and drill pressers, including precision measurements and layout. Students are equipped with the skills and theory necessary to enter or upgrade within the machinist trade. The High School Math 190 for College and Career Readiness course is designed to help students learn and apply basic math skills in the context of manufacturing technology. In VBUS 400 Employability Skills or ESL 520 ESL: English for Work 2, students learn soft skills that are beneficial in working in any manufacturing technology environment. Upon completion of this certificate, students are encouraged to continue their training at Santa Ana College's Manufacturing Technology Program to obtain a more advanced certificate and/or degree.

Learning Outcome(s):

1. Apply knowledge and skills gained to obtain employment as a machinist and/or start their career pathway in manufacturing technology.

Students must pass the following TWO courses:		**Credits: 0-5**
VMFG 680	Basic Machining Concepts and Operations	0
HSMTH 190	Math for College and Career Readiness	5
Students must pass ONE of the following courses:		**Credits: 0**
VBUS 400	Employability Skills	0
ESL 520	ESL: English for Work 2	0
		Total: 0-5

Introduction to Pharmacy Technology: Certificate of Completion

Program Code: CEC.VPHAR.CC

Program Control Number: 38771

This training program introduces students to the Santa Ana College Pharmacy Technology program and pharmacy technology careers. As registered School of Continuing Education students, students must pass the HSMTH 190 Math for College and Career Readiness course which prepares them with the basic math skills needed to succeed in pharmacy calculation. In VBUS 400 Employability Skills or ESL 520 English for Work 2, students learn soft skills that are beneficial for working in any pharmaceutical environment. The remaining courses to meet the minimum training to apply for the Board of Pharmacy License are to be taken as a student enrolled at Santa Ana College. After completing all the required courses at Santa Ana College and obtaining the board license, students are primarily prepared for employment as pharmacy technicians.

Learning Outcome(s):

1. Apply knowledge and skills gained to obtain employment and/or start their career pathway in pharmacy technology.

Students must pass BOTH of the following courses:		**Credits: 0-5**
VHLTH 799	Introduction to Pharmacy Technology	0
HSMTH 190	Math for College and Career Readiness	5
Students must pass ONE of the following courses:		**Credits: 0**
VBUS 400	Employability Skills	0
ESL 520	ESL: English for Work 2	0
		Total: 0-5

Introduction to Small Business and Entrepreneurship: Certificate ofCompletion

Program Code: CEC.ISBE.CC

Program Control Number: 40520

The Small Business and Entrepreneurship Certificate will provide students with the information and skills necessary to take the first steps in starting their business or expanding it. A small business owner or entrepreneur is responsible for the growth, overall direction, and everyday operation of a business. Therefore, students will learn commonly used business terminology, obtain strategies on how to jump start their business, develop a business plan, use Quickbooks to manage bookkeeping for their business and review financial reports, understand federal,state, and local laws, permits, and licenses, and marketing. Upon completion of this certificate program, students will be able to address the challenges and opportunities specific to small business management and be better prepared to transition to Santa Ana College to pursue a higher certificate and/or degree in business and entrepreneurship. Moreover, in VBUS 243 Introduction to Customer Service Skills, ESL 520 English for Work 2, ABE 018 Leadership Basics Part 2, or ABE 044 Leadership Basics Part 1, students learn soft skills that are beneficial in working in any business environment.

Learning Outcome(s):

1. Jump start their own business or expand their current business.

Students must pass ALL of the following courses:		**Credits: 0**
VBUS 281	Introduction to Quickbooks	0
AND		
VBUS 290	Business Terminology	0
AND		
VBUS 590	Introduction to How to Start a Small Business	0
AND		
Student must pass ONE of the following courses:		**Credits: 0**
VBUS 243	Introduction to Customer Service Skills	0
OR		
ESL 520	ESL: English for Work 2	0
OR		
ABE 018	Leadership Basics, Part 2	0
OR		
ABE 044	Leadership Basics Part 1	0
		Total: 0

Introduction to Theatre Arts: Certificate of Completion

Program Code: CEC.ITHEA.CC

Program Control Number: 40542

These courses prepare students to transition to Santa Ana College's Theatre Arts Program. Students will learn theatrical stylings, acting techniques, and technical skills that support and enhance performances. Students will be equipped with the abilities and techniques necessary to enter or upgrade within the technical and performance arenas of the entertainment industry. In THEA 150A Rehearsal and Performance in Production and THEA 152 Tour Ensemble, students learn vocal techniques and dynamic presentation methodologies for live stage performance. In THEA 150B Technical Theatre in Production, students learn skills associated with the positions of stage technician, lighting technician, sound technician, master electrician, scenic carpenter, and stage manager. In THEA 255 Motion Picture Performance Production, students learn auditioning, improvisation, and on-camera performance techniques. In VBUS 400 Employability Skills, or ESL 520 English for Work 2, students learn soft skills that are beneficial in working in any theatre arts environment.

Learning Outcome(s):

1. Apply the knowledge and skills they gained to start their career pathway in theatre arts.

Students must pass ALL of the following courses:		**Credits: 0**
VFPA 150A	Rehearsal and Performance in Production	0
AND		
VFPA 150B	Technical Theatre in Production	0
AND		
VFPA 152	Tour Ensemble	0
AND		
VFPA 255	Motion Picture Performance Production	0
Students must pass ONE of the following courses:		**Credits: 0**
VBUS 400	Employability Skills	0
OR		
ESL 520	ESL: English for Work 2	0
		Total: 0

Line Cook: Certificate of Completion

Program Code: CEC.VCOOK.CC

Program Control Number: 39746

This training program prepares students to work as a line cook which is an important job in the restaurant industry. Students are presented with the opportunity to master basic cooking techniques which can be used to create an endless variety of dishes. They learn many aspects of food preparations, and the proper methods of presentation and serving. Students will also be prepared to take both the ServSafe Food Handler and Food Protection Manager Exam which are industry recognized certifications that are in demand by employers. In VBUS 400 Employability Skills or VESL 520 English for Work 2, students learn soft skills that are beneficial in working in any culinary environment. In addition, the program prepares students to transition to Santa Ana College's Culinary Arts Program to continue their training and earn a more advanced certificate and/or degree.

Learning Outcome(s):

1. Prepare students for employment as line cooks and food preparation workers. In addition, it prepares students for a pathway in culinary careers and transition to Santa Ana College's Culinary Arts Program.

Students must pass the following THREE courses:		**Credits: 0**
VFOOD 200	Line Cook Training	0
VFOOD 005	ServSafe Food Handler	0
VFOOD 210	ServeSafe Food Protection Manager Certification Exam Preparation, Review, & Practice	0
Students must pass ONE of the following courses:		**Credits: 0-5**
VBUS 400	Employability Skills	0
HSMTH 190	Math for College and Career Readiness	5
ESL 520	ESL: English for Work 2	0
		Total: 0-5

Nursing Assistant: Certificate of Completion

Program Code: CEC.VNRNA.CC

Program Control Number: 39748

The Nursing Assistant Certificate is designed to provide students with the clinical and theoretical knowledge to prepare for the Certified Nursing Assistant (CNA) designation. Students will learn to be part of a healthcare teamunder the supervision of a nurse. The curriculum is based on the professional standards established by regulatory agencies, and it covers essential topics included in the Nurse Assistant Certification Exam. Moreover, in Employability Skills or VESL: English for Work 2, students learn soft skills that are beneficial for working in any medical environment.

Learning Outcome(s):

1. Prepare students to take the California certification exam.

Students must pass BOTH of the following courses:		**Credits: 0**
VHLTH 101	Overview of the Nursing Assistant Training Program	0
VHLTH 102	Certified Nursing Assistant (CNA) Training	0
Students must pass ONE of the following courses:		**Credits: 0**
VBUS 400	Employability Skills	0
ESL 520	VESL: English for Work 2	0
		Total: 0

Paraprofessional Mental Health Worker: Certificate of Completion

Program Code: CEC.NAOA.CC

Program Control Number: 24358

This series of courses provides students with the basic skills to gain employment as a Paraprofessional Mental Health Worker. Students acquire knowledge about the treatment of psychological and behavioral health disorders and the philosophy of delivery of mental health services to improve entry into this field. The certificate program in an open-entry/open-exit environment develops competency for vocational success that allows students toattain skill development in basic delivery of services, documentation and reporting, introduction to human development, principles of case management, working with families, and employability.

Learning Outcome(s):

1. Apply the knowledge and skills they gained to obtain entry level employment and/or start their career pathway in mental healthcare.

Core Courses: **Credits: 0**

VBUS 400	Employability Skills	0
VHLTH 895	Paraprofessional Mental Health Worker I	0
VHLTH 896	Paraprofessional Mental Health Worker II	0
VHLTH 897	Paraprofessional Mental Health Worker III	0

Total: 0

QuickBooks - Tier 1: Certificate of Completion

Program Code: CEC.QBT1.CC

Program Control Number: 40514

The QuickBooks - Tier 1 Certificate helps students discover the power of QuickBooks while learning basic accounting concepts through hands-on practice. Upon completion of the certificate program, students gain the skills they need to start their academic and career pathway in accounting. The certificate prepares students for entry-level clerk jobs that utilize QuickBooks. In addition, for small business owners, students will acquire the necessary skills to manage bookkeeping for their business. Students are encouraged to pursue the QuickBooks -Tier 2 Certificate to further develop their QuickBooks skills and knowledge.

Learning Outcome(s):

1. Gain the knowledge and skills they need to start their academic and/or career pathway in accounting. Inaddition, for small business owners, manage bookkeeping for their business.

Students must complete and pass the following courses: **Credits: 0**

VBUS 280	Accounting Terminology	0
AND		
VBUS 281	Introduction to Quickbooks	0

Students must complete and pass ONE of the following courses: **Credits: 0**

VBUS 400	Employability Skills	0
OR		
ESL 520	ESL: English for Work 2	0

Total: 0

QuickBooks - Tier 2: Certificate of Completion

Program Code: CEC.QBT2.CC

Program Control Number: 40515

This series of courses prepares students to transition to Santa Ana College's Computerized Accounting- QuickBooks Certificate Program to advance their traning. After completing these series of courses and the remaining required courses at Santa Ana College, students will have a fundamental overview of the application and underlying principles of QuickBooks. By obtaining this certificate, they will learn accounting theory and obtainpractical knowledge of QuickBooks. Moreover, students will have the knowledge and skills necessary to obtain entry-level clerk jobs that utilize QuickBooks. In VBUS 400 Employability Skills or VESL 520 English for Work 2, students learn soft skills that are beneficial in working in any business environment.

Learning Outcome(s):

1. Gain the knowledge and skills they need to transition to Santa Ana College's Computerized Accounting-QuickBooks Certificate Program to advance their traning in QuickBooks. In addition, for small business owners, to better manage the bookkeeping for their business.

Students must complete and pass ALL of the following courses: **Credits: 0**

VBUS 280	Accounting Terminology	0
AND		
VBUS 281	Introduction to Quickbooks	0
AND		
VBUS 282	QuickBooks I	0

Students must complete and pass ONE of the following courses: **Credits: 0**

VBUS 400	Employability Skills	0
OR		
ESL 520	ESL: English for Work 2	0

Total: 0

Secretary/Administrative Assistant: Certificate of Completion

Program Code: CEC.SECAD.CC

Program Control Number: 24390

Secretaries and administrative assistants perform routine clerical and administrative duties. They organize files, prepare documents, schedule appointments, and support other staff. This series of courses helps students prepare for office support positions that might require enhanced keyboarding skills and higher-level office management skills. Secretaries/administrative assistants need a high school diploma or equivalent so students are recommended to earn a diploma/certificate to obtain a position in this profession. High school elective credits may be given for completing VBUS 125, VBUS 244, VBUS 245, VBUS 270, VBUS 304, and VBUS 400 if the student achieves the attendance and proficiency requirements to pass these classes. Secretaries and administrative assistants work in nearly every industry with many employed in schools, hospitals, and government, legal, and medical offices.

Learning Outcome(s):

1. Apply knowledge and skills gained to obtain secreatrial employment and/or start their career pathway inadministrative support.

Students must pass the following TWO courses: **Credits: 0**

VBUS 125	Introduction to Keyboarding II	0
VBUS 270	Introduction to Microsoft Outlook	0

Students must complete ONE of the following courses: **Credits: 0**

VBUS 400	Employability Skills	0
ESL 520	VESL: English for Work 2	0

Students must complete ONE of the following courses: **Credits: 0**

VBUS 244	Introduction to Databases Using Microsoft Access	0
VBUS 245	Introduction to Desktop Publishing Using Microsoft Publisher	0
VBUS 304	Introduction to Electronic Presentations Using Powerpoint	0

Total: 0

Vocational Construction Technology: Certificate of Completion

Program Code: CEC.VCNST.CC

Program Control Number: 32681

This program is designed to help students with selecting, applying, obtaining, and succeeding in construction apprenticeships and/or employment opportunities that are appropriate for them. In addition to hands-on experience using various hand and power tools to complete projects, students will receive classroom instruction in basic math, Occupational Safety and Health Administration (OSHA) safety standards, CPR & First Aid, and employability skills.

Learning Outcome(s):

1. Prepare students with the knowledge and skills to select, obtain, and succeed in construction apprenticeship programs or employment opportunities that are appropriate for them.

Students must complete ALL the following courses:		**Credits: 0**
VBUS 340	Career Exploration	0
VCNST 610	Vocational Construction Technology Module I	0
VCNST 620	Vocational Construction Technology Module II	0
VBUS 400	Employability Skills	0
		Total: 0

Welding Technology: Certificate of Completion

Program Code: CEC.WELD.CC

Program Control Number: 04214

These courses prepare students to transition to Santa Ana College's Welding Technology Program or obtain entry- level employment in the welding technology field. Students will be introduced to shop safety, the proper use of tools and the basic equipment, and basic fundamentals through the introduction of various welding processes currently used in the welding and metal fabrication industry. Processes include Oxy-fuel cutting, Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW). The High School Math 160 for College and Career Readiness course is designed to help students learn and apply basic math skills in the context of welding technology. In VBUS 243 Introduction to Customer Service Skills, VBUS 400 Employability Skills, or ESL 520 English for Work 2, students learn soft skills that are beneficial in working in any welding technology environment.

Learning Outcome(s):

1. Apply the knowledge and skills they gained to start their career pathway in welding technology.

Students must pass the following TWO courses:		**Credits: 0-5**
VCNST 101	Introduction to Welding	0
AND		
HSMTH 190	Math for College and Career Readiness	5
Students must pass ONE of the following courses:		**Credits: 0**
VBUS 243	Introduction to Customer Service Skills	0
OR		
VBUS 400	Employability Skills	0
OR		
ESL 520	ESL: English for Work 2	0
		Total: 0-5

ENGLISH AS A SECOND LANGUAGE

Academic ESL Advanced: Certificate of Competency

Program Code: CEC.ESLA.COM

Program Control Number: 30788

This combination of courses is designed to help students prepare to successfully transition to Career Technical Education (CTE), Adult Basic Education (ABE) courses, GED Test Preparation or High School Equivalency Test Preparation courses, High School Subjects courses, and college courses.

Learning Outcome(s):

1. Students will acquire advanced level competency and skills to be prepared to take noncredit or credit courses in other subject areas, academic and vocational training programs as well at other institutions.

To obtain this certificate, students must pass both of the following core courses:		**Credits: 0**
ESL 706	Academic Advanced Low	0
ESL 707	Academic Advanced High	0
		Total: 0

Academic ESL Capstone: Certificate of Competency

Program Code: CEC.ESLC.COM

Program Control Number: 37199

This capstone certificate is designed to demonstrate the students' accumulated development and advanced knowledge to successfully transition to Career Technical Education (CTE), Adult Basic Education (ABE) courses, GED Test Preparation or High School Equivalency Test Preparation courses, High School Subjects courses, and college courses.

Learning Outcome(s):

1. Students will acquire advanced knowledge and accumulated skills to be prepared to take noncredit and creditcourses in other subject areas, academic and vocational training programs as well at other institutions.

To obtain certificate, students must pass both core courses:		**Credits: 0**
ESL 706	Academic Advanced Low	0
ESL 707	Academic Advanced High	0
Must pass one of the following courses:		**Credits: 0-5**
ABE 023	Adult Basic Education Reading	0
ABE 024	Adult Basic Education Writing	0
ESL 491	Advanced Writing and Grammar Review	0
ESL 720	ESL Transition to College Class	0
HSGED 031	GED Test Preparation	0
HSRDG 089	Reading Proficiency Development	5
HSRDG 093	Building Reading Skills 1	5
HSS 031	High School Equivalency Test Preparation	0
LRN 750	Intensive Writing and Grammar	5
VBUS 400	Employability Skills	0
		Total: 0-5

Academic ESL Intermediate: Certificate of Competency

Program Code: CEC.ESLI.COM

Program Control Number: 30785

This combination of courses is designed to help students prepare to successfully transition to Career Technical Education (CTE), Adult Basic Education (ABE) courses, GED Test Preparation or High School Equivalency Test Preparation courses, High School Subjects courses, and college courses.

Learning Outcome(s):

1. Students will acquire intermediate level competency and skills to be prepared to take noncredit or credit courses in other subject areas, academic and vocational training programs as well at other institutions.

To obtain this certificate, students must pass both of the following core courses:		**Credits: 0**
ESL 704	Academic Intermediate Low	0
ESL 705	Academic Intermediate High	0
		Total: 0

Digital Literacy for Academic and Professional Success I: Certificate of Competency

Program Code: CEC.DLAP1.COM

Program Control Number: 39572

This certificate program is designed for ESL students, of all levels, to learn new and/or improve their digital literacy skills. It covers internet safety, online conferencing, blogging, learning management systems, online portfolios, and more. Upon completing this program, students will have developed the technical knowledge, language skills, and confidence needed for social and academic growth with the digital literacy to make a successful transition to office technology programs in career education, vocational training, and other related vocational fields.

Learning Outcome(s):

1. Upon completing this program, students will have developed the technical knowledge, languageskills, and confidence needed for social and academic growth with the digital literacy to make a successful transition to office technology programs in Career Education.

To obtain this certificate, students must pass one of the following core courses: Credits: 0

ESL 301	Beginning Low	0
ESL 302	Beginning High	0
ESL 303	Intermediate Low	0
ESL 304	Intermediate High	0
ESL 305	Advanced Low	0
ESL 306	Advanced High	0
ESL 704	Academic Intermediate Low	0
ESL 705	Academic Intermediate High	0
ESL 706	Academic Advanced Low	0
ESL 707	Academic Advanced High	0

Must pass one of the following courses: Credits: 0

VBUS 500	Digital Literacy for Academic and Professional Success - Tier 1	0
VBUS 501	Digital Literacy for Academic and Professional Success - Tier 2	0

Total: 0

Digital Literacy for Academic and Professional Success II: Certificate ofCompetency

Program Code: CEC.DLAP2.COM

Program Control Number: 39573

This certificate program is designed for ESL students, of all levels, to learn new and/or improve their digital literacy skills. It covers internet safety, online conferencing, blogging, learning management systems, online portfolios, and more. Upon completing this program, students will have developed the technical knowledge, language skills, and confidence needed for social and academic growth with the digital literacy to make a successful transition to office technology programs in career education, vocational training, and other related vocational fields.

Learning Outcome(s):

1. Upon completing this program, students will have developed the technical knowledge, language skills, and confidence needed for social and academic growth with the digital literacy to make a successful transition tooffice technology programs in Career Education.

To obtain this certificate, students must pass one of the following core courses: Credits: 0

ESL 301	Beginning Low	0
ESL 302	Beginning High	0
ESL 303	Intermediate Low	0
ESL 304	Intermediate High	0
ESL 305	Advanced Low	0
ESL 306	Advanced High	0
ESL 704	Academic Intermediate Low	0
ESL 705	Academic Intermediate High	0
ESL 706	Academic Advanced Low	0
ESL 707	Academic Advanced High	0

Must pass one of the following courses: Credits: 0

VBUS 502	Digital Literacy for Academic and Professional Success - Tier 3	0
VBUS 503	Digital Literacy for Real World Application – Tier 4	0

Total: 0

ESL College Reading and Writing: Certificate of Competency

Program Code: CEC.ESLRW.COM

Program Control Number: 41947

This combination of courses is designed to help students be more proficient in their reading and writing abilities inEnglish by improving and increasing their reading and writing skills.

Learning Outcome(s):

1. Have the skills necessary to take other credit/vocational Program Courses in the credit EMLS Program or other programs.

Take two courses: Credits: 0

ESL 612	College Reading and Writing I	0
ESL 613	College Reading and Writing II	0

Total: 0

ESL Core Advanced: Certificate of Competency

Program Code: CEC.ESLCA.COM

Program Control Number: 36829

This combination of two advanced-level courses is designed to help students communicate in most of the everyday life situations they will encounter at home, at school, at work and in the community. The courses emphasize reading and writing.

Learning Outcome(s):

1. Students will acquire advanced level competency and skills to be prepared to take noncredit orcredit courses in other subject areas, academic and vocational training programs as well as atother institutions.

To obtain this certificate, students must pass two of the following core courses: Credits: 0

ESL 305	Advanced Low	0
ESL 306	Advanced High	0
ESL 706	Academic Advanced Low	0
ESL 707	Academic Advanced High	0

Total: 0

ESL Core Beginning: Certificate of Competency

Program Code: CEC.ESLCB.COM

Program Control Number: 36618

This combination of courses is designed to help students begin to communicate in some of the everyday life situations they will encounter at home, at work, at school, and in the community.

Learning Outcome(s):

1. Students will learn the beginning level competencies to be able to take other classes in other programs.

To obtain this certificate, pass all three courses. Credits: 0

ESL 300	Literacy	0
ESL 301	Beginning Low	0
ESL 302	Beginning High	0

Total: 0

ESL Core Capstone: Certificate of Competency

Program Code: CEC.ESLCS.COM

Program Control Number: 36880

This combination of courses is designed to help students communicate in most of the everyday life situations they will encounter at home, at school, at work and in the community. These courses emphasize reading and writing to prepare students for higher education and career opportunities.

Learning Outcome(s):

1. Students will acquire high intermediate to advanced level competency and skills to be prepared to take noncredit or credit courses in other subject areas, academic and vocational training programs as well at otherinstitutions.

To obtain this certificate, students must pass three of the following core courses: **Credits: 0**

ESL 304	Intermediate High	0
ESL 305	Advanced Low	0
ESL 306	Advanced High	0
ESL 705	Academic Intermediate High	0
ESL 706	Academic Advanced Low	0
ESL 707	Academic Advanced High	0

Must pass one of the following courses: **Credits: 0-5**

ABE 023	Adult Basic Education Reading	0
ABE 024	Adult Basic Education Writing	0
ESL 491	Advanced Grammar Review and Essay Writing	0
ESL 720	ESL Transition to College Class	0
HSGED 031	GED Test Preparation	0
HSRDG 089	Reading Proficiency Development	5
HSRDG 093	Building Reading Skills 1	5
HSS 031	High School Equivalency Test Preparation	0
LRN 750	Intensive Writing and Grammar	5
VBUS 400	Employability Skills	0

Total: 0-5

ESL Core Intermediate: Certificate of Competency

Program Code: CEC.ESLCI.COM

Program Control Number: 36828

This combination of intermediate-level courses is designed to help students communicate in many of the everyday life situations they will encounter at home, at work, at school, and in the community.

Learning Outcome(s):

1. Students will acquire intermediate level competency and skills to be prepared to take noncredit or credit courses in other subject areas, academic and vocational training programs as well at other institutions.

To obtain this certificate, students:

Must pass one of the following courses: **Credits: 0**

ESL 303	Intermediate Low	0
ESL 704	Academic Intermediate Low	0

Must pass one of the following courses: **Credits: 0**

ESL 304	Intermediate High	0
ESL 705	Academic Intermediate High	0

Total: 0

ESL Core Literacy: Certificate of Competency

Program Code: CEC.ESLCL.COM

Program Control Number: 37093

This combination of courses is designed to help students develop adequate literacy skills to succeed in the core ESL courses that follow. In this series of courses, students will learn to function at a basic literacy level in reading, writing, listening, and speaking in both English and in their native language.

Learning Outcome(s):

1. Students will learn basic level competencies to be able to take other classes in other programs.

To obtain this certificate, take two courses.

Students must pass this course: **Credits: 0**

ESL 300	Literacy	0

Students must pass one of the following courses: **Credits: 0**

ABE 111	Spanish Literacy for Adults	0
ABE 112	Beginning Spanish Literacy	0
ABE 113	Intermediate Spanish Literacy	0
ABE 114	Advanced Spanish Literacy	0

Total: 0

ESL Enhanced Civics: Certificate of Competency

Program Code: CEC.ESLEC.COM

Program Control Number: 37095

This combination of courses is designed to help students learn more about civics involvement opportunities, prepare for U.S. Citizenship, and participate in the community.

Learning Outcome(s):

1. Students will learn competencies from support ESL classes to be able to take noncredit or credit classes, make progress in a career path, or transition to other programs at public and private institutions.

Students must pass two of the following courses: **Credits: 0**

ESL 120	ESL for Citizenship	0
ESL 130	Multilevel English as a Second Language	0
ESL 392	Writing and Developing a School Publication	0
ESL 398	ESL Community Learning Center	0

Total: 0

ESL Enhanced English for Work: Certificate of Competency

Program Code: CEC.ESLWE.COM

Program Control Number: 37238

This combination of courses is designed to help students communicate successfully in an English- speaking workplace and includes the development of writing and digital literacy skills.

Learning Outcome(s):

1. Students will learn the competencies to take other related classes in vocational, credit, private programs orother community based organizations.

To obtain this certificate, take two courses:

Students must pass one course: **Credits: 0**

ESL 510	ESL: English for Work 1	0
ESL 520	ESL: English for Work 2	0

Students must pass one course: **Credits: 0**

ESL 130	Multilevel English as a Second Language	0
ESL 398	ESL Community Learning Center	0
ESL 488	Basic Writing	0

Total: 0

ESL Enhanced Speaking Capstone: Certificate of Competency

Program Code: CEC.ESLES.COM

Program Control Number: 37094

This combination of courses is designed to help students quickly improve their speaking abilities in English by focusing on pronunciation and conversation.

Learning Outcome(s):

1. Students will learn oral and listening competencies and skills from ESL support courses to be able to take noncredit or credit classes, make progress in a career path, or transition to other programs at public and private institutions.

Students must pass one of the courses:		**Credits: 0**
ESL 570	Conversation 1	0
ESL 580	Conversation 2	0
Students must pass one of the courses:		**Credits: 0**
ESL 130	Multilevel English as a Second Language	0
ESL 398	ESL Community Learning Center	0
ESL 530	American English Pronunciation	0
		Total: 0

ESL Enhanced Writing Capstone: Certificate of Competency

Program Code: CEC.ESLEW.COM

Program Control Number: 36835

This combination of courses is designed to help students quickly improve their writing abilities in English by focusing on writing and grammar.

Learning Outcome(s):

1. Students will learn writing competencies and skills to be able to take other classes in other programs.

To obtain this certificate, students must pass three courses:

		Credits: 0
ESL 488	Basic Writing	0
ESL 489	Intermediate Writing	0
ESL 490	Intermediate Writing and Grammar	0
ESL 491	Advanced Grammar Review and Essay Writing	0
		Total: 0

ESL Grammar for Better Writing: Certificate of Competency

Program Code: CEC.ESLGW.COM

Program Control Number: 41957

This combination of courses is designed to help students be more proficient in their writing abilities in English by improving their grammar knowledge and use.

Learning Outcome(s):

1. Have the skills necessary to take other credit/vocational Program Courses in the credit EMLS Program or other programs.

Take two courses:		**Credits: 0**
ESL 610	Grammar for Better Writing I	0
ESL 611	Grammar for Better Writing II	0
		Total: 0

ESL Transition to Adult Secondary Education (ASE): Certificate of Competency

Program Code: CEC.ESLTA.COM

Program Control Number: 37200

This combination of courses is designed to transition students to Adult Secondary Education (ASE) courses.

Learning Outcome(s):

1. Students will take academic ESL, basic skill and Career Education courses to be able to take other classes in other programs.

To obtain this certificate, two courses are required.

Students must pass course:		**Credits: 0**
ESL 491	Advanced Grammar Review and Essay Writing	0
Students must pass one course:		**Credits: 0-5**
HSRDG 089	Reading Proficiency Development	5
HSRDG 093	Building Reading Skills 1	5
VBUS 258	Navigating the Internet	0
VBUS 260	Introduction to Microsoft Word	0
LRN 750	Intensive Writing and Grammar	5
		Total: 0-5

ESL Writing and Developing a School Publication: Certificate of Competency

Program Code: CEC.ESLWD.COM

Program Control Number: 41952

This combination of courses is designed to help students use their writing abilities in English and acquire digital literacy skills to develop a school publication and other forms of printed materials/information.

Learning Outcome(s):

1. Use their developed writing and presentation skills, acquired digital literacy knowledge, and their project- based learning strategies to take noncredit or credit classes, make progress in a career path, or transition to other programs at public and private institutions.

To obtain this certificate, students must pass both courses:

		Credits: 0
ESL 392	Writing and Developing a School Publication	0
VBUS 502	Digital Literacy for Academic and Professional Success - Tier 3	0
		Total: 0

ESL: English for Work: Certificate of Competency

Program Code: CEC.ESLW.COM

Program Control Number: 37198

This combination of courses is designed to help students communicate successfully in an English-speaking workplace.

Learning Outcome(s):

1. Students will learn competencies for the workplace and to be able to take other related classes in the vocational, credit, private programs or other community based organizations.

To obtain this certificate, students must pass both courses.

		Credits: 0
ESL 510	ESL: English for Work 1	0
ESL 520	ESL: English for Work 2	0
		Total: 0

NONCREDIT COURSES

ADULT BASIC EDUCATION (ABE)

ABE 010

Money Matters: Financial Literacy

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

Prepares the student for the adult world of financial management by developing sound decision-making skills in personal and family money matters. Two point five (2.5) high school elective credits may be given for completing ABE 010 if the student achieves the attendance and proficiency requirements to pass the class.

ABE 018

Leadership Basics, Part 2

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Students will increase their mastery of basic skills through intensive, interactive, student-centered activities designed to give hands-on training and experience in aspects of directing and facilitating a conference.

Open Entry/Open Exit

ABE 023

Adult Basic Education Reading

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Instructs students in basic reading skills. Prepares students to take Adult Secondary Education, High School Equivalency, job training, or college credit classes. Recommended for ESL 305 students or above and/or placement by counselor assessment. Five high school elective credits may be granted for successful completion of this class.

Open Entry/Open Exit

ABE 024

Adult Basic Education Writing

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Instructs students in basic writing skills. Prepares students to take Adult Secondary Education, High School Equivalency, job training, or college credit classes. Recommended for ESL 305 students or above and/or placement by counselor assessment. Five high school elective credits may be granted for successful completion of this class.

Open Entry/Open Exit

ABE 025

Adult Basic Education Math

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Instructs students in basic math skills. Prepares students to take High School Subjects courses, job training, GED Preparation, or college credit classes. Recommended for Intermediate ESL 2 students or above and/or placement by counselor assessment. Five High School elective credits may be granted for successful completion of this class.

Open Entry/Open Exit.

ABE 027

Academic Vocabulary for Language Arts

Credit(s): 0.0 Class Hours: 15.0 Lecture total.

Instructs and familiarizes entry-level students in academic vocabulary for language arts. Prepares students to take high school subjects in language arts, job training, high school equivalency test preparation, or college credit classes. Recommended for ESL 305 students or above and/or placement by counselor assessment. One high school elective credit may be granted for successful completion of this class.

Open Entry/Open Exit.

ABE 028

Academic Vocabulary for Math

Credit(s): 0.0 Class Hours: 15.0 Lecture total.

Instructs and familiarizes entry-level students in academic vocabulary for math courses. Prepares students to take high school subjects in math, job training, high school equivalency preparation, or college credit classes. Recommended for ESL 305 students or above and/or placement by counselor assessment. One high school elective credit may be granted for successful completion of this class.

Open Entry/Open Exit

ABE 029

Academic Vocabulary for Science

Credit(s): 0.0 Class Hours: 15.0 Lecture total.

Instructs and familiarizes entry-level students in academic vocabulary for science courses. Prepares students to take high school subjects in science, job training, high school equivalency preparation, or college credit classes. Recommended for Advanced ESL students or above and/or placement by counselor assessment.

One high school elective credit may be granted for successful completion of this class.

Open Entry/Open Exit

ABE 030

Academic Vocabulary for Social Studies

Credit(s): 0.0 Class Hours: 15.0 Lecture total.

Instructs and familiarizes entry-level students in academic vocabulary for courses in social studies. Prepares students to take high school subjects in social studies, job training, high school equivalency preparation, or college credit classes. Recommended for Advanced ESL students or above and/or placement by counselor assessment. One high school elective credit may be granted for successful completion of this class.

Open Entry/Open Exit

ABE 031

Academic Vocabulary for Technology

Credit(s): 0.0 Class Hours: 15.0 Lecture total.

Instructs and familiarizes entry-level students in academic vocabulary for technology-related courses. Prepares students to take high school subjects using technology, job training, high school equivalency preparation, or college credit classes. Recommended for Advanced ESL students or above and/or placement by counselor assessment. One high school elective credit may be granted for successful completion of this class.

Open Entry/Open Exit

ABE 036

Effective Writing for the Workplace

Credit(s): 0.0 Class Hours: 12.0-24.0 Lecture total.

Effective writing in the workplace is an essential skill. The rules are basically the same for any type of writing, however, there are special issues which arise in the business context. Knowing the elements of good business writing can make or break a career. This course addresses basic elements such as knowing your audience, punctuation and grammatical errors, effective use of passive voice, gender-neutral writing, formality, and other recent trends in business writing.

Open Entry/Open Exit

ABE 044

Leadership Basics Part 1

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Provides the first of a two-part leadership course in which students apply leadership techniques in the workplace, home, school, and the community. Students will increase their mastery of basic skills through intensive, interactive, student-centered activities. The course requires participation in the four areas of language acquisition: reading, writing, listening, and speaking. Recommended for ABE and ESL Intermediate 1, 2, or 3 or above students.

Open Entry/Open Exit

ABE 046

Attitudes for Success

Credit(s): 0.0 Class Hours: 72.0-96.0 Lecture total.

This class provides students with classroom discussion and information about attitudes and behaviors that influence success in their personal, educational, and career development. Students may be awarded five high school elective credits if they complete and pass all course assignments and requirements.

Open Entry/Open Exit

ABE 111

Spanish Literacy for Adults

Credit(s): 0.0 Class Hours: 480.0 Lecture total.

Assists native Spanish-speaking students in acquiring literacy in Spanish in order to facilitate the transition to beginning ESL courses. Focuses on basic reading and writing skills, including phonics decoding and encoding skills, as well as classroom, parenting and community coping skills. Recommended for non- literate native speakers of Spanish. Taught in Spanish.

Open Entry/Open Exit

ABE 112

Beginning Spanish Literacy

Credit(s): 0.0 Class Hours: 160.0 Lecture total.

Assists students in acquiring literacy skills in Spanish to facilitate their transition to Intermediate Spanish Literacy, ESL, ABE, high school diploma, and high school equivalency courses. Focuses on phonetic decoding and encoding skills, basic reading and writing skills, as well as classroom, parenting and community coping skills. Taught in Spanish.

Open Entry/Open Exit.

ABE 113

Intermediate Spanish Literacy

Credit(s): 0.0 Class Hours: 160.0 Lecture total.

Assists students in acquiring literacy in Spanish to facilitate the transition to Advanced Spanish Literacy, ESL and ABE equivalency courses. Focuses on basic reading and writing skills, including phonics decoding and encoding skills, as well as classroom, parenting and community coping skills. Taught in Spanish.

Open Entry/Open Exit.

ABE 114

Advanced Spanish Literacy

Credit(s): 0.0 Class Hours: 160.0 Lecture total.

Assists students in acquiring literacy in Spanish in order to facilitate the transition to ESL, ABE, high school diploma, and high school equivalency courses. Focuses on higher level reading and writing skills, including history and mathematics. Taught in Spanish.

Open Entry/Open Exit

ABE 137

Topics in Adult Basic Education

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

A specialized course to help students develop their basic reading and writing skills.

Open Entry/Open Exit

CITIZENSHIP (CTZN)

CTZN 020

Citizenship

Credit(s): 0.0 Class Hours: 48.0-96.0 Lecture total.

Provides basic knowledge and preparation for the United States Citizenship process and naturalization interview including language usage within the context of American history, government and civics.

Open Entry/Open Exit

COUNSELING - CEC (CNSL)

CNSL 303

Educational & Career Assessment

Credit(s): 0.0 Class Hours: 3.0 Lecture total.

Assist students with appropriate educational placement and/or an overview of student services, career and academic guidance information that is available in Continuing Education as a result of individual and group testing.

Open Entry/Open Exit.

CNSL 305

Orientation to College

Credit(s): 0.0 Class Hours: 8.0 Lecture total.

Introduces college services and programs. Identifies and explores programs and services designed to assist students entering college credit courses. 8 hours(1.5 elective credits may be awarded). Same as HSS770.

ENGLISH AS A SECOND LANGUAGE (ESL)

ESL 120

ESL for Citizenship

Formerly: ESL Civics

Credit(s): 0.0 Class Hours: 72.0-144.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ESL 302

Provides development in listening, speaking, reading, and writing English within the context of history and government in preparation for the United States Citizenship examination.

Open Entry/Open Exit

ESL 130

Multilevel English as a Second Language

Formerly: Topics in English as a Second Language

Credit(s): 0.0 Class Hours: 72.0-216.0 Lecture total.

A course using topics of interest to meet the language needs of multilevel English as a Second Language students. Five high school elective credits may be awarded if students pass required course posttests/ assessments with 80% or higher.

Open Entry/Open Exit

ESL 300

Literacy

Credit(s): 0.0 Class Hours: 96.0-216.0 Lecture total.

This is an ESL class for students who are not yet literate in English. Emphasizes communicative competence and basic functional language skills to meet immediate communication needs, including verbal and nonverbal strategies. Develops the ability of second language learners to recognize and read letters and numbers, and copy and produce the alphabet, numerals, and simple personal information.

Open Entry/Open Exit

ESL 301

Beginning Low

Credit(s): 0.0 Class Hours: 96.0-216.0 Lecture total.

For students with some literacy in English. Emphasizes language skills in everyday situations and immediate needs of adult English learners, focusing on listening comprehension and beginning oral production of simple conversations, reading of practiced words and phrases, and completing simple writing tasks in the context of school, work and community.

Open Entry/Open Exit

ESL 302

Beginning High

Credit(s): 0.0 Class Hours: 96.0-216.0 Lecture total.

Emphasizes comprehending and participating in simple conversations, communicating survival needs, and reading and performing written tasks in the context of college, career readiness, and civic participation.

Open Entry/Open Exit

ESL 303

Intermediate Low

Credit(s): 0.0 Class Hours: 96.0-216.0 Lecture total.

Emphasizes comprehending and participating in conversations, communicating needs and opinions, reading from academic and informational text, and performing written tasks. Exposes students to authentic spoken and written content to prepare students for college, the workplace, and civic participation. Five high school elective credits may be granted upon passing the course.

Open Entry/Open Exit

ESL 304

Intermediate High

Credit(s): 0.0 Class Hours: 96.0-216.0 Lecture total.

Emphasizes expanding oral language, critical and creative thinking skills in English, and reading comprehension of authentic academic and informational text. Written tasks focus on academic and workforce preparation, as well as increased community and civic participation. Five high school elective credits may be granted upon passing the course.

Open Entry/Open Exit

ESL 305

Advanced Low

Credit(s): 0.0 Class Hours: 96.0-216.0 Lecture total.

Emphasizes higher-level language skills, reading more complex passages with increased understanding, analysis, and improving academic and informational writing skills. Prepares students for academic and workforce success and civic participation. Five high school elective credits may be granted upon passing the course.

Open Entry/Open Exit

ESL 306

Advanced High

Credit(s): 0.0 Class Hours: 96.0-216.0 Lecture total.

Prepares students for academic and workforce success and civic participation. Emphasizes high-level language skills, conversations that convey complex thought patterns, and reading and writing strategies. This course uses authentic academic, informational, and technical reading materials that expand the use of creative and critical thinking skills. Five high school elective credits may be granted upon passing the course.

Open Entry/Open Exit

ESL 392

Writing and Developing a School Publication

Formerly: Writing and Computers: Developing a School Publication

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ESL 303

This course offers writing, reading, presentation, and interviewing strategies for students in developing a school publication. Students will work in groups on different sections of the publication and perform research. Publication regulations and requirements will be discussed. Five high school elective credits may be awarded if students pass required course posttests/assessments with 80% or higher.

Open Entry/Open Exit

ESL 398

ESL Community Learning Center

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

This course provides English language learners of all levels the opportunity to improve their language skills, while increasing knowledge of civics, citizenship, and computer literacy through individualized and small group instruction. Computer software and web-based instructional programs are used to instruct, support, and enhance student learning.

Open Entry/Open Exit.

ESL 488

Basic Writing

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Introduce non-native English speakers to basic sentence structure and the writing process, focusing on writing cohesive simple paragraphs. This course is designed for basic writers. Students will produce a writing sample.

Open Entry/Open Exit.

ESL 489

Intermediate Writing

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Recommended Preparation: ESL 488, Basic Writing or equivalent

Introduces non-native English speakers with intermediate writing skills to advanced sentence structures and writing strategies, focusing on strong paragraphs with logical development in a variety of organizational styles. Students will produce a writing sample.

Open Entry/Open Exit.

ESL 490

Intermediate Writing and Grammar

Formerly: Advanced Writing and Grammar

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ESL 305

This course will strengthen writing skills with a focus on grammatical tenses, grammar and mechanics and the various sentence combining structures for cohesive paragraph writing. Five high school elective credits may be awarded if students pass required course posttests/assessments with 80% or higher.

Open Entry/Open Exit

ESL 491

Advanced Grammar Review and Essay Writing

Formerly: Advanced Writing and Grammar Review

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ESL 306

This course will provide intensive review and practice on essay writing. It will include topic/thesis statement and organization of complex ideas in body paragraphs by following essay models. The course will review adjective, noun, and adverb clauses, and parallelism in sentences. Five high school elective credits maybe awarded if students pass required course posttests/assessments with 80% or higher.

Open Entry/Open Exit

ESL 510

ESL: English for Work 1

Formerly: VESL: English for Work 1

Credit(s): 0.0 Class Hours: 216.0 Lecture total.

Prepares beginning level non-native English-speaking students to enter the workforce for general or specific occupations. Focuses on workplace communication, work-related vocabulary skills, job applications and postings, workplace safety and issues, and vocational readings with emphasis on verbal communication through basic language skills instruction.

Open Entry/Open Exit.

ESL 520

ESL: English for Work 2

Formerly: VESL: English for Work 2

Credit(s): 0.0 Class Hours: 96.0-216.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ESL 510

Prepares intermediate level non-native English speaking students to enter the workforce or a CE/vocational program for general or specific occupations. Focuses on communicating in the workplace, job safety, work- related vocabulary skills, workplace culture/issues, career pathways, and vocational readings with emphasis on verbal communication through intermediate language skills instruction.

Open Entry/Open Exit

ESL 530

American English Pronunciation

Credit(s): 0.0 Class Hours: 96.0-216.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ESL 303

Develops English language fluency and productive and receptive skills as they relate to sound discrimination, sound inventory, stress, intonation, linking, prominence, and rhythm. The course aims to help students understand English and be understood while functioning within communicative, employment, and academic contexts.

Open Entry/Open Exit

ESL 570

Conversation 1

Credit(s): 0.0 Class Hours: 72.0-144.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ESL 304

Introduces intermediate conversational strategies in listening, language use, and nonverbal communication. Presents oral skills necessary for initiating, maintaining. and closing conversations. Emphasis on oral skills that assist in social interactions and expansion of listening and speaking skills.

Open Entry/Open Exit

ESL 580

Conversation 2

Credit(s): 0.0 Class Hours: 72.0-144.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in ESL 306

Introduces advanced conversational strategies in listening, language use, and nonverbal communication. Presents oral expressions necessary for enhancing conversation and listening skills. Emphasizes differences between formal and informal language based on attitudes and cultures in the United States.

Open Entry/Open Exit

ESL 610

Grammar for Better Writing I

Credit(s): 0.0 Class Hours: 54.0 Lecture total.

Prerequisite: Qualifying profile from ESL/EMLS placement process.

Recommended Preparation: Concurrent enrollment in ESL 612 is recommended.

Sentence refining course for multilingual students who can speak English but often make grammar mistakes when writing. Basic grammar including verb tenses, verbals, modals, nouns, pronouns, compound and complex sentences. Revision and editing. Ten high school elective credits will be awarded if the student passes the class.

ESL 611

Grammar for Better Writing II

Credit(s): 0.0 Class Hours: 54.0 Lecture total.

Prerequisite: EMLS 103 with a minimum grade of C or qualifying profile from ESL/EMLS placement test

Recommended Preparation: Concurrent enrollment in ESL 613 is highly recommended.

Sentence refining course for bilingual students who can speak English but often make grammar mistakes when writing. Grammar focus is on sentence level accuracy, including transitions, the passive voice and multi-clause sentences. Revision and editing. Ten high school elective credits will be awarded if the student passes the class.

ESL 612

College Reading and Writing I

Credit(s): 0.0 Class Hours: 90.0 Lecture total.

Prerequisite: Qualifying profile from ESL/EMLS placement process.

Recommended Preparation: Taking ESL 610 or prior to ESL 612 is highly recommended.

Reading and paragraph-level writing course for bilingual students who need to develop skills in reading academic material and writing academic paragraphs. Emphasis on connection between reading and writing, responding to reading critically, following the writing process and editing. Fifteen high school elective credits will be awarded if the student passes the class.

ESL 613

College Reading and Writing II

Credit(s): 0.0 Class Hours: 90.0 Lecture total.

Prerequisite: EMLS 104 with a minimum grade of C or qualifying profile from ESL/EMLS placement process

Recommended Preparation: Taking ESL 611 concurrently or prior to ESL 613 is highly recommended

Reading and short essay-level writing course for bilingual students who need to improve skills in reading academic material and writing academic essays. Emphasis on connection between reading and writing, responding to reading critically, following the writing process and editing. Fifteen high school elective credits will be awarded if the student passes the class.

ESL 704

Academic Intermediate Low

Formerly: Academic Beginning A

Credit(s): 0.0 Class Hours: 216.0 Lecture total.

First course of the academic ESL track program developing academic skills through reading short multi- sentence paragraphs supported by visual clues, writing simple sentences on one topic, grammar, listening, and speaking skills with short informational passages. Five high school elective credits may be granted if student passes the course.

Open Entry/Open Exit

ESL 705

Academic Intermediate High

Formerly: Academic Beginning B

Credit(s): 0.0 Class Hours: 216.0 Lecture total.

Second course of the academic ESL track program developing academic skills through reading multi- paragraph authentic and adapted texts, writing short loosely organized paragraphs from a prompt, grammar, listening, and speaking skills with short informational and narrative passages. Five high school elective credits may be granted if student passes the course.

Open Entry/Open Exit

ESL 706

Academic Advanced Low

Formerly: Academic Intermediate A

Credit(s): 0.0 Class Hours: 216.0 Lecture total.

Third course of the academic ESL track program developing academic skills through reading one-page multi-paragraph authentic or adapted texts, writing well-developed paragraphs, grammar, listening, and speaking skills with short informational and narrative passages. Five high school elective credits may be granted if student passes the course successfully.

Open Entry/Open Exit

ESL 707

Academic Advanced High

Formerly: Academic Intermediate B

Credit(s): 0.0 Class Hours: 216.0 Lecture total.

Fourth course of the academic ESL track program developing academic skills through reading two-page authentic texts, writing expository essays, grammar, speaking, and listening skills with short lectures or speeches on familiar and academic topics. Five high school elective credits may be granted if student passes the course successfully.

Open Entry/Open Exit

ESL 720

ESL Transition to College Class

Credit(s): 0.0 Class Hours: 72.0-96.0 Lecture total.

This noncredit course prepares students for transition to Santa Ana College by developing language skills, critical reasoning and thinking, academic study skills and student success strategies. Five high school elective credits may be granted upon passing the course.

Open Entry/Open Exit

HEALTH AND SAFETY (SAFE)

SAFE 877

Health Issues & Concepts

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Provides a basic foundation in the issues and concepts of mental health, family and social health, the stages in the life cycle, medicine and drugs, and diseases and disorder. May earn five high school elective credits if student completes all the required assignments with a minimum passing grade of 75%.

Open Entry/Open Exit.

HIGH SCHOOL SUBJECTS (HSS)

HSS 010

Learning Skills & Strategies

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides individualized and direct group instruction to improve learning strategies and basic reading, writing, and mathematics skills. Equips adults who have verified learning disabilities to successfully meet educational and vocational goals. Recommended for students who meet eligibility requirements for D.S.P.S. services.

Open Entry/Open Exit

HSS 031

High School Equivalency Test Preparation

Credit(s): 0.0 Class Hours: 72.0-96.0 Lecture total.

Provides pre- and post-testing and individualized prescriptive instruction in preparation for the High School Equivalency exam. Covers test-taking strategies and the essentials of reading, writing, mathematics, science, and social studies.

Open Entry/Open Exit

HSS 035

High School Equivalency Test Preparation - Reading

Credit(s): 0.0 Class Hours: 72.0-96.0 Lecture total.

This course will prepare students for the Reading part of the High School Equivalency Exam. It provides pre- and post-testing individualized prescriptive instruction, direct instructed lessons on the essentials of the exam, and an overview of key test-taking strategies.

Open Entry/Open Exit

HSS 036

High School Equivalency Test Preparation - Writing

Credit(s): 0.0 Class Hours: 72.0-96.0 Lecture total.

This course will prepare students for the Writing part of the High School Equivalency Exam. It provides pre- and post-testing individualized prescriptive instruction, direct instructed lessons on the essentials of the exam, and an overview of key test-taking strategies.

Open Entry/Open Exit

HSS 037

High School Equivalency Test Preparation - Mathematics

Credit(s): 0.0 Class Hours: 72.0-96.0 Lecture total.

This course will prepare students for the Mathematics part of the High School Equivalency Exam. It provides pre- and post-testing individualized prescriptive instruction, direct instructed lessons on the essentials of the exam, and an overview of key test-taking strategies.

Open Entry/Open Exit

HSS 038

High School Equivalency Test Preparation - Social Studies

Credit(s): 0.0 Class Hours: 72.0-96.0 Lecture total.

This course will prepare students for the Social Studies part of the High School Equivalency Exam. It provides pre- and post-testing individualized prescriptive instruction, direct instructed lessons on the essentials of the exam, and an overview of key test-taking strategies.

Open Entry/Open Exit

HSS 039

High School Equivalency Test Preparation - Science

Credit(s): 0.0 Class Hours: 72.0-96.0 Lecture total.

This course will prepare students for the Science part of the High School Equivalency Exam. It provides pre- and post-testing individualized prescriptive instruction, direct instructed lessons on the essentials of the exam, and an overview of key test-taking strategies.

Open Entry/Open Exit

HSS 090

Leadership Basics, Part 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Introduces useful leadership skills. Information will be presented in academic format, but students will be required to demonstrate mastery through participation in student centered, hands-on activities. This course consists of ten stand-alone lessons. Open to HSS students.

Open Entry/Open Exit

HSS 092

Leadership Basics, Part 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides the student with ten stand-alone leadership training sessions. Continues the leadership training begun in Part 1. Information will be presented in academic format, but students will be required to demonstrate mastery through their participation in student centered, hands-on activities. Open to all HSS students.

Open Entry/Open Exit

HSS 221

Study Skills 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Develops student's study and test preparation skills. Introductory instruction in basic study skills, organizational skills,, goal setting, note taking, report writing, time management, test preparation, learning styles, effective communication skills. Provides learning opportunities for students to develop and master effective study skills for successful academic career achievement.

HSS 222

Study Skills 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Develops the student's study and test preparation skills. Second semester instruction in basic study skills, organizational skills, goal setting, note taking, report writing, time management, test preparation, learning styles, effective communication, and stress management skills. Provides learning opportunities for students to develop and master effective study skills for successful academic and career achievement.

HSS 229

Skills for Success

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Assists students in developing skills that promote academic success. Students will learn study and organizational skills, goal setting, critical thinking skills, and written/oral communication. Compensatory strategies and technology will be emphasized.

Open Entry/Open Exit

HSS 770

Orientation to College

Credit(s): 0.0 Class Hours: 8.0 Lecture total.

Introduces college services and programs. Identifies and explores programs and services designed to assist students entering college credit courses. Same as CNSL 305.

HIGH SCHOOL SUBJECTS - ARTS (HSART)

HSART 601

Music Theory 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

This class provides a beginning level music course that introduces students to the vocabulary and basic principles of music. The primary emphasis will be on rhythm, pitch, and notation.

HSART 828

Understanding America Through Art

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides an overview of American civilization through arts and crafts from the colonial period through the 20th century, including periods and artistry in their historical context.

HSART 837

The Film As Art

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Traces the history of film from the recording of a single event through the silent film era to current classic films, and identifies the ways films reflect the values of American culture. Culminates in the use of classic and contemporary literature as a basis for modern film.

Open Entry/Open Exit.

HIGH SCHOOL SUBJECTS - ENGLISH (HSENG)

HSENG 065

English Fundamentals 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Introduces students to basic concepts and skills of building vocabulary, grammar, parts of speech, writing sentences, and paragraphs.

Open Entry/Open Exit

HSENG 066

English Fundamentals 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Reinforces and expands the basic concepts of sentence structure, vocabulary, grammar, parts of speech, and writing skills.

Open Entry/Open Exit

HSENG 067

English Fundamentals 3

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides an intermediate English course that expands upon vocabulary, parts of speech, and grammar to accelerate writing skills.

HSENG 068

English Fundamentals 4

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides an advanced course in English vocabulary, grammar, parts of speech, writing skills, and general proficiency in the English language, both written and spoken.

HSENG 083

Composition 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides instruction and practice in the communication of ideas in written form. Emphasis on mastery of sentence and paragraph skills, including organization in terms of unity, support, and coherence in an effective, well-supported, one page composition.

HSENG 084

Composition 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Prepares the student to write well-conceived and well-executed two page essays. Meets the composition proficiency requirement. (Recommended for students who have completed Composition 1 or equivalent.)

HSENG 085

Composition 3

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Prepares college bound students with advanced writing assignments that require in-depth research culminating in the production of two argumentative essays and a 1500 word final argumentative research paper. (Recommended for students who have completed Composition 2 or equivalent.)

Open Entry/Open Exit.

HSENG 096

Building Vocabulary 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

A basic vocabulary course that provides practice in using context clues to develop vocabulary, and includes practice in synonyms, antonyms, matching words with meaning, adding words to readings, and sentence writing.

HSENG 097

Building Vocabulary 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

An intermediate vocabulary course that provides practice in using context clues to develop vocabulary and includes practice in synonyms, antonyms, matching words with meaning, adding words to readings, analogies, and sentence writing. Develops vocabulary skills needed to master state standardized tests.

HSENG 098

Building Vocabulary 3

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

An advanced vocabulary course that provides practice in using context clues to develop vocabulary, and includes practice in synonyms, antonyms, matching words with meaning, adding words to readings, analogies, and sentence writing. Builds reading comprehension skills and creates a strong vocabulary foundation that enables students to be better readers, writers, thinkers, and test-takers.

Open Entry/Open Exit.

HSENG 701

English 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a course of study that focuses on the California State Standards in English Language Arts for students in the first semester of the ninth grade year.

HSENG 702

English 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a course of study that focuses on the California State Standards in English Language Arts for students in the second semester of the ninth grade year.

HSENG 703

English 3

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a course of study that focuses on the California State Standards and the Common Core Standards in English Language Arts for students in the first semester of the tenth grade year.

HSENG 704

English 4

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a course of study that focuses on the California State Standards and the Common Core Standards in English Language Arts for students in the second semester of the tenth grade year.

HSENG 705

English 5

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a course of study that focuses on the California State Standards and the Common Core Standards in English Language Arts for students in the first semester of the eleventh grade year.

HSENG 706

English 6

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a course of study that focuses on the California State Standards and the Common Core Standards in English Language Arts for students in the second semester of the eleventh grade year.

HSENG 707

English 7

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a course of study that focuses on the California State Standards and the Common Core Standards in English Language Arts for students in the first semester of the twelfth grade year.

HSENG 708

English 8

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a course of study that focuses on the California State Standards and the Common Core Standards in English Language Arts for students in the second semester of the twelfth grade year.

HIGH SCHOOL SUBJECTS - MATH (HSMTH)

HSMTH 151

Principles of Mathematics

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

This course consists of addition, subtraction, multiplication, division of whole numbers, fractions, and decimals. Other topics include percentages, geometry, unit conversions, and signed numbers. Open Entry/ Open Exit.

HSMTH 152

Pre-Algebra

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Introduction to variables, algebraic expressions, solving equations, inequalities, graphs, number and operation sense, estimation skills, and the ability to judge reasonableness of results will be strengthened in the context of practical applications and problem solving. (Recommended for students who have completed Principles of Mathematics or equivalent.)

Open Entry/Open Exit.

HSMTH 154

Pre Algebra A

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Covers language, symbolism, and fundamental operations skills required to prepare students for success in Algebra 1. Number and operation sense, estimation skills, and the ability to judge reasonableness of results will be strengthened in the context of practical applications and problem solving. Recommended for students who have completed Math Fundamentals 2 or equivalent.

HSMTH 155

Pre Algebra B

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Covers language, symbolism, and fundamental operations skills required to prepare students for success in Algebra 1 and Geometry. Data analysis, spatial thinking, and the ability to judge reasonableness of results will be strengthened in the context of practical applications and problem solving. Recommended for students who have completed Pre-Algebra A or equivalent.

Open Entry/Open Exit.

HSMTH 158

Math Fundamentals 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provide instruction in whole numbers, fractions, decimals, percents, geometric formulas, and signed numbers.

HSMTH 159

Math Fundamentals 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides instruction in the areas of decimals, percents, measurements and formulas, equations, ratios, and proportions. Provides learning activities which allow for remediation of difficulties and mastery of necessary skills. Recommended for students who have completed Math Fundamentals 1 or equivalent. Open Entry/ Open Exit.

HSMTH 163

Algebra 1A

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides instruction in sets, numbers, formulas, monomials, exponents, square root, and the laws of the sign, binomials, and simultaneous equations. Recommended for students who have completed Math Fundamentals 2 or equivalent.

HSMTH 164

Algebra 1B

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides instruction in co-ordinate systems, graphing of linear equations, simultaneous equations of fractions, ratio, proportion, factoring, formulas, inequalities and square roots. Recommended for students who have completed Algebra 1A or equivalent.

Open Entry/Open Exit

HSMTH 165

Algebra 2A

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a course of study in: equations and inequalities, linear equations and functions, systems of linear equations and inequalities, matrices and determinants, quadratic functions, polynomials and polynomial functions, powers, roots and radicals. Recommended for students who have completed ten units in geometry or equivalent.

Open Entry/Open Exit.

HSMTH 166

Algebra 2B

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a course of study that includes: exponential and logarithmic functions, rational equations and functions, quadratic relations and conic sections, sequences and series, probability and statistics, trigonometric ratios and functions, trigonometric graphs. Recommended for students who have completed Algebra 2A or equivalent.

Open Entry/Open Exit

HSMTH 167

Geometry A

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

This course covers topics in basic geometry, reasoning and proofs, perpendicular and parallel lines, congruent triangles, properties of triangles, and quadrilaterals. Recommended for students who have completed ten units of Algebra.

Open Entry/Open Exit.

HSMTH 168

Geometry B

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

This course covers topics in transformations, similarity, right triangles and trigonometry, circles, areas of polygons and circles, and surface area and volume. Recommended for students who have completed Geometry A or equivalent. Open Entry/Open Exit

HSMTH 172

Basic Consumer Math 1A

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides a comprehensive review of arithmetic skills that apply to personal and vocational opportunities. Topics covered include whole number operations, customary and metric units, fractions, decimals, and percents. Skills are then applied to use in earning money, buying food, shopping for clothes, managing a household, buying and maintaining a car, and working with food.

HSMTH 173

Basic Consumer Math 1B

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Students will use practical computational skills to solve common problems in a consumer's life including home improvements, traveling costs, budgeting household expenses, banking and investing, paying real estate and sales taxes, and preparing for careers.

Open Entry/Open Exit.

HSMTH 190

Math for College and Career Readiness

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Contextualized math course to prepare students for successful transition to college, apprenticeships, and employment. Topics include numeracy, fractions, decimals, unit conversion, ratios, proportions, algebra, measurement, basic geometry and statistics. This course is designed to help students learn and apply basic math skills in the context of their specific career pathway such as automotive, welding, manufacturing, biotechnology, pharmacy technology, construction, and others.

Open Entry/Open Exit

HIGH SCHOOL SUBJECTS - NATURAL SCIENCES (HSSCI)

HSSCI 170

Biology 1A

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

The course provides instruction in the study of life, the chemical foundation of life, biological macromolecules, the cell, genetics, and evolutionary processes.

HSSCI 171

Biology 1B

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

The course provides instruction in ecology, plant anatomy, diversity of life, and the animal kingdom.

HSSCI 185

Earth Science 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides instruction in the principles and concepts of earth science. The earth's processes and place in the universe will be examined.

HSSCI 188

Earth Science 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides instruction in the principles and concepts of earth science. The earth's matter and features will be examined.

HSSCI 190

Physical Science 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

The course surveys the principles and concepts of physical science, including matter, atoms, chemical bonds and reactions, solutions, acids, bases, and carbon chemistry.

HSSCI 191

Physical Science 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

The course surveys the principles and concepts of physical science, including motion, force, work, energy, sound, and electricity.

HSSCI 192

Basic Science 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

This course offers students an introduction to the sciences. Science is explained in a way that is understandable to beginning students. Students taking this course will learn how science is all around us and can be found to affect our everyday life. In this course, students will learn about the different types of sciences: life, physical, earth and space.

HSSCI 196

Health Science

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides a basic foundation in personal health, nutrition, body functions, first aid and community health.

Open Entry/Open Exit.

HIGH SCHOOL SUBJECTS - OTHER (HSOTH)

HSOTH 740

Spanish 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Spanish 1 is an introduction to Spanish Language and focuses on the four key areas of foreign language study: listening, speaking, reading, and writing. The primary purpose of the course is to prepare students with the foundational skills to communicate effectively in Spanish while being aware of the cultural influences of the Spanish language and Latino heritage at home, in their community, and abroad. Students enrolled in this course will learn basic conversational vocabulary, greetings, the alphabet, numbers, time, and conjugation of present tense verbs. As part of the course, students will engage in reading, writing, listening, and Spanish speaking activities.

Open Entry/Open Exit

HSOTH 742

Spanish 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Spanish 2 builds on the fundamental language elements taught in Spanish 1 and continues to focus on the four language skills: reading, writing, speaking, and listening in the target language. Through this course, students broaden their knowledge of Spanish grammatical structures and vocabulary allowing them to communicate ideas using various tenses. Students are challenged to further develop their language skills and their comprehension of Spanish. Students will also analyze and compare cultural practices, products, and perspectives of various Spanish-speaking countries, which allow connections to be made with their own culture.

Open Entry/Open Exit

HSOTH 743

Spanish 3

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Spanish 3 builds on the fundamental language elements taught in Spanish 2 and expands to focus on the four language skills: reading, writing, speaking and listening in the target language. Students will elaborate on ideas, ask and answer questions, narrate and describe in sentences and understand short oral and written passages. They will extend their language skills, become more accurate in the language they produce, and comprehend a greater variety of texts and, generate responses, and initiate interactions in the language in ways that are more complex. They will recognize the interrelatedness of cultural products, practices, and perspectives of Spanish-speaking Countries.

Open Entry/Open Exit

HSOTH 744

Spanish 4

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Spanish 4 builds on the fundamental language elements taught in Spanish 3 and expands to focus on the four language skills: reading, writing, speaking, and listening in the target language. This course is designed for students wishing to refine and enhance the language skills and cultural knowledge acquired in the prior years of study. While it is expected that students have been introduced to many of the main concepts of Spanish grammar, we will continue to review and practice these concepts in the context of conversation, reading, and writing. New concepts introduced in level 4 are the Preterite and the Present Progressive tenses.

Open Entry/Open Exit

HIGH SCHOOL SUBJECTS - READING (HSRDG)

HSRDG 089

Reading Proficiency Development

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Enables students to become proficient in practical, content and reference skills as well as to improve general comprehension and vocabulary skills. This course is in preparation for the district reading proficiency examination.

Open Entry/Open Exit

HSRDG 093

Building Reading Skills 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides an opportunity for skill development in word recognition, comprehension, study and content reading skills necessary for success in the High School Subjects program. Computer-aided instruction is included.

Open Entry/Open Exit

HSRDG 094

Building Reading Skills 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides an opportunity for skill development in word recognition, general and inferential comprehension, critical thinking, and content reading skills necessary for success in the High School Subjects program. Computer-aided instruction is included.

Open Entry/Open Exit

HIGH SCHOOL SUBJECTS - SOCIAL SCIENCES (HSSOC)

HSSOC 215

Introduction to Economics

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Introduces the basic concepts of economics. Explores the basic questions of every economic system. Examines money, the role of consumers, workers, businesses, and governments.

HSSOC 218

U.S. History 1: Colonization to Industrialization

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Surveys events, movements, and personalities in the United States history from the colonial period through reconstruction, westward expansion, and industrialization. Includes immigration, the plight of Native and African Americans, reform movements, and geographical influences in the history of the United States.

Open Entry/Open Exit.

HSSOC 219

U.S. History 2: Shaping of Modern America

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Examines United States history from the beginning of industrialization to present. Emphasizes the emergence of America on the international, economic, geographical, social and political scene.

Open Entry/Open Exit.

HSSOC 221

Psychology

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with knowledge of the basic principles of psychoanalysis, behaviorism, the interpersonal model, humanism, existentialism and phenomenology as well as other concepts applied to the self.

HSSOC 222

Government 1: U.S. Federal Government and Politics

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

This course in United States government and politics covers the Constitution and foundations of government, political behavior and participation, institutions of national government, civil liberties and civil rights and public policy and comparative government.

HSSOC 224

World Geography 1A

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides a basic foundation for understanding physical geography and the cultural and economic variables in the relationship with the earth and its history. Introduces Northern America, Latin America, Europe, and Russia. Includes geography skills such as map reading, interpretation of graphs and diagrams, and map identification.

Open Entry/Open Exit.

HSSOC 225

World Geography 1B

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides an overview of certain areas of the world in terms of their physical, cultural, historical and economic geography. Introduces North Africa, the Middle East, Africa south of the Sahara, the Asian Region, and the Pacific World. Includes geography skills such as map reading, interpreting graphs, and analyzing data from a chart.

Open Entry/Open Exit.

HSSOC 228

World History

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Offers the student a chronological understanding of world history in a sequence of events from the time before hominids became fully human, to the introduction to the new millennium. Addresses culture and geography in the context of world history.

HSSOC 231

Modern World History 1

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a study of the major events that shaped the modern world, from the eighteenth century through the First World War. Students will trace the rise of democratic ideas and develop an understanding of the historical roots of current world issues.

HSSOC 232

Modern World History 2

Credit(s): 5.0Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides students with a study of the major events that shaped the modern world, from the end of the First World War to the present. Students will develop an understanding of current world issues and relate them to their historical, geographic, political, and economic contexts.

Open Entry/Open Exit

SECONDARY SUBJECTS GED (HSGED)

HSGED 031

GED Test Preparation

Credit(s): 0.0 Class Hours: 360.0 Lecture total.

Provides pre and post testing and individualized prescriptive instruction in preparation for the GED test. Covers test-taking strategies and the fundamentals of social studies, mathematics, science, reading, and writing.

LEARNING (LRN)

LRN 084

Composition 2

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Prepares the student to write well-conceived and well-executed five-paragraph essays, expository paragraph writing emphasizing various methods including argumentation, reading analysis, and research. Practice in refining sentence skills and grammar. A minimum grade of B (80%) in LRN 84 will serve as a prerequisite to English 101 without support. Meets the High School Composition Proficiency requirement. Students may be awarded 5 high school English core credits if they complete and pass all course assignments and requirements.

Open Entry/Open Exit.

LRN 095

Supervised Tutoring

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Supervised individual and group tutoring to assist students in reading, writing, and mathematics, science, business, and software applications for students enrolled at Santa Ana College School of Continuing Education and/or Santa Ana College course(s) for which tutoring is requested. Referral by counselor or instructor based on assessed academic need. May be repeated.

Open Entry/Open Exit.

LRN 750

Intensive Writing and Grammar

Credit(s): 5.0 Class Hours: 72.0 Lecture total.

Provides intensive review and practice of writing strategies and advanced grammar. Concentrates on the writing process and development of various essay types along with verb tenses, adjective, noun, and adverb clauses. Recommended completion of ESL 707, HS English 067 and 068 or equivalent, with a minimum passing grade. Students may be awarded 5 high school English credits if they complete and pass all course assignments and requirements. Open Entry/Open Exit.

OLDER ADULTS (OAP)

OAP 200

Health and Wellness

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Provides information and discussion related to current and relevant health and wellness topics. Students will research techniques, decision making and communication skills to enhance learning.

Open Entry/Open Exit

OAP 457

Music Arts for Older Adults

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Provides a positive framework for developing and enhancing music appreciation, vocal and instrumental skill. Emphasis will be on activities designed to encourage creative expression.

Open Entry/Open Exit

OAP 518

Creative Cooking for Older Adults

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Designed to enhance awareness of current cooking techniques. Demonstrations and lectures include information on basic nutrition and consumer awareness. A variety of cooking appliances and methods are utilized.

Open Entry/Open Exit

OAP 802

Seminar for Older Adults

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Provides information and a discussion forum related to the examination of concerns common to older adults. Discovers specific needs and interests and examines current news events as interpreted through historical background and current political/regional developments and changes.

Open Entry/Open Exit

OAP 823

Manipulative Skills for Older Adults

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Concentrates on maintenance and improvement of motor skills and decision making through utilization of a variety of art media and techniques. Provides opportunities for analysis and decision making skills while exercising basic manipulative skills.

Open Entry/Open Exit

OAP 894

Physical Fitness for Older Adults

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Teaches movement exercises designed to improve or maintain flexibility, strength, endurance and cardiovascular and respiratory functions. Emphasizes motor movements, hand-eye coordination, body space awareness, balance training, reaction time, joint protection, and relaxation techniques.

PARENT EDUCATION (PRNT)

PRNT 527

Pre-Kindergarten

Credit(s): 0.0 Class Hours: 132.0 Lecture total.

Provides the opportunity for parents and others to learn the importance of providing appropriate early childhood experiences and preparing children for a successful kindergarten experience. Topics include school readiness, how to transform children's everyday world into an exciting learning environment, and how to stay positively involved in children's education.

PRNT 528

Increasing Parent Awareness of U.S. Schools

Credit(s): 0.0 Class Hours: 132.0 Lecture total.

Develops awareness of school systems in the United States. Introduces content standards and expectancies for different grade levels. Includes teaching and learning processes, strategies to support school children at home, pre-collegiate preparation of children, and college options.

Open Entry/Open Exit

PRNT 557

Early Childhood Education: Principles and Practices

Credit(s): 0.0 Class Hours: 96.0 Lecture total.

Bilingual (Spanish/English) course designed to introduce Spanish speaking students who are considering a career as teachers or aides to the scope of early childhood education. This class meets state licensing requirements for aides and limited-English caregivers in Early Childhood Education programs. May award five elective credits.

Open Entry/Open Exit (Same as Human Development 070).

PRNT 558

Early Childhood Care and Development For Family Child Care Providers

Credit(s): 0.0 Class Hours: 84.0 Lecture total.

Provides knowledge about the care and development of young children for family child care providers seeking state licensing.

PRNT 562

Health Education for Family Child Care Providers

Credit(s): 0.0 Class Hours: 24.0 Lecture total.

Provides family child care providers with health and safety information related to licensing.

SUBSTANTIAL DISABILITIES (SSD)

SSD 350

Signing Exact English for Parents of Deaf Children

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Designed as an introductory course to teach Signing Exact English and the manual alphabet.

SSD 400

Developmentally Disabled Adults Job Coach Training

Credit(s): 0.0 Class Hours: 180.0-244.0 Lecture total.

Students will develop knowledge of and acquire the necessary skills to assist developmentally disabled clients in their daily lives.

SSD 495

Personal Development & Grooming for Developmentally Disabled Adults

Credit(s): 0.0 Class Hours: 65.0-95.0 Lecture total.

Assists developmentally disabled adults in acquiring skills necessary to attain interpersonal relationships, social behavioral, grooming, and physical fitness skills. Students will work in groups and independently toward grooming awareness and physical fitness activities. Exercises are tailored to students abilities.

Open Entry/Open Exit

SSD 788

Independent Living Skills for Adults With Developmental Disabilities

Credit(s): 0.0 Class Hours: 180.0 Lecture total.

Assists adults with developmental disabilities to attain a higher functional level for independent living in these areas: health and nutrition, personal appearance, communication, manners, money management, safety and consumer awareness, transportation, social interaction and practical reading, writing and math skills related to home and community settings.

Open Entry/Open Exit

SSD 792

Handicapped Adults Topics

Credit(s): 0.0 Class Hours: 72.0-216.0 Lecture total.

Specialized courses on topics related to the needs of students in Handicapped Education.

Open Entry/Open Exit

VOCATIONAL - AUTOMOTIVE (VAUTO)

VAUTO 668

Introduction to Automotive Vehicle Systems

Formerly: VBUS 668, Introduction to Automotive Vehicle Systems

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Introduction to the primary automotive systems used on modern vehicles. Theory, parts nomenclature, and description of system operation are emphasized. This course is intended for students seeking technical knowledge, with hands-on lab work, and future employment in as an automotive service technician. May award five high school elective credits if student completes all the required assignments with a minimum passing grade of 70%. (Same as Automotive Technology 102)

Open Entry/Open Exit

VAUTO 670

Preventative Maintenance Inspection

Credit(s): 0.0 Class Hours: 90.0 Lecture total.

This course provides the student with basic knowledge and skills in medium and heavy duty truck maintenance. Safety, inspections, and hands-on practice are emphasized. This course helps students prepare for the T8 ASE exam. Five (5) high school elective credits may be awarded if a student passes the course with a minimum grade of 70%.

VOCATIONAL - BUSINESS (VBUS)

VBUS 118
Microsoft Windows Overview

Formerly: Introduction to Windows

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Recommended Preparation: VBUS 259 Orientation to Computers

Provides students with a complete introduction to Microsoft's new operating system and basic computer concepts to ensure students develop the skills they need to effectively use a computer. The beginning of the course focuses on skills and tools that students will use every day, aiding productivity in school and at work. These features include starting and properly shutting down the computer, logging in, using a mouse, navigating the desktop, program controls, working with menus, using the taskbar, basic word processing, switching between apps, working with apps, using email, and email safety. As students advance in the course, file management and organization is reviewed where students save files and create folders both on the local PC and in the cloud. Microsoft's web browser, focusing on effective web searches, how to protect against internet threats, Outlook Online, Word Online, OneDrive, and how to manage setting and preferences within Windows are covered as well. Four high school elective credits may be awarded if a student passes the course with a minimum grade of 70%, or achieves a minimum score of 85% on a challenge course by exam.

VBUS 123
Introduction to Computer Software & Online Applications

Formerly: Introduction to Computer Software Applications

Credit(s): 0.0 Class Hours: 12.0-36.0 Lecture total.

Provides instruction on the basic skills needed to perform tasks on computer software such as, but not limited to, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Outlook, Adobe Photoshop, and online applications. The standards reviewed in this course reflect basic computer competency benchmarks common to many jobs.

VBUS 124
Introduction to Keyboarding I

Credit(s): 0.0 Class Hours: 32.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in VBUS 259 Orientation to Computers

Provides introductory instruction for keyboarding by touch and skill building drills to achieve speed and accuracy. Emphasis is placed on proper posture, typing on a computer without looking at the keyboard, and using proper finger and hand placement. Two high school elective credits may be awarded if a student completes all the required assignments and passes the final exam.

VBUS 125
Introduction to Keyboarding II

Credit(s): 0.0 Class Hours: 45.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in VBUS 124 Keyboarding I

Provides additional practice in keyboarding by touch through the production of business and academic documents and tables. All students learn Microsoft Word as they advance through the course. Extensive accuracy and speed development is offered. Three high school elective credits may be awarded if a student completes all the requirement assignments and passes the final exam.

VBUS 200
Topics in Business Skills

Formerly: Topics in Career Technical Education

Credit(s): 0.0 Class Hours: 12.0-36.0 Lecture total.

Varies according to topic. Specialized courses on topics related to the needs of students in the Vocational Business Skills program.

Open Entry/Open Exit

VBUS 240
Practical Computer & Internet Skills for Parents & Guardians

Credit(s): 0.0 Class Hours: 12.0-24.0 Lecture total.

This course is designed to help parents or guardians learn the computer and internet skills that they will be able to use immediately to help their children, family and themselves succeed in school and with daily tasks. Parents or guardians will learn essential skills like how to navigate popular software and online programs, and internet security. Course sessions are taught in various languages including, but not limited to, English, Spanish, and Vietnamese.

VBUS 243
Introduction to Customer Service Skills

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Provides basic customer service training in: achieving high customer satisfaction; developing strong listening and communication skills; developing effective telephone skills; handling difficult customer situations; solving and preventing incidents and problems; working in a team; and minimizing stress and avoiding burnout. Four high school elective credits may be awarded if a student passes the course with a minimum grade of 70%.

VBUS 244
Introduction to Microsoft Access

Formerly: Introduction to Databases Using Microsoft Access

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Recommended Preparation: VBUS 118 Microsoft Windows Overview,; VBUS 262 Introduction to Microsoft Excel

This course is an introduction to Microsoft Access - a database management system. Students will learn how to: design and use databases by creating tables, queries, forms and reports; create relationships between tables; and sort and filter data. Businesses use relational databases to manage their data. This course prepares students to understand and use Microsoft Access and databases in general, thereby assisting them in workforce preparation. Four high school elective credits may be awarded if a student passes the course with a minimum grade of 70% or achieves a minimum score of 85% on a challenge course by exam.

VBUS 245
Introduction to Microsoft Publisher

Formerly: Introduction to Desktop Publishing Using Microsoft Publisher

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Recommended Preparation: VBUS 118 Microsoft Windows Overview; VBUS 260 Introduction to Microsoft Word

This course introduces students to Microsoft Publisher which is a desktop software application. Students obtain the skills to create and produce publications such as flyers, newsletters, brochures, greeting cards, certificates, newsletters, invitations, and other printed publications. Four high school elective credits may be awarded if a student passes the course with a minimum grade of 70%, or achieves a minimum score of 85% on a challenge course by exam.

VBUS 258
Navigating the Internet

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

Recommended Preparation: VBUS 259 Orientation to Computers

Provides students with a basic introduction to accessing and using the internet. Topics include basic internet terms and concepts, browsing the Web, searching the Web, and communicating online. Two high school elective credits may be awarded if a student passes the course with a minimum grade of 70%, or achieves a minimum score of 85% on a challenge course by exam.

VBUS 259

Orientation to Computers

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

This course is designed to familiarize students with the fundamentals in computer hardware and software. It also introduces the Windows operating system, Microsoft Word application, email, and internet. Four high school elective credits may be awarded if student completes all the required assignments and passes the final exam.

Open Entry/Open Exit

VBUS 260

Introduction to Microsoft Word

Formerly: Introduction to Word Processing Using MS Word

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Recommended Preparation: VBUS 259 Orientation to Computers

This course provides instruction in concepts and techniques of Microsoft Word. Students will learn procedures of creating, editing, and formatting office/business documents of varying complexities. They will create business letters and tables, use mail merge, illustrate documents with graphics, and more. Four high school elective credits may be awarded if a student passes the course with a minimum grade of 70%, or achieves a minimum score of 85% on a challenge course by exam.

VBUS 262

Introduction to Microsoft Excel

Formerly: Introduction to Spreadsheets Using MS Excel

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Recommended Preparation: VBUS 118 Microsoft Windows Overview

Provides students with instruction to spreadsheet concepts and software using Microsoft Office Excel. Students will learn how to create a worksheet, use formulas and functions, insert charts and tables, and more. Four high school elective credits may be awarded if a student passes the course with a minimum grade of 70% , or achieves a minimum score of 85% on a challenge course by exam.

VBUS 270

Introduction to Microsoft Outlook

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Students learn the basic skills they need to start using Microsoft Outlook to manage their email communications, contact information, calendar events, tasks, and customizing their interface to suit their working style. Email etiquette and avoiding viruses by identifying suspicious emails and attachments is also reviewed. Students may be awarded 4 high school elective credits if they complete and pass all course assignments and requirements.

Open Entry/Open Exit

VBUS 280

Accounting Terminology

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

This is a beginning accounting course designed for students with little or no accounting background. It introduces and provides an understanding of accounting terminology to prepare students for accounting occupations and accounting coursework. Students may be awarded 2 high school elective credits if they complete and pass all course assignments and requirements.

Open Entry/Open Exit

VBUS 281

Introduction to Quickbooks

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

Recommended Preparation: VBUS 118 Microsoft Windows Overview; VBUS 262 Introduction to Microsoft Excel ; VBUS 280 Accounting Terminology

This course is for students who want to learn how to navigate the basic features of Quickbooks such as creating and paying bills, creating invoices, and more. These skills and knowledge provide the foundation for the study and application of QuickBooks accounting systems. Students who pass this course will be prepared to transition into VBUS 282 Quickbooks I which is equivalent to Santa Ana College's Accounting 035 Quickbooks I course. Two high school elective credits may be awarded if a student passes the course with a minimum grade of 70%.

VBUS 282

QuickBooks I

Credit(s): 0.0 Class Hours: 108.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in VBUS 280 , VBUS 281

This is an introductory course on using QuickBooks software in the business environment for preparation of accounting information. The course will cover accounting theory and practical knowledge of QuickBooks on topics that include company file setup, customizing QuickBooks, recording customer and vendor transactions, bank reconciliations, creation of accounting reports and customization.

VBUS 290

Business Terminology

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

An introductory course to commonly used business terms with the intent of helping students develop a viable business vocabulary and how they can be effectively used in the workplace and for career advancement. Students may be awarded 2 high school elective credits if they complete and pass all course assignments and requirements.

Open Entry/Open Exit

VBUS 302

Introduction to Web Page Development Using HTML

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Provides introductory instruction to web page development. Topics include web page design elements; HTML; graphic image, movie and sound formats; and testing pages on cross platforms. Designed for students who have completed a basic computer course or equivalent.

VBUS 303

Introduction to Adobe Photoshop

Formerly: Introduction to Electronic Imaging Using Adobe Photoshop

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Recommended Preparation: VBUS 118 Microsoft Windows Overview

Provides introductory instruction to electronic imaging using Adobe Photoshop software. Topics include beginning Photoshop features, scanner basics, image and file formats, color, importing/exporting of files, and printing. Four high school elective credits may be awarded if a student passes the course with a 70% or better, or achieves an 85% on a challenge course by exam.

VBUS 304

Introduction to Microsoft PowerPoint

Formerly: Introduction to Electronic Presentations Using Powerpoint

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

Recommended Preparation: VBUS 118 Microsoft Windows Overview

Provides students with instruction on how to use PowerPoint features (e.g., templates, layouts, pictures, graphics, animation, multi-media assets) to create engaging presentations. Students will also discuss best practices for using PowerPoint as a visual aid for any presentation. Four high school elective credits may be awarded if a student passes the course with a minimum grade of 70% or achieves a minimum score of 85% on a challenge course by exam.

VBUS 340

Career Exploration

Credit(s): 0.0 Class Hours: 5.0 Lecture total.

This is a course designed to assist students in understanding opportunities available to them in different career and educational areas. Students will also learn about and be exposed to existing career technical education (CTE) pathways and how to successfully transition into a credit CTE program of study. Students will explore available occupations, careers, educational or training programs using a variety of available sources, such as interviews with business or college representatives, job shadowing, tours, guest speakers, and career and educational fairs/events.

VBUS 400

Employability Skills

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Prepares students with the knowledge, work habits, and character traits that are necessary to succeed in the rapidly changing workplace and global economy of the 21st century. Students learn the 21st century soft skills that are critical for the demands of today's work environment. In addition, it teaches workforce preparation such as resume development, cover letter, interview techniques, job search strategies, networking, and elevator speech. Five high school elective credits may be awarded if a student passes the course with a minimum grade of 70%.

Open Entry/Open Exit

VBUS 402

Workforce Power Skills

Credit(s): 0.0 Class Hours: 12.0-24.0 Lecture total.

This course helps students develop and practice the power skills that they need every day to be effective and stay competitive in today's workforce. These power skills include, but not limited to, problem-solving, communication, collaboration, leadership, and wellness. When combined with industry knowledge and behaviors, mastery of power skills results in higher levels of individual performance and growth. This course is highly recommended for students who are currently in the workforce.

Open Entry/Open Exit

VBUS 450

COMPTIA A+ Certification Preparation & Practice

Formerly: Hardware & Software A+ Preparation, Review, Practice

Credit(s): 0.0 Class Hours: 84.0 Lecture total.

Recommended Preparation: Completion with a grade of "C" or better or a Passing grade in VBUS 118 , VBUS 258

CompTIA's A+ certification is the industry standard for validating the foundational skills needed by today's computer service technicians. This course prepares students for the certification exam by helping them gain the necessary knowledge of basic computer hardware, operating systems, and networking. Hands-on practice using the latest computer components and operating systems will also provide an opportunity for students to enhance their skills in assembling, disassembling, servicing, troubleshooting, and upgrading computer and networking systems. Students also learn the elements of customer service and communication skills necessary to work with clients. Moreover, practice exams and quizzes are given to reinforce course concepts and exam readiness. Students may be awarded 5 high school elective credits if they complete and pass all course assignments and requirements.

Open Entry/Open Exit

VBUS 500

Digital Literacy for Academic and Professional Success - Tier 1

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

The first integrated digital literacy course that prepares students for academic and workplace success by providing instruction on the fundamental technology skills needed to be digitally literate. Topics covered include: computer and smart phone functionality; introduction to the internet; the internet to find information; mobile applications for language learning; email creation and usage; online forms; video and audio sharing sites for language learning; social media for information; word processing applications; and introduction to online educational applications. Students may be awarded 2.5 high school elective credits if they complete and pass all course assignments and requirements.

VBUS 501

Digital Literacy for Academic and Professional Success - Tier 2

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

The second integrated digital literacy course that prepares students for academic and workplace success by providing instruction on the primary technology skills needed to enhance digital literacy. Topics covered include: review of topics covered in Digital Literacy for Academic and Professional Success - Tier I; the internet to search and evaluate information; mobile applications for learning and productivity; email etiquette for social and professional exchanges; online applications for synchronous communication; social media for civic and professional engagement; use word processing programs for academic and career readiness; online educational applications for collaboration; and overview of learning management systems (e.g., Canvas). Students may be awarded 2.5 high school elective credits if they complete and pass all course assignments and requirements.

VBUS 502

Digital Literacy for Academic and Professional Success - Tier 3

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

The third integrated digital literacy course that prepares students for academic and workplace success by providing in depth instruction on a range of technology skills needed to further enhance digital literacy. Topics covered include: review of topics covered in Digital Literacy for Academic and Professional Success - Tier I and II; internet safety and one's digital footprint; plagiarism in the Digital Age; use word processing programs for academic and career readiness; email and text communication - social and professional standards; introduction to online conferencing; introduction to blogging and wikis; expansion and application of online educational programs; and learning management systems - navigation and participation. Students may be awarded 2.5 high school elective credits if they complete and pass all course assignments and requirements.

VBUS 503

Digital Literacy for Real World Application – Tier 4

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

The final of four integrated digital literacy courses. In this course, students will employ the knowledge and skills acquired in Digital Literacy for Academic and Professional Success Tiers 1 through 3 to create a professional portfolio online. Instruction will focus on the technology and interpersonal skills needed to create an online presence necessary for academic and workplace success in the 21st century. Specifically, the following will be reviewed: topics covered in Tiers 1, 2 and 3; website creation to create an online portfolio; formatting and design standards for resumes; social media platforms to build a professional presence online; online professional networking through personal connections; and understanding how to use learning management systems through participation and collaboration. Students may be awarded 2.5 high school elective credits if they complete and pass all course assignments and requirements.

VBUS 559

Business Practices in Family Child Care

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

Provides potential family child care providers with information and skills necessary for successful operation of a family child care business. May earn two high school elective credits if a student passes the course with a minimum grade of 70%.

Open Entry/Open Exit

VBUS 574

Computer Basics: Hardware & Software

Credit(s): 0.0 Class Hours: 192.0 Lecture total.

Provides instruction in maintenance, repair, and upgrading of personal computers. Emphasizes functional operations of hardware and software components. Includes hands-on experience with upgrading and repair of computers. Upon completion of course requirements a student may be awarded 5 elective credits.

Open Entry/Open Exit.

VBUS 576

Computer Basics: Systems and Networking Essentials

Credit(s): 0.0 Class Hours: 90.0 Lecture total.

Course provides baseline level of knowledge for networking certifications, including MCSA, MCSE, CNA and CCNA designations. The focus is also on networking operating systems including Microsoft and Linux. This class is for students with knowledge of computer repair and troubleshooting. May award five high school elective credits if student completes all the required assignments with a minimum passing grade of 75%.

Open Entry/Open Exit.

VBUS 590

Introduction to How to Start a Small Business

Credit(s): 0.0 Class Hours: 72.0 Lecture total.

Provides an introductory series of classes each designed to teach practical, hands-on small business management skills and focusing on specific topics addressing the needs of individuals desiring to start a small business. Course sessions are taught in various languages including, but not limited to, English, Spanish, and Vietnamese. Five high school elective credits may be awarded if a student passes the course with a minimum grade of 70%.

VOCATIONAL - CONSTRUCTION (VCNST)

VCNST 101

Introduction to Welding

Credit(s): 0.0 Class Hours: 162.0 Lecture total.

This is a basic course designed to introduce students to shop safety, the proper use of tools and the basic equipment, and basic fundamentals through the introduction of various welding processes currently used in the welding and metal fabrication industry. Processes will include Oxy-fuel cutting, Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW).

VCNST 610

Vocational Construction Technology Module I

Credit(s): 0.0 Class Hours: 60.0-200.0 Lecture total.

Provides basic introduction to construction technology including Occupational Safety and Health Administration (OSHA) standards, first aid, and the proper use of hand and power tools. Introduces basic theory and tools used with lumber, concrete and electrical work. Students may be awarded 4 high school elective credits if they complete and pass all course assignments and requirements.

VCNST 620

Vocational Construction Technology Module II

Credit(s): 0.0 Class Hours: 60.0-200.0 Lecture total.

Recommended Preparation: VCNST 610 Vocational Construction Technology Module I

Provides basic instruction with hands-on activities in, but not limited to, building foundations and framing. This includes completion of such project(s). Recommended for those who have completed and passed Vocational Construction Technology Module I, or those who have the instructor's approval by standard assessment. Students may be awarded 4 high school elective credits if they complete and pass all course assignments and requirements.

VCNST 630

Heating/Ventilation/Air Conditioning/Refrigeration (HVAC-R) Technology

Credit(s): 0.0 Class Hours: 288.0 Lecture total.

This course is designed to provide students with entry-level skills in the repair and servicing of heating, ventilating, air-conditioning, and refrigeration (HVAC-R) equipment used in residential, industrial and commercial buildings. Twenty high school elective credits may be awarded if a student passes the course with a minimum grade of 70%.

VOCATIONAL - FASHION DESIGN & MERCHANDISING (VFDM)

VFDM 100

Introduction to the Fashion Industry

Credit(s): 0.0 Class Hours: 54.0 Lecture total.

Introduction to the development, structure, and interrelationship of the global fashion industry, including: Consumer characteristics, product design, textile and apparel production, retail merchandising, brand marketing, distribution, and promotion. An introduction to apparel business organizations, their commercial processes and career opportunities. Oral, written, and multimedia reports on current topics relevant to the fashion industry. Students may be awarded 3 high school elective credits if they complete and pass all course assignments and requirements.

VFDM 105

Beginning Sewing

Credit(s): 0.0 Class Hours: 90.0 Lecture total.

Apparel garment construction techniques including seam finishes, edge finishes, manipulating garment fullness, and applying closures. Students will construct three full sized garments and a compilation of construction techniques. Students will conduct and document garment fittings, alter patterns, and apply fitting alterations to the sewn projects. Students may be awarded 5 high school elective credits if they complete and pass all course assignments and requirements.

VOCATIONAL - FINE PERFORMING ARTS (VFPA)

VFPA 150A

Rehearsal and Performance in Production

Credit(s): 0.0 Class Hours: 88.0 Lecture total.

Other: Audition

Practical experience in performance production culminating in a series of public performances. All actors must audition and be cast prior to enrolling. Students may be awarded 6 high school humanities credits if they complete and pass all course assignments and requirements.

VFPA 150B

Technical Theatre in Production

Credit(s): 0.0 Class Hours: 88.0 Lecture total.

Students will gain practical experience in the application of production responsibilities in any of the following: stage management, scenery construction, properties, costuming, lighting, or sound. This course culminates into a series of public performances. All student technicians must obtain instructor approval prior to enrolling. Students may be awarded 6 high school humanities credits if they complete and pass all course assignments and requirements.

VFPA 152

Tour Ensemble

Credit(s): 0.0 Class Hours: 90.0 Lecture total.

An introduction to theatre performance emphasizing acting techniques as applied to performing a role in multiple venues. Students may be awarded 10 high school humanities credits if they complete and pass all course assignments and requirements.

VFPA 255

Motion Picture Performance Production

Credit(s): 0.0 Class Hours: 126.0 Lecture total.

Other: Audition

Practical experience in performance production culminating in a fully produced feature film screened to the public. The final movie presentation becomes the basis for developing an actor reel. Students desiring an acting role must audition. Students may be awarded 10 high school humanities credits if they complete and pass all course assignments and requirements.

VOCATIONAL - FOOD (VFOOD)

VFOOD 005

ServSafe Food Handler

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

This course prepares students for employment in commercial and institutional food kitchens. It includes employee terminology, responsibilities, and training when preparing, handling, and serving food to the public. The course covers six key areas: basic food safety; good personal hygiene; controlling time and temperature; preventing cross-contamination; cleaning and sanitizing; and detailed food industry safety guidelines. It prepares students for the ServSafe Food Handler Certification. Two high school elective credits may be awarded if a student passes the course with a minimum grade of 70%.

VFOOD 200

Line Cook Training

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

This course provides instruction on the different aspects of food preparation, as well as methods of presenting and serving food properly. Students will also receive training in the following types of cooking stations: grill, pantry, sauté, fry, and preparation. Four high school elective credits may be awarded if a student passes the courses with a minimum grade of 70%.

Open Entry/Open Exit

VFOOD 210

ServeSafe Food Protection Manager Certification Exam Preparation, Review, & Practice

Credit(s): 0.0 Class Hours: 54.0 Lecture total.

This course prepares students for the ServSafe® Food Protection Manager Certification Exam. The certification will allow students to obtain employment in commercial and institutional food kitchens. The following areas will be covered: foodborne microorganisms and allergens; purchasing, receiving, and storing food; preparing, cooking, and serving food; cleaning and sanitizing facilities; and learning about pest control methods. Three high school elective credits may be awarded if a student passes the course with a minimum average of 70% in all coursework.

Open Entry/Open Exit

VFOOD 212

Baking & Pastry Master Class

Credit(s): 0.0 Class Hours: 24.0 Lecture total.

Provides instruction on the fundamentals of pastry making. Students are introduced key preparations that become the building blocks of other, finished pastry dishes. The focus is on various types of dough, custards, and soufflés.

Open Entry/Open Exit

VFOOD 214

Bread Making Master Class

Credit(s): 0.0 Class Hours: 24.0 Lecture total.

Provides instruction on gluten, flour, yeast, water, and salt and their functions in bread making. Students learn how to correctly identify the anatomy of a grain, bread-making tools, and the stages of bread preparation.

Open Entry/Open Exit

VFOOD 216

Cakes and Decorating Master Class

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

Provides instruction on the fundamentals of cake making and decorating. Students are introduced to key preparations that become the building blocks of cake making and cake decorating. The focus is on various types of cakes and decorating techniques.

Open Entry/Open Exit

VFOOD 220

Introduction to Baking & Pastry

Credit(s): 0.0 Class Hours: 90.0 Lecture total.

This course covers fundamental baking skills for students who intend to specialize in baking and pastry making for commercial production. Production of yeast and quick breads, cakes, cookies, pies, and pastries, as well as decorating and icings are undertaken. Gourmet baked items and pastries are produced in a time- restricted quality-minded setting. This course is for students pursuing a career in culinary arts/culinary management, and will prepare students for entry level baking position in the food industry as a baker or pastry chef. Five high school elective credits may be awarded if a student passes the course with a minimum grade of 70%.

Open Entry/Open Exit

VOCATIONAL - HEALTH (VHLTH)

VHLTH 100

Topics Health Services

Credit(s): 0.0 Class Hours: 72.0-216.0 Lecture total.

A specialized course on topics related to the current needs of the students in the Business Skills and Health Services programs.

Open Entry/Open Exit.

VHLTH 101

Overview of the Nursing Assistant Training Program

Credit(s): 0.0 Class Hours: 10.0 Lecture total.

This course is designed to provide an introduction to the clinical and theoretical requirements for the Certified Nursing Assistant (CNA) Training Program.

VHLTH 102

Certified Nursing Assistant (CNA) Training

Credit(s): 0.0 Class Hours: 184.0 Lecture total.

Prerequisite: *Completion with a grade of "C" or better or a Passing grade in VHLTH 101 Overview of the Nursing Assistant Training Program*

Designed for students who want to become Certified Nursing Assistants (CNA). This course includes theory and clinical segments designed to prepare them to complete the CNA certification and potentially seek employment as entry-level healthcare assistants. Upon completion, the student will be prepared to take the California certification exam. Students must complete all lecture hours and clinical training hours to be eligible to take the certification exam. Ten high school elective credits may be awarded if a student passes the course with a minimum grade of 70%.

VHLTH 109

Introduction to Caregiving

Credit(s): 0.0 Class Hours: 24.0 Lecture total.

This course is designed to prepare students to assists the elderly, convalescents, or persons with disabilities with daily living activities at the person's home or in a care facility. Duties performed at a place of residence may include upkeeping the house (e.g., making beds, doing laundry, washing dishes) and preparing meals. Topics covered include methods of advising families, the elderly, convalescents, and persons with disabilities regarding such topics as nutrition, cleanliness, and household activities. One high school elective credit may be awarded if a student passes the course with a minimum grade of 70%.

VHLTH 110

Caregiver Training

Credit(s): 0.0 Class Hours: 34.0 Lecture total.

Prerequisite: *Completion with a grade of "C" or better or a Passing grade in VHLTH 109 Introduction to Caregiving*

This course is designed to provide students with hands-on experience as caregivers. Students will apply caregiver skills in a simulated caregiving environment. Two high school elective credits may be awarded if a student passes the course with a minimum grade of 70%.

VHLTH 704

Introduction to Biotechnology

Credit(s): 0.0 Class Hours: 50.0 Lecture total.

This course is a general examination of biology as it relates to the field of biotechnology. Topics include the fundamental chemical processes common in prokaryotic and eukaryotic biology, chemistry of bio- molecules (proteins, enzymes, nucleic acids and lipids), cellular and molecular biology, basic immunology, and classical and molecular genetics with an emphasis on gene expression and genetic engineering.

VHLTH 705

Introductory Biotech Lab

Credit(s): 0.0 Class Hours: 54.0 Lecture total.

Prerequisite: Completion with a grade of "C" or better or a Passing grade in VHLTH 704, Corequisite: VHLTH 704

This laboratory is a general examination of biology as it relates to the field of biotechnology. The laboratory addresses basic skills and techniques common to the biotechnology industry. Topics include the measurement of activity and quantity of proteins, growth and manipulation of bacteria, genetic engineering and antibody methods. This course is intended as a laboratory class for students majoring in applied biology and as a general education laboratory option for all students.

VHLTH 799

Introduction to Pharmacy Technology

Credit(s): 0.0 Class Hours: 36.0 Lecture total.

Overview of the SAC Pharmacy Technician training program. Definition of the roles and preview of the opportunities open to pharmacy technicians in various practice settings. Presentation of pharmaceutical dosage forms, the drug development process, and drug classification systems. Introduction to prescription labeling and to the law and ethics of pharmacy practice. May award two high school elective credits if student completes all the required assignments with a minimum passing grade of 70%. (Same as Pharmacy Technology 048)

VHLTH 895

Paraprofessional Mental Health Worker I

Credit(s): 0.0 Class Hours: 96.0 Lecture total.

Designed to provide students with basic skills for employment as a Paraprofessional Mental Health Worker. The course includes 48 hours of practicum training supervised by a community-based behavioral health clinic or mental health center. May earn five high school elective credits if a student passes the course with a minimum grade of 70%.

Open Entry/Open Exit

VHLTH 896

Paraprofessional Mental Health Worker II

Credit(s): 0.0 Class Hours: 128.0 Lecture total.

Provides students with basic case management skills for employment as paraprofessional mental health workers. Recommended completion of Paraprofessional Mental Health Worker I. Recommended English proficiency level to be Intermediate and above. May earn five high school elective credits if a student completes all the required assignments and passes the final exam and/or project with a minimum passing grade of 70%.

VHLTH 897

Paraprofessional Mental Health Worker III

Credit(s): 0.0 Class Hours: 128.0 Lecture total.

Provides students with basic facilitation and counseling skills for employment as paraprofessional mental health workers. Focuses on group and peer counseling. Recommended completion of Paraprofessional Mental Health Worker I. Recommended English proficiency level to be Intermediate and above. May earn five high school elective credits if a student completes all the required assignments and final exam and/or project with a minimum passing grade of 70%.

VOCATIONAL - HOSPITALITY (VHOSP)

VHOSP 201

Career Focus - Hospitality Services

Credit(s): 0.0 Class Hours: 60.0 Lecture total.

This course provides students with an overview of the diverse career opportunities in food and lodging services. Students will develop a personal educational preparation and career plan. Topics include food service operations, management basics, and the hotel and lodging industry. The course also covers aspects of hospitality management, such as business structures and operations, human resources, and workplace safety. Students may be awarded 4 high school elective credits if they complete and pass all course assignments and requirements.

Open Entry/Open Exit

VOCATIONAL - MANUFACTURING (VMFG)

VMFG 680

Basic Machining Concepts and Operations

Formerly: VBUS 680, Basic Machining Concepts and Operations

Credit(s): 0.0 Class Hours: 144.0 Lecture total.

Fundamental operations on lathes, milling machines, grinders, and drill presses, including precision measurements and layout. Equips students with skills and theory necessary to enter or upgrade within the machinist trade. Students may be awarded 10 high school elective credits if they complete and pass all course assignments and requirements.

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Professor, Geography
A.A., Long Beach City College
B.A., California State University, Long Beach
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Coyne, Claire M. (2006)
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Cummings, Reyna (2016)
Associate Professor, Communication Studies
B.A., Saint Mary's College
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Delaby, Michael (2020)
Assistant Professor, Nursing
A.D.N., Golden West College
B.S.N., M.S.N., University of Texas, Arlington

Deluna, Daniel (2014)
Associate Professor, History
A.A., Saddleback College
B.A., University of California, Los Angeles
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Dermody, Michael (2016)
Assistant Professor, Digital Media
B.S., California State University, Sacramento
M.S., Ithaca College
M.F.A., National University

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Los Angeles Structural Welding Certified
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Dibb, Patrick (2015)
Associate Professor, EMT
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B.S., University of California, Irvine

Diller, Jeffrey (2014)
Associate Professor, English
A.A., Riverside City College
B.A., M.A., California State University, Fullerton

Dinh-Mahavongtrakul, Minhan (2016)
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B.S., University of California, Davis
M.S., Ph.D., University of California, Irvine

Dombroske, Leona (2018)
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Pharm.D., University of California School of Pharmacy

Dufala, Christopher (2016)
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Dumon, Dori (2017)
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A.A., Santa Ana College

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M.N., Psychiatric Mental Health Nursing
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A.A., Orange Coast College
B.A., University of California, Los Angeles
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Professor, Nursing
A.D.N., Cerritos College
B.S.N., University of Phoenix
M.S.N., California State University, San Bernardino
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Everett, Mike (2002)
Professor, Mathematics
B.A., B.S., M.A., California State University, Fullerton

Fish, Zachary (2004)
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B.A., Philosophy, University of New Orleans
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B.A., California State University, Long Beach

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B.A., California State University, Los Angeles
M.A., M.S., Ph.D., University of Southern California
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Professor, Dance
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B.S., M.S., San Diego State University

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Professor, Criminal Justice
B.S., California State University, Long Beach
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Ph.D., Northcentral University
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Associate Professor, Adult Basic Education /GED / HiSET
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TESOL Certificate, University of Anaheim

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Guzmán, Kristen (2006)
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Ha, Michael (2017)
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Higuera, Daniel (2019)
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B.S., California Polytechnical State University, Pomona
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Professor, Kinesiology
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M.S. Education- Online Teaching and Learning - CSU - East Bay

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B.S., Tufts University
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Mixer, Dale (2004)
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B.S.N., California State University, Fullerton
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Morris, A. Kimo (2011)
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B.A., University of California, Santa Barbara
M.Sc., Oregon State University
Ph.D., University of California, Los Angeles

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TESOL Certificate, University of California, Irvine

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B.A., University of California, Los Angeles
M.A., California Graduate Institute
M.Ed., University of Southern California

Murphy, Tim (2000)
Professor, Political Science
B.S., M.A., Ball State University
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B.S., University of California, Davis
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A.A., Pierce College, Woodland Hills
B.A., California State University, Northridge,
M.A., California State University, Chico
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Natale, Alexander (2020)
Assistant Professor Physics
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Nguyen, Hugh (2018)
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B.A., University of California, Riverside
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Padilla, Jessica (2019)
Assistant Professor/Academic Fieldwork
Coordinator, Occupational Therapy Assistant
B.S., Santa Ana College

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Assistant Professor, Librarian
B.A., Smith College
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M.L.I.S., University of California, Los Angeles

Papa, Elenor (2016)
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Pastrana, Leo (2014)
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B.S., M.S., Eastern Michigan University

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Pierce, Cathryn (2014)
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Ed.D., Northeastern University

Pineda, Maribel (2016)
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B.A., University of California, San Diego
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Quach, Nguyen (Nicholas) (2015)
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B.A., California State University, Long Beach
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M.A., University of Phoenix
M.A., California State University, Fullerton

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A.S., Snow College
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J.D., Brigham Young University
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Ph.D., University of California, Los Angeles

Roper, David (2018)
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B.A., California State University, Los Angeles
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Ross, Kris (2006)
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Ross Jr., John (2009)
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M.B.A., Northeastern University
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INDEX: CREDIT PROGRAMS

ACCOUNTING
Accounting: AS Degree . . . 61
Accounting: CA. . . . 61
Banking Skills for the 21st Century: CA. . . . 62
Certificate of Professional Accounting - Accounting Study & Ethics: CA . . . 62
Certificate of Professional Accounting - Accounting Subjects: CA . . . 63
Certificate of Professional Accounting - Business Subjects: CA. . . . 63
QuickBooks Accounting: CA . . . 64
QuickBooks Bookkeeping: CA. . . . 64
Accounting and Financial Planning: CP . . . 64
Enrolled Agent: CP . . . 65
Tax Preparer: CP. . . . 65

AMERICAN SIGN LANGUAGE
American Sign Language: CA . . . 65

ANTHROPOLOGY
Anthropology: AA Degree . . . 66
Anthropology: AA-T Degree for Transfer . . . 66

ART
Art: AA Degree . . . 67
Graphic Design: AA Degree . . . 68
Art History: AA-T Degree for Transfer . . . 68
Studio Arts: AA-T Degree for Transfer . . . 69
Crafts Certificate in Jewelry: CA . . . 69
Public and Community Art - Mural Painting: CA . 69

AUTOMOTIVE TECHNOLOGY
Automotive Technology: AS Degree . . . 70
Advanced Engine Performance Option: CA. . . . 70
Alternative Fuels and Hybrid/Electric Vehicles: CA. . . . 71
Automotive Business Technology: CA . . . 71
Chassis Service Option: CA . . . 71
Drive Train Service Option: CA . . . 71
Electric Vehicle Technician: CA . . . 72
Engine Performance and Electrical Option: CA . . 72
Engine Service Option: CA. . . . 72
Manufacturer Specific Technologies: CA. . . . 72
Smog and Emissions Diagnosis: CA . . . 73

BIOLOGY
Biological Science: AS Degree . . . 73
Biotechnology: AS Degree . . . 73
Biology: AS-T Degree for Transfer. . . . 74
Biotechnology Biomanufacturing Technician: CA. 74
Biotechnology Laboratory Technician: CA. . . . 74
Biotechnology Lab Assistant: CA. . . . 74
QC/QA Microbiology Technician: CA . . . 75

BUSINESS ADMINISTRATION
Business Administration: AA Degree . . . 75
Business Administration 2.0: AS-T Degree for Transfer* . . . 75

BUSINESS APPLICATIONS AND TECHNOLOGY
Business Applications and Technology: AS Degree . . . 76
Spanish / English Interpretation and Translation: AS Degree . . . 76
Vietnamese / English Interpretation and Translation: AS Degree . . . 77
Digital Publishing: AA Degree. . . . 77
Microsoft Office Professional: AA Degree . . . 78
Office Management: AA Degree . . . 78
Adobe Applications for Business: CA . . . 78
Adobe Web Projects for Business: CA . . . 79
Business Applications and Technology: CA. . . . 79
Computer Fundamentals for Business: CA 79
Digital Design for Business: CA . . . 80
Digital Publishing: CA . . . 80
Drone Technology: CA. . . . 80
Microsoft Office Professional: CA. . . . 81
Office Management: CA. . . . 81
Remote Technology for Virtual Professionals: CA 81
Spanish / English Interpretation and Translation: CA. . . . 82
Vietnamese / English Interpretation and Translation: CA. . . . 82

CALIFORNIA STATE UNIVERSITY GENERAL EDUCATION BREADTH (CSU-GE)
California State University General Education Breadth (CSU-GE): CA . . . 83

CHEMISTRY
Chemistry: AS Degree. . . . 83
Chemistry: AS-T Degree for Transfer. . . . 83

CHILD DEVELOPMENT
Child Development - Emphasis in Infant/Toddler Care and Development: AA Degree. . . . 83
Child Development - Emphasis in Preschool Age Care and Development: AA Degree. . . . 84
Child Development - Emphasis in School-Age Care and Recreation: AA Degree . . . 84
Early Childhood Education: AS-T Degree for Transfer . . . 84
Early Childhood Teacher: CA . . . 85
Developmentally Appropriate Discipline & Behavior Guidance for the Young Child:CA . . . 85
Infant/Toddler Teacher: CA . . . 85
School-Age Teacher: CA . . . 86
Early Childcare Administration and Leadership: CA. . . . 86
Early Childhood Assistant Teacher: CA . . . 87
STEAM (Science, Technology, Engineering, Arts, Math) Certificate for Early Childhood Educators: CA. . . . 87
Support for Students with Special Needs: CA. . . 87
Trauma Informed Practices in Education: CA . . . 87

COMMUNICATION STUDIES
Communication Studies: AA Degree . . . 88
Communication Studies: AA-T Degree for Transfer . . . 88
Communication Studies: CA. . . . 89

COMMUNICATIONS AND MEDIA STUDIES
B-Broadcast Communications and Media Studies Emphasis: AA Degree . . . 89
Communications and Media Studies: AA Degree. 90
Journalism: AA-T Degree for Transfer . . . 90
Communications and Media Studies: CA . . . 91
Media Theory: CA . . . 91
Public Relations: CA . . . 91
Writing for Media: CA . . . 91

COMPUTER SCIENCE
Computer Information Systems: AS Degree . . . 92
Computer Science: AS Degree . . . 92
Computer Science: AS-T Degree for Transfer . . . 93
Computer Information Systems: CA . . . 93
Computer Science: CA. . . . 94
Data Analytics: CA . . . 94
IT Desktop and Server Operations: CA . . . 94
IT Network and Security Operations: CA . . . 95
IT Support Specialist: CA. . . . 95
Database: CP . . . 95
Enterprise Systems: CP . . . 96
Programming: CP . . . 96
Web Site Development: CP . . . 96

COUNSELING
Community Social Services: AA Degree. . . . 96

CRIMINAL JUSTICE
Criminal Justice Option: AS Degree. . . . 97
Administration of Justice: AS-T Degree for Transfer . . . 97
Law Enforcement Option: CA . . . 98
Basic Law Enforcement Academy: CA . . . 98
Corrections Officer Program: CP . . . 98

DANCE
Dance: AA Degree . . . 99
Dance: CA . . . 99
Screendance: CA . . . 100

DIESEL
Medium/Heavy Truck Technology: AS Degree. . 101
Heavy Equipment Service: CA . . . 101
Medium/Heavy Truck Service: CA . . . 101
Heavy Duty Chassis Service: CP . . . 101
Heavy Duty Diesel Engine Service: CP. . . . 102
Transit Bus Maintenance: CP . . . 102
Transport Refrigeration/Temperature Control: CP102

DIGITAL MEDIA
Digital Media Arts: AA Degree . . . 102
Digital Media: AA Degree. . . . 103
Film, Television and Electronic Media: AS-T Degree for Transfer . . . 103
Agency Film Production: CA . . . 104
Animation for Commercial Applications: CA . . . 104
Broadcast Journalism: CA . . . 105
Digital Media Arts - Production Artist: CA. . . . 105
Digital Media Arts - UX Design: CA . . . 105
Drone Cinematography: CA . . . 105
Narrative Film Production: CA . . . 106
Screenwriting: CA. . . . 106
Television Production: CA. . . . 106
Graphic Arts: CP . . . 107

EARTH SCIENCE
Earth Science: AA Degree . . . 107

ECONOMICS
Economics: AA Degree . . . 108
Economics: AA-T Degree for Transfer . . . 108

EDUCATION
Elementary Education (Pre-Professional): AA Degree . . . 109
Elementary Teacher Education for Transfer Degree: AA-T . . . 109
After School Program Assistant: CA . . . 110
After School Program Associate Teacher: CA . . 111
Secondary Education (Pre-Professional): CA . . 111

ENGINEERING
Engineering: AS Degree . . . 112
Engineering Civil Drafting and Design: AS Degree . . . 112
Engineering Civil Technology: AS Degree. . . . 112
Engineering CAD Drafting: AS Degree. . . . 113
Engineering Mechanical Drafting and Design: AS Degree . . . 113
Engineering Mechatronics: AS Degree. . . . 113
Engineering Civil Drafting and Design: CA . . . 114
Engineering Civil Technology: CA . . . 114
Engineering CAD Drafting: CA . . . 114
Engineering Mechanical Drafting and Design: CA115

CA = Certificate of Achievement • CP = Certificate of Proficiency

INDEX: CREDIT PROGRAMS (Continued)

Engineering Mechatronics: CA 115
Engineering STEM Core: CA 115
Engineering AutoCAD 2D Basics: CP 115
Engineering Mechanical 3D Solid Modeling CAD: CP 116

ENGLISH
English: AA Degree 116
English: AA-T Degree for Transfer 117

ENTREPRENEURSHIP
Entrepreneurship and Innovation: AA Degree . 118
Entrepreneurship and Innovation: CA 118
Freelancer: CP 118

ETHNIC STUDIES
Black Studies: AA Degree 119
Chicano Studies: AA Degree. 119
Ethnic Studies: AA Degree 119

FASHION DESIGN AND MERCHANDISING
Apparel Product Development and Technical Design: AA Degree 120
Fashion Design: AA Degree 120
Fashion Merchandising: AA Degree 121
3D Fashion Illustration: CA 121
Apparel Product Development and Technical Design: CA. 121
Dressmaking and Alterations Option: CA 122
Fashion Design: CA 122
Fashion Merchandising: CA 123
Fashion Assistant: CP 123
Screen Printing and Embroidery: CP 123
Swimwear Design: CP 123

FIRE ACADEMY
Administrative Fire Services Chief Officer: AS Degree 123
Fire Administration Option: AS Degree 124
Fire Prevention Officer: AS Degree 125
Public Fire Service Option: AS Degree 125
Fire Administration Option: CA 126
Fire Prevention Officer: CA. 126
Public Fire Service Option: CA 127
Fire Service Core Competencies: CP 127

GEOGRAPHY
Geography: AA Degree 127
Geography: AA-T Degree for Transfer 128

GEOLOGY
Geology: AS Degree 128
Geology: AS-T Degree for Transfer 129

HISTORY
History: AA Degree 129
History: AA-T Degree for Transfer 129

INTERNATIONAL BUSINESS
International Business: AA Degree 130
International Business: CA. 131
Global Business and Entrepreneurship: CP. . . . 131
Global Trade Skills: CP. 131
Survey of International Business: CP 132

INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM
Intersegmental General Education Transfer Curriculum (IGETC): CA 132

KINESIOLOGY
Kinesiology: AA Degree 132
Kinesiology: AA-T Degree for Transfer 133
Public Health Science: AA-T Degree for Transfer 134
Fitness Specialist: CA 135
Kinesiology Sports Medicine: CP 135

LEGAL STUDIES
Law, Public Policy and Society: AA-T Degree for Transfer 135
Legal Office Interpreting Spanish: CA 137
Legal Office Technician: CA 137
Pathway to Law School: CA 138

LIBERAL ARTS
Liberal Arts: American Studies Emphasis: AA Degree 139
Liberal Arts: Arts, Humanities and Communications Emphasis: AA Degree 140
Liberal Arts: Business and Technology Emphasis: AA Degree 141
Liberal Arts: Kinesiology and Wellness Emphasis: AA Degree 141
Liberal Arts: Mathematics and Science Emphasis: AA Degree 144
Liberal Arts: Social and Behavioral Sciences Emphasis: AA Degree 145

LIBRARY TECHNOLOGY
Library Technology: AA Degree. 146
Library Technology: CA 147

MANAGEMENT
Management: AA Degree. 147
Retail Management: AS Degree 147
Leadership: CA. 147
Management: CA 148
Retail Management: CA. 148
Human Resource Management: CP 148
Small Business: CP 148

MANUFACTURING
CNC Lathe Set Up and Operation: AS Degree. . 149
CNC Machine Set Up and Operation: AS Degree 149
CNC Milling Machine Set Up and Operation: AS Degree 149
CNC Programmer Mastercam: AS Degree 150
Conventional Machining Option: AS Degree . . . 150
CNC Lathe Set Up and Operation: CA 151
CNC Machine Set Up and Operation: CA 151
CNC Milling Machine Set Up and Operation: CA 151
CNC Programmer Mastercam: CA 152
Conventional Machining Option: CA 152
Medical Device Quality Assurance: CA. 153
Quality Control and Inspection: CA 153
3D Solid Modeling for Manufacturing: CP. 153

MARKETING
Marketing: AA Degree 153
Marketing: CA 154

MATHEMATICS
Mathematics: AS Degree 154
Mathematics: AS-T Degree for Transfer 154

MEDICAL ASSISTANT
Medical Assistant - Administrative / Clinical: AS Degree 155
Medical Assistant - Administrative / Clinical: CA 155

MODERN LANGUAGES
Modern Languages: AA Degree 156
Spanish: AA-T Degree for Transfer 157

MUSIC
Music: AA Degree 158
Music: AA-T Degree for Transfer 158
Digital Music Production: CA 159

NURSING
Nursing Degree Pre-Nursing for the Bachelor's Degree in Nursing: AS Degree 160
Nursing-Registered Nursing: AS Degree 160

NUTRITION & FOOD
Hospitality Management: AS-T Degree for Transfer 162
Nutrition: AS-T Degree for Transfer. 163
Nutrition and Dietetics: AS Degree 164
Culinary Arts Foundation: CA 165
Hospitality Foundation: CA. 165

OCCUPATIONAL THERAPY ASSISTANT
Occupational Therapy Assistant: AS Degree. . . 165

PARALEGAL
Paralegal: AA Degree 167
Paralegal: CA 168

PHARMACY TECHNOLOGY
Pharmacy Technology: AS Degree 169
Pharmacy Technology Advanced Option: CA. . . 170
Pharmacy Technology Basic Option: CA. 170

PHILOSOPHY
Philosophy: AA Degree 171
Philosophy: AA-T Degree for Transfer 171

PHOTOGRAPHY
Photography: AA Degree 172
Commercial Photography: CA. 172

PHYSICS
Physics: AS Degree. 172
Physics: AS-T Degree for Transfer. 173

POLITICAL SCIENCE
Political Science: AA Degree 173
Political Science: AA-T Degree for Transfer. . . . 173

PSYCHOLOGY
Psychology: AA Degree 174
Psychology: AA-T Degree for Transfer 175

SCIENCE
Science Degree - Astronomy Emphasis: AS Degree 176
Science Degree - Biology Emphasis: AS Degree 176
Science Degree - Chemistry Emphasis: AS Degree 176
Science Degree - General Science Emphasis: AS Degree 177
Science Degree - Geology Emphasis: AS Degree 177
Science Degree - Physics Emphasis: AS Degree 177

SOCIOLOGY
Sociology: AA Degree 178
Sociology: AA-T Degree for Transfer 178

Speech-Language Pathology Assistant
Speech-Language Pathology Assistant: AS Degree 179

THEATRE ARTS
Theatre Arts - Technical Theatre: AA Degree . . 180
Theatre Arts - Theatre Performance: AA Degree 181
Theatre Arts: AA-T Degree for Transfer 181
Lighting Design and Technology: CA 182
Musical Theatre Teaching - Acting Emphasis: CA 182
Musical Theatre Teaching - Music Emphasis: CA 182
Screen Performance: CA 183
Costume Design and Technology: CP 183

WELDING TECHNOLOGY
Welding Technology: AS Degree 183
Alternative Welding Processes: CA 183
Welding Technology - Pipe Welding: CA. 184
Welding Technology - Structural Steel: CA. . . . 184
Welding Technology: CA 184

WOMEN'S STUDIES
Women's Studies: AA Degree 184

CA = Certificate of Achievement • CP = Certificate of Proficiency

INDEX: CREDIT COURSES

ACCOUNTING (ACCT)
ACCT 010. 190
Accounting Procedures 190
ACCT 032. 190
Payroll Accounting. 190
ACCT 035. 190
QuickBooks I 190
ACCT 036. 190
QuickBooks II. 190
ACCT 101 (C-ID ACCT 110) 190
Financial Accounting 190
ACCT 102 (C-ID ACCT 120) 190
Managerial Accounting. 190
ACCT 104. 190
Federal and California Taxes. 190
ACCT 106. 190
Cooperative Work Experience Education - Occupational 190
ACCT 108. 190
Tax Practices and Procedures 190
ACCT 113. 190
Intermediate Income Taxes – Corporations . . . 190
ACCT 114. 191
Intermediate Income Taxes - Partnerships and LLCs 191
ACCT 124. 191
Computerized Income Tax Preparation 191
ACCT 125. 191
Volunteer Income Tax Assistance (VITA) I 191
ACCT 198. 191
Topics 191
ACCT 204. 191
Managerial Cost Accounting 191
ACCT 205. 191
Intermediate Accounting I 191
ACCT 206. 191
Intermediate Accounting II 191
ACCT 210. 191
Accounting Information Systems 191
ACCT 211. 191
Auditing. **191**
ACCT 212. 191
Accountants' Ethics and Responsibilities 191
AMERICAN SIGN LANGUAGE (ASL)
ASL 110. 191
American Sign Language I. 191
ASL 111. 192
American Sign Language II 192
ASL 113. 192
Introduction to Interpreting for the Deaf 192
ASL 114. 192
Classifiers, Fingerspelling, and Numbering. . . . 192
ASL 116. 192
Introduction to Deaf Studies 192
ASL 210. 192
American Sign Language III. 192
ASL 211. 192
American Sign Language IV 192
ANTHROPOLOGY (ANTH)
ANTH 100 (C-ID ANTH 120). 192
Introduction to Cultural Anthropology 192
ANTH 100H (C-ID ANTH 120). 192
Honors Introduction to Cultural Anthropology . 192
ANTH 101 (C-ID ANTH 110). 192
Introduction to Physical Anthropology 192
ANTH 101L. 192
Physical Anthropology Laboratory19ANTH 103 (C-ID ANTH 150) 193
Introduction to Archaeology 193
ANTH 104 (C-ID ANTH 130). 193
Language and Culture 193
ANTH 104H (C-ID ANTH 130). 193
Honors Language and Culture 193
ANTH 105 193
Ancient Mesoamerican Civilization 193
ANTH 108 193
Religion, Magic, and Witchcraft. 193
ANTH 125 193
Native Americans in the U.S. 193
ART (ART)
ART 009. 193
Art Lab 193
ART 010. 193
Advanced Art Lab 193
ART 100 (C-ID ARTH 100) 193
Introduction to Art Concepts 193
ART 100H (C-ID ARTH 100) 193
Honors Introduction to Art Concepts 193
ART 101 (C-ID ARTH 110) 193
Survey of Western Art History I: Prehistory through the Middle Ages 193
ART 102 (C-ID ARTH 120) 193
Survey of Western Art History II: Renaissance to Today 193
ART 103 (C-ID ARTH 140) 194
Arts of Africa, Oceania, and Indigenous North America 194
ART 104. 194
Mexican and Chicano Art History 194
ART 105. 194
History of Modern Art 194
ART 106 (C-ID ARTH 130) 194
Asian Art History. 194
ART 108. 194
Contemporary Art History: Art Since Mid-Twentieth Century 194
ART 109. 194
Introduction to Woodworking 194
ART 110 (C-ID ARTS 100) 194
Two-Dimensional Design 194
ART 111 (C-ID ARTS 101) 194
Three-Dimensional Design 194
ART 122. 194
Graphic Design I. 194
ART 124. 194
Gallery Production. 194
ART 130 (C-ID ARTS 110) 194
Introduction to Drawing. 194
ART 131 (C-ID ARTS 200). 194
Beginning Life Drawing 194
ART 132A. 195
Beginning Pastel Drawing and Painting 195
ART 132B. 195
Intermediate Pastel Drawing and Painting 195
ART 133. 195
Introduction to Gallery Production 195
ART 134. 195
Intermediate Gallery Production 195
ART 135. 195
Advanced Gallery Production 195
ART 140A. 195
Watercolor Painting 195
ART 140B. 195
Watercolor Painting 195
ART 141. 195
Beginning Painting 195
ART 143. 196
Landscape Watercolor 196
ART 150. 196
Primitive Pottery Techniques 196
ART 151. 196
Ceramics-Introductory Level 196
ART 152. 196
Ceramics-Intermediate Throwing 196
ART 153. 196
Ceramics-Intermediate Handbuilding 196
ART 154. 196
Ceramics Summer Workshop 196
ART 155. 196
Plaster Mold Making 196
ART 156. 196
Clay Calculation: An Approach in Color Study . 196
ART 157. 196
Ceramics-Raku and Saggar Firing Techniques . 196
ART 158. 196
Ceramic Mural Project 196
ART 159A. 197
Ceramic Color Decoration: Low Temperature . . 197
ART 159B. 197
Ceramic Color Decoration: High Temperature. . 197
ART 162. 197
Digital Illustration I 197
ART 168. 197
Graphic Design II: Branding & Identity 197
ART 182. 197
Introduction to Jewelry 197
ART 190. 197
Introduction to Mural Painting and Design 197
ART 192A. 197
Digital Illustration II: Advanced Topics 197
ART 195 (C-ID ARTS 250) 197
Introduction to Digital Media Arts 197
ART 198. 197
Topics 197
ART 230 (C-ID ARTS 205) 198
Intermediate Drawing 198
ART 231. 198
Intermediate Life Drawing 198
ART 232. 198
Advanced Life Drawing 198
ART 233. 198
Advanced Drawing 198
ART 240. 198
Intermediate Watercolor 198
ART 241. 198
Intermediate Painting 198
ART 242. 198
Advanced Painting. 198
ART 243. 198
Portrait and Life Painting 198
ART 251. 198
Ceramics-Advanced Throwing and Handbuilding 198
ART 252. 198
Ceramics-Advanced Study Process in Ceramics with Non-Traditional Media 198
ART 253. 199
Electric Kiln Ceramics 199
ART 282. 199
Jewelry II. 199
ART 283. 199
Jewelry III 199

INDEX: CREDIT COURSES (Continued)

ART 284 . . . 199
Introduction to Stone Setting-Jewelry . . . 199
ART 285 . . . 199
Introduction to Enameling-Jewelry . . . 199
ART 291 . . . 199
Mural Painting and Design II . . . 199
ART 292 . . . 199
Mural Painting and Design III . . . 199
ART 296 . . . 199
Professional Art Production . . . 199
ART 298 . . . 199
Art Practicum . . . 199
ASIAN AMERICAN STUDIES (ASIA)
ASIA 150 . . . 199
Introduction to Asian American Studies . . . 199
ASTRONOMY (ASTR)
ASTR 109 . . . 200
Introduction to the Solar System . . . 200
ASTR 110 . . . 200
Introduction to Stars and Galaxies . . . 200
ASTR 140 . . . 200
Astronomy Laboratory . . . 200
ASTR 198 . . . 200
Topics . . . 200
AUTOMOTIVE TECHNOLOGY (AUTO)
AUTO 101A . . . 200
Automotive Mechanical Operation . . . 200
AUTO 101B . . . 200
Automotive Electrical Operation . . . 200
AUTO 102 . . . 200
Introduction to Automotive . . . 200
AUTO 111 . . . 200
Engine Repair . . . 200
AUTO 112 . . . 200
Automatic Transmissions and Transaxles . . . 200
AUTO 113 . . . 200
Manual Drive Train and Axles . . . 200
AUTO 114 . . . 201
Suspension and Steering . . . 201
AUTO 114A . . . 201
Suspension and Steering Lecture . . . 201
AUTO 114B . . . 201
Suspension and Steering Lab . . . 201
AUTO 115 . . . 201
Brakes . . . 201
AUTO 115A . . . 201
Brakes Lecture . . . 201
AUTO 115B . . . 201
Brakes Lab . . . 201
AUTO 116 . . . 201
Electrical Fundamentals . . . 201
AUTO 116A . . . 201
Electrical Fundamentals Lecture . . . 201
AUTO 116B . . . 201
Electrical Fundamentals Lab . . . 201
Heating and Air Conditioning . . . 202
AUTO 118 . . . 202
Engine Performance . . . 202
AUTO 118A . . . 202
Engine Performance Lecture . . . 202
AUTO 118B . . . 202
Engine Performance Lab . . . 202
AUTO 119 . . . 202
Light Vehicle Diesel Engines . . . 202
AUTO 185 . . . 202
Bureau of Automotive Repair (BAR) Smog Inspector Training I . . . 202
AUTO 186 . . . 202
Bureau of Automotive Repair (BAR) Smog Inspector Training II . . . 202
AUTO 187 . . . 202
BAR Specified Diagnostic and Repair . . . 202
AUTO 190 . . . 202
Automotive Manufacturer Specific I . . . 202
AUTO 191 . . . 203
Automotive Manufacturer Specific II . . . 203
AUTO 200 . . . 203
Automotive Service Advising . . . 203
AUTO 201 . . . 203
Automotive Service Management . . . 203
AUTO 202 . . . 203
Automotive Independent Shop Ownership . . . 203
AUTO 216 . . . 203
Electrical Systems . . . 203
AUTO 218 . . . 203
Advanced Engine Performance . . . 203
AUTO 260 . . . 203
Introduction to Electric Vehicles . . . 203
AUTO 283 . . . 203
Automotive Diagnostic Skills . . . 203
AUTO 284 . . . 203
Automotive Emerging Technologies . . . 203
AUTO 285 . . . 203
Hybrid Vehicles . . . 203
AUTO 287 . . . 204
Alternative Fuels . . . 204
AUTO 299 . . . 204
Automotive Cooperative Work Experience . . . 204
BANKING (BANK)
BANK 010 . . . 204
Training for Entry Level Bankers . . . 204
BIOLOGY (BIOL)
BIOL 098 . . . 204
Topics . . . 204
BIOL 109 . . . 204
Fundamentals of Biology . . . 204
BIOL 109H . . . 204
Honors Fundamentals of Biology . . . 204
BIOL 109L . . . 204
Fundamentals of Biology Laboratory . . . 204
BIOL 111 . . . 204
Marine Biology . . . 204
BIOL 115 . . . 204
Concepts in Biology for Educators . . . 204
BIOL 127 . . . 204
Ecology . . . 204
BIOL 128 . . . 204
Natural History of the California Coast . . . 204
BIOL 129 . . . 204
Ecology of Southern California . . . 204
BIOL 131 . . . 204
Natural History of the Southwest . . . 204
BIOL 132 . . . 205
Natural History of Death Valley . . . 205
BIOL 133 . . . 205
Desert Biology . . . 205
BIOL 139 . . . 205
Health Microbiology . . . 205
BIOL 149 . . . 205
Human Anatomy and Physiology . . . 205
BIOL 169 . . . 205
Natural History of the Sierra Nevadas . . . 205
BIOL 177 . . . 205
Human Genetics . . . 205
BIOL 187 . . . 205
Intro to Work Experience-Occupational . . . 205
BIOL 190 (C-ID BIOT 101BX = BIOL 190 + BIOL 190L) . . . 205
Introduction to Biotechnology . . . 205
BIOL 190L (C-ID BIOT 101BX = BIOL 190 + BIOL 190L) . . . 205
Introductory Biotech Lab . . . 205
BIOL 191 (C-ID BIOT 150X = BIOL 191 + BIOL 193) . . . 205
Biotech A: Basic Skills . . . 205
BIOL 192 (C-ID BIOT 220X) . . . 206
Biotech B: Proteins . . . 206
BIOL 193 (C-ID BIOT 150X = BIOL 191 + BIOL 193) . . . 206
Biotech C: Nucleic Acids . . . 206
BIOL 194 (C-ID BIOT 210X) . . . 206
Quality and Regulatory Compliance in Biosciences . . . 206
BIOL 195 . . . 206
Biotech: QC/QA Microbiology . . . 206
BIOL 197 . . . 206
STEM Internship/Work Experience . . . 206
BIOL 198 . . . 206
Topics . . . 206
BIOL 199 . . . 206
Independent Study . . . 206
BIOL 200 . . . 206
Human Ecology . . . 206
BIOL 202 . . . 206
Cell Culture Techniques . . . 206
BIOL 211 (C-ID BIOL 190) . . . 206
Cellular and Molecular Biology . . . 206
BIOL 212 . . . 207
Animal Diversity and Ecology . . . 207
BIOL 214 (C-ID BIOL 130S = BIOL 212 + BIOL 214) . . . 207
Plant Diversity and Evolution . . . 207
BIOL 217 . . . 207
Pathophysiology . . . 207
BIOL 229 . . . 207
General Microbiology . . . 207
BIOL 239 (C-ID BIOL 110B) . . . 207
General Human Anatomy . . . 207
BIOL 249 (C-ID BIOL 120B) . . . 207
Human Physiology . . . 207
BIOL 259 . . . 207
Environmental Biology . . . 207
BIOL 290 . . . 207
Biochemistry and Molecular Biology . . . 207
BLACK STUDIES (BLST)
BLST 150 . . . 207
Introduction to African/Black American Studies 207
BUSINESS (BUS) . . . 207
BUS 080 . . . 207
Business Mathematics . . . 207
BUS 100 (C-ID BUS 110) . . . 208
Fundamentals of Business . . . 208
BUS 101 (C-ID BUS 125) . . . 208
Business Law . . . 208
BUS 103 . . . 208
Cooperative Work Experience-Occupational . . . 208
BUS 104 . . . 208
Cooperative Work Experience-General . . . 208
BUS 105 (C-ID BUS 120) . . . 208
Legal Environment of Business . . . 208

INDEX: CREDIT COURSES (Continued)

BUS 106 208
Culture and International Business - Kiss, Bow or Shake Hands 208
BUS 110 208
Export Pricing, Quotations and Terms of Trade . 208
BUS 111 208
International Business Documentation - Beginning 208
BUS 113 208
International Transportation 208
BUS 114 208
International Documentation and Supply Chain Management 208
BUS 115 208
Global Shipping and Logistics 208
BUS 116 208
Global Marketing: Selling Around the World . . . 208
BUS 117 209
Global Commerce and Management 209
BUS 118 209
Importing: Global Sourcing and Markets 209
BUS 119 209
Doing Business in Latin America and Asia 209
BUS 120 209
Principles of Management 209
BUS 121 209
Human Relations and Organizational Behavior . 209
BUS 125 209
Introduction to International Business 209
BUS 127 209
Introduction to E-Commerce 209
BUS 130 209
Personal Finance 209
BUS 140 209
Principles of Finance 209
BUS 141 209
The Globalization of Marketing 209
BUS 142 209
International Market Research and Planning . . 209
BUS 143 210
Packaging, Pricing and Promoting Products/Services for Export 210
BUS 145 210
Channels of Distribution in International Markets . . 210
BUS 147 210
International Commercial Agreements and Distribution Law 210
BUS 148 210
International Intellectual Property Law 210
BUS 149 210
The Law of Global Commerce 210
BUS 150 (C-ID ITIS 120, C-ID BUS 140) 210
Introduction to Information Systems and Applications 210
BUS 160 210
Introduction to Stock and Bond Investments . . 210
BUS 163 210
International Methods of Payment and Letters of Credit 210
BUS 164 210
Alternative Financing Techniques for International Trade 210
BUS 165 210
International Trade Finance and Insurance . . . 210
BUS 166 210
Financing an Import/Export Business 210
BUS 170 210
Principles of Small Business Management 210
BUS 180 210
Finding and Evaluating Products for Import . . . 210
BUS 182 210
Classifying Imports and Clearing US Customs . 210
BUS 222 (C-ID BUS 115) 211
Business Writing 211
BUSINESS APPLICATIONS (BA)
BA 100 211
Business Writing Skills 211
BA 102 211
Professional Skills & Career Readiness 211
BA 103 211
Business Mathematics 211
BA 110 211
Computer Keyboarding Skills 211
BA 115 211
Computer Keyboarding Speed and Accuracy Development 211
BA 125 211
Microsoft Word 211
BA 126 211
Microsoft Outlook 211
BA 127 211
Microsoft Teams 211
BA 130 211
Introduction to Spanish Bilingual Interpreting . 211
BA 131 212
Business Interpretation and Translation - Spanish / English 212
BA 132 212
Medical Interpretation and Translation - Spanish / English 212
BA 133 212
Legal Interpretation and Translation - Spanish / English 212
BA 140 212
Introduction to Vietnamese Bilingual Interpreting . . 212
BA 141 212
Business Interpretation and Translation -Vietnamese / English 212
BA 142 212
Medical Interpretation and Translation - Vietnamese / English 212
BA 143 212
Legal Interpretation and Translation - Vietnamese / English 212
BA 146 212
Computer Fundamentals 212
BA 147 212
Microsoft Windows, OneDrive & OneNote 212
BA 149 212
Technology for Interpreters & Translators 212
BA 153 213
Social Media Apps for Employment and Business213
BA 154 213
Search Engine Optimization and Web Statistics Apps for Business 213
BA 155 213
WordPress 213
BA 158 213
Introduction to Drones 213
BA 159 213
Drones for Mapping 213
BA 160 213
Microsoft Publisher 213
BA 161 213
Introduction to Drone Laws 213
BA 163 213
Adobe Acrobat 213
BA 164 213
Adobe Photoshop 213
BA 166 213
Adobe Illustrator 213
BA 169 213
Adobe Dreamweaver 213
BA 170 214
Adobe InDesign 214
BA 171 214
Adobe Premiere Pro 214
BA 172 214
Adobe After Effects 214
BA 173 214
Adobe Animate 214
BA 179 214
Microsoft Office (Word, Excel, PowerPoint) . . . 214
BA 181 214
Everyone Can Code with Apple 214
BA 182 214
Google Apps & Google Drive 214
BA 188 214
Microsoft Excel 214
BA 189 214
Advanced Microsoft Excel 214
BA 190 214
Microsoft PowerPoint 214
CHEMISTRY (CHEM)
CHEM 109 215
Chemistry in the Community 215
CHEM 115 215
Concepts in Physical Sciences for Educators . . . 215
CHEM 209 (C-ID CHEM 101) 215
Introductory Chemistry 215
CHEM 210 215
General, Organic and Biochemistry 215
CHEM 219 (C-ID CHEM 110, C-ID CHEM 120S = CHEM 219 or 219H + CHEM 229) 215
General Chemistry 215
CHEM 219H (C-ID CHEM 110, C-ID CHEM 120S = CHEM 219 or 219H + CHEM 229) 215
Honors General Chemistry 215
CHEM 229 (C-ID CHEM 120S = CHEM 219 or 219H + CHEM 229) 215
General Chemistry and Qualitative Analysis . . . 215
CHEM 249 (C-ID CHEM 150, C-ID CHEM 160S= CHEM 249+ CHEM 259) 215
Organic Chemistry I 215
CHEM 259 (C-ID CHEM 160S = CHEM 249 + CHEM 259) 215
Organic Chemistry II 215
CHICANO STUDIES (CHST)
CHST 150 216
Introduction to Chicana/Chicano Studies 216
CHILD DEVELOPMENT (CDEV)
CDEV 107 (C-ID CDEV 100) 216
Child Growth and Development (DS1) 216
CDEV 108 (C-ID ECE 200) 216
Observation and Assessment for Early Learning and Development (DS3) 216
CDEV 110 (C-ID CDEV 110) 216
Child, Family, and Community (DS2) 216
CDEV 111A (C-ID ECE 120) 216
Principles and Practices of Teaching Young Children 216

INDEX: CREDIT COURSES (Continued)

CDEV 111B (C-ID ECE 130) 216
Introduction to Curriculum for Young Children . 216
CDEV 112 (C-ID ECE 220) 216
Health, Safety, and Nutrition for Children 216
CDEV 114 216
Careers in Teaching. 216
CDEV 116A 217
Infant/Toddler Growth and Development (DS4) 217
CDEV 116B 217
Care and Education for Infants and Toddlers (DS3) 217
CDEV 120A 217
Development of the School-Age Child (DS5) . . 217
CDEV 120B 217
School-Age Child Care and Recreation Activities (DS5) 217
CDEV 200 217
Introduction to Technology in Early Childhood Education. 217
CDEV 205 217
Introduction to Children with Special Needs. . . 217
CDEV 206 217
Curriculum and Intervention Strategies for Children with Special Needs 217
CDEV 207 217
Supporting and Empowering Families of Children with Special Needs 217
CDEV 210 217
Creative Music Experiences for Young Children. 217
CDEV 214 217
Creative Art Experiences for Children 217
CDEV 215 218
Administration I: Programs in Early Childhood Education (DS6) 218
CDEV 216 218
Administration II: Personnel and Leadership in Early Childhood Education (DS6) 218
CDEV 220 218
The Child as a Victim. 218
CDEV 221 (C-ID ECE 230) 218
Living and Teaching in a Diverse Society 218
CDEV 229 218
Brain Development and Learning 218
CDEV 230 218
Child Guidance and Classroom Management . . 218
CDEV 231 218
Developing Language and Literacy in Young Children. 218
CDEV 232 218
Math and Science Methods for Early Learning Environments 218
CDEV 250 218
Adult Supervising and Mentoring in Early Care and Education. 218
CDEV 297 219
Analyzing and Applying Teacher Strategies in the Classroom 219
CDEV 298A (C-ID ECE 210) 219
Practicum in Early Childhood Programs 219
CDEV 298B 219
Practicum in Infant/Toddler Programs 219
CDEV 299 219
Cooperative Work Experience Education 219

CHINESE (CHNS)

CHNS 101 219
Elementary Chinese I 219
CHNS 102 219
Elementary Chinese II. 219

COMMUNICATION STUDIES (CMST)

CMST 097 219
American English Conversational Skills 219
CMST 100 (C-ID COMM 180) 219
Introduction to Communication Studies. 219
CMST 101 (C-ID COMM 130) 219
Introduction to Interpersonal Communication . 219
CMST 101H (C-ID COMM 130) 220
Honors Introduction to Interpersonal Communication 220
CMST 102 (C-ID COMM 110) 220
Public Speaking 220
CMST 102H 220
Honors Public Speaking 220
CMST 103 (C-ID COMM 150) 220
Introduction to Intercultural Communication . . 220
CMST 103H (C-ID COMM 150) 220
Honors Introduction to Intercultural Communication 220
CMST 107 220
Communication for the Health Care Professional 220
CMST 140 (C-ID COMM 120) 220
Argumentation and Debate 220
CMST 145 (C-ID COMM 140) 220
Group Dynamics 220
CMST 150 220
Organizational Communication 220
CMST 151 220
Voice and Diction for Effective Communication. 220
CMST 152 (C-ID COMM 170) 220
Oral Interpretation 220
CMST 206 220
Gender Communication 220
CMST 206H 221
Honors Gender Communication 221
CMST 307 221
Health Communication 221

COMMUNICATIONS & MEDIA STUDIES (CMSD)

CMSD 102 221
Multimedia Storytelling 221
CMSD 103 (C-ID JOUR 170). 221
Introduction to Visual Communications 221
CMSD 105 (C-ID JOUR 100). 221
Mass Media and Society. 221
CMSD 110 221
Introduction to Creative Nonfiction 221
CMSD 111 221
Media, Race and Gender 221
CMSD 121 (C-ID JOUR 110). 221
Introduction to Reporting and Newswriting . . . 221
CMSD 123A (C-ID JOUR 130). 221
News Media Production 221
CMSD 123B (C-ID JOUR 131). 221
Intermediate News Media Production 221
CMSD 123C 221
Advanced Intermediate News Media Production 221
CMSD 123D 222
Advanced News Media Production. 222
CMSD 150 222
Introduction to Public Relations 222
CMSD 160 (C-ID JOUR 160). 222
Introduction to Photojournalism 222
CMSD 201 222
Visual Reporting 222
CMSD 210 (C-ID JOUR 210). 222
Intermediate Reporting and Newswriting. 222
CMSD 222 222
Writing Across Media. 222

COMPUTER SCIENCE (CMPR)

CMPR 100 222
The Computer and Society. 222
CMPR 101 222
Programming Survey. 222
CMPR 104 222
Cooperative Work Experience Education-Occupational 222
CMPR 105 222
Visual BASIC Programming 222
CMPR 112 222
Java Programming 222
CMPR 113 223
Advanced Java 223
CMPR 114 223
Python Programming. 223
CMPR 115 223
Python for Data Analytics. 223
CMPR 117 223
Perl Programming and CGI. 223
CMPR 118 223
JavaScript Programming 223
CMPR 120 (C-ID COMP 112) 223
Introduction to Programming 223
CMPR 121 (C-ID COMP 122) 223
Programming Concepts 223
CMPR 123 223
Introduction to IT and Cybersecurity. 223
CMPR 124A 223
MCDST Preparation 223
CMPR 125 223
IT Help Desk Fundamentals 223
CMPR 129 (C-ID COMP 142) 223
Introduction to Computer Organization 223
CMPR 131 (C-ID COMP 132) 224
Data Structures Concepts 224
CMPR 134 224
Microsoft Windows Operating System 224
CMPR 136 224
Building a Small Office/Home Office Network . . 224
CMPR 137 224
Personal Computer Troubleshooting 224
CMPR 138 224
CompTIA Network+ Guide to Networks 224
CMPR 139 224
Introduction to Cloud Computing 224
CMPR 140 (C-ID COMP 152) 224
Discrete Structures for Computer Science 224
CMPR 152 224
HTML. 224
CMPR 153 224
A+ Essentials Hardware. 224
CMPR 155 224
A+ Essentials Software 224
CMPR 158 224
Intro to Artificial Intelligence 224
CMPR 159 224
Intro to Machine Learning with Python 224
CMPR 160 225
Intro to Deep Learning, Neural Networks with Keras and PyTorch 225
CMPR 167 225
Microsoft Access 225
CMPR 168 225
MS SQL Database Development 225
CMPR 169 225
Structured Query Language (SQL) 225

INDEX: CREDIT COURSES (Continued)

CMPR 170 . . . 225
Introduction to Oracle . . . 225
CMPR 173 . . . 225
Introduction to Networking Technology . . . 225
CMPR 175 . . . 225
CompTIA Security+ Guide to Network Security 225
CMPR 177 . . . 225
Ethical Hacking . . . 225
CMPR 198-00 . . . 225
Special Topics . . . 225
CMPR 205 . . . 225
Advanced Visual Basic . . . 225
CMPR 213 . . . 225
C# Programming . . . 225
CMPR 214 . . . 226
XML Programming . . . 226
CMPR 247 . . . 226
Windows Server Operating System . . . 226
CMPR 248 . . . 226
Microsoft SQL Server . . . 226

COUNSELING - SAC (CNSL)

CNSL N45 . . . 226
Orientation to College . . . 226
CNSL N98 . . . 226
Topics . . . 226
CNSL 100 . . . 226
Lifelong Understanding and Self-Development . 226
CNSL 103 . . . 226
Educational Planning . . . 226
CNSL 104 . . . 226
Personal and Goal Development for Educational Planning . . . 226
CNSL 106 . . . 226
Inquiries Into Higher Education . . . 226
CNSL 107 . . . 226
The Freshman Experience . . . 226
CNSL 110 . . . 226
University Transfer Research . . . 226
CNSL 111 . . . 226
Learning Skills Development . . . 226
CNSL 114 . . . 226
Careers in Teaching . . . 226
CNSL 116 . . . 227
Career/Life Planning and Personal Exploration . 227
CNSL 121 . . . 227
Introduction to STEM Study Skills . . . 227
CNSL 122 . . . 227
STEM Study Strategies . . . 227
CNSL 124 . . . 227
College Success and Personal Growth . . . 227
CNSL 125 . . . 227
Exploring Leadership . . . 227
CNSL 128 . . . 227
Introduction to Community Activism . . . 227
CNSL 144 . . . 227
Reasoning and Problem Solving . . . 227
CNSL 150 . . . 227
Introduction to Human Services . . . 227
CNSL 155 . . . 227
Skills for the Helping Professions . . . 227
CNSL 170 . . . 227
Human Services/Social Work Related Field Experience Seminar . . . 227
CNSL 175 . . . 227
Human Services/Social Work Related Field Experience . . . 227
CNSL 198 . . . 227
Topics . . . 227
CNSL 220 . . . 228
The Child as a Victim . . . 228

CRIMINAL JUSTICE (CJ)

CJ 098 . . . 228
Topics Course . . . 228
CJ 101 (C-ID AJ 110) . . . 228
Introduction to Criminal Justice . . . 228
CJ 101H (C-ID AJ 110) . . . 228
Honors Introduction to Criminal Justice . . . 228
CJ 102 (C-ID AJ 200) . . . 228
Introduction to Corrections . . . 228
CJ 103 (C-ID AJ 120) . . . 228
Concepts of Criminal Law . . . 228
CJ 103H (C-ID AJ 120) . . . 228
Honors Concepts of Criminal Law . . . 228
CJ 104 . . . 228
Prison Experience . . . 228
CJ 105 (C-ID AJ 124) . . . 228
Legal Aspects of Evidence . . . 228
CJ 106 . . . 228
Coroner Death Investigations . . . 228
CJ 107 (C-ID AJ 122) . . . 228
Principles and Procedures in the Criminal Justice System . . . 228
CJ 108 (C-ID AJ 150) . . . 229
Crime Scene Investigation . . . 229
CJ 109 (C-ID AJ 160) . . . 229
Community Interaction . . . 229
CJ 109H (C-ID AJ 160) . . . 229
Honors Community Interaction . . . 229
CJ 110 . . . 229
Street Gangs . . . 229
CJ 120 . . . 229
Cooperative Work Experience - Occupational . . 229
CJ 148 . . . 229
Report Writing for Criminal Justice Personnel . . 229
CJ 198 . . . 229
Topic Course . . . 229
CJ 205 (C-ID AJ 140) . . . 229
Criminal Investigation Principles . . . 229
CJ 209 . . . 229
Organized Crime . . . 229
CJ 210 . . . 229
Drug Abuse and Criminal Justice . . . 229
CJ 220 (C-ID AJ 220) . . . 229
Juvenile Delinquency and Control . . . 229

CRIMINAL JUSTICE ACADEMIES (CJA)

CJA 006B . . . 229
Arrest and Control Training/ACT . . . 229
CJA 007A . . . 230
Gangs, Cults and Hate Crimes . . . 230
CJA 007B . . . 230
Gangs, Cults, Subcultures, and Hate Crimes . . 230
CJA 008B . . . 230
Corrections Supplemental Core Course . . . 230
CJA 008C . . . 230
Emergency Response Team Training . . . 230
CJA 009B . . . 230
Fitness for Law Enforcement . . . 230
CJA 009C . . . 230
Advanced Narcotics Training . . . 230
CJA 009D . . . 230
Drug Trends, Identification, Packaging, and Symptomology . . . 230
CJA 009E . . . 230
Narcotics Investigation . . . 230
CJA 010 . . . 230
Pre-Employment Preparation for Law Enforcement . . . 230
CJA 010B . . . 230
Supervision and Leadership . . . 230
CJA 010D . . . 231
Explorer Training Academy . . . 231
CJA 011 . . . 231
Field Training Officer . . . 231
CJA 012 . . . 231
Basic Homicide Investigation . . . 231
CJA 015A . . . 231
Sergeants Patrol Transition Course . . . 231
CJA 016 . . . 231
Vehicle Theft for Patrol and Traffic Officers . . . 231
CJA 021 . . . 231
P.C. 832, Laws of Arrest . . . 231
CJA 021A . . . 231
PC 832 Firearms . . . 231
CJA 026A . . . 231
Training Academy Preparation . . . 231
CJA 029B . . . 231
Bomb Technician Introduction . . . 231
CJA 029C . . . 231
Active Bomber Course . . . 231
CJA 029D . . . 232
Homemade Explosive Course . . . 232
CJA 029E . . . 232
Explosive Recognition and Response . . . 232
CJA 034B . . . 232
Brady for Law Enforcement . . . 232
CJA 034C . . . 232
Law Enforcement Update . . . 232
CJA 034D . . . 232
Courthouse Operations . . . 232
CJA 034E . . . 232
Continued Professional Training for Peace Officers . . . 232
CJA 035 . . . 232
Continued Professional Development Training for Civilians . . . 232
CJA 038A . . . 232
Tactical/Weapons Training . . . 232
CJA 038B . . . 232
Basic SWAT Course . . . 232
CJA 038C . . . 233
Firearms-Sighting Systems . . . 233
CJA 038D . . . 233
Weapon Mounted Light Transition Course . . . 233
CJA 039A . . . 233
First Aid/CPR Refresher . . . 233
CJA 039B . . . 233
First Aid Refresher . . . 233
CJA 039C . . . 233
Emotional Wellness for Law Enforcement . . . 233
CJA 040A . . . 233
Basic Peer Support Training . . . 233
CJA 040B . . . 233
Post Critical Incident Response for Peer Support 233
CJA 042A . . . 233
Crisis Intervention Training I . . . 233
CJA 042B . . . 233
Crisis Intervention Training II . . . 233
CJA 042C . . . 233
Crisis Intervention Training III . . . 233
CJA 042D . . . 233
Crisis Intervention Training for Dispatchers . . . 233
CJA 050 . . . 233
Introduction to Drone Laws . . . 233
CJA 050A . . . 233
Building a Public Safety Drone Program . . . 233

INDEX: CREDIT COURSES (Continued)

CJA 050B . . . 234
Drones for First Responders . . . 234
CJA 055A . . . 234
Driver Training/Force Option II . . . 234
CJA 055B . . . 234
Correctional Services Assistant Academy . . . 234
CJA 055D . . . 234
Sheriff Special Officer Academy . . . 234
CJA 055E . . . 234
Sheriff Special Officer Transition Course . . . 234
CJA 055F . . . 234
Correctional Service Technician Transition Course . . . 234
CJA 059 . . . 234
Law Enforcement Supervisory Course . . . 234
CJA 060 . . . 234
Basic Police Motorcycle Operator Course . . . 234
CJA 060A . . . 234
Motorcycle Instructor Training Course . . . 234
CJA 060B . . . 234
Motorcycle Enforcement Update Course . . . 234
CJA 066 . . . 235
Basic Course Requalification . . . 235
CJA 068B . . . 235
Police Report Writing . . . 235
CJA 068C . . . 235
Traffic Collision Investigation . . . 235
CJA 068D . . . 235
Cybercrime Investigations for First Responders 235
CJA 068E . . . 235
Criminal Investigations . . . 235
CJA 069A . . . 235
Continuing Professional Training for Corrections 235
CJA 069B . . . 235
Corrections Officer CORE Course Enforcement . 235
CJA 069C . . . 235
Prison Rape Elimination Act Training . . . 235
CJA 069D . . . 235
Jail Security for Professional Staff . . . 235
CJA 069E . . . 236
Self-Defense Strategies . . . 236
CJA 076A . . . 236
Police K-9 Training . . . 236
CJA 076B . . . 236
Canine Agitator Training . . . 236
CJA 083B . . . 236
Arrest and Control Techniques (ACT) Instructor Training . . . 236
CJA 083C . . . 236
First Aid/ Cardio-Pulmonary Resuscitation (CPR) Instructor Training . . . 236
CJA 083D . . . 236
Physical Training Instructor Course . . . 236
CJA 083E . . . 236
Academy Instructor Certification Course . . . 236
CJA 088 . . . 236
Campus Law Enforcement Update . . . 236
CJA 090 . . . 236
Academy Tactical Officer Training . . . 236
CJA 098-00 . . . 236
Topic Course . . . 236
CJA 099 . . . 236
OCSD Basic Pre-Academy . . . 236
CJA 099A . . . 237
Basic Police Academy . . . 237
CJA 099B . . . 237
Level 3 Modular Police Academy . . . 237
CJA 099C . . . 237
Level 2 Modular Police Academy . . . 237

CULINARY ARTS (CULN)

CULN 100 . . . 237
Introduction to Culinary Arts and Hospitality . . 237
CULN 101 (C-ID HOSP 100) . . . 237
Introduction to Hospitality Management . . . 237
CULN 110 (C-ID HOSP 110) . . . 237
Food Safety and Sanitation . . . 237
CULN 120 (C-ID HOSP 160) . . . 237
Introduction to Culinary Skills & Principles . . . 237
CULN 130 . . . 237
International Cuisine . . . 237
CULN 140 . . . 238
Introduction to Baking & Pastry . . . 238
CULN 150 . . . 238
Principles of Pantry . . . 238
CULN 160 . . . 238
Principles of Beverage Service . . . 238
CULN 190 . . . 238
Food & Beverage Production Management . . . 238
CULN 200 . . . 238
Business Practices for Culinary Arts Professionals . . . 238
CULN 201 (C-ID HOSP 140) . . . 238
Introduction to Hotel Management . . . 238
CULN 202 (C-ID HOSP 120) . . . 238
Hospitality Cost Control . . . 238
CULN 203 (C-ID HOSP 130) . . . 238
Introduction to Food & Beverage Management . 238
CULN 205 (C-ID HOSP 150) . . . 238
Hospitality Law . . . 238
CULN 220 . . . 238
Advanced Culinary Skills & Principles . . . 238
CULN 230 . . . 238
Healthy American Cuisine . . . 238
CULN 240 . . . 238
Vegetarian Cuisine . . . 238
CULN 250 . . . 239
Modern Food: Style, Design, Theory And Production . . . 239
CULN 299 . . . 239
Cooperative Work Experience Education . . . 239

DANCE (DNCE)

DNCE 009A . . . 239
Dance Laboratory I . . . 239
DNCE 009B . . . 239
Dance Laboratory II . . . 239
DNCE 009C . . . 239
Dance Laboratory III . . . 239
DNCE 009D . . . 239
Dance Laboratory IV . . . 239
DNCE 100 . . . 239
Dance History and Appreciation . . . 239
DNCE 100H . . . 239
Honors Dance History and Appreciation . . . 239
DNCE 101 . . . 239
Dance as Communication . . . 239
DNCE 102 . . . 239
Introduction to Dance Forms . . . 239
DNCE 104 . . . 239
History and Appreciation of Screendance . . . 239
DNCE 105 . . . 240
World Dance and Cultures . . . 240
DNCE 106A . . . 240
Introduction to Modern Dance . . . 240
DNCE 106B . . . 240
Introduction to Modern Dance . . . 240
DNCE 107 . . . 240
Dance Concert Performance . . . 240
DNCE 108A . . . 240
Introduction to Ballet . . . 240
DNCE 108B . . . 240
Introduction to Ballet . . . 240
DNCE 109A . . . 240
Pilates Mat I . . . 240
DNCE 109B . . . 240
Pilates Mat II . . . 240
DNCE 109C . . . 240
Pilates Mat III . . . 240
DNCE 110 . . . 240
Beginning Mexican Folk Dance . . . 240
DNCE 111 . . . 241
Intermediate Mexican Folk Dance . . . 241
DNCE 112 . . . 241
Ethnic Dance . . . 241
DNCE 113A . . . 241
Flamenco Dance I . . . 241
DNCE 113B . . . 241
Flamenco Dance II . . . 241
DNCE 117 . . . 241
Introduction to Middle Eastern Dance . . . 241
DNCE 118 . . . 241
Introduction to Caribbean and Latin Dance Styles . . . 241
DNCE 119A . . . 241
Introduction to Jazz Dance . . . 241
DNCE 119B . . . 241
Introduction to Jazz Dance . . . 241
DNCE 120A . . . 241
Introduction to Hip-Hop Dance . . . 241
DNCE 120B . . . 241
Intermediate Hip-Hop Dance . . . 241
DNCE 122A . . . 242
Commercial Dance I . . . 242
DNCE 122B . . . 242
Commercial Dance II . . . 242
DNCE 123 . . . 242
Introduction to Salsa Dance . . . 242
DNCE 124 . . . 242
Intermediate Salsa Dance . . . 242
DNCE 125A . . . 242
Commercial Dance III . . . 242
DNCE 125B . . . 242
Commercial Dance IV . . . 242
DNCE 130 . . . 242
Dance Improvisation . . . 242
DNCE 133A . . . 242
Musical Theatre Dance Techniques I . . . 242
DNCE 140 . . . 242
Dance Repertory Workshop . . . 242
DNCE 180 . . . 242
Professional Studio Practices . . . 242
DNCE 201A . . . 243
Ballet I . . . 243
DNCE 201B . . . 243
Ballet II . . . 243
DNCE 202A . . . 243
Choreography . . . 243
DNCE 202B . . . 243
Choreography for Dance Majors . . . 243
DNCE 204A . . . 243
Dance Production I . . . 243
DNCE 204B . . . 243
Dance Production II . . . 243

INDEX: CREDIT COURSES (Continued)

DNCE 204C . . . 243
Dance Production III . . . 243
DNCE 204D . . . 243
Dance Production IV . . . 243
DNCE 205A . . . 243
Dance Touring Ensemble I . . . 243
DNCE 205B . . . 244
Dance Touring Ensemble II . . . 244
DNCE 205C . . . 244
Dance Touring Ensemble III . . . 244
DNCE 205D . . . 244
Dance Touring Ensemble IV . . . 244
DNCE 206A . . . 244
Modern Dance I . . . 244
DNCE 206B . . . 244
Modern Dance II . . . 244
DNCE 209 . . . 244
Modern Dance III . . . 244
DNCE 210 . . . 244
Modern Dance IV . . . 244
DNCE 213 . . . 244
Ballet III . . . 244
DNCE 214 . . . 245
Ballet IV . . . 245
DNCE 219A . . . 245
Jazz Dance I . . . 245
DNCE 219B . . . 245
Jazz Dance II . . . 245
DNCE 220 . . . 245
Jazz Dance III . . . 245
DNCE 221 . . . 245
Jazz Dance IV . . . 245
DNCE 232 . . . 245
Partnering . . . 245
DNCE 240A . . . 245
Repertory I . . . 245
DNCE 240B . . . 245
Repertory II . . . 245
DNCE 240C . . . 245
Repertory III . . . 245
DNCE 240D . . . 245
Repertory IV . . . 245
DNCE 250A . . . 246
Hip-Hop Dance I . . . 246
DNCE 250B . . . 246
Hip-Hop Dance II . . . 246
DNCE 251 . . . 246
Hip-Hop Dance III . . . 246
DNCE 260 . . . 246
Somatic Practices in Dance . . . 246
DNCE 261 . . . 246
Somatic Practices in Modern Dance . . . 246
NCE 262 . . . 246
Somatic Practices in Ballet . . . 246
DNCE 263 . . . 246
Somatic Practices in Jazz Dance . . . 246
DNCE 270 . . . 246
Dance Practicum . . . 246
DNCE 290 . . . 246
Choreography for the Camera . . . 246
DNCE 291 . . . 246
Dance Film Production . . . 246
DNCE 296 . . . 247
Special Studies in Modern Dance . . . 247
DNCE 297 . . . 247
Special Studies in Jazz Dance . . . 247
DNCE 298 . . . 247
Special Studies in Ballet Dance . . . 247

DIESEL (DSL)
DSL 113 . . . 247
Allison Transmission Service . . . 247
DSL 115 . . . 247
Heavy Duty Mobile Hydraulics . . . 247
DSL 121 . . . 247
Diesel Engines . . . 247
DSL 125 . . . 247
Medium/Heavy Duty Diesel Engine: Top End Service . . . 247
DSL 126 . . . 247
Medium/Heavy Duty Diesel Engine: Bottom End Service . . . 247
DSL 131 . . . 247
Drive Train . . . 247
DSL 132 . . . 247
Diesel Fuel Systems and Emissions . . . 247
DSL 141 . . . 247
Brakes . . . 247
DSL 151 . . . 247
Suspension and Steering . . . 247
DSL 161 . . . 248
Electrical/Electronic Systems . . . 248
DSL 165 . . . 248
Transport Refrigeration . . . 248
DSL 168 . . . 248
Electronics and Network Systems . . . 248
DSL 171 . . . 248
Heating, Ventilation, and Air Conditioning . . . 248
DSL 181 . . . 248
Preventative Maintenance Inspection . . . 248
DSL 202 . . . 248
Introduction to Coach Operations . . . 248
DSL 203 . . . 248
Transit Vehicle Electrical Systems . . . 248
DSL 204 . . . 248
Transit Vehicle Air Systems . . . 248
DSL 205 . . . 248
Transit Vehicle Air Brake Systems . . . 248
DSL 206 . . . 248
Transit Vehicle Automatic Transmissions . . . 248
DSL 207 . . . 248
Transit Vehicle Engines . . . 248
DSL 208 . . . 249
Transit Vehicle Heating, Ventilation, Air Conditioning . . . 249
DSL 209 . . . 249
Transit Vehicle Drive Train Suspension . . . 249
DSL 210 . . . 249
Transit Vehicle Wheelchair Lifts . . . 249
DSL 211 . . . 249
Hydrogen Fuel Cell Safety . . . 249
DSL 212 . . . 249
Hydrogen Fuel Cells . . . 249
DSL 213 . . . 249
Hydrogen used for Fuel Cells . . . 249
DSL 214 . . . 249
Fuel Cell High Voltage Systems . . . 249
DSL 287 . . . 249
Compressed Natural Gas Engines . . . 249

DIGITAL MEDIA (DM)
DM 100 . . . 249
Introduction to Electronic Media: TV, Radio, Film, and the Internet . . . 249
DM 101 . . . 249
TV and Society: A Visual History . . . 249
DM 102 . . . 249
History of Global Cinema . . . 249
DM 103 . . . 249
History of Film to 1945 . . . 249
DM 104 . . . 250
History of Film from 1945 to Present . . . 250
DM 105 . . . 250
History of Latin American Cinema . . . 250
DM 107 . . . 250
History of Animation . . . 250
DM 110 . . . 250
Introduction to Television Production . . . 250
DM 112 . . . 250
Introduction to Video Editing and Postproduction . . . 250
DM 113 (C-ID DMGR 110X) . . . 250
Introduction to Digital Media Design Principles . . . 250
DM 115A (C-ID FTVE 130) . . . 250
Single-Camera Production and Editing . . . 250
DM 115B . . . 250
Advanced Single-Camera Production and Editing 250
DM 120 . . . 250
Beginning Screenwriting for Digital Media . . . 250
DM 121 . . . 250
Intermediate Screenwriting for Digital Media . . . 250
DM 121A . . . 250
Fundamentals of Typography . . . 250
DM 121B . . . 251
Advanced Typography . . . 251
DM 122 . . . 251
Principles of Graphic Design . . . 251
DM 123 . . . 251
Advanced Screenwriting for Digital Media . . . 251
DM 124 . . . 251
Cooperative Work Experience - Occupational . . . 251
DM 125 . . . 251
Cooperative Work Experience- Occupational . . . 251
DM 130 . . . 251
Broadcasting for News & Sports . . . 251
DM 140 . . . 251
Cinematography . . . 251
DM 142 . . . 251
Acting for the Camera . . . 251
DM 150 . . . 251
Producing and Directing . . . 251
DM 152 . . . 252
Beginning Audio Production . . . 252
DM 157 . . . 252
Directing for Single-Camera Production . . . 252
DM 162 . . . 252
Digital Illustration I . . . 252
DM 164 . . . 252
Web Design . . . 252
DM 165 . . . 252
3D Character Animation . . . 252
DM 168 . . . 252
Agency Graphic Design Production . . . 252
DM 169 . . . 252
Game Design & Development Team . . . 252
DM 170 . . . 252
Drone Pilot License Test Prep . . . 252
DM 171 . . . 252
Drone Pilot Training . . . 252
DM 175 . . . 253
Drone Cinematography & Editing . . . 253
DM 191A . . . 253
Layout Design . . . 253
DM 192A . . . 253
Digital Illustration II: Advanced Topics . . . 253

INDEX: CREDIT COURSES (Continued)

DM 193 . . . 253
Motion Graphics with Adobe After Effects. . . . 253
DM 195 . . . 253
Introduction to Digital Media Arts . . . 253
DM 196A . . . 253
3D Modeling: The Fundamentals. . . . 253
DM 196B . . . 253
3D Modeling Intermediate . . . 253
DM 197A . . . 253
3D Animation Fundamentals . . . 253
DM 215 . . . 254
Advanced Single-Camera/Digital Cinema Production . . . 254
DM 230A . . . 254
Beginning News & Sports Production. . . . 254
DM 230B . . . 254
Intermediate News & Sports Production . . . 254
DM 230C . . . 254
Advanced News & Sports Production . . . 254
DM 230D . . . 254
Executive News & Sports Production . . . 254
DM 240 . . . 254
Agency Film Production . . . 254
DM 255 . . . 254
Motion Picture Technical Production. . . . 254
DM 256 . . . 254
Intermediate Motion Picture Technical Production . . . 254
DM 257 . . . 254
Advanced Motion Picture Technical Production . 254
DM 260 . . . 254
Lighting Fundamentals . . . 254
DM 265 . . . 254
Documentary Film Production. . . . 254

EARTH SCIENCE (ERTH)

ERTH 110 (C-ID GEOL 120) . . . 255
Introduction to Earth Science . . . 255
ERTH 110H (C-ID GEOL 120) . . . 255
Honors Introduction to Earth Science . . . 255
ERTH 115. . . . 255
Earth Science for Educators . . . 255
ERTH 150. . . . 255
Introduction to Oceanography . . . 255
ERTH 150H . . . 255
Honors Introduction to Oceanography . . . 255

ECONOMICS (ECON)

ECON 120 (C-ID ECON 202) . . . 255
Principles/Macro . . . 255
ECON 121 (C-ID ECON 201) . . . 255
Principles/Micro . . . 255

EDUCATION (EDUC)

EDUC 105 . . . 255
Exploration in the Field of Education . . . 255
EDUC 114 . . . 255
Tutoring Reading in Elementary Schools . . . 255
EDUC 120A . . . 255
Development of the School-Age Child . . . 255
EDUC 120B . . . 255
School-Age Child Care and Recreation Activities 255
EDUC 201 (C-ID EDUC 200). . . . 256
Introduction to Education . . . 256
EDUC 203 . . . 256
Introduction to Children with Special Needs. . . 256
EDUC 204 . . . 256
Personal Proficiency in Educational Technologies for Secondary Teachers . . . 256
EDUC 205 . . . 256
Personal Proficiency in Educational Technologies for Elementary Teachers. . . . 256
EDUC 210 . . . 256
The Teaching Experience: Secondary Education 256

EMERGENCY MEDICAL TECHNICIAN (EMT)

EMT 104 . . . 256
Emergency Medical Technician . . . 256
EMT 105 . . . 256
Clinical EMT Skills Laboratory . . . 256
EMT 111 . . . 256
Recertification for EMT. . . . 256
EMT 198-00 . . . 256
Topics . . . 256

ENGINEERING (ENGR)

ENGR 012 . . . 256
Civil/Architectural Blueprint Reading . . . 256
ENGR 051 . . . 257
Introduction to Drafting and CAD . . . 257
ENGR 060 . . . 257
Robotics Survey . . . 257
ENGR 100A (C-ID ENGR 110). . . . 257
Introduction to Engineering . . . 257
ENGR 100B . . . 257
Introduction to Civil Engineering. . . . 257
ENGR 101 . . . 257
Programming Survey. . . . 257
ENGR 103 . . . 257
Solidworks Beginning Solid Modeling . . . 257
ENGR 104 . . . 257
Solidworks Intermediate Solid Modeling . . . 257
ENGR 105 . . . 257
Solidworks Advanced Solid Modeling. . . . 257
ENGR 111 . . . 257
Basic Mechanical Blueprint Reading. . . . 257
ENGR 114 . . . 257
Geometric Dimensioning and Tolerancing . . . 257
ENGR 115 . . . 257
Cooperative Work Experience Education-Occupational . . . 257
ENGR 118 (C-ID ENGR 180). . . . 258
Surveying . . . 258
ENGR 119 . . . 258
Advanced Plane Surveying. . . . 258
ENGR 122 . . . 258
Engineering Drawing . . . 258
ENGR 125 (C-ID ENGR 150). . . . 258
Engineering Graphics . . . 258
ENGR 131 . . . 258
Introduction to Mechatronics . . . 258
ENGR 132 . . . 258
Introduction to Robotics . . . 258
ENGR 133 . . . 258
Mechatronics I . . . 258
ENGR 134 . . . 258
Mechatronics II. . . . 258
ENGR 154 . . . 258
Revit and Civil Drafting . . . 258
ENGR 158 . . . 258
Basic Machining Concepts and Operations . . . 258
ENGR 183 . . . 258
AutoCAD I . . . 258
ENGR 184 . . . 259
AutoCAD II. . . . 259
ENGR 185 . . . 259
Civil 3D . . . 259
ENGR 235 (C-ID ENGR 130). . . . 259
Statics . . . 259
ENGR 240 (C-ID ENGR 230). . . . 259
Dynamics. . . . 259
ENGR 250 . . . 259
Electric Circuits. . . . 259
ENGR 250L. . . . 259
Electric Circuits Laboratory. . . . 259
ENGR 280 (C-ID ENGR 240). . . . 259
Strength of Materials. . . . 259

ENGLISH (ENGL)

ENGL 061 . . . 259
Introduction to Composition. . . . 259
ENGL 061X. . . . 259
Accelerated Introductory Composition Skills. . . 259
ENGL 066 . . . 260
Route to Writing Success: Freshman Composition Laboratory . . . 260
ENGL 101 (C-ID ENGL 100) . . . 260
Freshman Composition . . . 260
ENGL 101H (C-ID ENGL 100) . . . 260
Honors Freshman Composition. . . . 260
ENGL 102 (C-ID ENGL 105, C-ID ENGL 110, C-ID ENGL 120) . . . 260
Literature and Composition . . . 260
Honors Literature and Composition. . . . 260
ENGL 103 (C-ID ENGL 105) . . . 260
Critical Thinking and Writing . . . 260
ENGL 103H (C-ID ENGL 105) . . . 260
Honors Critical Thinking and Writing . . . 260
ENGL 104 (C-ID ANTH 130) . . . 260
Language and Culture . . . 260
ENGL 104H (C-ID ANTH 130). . . . 260
Honors Language and Culture . . . 260
ENGL 213 (C-ID ENGL 200) . . . 260
Creative Writing . . . 260
ENGL 220 . . . 261
Survey of the Bible as Literature. . . . 261
ENGL 222 . . . 261
Essential Information for English Major Success 261
ENGL 231 (C-ID ENGL 160) . . . 261
Survey of English Literature I. . . . 261
ENGL 232 (C-ID ENGL 165) . . . 261
Survey of English Literature II . . . 261
ENGL 233A. . . . 261
Shakespeare's Comedies and Romances . . . 261
ENGL 233B. . . . 261
Shakespeare's Tragedies and History Plays . . . 261
ENGL 233C . . . 261
Shakespeare's Theatre . . . 261
ENGL 241 (C-ID ENGL 130) . . . 261
Survey of American Literature 1600-1865 . . . 261
ENGL 242 (C-ID ENGL 135) . . . 261
Survey of American Literature, 1865-Present. . 261
ENGL 243 . . . 261
The Modern American Novel. . . . 261
ENGL 245 . . . 261
The Image of African Americans in Literature and Films . . . 261
ENGL 246 . . . 262
Survey of Chicano Literature . . . 262
ENGL 270 (C-ID ENGL 180) . . . 262
Children's Literature . . . 262
ENGL 271 (C-ID ENGL 140) . . . 262
Survey of World Literature I. . . . 262
ENGL 272 (C-ID ENGL 145) . . . 262
Survey of World Literature II . . . 262
ENGL 278 . . . 262
Survey of Literature by Women . . . 262

INDEX: CREDIT COURSES (Continued)

ENGLISH FOR MULTILINGUAL STUDENTS (EMLS)
EMLS N49 . . . 262
Introduction to Academic Speaking Skills . . . 262
EMLS N52A . . . 262
Beginning American English Pronunciation Skills 262
EMLS N52B . . . 262
Intermediate American English Pronunciation Skills 262
EMLS 103 . . . 262
Grammar for Better Writing I . . . 262
EMLS 104 . . . 262
College Reading and Writing I . . . 262
EMLS 105 . . . 262
Grammar for Better Writing II . . . 262
EMLS 106 . . . 263
College Reading and Writing II . . . 263
EMLS 110 . . . 263
Introduction to the Essay . . . 263
EMLS 112 . . . 263
Advanced Composition . . . 263
ENTREPRENEURSHIP (ENTR)
ENTR 100 . . . 263
Introduction to Innovation and Entrepreneurship . . 263
ENTR 105 . . . 263
Social Media, Bootstrapping, and Market Validation . . . 263
ENTR 110 . . . 263
Capstone Business Simulations . . . 263
ENTR 111 . . . 263
Capstone Entrepreneurial Case Studies . . . 263
ENTR 120 . . . 263
Introduction to Working as a Freelance Independent Contractor . . . 263
ENTR 121 . . . 263
People Skills for the Freelancer . . . 263
ENTR 122 . . . 263
Opportunities in Freelance Industries and Trades . . . 263
ENTR 123 . . . 263
Marketing to Attract Customers and Grow Your Freelance Business . . . 263
ENTR 124 . . . 264
Survival Finance and Accounting for the Freelancer- Show Me the Money . . . 264
ENTR 125 . . . 264
Launch Your Freelance Business . . . 264
ENTR 140 . . . 264
Fashion E-Commerce . . . 264
ENVIRONMENTAL STUDIES (ENVR)
ENVR 140 (C-ID GEOL 130) . . . 264
Environmental Geology . . . 264
ENVR 200 . . . 264
Human Ecology . . . 264
ENVR 259 . . . 264
Environmental Biology . . . 264
ETHNIC STUDIES (ETHN) . . . 264
ETHN 102 . . . 264
The Borderlands: Cultural Context and Intercultural Relations . . . 264
ETHN 102H . . . 264
Honors the Borderlands: Cultural Context and Intercultural Relations . . . 264
ETHN 150 (C-ID SJS 110) . . . 264
Introduction to Ethnic Studies . . . 264
ETHN 150H (C-ID SJS 110) . . . 264
Honors Introduction to Ethnic Studies . . . 264
FASHION DESIGN AND MERCHANDISING (FDM)
FDM 052 . . . 265
Knit and Swim Suit Sewing . . . 265
FDM 058 . . . 265
Decorative Apparel . . . 265
FDM 080 . . . 265
Embroidery . . . 265
FDM 081 . . . 265
Screen Printing . . . 265
FDM 081L . . . 265
Fabric Printing Lab . . . 265
FDM 100 . . . 265
Introduction to the Fashion Industry . . . 265
FDM 101 . . . 265
Buying and Merchandising . . . 265
FDM 102 . . . 265
Promotion and Coordination . . . 265
FDM 103 . . . 265
Fashion Selection . . . 265
FDM 104 . . . 265
Textile Fibers and Fabrics . . . 265
FDM 105A . . . 265
Beginning Sewing . . . 265
FDM 105AL . . . 265
Beginning Sewing Laboratory . . . 265
FDM 105B . . . 266
Intermediate Sewing . . . 266
FDM 106 . . . 266
Advanced Sewing . . . 266
FDM 107 . . . 266
Custom Tailoring . . . 266
FDM 108 . . . 266
RTW Apparel Quality and Construction Analysis 266
FDM 109 . . . 266
Flat Pattern Techniques . . . 266
FDM 110 . . . 266
Corset Construction . . . 266
FDM 111A . . . 266
Fashion Illustration Techniques . . . 266
FDM 111AL . . . 266
Computer Fashion Laboratory . . . 266
FDM 112 . . . 266
Advanced Flat Pattern Making . . . 266
FDM 113 . . . 266
Fashion Draping . . . 266
FDM 114 . . . 266
3D Design . . . 266
FDM 114C . . . 267
3D Design- Swimwear . . . 267
FDM 114D . . . 267
3D Design- Denim . . . 267
FDM 125 . . . 267
Visual Display Merchandising . . . 267
FDM 136 (C-ID THTR 174) . . . 267
Fundamentals of Costume Design . . . 267
FDM 140 . . . 267
Fashion E-Commerce . . . 267
FDM 212 . . . 267
Advanced Draping . . . 267
FDM 213 . . . 267
Apparel Line Production . . . 267
FDM 214 . . . 267
Tech-Packs for Manufactured Apparel . . . 267
FDM 215 . . . 267
Computer Fashion Illustration . . . 267
FDM 216 . . . 267
Computerized Garment Pattern Drafting . . . 267
FDM 299 . . . 267
Cooperative Work Experience Education . . . 267
FIRE ACADEMY (FAC)
FAC 007 . . . 268
Strength and Conditioning for the Fire Service . 268
FAC 008 . . . 268
Biddle Physical Ability Test (PAT) . . . 268
FAC 017 . . . 268
Physical Ability Instructor Course . . . 268
FAC 018A . . . 268
Firefighter I Physical Ability Practice (Exam) . . 268
FAC 018B . . . 268
Beginning Fire Physical Ability Training . . . 268
FAC 018C . . . 268
Intermediate Fire Physical Ability Training . . . 268
FAC 018D . . . 268
Advanced Fire Physical Ability Training . . . 268
FAC 028 . . . 268
Physical Training for Fireground Operations . . . 268
FAC 029 . . . 268
Public Safety Wellness and Fitness-Operation and Safety Training . . . 268
FAC 031 . . . 268
Fire Specialist Academy, Vehicle Rescue and Extrication . . . 268
FAC 035 . . . 269
Confined Space Rescue Technician . . . 269
FAC 041A . . . 269
Wildland Reserve Firefighter Academy . . . 269
FAC 050 . . . 269
Fire Suppression Training Academy . . . 269
FAC 062 . . . 269
Basic Incident Command Systems . . . 269
FAC 062A . . . 269
Strike Team Leader Orientation (ICS) . . . 269
FAC 063 . . . 269
Rescue Systems 1: Basic Rescue Skills . . . 269
FAC 070 . . . 269
OSFM Fire Fighter I & 2 (2019) Certification . . 269
FAC 071A . . . 269
Ventilation Review . . . 269
FAC 072 . . . 269
Emergency Trench Shoring . . . 269
FAC 076 . . . 270
Low Angle Rope Rescue Operational . . . 270
FAC 076A . . . 270
High Angle Rope Rescue . . . 270
FAC 079A . . . 270
S-339 Division/Group Supervisor- ALL RISK . . 270
FAC 079B . . . 270
AH-330 Strike Team/Task Force Leader – All Hazards (32 Hours) . . . 270
FAC 079D . . . 270
S-440 Planning Section Chief . . . 270
FAC 080B . . . 270
S-190 Introduction to Wildland Fire Behavior . . 270
FAC 080D . . . 270
S-290 Intermediate Wildland Fire Behavior . . . 270
FAC 083 . . . 270
Hazardous Materials First Responder: Awareness Level . . . 270
FAC 084 . . . 270
Hazardous Materials First Responder Operational Level . . . 270
FAC 084A . . . 271
Hazardous Materials First Responder Operational, Decontamination . . . 271

INDEX: CREDIT COURSES (Continued)

FIRE OFFICER TRAINING (FOT)
FOT 008A. . . . 271
S-339 Division/Group Supervisor All Risk 271
FOT 008E. . . . 271
S-445 Incident Training Specialist. . . . 271
FOT 017. . . . 271
Fire Control 5 271
FOT 033. . . . 271
ICS-400 Incident Command. . . . 271
FOT 035. . . . 271
Vehicle Extrication. . . . 271
FOT 044. . . . 271
Fire Investigation 1A: Fire Origin and Cause Determination 271
FOT 045. . . . 271
Fire Investigation 1B: Techniques of Fire Investigation 271
FOT 050. . . . 271
Community Emergency Response Team 271
FOT 060. . . . 272
Fire Apparatus Driver/Operator 1A: Driver/Operator 272
FOT 061. . . . 272
Fire Apparatus Driver/Operator 1B: Pumping Apparatus Operations 272
FOT 078. . . . 272
S-230 Crew Boss (Single Resource) 272
FOT 078A. . . . 272
S-130 Firefighter Training - Wildland. . . . 272
FOT 078B. . . . 272
S-215L Urban Wildland Interface Firefighting. . 272
FOT 078D 272
ICS 223-10, Wildland Line EMT 272
FOT 079. . . . 272
S-404 Safety Officer 272
FOT 079B. . . . 272
S-231 Engine Boss 272
FOT 079C. . . . 273
AH-330 Strike Team/Task Force Leader – All Hazards 273
FOT 080. . . . 273
Motion Picture / Television Safety Officer. . . . 273
FOT 130A. . . . 273
Fire Inspector 1A: Duties and Administration. . 273
FOT 130B. . . . 273
Fire Inspector 1B: Introduction to Fire and Life Safety 273
FOT 130C. . . . 273
Fire Inspector 1C: Field Inspection 273
FOT 130D 274
Fire Inspector 1D: Field Inspector. . . . 274
FOT 136. . . . 274
Fire Inspector 2A: Fire Prevention Administration 274
FOT 137. . . . 274
Fire Inspector 2B: Fire and Life Safety Requirements. . . . 274
FOT 138. . . . 274
Fire Inspector 2C: Inspecting Fire & Life Safety Systems and Equip. . . . 274
FOT 139. . . . 274
Fire Inspector 2D: Hazardous Materials, Operations, and Processes. . . . 274
FOT 150A. . . . 274
Company Officer 2A: Human Resource Management for Company Officers. . . . 274
FOT 150B. . . . 274
Company Officer 2B: General Administration Functions for Company Officers 274
FOT 150C. . . . 274
Company Officer 2C: Fire Inspections and Investigations. . . . 274
FOT 150D 275
Company Officer 2D: All-Risk Command Operations for Company Officers 275
FOT 150E. . . . 275
Company Officer 2E: Wildland Incident Operations for Company Officers 275
FOT 205. . . . 275
Instructor I: Instructional Methodology 275
FOT 206. . . . 275
Instructor II: Instructional Development 275
FOT 207. . . . 275
Instructor III: Instructional Program Management 275
FOT 210. . . . 275
Community Risk Educator 275
FOT 273A. . . . 276
Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers. . . . 276
FOT 273B. . . . 276
Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers 276
FOT 273C. . . . 276
Chief Fire Officer 3C: General Administration Functions. . . . 276
FOT 273D 276
Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers 276
FOT 274A. . . . 277
Executive Chief Fire Officer 4A: Human Resource Management for Chief Fire Officers. . . . 277
FOT 274B. . . . 277
Executive Chief Fire Officer 4B: Community & Government Relations. . . . 277
FOT 274C. . . . 277
Executive Chief Fire Officer 4C: Administration. 277
FOT 274D 277
Executive Chief Fire Officer 4D: Emergency Services Delivery. . . . 277
FOT 274E. . . . 277
Executive Chief Fire Officer 4E: Health and Safety Course Plan 277
FIRE PUBLIC SAFETY (FSA)
FSA 002. . . . 277
California Ocean Lifeguard-Aquatic Rescue Response Skills. . . . 277
FSA 005. . . . 277
EMT Recertification 277
FSA 014. . . . 278
Rescue Operations- Refresher 278
FSA 016A. . . . 278
CA Fire Service Administrative Requirements. . 278
FSA 017. . . . 278
Firefighter Refresher- Core Competencies 278
FSA 018. . . . 278
Firefighter Survival 278
FSA 027. . . . 278
Wildland Fire Safety Training Refresher 278
FIRE TECHNOLOGY (FTC)
FTC 101 (C-ID FIRE 100 X) 278
Fire Protection Organization. . . . 278
FTC 102 (C-ID FIRE 140 X) 278
Fire Behavior and Combustion 278
FTC 103 (C-ID FIRE 150 X) 278
Principles of Fire and Emergency Services Safety and Survival. . . . 278
FTC 104 (C-ID FIRE 110 X) 278
Fire Prevention 278
FTC 105 (C-ID FIRE 130 X) 278
Building Construction for Fire Protection 278
FTC 106 (C-ID FIRE 120 X) 278
Fire Protection Systems. . . . 278
FTC 121. . . . 279
Physical Fitness for Public Safety Personnel . . . 279
FTC 121L. . . . 279
Physical Fitness for Public Safety Personnel - Performance and Assessment. . . . 279
FRENCH (FREN)
FREN 101. . . . 279
Elementary French I 279
FREN 102. . . . 279
Elementary French II 279
FREN 201. . . . 279
Intermediate French I 279
FREN 201H. . . . 279
Honors Intermediate French I 279
FREN 202. . . . 279
Intermediate French II 279
FREN 202H. . . . 279
Honors Intermediate French II. . . . 279
FREN 211. . . . 279
Intermediate Conversation and Composition I . 279
FREN 214. . . . 279
Intermediate Conversation and Composition II 279
GEOGRAPHY (GEOG)
GEOG 100 (C-ID GEOG 125) 280
World Regional Geography. . . . 280
GEOG 100H (C-ID GEOG 125) 280
Honors World Regional Geography 280
GEOG 101 (C-ID GEOG 110) 280
Introduction to the Natural Environment 280
GEOG 101L (C-ID GEOG 111) 280
Introduction to the Natural Environment Laboratory 280
GEOG 102 (C-ID GEOG 120) 280
Cultural Geography. . . . 280
GEOG 130 (C-ID GEOG 130) 280
Introduction to Weather and Climate. . . . 280
GEOG 140 (C-ID GEOG 140) 280
California Geography. . . . 280
GEOG 155 (C-ID GEOG 155) 280
Introduction to Geographic Information S ystems 280
GEOLOGY (GEOL)
GEOL 101 (C-ID GEOL 100) 280
Introduction to Geology. . . . 280
GEOL 101L (C-ID GEOL 100L) 280
Introduction to Geology Laboratory. . . . 280
GEOL 112 280
Earthquakes. . . . 280
GEOL 140 (C-ID GEOL 130). . . . 281
Environmental Geology 281
GEOL 150 281
Introduction to Oceanography 281
GEOL 150H 281
Honors Introduction to Oceanography. . . . 281
GEOL 162 281
Geologic Field Studies of the Mojave Desert. . . 281
GEOL 164 281
Geologic Field Studies of the Eastern Sierra Nevada 281

INDEX: CREDIT COURSES (Continued)

GEOL 168 . . . 281
Geologic Field Studies of the Owens Valley . . . 281
GEOL 169 . . . 281
Geologic Field Studies of San Diego County . . . 281
GEOL 170 . . . 281
Geologic Field Studies of the Anza-Borrego Desert State Park . . . 281
GEOL 171 . . . 281
Geology Field Studies of Sequoia and Kings Canyon National Parks . . . 281
GEOL 172 . . . 281
Geologic Field Studies of the California Coast . . . 281
GEOL 173 . . . 281
Geologic Field Studies of Death Valley . . . 281
GEOL 174 . . . 281
Geologic Field Studies of Joshua Tree National Park . . . 281
GEOL 201 (C-ID GEOL 111) . . . 281
Introduction to Historical Geology . . . 281

HISTORY (HIST)
HIST 101 (C-ID HIST 150) . . . 281
World Civilizations to the 16th Century . . . 281
HIST 101H (C-ID HIST 150) . . . 282
Honors World Civilizations to the 16th Century . . . 282
HIST 102 (C-ID HIST 160) . . . 282
World Civilizations Since the 16th Century . . . 282
HIST 102H (C-ID HIST 160) . . . 282
Honors World Civilizations Since the 16th Century . . . 282
HIST 105 . . . 282
Ancient Mesoamerican Civilization . . . 282
HIST 118 . . . 282
Social and Cultural History of the United States . . . 282
HIST 120 (C-ID HIST 130) . . . 282
The United States to 1877 . . . 282
HIST 120H (C-ID HIST 130) . . . 282
Honors The United States to 1877 . . . 282
HIST 121 (C-ID HIST 140) . . . 282
The United States since 1865 . . . 282
HIST 121H (C-ID HIST 140) . . . 282
Honors The United States since 1865 . . . 282
HIST 123 . . . 282
African American History to 1865 . . . 282
HIST 124 . . . 282
Mexican American History in the United States . . . 282
HIST 124H . . . 282
Honors Mexican American History in the United States . . . 282
HIST 125 . . . 283
Native Americans in the U.S. . . . 283
HIST 127 . . . 283
Women in U.S. History . . . 283
HIST 133 . . . 283
History of California . . . 283
HIST 146 . . . 283
African American History from 1863 to the Present . . . 283
HIST 150 . . . 283
Latin American Civilization to Independence . . . 283
HIST 151 . . . 283
Modern Latin American Civilization . . . 283
HIST 153 . . . 283
History of Mexico . . . 283
HIST 163 . . . 283
Introduction to Southeast Asian History . . . 283
HIST 181 . . . 283
Survey of Chicana/Latina Women's History . . . 283

INFORMATION STUDIES (INFO)
INFO 100 . . . 283
Library Research Fundamentals . . . 283
INFO 103 . . . 283
Researching in the Digital Age . . . 283

INTERDISCIPLINARY STUDIES (IDS)
IDS 121 . . . 283
Humanities Through the Arts . . . 283
IDS 155 . . . 283
Human Sexuality . . . 283
IDS 200 . . . 284
Introduction to Liberal Studies . . . 284

ITALIAN (ITAL)
ITAL 120 . . . 284
Elementary Italian I . . . 284
ITAL 121 . . . 284
Elementary Italian II . . . 284

JAPANESE (JAPN)
JAPN 101 . . . 284
Elementary Japanese I . . . 284
JAPN 102 . . . 284
Elementary Japanese II . . . 284

KINESIOLOGY ACTIVITIES (KNAC)
KNAC 098 . . . 284
Topics . . . 284
KNAC 107A . . . 284
Beginning Badminton . . . 284
KNAC 107B . . . 284
Intermediate Badminton . . . 284
KNAC 107C . . . 284
Advanced Badminton . . . 284
KNAC 123 . . . 284
Personal Fitness Training . . . 284
KNAC 140A . . . 285
Beginning Karate . . . 285
KNAC 150A . . . 285
Beginning Hatha Yoga . . . 285
KNAC 155A . . . 285
Beginning Self-Defense . . . 285
KNAC 160A . . . 285
Beginning Tennis . . . 285
KNAC 169A . . . 285
Beginning Wrestling . . . 285
KNAC 169B . . . 285
Intermediate Wrestling . . . 285
KNAC 170A . . . 285
Beginning Yoga . . . 285
KNAC 200A . . . 285
Beginning Intramural-Basketball . . . 285
KNAC 200B . . . 285
Intermediate Intramural Sports- Basketball . . . 285
KNAC 200C . . . 286
Advanced Intramural Basketball . . . 286
KNAC 211A . . . 286
Beginning Baseball . . . 286
KNAC 211B . . . 286
Intermediate Baseball . . . 286
KNAC 220A . . . 286
Beginning Basketball . . . 286
KNAC 220B . . . 286
Intermediate Basketball . . . 286
KNAC 220C . . . 286
Advanced Basketball . . . 286
KNAC 226A . . . 286
Beginning Water Polo . . . 286
KNAC 230A . . . 287
Beginning Flag Football . . . 287
KNAC 260A . . . 287
Beginning Soccer . . . 287
KNAC 260B . . . 287
Intermediate Soccer . . . 287
KNAC 260C . . . 287
Advanced Soccer . . . 287
KNAC 265A . . . 287
Beginning Indoor Soccer . . . 287
KNAC 265B . . . 287
Intermediate Indoor Soccer . . . 287
KNAC 265C . . . 288
Advanced Indoor Soccer . . . 288
KNAC 270A . . . 288
Beginning Softball . . . 288
KNAC 280 . . . 288
Track and Field . . . 288
KNAC 290A . . . 288
Beginning Volleyball . . . 288
KNAC 290B . . . 288
Intermediate Volleyball . . . 288

KINESIOLOGY ADAPTED ACTIVITIES (KNAD)
KNAD 098 . . . 288
Topics . . . 288
KNAD 198 . . . 288
Topics . . . 288
KNAD 201A . . . 288
Beginning Adapted Swimming . . . 288
KNAD 202A . . . 289
Beginning Adapted Circuit Training . . . 289
KNAD 202B . . . 289
Intermediate Adapted Circuit Training . . . 289
KNAD 205A . . . 289
Beginning Adapted Badminton . . . 289
KNAD 208A . . . 289
Beginning Adapted Aerobic Fitness . . . 289
KNAD 208B . . . 289
Intermediate Adapted Aerobic Fitness . . . 289
KNAD 211A . . . 289
Beginning Adapted Aquatics . . . 289
KNAD 211B . . . 289
Intermediate Adapted Aquatics . . . 289

KINESIOLOGY AEROBIC FITNESS (KNAF)
KNAF 098 . . . 289
Topics . . . 289
KNAF 140A . . . 290
Beginning Walking/Jogging for Fitness . . . 290
KNAF 143A . . . 290
Boot Camp Workout . . . 290
KNAF 144A . . . 290
Beginning Cross Training . . . 290
KNAF 146A . . . 290
Beginning Stability Ball . . . 290
KNAF 146B . . . 290
Intermediate Stability Ball Training . . . 290
KNAF 150A . . . 290
Beginning Stretch, Flex and Tone . . . 290
KNAF 156A . . . 290
Beginning Cardio Kickboxing . . . 290
KNAF 156B . . . 290
Intermediate Cardio Kickboxing . . . 290
KNAF 157A . . . 290
Beginning Cardio Pump . . . 290
KNAF 198 . . . 290
Topics . . . 290

KINESIOLOGY AQUATICS (KNAQ)
KNAQ 198 . . . 291
Topics . . . 291

INDEX: CREDIT COURSES (Continued)

KNAQ 201A . . . 291
Beginning Swimming. . . . 291
KNAQ 201B . . . 291
Lap Swimming . . . 291
KINESIOLOGY FITNESS (KNFI)
KNFI 098 . . . 291
Topics . . . 291
KNFI 112A . . . 291
Beginning Circuit Training . . . 291
KNFI 112B . . . 291
Intermediate Circuit Training . . . 291
KNFI 112C . . . 291
Advanced Circuit Training. . . . 291
KNFI 114A . . . 291
Beginning Spinning . . . 291
KNFI 114B . . . 291
Intermediate Spinning. . . . 291
KNFI 115A . . . 292
Beginning Cardiovascular Conditioning . . . 292
KNFI 115B . . . 292
Intermediate Cardiovascular Conditioning . . . 292
KNFI 115C . . . 292
Advanced Cardiovascular Conditioning . . . 292
KNFI 147A . . . 292
Beginning Weight Training . . . 292
KNFI 147B . . . 292
Intermediate Weight Training . . . 292
KINESIOLOGY HEALTH EDUCATION (KNHE)
KNHE 098 . . . 292
Topics . . . 292
KNHE 101 . . . 292
Healthful Living. . . . 292
KNHE 101H . . . 292
Honors Healthful Living . . . 292
KNHE 102 . . . 292
Women's Health Issues . . . 292
KNHE 103 . . . 293
Men's Health Issues . . . 293
KNHE 104 . . . 293
Nutrition and Fitness . . . 293
KNHE 106 (C-ID KIN 101) . . . 293
Cardiopulmonary Resuscitation and First Aid . . 293
KNHE 108 . . . 293
Stress Management . . . 293
KNHE 111 (C-ID PHS 101). . . . 293
Introduction to Public Health . . . 293
KNHE 112 (C-ID PHS 102). . . . 293
Health and Social Justice . . . 293
KNHE 198 . . . 293
Topics . . . 293
KINESIOLOGY INTERCOLLEGIATE ATHLETICS (KNIA)
KNIA 098 . . . 293
Topics . . . 293
KNIA 125 . . . 293
Conditioning for Football . . . 293
KNIA 128 . . . 293
Conditioning for Athletes . . . 293
KNIA 133 . . . 293
Off Season Swimming . . . 293
KNIA 171 . . . 294
Wrestling - Off-Season . . . 294
KNIA 198 . . . 294
Topics . . . 294
KNIA 201 . . . 294
Baseball Men . . . 294
KNIA 202 . . . 294
Basketball-Men . . . 294
KNIA 204 . . . 294
Football-Men . . . 294
KNIA 206 . . . 294
Swimming-Men. . . . 294
KNIA 209 . . . 294
Water Polo-Men . . . 294
KNIA 210 . . . 294
Wrestling-Men . . . 294
KNIA 211 . . . 294
Softball-Women . . . 294
KNIA 212 . . . 294
Basketball--Women . . . 294
KNIA 213 . . . 295
Volleyball-Women . . . 295
KNIA 216 . . . 295
Soccer-Men . . . 295
KNIA 217 . . . 295
Swimming-Women . . . 295
KNIA 218 . . . 295
Track-Women . . . 295
KNIA 219 . . . 295
Cross Country-Women. . . . 295
KNIA 220 . . . 295
Soccer-Women . . . 295
KNIA 221 . . . 295
Water Polo-Women . . . 295
KNIA 223 . . . 295
Baseball. . . . 295
KNIA 227 . . . 295
Off Season Waterpolo . . . 295
KNIA 230 . . . 295
Preseason Football . . . 295
KNIA 231 . . . 296
Football Camp . . . 296
KNIA 232 . . . 296
Football . . . 296
KNIA 235 . . . 296
Speed and Agility . . . 296
KNIA 240 . . . 296
Advanced Basketball Skills-Men . . . 296
KNIA 261 . . . 296
Soccer-Women . . . 296
KNIA 262 . . . 296
Soccer-Men . . . 296
KNIA 270 . . . 296
Softball . . . 296
KNIA 271 . . . 296
Softball - Off Season . . . 296
KNIA 281 . . . 296
Track and Field - Off Season. . . . 296
KNIA 291 . . . 296
Volleyball - Off Season . . . 296
KNIA 293 . . . 296
Sand Volleyball . . . 296
KINESIOLOGY PROFESSIONAL (KNPR)
KNPR 101 (C-ID KIN 100) . . . 296
Introduction to Kinesiology . . . 296
KNPR 110 . . . 297
Kinesiology-related Occupational Work Experience . 297
KNPR 125 . . . 297
Sport Psychology . . . 297
KNPR 150 . . . 297
Sport and Society . . . 297
KNPR 155 . . . 297
Theory of Soccer. . . . 297
KNPR 156 . . . 297
Sport Psychology Applications - Soccer . . . 297
KNPR 160 . . . 297
Sport and Fitness Management . . . 297
KNPR 165 . . . 297
Theory of Softball . . . 297
KNPR 170 . . . 297
Sport Ethics . . . 297
KNPR 175 . . . 297
Theory of Football . . . 297
KNPR 195 . . . 297
Student Athlete Success . . . 297
KNPR 196 . . . 297
Sport Psychology Applications - Baseball . . . 297
KNPR 198 . . . 297
Topics . . . 297
KNPR 200 . . . 297
Theory of Baseball . . . 297
KNPR 202 . . . 298
Introduction to Personal Training . . . 298
KNPR 205 . . . 298
Techniques of Exercise Leadership . . . 298
KNPR 217 . . . 298
Theory of Basketball . . . 298
KNPR 218 . . . 298
Sport Psychology Applications - Basketball . . . 298
KNPR 275 . . . 298
Sport Psychology Applications-Football . . . 298
KINESIOLOGY SPORTS MEDICINE (KNSM) 298
KNSM 098 . . . 298
Topics . . . 298
KNSM 101 . . . 298
Introduction to Sports Medicine . . . 298
KNSM 198 . . . 298
Topics . . . 298
LAW (LAW)
LAW 058 . . . 298
Legal Interpreting and Translation Spanish/English . . . 298
LAW 100 (C-ID LPPS 110) . . . 298
Law and Society . . . 298
LAW 105 (C-ID BUS 120). . . . 298
The Legal Environment of Business. . . . 298
LAW 110 . . . 298
Legal Terminology. . . . 298
LAW 120 . . . 298
Computers in the Law Office . . . 298
LAW 121 (C-ID LPPS 120) . . . 299
Legal Ethical Reasoning . . . 299
LAW 299 . . . 299
Cooperative Work Experience Education - Occupational . . . 299
LIBRARY TECHNOLOGY (LIBR)
LIBR 053 . . . 299
Library Internship . . . 299
LIBR 054 . . . 299
Children's Library Services . . . 299
LIBR 101 . . . 299
Introduction to Library Technology . . . 299
LIBR 102 . . . 299
Information Sources for Paraprofessionals: Tools and Techniques. . . . 299
LIBR 110 . . . 299
Technical Services. . . . 299
LIBR 122 . . . 299
Public Services . . . 299
MANAGEMENT (MGMT)
MGMT 120 . . . 299
Principles of Management . . . 299

INDEX: CREDIT COURSES (Continued)

MGMT 121 . . . 299
Human Relations and Organizational Behavior . 299
MGMT 122 . . . 299
Business Communications . . . 299
MGMT 125 . . . 299
Organizational Leadership . . . 299
MGMT 130 (C-ID HOSP 100) . . . 300
Introduction to Hospitality Management . . . 300
MGMT 135 . . . 300
Human Resource Management . . . 300
MGMT 203 (C-ID HOSP 130) . . . 300
Introduction to Food & Beverage Management . 300
MANUFACTURING TECHNOLOGY (MNFG) . . 300
MNFG 096 . . . 300
Manufacturing Technology Lab . . . 300
MNFG 103 . . . 300
Solidworks Beginning Solid Modeling . . . 300
MNFG 104 . . . 300
Solidworks Intermediate Solid Modeling . . . 300
MNFG 105 . . . 300
Solidworks Advanced Solid Modeling . . . 300
MNFG 106 . . . 300
Solidworks Drawings . . . 300
MNFG 107 . . . 300
CSWA Exam Prep . . . 300
MNFG 111 . . . 300
Basic Mechanical Blueprint Reading . . . 300
MNFG 114 . . . 300
Geometric Dimensioning and Tolerancing . . . 300
MNFG 115 . . . 301
QC1 Quality Inspection . . . 301
MNFG 116 . . . 301
QC Operations with Verisurf Software . . . 301
MNFG 117 . . . 301
QC Operations with PC-DMIS CMM-1 . . . 301
MNFG 118 . . . 301
QC Operations with PC-DMIS CMM-2 . . . 301
MNFG 119 . . . 301
QC2: Quality Theory . . . 301
MNFG 120 . . . 301
Introduction to Medical Device Quality . . . 301
MNFG 121 . . . 301
Quality Control for Medical Devices . . . 301
MNFG 122 . . . 301
Introduction to Autonomous Control and Drones . . . 301
MNFG 123 . . . 301
Payload and Sensors for the Manufacturing of Autonomous Drones . . . 301
MNFG 124 . . . 301
Repair and Troubleshooting of Autonomous Drones . . . 301
MNFG 128 . . . 301
Basic Metals Technology . . . 301
MNFG 130A . . . 302
CATIA I . . . 302
MNFG 130B . . . 302
CATIA II . . . 302
MNFG 153 . . . 302
Technical Mathematics . . . 302
MNFG 156B . . . 302
Intermediate Robotic Welding . . . 302
MNFG 156C . . . 302
Advanced Robotic Welding . . . 302
MNFG 157A . . . 302
Basic Robotic Programming . . . 302
MNFG 157B . . . 302
Intermediate Robotic Programming . . . 302
MNFG 157C . . . 302
Advanced Robotic Programming Welding . . . 302
MNFG 158 . . . 302
Basic Machining Concepts and Operations . . . 302
MNFG 159 . . . 302
Advanced Turning Concepts and Operations . . . 302
MNFG 168 . . . 303
Advanced Milling Concepts and Operations . . . 303
MNFG 169 . . . 303
Job Shop Skills . . . 303
MNFG 171 . . . 303
CNC Program Writing . . . 303
MNFG 173 . . . 303
Mastercam - 2D Geometry, 2D Toolpaths . . . 303
MNFG 174 . . . 303
CNC Milling Center Set Up and Operation . . . 303
MNFG 175 . . . 303
Mastercam - 3D Geometry, 3D Surfaces . . . 303
MNFG 176 . . . 303
CNC Turning Center Set Up and Operation . . . 303
MNFG 177 . . . 303
Mastercam - 3D Toolpath and CAM Applications 303
MNFG 178 . . . 303
Mastercam Lathe . . . 303
MNFG 184 . . . 303
Advanced CNC Mill Set Up and Operation . . . 303
MNFG 186 . . . 303
Advanced CNC Lathe Programming, Setup and Operation . . . 303
MNFG 194 . . . 304
CNC Horizontal Mill Setup and Operation . . . 304
MNFG 195 . . . 304
Mastercam 5 Axis Mill Toolpath and Application 304
MNFG 256 . . . 304
Alternative Welding Processes . . . 304
MARKETING (MKTG)
MKTG 111 . . . 304
Principles of Retailing . . . 304
MKTG 113 . . . 304
Principles of Marketing . . . 304
MKTG 116 . . . 304
Global Marketing: Selling Around the World . . . 304
MKTG 120 . . . 304
Understanding Consumer Behavior – Getting them to Buy, Buy, Buy . . . 304
MKTG 121 . . . 304
Negotiating - Getting to a Win-Win . . . 304
MKTG 122 . . . 304
Sales Strategies that Build Business Relationships & Increase Sales . . . 304
MKTG 123 . . . 304
Marketing and Technology - Trends and Cutting Edges . . . 304
MKTG 124 . . . 304
Cause Marketing and Public Relations - Doing Well by Doing Good . . . 304
MKTG 125 . . . 304
Advertising & Promotion – Get the Word Out & Keep your Customers Buying . . . 304
MKTG 126 . . . 305
Distributing Products & Services – Reaching Customers Where They Shop . . . 305
MKTG 127 . . . 305
Introduction to E-Commerce . . . 305
MKTG 128 . . . 305
Advertising and Distribution . . . 305
MKTG 129 . . . 305
Sales, Negotiation, and Consumer Behavior . . . 305
MATHEMATICS (MATH)
MATH N06 . . . 305
Essential Mathematics . . . 305
MATH N48 . . . 305
Pre-Algebra/Algebra Basics . . . 305
MATH N85 . . . 305
Mathematics Review . . . 305
MATH 019 . . . 305
Support for Math 219 Probability and Statistics 305
MATH 030 . . . 305
Coping with Math Anxiety . . . 305
MATH 040 . . . 305
Support for College Algebra . . . 305
MATH 082 . . . 305
Pre-Statistics and Problem Solving . . . 305
MATH 083 . . . 305
Beginning and Intermediate Algebra for Liberal Arts and Social Science . . . 305
MATH 084 . . . 305
Beginning and Intermediate Algebra . . . 305
MATH 098-00 . . . 305
Topics . . . 305
Mathematics Course Sequence . . . 306
MATH 105 . . . 307
Mathematics for Liberal Arts Students . . . 307
MATH 140 . . . 307
College Algebra . . . 307
MATH 140S . . . 307
College Algebra with Support . . . 307
MATH 145 (C-ID MATH 130) . . . 307
Finite Mathematics . . . 307
MATH 150 (C-ID MATH 140) . . . 307
Calculus for Biological, Management and Social Sciences . . . 307
MATH 162 (C-ID MATH 851) . . . 307
Trigonometry . . . 307
MATH 170 (C-ID MATH 155) . . . 307
Pre-Calculus Mathematics . . . 307
MATH 180 (C-ID MATH 210, C-ID MATH 900S = MATH 180 + MATH 185) . . . 307
Single Variable Calculus I . . . 307
MATH 185 (C-ID MATH 220, C-ID MATH 900S= MATH 180 + MATH 185) . . . 307
Single Variable Calculus II . . . 307
MATH 198-00 . . . 307
Topics . . . 307
MATH 204 (C-ID MATH 120) . . . 308
Mathematical Concepts for Elementary School Teachers . . . 308
MATH 204L . . . 308
Mathematics Content for Elementary Math Teachers (Lab) . . . 308
MATH 219 (C-ID SOCI 125, C-ID MATH 110) . . 308
Statistics and Probability . . . 308
MATH 219H (C-ID SOCI 125, C-ID MATH 110) . 308
Honors Statistics and Probability . . . 308
MATH 219S (C-ID MATH 110) . . . 308
Statistics and Probability with Support . . . 308
MATH 280 (C-ID MATH 230) . . . 308
Intermediate Calculus . . . 308
MATH 287 (C-ID MATH 910S) . . . 308
Introduction to Linear Algebra and Differential Equations . . . 308
MATH 319 . . . 308
Quantitative Research Methods for Healthcare Professionals . . . 308

INDEX: CREDIT COURSES (Continued)

MEDICAL ASSISTANT (MA)
MA 001 . . . 309
Cooperative Work Experience Education - Occupational . . . 309
MA 020 . . . 309
Bloodborne and Airborne Pathogen Standards . 309
MA 030 . . . 309
Phlebotomy . . . 309
MA 051A . . . 309
Beginning Medical Terminology . . . 309
MA 051B . . . 309
Advanced Medical Terminology . . . 309
MA 053 . . . 309
Medical Assistant - Administrative Front Office . 309
MA 054 . . . 309
Medical Insurance Billing and Coding . . . 309
MA 055 . . . 309
Medical Assistant - Clinical Back Office . . . 309
MA 056 . . . 309
Computer Applications for the Medical Office . . 309
MA 098-00 . . . 309
Topic Course . . . 309
MUSIC (MUS)
MUS 009A . . . 309
Music Laboratory . . . 309
MUS 009B . . . 310
Music Laboratory II . . . 310
MUS 009C . . . 310
Music Laboratory III . . . 310
MUS 009D . . . 310
Music Laboratory IV . . . 310
MUS 101 (C-ID MUS 100) . . . 310
Music Appreciation . . . 310
MUS 101H (C-ID MUS 100) . . . 310
Honors Music Appreciation . . . 310
MUS 102 . . . 310
World Music . . . 310
MUS 102H . . . 310
Honors World Music . . . 310
MUS 103 . . . 310
Jazz in America . . . 310
MUS 104 . . . 310
Rock Music History and Appreciation . . . 310
MUS 105 . . . 310
Film Music Appreciation
MUS 109 . . . 310
Reading and Making Music . . . 310
MUS 110 (C-ID MUS 110) . . . 310
Music Fundamentals and Culture . . . 310
MUS 111 (C-ID MUS 120, C-ID MUS 125) . . . 310
Basic Music Theory and Musicianship I . . . 310
MUS 112 (C-ID MUS 130, C-ID MUS 135) . . . 311
Music Theory and Musicianship II . . . 311
MUS 113A . . . 311
Basic Musicianship Skills . . . 311
MUS 113B . . . 311
Musicianship Skills . . . 311
MUS 114A (C-ID MUS 145) . . . 311
Musicianship . . . 311
MUS 114B (C-ID MUS 155) . . . 311
Musicianship . . . 311
MUS 115A (C-ID MUS 160) . . . 311
Applied Music (Private Instruction) . . . 311
MUS 115B (C-ID MUS 160) . . . 311
Applied Music (Private Instruction) . . . 311
MUS 115C (C-ID MUS 160) . . . 311
Applied Music (Private Instruction) . . . 311
MUS 115D (C-ID MUS 160) . . . 311
Applied Music (Private Instruction) . . . 311
MUS 121 . . . 312
Beginning Voice . . . 312
MUS 122 . . . 312
Intermediate Voice . . . 312
MUS 123 . . . 312
Advanced Voice . . . 312
MUS 124 . . . 312
Advanced Vocal Production and Repertoire . . . 312
MUS 135 (C-ID MUS 180) . . . 312
Concert Chorale . . . 312
MUS 136 . . . 312
Collegiate Choir . . . 312
MUS 137 (C-ID MUS 180) . . . 312
Chamber Choir . . . 312
MUS 140 . . . 312
Instrumental Methods for Winds and Percussion 312
MUS 141 . . . 312
Instrumental Ensembles . . . 312
MUS 142 . . . 312
Creating Music on the Digital Audio Workstation 312
MUS 143 . . . 312
Intermediate Techniques on the Digital Audio Workstation . . . 312
MUS 144 . . . 313
Projects in Electronic Music . . . 313
MUS 145 . . . 313
Jazz Improvisation and Performance Workshop 313
MUS 146 . . . 313
Digital Recording Studio Techniques I . . . 313
MUS 147 . . . 313
Digital Recording Studio Sound Design . . . 313
MUS 148 . . . 313
Music Scoring for Film and Multimedia . . . 313
MUS 149 . . . 313
The Business of Music . . . 313
MUS 152 . . . 313
Beginning Audio Production . . . 313
MUS 153 . . . 313
Introduction to Game Audio . . . 313
MUS 161 . . . 313
Class Piano I . . . 313
MUS 162 . . . 313
Class Piano II . . . 313
MUS 163 . . . 313
Class Piano III . . . 313
MUS 164A . . . 314
Intermediate Piano Repertoire I . . . 314
MUS 164B . . . 314
Intermediate Piano Repertoire II . . . 314
MUS 168 . . . 314
Stylistic Interpretation of Piano Repertoire . . . 314
MUS 169 . . . 314
Harmonization at the Keyboard . . . 314
MUS 171 (C-ID MUS 180) . . . 314
Concert Band . . . 314
MUS 173 . . . 314
Beginning Rhythms in Percussion and Drums . . 314
MUS 175 (C-ID MUS 180) . . . 314
Jazz Ensemble . . . 314
MUS 176 . . . 314
Jazz Band . . . 314
MUS 178 . . . 314
Mariachi . . . 314
MUS 180A . . . 314
String Methods . . . 314
MUS 180B . . . 314
Intermediate String Methods . . . 314
MUS 180C . . . 315
Advanced String Methods . . . 315
MUS 181 (C-ID MUS 180) . . . 315
Chamber Orchestra . . . 315
MUS 185 . . . 315
Beginning Classical Guitar . . . 315
MUS 186 . . . 315
Intermediate Classical Guitar . . . 315
MUS 187 . . . 315
Advanced Classical Guitar . . . 315
MUS 188 . . . 315
Advanced Classical Guitar Technique and Repertoire 315
MUS 189 . . . 315
Guitar Ensemble . . . 315
MUS 190 . . . 315
Introduction to ProTools . . . 315
MUS 198 . . . 315
Topics . . . 315
MUS 213 (C-ID MUS 140) . . . 315
Music Theory III . . . 315
MUS 214 (C-ID MUS 150) . . . 315
Theory 4 . . . 315
MUS 215A . . . 316
Applied Music (Advanced Private Instruction) . . 316
MUS 216 . . . 316
Advanced Harmony and Composition I . . . 316
MUS 217 . . . 316
Advanced Harmony and Composition II . . . 316
MUS 241 . . . 316
Chamber Music Ensemble . . . 316
MUS 245 . . . 316
Intermediate Jazz Improvisation and Performance Workshop . . . 316
MUS 268 . . . 316
Intermediate Keyboard Repertoire . . . 316
MUS 271 (C-ID MUS 180) . . . 316
Symphonic Band . . . 316
NURSING-CONTINUING EDUCATION (NCE)
NCE 145 . . . 316
Advanced Cardiac Life Support . . . 316
NURSING-REGISTERED (NRN)
NRN 098 . . . 316
Topics . . . 316
NRN 105 . . . 316
Cooperative Work Experience-Occupational . . . 316
NRN 106A . . . 317
Health Science Skills Laboratory- First Semester 317
NRN 106B . . . 317
Health Science Skills Laboratory- Second Semester 317
NRN 106C . . . 317
Health Science Skills Laboratory- First Year Refresher . . . 317
NRN 170 . . . 317
Pharmacological Concepts of Nursing . . . 317
NRN 171 . . . 317
Principles of Nursing Practice and Simple Concepts . . . 317
NRN 171L . . . 317
Principles of Nursing Practice and Simple Concepts Lab . . . 317
NRN 172 . . . 317
Family Health and Illness Concepts . . . 317
NRN 172L . . . 318
Family Health and Illness Concepts Lab . . . 318
NRN 198 . . . 318
Topics . . . 318
NRN 199 . . . 318
Independent Study . . . 318
NRN 200 . . . 318
Role Transition . . . 318

INDEX: CREDIT COURSES (Continued)

NRN 206 . . . 318
Health Sciences Skills Laboratory - Second Year . . . 318
NRN 206A . . . 318
Health Science Skills Laboratory- Third Semester . . . 318
NRN 206B . . . 318
Health Science Skills Laboratory- Fourth Semester . . . 318
NRN 206C . . . 318
Health Science Skills Laboratory- Second Year Transition . . . 318
NRN 271 . . . 318
Mental Health and Acute Concepts . . . 318
NRN 271L . . . 319
Mental Health and Acute Concepts Lab . . . 319
NRN 272 . . . 319
Complex Concepts . . . 319
NRN 272L . . . 319
Complex Concepts and Preceptorship Lab . . . 319
NUTRITION AND FOOD (NUTR)
NUTR 101 . . . 319
The Food System and Career Opportunities . . . 319
NUTR 110 (C-ID HOSP 110) . . . 319
Food Safety and Sanitation . . . 319
NUTR 112 . . . 319
Food Service Nutrition . . . 319
NUTR 115 (C-ID NUTR 110) . . . 319
Nutrition . . . 319
NUTR 115H (C-ID NUTR 110) . . . 319
Honors Nutrition . . . 319
NUTR 116 (C-ID NUTR 120) . . . 319
Principles of Food Preparation . . . 319
NUTR 120 . . . 319
Food and Culture . . . 319
NUTR 121 . . . 319
Sports Nutrition . . . 319
OCCUPATIONAL STUDIES (OS)
OS 301 . . . 320
Therapeutic Approaches to the Older Adult . . . 320
OS 304 . . . 320
Movement Theory & Analysis . . . 320
OS 305 . . . 320
Advanced Pediatric Practice for the Occupational Therapy Assistant (OTA) . . . 320
OS 310 . . . 320
Community-Based Occupational Therapy Practice . . . 320
OS 312 . . . 320
Advanced Practice Areas in Occupational Therapy (OT) . . . 320
OS 325 . . . 320
Applying Research to Occupational Therapy Intervention . . . 320
OS 402 . . . 320
Neurological Principles in Human Performance . . . 320
OS 403 . . . 320
Leadership for the Occupational Therapy Assistant (OTA) . . . 320
OS 410 . . . 320
Healthcare Systems . . . 320
OS 412 . . . 320
Capstone Seminar . . . 320
OCCUPATIONAL THERAPY ASSISTANT (OTA)
OTA 100 . . . 320
Medical Terminology and Documentation for the O.T.A. . . . 320
OTA 101 . . . 321
Foundations of Occupation and Occupational Therapy . . . 321
OTA 101L . . . 321
Exploration of Occupation Through Activity . . . 321
OTA 102 . . . 321
Psychosocial Function and Dysfunction . . . 321
OTA 102L . . . 321
Psychosocial Components of Occupation . . . 321
OTA 103 . . . 321
Physical Function and Dysfunction . . . 321
OTA 103L . . . 321
Physical Components of Occupation . . . 321
OTA 111 . . . 321
Applied Kinesiology . . . 321
OTA 115 . . . 321
Human Disease and Occupation . . . 321
OTA 120 . . . 321
Level I Fieldwork Part A . . . 321
OTA 130 . . . 321
Level I Fieldwork Part B . . . 321
OTA 201 . . . 321
Contemporary Models of Occupational Therapy Practice . . . 321
OTA 202 . . . 321
Level II Fieldwork - Part I . . . 321
OTA 203 . . . 322
Level II Fieldwork - Part II . . . 322
PARALEGAL (PARA)
PARA 100 (C-ID LPPS 110) . . . 322
Law and Society . . . 322
PARA 101 . . . 322
Law Office Management . . . 322
PARA 105 . . . 322
Cooperative Work Experience Education - Occupational . . . 322
PARA 107 (C-ID AJ 122) . . . 322
Principles and Procedures in the Criminal Justice System . . . 322
PARA 117 . . . 322
Law of Global Commerce and Management . . . 322
PARA 120 . . . 322
Computers in the Law Office . . . 322
PARA 121 (C-ID LPPS 120) . . . 322
Legal Ethical Reasoning . . . 322
PARA 122 . . . 322
Advanced Life Planning . . . 322
PARA 131 . . . 322
Advanced ADR Practice . . . 322
PARA 132 . . . 322
Family Law and Procedure . . . 322
PARA 133 . . . 323
Workers Compensation Law and Procedure . . . 323
PARA 134 . . . 323
Estate Planning and Administration . . . 323
PARA 135 . . . 323
Bankruptcy Law and Procedure . . . 323
PARA 136 . . . 323
Real Property Law and Procedure . . . 323
PARA 138 . . . 323
Law of Business Organizations . . . 323
PARA 139 . . . 323
Fundamentals of Labor Law . . . 323
PARA 140 . . . 323
Immigration Law and Procedure . . . 323
PARA 144 . . . 323
Introduction to eDiscovery . . . 323
PARA 145 . . . 323
Civil Litigation Overview . . . 323
PARA 146 . . . 323
Tort Law and Alternative Dispute Resolution . . . 323
PARA 150 . . . 323
Legal Transactions . . . 323
PARA 205 (C-ID HOSP 150) . . . 323
Hospitality Law . . . 323
PARA 246 . . . 323
Legal Research and Analysis . . . 323
PARA 248 . . . 324
Advanced Research and Writing . . . 324
PARA 297 . . . 324
The Professional Paralegal . . . 324
PARA 299 . . . 324
Cooperative Work Experience Education . . . 324
PHARMACY TECHNOLOGY (PHAR)
PHAR 048 . . . 324
Introduction to Pharmacy Technology . . . 324
PHAR 051 . . . 324
Body Systems I . . . 324
PHAR 052 . . . 324
Body Systems II . . . 324
PHAR 055 . . . 324
Pharmacy Calculations . . . 324
PHAR 056 . . . 324
Pharmacy Operations . . . 324
PHAR 056L . . . 324
Pharmacy Technology Skills Lab . . . 324
PHAR 057 . . . 324
Inpatient Pharmacy Services . . . 324
PHAR 057L . . . 325
Pharmacy Technology Skills Lab . . . 325
PHAR 060 . . . 325
Sterile Products . . . 325
PHAR 060L . . . 325
Pharmacy Technology Skills Lab . . . 325
PHAR 072A . . . 325
Pharmacy Technology Externship Outpatient . . . 325
PHAR 072B . . . 325
Pharmacy Technology Externship Inpatient . . . 325
PHAR 072C . . . 325
Pharmacy Technology Externship Sterile Products . . . 325
PHAR 072L-1 . . . 325
Pharmacy Technology Skills Lab . . . 325
PHAR 072L-2 . . . 326
Pharmacy Technology Skills Lab . . . 326
PHAR 072L-3 . . . 326
Pharmacy Technology Skills Lab . . . 326
PHILOSOPHY (PHIL)
PHIL 106 (C-ID PHIL 100) . . . 326
Introduction to Philosophy . . . 326
PHIL 106H (C-ID PHIL 100) . . . 326
Honors Introduction to Philosophy . . . 326
PHIL 108 (C-ID PHIL 120) . . . 326
Ethics . . . 326
PHIL 110 . . . 326
Critical Thinking . . . 326
PHIL 110H . . . 326
Honors Critical Thinking . . . 326
PHIL 111 (C-ID PHIL 110) . . . 326
Introductory Logic . . . 326
PHIL 112 . . . 326
World Religions . . . 326
PHIL 118 . . . 326
History of Philosophy . . . 326

INDEX: CREDIT COURSES (Continued)

PHOTOGRAPHY (PHOT)
PHOT 009 . . . 326
Photography Lab. . . . 326
PHOT 150 . . . 327
History of Photography . . . 327
PHOT 160 . . . 327
Introduction to Photojournalism . . . 327
PHOT 180 . . . 327
Beginning Photography . . . 327
PHOT 185A . . . 327
Landscape Photography. . . . 327
PHOT 185B . . . 327
Landscape Photography. . . . 327
PHOT 191 . . . 327
Commercial Studio Practices . . . 327
PHOT 194 . . . 327
Digital Workflow . . . 327
PHOT 196 . . . 327
Commercial Photography. . . . 327
PHOT 197 . . . 327
Intermediate Commercial Photography . . . 327
PHOT 199 . . . 327
Independent Study . . . 327
PHOT 291 . . . 327
Wedding and Quinceañera Photography. . . . 327
PHOT 292 . . . 327
Portrait Photography . . . 327
PHOT 294 . . . 327
Color Photographic Expression . . . 327
PHYSICAL SCIENCE (PSC)
PSC 115. . . . 328
Concepts in Physical Sciences for Educators. . . 328
PSC 117. . . . 328
Physical Science Survey. . . . 328
PSC 118. . . . 328
Physical Science Survey Laboratory . . . 328
PHYSICS (PHYS)
PHYS 109. . . . 328
Survey of General Physics . . . 328
PHYS 199. . . . 328
Independent Study . . . 328
PHYS 210 (C-ID PHYS 105; C-ID PHYS 205) . . 328
Principles of Physics I . . . 328
PHYS 211 (C-ID PHYS 110) . . . 328
Principles of Physics II. . . . 328
PHYS 217 (C-ID PHYS 205) . . . 328
Engineering Physics I . . . 328
PHYS 227 (C-ID PHYS 210) . . . 328
Engineering Physics II . . . 328
PHYS 237. . . . 328
Engineering Physics III . . . 328
PHYS 279 (C-ID PHYS 105) . . . 328
College Physics I. . . . 328
PHYS 289 (C-ID PHYS 110) . . . 328
College Physics II . . . 328
POLITICAL SCIENCE (POLT)
POLT 101 (C-ID POLS 110) . . . 329
American Government and Politics . . . 329
POLT 101H (C-ID POLS 110) . . . 329
Honors American Government and Politics. . . . 329
POLT 200 (C-ID POLS 120) . . . 329
American Political Thought. . . . 329
POLT 200H (C-ID POLS 120) . . . 329
Honors American Political Thought . . . 329
POLT 201 (C-ID POLS 130) . . . 329
Introduction to Comparative Politics . . . 329
POLT 220 (C-ID POLS 140) . . . 329
International Politics . . . 329
POLT 235 . . . 329
Identity Politics. . . . 329
PSYCHOLOGY (PSYC)
PSYC 100 (C-ID PSY 110) . . . 329
Introduction to Psychology. . . . 329
PSYC 100H (C-ID PSY 110) . . . 329
Honors Introduction to Psychology . . . 329
PSYC 140. . . . 329
Introduction to Psychology of Adulthood and Aging . . . 329
PSYC 157 (C-ID CDEV 100) . . . 329
Introduction to Child Psychology. . . . 329
PSYC 160 (C-ID PSY 180) . . . 329
Introduction to Lifespan Psychology . . . 329
PSYC 170. . . . 330
Multicultural Psychology. . . . 330
PSYC 200 (C-ID PSY 150) . . . 330
Introduction to Biological Psychology . . . 330
PSYC 210 (C-ID SOCI 125; C-ID MATH 110) . . 330
Statistics for the Behavioral Sciences . . . 330
PSYC 219 (C-ID PSY 200) . . . 330
Introduction to Research Methods in Psychology 330
PSYC 230 (C-ID PSY 115) . . . 330
Psychology of Adjustment . . . 330
PSYC 240 (C-ID PSY 170) . . . 330
Introduction to Social Psychology . . . 330
PSYC 250. . . . 330
Introduction to Abnormal Psychology . . . 330
READING (READ)
READ 101 . . . 330
Introduction to Academic Reading . . . 330
READ 102 . . . 330
Academic Reading. . . . 330
READ 150 . . . 330
Critical Reading . . . 330
SOCIOLOGY (SOC)
SOC 100 (C-ID SOCI 110) . . . 331
Introduction to Sociology. . . . 331
SOC 100H (C-ID SOCI 110) . . . 331
Honors Introduction to Sociology . . . 331
SOC 112 (C-ID SOCI 130) . . . 331
Relationships, Marriages, and Family Dynamics 331
SOC 140 (C-ID SOCI 115) . . . 331
Social Problems . . . 331
SOC 140H (C-ID SOCI 115) . . . 331
Honors Analysis of Social Trends and Problems 331
SOC 240 (C-ID PSY 170) . . . 331
Introduction to Social Psychology . . . 331
SOC 401 . . . 331
The Sociology of Health, Illness, and Healing . . 331
SPANISH (SPAN)
SPAN 101 (C-ID SPAN 100) . . . 331
Elementary Spanish I . . . 331
SPAN 101H (C-ID SPAN 100) . . . 331
Honors Elementary Spanish I. . . . 331
SPAN 102 (C-ID SPAN 110) . . . 331
Elementary Spanish II. . . . 331
SPAN 102H (C-ID SPAN 110) . . . 332
Honors Elementary Spanish II . . . 332
SPAN 195A. . . . 332
Advanced Conversational Spanish. . . . 332
SPAN 195B. . . . 332
Advanced Conversational Spanish. . . . 332
SPAN 201 (C-ID SPAN 200) . . . 332
Intermediate Spanish I . . . 332
SPAN 201H (C-ID SPAN 200) . . . 332
Honors Intermediate Spanish I. . . . 332
SPAN 202 (C-ID SPAN 210) . . . 332
Intermediate Spanish II. . . . 332
SPAN 202H (C-ID SPAN 210) . . . 332
Honors Intermediate Spanish II . . . 332
SPAN 212. . . . 332
College Business Spanish. . . . 332
SPAN 213. . . . 332
College Spanish Composition . . . 332
SPECIAL SERVICES (SPEC)
SPEC N44 . . . 332
Reading Development for the Deaf . . . 332
SPEC N50A . . . 333
English for the Deaf and Hard of Hearing. . . . 333
SPEC N50B . . . 333
English for the Deaf and Hard of Hearing. . . . 333
SPEC N84 . . . 333
Employment Preparation . . . 333
SPEC N91 . . . 333
Computer Assisted Cognitive Learning . . . 333
SPEC N92 . . . 333
Assistive Computer Technology Instruction . . . 333
SPEC N94 . . . 333
Intermediate Cognitive Retraining. . . . 333
SPEC N95 . . . 333
Cognitive Retraining - Academic Transition . . . 333
SPEECH-LANGUAGE PATHOLOGY ASSISTANT (SLPA)
SLPA 118 . . . 333
Introduction to Speech-Language Pathology Assisting . . . 333
SLPA 119 . . . 333
Speech-Language and Hearing Development Across the Life Span . . . 333
SLPA 120 . . . 333
Speech-Language Pathology Clinical Management and Procedures. . . . 333
SLPA 150 . . . 333
Observation of Speech-Language Pathology Clinical Practices . . . 333
SLPA 160 . . . 333
Introduction to Communicative Disorders and Treatment . . . 333
SLPA 170 . . . 333
Introduction to Phonetics. . . . 333
SLPA 180 . . . 334
Speech-Language Pathology Screening Processes and Intervention Procedures . . . 334
SLPA 190 . . . 334
Speech-Language Pathology Assistant Clinical Fieldwork I. . . . 334
SLPA 200 . . . 334
Adult and Geriatric Communication Disorders . 334
SLPA 250 . . . 334
Speech-Language Pathology Assistant Clinical Fieldwork II . . . 334
STUDY SKILLS (STDY)
STDY 101. . . . 334
College Study Skills. . . . 334
THEATRE ARTS (THEA)
THEA 100 (C-ID THTR 111) . . . 334
Introduction to Theatre . . . 334
THEA 105 (C-ID THTR 113) . . . 334
Theatre History 1 . . . 334
THEA 109. . . . 334
Stage Management. . . . 334
THEA 110 (C-ID THTR 151) . . . 334
Acting Fundamentals. . . . 334

INDEX: CREDIT COURSES (Continued)

THEA 111 (C-ID THTR 152) 334
Intermediate Acting 334
THEA 113. 334
Acting for the Camera 334
THEA 114. 335
Acting for the Camera II 335
THEA 117. 335
Introduction to Technical Theatre 335
THEA 118. 335
Fundamentals of Scene Study 335
THEA 120. 335
Musical Theatre History 335
THEA 123. 335
Introduction to Drama and Acting. 335
THEA 128. 335
Introduction to Sound Design. 335
THEA 130. 335
Introduction to Lighting Design 335
THEA 131 (C-ID THTR 171) 335
Stagecraft 335
THEA 132 (C-ID THTR 175) 335
Stage Makeup 335
THEA 133 (C-ID THTR 173) 335
Lighting Fundamentals 335
THEA 135 (C-ID THTR 192) 335
Technical Production 335
THEA 136 (C-ID THTR 174) 335
Fundamentals of Costume Design. 335
THEA 137. 335
Costume Design and History 335
THEA 138. 336
Costume Periods and Styles. 336
THEA 140A. 336
Theatre Performance. 336
THEA 140B. 336
Theatre Performance II 336
THEA 140C. 336
Theatre Performance III 336
THEA 140D 336
Theatre Performance IV. 336
THEA 150A (C-ID THTR 191) 336
Rehearsal and Performance in Production 336
THEA 150B (C-ID THTR 192) 336
Technical Theatre in Production 336
THEA 151 (C-ID THTR 191) 336
Showcase I 336
THEA 152 (C-ID THTR 191) 336
Tour Ensemble 336
THEA 153. 336
Introduction to Directing 336
THEA 154 (C-ID THTR 191) 336
Performance Ensemble 336
THEA 155 (C-ID THTR 191) 337
Children's Theatre Ensemble 337
THEA 157. 337
Directing for Single-Camera Production. 337
THEA 161. 337
Tour Ensemble II 337
THEA 162. 337
Tour Ensemble III. 337
THEA 163. 337
Tour Ensemble IV 337
THEA 165. 337
Intermediate Stage Lighting. 337
THEA 166. 337
Fundamentals of Programming. 337
THEA 167. 337
Automated Lighting Instruments 337
THEA 169. 337
Cooperative Work Experience-Entertainment . . 337
THEA 171. 337
Showcase II 337
THEA 172. 338
Showcase III 338
THEA 173. 338
Showcase IV 338
THEA 177. 338
Principles of Playwriting. 338
THEA 178. 338
Musical Theatre Techniques 338
THEA 179. 338
Musical Theatre Workshop 338
THEA 180. 338
Intermediate Musical Theatre Techniques 338
THEA 181. 338
Intermediate Musical Theatre Workshop 338
THEA 186. 338
Voice for the Actor 338
THEA 190. 338
Improvisation for Stage and Screen 338
THEA 250. 338
Advanced Theatre Production. 338
THEA 255. 339
Motion Picture Performance Production 339
THEA 256. 339
Intermediate Motion Picture Performance
Production 339
THEA 257. 339
Motion Picture Performance Production III. . . . 339
THEA 258. 339
Motion Picture Performance Production IV 339

VIETNAMESE (VIET)

VIET 101 339
Elementary Vietnamese I. 339
VIET 102 339
Elementary Vietnamese II 339

WELDING (WELD)

WELD 101 339
Introduction to Welding. 339
WELD 111 339
Welding Lab Skills. 339
WELD 125 339
Intermediate Electric Arc Welding. 339
WELD 153 339
Math/Blueprint Reading for Welders 339
WELD 155 340
Metal Fabrication 340
WELD 157A 340
Basic Robotic Programming 340
WELD 177 340
Welding Metallurgy 340
WELD 181 340
Pipe Welding Fundamentals 340
WELD 182 340
Intermediate Pipe Welding. 340
WELD 198-00. 340
Welding 198 Topics 340
WELD 225 340
Advanced Electric Arc Welding 340
WELD 232 340
Advanced Gas Tungsten Arc Welding. 340
WELD 240 340
Structural Welding SMAW 340
WELD 242 341
Structural Welding FCAW. 341
WELD 244 341
Welding Certification D1.1 Code Clinic. 341
WELD 256 341
Alternative Welding Processes 341
WELD 282 341
Advanced Pipe Welding 341

WOMEN'S STUDIES (WMNS)

WMNS 101. 341
Introduction to Women's Studies 341
WMNS 102. 341
Women in America: Work, Family, Self 341

INDEX: NONCREDIT PROGRAMS AND COURSES

PROGRAMS:

ADULT BASIC EDUCATION
21st Century Leadership: Certificate of Competency . . . 351
Adult Basic Education: Certificate of Competency . . . 351
Adult Basic Education/Adult Secondary Education Math Proficiency: Certificate of Competency . . . 351
Adult Basic Education/Adult Secondary Education Reading Proficiency: Certificate of Competency . . . 351
Adult Basic Education/Adult Secondary Education Writing Proficiency: Certificate of Competency . . . 351
Career & Professional Success: Certificate of Competency . . . 352
Leadership Capstone: Certificate of Competency . . . 352
Spanish Literacy Core Capstone: Certificate of Competency . . . 352
ADULT SECONDARY EDUCATION
Adult High School Diploma: High School Diploma . . . 352
College Readiness: Certificate of Competency . . . 353
Secondary Education (High School Equivalency Test Preparation): Certificate of Competency . . . 353
Transition to College: Certificate of Competency . . . 353
CAREER EDUCATION
Automotive Technology: Certificate of Completion . . . 354
Caregiver/Personal Care Aide: Certificate of Completion . . . 354
Childcare Workers: Certificate of Completion . . . 354
Customer Service Representative: Certificate of Completion . . . 354
Digital Literacy for Office and Administrative Support Worker: Certificate of Completion . . . 355
General Office Clerk: Certificate of Completion . . . 355
Heating/Ventilation/Air Conditioning/ Refrigeration (HVAC-R) Technology: Certificate of Completion . . . 355
Hospitality Services: Certificate of Completion . . . 355
Introduction to Baking & Pastry Tier 1: Certificate of Completion . . . 356
Introduction to Baking & Pastry Tier 2: Certificate of Completion . . . 356
Introduction to Biotechnology: Certificate of Completion . . . 356
Introduction to Diesel: Certificate of Completion . . . 357
Introduction to Information Technology (IT): Certificate of Completion . . . 357
Introduction to Machining: Certificate of Completion . . . 357
Introduction to Pharmacy Technology: Certificate of Completion . . . 357
Introduction to Small Business and Entrepreneurship: Certificate of Completion . . . 358
Introduction to Theatre Arts: Certificate of Completion . . . 358
Line Cook: Certificate of Completion . . . 358
Nursing Assistant: Certificate of Completion . . . 358
Paraprofessional Mental Health Worker: Certificate of Completion . . . 359
QuickBooks - Tier 1: Certificate of Completion . . . 359
QuickBooks - Tier 2: Certificate of Completion . . . 359
Secretary/Administrative Assistant: Certificate of Completion . . . 359
Vocational Construction Technology: Certificate of Completion . . . 360
Welding Technology: Certificate of Completion . . . 360
ENGLISH AS A SECOND LANGUAGE
Academic ESL Advanced: Certificate of Competency . . . 360
Academic ESL Capstone: Certificate of Competency . . . 360
Digital Literacy for Academic and Professional Success I: Certificate of Competency . . . 361
Digital Literacy for Academic and Professional Success II: Certificate of Competency . . . 361
ESL College Reading and Writing: Certificate of Competency . . . 361
ESL Core Advanced: Certificate of Competency . . . 361
ESL Core Beginning: Certificate of Competency . . . 361
ESL Core Capstone: Certificate of Competency . . . 362
ESL Core Intermediate: Certificate of Competency . . . 362
ESL Core Literacy: Certificate of Competency . . . 362
ESL Enhanced Civics: Certificate of Competency . . . 362
ESL Enhanced English for Work: Certificate of Competency . . . 362
ESL Enhanced Speaking Capstone: Certificate of Competency . . . 363
ESL Enhanced Writing Capstone: Certificate of Competency . . . 363
ESL Grammar for Better Writing: Certificate of Competency . . . 363
ESL Transition to Adult Secondary Education (ASE): Certificate of Competency . . . 363
ESL Writing and Developing a School Publication: Certificate of Competency . . . 363
ESL: English for Work: Certificate of Competency . . . 363

COURSES:

ADULT BASIC EDUCATION (ABE)
ABE 010 . . . 364
Money Matters: Financial Literacy . . . 364
ABE 018 . . . 364
Leadership Basics, Part 2 . . . 364
ABE 023 . . . 364
Adult Basic Education Reading . . . 364
ABE 024 . . . 364
Adult Basic Education Writing . . . 364
ABE 025 . . . 364
Adult Basic Education Math . . . 364
Academic Vocabulary for Language Arts . . . 364
ABE 028 . . . 364
Academic Vocabulary for Math . . . 364
ABE 029 . . . 364
Academic Vocabulary for Science . . . 364
ABE 030 . . . 364
Academic Vocabulary for Social Studies . . . 364
ABE 031 . . . 364
Academic Vocabulary for Technology . . . 364
ABE 036 . . . 364
Effective Writing for the Workplace . . . 364
ABE 044 . . . 365
Leadership Basics Part 1 . . . 365
ABE 046 . . . 365
Attitudes for Success . . . 365
ABE 111 . . . 365
Spanish Literacy for Adults . . . 365
ABE 112 . . . 365
Beginning Spanish Literacy . . . 365
ABE 113 . . . 365
Intermediate Spanish Literacy . . . 365
ABE 114 . . . 365
Advanced Spanish Literacy . . . 365
ABE 137 . . . 365
Topics in Adult Basic Education . . . 365
CITIZENSHIP (CTZN)
CTZN 020 . . . 365
Citizenship . . . 365
COUNSELING - CEC (CNSL)
CNSL 303 . . . 365
Educational & Career Assessment . . . 365
CNSL 305 . . . 365
Orientation to College . . . 365
ENGLISH AS A SECOND LANGUAGE (ESL)
ESL 120 . . . 365
ESL for Citizenship . . . 365
ESL 130 . . . 365
Multilevel English as a Second Language . . . 365
ESL 300 . . . 365
Literacy . . . 365
ESL 301 . . . 366
Beginning Low . . . 366
ESL 302 . . . 366
Beginning High . . . 366
ESL 303 . . . 366
Intermediate Low . . . 366
ESL 304 . . . 366
Intermediate High . . . 366

NONCREDIT COURSES (Continued)

ESL 305 . . . 366
Advanced Low . . . 366
ESL 306 . . . 366
Advanced High . . . 366
ESL 392 . . . 366
Writing and Developing a School Publication . . 366
ESL 398 . . . 366
ESL Community Learning Center . . . 366
ESL 488 . . . 366
Basic Writing . . . 366
ESL 489 . . . 366
Intermediate Writing . . . 366
ESL 490 . . . 366
Intermediate Writing and Grammar . . . 366
ESL 491 . . . 367
Advanced Grammar Review and Essay Writing 367
ESL 510 . . . 367
ESL: English for Work 1 . . . 367
ESL 520 . . . 367
ESL: English for Work 2 . . . 367
ESL 530 . . . 367
American English Pronunciation . . . 367
ESL 570 . . . 367
Conversation 1 . . . 367
ESL 580 . . . 367
Conversation 2 . . . 367
ESL 610 . . . 367
Grammar for Better Writing I . . . 367
ESL 611 . . . 367
Grammar for Better Writing II . . . 367
ESL 612 . . . 367
College Reading and Writing I . . . 367
ESL 613 . . . 367
College Reading and Writing II . . . 367
ESL 704 . . . 368
Academic Intermediate Low . . . 368
ESL 705 . . . 368
Academic Intermediate High . . . 368
ESL 706 . . . 368
Academic Advanced Low . . . 368
ESL 707 . . . 368
Academic Advanced High . . . 368
ESL 720 . . . 368
ESL Transition to College Class . . . 368

HEALTH AND SAFETY (SAFE)

SAFE 877 . . . 368
Health Issues & Concepts . . . 368

HIGH SCHOOL SUBJECTS

HSS 010 . . . 368
Learning Skills & Strategies . . . 368
HSS 031 . . . 368
High School Equivalency Test Preparation . . . 368
HSS 035 . . . 368
High School Equivalency Test Preparation - Reading . . . 368
HSS 036 . . . 368
High School Equivalency Test Preparation - Writing . . . 368
HSS 037 . . . 368
High School Equivalency Test Preparation - Mathematics . . . 368
HSS 038 . . . 368
High School Equivalency Test Preparation - Social Studies . . . 368
HSS 039 . . . 368
High School Equivalency Test Preparation - Science . . . 368
HSS 090 . . . 369
Leadership Basics, Part 1 . . . 369
HSS 092 . . . 369
Leadership Basics, Part 2 . . . 369
HSS 221 . . . 369
Study Skills 1 . . . 369
HSS 222 . . . 369
Study Skills 2 . . . 369
HSS 229 . . . 369
Skills for Success . . . 369
HSS 770 . . . 369
Orientation to College . . . 369

HIGH SCHOOL SUBJECTS - ARTS (HSART)

HSART 601 . . . 369
Music Theory 1 . . . 369
HSART 828 . . . 369
Understanding America Through Art . . . 369
HSART 837 . . . 369
The Film As Art . . . 369

HIGH SCHOOL SUBJECTS - ENGLISH (HSENG)

HSENG 065 . . . 369
English Fundamentals 1 . . . 369
HSENG 066 . . . 369
English Fundamentals 2 . . . 369
HSENG 067 . . . 369
English Fundamentals 3 . . . 369
HSENG 068 . . . 369
English Fundamentals 4 . . . 369
HSENG 083 . . . 369
Composition 1 . . . 369
HSENG 084 . . . 369
Composition 2 . . . 369
HSENG 085 . . . 369
Composition 3 . . . 369
HSENG 096 . . . 370
Building Vocabulary 1 . . . 370
HSENG 097 . . . 370
Building Vocabulary 2 . . . 370
HSENG 098 . . . 370
Building Vocabulary 3 . . . 370
HSENG 701 . . . 370
English 1 . . . 370
HSENG 702 . . . 370
English 2 . . . 370
HSENG 703 . . . 370
English 3 . . . 370
HSENG 704 . . . 370
English 4 . . . 370
HSENG 705 . . . 370
English 5 . . . 370
HSENG 706 . . . 370
English 6 . . . 370
HSENG 707 . . . 370
English 7 . . . 370
HSENG 708 . . . 370
English 8 . . . 370

HIGH SCHOOL SUBJECTS - MATH (HSMTH)

HSMTH 151 . . . 370
Principles of Mathematics . . . 370
HSMTH 152 . . . 370
Pre-Algebra . . . 370
HSMTH 154 . . . 370
Pre Algebra A . . . 370
HSMTH 155 . . . 370
Pre Algebra B . . . 370
HSMTH 158 . . . 370
Math Fundamentals 1 . . . 370
HSMTH 159 . . . 370
Math Fundamentals 2 . . . 370
HSMTH 163 . . . 371
Algebra 1A . . . 371
HSMTH 164 . . . 371
Algebra 1B . . . 371
HSMTH 165 . . . 371
Algebra 2A . . . 371
HSMTH 166 . . . 371
Algebra 2B . . . 371
HSMTH 167 . . . 371
Geometry A . . . 371
HSMTH 168 . . . 371
Geometry B . . . 371
HSMTH 172 . . . 371
Basic Consumer Math 1A . . . 371
HSMTH 173 . . . 371
Basic Consumer Math 1B . . . 371
HSMTH 190 . . . 371
Math for College and Career Readiness . . . 371

HIGH SCHOOL SUBJECTS - NATURAL SCIENCES (HSSCI)

HSSCI 170 . . . 371
Biology 1A . . . 371
HSSCI 171 . . . 371
Biology 1B . . . 371
HSSCI 185 . . . 371
Earth Science 2 . . . 371
HSSCI 188 . . . 371
Earth Science 1 . . . 371
HSSCI 190 . . . 371
Physical Science 1 . . . 371
HSSCI 191 . . . 371
Physical Science 2 . . . 371
HSSCI 192 . . . 372
Basic Science 1 . . . 372
HSSCI 196 . . . 372
Health Science . . . 372

HIGH SCHOOL SUBJECTS - OTHER (HSOTH)

HSOTH 740 . . . 372
Spanish 1 . . . 372
HSOTH 742 . . . 372
Spanish 2 . . . 372

NONCREDIT COURSES (Continued)

HSOTH 743 372
Spanish 3. 372
HSOTH 744 372
Spanish 4. 372
HIGH SCHOOL SUBJECTS - READING (HSRDG)
HSRDG 089 372
Reading Proficiency Development 372
HSRDG 093 372
Building Reading Skills 1 372
HSRDG 094 372
Building Reading Skills 2 372
HIGH SCHOOL SUBJECTS - SOCIAL SCIENCES (HSSOC)
HSSOC 215 372
Introduction to Economics 372
HSSOC 218 372
U.S. History 1: Colonization to Industrialization 372
HSSOC 219 372
U.S. History 2: Shaping of Modern America . . . 372
HSSOC 221 373
Psychology. 373
HSSOC 222 373
Government 1: U.S. Federal Government and Politics. 373
HSSOC 224 373
World Geography 1A 373
HSSOC 225 373
World Geography 1B 373
HSSOC 228 373
World History 373
HSSOC 231 373
Modern World History 1 373
HSSOC 232 373
Modern World History 2 373
SECONDARY SUBJECTS GED (HSGED)
HSGED 031 373
GED Test Preparation 373
LEARNING (LRN)
LRN 084 373
Composition 2 373
LRN 095 373
Supervised Tutoring 373
LRN 750 373
Intensive Writing and Grammar 373
OLDER ADULTS (OAP)
OAP 200 373
Health and Wellness 373
OAP 457 373
Music Arts for Older Adults. 373
OAP 518 373
Creative Cooking for Older Adults 373
OAP 802 374
Seminar for Older Adults 374
OAP 823 374
Manipulative Skills for Older Adults 374
OAP 894 374
Physical Fitness for Older Adults 374
PARENT EDUCATION (PRNT)
PRNT 527. 374
Pre-Kindergarten 374
PRNT 528. 374
Increasing Parent Awareness of U.S. Schools . . 374
PRNT 557. 374
Early Childhood Education: Principles and Practices 374
PRNT 558. 374
Early Childhood Care and Development For Family Child Care Providers 374
PRNT 562. 374
Health Education for Family Child Care Providers374
SUBSTANTIAL DISABILITIES (SSD) 374
SSD 350 374
Signing Exact English for Parents of Deaf Children. 374
SSD 400 374
Developmentally Disabled Adults Job Coach Training 374
SSD 495 374
Personal Development & Grooming for Developmentally Disabled Adults 374
SSD 788 374
Independent Living Skills for Adults With Developmental Disabilities 374
SSD 792 374
Handicapped Adults Topics. 374
VOCATIONAL - AUTOMOTIVE (VAUTO)
VAUTO 668 374
Introduction to Automotive Vehicle Systems . . 374
VAUTO 670 374
Preventative Maintenance Inspection 374
VOCATIONAL - BUSINESS (VBUS)
VBUS 118 375
Microsoft Windows Overview 375
VBUS 123 375
Introduction to Computer Software & Online Applications 375
VBUS 124 375
Introduction to Keyboarding I. 375
VBUS 125 375
Introduction to Keyboarding II 375
VBUS 200 375
Topics in Business Skills. 375
VBUS 240 375
Practical Computer & Internet Skills for Parents & Guardians 375
VBUS 243 375
Introduction to Customer Service Skills. 375
VBUS 244 375
Introduction to Microsoft Access 375
VBUS 245 375
Introduction to Microsoft Publisher 375
VBUS 258 375
Navigating the Internet 375
VBUS 259 376
Orientation to Computers 376
VBUS 260 376
Introduction to Microsoft Word 376
VBUS 262 376
Introduction to Microsoft Excel 376
VBUS 270 376
Introduction to Microsoft Outlook 376
VBUS 280 376
Accounting Terminology. 376
VBUS 281 376
Introduction to Quickbooks 376
VBUS 282 376
QuickBooks I 376
VBUS 290 376
Business Terminology 376
VBUS 302 376
Introduction to Web Page Development Using HTML 376
VBUS 303 376
Introduction to Adobe Photoshop 376
VBUS 304 376
Introduction to Microsoft PowerPoint. 376
VBUS 340 377
Career Exploration 377
VBUS 400 377
Employability Skills 377
VBUS 402 377
Workforce Power Skills 377
VBUS 450 377
COMPTIA A+ Certification Preparation & Practice 377
VBUS 500 377
Digital Literacy for Academic and Professional Success - Tier 1 377
VBUS 501 377
Digital Literacy for Academic and Professional Success - Tier 2 377
VBUS 502 377
Digital Literacy for Academic and Professional Success - Tier 3 377
VBUS 503 377
Digital Literacy for Real World Application – Tier 4 377
VBUS 559 378
Business Practices in Family Child Care 378
VBUS 574 378
Computer Basics: Hardware & Software 378
VBUS 576 378
Computer Basics: Systems and Networking Essentials. 378
VBUS 590 378
Introduction to How to Start a Small Business . 378
VOCATIONAL - CONSTRUCTION (VCNST)
VCNST 101 378
Introduction to Welding 378
VCNST 610 378
Vocational Construction Technology Module I . . 378
VCNST 620 378
Vocational Construction Technology Module II . 378
VCNST 630 378
Heating/Ventilation/Air Conditioning/Refrigeration (HVAC-R) Technology 378

NONCREDIT COURSES (Continued)

VOCATIONAL - FASHION DESIGN & MERCHANDISING (VFDM)
VFDM 100 378
Introduction to the Fashion Industry 378
VFDM 105 378
Beginning Sewing 378
VOCATIONAL - FINE PERFORMING ARTS (VFPA)
VFPA 150A 378
Rehearsal and Performance in Production 378
VFPA 150B 378
Technical Theatre in Production 378
VFPA 152 379
Tour Ensemble 379
VFPA 255 379
Motion Picture Performance Production 379
VOCATIONAL - FOOD (VFOOD)
VFOOD 005 379
ServSafe Food Handler 379
VFOOD 200 379
Line Cook Training. 379
VFOOD 210 379
ServeSafe Food Protection Manager Certification Exam Preparation, Review, & Practice 379
VFOOD 212 379
Baking & Pastry Master Class 379
VFOOD 214 379
Bread Making Master Class 379
VFOOD 216 379
Cakes and Decorating Master Class. 379
VFOOD 220 379
Introduction to Baking & Pastry 379
VOCATIONAL - HEALTH (VHLTH)
VHLTH 100 379
Topics Health Services 379
VHLTH 101 379
Overview of the Nursing Assistant Training Program. 379
VHLTH 102 379
Certified Nursing Assistant (CNA) Training 379
VHLTH 109 380
Introduction to Caregiving 380
VHLTH 110 380
Caregiver Training. 380
VHLTH 704 380
Introduction to Biotechnology 380
VHLTH 705 380
Introductory Biotech Lab 380
VHLTH 799 380
Introduction to Pharmacy Technology 380
VHLTH 895 380
Paraprofessional Mental Health Worker I 380
VHLTH 896 380
Paraprofessional Mental Health Worker II 380
VHLTH 897 380
Paraprofessional Mental Health Worker III 380
VOCATIONAL - HOSPITALITY (VHOSP)
VHOSP 201 380
Career Focus - Hospitality Services 380
VOCATIONAL - MANUFACTURING (VMFG)
VMFG 680 380
Basic Machining Concepts and Operations 380

SANTA ANA COLLEGE CAMPUS MAP

PARKING

$ Daily Permit Dispenser ($2.00 for 8 hours)

- 1 STAFF
- 2 SECURITY
- 3 VISITOR
- 4 – 5 STAFF
- 6 – 13 STUDENT

(except as posted)

CAUTION!

Parking in Bristol Marketplace, across the street from Santa Ana College, is not allowed. Violations will result in tow-aways. RSCCD requires parking permits for student and staff lots at Santa Ana College and Santiago Canyon College. **Semester Parking Permits may be purchased at time of registration for $30.00 in the Student Business Office** in the Johnson Student Center (JSC-202) at Santa Ana College, **as well as in the Cashier's Office** at Santiago Canyon College. The purchase of your permit funds parking services and vehicle security when parked on campus.

Denotes "Closed for Construction" ★ Student Help Desk - Inside Nealley Library

SAC FACILITIES AND LOCATIONS

A	Cesar Chavez Building	
	Academic Computing Center	A-106
	Distance Education	A-101
B	Middle College High School	
	SAUSD Administration Office	B-10
	Classrooms (The Village)	VL-300
B 8	Adult Education Center Office	
B 15–31	Adult Education Classrooms	
B 33	Adult Education Classrooms	
C	Fine Arts / Art Gallery	
D	Dunlap Hall	
	Honors Program	D-307
	Learning Center	D-428
E	Fitness Center	
F	Locker Rooms	
G	Cook Gym	
H	Hammond Hall	
I	Classroom Building	
J	Auto Shop	
JSC	Johnson Student Center	
	Associated Student Government (ASG)	JSC-103
	Bookstore (in Campus Store)	JSC-117
	Cafe -Coffee/Juice Bar	JSC-118
	Campus Store/Quick Stop	JSC-117
	Disabled Students Program (DSPS)	JSC-108
	EOPS/CARE/CalWORKs	JSC-212
	Financial Aid	JSC-201
	Grab-N-Go	JSC-116
	Guardian Scholars	JSC-215
	Health & Wellness Center	JSC-110
	International Student Program	JSC-208
	Lactation Room	JSC-110
	Reprographics	JSC-120
	(TRiO) SSSP Upward Bound	JSC-209
	Student Business Office	JSC-202
	Student Life	JSC-102
	Student Placement	JSC-203
	The Spot	JSC-101
K	Welding / Auto Diesel	
L	Nealley Library – 1st Floor	
	L Building – 2nd Floor:	
	Assessment Center	L-223
	Career Center	L-222
	Math Study Center	L-204
	MESA Program	L-206
M	Planetarium	
	Veterans Resource Center	M-120
N	Music Building	
O	Central Plant	
P	Phillips Hall Theatre	
Q	Sports Concession	
R	Russell Hall	
S	Administration Building – First Floor:	
	Admissions / Records	S-101
	Counseling	S-112
	Graduation Office	S-104
	Promise Program	S-110
	PUENTE Program	S-110
	University Transfer Center & Center for Teacher Education	S-110
	Administration Building – 2nd Floor:	
	Community Services Program	S-203
	Foundation	S-201
	Scholarship Program	S-201
	Student Outreach	S-213
SC	Science Center	
T	Technical Arts	
V	Early Childhood Education Center	
	Classroom	V-103
VL	The Village	
	Middle College High School Classrooms	V-300
W	Kinesiology	
X	Security / Safety	
Z	Maintenance	

CENTENNIAL EDUCATION CENTER CAMPUS MAP

SANTA ANA COLLEGE

1530 West 17th Street • Santa Ana, CA 92706 • sac.edu

SCHOOL OF CONTINUING EDUCATION

2900 West Edinger Avenue • Santa Ana, CA 92704 • sac.edu/sce

DIGITAL MEDIA CENTER

1300 South Bristol Street • Santa Ana, CA 92706 • ranchodmc.com

ORANGE COUNTY REGIONAL

Sheriff's Training Academy

15991 Armstrong Avenue • Tustin, CA 92782

JPTC-CN – JOINT POWER TRAINING CENTER-CENTRAL NET

Basic Fire Academy

18301 Gothard • Huntington Beach, CA 92648