



SANTA ANA COLLEGE **INTERSESSION** CLASS SCHEDULE

January 3 – 30, 2022



SANTA ANA
COLLEGE
Focused On Your Future

Enroll at
sac.edu





PRESIDENT'S MESSAGE

You have made a wise investment in yourself. Your enrollment at Santa Ana College reflects your commitment to complete the requirements to earn one of our many Certificates of Achievement, Associate Degrees, transfer to a four-year university or earn a Bachelor of Science degree in Occupational Studies. This is your first act of many that will transform your life! Your decision to begin an educational journey at Santa Ana College can result in opportunities that will help you live a rich, full life. While you travel on your educational pathway, we are here to guide and help you every step of the way. We understand that you may face personal challenges that can hinder your progress and we are here to help you face and overcome these challenges.

Please know that we, faculty, staff, and administrators look forward to celebrating every milestone along your educational path. You will find excellent instruction and supportive tutoring and counseling services to help you achieve your educational goals. Thank you for choosing Santa Ana College as the place to begin your journey in higher education!

– Interim President, Santa Ana College, Marilyn Flores, Ph.D.

SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

INTERSESSION 2022 CALENDAR

November 2, 2021	Online registration
December 24-25, 2021 and January 1, 2022	College is closed for holidays
January 3, 2022	Instruction begins
Refer to section information in WebAdvisor:	Last day to add a class with instructor's signature or add code
	Last day to drop a class with enrollment fee refund and no "W" grade
	Last day to file Pass/No Pass
	Last day to drop a class with "W" grade
January 17, 2022	Martin Luther King Holiday
Last day of class	Intercession final exams
January 30, 2022	Instruction ends
February 7, 2022	Full Spring semester instruction begins

ADMISSIONS / REGISTRATION HOURS

SAC Admissions Office now has more ways to assist students!

- Admissions Live Chat – sac.craniumcafe.com/group/admissions-/lobby
- In-person: Mon, Tues, Fri: 8:00a - 1:00p - Wed, Thurs: 2:00p - 7:00p
*Please note, masks will be required and social distancing measures will be implemented at all times.
- Email us at Adm_Records@sac.edu – submit documents or ask questions
sac.edu/StudentServices/AdmissionsRecords - HOME PAGE

ONLINE HOURS ONLY: MON –THURS: 8:00A TO 6:45P • FRIDAY: 8:00A TO 1:00P

HOW TO APPLY & REGISTER

STEP ONE:

To apply to Santa Ana College, complete an application online at sac.edu. Click on the "Apply" link. After submitting all of your information, you will receive an e-mail confirmation from CCCApply. Within 24 hours, you will receive another e-mail from Santa Ana College with your login information and important registration information. You will be able to log in to sac.edu/Pages/WebAdvisor/Self-Service to register for classes.

STEP TWO:

ONLINE REGISTRATION STEPS:

WebAdvisor is open Monday–Sunday

(Please note: The online system will not be available on Saturdays from 2:00 am to 5:00 am).

1. Go to sac.edu and click on the "WebAdvisor" link.
2. Click on "Log In" from the Main Menu.
3. Log in (if you forget your password, go back to the Main Menu and click on the "What's my password?" link).
4. From the Menu, click on the "Student" tab.
5. Click on "Register for Classes" from the Registration Menu.
6. Follow the instructions to complete your registration.
7. Pay immediately to keep your classes.

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ONLINE REGISTRATION DATES

Continuing Students:	November 2, 2021 - January 2, 2022
New Students:	November 8, 2021 - January 2, 2022
Special Admit. High School Students:	December 6, 2021 - January 2, 2022

DROP FOR NON-PAYMENT POLICY

Enrollment fees must be paid IN FULL within 3 calendar days of registration or all of your classes will be dropped and released to other students. In addition to the 3-day non-payment drop policy, **there is a final outstanding balance drop date.** No balance will be carried over into the start of the semester. **All fees (enrollment and health fees) must be paid in full by the Friday (midnight) before the start of the semester.** If there is a balance on your account, your classes will be dropped the next morning (Saturday) regardless of when you registered. There will be no drops for nonpayment processed once the semester begins. If you need assistance paying your enrollment fees and would like to apply for a Fee Waiver, go to

home.cccapply.org/money/california-college-promise-grant

It is your responsibility to check your account balance and pay the amount owed.

STUDENT RESPONSIBILITY TO DROP CLASSES

To avoid a "W" grade, students must drop classes on or before the day of first class meeting. **Students will not be automatically dropped for non-attendance. You must drop online.** Anytime after the first class meeting, you will not be eligible to receive a refund for your classes nor be exempt from payment.

WAIT LIST POLICY

You are not able to wait list more than one section per course. You cannot wait list a course that will conflict with another course. As seats become available, students will be moved into an open seat. You will be notified by email (it is your responsibility to make sure that your e-mail is up-to-date) **and have 3 calendar days to pay for the course or you may be dropped.** If your name remains on the wait list, you must attend the first class meeting and obtain the instructor's approval to add the course (Log in to **WebAdvisor** often to check your status on the wait list).

NOTE: Please check that your email address is current in your student profile via WebAdvisor.

PAY FEES IMMEDIATELY

Fees must be paid within 3 calendar days of registering for courses or you will be dropped for non-payment. The date that you register counts as the first calendar day.

PAY ONLINE with a credit card at sac.edu

PAY IN PERSON at the college cashier's office locations listed below. Payment by check, Visa, MasterCard, and Discover are accepted.

or MAIL CHECK OR MONEY ORDER TO:

REGISTRATION, SAC Cashier's Office,

1530 W. 17th Street, Santa Ana, CA 92706

REGISTRATION, SCC Cashier's Office,

8045 E. Chapman Avenue, Orange, CA 92869

Do not send cash! Make checks payable to "RSCCD" and write your Student ID number on the check.

ENROLLMENT FEE: \$46.00 PER UNIT. PAYMENT IS REQUIRED OF ALL STUDENTS UPON REGISTERING FOR CLASSES.

NON RESIDENT TUITION: \$317.00 PER UNIT IN ADDITION TO THE PER ENROLLMENT FEE FOR NON-RESIDENT STUDENTS. REFER RESIDENCY QUESTIONS TO THE ADMISSIONS OFFICE.

Health Fee: \$16.00 for intersession is charged to all students whether or not they choose to use health services.

Refunds: Students will be eligible for a refund if they drop their course on or before the day of the first class meeting.

Material Fee: Material fee may be required for a course. Check classes online for specific fees.

Representation Fee: \$2.00 at SAC. \$1.00 at SCC.

Student Photo Identification Card: Available at the Cashier's Office, room VL-205B at Santa Ana College, FREE of charge.

Parking Fee: A permit is not required to park on campus during Intersession.

FIRST CLASS MEETING

Make sure you attend the first class meeting!

Attendance at the first meeting of a class is advised because of enrollment demands. Any student not reporting to the first class meeting may be dropped from the roll sheet.

OFF-CAMPUS FIELD TRIPS POLICY

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.

PHOTOGRAPHY

Santa Ana College/Santiago Canyon College, a non-profit California Community College, reserves the right to use photography and video images of students and visitors, age 18 and older, taken on our property and at college-sponsored events for marketing and promotional purposes. Objection to the use of an individual's photograph may be made in writing to Public Affairs and Publications, RSCCD District Office, 2323 N. Broadway, Suite 408, Santa Ana, CA 92706.

FREQUENTLY ASKED QUESTIONS

Do I have to apply for both Intersession (2022 SI) and Spring (2022 SP)?

Yes: If you are not enrolled in two consecutive full terms (Spring and Fall).

If I complete a 2022 SI application and would like to enroll in 2022 SP classes, do I have to fill out another application?

Yes: You are encouraged to submit both applications on or after November 2, 2021.

Where do I apply for the Intersession?

Applications are available online at sac.edu.

How do I enroll for Intersession Classes?

Enroll online via WebAdvisor at sac.edu, November 2, 2021 – January 2, 2022.

College is closed for Holiday Break, December 24, 2021 – January 1, 2022.

Do I need a parking permit during the January Intersession classes?

No. Permits are not required during the January Intersession.

PROBLEMS REGISTERING?

Have you attended SAC or SCC during the Spring or Fall Semester 2021?

If No: You need to submit an application prior to registering for classes – apply online. sac.edu

If Yes: Continue with the following questions.

- Have you completed the needed prerequisites for the class? If not, call Counseling and make an appointment, 714-564-6100.
- Have you taken the course at least 2 times already? If yes, call Admissions 714-564-6017 or fill out course repetition..

REGISTRATION QUESTIONS? Call 714-564-6005

VISIT OUR WEBSITES:

SANTA ANA COLLEGE sac.edu • SANTIAGO CANYON COLLEGE sccollege.edu

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT rsccd.edu

Can't find the class you need?

It may be waiting for you at Santiago Canyon College (SCC).

Classes for both SAC and SCC are listed online.







SAC CLASS AND INSTRUCTION METHODS

SAC classes are currently being taught using a variety of methods. Below you will find the different ways classes are being offered to students college-wide. When selecting a class, please take note of the method of instruction through which that class will be offered. For any questions regarding your classes, please contact your instructor or counselor.

Important notes for both Online, Fully Online Live, Online & On-Campus Meetings, and Virtual Hybrid classes:


- Access to classes will be available on Canvas, rsccd.instructure.com, the first day of classes.
- Students on wait lists must email the instructor the first week of class to be considered for enrollment.
- Verify that your email address is current on WebAdvisor.
- Please contact the Distance Education Office if you are unable to login to access your Canvas class(es) at 714-564-6725 or by email: sac_disted@sac.edu
- Information regarding online learning, Canvas help and Frequently Asked Questions can be found at our website: sac.edu/disted
- On campus required meeting dates, time and place, and instructor contact information can be found on WebAdvisor sac.edu/webadvisor

CLASS INSTRUCTION METHODS


	Online (O)	FULLY ONLINE INSTRUCTION (O) classes are distance education classes that meet 100% online with no scheduled meeting days. Students logon to Canvas at sac.edu/Canvas and complete work regularly throughout the week. Canvas and other technologies will be required to complete coursework.
	Fully Online Live (OL)	FULLY ONLINE LIVE INSTRUCTION (OL) classes are distance education classes that only meet in scheduled live streaming Zoom meetings. Students logon to Canvas at sac.edu/Canvas to attend class virtually on zoom during the published course times. Canvas and other technologies will be required to complete coursework.
	Virtual Hybrid (VH)	VIRTUAL HYBRID INSTRUCTION (VH) classes are distance education classes that combine scheduled live streaming Zoom meetings and online instruction. Students will attend class virtually on Zoom during the published course times and will logon to Canvas at sac.edu/Canvas and complete work regularly throughout the week. Canvas and other technologies will be required to complete coursework.
	Online & On-Campus Meetings (H)	ON-CAMPUS HYBRID INSTRUCTION (H) classes are distance education classes that combine scheduled on-campus meetings and online instruction. Students will attend class on-campus during the published course times and will logon to Canvas at sac.edu/Canvas and complete work regularly throughout the week. Canvas and other technologies will be required to complete coursework.
	On Campus w/Virtual (CV)	ON-CAMPUS WITH VIRTUAL INSTRUCTION (VC) classes are distance education classes that combine scheduled on-campus and scheduled Zoom meetings. Students will attend class on-campus and will attend class virtually on zoom during the published course times and will logon to Canvas at sac.edu/Canvas . Canvas and other technologies will be required to complete coursework.
	On Campus (C)	ON-CAMPUS (C) classes are on-campus and in-person with scheduled meeting days and times. Students will complete their course on campus.

TEXTBOOK AFFORDABILITY

OPEN EDUCATIONAL RESOURCES (OER)

 Open Educational Resources (OER) refers to textbooks or online materials that are in the public domain or have a Creative Commons license. Classes listed with an OER symbol use free course materials unless noted in the course schedule comments. A course using Lumen Learning OER will charge a material fee for the online resource.

ZERO TEXTBOOK COST (ZTC)

 Zero Textbook Cost (ZTC) refers to courses that eliminate conventional textbook costs by using alternative instructional materials and methodologies, including freely usable Open Educational Resources. Classes listed with a (ZTC) symbol use free course materials.

The college strives to ensure that the OER and ZTC designations are accurate; however, under some circumstances, faculty may have to adjust selection of instructional materials and this can affect course material costs.



It may also be necessary to change instructors. Replacement faculty have academic freedom to choose instructional materials regardless of costs and are not obligated to use free course materials selected by an instructor previously assigned to the class.

ACCOUNTING (ACCT)

ACCT 032, PAYROLL ACCOUNTING

2.0 UNITS



This course covers accounting for payroll and worker's compensation. Calculation of payroll, payroll taxes, and the related forms and deposit requirements are covered.

	06142	Sung L	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There is no additional textbook cost for this ZTC class.			

ACCT 035, QUICKBOOKS I

2.0 UNITS


This is an introductory course on using Quickbooks software in the business environment for preparation of accounting information. The course will cover accounting theory and practical knowledge of QuickBooks on topics that include company file setup, customizing QuickBooks, recording customer and vendor transactions, bank reconciliations, creation of accounting reports and customization.

	06137	Jarjoura R	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas Students may not use a MAC computer in this course. The course is designed for PC only. The Desktop version of the software must be used and is provided in the text.			

ACCT 104, FEDERAL AND CALIFORNIA TAXES

4.0 UNITS

Learn how to prepare federal and California state income tax returns for the individual. Learn tax theory and rules behind the Form 1040 and the most common IRS Schedules, such as Schedules A, B, C, D, E, and common income adjustments and tax credits. This course is CTEC qualified. This course may be repeatable as continuing education for professional certification.



	06143	Sung L	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas			



AMERICAN SIGN LANGUAGE (ASL)

ASL 110, AMERICAN SIGN LANGUAGE I

4.0 UNITS

This entry level course is designed to introduce students to American Sign Language (ASL) and fingerspelling as it is used within American Deaf culture. Instruction includes preparation for visual/gestural communication followed by intensive work on comprehension through receptive language skills, development of basic conversational skills, modeling of grammatical structures, and general information about American Deaf culture. Sign Language 110 is equivalent to two years of high school ASL. Students are required to attend at least one off-campus event.

	03921	Gamache D	ONLINE	01/03-01/30
	Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.			

	03923	Smith E	ONLINE	01/03-01/30
	Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.			


ANTHROPOLOGY (ANTH)


ANTH 100, INTRODUCTION TO CULTURAL ANTHROPOLOGY


3.0 UNITS

A cross-cultural survey of the major areas of cultural anthropology including subsistence patterns, economic and political systems, family and kinship, religion, and cultural change. Also includes contemporary issues facing humankind such as the environment, resource depletion, ethnic conflict, globalization, and warfare. Emphasis is on understanding cultural diversity and cultural universals. Field trips may be required.

	04053	9:00a-12:20p	M Tu W Th	Cundiff W	D-401	01/03-01/30
	This class meets on-campus.					

 **ONLINE:** Fully Online Instruction - Time-flexible online course with no scheduled meeting times

 **FULLY ONLINE LIVE:** Fully Online Live Instruction - Live streaming instruction via Zoom

 **ONLINE & ON-CAMPUS MEETINGS:** On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

 **VIRTUAL HYBRID:** Virtual Hybrid Instruction - A combination of live streaming Zoom meetings and online instruction

 **ON-CAMPUS:** On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**


**Honors
Courses:**

 **HONORS**

ANTH 101, INTRODUCTION TO PHYSICAL ANTHROPOLOGY

3.0 UNITS

An introduction to humankind's place in nature including evolutionary theory, principles of genetics, primate evolution and behavior, fossil evidence for human evolution, human biology and variation, growth and adaptability, and biomedical anthropology. Includes practical application of biological anthropology to human problems.


	04104	Robertson M	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.				


ART (ART)


ART 100, INTRODUCTION TO ART CONCEPTS


3.0 UNITS


A study of the visual arts in relation to both personal and cultural expressions. Fundamentals of visual organization, color theory, terminology, historical art movements and concepts will be studied. Required for art majors.

	07396	1:00p-4:20p	M Tu W Th	Spies B	C-104	01/03-01/30
Instructor has elected to use Open Education Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this Zero Textbook Cost (ZTC) class.						

	07400			Monroe J	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Instructor has elected to use Open Education Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this Zero Textbook Cost (ZTC) class.						

	07402			Synicky C	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Instructor has elected to use Open Education Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this Zero Textbook Cost (ZTC) class.						


	07406			Stone L	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Instructor has elected to use Open Education Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this Zero Textbook Cost (ZTC) class.						

	07408			Monroe J	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Instructor has elected to use Open Education Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this Zero Textbook Cost (ZTC) class.						

ART 130, INTRODUCTION TO DRAWING

3.0 UNITS

Introductory course in observational drawing, exploring line, form, proportion, composition, and a variety of media. Drawing from man-made and natural objects. Required for art majors.

	07404	9:30a-11:40a	M Tu W Th	Hower T	C-210	01/03-01/30
		11:50a-4:20p	M Tu W Th	Hower T	C-210	


ART 162, DIGITAL ILLUSTRATION I


3.0 UNITS


Explores the essentials of illustration for graphic designers and concept artists, using industry-standard production and design tools. Focuses on professional studio techniques to master this essential design tool for the creation of sophisticated graphics. Emphasizes efficient workflow, technical proficiency, and aesthetic judgment. Students produce portfolio-ready projects using a broad range of imaging skills. The primary software used includes Adobe Photoshop, supplemented with Adobe Illustrator, and some time-based media software.


Recommended Preparation: Digital Media 195, or or portfolio exhibiting equivalent skills to 3 units of entry-level digital design coursework Art 195.


Material Fee(s): \$15.00


	07403			Staff	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Instructor has elected to use Open Education Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this Zero Textbook Cost (ZTC) class.						

 **ONLINE:** Fully Online Instruction - Time-flexible online course with no scheduled meeting times

 **FULLY ONLINE LIVE:** Fully Online Live Instruction - Live streaming instruction via Zoom

 **ONLINE & ON-CAMPUS MEETINGS:** On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

 **VIRTUAL HYBRID:** Virtual Hybrid Instruction - A combination of live streaming Zoom meetings and online instruction

 **ON-CAMPUS:** On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**

**Honors
Courses:**



 **HONORS**

ART 195, INTRODUCTION TO DIGITAL MEDIA ARTS

3.0 UNITS

Foundation-level course designed for graphic designers, artists, photographers, web designers, programmers, and animation artists working in the digital realm. This course includes an overview of industry-standard software, including Adobe Creative Cloud for digital design in montage, vector, layout and time-based media.


Material Fee(s): \$15.00

 07255	Clark S	ONLINE	01/03-01/30
 Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . There is no additional textbook cost for this ZTC class.			

ART 230, INTERMEDIATE DRAWING

3.0 UNITS


An intermediate course in the study of drawing designed to give students who have completed an introductory drawing course additional opportunity in graphic expression. Further exploration of materials including a wide variety of both drawing and mixed media. Students continue the development of composition and more intermediate concepts. The class emphasizes individual expression. *Prerequisite: Art 130 with a minimum grade of C.*

 07412	9:30a-11:40a	M Tu W Th	Hower T	C-210	01/03-01/30
	11:50a-4:20p	M Tu W Th	Hower T	C-210	

ART 233, ADVANCED DRAWING

3.0 UNITS

To further develop individual graphic expression, students will plan a series of drawing problems to be executed during the semester under the instructor's direction. Exploration of new materials and techniques. *Prerequisite: Art 230 with a minimum grade of C or portfolio review.*



 07414	9:30a-11:40a	M Tu W Th	Hower T	C-210	01/03-01/30
	11:50a-4:20p	M Tu W Th	Hower T	C-210	

AUTOMOTIVE TECHNOLOGY (AUTO)

AUTO 102, INTRODUCTION TO AUTOMOTIVE

3.0 UNITS

Introduction to the primary automotive systems used on modern vehicles. Theory, parts nomenclature, and description of system operation are emphasized. This course is intended for students seeking technical knowledge, with hands-on lab work, and future employment as an automotive service technician.



 07364		Rudd J	HYBRID	01/03-01/30
 Hybrid instruction. A combination of online and on-campus instruction during the days and times indicated. Students log in to Canvas sac.edu/Canvas . There is no additional textbook cost for this ZTC class.	8:00a-11:10a	Tu Th	Rudd J	J-103


BIOLOGY (BIOL)

BIOL 109, FUNDAMENTALS OF BIOLOGY

3.0 UNITS

Principles of biology stressing the relationship of all organisms from anatomical, physiological, and ecological points of view. Includes cell machinery, genetics, reproduction, embryology, animal behavior, botany, ecology, evolution, and human physiology. Concurrent enrollment in Biology 109L recommended. Designed for non-biology majors.




 04349	8:00a-11:20a	M Tu W Th	Chroman L	R-128	01/03-01/27
 04350			Morris A	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas					






 04351			Morris A	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas					

BIOL 109L, FUNDAMENTALS OF BIOLOGY LABORATORY

1.0 UNIT

Laboratory experiments that illustrate important biological concepts at all levels of organization, from molecules and cells, to organisms, populations, communities, and ecosystems. Content complements Biology 109/109H lecture material. Fieldtrip required. *Prerequisite: Biology 109 or Biology 109H with a minimum grade of C or concurrent enrollment.*

 04352	8:00a-11:20a	M Tu W Th	Hampton J	R-202	01/03-01/27
 04353	11:45a-3:05p	M Tu W Th	Dinh-Mahavongtrakul M	R-202	01/03-01/27
 04354	6:30p-9:50p	M Tu W Th	Smith D	R-202	01/03-01/27

 ONLINE:	Fully Online Instruction - Time-flexible online course with no scheduled meeting times
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**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**

**Honors
Courses:**

 **HONORS**


BIOL 197, STEM INTERNSHIP/WORK EXPERIENCE

1.0 - 4.0 UNITS

Supervised paid or volunteer experience in student's major including new or expanded responsibilities. 75 hours of paid work or 60 hours of unpaid work equals one unit. Course may be taken 4 times for a maximum of 16 units of occupational cooperative work experience credit.

Prerequisite: Successful completion of 10 units from Biotech course series.

Open Entry / Open Exit

 **07390**

Jang C

R-207


01/03-01/30

BUSINESS (BUS)

BUS 100, FUNDAMENTALS OF BUSINESS

3.0 UNITS

An introduction to the basic fundamentals of business. A survey of marketing, management, production, accounting, finance, and economics and how they interrelate in the business environment.

 **06138**

Shweiri G

ONLINE

01/03-01/30




Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas Instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

BUS 130, PERSONAL FINANCE

3.0 UNITS

This course is designed to empower individuals with various tools to manage their money and make sound lifelong financial decisions. Topics include financial planning, income and expense management, investment analysis, retirement planning, consumerism, insurance, estate planning, home ownership and credit management. This course uses financial, tax, and mathematical calculations. Students will take a hands-on approach to such learning and skill development with problem-solving assignments and projects that require them to explain information presented in tax forms and financial statements. They will also obtain the knowledge and skills required to convert financial information into portrayals that contribute to an understanding of present and future personal and family financial needs. Students will also be provided with opportunities to analyze and synthesize on documents and reports. They will develop the logical reasoning skills needed by informed and productive citizens. Moreover, instructors will (a) provide student-centered activity-based instruction, (b) emphasize the conceptual understanding and skills of mathematics and quantitative reasoning, and (c) facilitate the development of competence and confidence in problem-solving abilities.

Prerequisite: Mathematics N48 with a minimum grade of C or placement into Mathematics 083 according to the Santa Ana College Mathematics Department's placement standards.

 **06144**

Strong J

ONLINE


01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

BUS 150, INTRODUCTION TO INFORMATION SYSTEMS AND APPLICATIONS

3.0 UNITS

Introduction to computer concepts and management information systems. Application software will be used to solve business problems.

 **06167**

Sim J

ONLINE

01/03-01/30


Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

BUS 222, BUSINESS WRITING

3.0 UNITS

Overview of oral and written communication skills used in business. Emphasizes guidelines for improving writing and speaking skills, common solutions to common communication problems, ethical issues facing business communicators today, instructions on how to identify areas of legal vulnerability, and tested techniques for communicating successfully in today's high-tech, international business environment.

Prerequisite: English 101 or 101H with a minimum grade of C.

 **06168**


Ursuy C


ONLINE


01/03-01/30




Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas Instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

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Free Textbooks**

 **OER**











 **ZTC**

**Honors
Courses:**

 **HONORS**



BUSINESS APPLICATIONS (BA)**BA 146, COMPUTER FUNDAMENTALS****1.5 UNITS**

Learn current computer technology for business and personal use including hardware components and software applications using current standards. Topics also include Internet, virus protection, networking, cloud computing, and Wi-Fi. Helpful tips to make using the computer easier, faster, and more efficient. Course is designed for beginner and experienced users needing to update and build business technology knowledge and skills.

	06729		Morgan A	HYBRID	01/03-01/30
		11:20a-12:10p	M W	Morgan A	A-224
	Hybrid instruction. A combination of online and on-campus instruction during the days and times indicated. Students log in to Canvas sac.edu/Canvas . Instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.				
	06730		Morgan A	HYBRID	01/03-01/30
		1:40p-2:30p	M W	Morgan A	A-224
	Hybrid instruction. A combination of online and on-campus instruction during the days and times indicated. Students log in to Canvas sac.edu/Canvas . Instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.				
	06731		Morgan A	HYBRID	01/03-01/30
		11:20a-12:10p	Tu Th	Morgan A	A-224
	Hybrid instruction. A combination of online and on-campus instruction during the days and times indicated. Students log in to Canvas sac.edu/Canvas . Instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.				
	06732		Morgan A	HYBRID	01/03-01/30
		1:40p-2:30p	Tu Th	Morgan A	A-224
	Hybrid instruction. A combination of online and on-campus instruction during the days and times indicated. Students log in to Canvas sac.edu/Canvas . Instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.				
	06733		Manzano M	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas Instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.				

BA 154, SEARCH ENGINE OPTIMIZATION AND WEB STATISTICS APPS FOR BUSINESS**1.5 UNITS**


Learn how search engines work, website structure with Search Engine Optimization (SEO), competitive keyword research, writing content for search friendly websites, effective link building, and Search Engine Marketing (SEM) with Google Ads. Learn how business professionals use web statistics applications, such as Google Analytics, to analyze and track the effectiveness and performance of web pages and content to determine SEO and SEM practices. Learn how to use apps to measure site traffic, ad performance, Return on Investment (ROI), and conversions. Create an account, set up custom campaigns, and work with reports. This course is designed for beginner and experienced users.




	06946		Andrus E	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas Instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.				

BA 188, MICROSOFT EXCEL**2.0 UNITS**

This course is designed for beginning and experienced computer users needing to build and update business technology skills to produce professional Excel worksheets. Learn proper techniques using current business standards to create, edit, format, export PDF, and print worksheets. Topics include insert images, graphics, charts, functions, and formulas. This course will prepare the student for the Microsoft Office Specialist (MOS) exam to earn an industry recognized certification.

Software Utilized: MS Excel 2019

	06235		Nguyen T	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas				


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CHEMISTRY (CHEM)

CHEM 109, CHEMISTRY IN THE COMMUNITY

4.0 UNITS

The non-science major will study practical applications of chemistry and the chemical principles behind them including: the scientific method, atomic structure, molecular models, and chemical reactions. Environmental and community issues will be the focus of student centered laboratories, discussions and field trips. Group work and computer activities will be used in this cooperative learning environment.


	04438	Pratt C	ONLINE	01/03-01/30
Fully Online instruction with proctored exams. Students are required to log in to Canvas by the first day of class for detailed information and required course work. http://canvas.sac.edu . There will be no instructional meetings. This class will require proctored exams using software. Students must have access to a webcam and a microphone.				


CHEM 209, INTRODUCTORY CHEMISTRY

4.0 UNITS

Basic concepts of matter: atomic structure, formulas, equation writing, nomenclature, gases and kinetic theory. Emphasizes properties of solutions, and the mole concept in quantitative chemistry. Prepares students for Biology and Chemistry 219.

Prerequisite: Mathematics 080 or Mathematics 081 or Mathematics 083 or Mathematics 084 with a minimum grade of C.

	04439	M Tu W Th	Littlejohn S	HYBRID	01/03-01/27
	8:00a-11:20a	M Tu W Th	Littlejohn S	R-301	
On-Campus Hybrid instruction. A combination of on-campus meetings during the days and times indicated and online instruction. Students log in to Canvas. sac.edu/Canvas					


	04442	M Tu W Th	McAdam J	HYBRID	01/03-01/27
	11:40a-3:00p	M Tu W Th	McAdam J	R-309	
On-Campus Hybrid instruction. A combination of on-campus meetings during the days and times indicated and online instruction. Students log in to Canvas. sac.edu/Canvas					

CHICANO STUDIES (CHST)

CHST 101, INTRODUCTION TO CHICANA/CHICANO STUDIES

3.0 UNITS

This course introduces the field of Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xica nx Studies. It is designed to acquaint students with the most significant social, political, economic, and historical aspects of the Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xica nx experience in the United States. A trans-disciplinary, multisectoral, and multidimensional approach will be employed to study Chicanas/Chicanos/Chican@s/Chicanxs/Xicanas/Xicano s/Xicanxs various experiences and their contributions to American society and culture. This course will critically analyze the societal context in which the Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xica nx have sought to maintain their culture. This course is designed to present a foundation in Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xica nx Studies.



	03857	Valles R	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.				


CHILD DEVELOPMENT (CDEV)


CDEV 107, CHILD GROWTH AND DEVELOPMENT (DS1)


3.0 UNITS

This course examines the major physical, cognitive, social and emotional developmental milestones for children, from conception through adolescence. Emphasis on interactions between maturational processes and environmental factors. Students will observe children, evaluate individual differences, and analyze characteristics of development at various stages according to developmental theories. (No credit if student has taken Psychology 157.)

	07702	Naman T	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas The instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.			

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Low Cost or Free Textbooks

 **OER**

 **ZTC**


Honors Courses:

 **HONORS**

CDEV 108, OBSERVATION AND ASSESSMENT FOR EARLY LEARNING AND DEVELOPMENT (DS3) 3.0 UNITS


This course focuses on the appropriate use of assessment and observation strategies to document development, growth, play, and learning to join with families and professionals in promoting children's success. Recording strategies, rating systems, portfolios, and multiple assessment tools are explored.

Prerequisite: Child Development 107 with a minimum grade of C. Negative TB Test (must be completed before observations take place during the semester). By the 3rd week of the semester, verification of the state-mandated Tdap vaccination, MMR immunization, and negative TB test will be required.

	06345		Deusenberry J	HYBRID	01/03-01/30
	6:00p-8:30p	Tu	Deusenberry J	V-150	
Hybrid instruction. A combination of online and on-campus instruction during the days and times indicated. Students log in to Canvas sac.edu/Canvas .					


CDEV 110, CHILD, FAMILY, AND COMMUNITY (DS2) 3.0 UNITS

The processes of socialization focusing on interrelationship of family, school, and community. Examines the influence of multiple societal context. Explores the role of collaboration between family, community, and schools in supporting children's development.

	06346		Trahan Grissom L	HYBRID	01/03-01/30
	6:00p-8:30p	Th	Trahan Grissom L	V-150	
Hybrid instruction. A combination of online and on-campus instruction during the days and times indicated. Students log in to Canvas sac.edu/Canvas .					


CDEV 112, HEALTH, SAFETY, AND NUTRITION FOR CHILDREN 3.0 UNITS


This course examines the regulations, policies, procedures and best practices for early childhood curriculum related to health, safety, food, and nutrition while supporting child development through everyday planning and school programming. The importance of collaboration between families and health and school professionals to ensure physical and mental health of all children, families, and professionals will be explored. Students will have to show proof of negative TB test results by the 4th week of the semester. Observations to local child development centers will be included.

	06347		Hardy M	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas					

CDEV 205, INTRODUCTION TO CHILDREN WITH SPECIAL NEEDS 3.0 UNITS


Introduces the variations in development of children and adolescents with special needs, and the resulting impact on families. Includes an overview of historical and societal influences, laws relating to individuals with special needs, and the identification and referral process.

	06348		Kimmel M	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas					

	06349		Kimmel M	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas					


CDEV 214, CREATIVE ART EXPERIENCES FOR CHILDREN 2.0 UNITS


Emphasizes the child's (ages 2 through 8 years) ability to represent and expressively use art media. Includes theoretical as well as practical application and the role of adult in fostering creativity.

	07724		Mc Innish A	HYBRID	01/03-01/30
	6:00p-8:30p	W	Mc Innish A	V-150	
On-Campus Hybrid Instruction. A combination of on-campus meetings during the days and times indicated and online instruction. Students log in to Canvas. sac.edu/Canvas .					


CDEV 221, LIVING AND TEACHING IN A DIVERSE SOCIETY 3.0 UNITS

Examination of the development of social identities in diverse societies, and implications of oppression and privilege, as they apply to young children, families, programs, classrooms, and teaching. Classroom strategies will be explored emphasizing culturally and linguistically appropriate anti-bias approaches, self-examination, and reflection on issues related to social identity, stereotypes and bias, social and educational access, media, and schooling.


	06350		Seneviratne A	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas					

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 **ZTC**


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CDEV 229, BRAIN DEVELOPMENT AND LEARNING

2.0 UNITS


This class explores the development of the brain for children from birth through adolescence, and how behavior and learning are affected. Brain-based learning strategies will be used to teach new ways of approaching learning including how to understand diverse learning styles. This course is designed for educators, parents, and students who are interested in knowing more about how the brain operates and how environment affects the brain.

	06351	Lamourelle C	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas				

CDEV 230, CHILD GUIDANCE AND CLASSROOM MANAGEMENT

2.0 UNITS

This course will explore expectations about young children's behavior and the importance of teacher interaction skills in addressing and dealing with behavior issues. Behavior expectations will be defined, skills for dealing with various behaviors will be developed and a file of community resources in regards to behavioral issues will be created. It is advised that participants take this course in conjunction with working in a classroom setting.

	06352	Lamourelle C	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas				




COMMUNICATION STUDIES (CMST)


CMST 101, INTRODUCTION TO INTERPERSONAL COMMUNICATION



3.0 UNITS

Introduction to communication theory, rhetoric, listening, perception, language usage, nonverbal communication, and conflict management. Students participate in oral and written exercises and simulations; these activities are designed to enhance communicative awareness and skills in interpersonal contexts. It is designed to assist students in improving their own interpersonal and oral communication skills.

Recommended Preparation: Completion of or concurrent enrollment in English 101 or English 101H with a minimum grade of C.

	07028	8:00a-11:20a	M Tu W Th	Sifuentes M	I-209	01/03-01/30
	07014			Rehm D	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.					




	07029			Labreau K	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .						



	07031			Pierce C	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.					



CMST 102, PUBLIC SPEAKING






3.0 UNITS

Teaches critical thinking skills in relation to public speaking. Emphasis on the process, principles, and major facets of critical thinking with practice through oral presentations.


	07033	8:00a-12:35p	M Tu Th	Ayala E	C-214	01/03-01/30
	07035			Rehm D	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . There is no additional textbook cost for this ZTC class.					


	07040			Pierce C	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.					

	07042			Lockwood L	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . There is no additional textbook cost for this ZTC class.					


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 **HONORS**

CMST 140, ARGUMENTATION AND DEBATE

3.0 UNITS

Principles of debate techniques with emphasis on methods of logical analysis and reflective thinking. Practical application through adaptation of material to forms of debate on current issues.

Recommended Preparation: Completion of or concurrent enrollment in English 101 recommended. Communication Studies 097 recommended for non-native speakers.

 **07044**

Lockwood L

ONLINE

01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas.


COMPUTER SCIENCE (CMPR)

CMPR 100, THE COMPUTER AND SOCIETY

3.0 UNITS

An introduction to the area of computers and their relationship to today's information society. Examines a broad overview of topics including hardware, software, networking, information technology, and the Internet. The student will explore the implication and effect of technology on society, careers, and ethics.

Software Utilized: MS Office 2019/365

 **06165**

Quach N

ONLINE


01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

CMPR 101, PROGRAMMING SURVEY

0.5 UNIT

This survey course introduces students to C programming language. Students will code, compile and execute programs that control hardware. Students will be learning the input-process-output (IPO) model, a widely used approach in systems analysis and software engineering, that receives inputs from a user or other source, does computations on the inputs, and returns the results of the computations.

 **06364**

9:00a-12:00p

F – Jan 14

Quach N

A-215

01/03-01/30



9:00a-12:00p

F – Jan 21

Quach N

A-215

9:00a-12:00p

F – Jan 28

Quach N

A-215


This class meets on-campus on Friday, Jan 14, 21 & 28 from 9:00 am - 12:00 pm each day. There is no additional textbook cost for this ZTC class.

CMPR 104, COOPERATIVE WORK EXPERIENCE EDUCATION-OCCUPATIONAL

1.0 - 4.0 UNITS

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

Open Entry / Open Exit

 **06166**

Nguyen H

ONLINE

01/03-01/30


Mandatory orientation meeting with the instructor. Instructor will contact the student to arrange a virtual meeting during the first week of class.

COUNSELING (CNSL)

CNSL 100, LIFELONG UNDERSTANDING AND SELF DEVELOPMENT

2.0 UNITS

Integrates concepts of lifelong understanding pertaining to career choice, educational planning, and self inventory. Skills, values, and interest assessments are utilized. Emphasis is on applying psychological principles to values clarification, goal setting, and decision making. Students analyze social/cultural conditioning and explore successful strategies for living in a diverse society.

 **06955**


Muir S

ONLINE

01/03-01/30



Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

 **06956**


Vu T


ONLINE


01/03-01/30




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CNSL 116, CAREER/LIFE PLANNING AND PERSONAL EXPLORATION

3.0 UNITS


This course is designed to assist students in successfully establishing and achieving education, career, and life goals. Students are guided through a reflective process that focuses on values, interests, personality, skills, and learning styles. Career and education options are researched, and students are exposed to college resources and support services. Decision making models and goal setting techniques are examined and will be used to develop short and long term education, and career and life plans.

Material Fee(s): \$16.00

	08146	8:30a-11:50a	M Tu W Th	Pineda M	ZOOM	01/03-01/30
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 Fully Remote Live Instruction. Live streaming instruction via Zoom during the days and times indicated. Students log in to Canvas. sac.edu/Canvas. There will be no instruction on-campus. Material Fee: \$16.00 Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

	04336	9:00a-1:15p	Tu W Th	Huynh J	ZOOM	01/03-01/30
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 Fully Remote Live Instruction. Live streaming instruction via Zoom during the days and times indicated. Students log in to Canvas. sac.edu/Canvas. There will be no instruction on-campus. Material Fee: 16.00 Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

	04339		Robledo J	ONLINE		01/03-01/30
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Material Fee: 16.00 Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

	04340		Nguyen T	ONLINE		01/03-01/30
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Material Fee: 16.00 Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

CNSL 144, REASONING AND PROBLEM SOLVING

3.0 UNITS

The nature of critical thinking, models and strategies; common fallacies of reasoning, self-regulation in the thinking process; application of critical thinking to complex issues of life.

	04343		Muir S	ONLINE		01/03-01/30
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Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

	04344		Macintyre M	ONLINE		01/03-01/30
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Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

CRIMINAL JUSTICE (CJ)

CJ 101, INTRODUCTION TO CRIMINAL JUSTICE

3.0 UNITS

This course introduces students to the characteristics of the criminal justice system in the United States. Focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the system, and current challenges to the system. The course examines the evolution of the principles and approaches utilized by the justice system and the evolving forces that have shaped those principles and approaches. Although justice structure and process are examined in a cross cultural context, emphasis is placed on the US justice system, particularly the structure and function of US police, courts, and corrections. Students are introduced to the origins and development of criminal law, legal process, and sentencing and incarceration policies.

	07265	8:00a-11:20a	M Tu W Th	Gonis Jr A	ZOOM	01/03-01/30
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Fully Online Live Instruction. Live streaming instruction via Zoom during the days and times indicated. Students log in to Canvas. <https://canvas.sac.edu>. There will be no instruction on-campus.

DANCE (DNCE)


DNCE 100, DANCE HISTORY AND APPRECIATION


3.0 UNITS


The development of dance in Western Europe and the U.S. from ancient times to the present. Explores dance as an emerging art form from the Renaissance to the 21th Century. Emphasizes the contemporary dance heritage of the United States.

	07324		Westergard-Dobson C	ONLINE		01/03-01/30
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Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

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**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**

**Honors
Courses:**



 **HONORS**

DIGITAL MEDIA (DM)

DM 102, HISTORY OF GLOBAL CINEMA

3.0 UNITS



A survey course exploring global cinema as an art form, and developing appreciation of historical, artistic, and technical advances from the 1890s to the present, with focus on cinema from around the world.

	07258	Hall J	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . There is no additional textbook cost for this ZTC class.			

DM 104, HISTORY OF FILM FROM 1945 TO PRESENT

3.0 UNITS



A lecture/visual aids course exploring film as an art form and developing appreciation of historical, artistic and technical advances.

	07262	12:30p-3:50p	M Tu W Th	Taylor M	A-210	01/03-01/30
	There is no additional textbook cost for this ZTC class.					

DM 105, HISTORY OF LATIN AMERICAN CINEMA

3.0 UNITS



A survey course exploring Latin-American cinema as an art form, and developing appreciation of historical, artistic, and technical advances from the 1890s to the present, aimed at fostering a lasting engagement with both film culture and Latin America.

	07252	8:35a-11:55a	M Tu W Th	Lunel E	A-210	01/03-01/30
	There is no additional textbook cost for this ZTC class.					

DM 107, HISTORY OF ANIMATION

3.0 UNITS

Critical and historical survey of animation as a form of communication and cultural expression, from prehistoric origins to present digital formats. Animation history is studied in relation to the background for its creation in contemporary culture and society including the U.S.A., Europe, and Japan. Students analyze and evaluate a large cross-section of animated works.



	07253	Kumar A	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . There is no additional textbook cost for this ZTC class.			

DM 124, COOPERATIVE WORK EXPERIENCE - OCCUPATIONAL

1.0 - 4.0 UNITS

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major to enable them to become productive employees. This course also provides students with career awareness of jobs. 75 hours of paid work or 60 hours of unpaid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.



Open Entry / Open Exit

	07256	11:00a-12:30p	Tu	McMillan J	HYBRID	01/03-01/30
	McMillan J DMC-104					
Mandatory orientation meeting Tuesday, 01/04/2022, 11:00a-12:30p, DMC-104. There is no additional textbook cost for this Zero Textbook Cost (ZTC) class.						

DM 125, COOPERATIVE WORK EXPERIENCE-OCCUPATIONAL

1.0 - 6.0 UNITS



This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.


	07393	12:30p-2:00p	Tu	McMillan J	HYBRID	01/03-01/30
	McMillan J DMC-104					
Mandatory orientation meeting Tuesday, 01/04/2022, 12:30p-2:00p, DMC-104. There is no additional textbook cost for this Zero Textbook Cost (ZTC) class.						

DM 195, INTRODUCTION TO DIGITAL MEDIA ARTS PRINCIPLES


3.0 UNITS

Foundation-level course designed for graphic designers, artists, photographers, web designers, programmers, and animation artists working in the digital realm. This course includes an overview of industry-standard software, including Adobe Creative Cloud for digital design in montage, vector, layout and time-based media.


	07254	Clark S	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . There is no additional textbook cost for this ZTC class.			

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**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**

**Honors
Courses:**



 **HONORS**

EARTH SCIENCES (ERTH)

ERTH 110, INTRODUCTION TO EARTH SCIENCE

3.0 UNITS

A study of the processes that shape and form the Earth and define its place in the solar system. Introduction to the sciences of geology, oceanography, meteorology, and astronomy. Not open to students who are enrolled, or have credit in Geology 101 or Geography 101. Optional half-day field trip.

	07163	9:00a-12:20p	M Tu W Th	Hughes P	R-111	01/03-01/27
	07164			Coyne C	ONLINE	01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas


ECONOMICS (ECON)

ECON 120, PRINCIPLES/MACRO

3.0 UNITS

Introduction to macroeconomics, including basic economic concepts, analysis of markets, national income accounting, employment, short run business cycle fluctuations, long run growth trends, monetary and fiscal policies, and international economic issues. Intended for economics, business, and certain engineering/computer science majors.

Prerequisite: Mathematics 060 or Mathematics 083 or Mathematics 084 with a minimum grade of C.

	03907	9:00a-12:20p	M Tu W Th	Guerra F	D-209	01/03-01/30
				This class meets on-campus.		

	03911			Levine M	ONLINE	01/03-01/30
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Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

ECON 121, PRINCIPLES/MICRO

3.0 UNITS

Introduction to microeconomics, including basic economic concepts, analysis of markets, efficiency, consumer and firm behavior, industry structures, market failure, and resource markets. For economics, business, and certain engineering and computer science majors.

Prerequisite: Mathematics 060 or Mathematics 083 or Mathematics 084 with a minimum grade of C.



03910	6:00p-9:20p	M Tu W Th	Do H	D-209	01/03-01/30
			This class meets on-campus.		

ENGINEERING (ENGR)

ENGR 101, PROGRAMMING SURVEY

0.5 UNIT

This survey course introduces students to C programming language. Students will code, compile and execute programs that control hardware. Students will be learning the input-process-output (IPO) model, a widely used approach in systems analysis and software engineering, that receives inputs from a user or other source, does computations on the inputs, and returns the results of the computations.

	06366	9:00a-12:00p	F – Jan 14	Quach N	A-215	01/03-01/30
		9:00a-12:00p	F – Jan 21	Quach N	A-215	
		9:00a-12:00p	F – Jan 28	Quach N	A-215	

This class meets on-campus on Friday, Jan 14, 21 & 28 from 9:00 am - 12:00 pm each day. There is no additional textbook cost for this ZTC class.

ENGR 115, COOPERATIVE WORK EXPERIENCE EDUCATION-OCCUPATIONAL

1.0 - 4.0 UNITS

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

	09077		Takahashi C	ONLINE	01/03-01/30
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Mandatory orientation meeting with the instructor. Instructor will contact the student to arrange a virtual meeting during the first week of class.



ENGLISH (ENGL)


ENGL 101, FRESHMAN COMPOSITION


4.0 UNITS


Expository and argumentative essays and the research paper. Special interest sections described in schedule of classes.

Prerequisite: English 061 or English 061X or English for Multilingual Students 112 with a minimum grade of C or qualifying profile from English placement process.

	04116	10:00a-2:30p	M Tu W Th	Martinez Guzman D	D-102	01/03-01/30
	04122	6:00p-10:30p	M Tu W Th	Isbell J	D-214	01/03-01/30

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**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**

**Honors
Courses:**

 **HONORS**



	04118	Higgins C	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.				
	04119	Bennett G	ONLINE	01/03-01/30
	Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. There is no additional textbook cost for this ZTC class.			
	04120	Rocke B	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.				
	04121	Simmerman S	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.				
	04123	Ramshaw C	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.				

ENGL 103, CRITICAL THINKING AND WRITING

4.0 UNITS

This course focuses on developing critical thinking, reading, and writing skills by studying established argumentative methods and models and applying them to contemporary issues. Emphasis will be on logical reasoning and analytical and argumentative skills necessary for critical writing.

Prerequisite: English 101 or English 101H with a minimum grade of C.


	04124	9:00a-1:30p	M Tu W Th	Patterson K	D-103	01/03-01/30
	04127			Beyersdorf M	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.						

ENGL 270, CHILDREN'S LITERATURE

3.0 UNITS

A study of literature for children emphasizing the history, trends, issues, and evaluation of all major genres: picture books, poetry, drama, traditional literature, non-fiction, and fiction, including full-length works.

Prerequisite: English 101 or English 101H with a minimum grade of C.


	04128			Axtell C	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.						

ETHNIC STUDIES (ETHN)

ETHN 101, INTRODUCTION TO ETHNIC STUDIES

3.0 UNITS

This course serves to broaden the ethnic and racial perspectives of students interested in American culture and society. It encompasses a historical overview of the social, cultural, political, and economic aspects of four ethnic groups -- Native/First People Americans, African/Black Americans, Latin Americans/Latina Americans/Latino Americans/Latinx Americans, and Asian Americans. Emphasis is placed on these groups' historical and contemporary relationships with each other and the rest of American society-Duplicate credit not granted for ETHN 101H.



	03856			Valles R	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.						


FASHION DESIGN MERCHANDISING (FDM)


FDM 058, DECORATIVE APPAREL


0.5 UNIT

Applied techniques of sewing embellishments on surface textures. Techniques include hand embroidery, beading, and applique/©.


	06355			Staff	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas						
	07729			Staff	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas						

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Low Cost or Free Textbooks

 **OER**

 **ZTC**


Honors Courses:

 **HONORS**

FDM 103, FASHION SELECTION

3.0 UNITS

Apparel selection based on historical perspective, culture, and fashion trends. This course will examine the interrelatedness of socio-psychological, economic and political/religious influences on dress. Cross-cultural analysis and interpretation of Western and non-Western clothing behavior. The fashion professional uses this information to better design, produce, and select products to meet the needs of a culturally diverse consuming population.

 **06353**

Benson K

ONLINE

01/03-01/30


Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

FDM 114, 3D DESIGN

3.0 UNITS

This course will teach students how to create 3D garments in Clo3D/Marvelous Designer. This course will take students having no knowledge of 3D software to developing designs, doing fittings, and creating renders. By the end of the course students will also develop a portfolio of several projects.

Recommended Preparation: Fashion Design Merchandising 109 with a minimum grade of C, or pattern drafting knowledge.

 **06354**

Staff

ONLINE

01/03-01/30


Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

FRENCH (FREN)

FREN 101, ELEMENTARY FRENCH 1

5.0 UNITS

A college level French course focusing on fundamentals of pronunciation and grammar, basic vocabulary (including common idioms), simple conversation and composition. Supplementary cultural readings. French 101 is equivalent to two years of high school French.

 **03962**

Nabulsi A

ONLINE

01/03-01/30


Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

GEOGRAPHY AND THE ENVIRONMENT (GEOG)

GEOG 100, WORLD REGIONAL GEOGRAPHY

3.0 UNITS

The study of major world political and natural regions. Course study includes location of the regions on earth, the physical and cultural elements that lend the regions their identities, and ways in which these elements relate to the regions' inhabitants and economies.

 **03912**

Conley J

ONLINE


01/03-01/30

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

GEOG 101, INTRODUCTION TO THE NATURAL ENVIRONMENT

3.0 UNITS

Introduction to the physical elements of geography: maps, earth/sun relationships, meteorology and climatology, natural vegetation, soils, and geomorphology.

 **03913**

Courter W

ONLINE

01/03-01/30


Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

GEOG 101L, INTRODUCTION TO THE NATURAL ENVIRONMENT LABORATORY

1.0 UNIT

Laboratory exercises and experiments designed to explore and understand the primary areas of physical geography. Exercises and applications related to map scales and projections, stereoscopic, topographic and aerial photo interpretation, meteorological tools and models and weather prognostication, geomorphologic models and processes, and landform interpretation.

Corequisite: Concurrent enrollment in Geography 101.

 **03914**

Courter W

ONLINE

01/03-01/30


Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

HISTORY (HIST)

HIST 101, WORLD CIVILIZATIONS TO THE 16TH CENTURY

3.0 UNITS

Examines the development of world civilizations and their interrelationships from the earliest beginnings to the sixteenth century. Emphasis on basic ideas, institutions, personalities, religious traditions, and artistic achievements.


 **04060**

Hacholski M


ONLINE


01/03-01/30

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

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**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**


**Honors
Courses:**

 **HONORS**

HIST 102, WORLD CIVILIZATIONS SINCE THE 16TH CENTURY

3.0 UNITS

Broad historical study of world civilizations and their interrelationships from the 16th century to the present. Ideas, institutions, personalities, and artistic achievements which have contributed to present day society.

	04065	Hunt R	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.				

HIST 120, THE UNITED STATES TO 1877

3.0 UNITS

Examines major political, economic, intellectual, and social forces at home and abroad that shaped American life from the colonial period through Reconstruction.


	04066	8:15a-11:35a	M Tu W Th	Deluna D	D-305	01/03-01/30
This class meets on-campus.						

HIST 121, THE UNITED STATES SINCE 1865

3.0 UNITS

A critical analysis of American history. Includes industrial and technological development, the changing nature of society, cultural developments, domestic politics, and America's expanded world role.


	07332	1:00p-4:20p	M Tu W Th	Deluna D	D-105	01/03-01/30
This class meets on-campus.						

	04073	Lange M	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.				

HIST 124, MEXICAN AMERICAN HISTORY IN THE UNITED STATES

3.0 UNITS


Survey of Mexican American history in the U.S. from the Pre-Columbian period to the present. Emphasis on Mexican American contributions to the political, social, economic, and cultural development of the U.S. Will also examine the relationship of Mexican Americans to other cultural groups.

	04074	Guzman K	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.				

HIST 127, WOMEN IN U.S. HISTORY

3.0 UNITS

Women of European, African, Native, Hispanic, and Asian backgrounds examined in U.S. 1607-present. Emphasis on individuation, social status, family, reproduction, child care, slavery, jobs, and political activism. Legal impact and theories of patriarchal oppression raised.

	04075	Lange M	ONLINE	01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.				

KINESIOLOGY FITNESS (KNFI)

KNFI 147A, BEGINNING WEIGHT TRAINING

0.5 - 1.0 UNITS

Introductory instruction in basic weight lifting concepts and experiential practice in large muscle area development utilizing guided and free weights. Development will be in muscle size or tone and strength or endurance. This course is offered as a half unit or one unit class and may not be repeated.

	07330	1:00p-3:35p	M Tu W Th F	Ross M	G-120	01/03-01/28
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KNFI 147B, INTERMEDIATE WEIGHT TRAINING

0.5 - 1.0 UNITS

This course is designed for students to increase their knowledge and skills competence in large muscle area development utilizing free weights. Individualized exercise programs are designed to teach students intermediate level strategies and techniques. Development will be in muscle size or tone and strength or endurance. This course is offered as a half unit or one unit class and may not be repeated.

Prerequisite: Kinesiology Fitness 147A with a minimum grade of C


	07333	1:00p-3:35p	M Tu W Th F	Ross M	G-120	01/03-01/28
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KINESIOLOGY HEALTH EDUCATION (KNHE)

KNHE 101, HEALTHFUL LIVING


3.0 UNITS

A comprehensive look at factors that impact people's health, longevity and lifetime wellness. Areas covered will be personal fitness, nutrition, drugs, alcohol and tobacco, AIDS and sexually transmitted diseases, and degenerative diseases including cancer, heart disease, strokes and diabetes.


	07344	Breig D	ONLINE	01/03-01/30
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Low Cost or Free Textbooks

 **OER**

 **ZTC**


Honors Courses:

 **HONORS**

KNHE 102, WOMEN'S HEALTH ISSUES

3.0 UNITS

An investigation into traditional and holistic health topics with a special emphasis on women's issues, considering all aspects and concepts of social and political influences, nutrition and fitness, relationships, sexuality, reproductive issues, and careers. Through analysis of these topics, students apply methods to healthy lifestyle choices.

 **07325**

Nutter K

ONLINE


01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

KNHE 104, NUTRITION AND FITNESS

2.0 UNITS

An applied nutrition course to improve the nutrition and health of active individuals. The course will focus on lifestyle, disease prevention, fitness, weight control, and the basic concepts of good nutrition.

 **07337**

Abbey T

ONLINE


01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

KNHE 108, STRESS MANAGEMENT

3.0 UNITS

This course examines productive and nonproductive stress and the influence of various types of stress on health and wellness. Topics include the physiological aspects of stress and its effects on health, assessments of personal coping style, strategies for coping effectively with stress, relaxation techniques, mindful awareness, and positive self-talk. Emphasis is placed on practical application of stress management techniques in daily life. (CSU) (UC Credit Limitation) (Degree Credit) AA GE, CSU GE

 **07326**

Baquero J

ONLINE

01/03-01/30


Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

KINESIOLOGY INTERCOLLEGIATE ATHLETICS (KNIA)

KNIA 128, CONDITIONING FOR ATHLETES

0.5 - 1.0 UNITS

An exercise program designed for athletes who participate in intercollegiate sports. Emphasis will be on the development of speed, endurance, flexibility, and strength. This course is offered as a half-unit or one-unit class.

 **07328**


1:00p-3:35p

M Tu W Th F

Nilles T

G-115

01/03-01/28

 **07340**


2:00p-4:35p

M Tu W Th F

Abbey T

W-107

01/03-01/28

 **07334**

3:45p-6:20p

M Tu W Th F

Ross M

G-120


01/03-01/28

KINESIOLOGY PROFESSIONAL (KNPR)

KNPR 170, SPORT ETHICS

3.0 UNITS

A class designed to examine ethics, moral questions, and value judgements related to sport. Its approach allows students to follow and analyze ethical arguments, think through philosophical issues, and apply them to the artistic expression of sport as well as everyday life.

 **07351**

Luppani M

ONLINE


01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

KNPR 217, THEORY OF BASKETBALL

2.0 UNITS

This course provides instruction for the competitive basketball player. Topics to include techniques and strategies of basketball, different types of defense and offensive patterns. Emphasis will be placed on the mental aspect of basketball, team play, biomechanics, and film study at a competitive level.

 **07348**

2:00p-3:35p

M Tu W Th F

Breig D

G-105


01/03-01/28

KNPR 218, SPORT PSYCHOLOGY APPLICATIONS - BASKETBALL

2.0 UNITS

This class provides advanced mental training to improve basketball performance. Theories, strategies, and best practices include; mental set, arousal and performance, mental imagery, and motivation as they pertain to preparing for basketball competition. Students will develop necessary knowledge and skills to prepare for intercollegiate competition as well as self-assess readiness for transfer and the selection of transfer program.

Open Entry / Open Exit

 **07352**


4:15p-5:50p

M Tu W Th F


Luppani M

G-105


01/03-01/28

 **ONLINE:** Fully Online Instruction - Time-flexible online course with no scheduled meeting times

 **FULLY ONLINE LIVE:** Fully Online Live Instruction - Live streaming instruction via Zoom

 **ONLINE & ON-CAMPUS MEETINGS:** On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

 **VIRTUAL HYBRID:** Virtual Hybrid Instruction - A combination of live streaming Zoom meetings and online instruction


 **ON-CAMPUS:** On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**

**Honors
Courses:**

 **HONORS**

LAW (LAW)

LAW 121, LEGAL ETHICAL REASONING SPANISH/ENGLISH

3.0 UNITS

This course provides an introduction to concepts and theories of ethical decision-making, moral conduct, obligation and permission, justice, responsibility, as applied to the Legal Profession. The course will explore the application of the California Rules of Professional Conduct as applied to the legal profession and society in general.

VH 06140

Sauber D

ONLINE

01/03-01/30

6:00p-10:00p

Tu Th

Sauber D

ZOOM

Virtual Hybrid Instruction. A combination of some live streaming instruction via Zoom during the days and times indicated and online instruction. Students log in to Canvas. sac.edu/Canvas.[†] There will be no instruction on-campus.

LAW 299, COOPERATIVE WORK EXPERIENCE EDUCATION - OCCUPATIONAL

1.0 - 4.0 UNITS

This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, section 55253.

Open Entry / Open Exit

O 06177

Smith K

ONLINE

01/03-01/30

Mandatory orientation meeting with the instructor. Instructor will contact the student to arrange a virtual meeting during the first week of class.

MANUFACTURING TECHNOLOGY (MNFG)

MNFG 107, CSWA EXAM PREP

2.0 UNITS

The CSWA exam preparation class introduces students to the SolidWorks certification process, helps them prepare for the CSWA, using sample exams, and administers the Official SolidWorks CSWA exam.

Prerequisite: Manufacturing Technology 104 with a minimum grade of C.

O 06356

Corley G

ONLINE

01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

MATHEMATICS (MATH)

MATH 082, PRE-STATISTICS AND PROBLEM SOLVING LIBERAL ARTS AND SOCIAL SCIENCE

4.0 UNITS

Pre-statistics including measures of center, measures of spread, graphical representations, basic probability, dimensional analysis, linear equations, formulas, percent equations, lines, basic linear regression and problem-solving designed specifically for liberal arts and social science majors.

O 04050

Vu D

ONLINE

01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas.

MATH 084, BEGINNING AND INTERMEDIATE ALGEBRA

6.0 UNITS

A combined course in algebra that includes systems of equations: inequalities, graphs and functions; radicals, quadratic polynomials, rational expressions; exponential and logarithmic functions, and problem solving.

O 04051

Lui R

ONLINE

01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas.

MATH 105, MATHEMATICS FOR LIBERAL ARTS STUDENTS

4.0 UNITS

An overview of mathematics for the liberal arts student. Topics will include problem solving, financial management, probability, statistics, and selected other topics such as set of theory, geometry, logic, mathematical modeling, and the history of mathematics.

Prerequisite: Mathematics 083 or Mathematics 084 with a minimum grade of C or equivalent skills as measured by placement into Mathematics 105 according to the Santa Ana College Mathematics Department's placement standards.

O 04057

Nguyen K

ONLINE

01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas.

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OL **FULLY ONLINE LIVE:** Fully Online Live Instruction - Live streaming instruction via Zoom

H **ONLINE & ON-CAMPUS MEETINGS:** On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

VH **VIRTUAL HYBRID:** Virtual Hybrid Instruction - A combination of live streaming Zoom meetings and online instruction


C **ON-CAMPUS:** On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**

**Honors
Courses:**


 **HONORS**


MATH 140, COLLEGE ALGEBRA

4.0 UNITS

Survey of advanced topics in algebra: equations, inequalities and functions involving polynomials, rationals, exponentials, and logarithms with applications and graphing; sequences and series.

Prerequisite: Mathematics 084 with a minimum grade of C or equivalent skills as measured by placement into Mathematics 140 according to the Santa Ana College Math Department's placement standards.

	04058	Bradley K	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .				


	04059	McKowan-Bourguignon L	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .				

MATH 162, TRIGONOMETRY

4.0 UNITS

Angles and their measurement, trigonometry functions and their applications, including vector problems. Use of trigonometric identities. Graphing the basic functions and variations, solving trigonometric equations. Graphing using polar coordinates, and use of complex numbers.

Prerequisite: Mathematics 140 with a minimum grade of C or equivalent skills as measured by placement into Math 162 according to the Santa Ana College Math Department's placement standards.


	04061	Oh S	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .				

MATH 180, SINGLE VARIABLE CALCULUS I

4.0 UNITS

Limits and continuity, derivatives and integrals of algebraic, trigonometric, and other transcendental functions. Applications including extrema tests, related rates, and areas.

Prerequisite: Mathematics 140 and Mathematics 162 or Mathematics 170 with a minimum grade of C or equivalent skills as measured by placement into Mathematics 180 according to the Santa Ana College Mathematics Department's placement standards.


	04062	4:30p-9:00p	M Tu W Th	Everett M	H-105	01/03-01/30
	04063			Everett M	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .						

MATH 185, SINGLE VARIABLE CALCULUS II

4.0 UNITS

Applications of integrals, including volumes, work, arc length, and surface area. Integration techniques, differential equations, conics, parametric equations, polar coordinates, improper integrals, sequences, and infinite series.

Prerequisite: Mathematics 180 or Mathematics 180H with a minimum grade of C.


	04064	Ro K	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .				


MATH 219, STATISTICS AND PROBABILITY


4.0 UNITS


Beginning course in statistics. Includes descriptive statistics, graphical displays of data, probability, confidence intervals, hypothesis testing, regression, contingency tables, ANOVA, and non-parametric statistics. Includes use of technology.


Prerequisite: Mathematics 083 or Mathematics 084 with a minimum grade of C or equivalent skills as measured by placement into Mathematics 219 according to the Santa Ana College Math Department's placement standards.

	04067	Romero M	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .				


	04068	Shahbazian R	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .				


	04070	Smith S	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .				


	04071	Tolentino J	ONLINE	01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .				

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**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**

**Honors
Courses:**

 **HONORS**

MATH 221, STATISTICS AND PROBABILITY WITH SUPPORT

4.5 UNITS

Beginning course in statistics. Includes descriptive statistics, graphical displays of data, probability, confidence intervals, hypothesis testing, regression, contingency tables, ANOVA, and non-parametric statistics. Includes use of technology. Integrated review includes concepts from arithmetic, pre-algebra, elementary and intermediate algebra, and critical thinking skills from descriptive statistics that are needed to understand the basics of college-level statistics. Intended for students who did not directly place into Math 219 or for students that would like to supplement their learning with prerequisite skills needed for Statistics.

Prerequisite: Mathematics 083 or Mathematics 084 with a minimum grade of C or equivalent skills as measured by placement into Math 221 according to the Santa Ana College Math Department's placement standard.

C	04072	7:30a-12:00p	M Tu W Th	Mishal A	L-207	01/03-01/27
		12:10p-2:20p	M Tu W Th	Mishal A	L-207	

MEDICAL ASSISTANT (MA)

MA 051A, BEGINNING MEDICAL TERMINOLOGY

3.0 UNITS

Introduction to medical terms including structural analysis of prefixes, combining form/roots, and suffixes. Emphasis on terms related to anatomy, physiology, diagnostic tests and pathology of the digestive, renal-urinary, and reproductive systems. Also, terms related to pregnancy and the newborn.

O	04110		Luke B	ONLINE	01/03-01/30
		Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work, sac.edu/Canvas .			

O	08802		Emley C	ONLINE	01/03-01/30
		Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work, sac.edu/Canvas .			

MA 051B, ADVANCED MEDICAL TERMINOLOGY

3.0 UNITS

Continuation of Medical Assistant 051A. Includes medical terms related to anatomy, physiology, diagnostic tests and pathology of the nervous, cardiovascular, respiratory, circulatory, musculoskeletal, skin, sensory, and the endocrine systems.

Prerequisite: Medical Assistant 051A with a minimum grade of C.

O	04112		Emley C	ONLINE	01/03-01/30
		Online instruction. NO on-campus meeting times. Students are required to log onto Canvas the first day of class: sac.edu/Canvas			

MA 056, COMPUTER APPLICATIONS FOR THE MEDICAL OFFICE

3.0 UNITS

An introduction to the computer with practical applications for a medical office/clinical setting, including building patient databases, patient scheduling, procedure codes, and diagnostic codes. Generate computerized billing records, posting to accounts, insurance claims forms, generating reports, electronic data interchange and electronic medical records.

Prerequisite: Medical Assistant 051A and Medical Assistant 053 with a minimum grade of C.

H	04113		Seitz C	HYBRID	01/03-01/30
		5:00p-9:00p	Tu	Seitz C	R-303-1

Hybrid Instruction. A combination of online and on-campus instructions during the days and times indicated.


Students log in to Canvas sac.edu/Canvas. On-campus meeting for orientation scheduled for Tuesday January 4 from 5:00pm to 9:00pm.




MUSIC (MUS)

MUS 101, MUSIC APPRECIATION

3.0 UNITS

Designed to increase awareness and appreciation of music from the European classical tradition in relation to general culture and history. Develops basic understanding of musical elements and deepens student's experience of music. Recommended for non-music majors.



O	07048		Jones E	ONLINE	01/03-01/30
		Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.			

O	ONLINE: Fully Online Instruction - Time-flexible online course with no scheduled meeting times	<div>Low Cost or Free Textbooks</div> <div> OER</div> <div> ZTC</div> <div>Honors Courses:</div> <div> HONORS</div>
OL	FULLY ONLINE LIVE: Fully Online Live Instruction - Live streaming instruction via Zoom	
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VH	VIRTUAL HYBRID: Virtual Hybrid Instruction - A combination of live streaming Zoom meetings and online instruction	
C	ON-CAMPUS: On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction	

MUS 103, JAZZ IN AMERICA

3.0 UNITS


A historical survey of the development and evolution of jazz in America from its earliest roots in African and European music. The study will also include the social and economic conditions which influenced this art form.

	07050	Briones M	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.			

MUS 104, ROCK MUSIC HISTORY AND APPRECIATION

3.0 UNITS

Historical survey of rock music from its beginnings in the 50's to the present. Major rock and pop styles will be discussed. Personalities and musical styles will be related to the social, political, and cultural context of the time.



	07051	Marr J	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas .			



NUTRITION AND FOOD (NUTR)

NUTR 115, NUTRITION

3.0 UNITS

Scientific concepts of nutrition related to the function of nutrients in basic life processes and current health issues with emphasis on individual needs.

	07240	Mathot S	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Your instructor has elected to use Open Educational Resources(OER) for this class and will provide a link to your course materials. There is no additional cost for ZTC class.			


	07242	Mathot S	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas . Your instructor has elected to use Open Educational Resources(OER) for this class and will provide a link to your course materials. There is no additional cost for ZTC class.			

PARALEGAL (PARA)

PARA 105, COOPERATIVE WORK EXPERIENCE EDUCATION - OCCUPATIONAL

1.0 - 4.0 UNITS


This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, section 55253.

	06179	Smith K	ONLINE	01/03-01/30
	Mandatory orientation meeting with the instructor. Instructor will contact the student to arrange a virtual meeting during the first week of class.			

PARA 121, LEGAL ETHICAL REASONING

3.0 UNITS

This course provides an introduction to concepts and theories of ethical decision-making, moral conduct, obligation and permission, justice, responsibility, as applied to the Legal Profession. The course will explore the application of the California Rules of Professional Conduct as applied to the legal profession and society in general.



	06139	Sauber D	ONLINE	01/03-01/30
	6:00p-10:00p	Tu Th	Sauber D	ZOOM
	Virtual Hybrid Instruction. A combination of some live streaming instruction via Zoom during the days and times indicated and online instruction. Students log in to Canvas. sac.edu/Canvas . There will be no instruction on-campus.			






PHILOSOPHY (PHIL)

PHIL 106, INTRODUCTION TO PHILOSOPHY

3.0 UNITS

A survey of historical and contemporary ideas on how to live the good life.

	03916	Fish Z	ONLINE	01/03-01/30
	Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.			

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Low Cost or Free Textbooks
 **OER**
 **ZTC**
Honors Courses:
 **HONORS**



03918

Fish Z

ONLINE

01/03-01/30

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

PHIL 110, CRITICAL THINKING

4.0 UNITS

College-level critical thinking and writing. Promotes self-awareness, independent thinking, and improved academic expression. Examines philosophical methods of reasoning and composition, and the uses of informal logic and criticism in personal life, college, work, and democratic society.

Prerequisite: English 101 or English 101H with a minimum grade of C.



03919

Brocatto C

ONLINE

01/03-01/30

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

PHOTOGRAPHY (PHOT)

PHOT 150, HISTORY OF PHOTOGRAPHY

3.0 UNITS

A survey of the history, aesthetics, and technical evolution of photography including an in-depth view of artistic styles and individual photographers' contributions from the 19th century to the present.



07126

Marquez P

ONLINE

01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas



07129

Marquez P

ONLINE

01/03-01/30

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

POLITICAL SCIENCE (POLT)

POLT 101, AMERICAN GOVERNMENT AND POLITICS

3.0 UNITS

Study of United States national government and California state and local governments. Satisfies graduation requirement for American institutions and state requirements for California state government.



03881

9:00a-12:20p

M Tu W Th

Murphy T

D-106

01/03-01/30



03882

5:00p-8:20p

M Tu W Th

Becker C

D-106

01/03-01/30



03887

6:00p-9:20p

M Tu W Th

Petri M

D-101

01/03-01/30



03872

Andrade P

ONLINE

01/03-01/30

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

PSYCHOLOGY (PSYC)

PSYC 100, INTRODUCTION TO PSYCHOLOGY

3.0 UNITS

An introduction to the major theories, methods, concepts, ethical issues, and findings in the major fields in psychology including (but not limited to): biological bases of behavior, perception, cognition and consciousness, learning, memory, emotion, motivation, development, personality, social psychology, psychological disorders and therapeutic approaches, and applied psychology.



04188

8:00a-11:20a

M Tu W Th

Pedroza J

D-434

01/03-01/30



Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.



04189

Yimenu B

ONLINE

01/03-01/30



Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.



04190

Castillo R

ONLINE

01/03-01/30



Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.



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**Low Cost or
Free Textbooks**



OER



ZTC

**Honors
Courses:**





04191

Ortiz R

ONLINE

01/03-01/30

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

PSYC 160, INTRODUCTION TO LIFESPAN PSYCHOLOGY

3.0 UNITS

Introduction to human development from a psychological perspective. Explores human development from conception through death, including biological and environmental influences. Theories and research of physical, cognitive, personality, and social development are examined from classical and contemporary perspectives. Attention will also be given to both normative and non-normative development.



04192

Ortiz R

ONLINE

01/03-01/30

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. Dual Enrollment class designed for Century High School students only. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

PSYC 200, INTRODUCTION TO BIOLOGICAL PSYCHOLOGY

3.0 UNITS

Explores relationships between physiological structures of the body and human behavior. Focuses on the organization and function of the brain, spinal cord, peripheral nervous system, glands, sensory and perceptual systems. Relates physiological functioning to motivated behavior, addiction, and psychological disorders.



04193

Nardi N

ONLINE

01/03-01/30

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

PSYC 250, INTRODUCTION TO ABNORMAL PSYCHOLOGY

3.0 UNITS

Introduction to the commonly diagnosed psychological disorders. Includes psychophysiological disorders, anxiety, depression, substance abuse, sexual dysfunctions, schizophrenia, developmental, cognitive, and personality disorders. Emphasis is on identification, symptomatology, etiology, and methods of therapeutic intervention.

Prerequisite: Psychology 100/100H with a minimum grade of C.



04194

Castillo R

ONLINE

01/03-01/30

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

READING (READ)

READ 150, CRITICAL READING

3.0 UNITS

This course addresses the relationship between critical reading and critical thinking, including emphasis on the development of critical reading and thinking skills that facilitate the interpretation, analysis, criticism, and advocacy of ideas encountered in academic reading.

Recommended Preparation: Completion of or concurrent enrollment in English 101 or English 101H is recommended.



03931

Colunga M

ONLINE

01/03-01/30

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

SOCIOLOGY (SOC)

SOC 100, INTRODUCTION TO SOCIOLOGY

3.0 UNITS

The scientific study of human societies and behavior focusing on the process of social interaction, patterns of social inequality, and the influence of social institutions on individuals as members of social groups. Special emphasis provided to explain factors promoting social stability and social change.



04054

8:00a-11:20a

M Tu W Th

Campbell A

D-302

01/03-01/30



This class meets on-campus. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.



04055

6:00p-9:20p

M Tu W Th

Torres S

D-302

01/03-01/30



This class meets on-campus. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

O **ONLINE:** Fully Online Instruction - Time-flexible online course with no scheduled meeting times

OL **FULLY ONLINE LIVE:** Fully Online Live Instruction - Live streaming instruction via Zoom

H **ONLINE & ON-CAMPUS MEETINGS:** On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

VH **VIRTUAL HYBRID:** Virtual Hybrid Instruction - A combination of live streaming Zoom meetings and online instruction

C **ON-CAMPUS:** On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

**Low Cost or
Free Textbooks**

OER

ZTC


**Honors
Courses:**

HONORS

SOC 112, RELATIONSHIPS, MARRIAGES, AND FAMILY DYNAMICS

3.0 UNITS

In-depth examination of the process of developing intimate relationships leading to committed partnerships and marriages with emphasis on effective communication techniques, understanding relationship dynamics, parenting, diverse family systems and overcoming family stressors at each life stage.

 **04056**

O'Dell R

ONLINE

01/03-01/30


Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

SPANISH (SPAN)

SPAN 101, ELEMENTARY SPANISH I

5.0 UNITS

Practice and integration of pronunciation, grammar, vocabulary, common idioms, listening, speaking, reading, and writing techniques for the expression of ideas orally and in writing. Introduction to Hispanic culture. Designated sections focus on skills for Spanish speakers. Spanish 101 is equivalent to two years of high school Spanish.


 **03855**

Galvan J

ONLINE

01/03-01/30

Fully Online instruction. No on-campus meetings. This class requires the textbook "Puntos de Partida" with the digital code for the online lab materials. Students are required to logon to Canvas on the first day of class. sac.edu/Canvas There will be no instructional meetings.


 **03963**

Aguilar Hernandez G

ONLINE

01/03-01/30

Fully Online instruction. This section is designed for Spanish speakers. This class requires the textbook "Portales 2", with the digital code for the online lab. Students are required to logon to Canvas on the first day of class. sac.edu/Canvas There will be no instructional meetings.

 **03964**

Quintero E

ONLINE


01/03-01/30

Fully Online instruction. No on-campus meetings. This class requires the textbook "Puntos de Partida", with the digital code for the online lab. Students are required to logon to Canvas on the first day of class. sac.edu/Canvas There will be no instructional meetings.

SPAN 101H, HONORS ELEMENTARY SPANISH I

5.0 UNITS

Enhanced and intensive practice and integration of pronunciation, grammar, vocabulary, common idioms, listening, speaking, reading, and writing techniques for the expression of ideas orally and in writing. Enriched introduction of Hispanic culture. Note: Some sections are designated for Spanish speakers. Spanish 101H is equivalent to two years of high school Spanish.

 **03884**

Galvan J

ONLINE

01/03-01/30


Fully Online instruction. No on-campus meetings. This class requires the textbook "Puntos de Partida" with the digital code for the online lab materials. Students are required to logon to Canvas on the first day of class sac.edu/Canvas There will be no instructional meetings.

SPAN 102, ELEMENTARY SPANISH II

5.0 UNITS

A college-level Spanish class focusing on further training in language skills providing avenues for the expression of ideas orally and in writing. Additional study of Hispanic culture. Designated sections focus on skills for Spanish speakers. Spanish 102 is equivalent to the third year of high school Spanish.

Prerequisite: Spanish 101 or Spanish 101H with a minimum grade of C or two years of high school Spanish with a passing grade. All Cal State and UC universities Spanish programs require a minimum grade of C in Spanish 101 or two years in high school with a passing grade.

 **03965**

Guerrero-Phlaum M

ONLINE

01/03-01/30


Fully Online instruction. No on-campus meetings. This class requires the textbook "Puntos de Partida", with the digital code for the online lab. Students are required to logon to Canvas on the first day of class sac.edu/Canvas There will be no instructional meetings.

SPAN 102H, HONORS ELEMENTARY SPANISH II

5.0 UNITS

Further enhanced and intensive training in language skills for the expression of ideas orally and in writing. Additional enriched study of Hispanic culture. Note: Some sections are designated for Spanish speakers. Spanish 102H is equivalent to the third year of high school Spanish.

Prerequisite: Spanish 101 or Spanish 101H with a minimum grade of C or two years of high school Spanish with a passing grade, and a high school or college GPA of 3.0 or above. All Cal State and UC universities have the same prerequisites for Spanish 102H.


 **03966**

Guerrero-Phlaum M


ONLINE

01/03-01/30


Fully Online instruction. No on-campus meetings. This class requires the textbook "Puntos de Partida", with the digital code for the online lab. Students are required to logon to Canvas on the first day of class sac.edu/Canvas There will be no instructional meetings.

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**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**

**Honors
Courses:**



 **HONORS**

THEATRE ARTS (THEA)

THEA 100, INTRODUCTION TO THEATRE

3.0 UNITS



An introduction to the art and concepts of theatre through a study of modern and historical theories of dramatic structure, playwriting, directing, design, and acting. Attendance at live theatre required.

	07054	Cannon C	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.			

THEA 131, STAGECRAFT

3.0 UNITS



An introduction to technical theatre and the creation of scenic elements. Includes basic concepts of design, painting techniques, set construction, set movement, prop construction, backstage organization, and stage management.

	07165	Mittler W	P-108	01/03-01/30
	72 hours arranged per semester. There is no additional textbook cost for this ZTC class.			

THEA 140A, THEATRE PERFORMANCE

2.0 UNITS

An introduction to theatre performance emphasizing acting technique, theatre vocabulary, and creative individual expression. Students learn the process of presenting a role on stage. Prepares the student for Theatre Performance 140B. All actors must audition and be cast prior to enrolling.



	07167	Chamberlain A	P-105	01/03-01/30
	72 hours arranged per semester. There is no additional textbook cost for this ZTC class.			

THEA 140B, THEATRE PERFORMANCE II

2.0 UNITS

Continued study in theatre performance emphasizing acting technique, theatre vocabulary, and creative individual expression. Students perfect the process of presenting a role on stage. Theatre Arts 140B is a continuation and refinement of the work begun during Theatre Arts 140A. All actors must audition and be cast prior to enrolling.

Prerequisite: Theatre Arts 140A with a minimum grade of C and audition.



	07168	Chamberlain A		01/03-01/30
	72 hours arranged per semester. There is no additional textbook cost for this ZTC class.			

THEA 140C, THEATRE PERFORMANCE III

2.0 UNITS

Provides the continuing theatre performance student opportunity to concentrate on more advanced acting methods and development of technique. Emphasizes the development of the individual actor's performance style connecting the voice and body with the emotional life of a character. All actors must audition and be cast prior to enrolling.

Prerequisite: Theatre Arts 140B with a minimum grade of C and audition.



	07170	Chamberlain A	P-105	01/03-01/30
	72 hours arranged per semester. There is no additional textbook cost for this ZTC class.			

THEA 140D, THEATRE PERFORMANCE IV

2.0 UNITS

Continuing study of acting technique including more complicated methodology and advanced script material. Emphasizes the combination of the individual actor's performance style with the demands of the professional theatre arena. All actors must audition and be cast prior to enrolling.



Prerequisite: Theatre Arts 140C with a minimum grade of C.

	07171	Chamberlain A	P-105	01/03-01/30
	72 hours arranged per semester. There is no additional textbook cost for this ZTC class.			

THEA 155, CHILDREN'S THEATRE ENSEMBLE

2.0 UNITS



Intensive rehearsal and performance experience leading to an extended-run Children's Theatre production utilizing playscripts written for young audiences.


	07173	Chamberlain A	P-100	01/03-01/30
	88 hours arranged per semester. There is no additional textbook cost for this ZTC class.			


THEA 177, PRINCIPLES OF PLAYWRITING


3.0 UNITS

An introduction to the elements of writing a play for the stage emphasizing dramatic structure, dramatic action, relationship between dialogue and action, setting, theme and point of view. Students will be assigned writing exercises that culminate in a one-act play.


	07176	Mittler W	ONLINE	01/03-01/30
	Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There is no additional textbook cost for this ZTC class.			

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**Low Cost or
Free Textbooks**

 **OER**

 **ZTC**

**Honors
Courses:**

 **HONORS**

FINANCIAL AID**CALIFORNIA COLLEGE PROMISE GRANT (CCPG) FEE WAIVER PROGRAM**

There are three ways for California residents to qualify to have their enrollment fee waived at and SCC. Submit the completed CCPG form to the Financial Aid Office for Method A and Method B.

CCPG A: UNTAXED INCOME

Complete the CCPG application and provide the required documentation showing you or your family are receiving TANF, Cal WORKs, SSI/SSP, or General Relief. You are also eligible if you have certification from the California Department of Veteran Affairs or the National Guard Adjutant General that you are eligible for a dependent's fee waiver, or if you are eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient, or a dependent of a victim of the September 11, 2001 terrorist attack. In addition you are eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty. Verification of benefits is required.

CCPG B: FAMILY INCOME

To be eligible, you must complete the CCPG application attesting that the family income does not exceed the state income standards determining eligibility.

CCPG C: FINANCIAL AID APPLICANT

Complete the FAFSA or California Dream Act application process. Applicants with a least \$1,104 of unmet need will be provided with a CCPG C that will pay the Enrollment Fee for the entire academic year and provide a refund to students who have already paid.

In order to remain eligible for the California College Promise Grant Fee Waiver (CCPG) you must be meeting the academic standards.

If you are placed on academic or progress probation, or any combination thereof, for two consecutive primary terms you will lose your CCPG Fee Waiver eligibility.

If you lose your CCPG eligibility for not meeting the academic standards you may appeal. Appeals will be reviewed that have documented extenuating circumstances such as a verified cases of accidents, illnesses, or other circumstances that might include documented changes in the student's economic situation or evidence that the student was unable to obtain essential student support services. Extenuating circumstances also include special consideration of specific factors associated with Veterans, CalWORKs, EOPS, and DSPS student status.

If you are a Foster Youth you are not be subject to loss of CCPG Fee Waiver for not meeting academic or progress probation.

THE FINANCIAL AID APPLICATION PROCESS:

To apply for financial aid, you must complete the FAFSA (www.fafsa.ed.gov) or California Dream Act Application (dream.csac.ca.gov) online prior to your last day of attendance.

The state Cal Grant competition requires you to also submit GPA verification. If you have completed 16 degree applicable units at Santa Ana College or Santiago Canyon College, your GPA will be sent automatically. If not, you will need to submit your high school GPA on the paper GPA Verification form. Cal Grant deadlines are March 2nd (maximum opportunity) and September 2nd (limited number of awards).

Once you have applied for financial aid, you will be notified by the processor with a Student Aid Report (SAR), giving you the Expected Family Contribution which determines your Pell Grant eligibility and CCPG C eligibility. The California Student Aid Commission will notify you of your Cal Grant eligibility. Each college you have listed on the FAFSA or Dream Act will mail you additional forms to be completed and turned into the Financial Aid Office. After all required documents have been processed; you will be awarded the financial aid programs you are eligible for and an Award Letter will be mailed to you.

If your family circumstances have changed, due to illness, loss of a job, etc., ask about "Special Circumstances" that could affect your eligibility.

WITHDRAWALS AND REPAYMENTS OF FINANCIAL AID FUNDS

Federal regulations may require students to repay federal funds if they drop or withdraw from all classes or drop below half-time status, or are dropped by the instructor due to excessive absence. Based on the date of the COMPLETE WITHDRAWAL, the Financial Aid Office is required to determine the amount, if any, of "unearned" federal financial aid received by the student. A calculation will be completed to determine if the student will owe a refund.

Please refer to catalog for more information.

Try to successfully complete at least six units each semester, so that you are not required to pay back a portion of the funds you have received. Dropping below half-time will affect your award.

GENERAL ELIGIBILITY REQUIREMENTS:

- Be a US citizen or eligible non-citizen.
- Have a high school diploma, pass the CAHSEE exam, GED completion or have a California Proficiency Certificate.
- Meet Satisfactory Academic Progress requirements.
- Not be in default on any federal student loan or owe a refund on any federal grant.
- Be enrolled in an eligible program of study leading to a degree, transfer or a certificate.
- Drug convictions, while receiving federal aid, will disqualify eligibility.
- Male Students must be registered with Selective Service. Register online at www.sss.gov or call 847-688-6888 if you need your Selective Service Number.

CAL GRANTS

Cal Grants are available to California residents attending eligible California colleges who meet all criteria and are enrolled in at least 6 units. The programs are administered by the California Student Aid Commission. The annual application deadlines are March 2 and September 2 for community college students. A FAFSA or Dream Act Application as well as a GPA verification is required.

CAL GRANT A

Eligibility is based on financial need and GPA. Assistance is provided to meet tuition and fee costs at four-year universities. Awards to community college students may be placed on "reserve" for a maximum of two years until they transfer to a four-year institution.

CAL GRANT B

Is provided to students from low-income families with living allowance and tuition and fee assistance to attend college. This grant may be used at community colleges and universities, not to exceed four years. Cal Grant B students also receive tuition costs at the same levels as Cal Grant A, except at community colleges.

CAL GRANT C

Assists eligible students enrolled in a vocational training program leading to a Certificate or AA/AS degree, not a transfer program.

FEDERAL PELL GRANT

Pell Grant is a federally funded program for undergraduates who demonstrate need. The amount of the Pell Grant is based on the cost of attendance, the Expected Family Contribution, and the enrollment in number of units. Please check with the Financial Aid Office or visit the website for the maximum and minimum PELL award amount. If you apply late and you are eligible, you may be paid retroactively for the entire academic year. Pell Grants are limited to 12 Full Time equivalent semesters.

FEDERAL DIRECT LOAN PROGRAM

All students who meet federal financial aid eligibility criteria may borrow through the Direct Loan program. Funds are borrowed directly from the federal government. Annual Direct Loan Subsidized and Unsubsidized combined limits are \$3,500 for freshmen and \$4,500 for sophomores. Additional Direct Unsubsidized loans are available for eligible students.

Subsidized Direct Loan: The federal government pays the interest on this need-based loan while the student is in school, at least half-time.

Unsubsidized Direct Loan: The student is responsible for paying the interest on this loan that is not need based.

Additional Unsubsidized Direct Loans: Available to students who meet all of the qualification requirements. The annual loan limits are \$6,000 for independent students and \$2,000 for dependent students.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)

This is a federally funded grant, available to undergraduates who demonstrate exceptional financial need. Priority in awarding FSEOG funds must be given to Pell Grant recipients. Minimum enrollment is six units per semester. Early applicants are given priority.

FEDERAL WORK-STUDY PROGRAM (FWS)

This is a federally funded program providing employment opportunities to students with financial need. Students awarded FWS are placed in part-time jobs on campus. This program provides an excellent "learning experience" through on-the-job training. Students must be enrolled in a minimum of six units to remain eligible. Early applicants are given priority.

CHAFEE GRANT

This grant is available to former foster youth age 13 and above. Awards are \$5,000 per year and the program has limited funding. To apply use the FAFSA application and the separate Chafee Grant application. There is a maximum age limit of 23 as of July 1 of the award year. No payments are made beyond the age of 23.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS / CARE)

This is a state funded program designed to assist EOPS eligible students from low income families who are educationally disadvantaged, and enrolled full-time, with priority registration, orientation, personal and academic counseling, tutoring, study-skills, book services, and other benefits as funding permits. The CARE program provides students additional services and benefits such as cash-grant incentive program, monthly workshops, and meal cards.

SCHOLARSHIP OFFICE

Santa Ana College:	S-201	714-564-6478
Santiago Canyon College:	A-210	714-628-4793

The Bureau of Indian Affairs provides grants to eligible, tribe certified, American Indian students who are at least one-quarter American Indian, Eskimo or Aleut. For information, call 916-978-6058

PREREQUISITES & COREQUISITES

IMPORTANT DEFINITIONS

If you should see the words Prerequisite or Corequisite in the class schedule, it is important for you to understand the definitions of these terms. Note that prerequisites and corequisites can be challenged. See Prerequisite Challenge Policy, on this page, for more information.

PREREQUISITE indicates a condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program. A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course or program. Students will not be permitted to enroll in such courses and programs without the appropriate prerequisite.

COREQUISITE indicates a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. A corequisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed. Students must concurrently enroll in the corequisite course.

PREREQUISITE CHALLENGE POLICY AND PROCEDURES

COURSE PREREQUISITE POLICY

Prerequisite means the preparation or previous course work considered necessary for success in the course. The College requires students to complete prerequisites as pre-enrollment preparation. Prerequisites which are listed in the College Catalog include:

1. Courses for which specific prerequisites have been established,
2. Sequential course work in a degree-applicable program, and
3. Courses in which an equivalent prerequisite exists at a four-year transfer college or university.

Questions about prerequisites are best resolved with a counselor or instructor prior to the first day of class.

PREREQUISITE CHALLENGE PROCESS

A prerequisite challenge requires written documentation explaining alternative coursework, background or abilities which adequately prepare the student for the course. A Prerequisite Challenge Form can be obtained from the appropriate division office. Prerequisites may be challenged for one or more of the following reasons:

The college has not developed the prerequisite according to its established procedures or has not developed the prerequisite in accord with existing statutes.

1. The prerequisite is discriminatory or is being applied in a discriminatory fashion.
2. The College has not made the prerequisite course reasonably available.
3. The student has documented knowledge and abilities equivalent to those specified in the prerequisite course.
4. The challenge will be reviewed by a committee consisting of the division dean, or designee, department chair, or designee, and one department or division representative or designee.

If space is available in a course when a student files a challenge to the prerequisite or corequisite, the district shall reserve a seat for the student and resolve the challenge in a timely manner. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning of registration for the next term and, if the challenge is upheld, the student shall be permitted to enroll if space is available when the student registers for that subsequent term.

Note: Students who are challenging a course which is a requirement for a degree or certificate may wish to use the Credit by Examination process to receive credit for the challenged course.

LOSS OF PRIORITY REGISTRATION

You will lose priority registration if you are on academic or progress probation for 2 semesters, or if you have more than 100 degree applicable units.

NEW STUDENT REGISTRATION ORIENTATION

Registration Orientations are done in small groups (up to 15 students) and are led by a Counselor. During the first 30 minutes students will be provided with an overview of Santa Ana College, the English and math placement process, cost, financial aid information, and registration process.

Students will also have the opportunity to briefly meet one-on-one with a Counselor for academic advisement and to develop a two-semester abbreviated education plan. Students will be seen using the following order:

1. Students planning to enroll just for one semester.
2. New students that have never attended or any other Community College or University.
3. Students that have taken classes at other Community Colleges or Universities. We recommend students bring a copy of their college and/or university transcripts.

Call or visit the Assessment Center for more information.

Location: Building L-223

Phone: (714) 564-6148

Website: sac.edu/orientation

What services could I receive during the New Student Registration Orientation?

- Discuss your placement options based on your Career and Academic Pathway.
- Get help selecting your Career and Academic Pathway (major) and clarify your education goals.
- Choose the best courses for you.
- Receive assistance in registering for classes.
- Learn about the various options SAC has to assist you in paying for your classes.

Is there anything I need to bring to the Orientation?

Bring a copy of your course placement recommendation, AP/IB scores or transcripts with you.

What if I didn't receive a placement recommendation score?

You can take the Guided Self-Placement online at sac.edu/guidedsselfplacement

What if English is not my first language?

If English is not your first language and you want to develop your reading, writing, grammar, and speaking skills you should:

STEP 1: Complete the Guided Self-Placement online by going to the Assessment Center webpage sac.edu/assessmentcenter.

STEP 2: Speak with a Counselor to determine which course is the appropriate option for you based on your academic goal.

Assembly Bill AB 705: The Law And Your Rights

The Governor of California signed the bill, AB 705, on October 13, 2017 to take effect on January 1, 2018. This bill changes the way in which California Community Colleges place students into English, Math, and English for Multilingual Students courses. This is based on statistical evidence that U.S. high school coursework, high school grades and high school grade point average are better indicators of appropriate placement than the previously used standardized tests. The only standardized test that we can still offer under AB 705 is for courses for English Multilingual Students.

Under AB 705, we are also required to use multiple measures, which can include other academic experiences, work history, military training, specialized licenses, certificates, and a Guided Self Placement. Students that do not have access to U.S. High School transcripts can complete the Guided Self Placement, please visit the Assessment Center website at sac.edu/assessmentcenter for additional information.

Placement data disaggregated by race and ethnicity is available for all students to access by visiting:

qr.go.page.link/ETG9y

RIGHT TO APPEAL

Students who feel that they have been treated in a discriminatory manner, or would like to appeal their recommended placement level, may file a complaint about any aspect of the college's assessment and course placement services with the Dean of Counseling. Call 714-564-6078.

STUDENT SERVICES

ACADEMIC COMPUTING CENTER

Cesar Chavez A-106
714-564-6731

sac.edu/ACC

Computer Access to: attend Zoom class sessions & take Proctorio exams

Online & In-person Tutoring: Accounting, Computer Science, Business Writing, Math, & Microsoft Office

- PCs and Macs
- Engineering and Computer Science software
- Scanners
- Student Printing

All students are required to bring the necessary material to use while in the Center, such as textbooks and headsets

ADMISSIONS / REGISTRATION

Admissions Office now has more ways to assist students!

- Admissions Live Chat sac.craniumcafe.com/group/admissions-/lobby
- In-person: - Mon, Tues, Fri 8:00-1:00p, Wed, Thurs: - 2:00-7:00pm
*Please note, masks will be required and social distancing measures will be implemented at all times.
- Email us at Adm_Records@sac.edu – submit documents or ask questions
sac.edu/StudentServices/AdmissionsRecords – HOME PAGE
ONLINE HOURS ONLY: MON –THURS: 8:00A TO 6:45P • FRIDAY: 8:00A TO 1:00P

ASSOCIATED STUDENT GOVERNMENT (ASG)

Johnson Student Center, J-103
714-564-6208

Talk with staff online via Cranium Café! Visit our website for more information!

sac.edu/StudentServices/StudentLife

The Associated Students was established to provide students with government and leadership experience. Opportunities are available to become involved in campus committees and councils as a student representative. Learn first hand about group dynamics and decision making, event programming, and running effective meetings. Additionally, there are many student clubs and organizations for you to join. Contact the Office of Student Life for information regarding student government, Inter-Club Council, clubs/student organizations and the Student Leadership Institute.

BOOKSTORE/CAMPUS STORE

donbookstore.com/donbook Please check our website for in person shopping hours.

Located in the Johnson Student Center, JSC-117

Phone: 714-564-6435

Bookstore Check Cashing Policy: Personal checks made payable to are accepted in the amount of purchase. Students must present a current student ID.

Credit Cards: Current ID required and the cardholder must be present. Visa, MasterCard, and Discover accepted.

Bookstore Refund Policy: Textbooks for 01/03-01/30 courses can be refunded within one week of the first day of classes with current register receipt.

Test materials/supplies also available in the vending machine located in Cesar Chavez Building and at the Don Express.

CalWORKs

Johnson Student Center Room JSC-212

Hours: Mon.-Thur. 8:00a-5:00p • Fri. 8:00a-12:00 noon

Phone: 714-564-6232

Email: CalWORKs@sac.edu

California Work Opportunity and Responsibility to Kids, "CalWORKs", serves students who meet the Welfare to Work requirements, verified by County Social Services. A variety of support services are provided to help students succeed academically and work towards economic self-sufficiency.

Services provided in a virtual setting only until further notice. Staff and Counselors use various methods (Zoom, Cranium Café, phone, email) for student contact.

CalWORKs staff members are available through phone and email during normal business hours.

Please visit our [CalWORKs](#) homepage for more details.

CAREER CENTER

L-Bldg, 2nd floor, Room L-222
714-564-6254

sac.edu/StudentServices/Counseling/CareerCenter

The CAREER CENTER provides a variety of services and workshops to assist students in navigating The Career & Academic Pathways including Career Development, Employment Services, Service Learning Internships, and Counseling appointments for students in Career Education disciplines and Undecided Majors. Classes and students utilize the Career Center Resources.

UNDECIDED MAJOR WORKSHOPS

FREE workshops designed specifically to assess students' career interests. Provides decision-making information, which can lead to more effective educational goals associated with various majors. Call for dates and times.

EMPLOYMENT PREPARATION WORKSHOPS

Employment Preparation Workshops are offered on an ongoing basis in the following areas: Résumé Preparation, Interview Skills and LinkedIn. Call for dates and times.

CASHIER'S OFFICE & PHOTO I.D. HOURS

Johnson Student Center, JSC-202 • Phone: 714-564-6965
Hours: Mon –Thur: 8:00a to 5:00p • Friday: 8:00a to 5:00p
Pay fees online sac.edu

CENTER FOR TEACHER EDUCATION

Administration Building, Room S-110
714-564-6352

teacher_ed@sac.edu

sac.edu/teachered

Hours: Mon.-Wed. 8:00a-7:00p • Thur. 8:00a-5:00p • Fri. 8:00a-12:00p

All services are provided online during temporary remote instruction.

Center for Teacher Education (CFTE) is a resource center for students interested in pursuing careers in education including teachers, librarians, counselors, and other school personnel, as well as students in the Future Educators Career & Academic Pathway. CFTE offers information, specialized counseling and academic advisement, and support services such as transfer assistance and career preparation, a textbook loan program, field trips and university campus visits, conferences and workshops, and opportunities to network with other future educators. Contact us to learn more about our activities and services, get your questions answered about becoming an educator, or make a counseling appointment to develop an education plan.

CHILD DEVELOPMENT SERVICES

Executive Director (2323 N. Broadway, Santa Ana)
714-480-7546

Child care services are provided at all Santa Ana College sites for children 6 months to five years of age of students who qualify for sliding scale fees. Fees vary according to income. Spaces are available for RSCCD staff when available. The Early Head Start (EHS) program is for low-income infants, toddlers, pregnant women and their families. Services are offered at the ECEC or in your home.

For information call any center below:

Santa Ana College at 714-564-6894.

Centennial Education Center at 714-241-5739.

Santa Ana College East Campus at 714-564-6952.

Early Head Start 714-480-7545.

COMMUNITY EDUCATION

Administration Building, S-203
714-564-6594

sac.edu/cms

FAX 714-564-6309

The Community Education program offers courses for both adults and children in computers, personal growth, dance, arts & crafts, money matters & investments, recreation, business, careers, travel tours, and more. For registration information, or to obtain a brochure with a full listing of events, call or visit our office listed above.

COUNSELING SERVICES

Administration Building, Room S-112
714-564-6103

Counseling Services provide a variety of programs and procedures through which individuals are brought into the instructional program, assisted in career planning and development, assisted in planning for and pursuing courses of study, and provided avenues for obtaining employment. For more information, log on: sac.edu/counseling

DIGITAL DONS LAPTOP PROGRAM

Digital Dons is a program designed to meet students technology needs and achieve more equitable course completion. Through this program, eligible students may borrow a laptop and keep it for the entire term. We are now offering part-time students to borrow through our program; limited quantity is available.

Eligibility

Due to Covid-19, student eligibility has temporarily changed. To be eligible, students must be currently enrolled in one credit course and be a student.

Digital Dons Website

For more information reach us at our website: sac.edu/digitaldons

Student Help Desk

For questions and assistance on our Digital Dons Laptop Loan Program contact us via Cranium Café:

sac.edu/StudentServices/digital-dons

DISABILITY SERVICES

Disabled Students Program & Services
Johnson Student Center, JSC-108
714-564-6295

657-235-2999 Video Phone

Hours: Mon. - Thurs. 8:00a - 5:30p • Wed. 5:30p - 7:00p (by appointment only) • Fri. 8:00a - 12:00p

The Disabled Students Program and Services (DSPS) office provides accommodations to support students in pursuit of a community college education. Students with disabilities should have the following levels of independence:

- The ability to navigate campus facilities independently or with the assistance of a personal care attendant (to be provided by the student);
- The ability to take care of his/her personal needs interdependently or with assistance of a personal attendant (to be provided by the student);
- Stable level of health/wellness in order to benefit from, and fully participate in, a full term's work

New students must complete a DSPS application and meet with a DSPS faculty to discuss their accommodation needs. Verification of disability from a qualified professional must be provided to the DSPS office to qualify for any of the following supportive services:

- Use of special equipment
- Alternate media production
- On-campus mobility assistance
- Priority registration
- Sign Language Interpreting
- Real-time captioning/CART services
- Test proctor accommodations
- Note taking services
- Case management
- Preferential seating
- Liaison referral with community agencies

Please see the catalog, visit sac.edu/StudentServices/DSPS, come to the Johnson Student Center, JSC-108, or call 714-564-6295 for more detailed information.

DON EXPRESS

Snacks, sandwiches, drinks, school supplies, test forms, and magazines.
Located between Dunlap Hall and Phillips Hall

EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS)

Johnson Student Center, JSC-212

714-564-6232

Hours: Mon.-Thur. 8:00a-5:00p • Fri. 8:00a-12:00 noon

Email: EOPS@sac.edu

These programs provide opportunities and services to eligible students from low-income and academically disadvantaged backgrounds. The program and services are designed to facilitate the college experience and to assist students to achieve their educational goals. The CARE program is for EOPS-eligible students who are single parents with children under the age of 18, and are verified cash-aided recipients. Services provided in a virtual setting only until further notice. EOPS Counselors use various methods (zoom, Cranium Café, phone, email) for student contact. EOPS staff members are available through phone and email during normal business hours. Please visit our EOPS homepage for more details.

FINANCIAL AID

Johnson Student Center, JSC-201

714-564-6242

sac.edu/StudentServices/FinancialAid

Hours: Mon., Tue., Thurs. 8:00a-5:00p • Wed. 8:00a-7:00p • Fri. 8:00a-12:00 noon. Subject to change

The Financial Aid Office administers federal and state student aid programs designed to assist students who are unable to meet the cost of education. These programs include the California College Promise Grant Fee Waiver, Cal Grant programs, Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Work-Study and Direct Student Loans. Since the application process can take a number of weeks, students are encouraged to complete the FAFSA or Dream Act in early Spring (January-May) for the following Fall semester. Financial Aid applicants will be notified if any additional documents are needed to complete their application.

REMINDER: IT IS NOT TOO LATE TO APPLY! You may still qualify for financial aid for Fall and Spring. Complete the FAFSA or Dream Act now! Contact the Financial Aid Office for further details.

HEALTH AND WELLNESS CENTER

Johnson Student Center, JSC-110

714-564-6216

Hours: Monday – Thursday 8:00a - 5:00p • Fri. 8:00a - 12:00p

The Health and Wellness Center personnel promotes the physical and emotional health for every student so they can succeed in school and life. Quality clinical services, innovative health and wellness promotion activities, and outside referrals to low-cost providers in the area are provided in a caring, confidential, cost-effective, and convenient manner.

Eligibility: Full-time and part-time students currently enrolled in credit classes are eligible for services.

Cost: Students pay a health fee every term to have access to the Health and Wellness Center; therefore, most services are provided at no cost to the student. A nominal fee may be charged for certain laboratory tests, prescriptive medications, and some medical procedures.

Please see the Catalog, visit sac.edu/StudentServices/HealthCenter

Come to J-110 or call 714-564-6216 for more detailed information.

LEARNING CENTER

Services for Intercession are available Online and in-person in Dunlap Hall D-307.

714-564-6569

Hours: Monday and Thursday 3-8 pm (in-person and online)

Tuesday and Wednesday 11-4 pm (in-person and online)

Saturday (online only) 12-4 pm

The Learning Center offers a wide selection of services including tutoring for a variety of subjects (English, math, most science classes, EMT, etc.), workshops, DOTAs (Directed Online Tutoring Assignments), and conversation circles to practice English speaking skills. Modern language tutoring is available at posted hours; other subjects (except for writing tutoring) are by appointment only. Writing tutors are available without an appointment to provide feedback on papers for any class. To use the Learning Center, please go to the website at sac.edu/learningcenter and follow the directions for registering on WebAdvisor. Students can then click on the Canvas link on the Learning Center website homepage to access the Canvas Tutoring Class. In Canvas, there will be a link to the virtual front desk where a staff member will answer questions and direct students to tutors. On the Canvas homepage are also links to DOTAs, subject tutoring, and information about workshops and conversation circles. **Services are free to all and CEC students.** For more information or assistance, call the number listed above or email learningcenter@sac.edu.

MATH CENTER

Library L-204 (714) 564-6678

Lehman-candice@sac.edu
sac.edu/MathCenter

Interession Hours: Mon-Thu / 12pm – 6pm

Free, walk-in tutoring & Math Workshops available to all SAC, CEC, and Middle College students. Math textbooks available for student use (in Math Center only.)

Graphing Calculators available for loan (with instructor permission only.)

MESA (MATH, ENGINEERING, & SCIENCE ACHIEVEMENT)

714-564-6373

Available Online at sac.edu/MESA

Library Building, Room L-206

MESA is an academic program designed to support educationally disadvantaged students to excel in math, engineering, and science so they can transfer to four-year institutions and prepare for professions in the Science, Technology, Engineering, and Math (STEM) fields. Services include tutoring, advisement, academic success workshops, book loans, study center, connection to professionals, and assistance finding scholarships and internships.

NEALLEY LIBRARY

Nealley Library Remote Services

Hours: Mon. - Thur. 7:30a to 9:30p • Fri. 9:00a to 1:00p • Sa. 10:00a to 2:00p • Sun. Closed

Circulation (Library Accounts and Textbook Reserves): (714) 564-6700

Reference (Research Assistance): (714) 564-6708

The library provides a variety of services and many useful print and online resources for the academic success of students and the informational needs of all.

- **Access to Library Resources:** The library's [research databases](#) remain available for accessing e-articles, e-books, and other online research materials 24/7. We have temporarily doubled our e-books collection due to free publisher access. Online research guides (LibGuides) are also used to point students to free and reliable web content.
- **Research and Informational Assistance:** Nealley librarians and staff are available to respond to information and research assistance requests via chat, email, Zoom, and phone. Details provided on the ["Online Research and Informational Help"](#) page.
- **Research Consultations:** Librarians are available to meet remotely with students on an appointment basis for in-depth research consultations, by Zoom or phone.
- **Textbook Reserves:** The [eTextbooks@Nealley Library guide](#) offers information on available digital course materials, and library staff are available to assist students remotely with locating eTextbook reserve options.
- **Library Research Workshops:** Students may participate in online library workshops: Finding Articles and Evaluating Online Information. For more information on how to enroll in these workshops via Canvas, visit our [Online Workshops website](#).
- **Faculty Support:** Librarians are available to work with faculty remotely involving collection development, research support, information literacy instruction and IL curricular development needs. The [Liaison Librarian](#) list (within the [Faculty Guide to Library Resources and Services](#)) outlines librarian liaison assignments for divisions and departments.

SAC PROMISE

Administration Building, Room S-107

Hours: Mon.-Wed. 8:00a-7:00p • Thur. 8:00a-5:00p • Friday 8:00 a-12:00 p

Santa Ana College (SAC) Promise is an initiative of the Santa Ana Partnership, which was formed in 2011 by the UCI, CSUF, SAC, SAUSD and the City of Santa Ana to elevate academic achievement and college-going throughout the greater Santa Ana area. The goal of the program is to support students who would like to attain a certificate, AA degree and/or transfer to a four-year university.

Contact:

Phone: 714-564-6067

Email: sacpromise@sac.edu

Remote services through Zoom during office hours

sac.edu/StudentServices/SantaAnaCollegePromiseProgram/Pages/Contact-Us-Online.aspx

SCHOLARSHIP PROGRAM

Administration Building, S-201

714-564-6478

Hours: Mon.-Thur. 8:30a-5:00p • Fri. 9:00a-2:00p

The Scholarship Program is a resource for local and national scholarships. The Scholarship Program offers scholarships for incoming, continuing, and graduating/transferring students. The online scholarship application opens during the first week of November and closes early/mid February. Basic guidelines for scholarship applications are: current enrollment in at least 6 units at SAC, a minimum GPA of 2.0, and completion of at least of 12 units at SAC. Each May, scholarship recipients are announced at the Scholarship Awards Ceremony and funds are available for the following fall semester. Scholarship and application information can be found at sac.edu/scholarships.

The Scholarship Program is available to work with interested individuals, businesses, and corporations to establish new scholarships. For more specific information about the Scholarship Program, contact the Scholarship Program directly at 714-564-6478 or at sac.edu/scholarships.

SCIENCE & HEALTH SCIENCES CENTER

Russell Hall R-207 (714) 564-8130

sac.edu/AcademicProgs/ScienceMathHealth/Biology/Pages/Biology-Study-Center.asp

Fall & Spring Mon – Thu 9:00am – 7:00pm

All Biology, Medical Assistants, and Nursing Students

- Quiet place to study
- PCs for homework
- Anatomy models for viewing and studying
- Anatomy bones for viewing and studying
- Microscopes and slides
- Facilitator assistance

SERVICE LEARNING

Library Building, Room L-222

714-564-6254

The Service Learning Center is responsible for developing, implementing, and administering comprehensive programs and activities related to community service volunteerism, community partnerships, and service learning. The program connects with many local nonprofit agencies, each of which offer numerous volunteer opportunities. Students then match their skills and interests to the needs of the community agencies and gain valuable personal experience. Many instructors utilize service learning as a course requirement in order to connect student classroom learning with real life experience.

STUDENT OUTREACH

714-564-6141

studentoutreach@sac.edu

sac.edu/outreach

Hours: Mon, Tues, Thurs, Fri 8:00am-5:00pm • Wed 8:00am-7:00pm

- Student Outreach attracts and recruits new students to Santa Ana College and supports current students as they continue at SAC:
- Application information & support
- Financial Aid & CA Promise Grant application information & support
- Web Advisor, Online Orientation, & Canvas information & support
- Scholarship application information & support
- Class registration information & support
- Tours
- Student Ambassador assistance

To reach Outreach staff remotely, call, email or go to our website and click on "Live Chat with Student Outreach".

STUDENT PLACEMENT

Johnson Student Center, JSC-203

714-564-6201

Hours: Mon.-Thur. 9:00a-3:00p

Email: jobplacement@sac.edu

The Student Placement Office assists currently enrolled students in obtaining on-campus student assistant/work study employment.

TRiO – STUDENT SUPPORT SERVICES PROGRAM

Johnson Student Center , JSC-209

Hours: Mon.-Thur. 8:00a-5:30p • Fri. 8:00a-12:00 noon

714-564-6843

sac.edu/sssp

Email: trio_sssp@sac.edu

The Student Support Services Program (TRiO-SSS) is a federally-funded program designed to improve the retention, transfer and graduation rate of low-income, first-generation and disabled college students. The TRiO-SSS program provides students with academic, personal and career counseling, tutoring, specialized workshops, field trips and assistance in transferring to a four-year university. Students need to apply to the program for services

UNIVERSITY TRANSFER CENTER

Administration Building, Room S-110

714-564-6165

Hours: Mon.-Wed. 8:00a-7:00p • Thur. 8:00a -5:00p. • Fri 8:00a -12:00p

The University Transfer Center (UTC), which is located in S-110 at Santa Ana College, provides information and assistance to students who are preparing to transfer to a four-year university of their choice. UTC has designated counseling appointments and services for transfer bound students. During the fall and spring semesters, the University Transfer Center hosts College Fairs with representatives from California and out-of-state colleges and universities who provide admissions information to potential students. University representative appointments are also available for students as well as an up-to-date resource library and other information about transfer programs. The University Transfer Center also hosts transfer application workshops which are offered during priority filing periods. In addition, field trips to various university campuses are offered throughout the academic school year.

Contact information:

Phone: 714-564-6165

Email: transfer_center@sac.edu

Remote services through Zoom during office hours

sac.edu/StudentServices/Counseling/Transfer/Pages/default.aspx

VETERANS RESOURCE CENTER (VRC)

Located in M-120

sac.edu/StudentServices/VRC

714-564-6050

Hours: Mon. - Tue. - Thur. 8:00a - 6:00p • Wed. 8:00a-7:00p • Fri. 8:00a-12:00 noon

The Veterans Resource Center provides support and referrals to veterans transitioning into the college. Services include: assistance with registration, referrals to on-campus and off-campus resources, academic counseling, access to computers, peer mentoring and educational workshops. Services are provided by veterans for veterans.

What can Veterans and eligible dependents do at the VRC?

- Receive information on how to use their VA Education benefits at Santa Ana College.
- Receive help in filling out VA Education Benefit Applications.
- Turn in paperwork for VA Education Benefits.
- Receive referrals and information regarding other campus resources such as Admissions & Records, Financial Aid, EOPS, Counseling, DSPS, Health & Wellness Services, Career/Job Center, Scholarships, Tutorial Services, Transfer Center, etc.
- Receive information about outside campus resources for Veterans and families.
- Receive help filling out Financial Aid Applications and check status online via zoom or Cranium Cafe.
- Meet with an Academic Counselor for academic counseling needs via Zoom, Cranium or phone appointments.
- Receive information and participate in the Veterans Upward Bound and Veteran Student Support Services college preparation program.
- Book Loans are available to those who are eligible for VA Benefits. Please speak with a VRC staff member for details.
- Enjoy camaraderie among veterans- through our online mentorship program
- Participate in VRC events

POLICIES, NOTICES, AND GRADES**NONDISCRIMINATION POLICY**

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 and Title IX regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Coordinator and/or Section 504/ADA Coordinator.

RSCCD Section 504/ADA Coordinator: Jennifer De La Rosa,
2323 N. Broadway, Santa Ana, CA 92706, 714-480-7404.

RSCCD Title IX Coordinator: Cheng Yu Hou,
2323 N. Broadway, Santa Ana, CA 92706, 714-480-7489.

SAC Deputy Title IX Coordinator: Dr. Brenda Estrada,
1530 W 17th, Santa Ana, CA. 92706, 714-564-6212.

POLÍTICA DE NO DISCRIMINACIÓN

El Distrito está comprometido a ofrecer la igualdad en oportunidades para programas educativos, empleos, y a todo acceso a los programas institucionales y actividades.

El Distrito, y cada persona que representa al Distrito, debe proveer acceso a sus servicios, clases y programas sin importar el lugar de nacimiento, religión, edad, sexo, identidad de género, expresión del género, raza o etnicidad, color, condición médica, información de genética, descendencia familiar, orientación sexual, estado civil, incapacidad física o mental, embarazo, categoría militar o de veterano, o por creer que él o ella tiene una o más de las características mencionadas, o en base a estar relacionado con una persona o grupo que se cree tenga algunas de estas características.

El Canciller debe establecer procedimientos administrativos para asegurarse que todos los miembros de la comunidad del colegio puedan presentar quejas sobre supuestas violaciones a esta política y que sus quejas sean escuchadas de acuerdo a los reglamentos señalados en el Título 5 y por aquellos de otras agencias que administran las leyes estatales y federales sobre la no discriminación.

Ningún fondo del Distrito debe ser utilizado para la membresía, o para la participación incluyendo pagos financieros o contribuciones hechas a organizaciones privadas de parte del Distrito o de cualquier individuo empleado por el Distrito o con asociación, cuyas prácticas de membresía son discriminatorias en base a lugar de nacimiento, religión, edad, sexo, identidad de género, expresión del género, raza, color, condición médica, información de genética, descendencia familiar, orientación sexual, estado civil, incapacidad física o mental, embarazo, categoría militar o de veterano, o por creer que él o ella tiene una o más de las características mencionadas, o en base a estar relacionado con una persona o grupo que se cree tenga algunas de estas características. Las consultas relacionadas con los procedimientos de cumplimiento y/o queja pueden dirigirse al Coordinador del Título IX del Distrito y/o al Coordinador de la Sección 504/ADA.

RSCCD Sección 504/ADA Coordinadora: Jennifer De La Rosa, 2323 N. Broadway, Santa Ana, CA 92706,
714-480-7404.

RSCCD Título IX Coordinador: Cheng Yu Hou, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7489.

SAC Título IX Coordinador: Dr. Brenda Estrada, 1530 W 17th, Santa Ana, CA. 92706, 714-564-6212.

CHÍNH SÁCH KHÔNG PHÂN BIỆT ĐỐI XỬ

Các Rancho Santiago Community College District cam kết cơ hội bình đẳng trong các chương trình giáo dục, việc làm, và tất cả các quyền truy cập vào các chương trình và các hoạt động tổ chức. Học khu, và mỗi cá nhân đại diện cho học khu, sẽ cung cấp quyền truy cập vào các dịch vụ, các lớp và chương trình của mình mà không liên quan đến nguồn gốc quốc gia, tôn giáo, tuổi tác, giới tính, bản sắc giới tính, biểu hiện giới tính, chủng tộc hoặc dân tộc, màu da, tình trạng y tế, thông tin di truyền, tổ tiên, khuynh hướng tình dục, tình trạng hôn nhân, Khuyết tật về thể chất hoặc tình

thần, mang thai, hoặc quân đội và tình trạng cựu chiến binh, hoặc vì người đó được coi là có một hoặc nhiều đặc điểm trên thực tế. Hiệu trưởng sẽ thiết lập thủ tục hành chính đảm bảo tất cả các thành viên của cộng đồng đại học có thể trình bày các khiếu nại liên quan đến các vi phạm bị cáo buộc của chính sách này và khiếu nại của họ được nghe theo quy định của tiêu đề 5 và Tiêu đề IX và các cơ quan khác quản lý luật tiểu bang và liên bang về không phân biệt đối xử. Không bao giờ được sử dụng cho các thành viên, hoặc cho bất kỳ sự tham gia liên quan đến thanh toán tài chính hoặc đóng góp thay mặt cho quận hoặc bất kỳ cá nhân làm việc hoặc liên kết với nó, cho bất kỳ tổ chức riêng tư có thực hành thành viên là phân biệt đối xử trên cơ sở nguồn gốc quốc gia, tôn giáo, tuổi tác, giới tính, biểu hiện giới tính, chủng tộc, màu da, điều kiện y tế, thông tin di truyền, tổ tiên, khuynh hướng tình dục, tình trạng hôn nhân, Khuyết tật về thể chất hoặc tinh thần, mang thai, hoặc quân đội và tình trạng cựu chiến binh, hoặc vì người đó được coi là có một hoặc nhiều đặc điểm nói trên, hoặc vì sự liên kết của mình với Các yêu cầu liên quan đến các thủ tục tuân thủ và/hoặc khiếu kiện có thể được chuyển đến điều phối viên tiêu đề IX của học khu và/hoặc điều phối viên mục 504/ADA.

RSCCD phần 504/ADA điều phối viên: Jennifer De La Rosa,
2323 N. Broadway, Santa Ana, CA 92706, 714-480-7404

RSCCD tiêu đề IX điều phối viên: Cheng Yu Hou,
2323 N. Broadway, Santa Ana, CA 92706, 714-480-7489

SAC phó tiêu đề IX điều phối viên Brenda Estrada,
1530 W 17th, Santa Ana, CA. 92706, 714-564-6212

ACADEMIC FREEDOM POLICY

The teacher should be free to think and to express ideas, free to select and employ materials and methods of instruction, free from undue pressures of authority, and free to act within his/her professional group. Such freedom should be used judiciously and prudently to the end that it promotes the free exercise of intelligence and student learning. Academic freedom is not an absolute. It must be exercised within the law and the basic ethical responsibilities of the teaching profession. Those responsibilities include:

1. An understanding of our democratic tradition and its methods.
2. A concern for the welfare, growth, maturity, and development of students.
3. The method of scholarship.
4. Application of good taste and judgment in selecting and employing materials and methods of instruction.

(BP4201 Faculty)

SANTA ANA COLLEGE RATES OF STUDENT PROGRESS STUDENT RIGHT-TO-KNOW ACT

The rates below are placed here in accordance with the federally mandated Student Right-to-Know Act

Student Right-to-Know Rates for Fall 2013 Cohort

Completion Rate: 27.55 %

Transfer Rate: 7.99 %

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of our college district to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2013, a cohort of all certificate-, degree-, and transfer-seeking first-time, full-time students were tracked over a six year period. Their completion and transfer rates are listed above. These rates do not represent the success rates of the entire student population at the College nor do they account for student outcomes occurring after this six year tracking period.

Based upon the cohort defined above, a Completer is a student who attained a certificate or degree or became 'transfer prepared' during a six year period, from Fall 2013 to Spring 2019. Students who have completed 60 transferable units with a GPA of 2.0 or better are considered 'transfer prepared'. Students who transferred to another post-secondary institution, prior to attaining a degree, certificate, or becoming 'transfer prepared' during an eleven semester period, from Spring 2014 to Spring 2019, are transfer students.

STUDENT CONSUMER INFORMATION RIGHT-TO-KNOW DISCLOSURE INFORMATION

Federal regulations require all campuses to provide specified information to prospective and current students, staff and the general public. Listed below are those items that must be available for review per federal regulation.

The federal Higher Education Act, the federal Equity in Athletics Disclosure Act (EADA), and regulatory guidance provided in the Code of Federal Regulations (CFR) require direct individual notices of prescribed information to certain target audiences including prospective students; currently enrolled students; current employees; parents, coaches and counselors of prospective student athletes; and the general public. Disclosures are to include crime/security statistics, student completion/graduation rates, FERPA privacy/security rights, financial aid program information, and gender-specific information on athletic participation and financial support.

FAMILY EDUCATION RIGHTS AND PRIVACY

As required under the provisions of the Family Education Rights and Privacy Act of 1974, the Rancho Santiago Community College District will make public without student consent only certain directory information. This information consists of the following: a student's name; city of residence; major field; participation in officially recognized activities and sports; weight, height, and age if a member of an athletic team; dates of attendance; degree and awards received; and the most recent previous educational institution or agency attended by the student.

A student may request the Admissions and Records Office to withhold this information. Such request must be in writing and submitted each semester.

F.E.R.P.A. FAMILY EDUCATION RIGHTS AND PRIVACY NOTIFICATION

The Family Education Rights and Privacy Act of 1974 provides colleges the right to consent to disclose personally identifiable information contained in the student's education records to third party vendors who are identified as School Officials and who have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility.

A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including district safety personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees, or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

Santa Ana College contracts with the following School Officials:

- Auditors (Vicenti-Lloyd-Stutzman)
- CCCApply (Unicon)
- Credentials (Online transcript request)
- ECS Imaging (optical imaging)
- Ellucian Colleague
- Image Now (optical imaging)
- Medpro and Quest (Health Center)
- National Student Clearinghouse
- SARS (Counseling Center)
- Xerox

SEXUAL HARASSMENT, SEXUAL MISCONDUCT INTIMATE PARTNER VIOLENCE, AND STALKING

Various federal and state law imposes obligations for the District to addresses and prohibit acts of sexual harassment, sexual misconduct, stalking, or domestic violence and dating violence ("intimate partner violence) and stalking. Any sexual misconduct or physical abuse as defined by California state and federal law, whether committed by an employee, student, or member of the public, that occurs on or off district property is a may be violation of district policies and procedures, and is subject to all applicable punishment, including criminal procedures, civil litigation and employee or student discipline procedures. Students may face discipline at the District, up to and including suspension or expulsion. Employees may face sanctions up to and including dismissal from employment, pursuant to established policies and provisions of applicable collective bargaining unit agreements. Students, faculty, and staff who report sexual harassment, sexual misconduct, intimate partner violence, or stalking ("prohibited conduct") shall be treated with dignity and provided comprehensive assistance.

The district encourages Complainants (those individuals reporting incidents of prohibited conduct) of sexual misconduct, intimate partner violence or stalking to talk to someone about what happened - so they can get the support they need, and so the District can respond appropriately. The District has established administrative procedures that ensure that students, faculty, and staff who are directly impacted by prohibited conduct receive appropriate information and treatment, and that educational information about preventing sexual violence is provided and publicized as required by law (please see Administrative Regulation 3540 and Interim Administrative Regulation 3425 for complete procedures).

Under California law, any health practitioner employed in a health facility, clinic, physician's office, or local or state public health department or clinic is required to make a report to local law enforcement if they provide medical services for a physical condition to a patient/Complainant who they know or reasonably suspects is suffering from (1) a wound or physical injury inflicted by a firearm; or (2) any wound or other physical injury inflicted upon a Complainant where the injury is the result of assaultive or abusive conduct (including sexual misconduct, domestic violence, and dating violence). This exception does not apply to sexual assault and domestic violence counselors and advocates. Health care practitioners should explain this limited exception to Complainants, if applicable.

Additionally, under California law, physicians, psychotherapists, professional counselors, licensed clinical social workers, clergy, and sexual assault and domestic violence counselors and advocates are mandatory child abuse and neglect reporters, and are required to report incidents involving Complainants under 18 years of age to local law enforcement. These professionals will explain this limited exception to Complainants, if applicable. Finally, some or all of these professionals may also have reporting obligations under California law to (1) local law enforcement in cases involving threats of immediate or imminent harm to self or others where disclosure of the information is necessary to prevent the threatened danger; (2) to the court if compelled by court order or subpoena in a criminal proceeding related to the sexual violence incident. If applicable, these professionals will explain this limited exception to Complainants.

The use of alcohol or drugs never makes the Complainant at fault for reports of misconduct, intimate partner violence or stalking; therefore, Complainants should not be deterred from reporting incidents out of a concern that they might be disciplined for related violations of drug or alcohol policies. Except in extreme circumstances, Complainants shall not be subject to discipline for related violations of the Standards of Student Conduct. Santa Ana College has the

resources to assist and refer students who experienced sexual misconduct, dating or domestic violence, and stalking. Immediate care and confidential counseling can be provided by the Health and Wellness Center, in The Village, VL-211 or call (714) 564-6216. When the Health and Wellness Center is closed, contact Campus Safety and Security (not a confidential resource) directly in the X building or call (714) 628-6330. If you have questions regarding an allegation, specific behavior or if you would like to discuss a concern with an administrator, please contact a member of the Title IX team below.

Jennifer De La Rosa, Title IX Coordinator
Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, California 92706-1640

Email: TitleIX@rsccd.edu

Phone: 714-480-7404

Web: www.rsccd.edu/titleix

Dr. Brenda Estrada, Deputy Title IX Coordinator
Santa Ana College

1530 W 17th, Santa Ana, CA. 92706

Email: estrada_brenda@sac.edu

Phone: 714-564-6212

Any individual can submit a report by using the following link:

www.rsccd.edu/incidentreportingform

Applicable regulations, resources, and additional information can be found at www.rsccd.edu/titleix or www.rsccd.edu/civilrights

Additional off-campus resources can be found below:

Waymakers: 949-831-9110

waymakersoc.org

Human Options: 1-877-854-3594

humanoptions.org

Supporting Survivors: 714-517-6100

ochealthinfo.com/bhs/services/support/ss

Laura's House: 866-498-1511

laurashouse.org

National Suicide Prevention Lifeline: 1-800-273-8255

suicidepreventionlifeline.org

Rape, Abuse & Incest National Network: 1-800-656-HOPE

hotline.rainn.org/online

Individuals may report to the Title IX Team, who will provide written and verbal information regarding applicable District complaint procedures for investigating and addressing the incident. The Title IX Team will also provide information regarding resources available to Complainants, as well as information regarding their rights and options. Furthermore, making a report means telling a responsible employee what happened—in person, by telephone, in writing, or by email. At the time a report is made, a reporting party does not have to request any particular course of action, nor does a reporting party need to know how to label what happened. Choosing to make a report, and deciding how to proceed after making the report, can be a process that unfolds over time.

Many resources and options are available on and off campus including confidential and privileged communication options.

The Title IX Team is available to explain and discuss rights to file a criminal complaint and to assist in doing so; the District's relevant complaint process, and rights to receive assistance with that process, including the investigation and hearing process; how confidentiality is handled; available resources, both on and off campus; and other related matters. When an individual tells the Title IX Team or another non-confidential District employee about a sexual misconduct, dating violence, domestic violence, or stalking incident, or prohibited conduct, the Complainant has the right to expect the District to take immediate and appropriate steps to investigate what happened and to resolve the matter promptly and equitably. In all cases, the District strongly encourages Complainants to report prohibited conduct directly to the Title IX Team.

To the extent possible, information reported to District employees will be kept private and shared only with individuals responsible for handling the District's response to the incident. The District will protect the privacy of individuals involved in a prohibited conduct incident except as otherwise required by law or District policy as required by state or federal law. A prohibited conduct report may result in the gathering of extremely sensitive information about individuals in the campus community. If a Complainant requests of the Title IX Team or another District employee that their identity remain completely confidential, the Title IX Team will explain that the District cannot always honor that request and guarantee complete confidentiality. If a Complainant wishes to remain confidential or request that no investigation be conducted or disciplinary action taken, the District must weigh that request against the District's

obligation to provide a safe, non-discriminatory environment for all students, employees and third parties, including the victim. Under those circumstances, the Title IX Coordinator will determine whether the victim's request for complete confidentiality and/or no investigation can be honored under the facts and circumstances of the particular case, including whether the District has a legal obligation to report the incident, conduct an investigation or take other appropriate steps. Without information about a Complainant's identity, the District's ability to meaningfully investigate the incident and pursue disciplinary action against the perpetrator may be severely limited. The Title IX Team will inform the Complainant of the initiation of an investigation prior to starting an investigation and will, to the extent possible, only share information with people responsible for handling the District's response to the incident.

The Title IX Team will remain mindful of the Complainant's well-being, and will take ongoing steps to protect the Complainant from retaliation or harm, and work with the Complainant to create a safety plan. Retaliation against the victim, whether by students, employees or third parties, will not be tolerated. The District and Title IX Team will also:

Provide interim remedies requested by the Complainant, if they are reasonable, regardless of whether the Complainant chooses to report to campus or local police;

Assist both Parties in accessing available advocacy, academic support, counseling, disability, medical/health or mental health services, and legal assistance both on and off campus;

Provide security and support for both Parties, which could include issuing a no-contact order, helping arrange a change of campus-based working arrangements or course schedules or adjustments for assignments, tests, or work duties; and

Inform Complainants of their right to report a crime to District or local police – and provide Complainants with assistance if desired.

The District will not require a Complainant to participate in any investigation or disciplinary proceeding if the Complainant does not wish to participate. The District will not generally notify parents or legal guardians of a sexual misconduct, dating violence, domestic violence, or stalking report unless the Complainant is under 18 years old or the Complainant provides the District with written permission to do so. Under California law, and pursuant to District policy, many District employees, including the Title IX Coordinator, are mandatory child abuse and neglect reporters and should explain to Complainants under 18 years of age that they are required to report the incident to the police. However, the identity of the person who reports and the report itself are confidential and disclosed only among appropriate agencies.

HARASSMENT AND DISCRIMINATION

Board Policy 3430 (BP 3430) and Interim Administrative Regulation 3425 prohibits all forms of harassment that are contrary to basic standards of conduct between individuals and are prohibited by state and federal law, as well as this policy, and will not be tolerated. Administrative Regulation 3435 details the procedures for the resolution of such complaints (rscdd.edu/bpar). This policy is widely published and publicized to all employees and students, including incoming employees and students. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation, including acts of sexual misconduct, dating or domestic violence, and stalking. The District shall also be free of other unlawful harassment or discrimination, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, or sexual orientation of any person, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics. The Title IX Coordinator is responsible for resolving reports of sexual misconduct, sex or gender-based discrimination or harassment, dating or domestic violence, and stalking. To report an incident or file a complaint, please contact:

Jennifer De La Rosa

Title IX Coordinator

Rancho Santiago Community College District

2323 N. Broadway, Santa Ana, California 92706-1640

Email: **TitleIX@rscdd.edu**

Phone: 714-480-7404

Web: **www.rscdd.edu/titleix**

Dr. Brenda Estrada

Deputy Title IX Coordinator

Santa Ana College

1530 W 17th, Santa Ana, CA. 92706

Email: **estrada_brenda@sac.edu**

Phone: 714-564-6212

All students, staff and faculty may elect to follow formal complaint procedures. Formal complaints of unlawful discrimination or harassment must be filed in writing on a form prescribed by the State Chancellor. The required form may be found here: **www.rscdd.edu/report**

Upon receiving a formal written complaint, the District will determine whether the complaint has met the necessary requirements. The District will investigate properly filed complaints according to procedures prescribed

in Board policy. The District will complete its investigation within 90 days of receiving the complaint and report its administrative determination. The District must provide written notice to both the complainant and the State Chancellor of whether there is probable cause to sustain the charges raised in the complaint; a description of the action taken, if any, to prevent similar problems from occurring in the future; the proposed resolution of the complaint; and the complainant's right to appeal to the District and the State Chancellor.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Retaliation for exercising one's right of protection from discrimination and/or harassment or for participating in the investigation of a complaint is prohibited by law and this policy, and will not be tolerated. All allegations of retaliation will be swiftly and thoroughly investigated. If the District determines that discrimination, harassment, or retaliation has occurred, it will take all reasonable steps within its power to stop such conduct. Students or employees who engage in discrimination, harassment, or retaliation are subject to disciplinary action, up to and including termination or expulsion.

HARASSMENT

Hostile or offensive conduct based on a protected status can constitute prohibited harassment. Harassment comes in many forms, including but not limited to the following conduct:

Verbal: Inappropriate or offensive remarks, slurs, jokes or innuendos based on a person's race, gender, sexual orientation, or other legally protected status.

Visual or Written: The display or circulation of visual or written material that degrades an individual or group based on gender, race, nationality, sexual orientation, or other legally protected status.

Environmental: A hostile academic or work environment exists where it is permeated by sexual innuendo; insults or abusive comments directed at an individual or group based on gender, race, nationality, sexual orientation or other legally protected status; or gratuitous comments regarding gender, race, nationality, sexual orientation or other legally protected status that are not relevant to the subject matter of the class or activities on the job.

Physical: Inappropriate or offensive touching, assault, or physical interference with free movement. This may include, but is not limited to, kissing, patting, lingering or intimate touches, grabbing, pinching, leering, staring, unnecessarily brushing against or blocking another person, whistling or sexual gestures. It also includes any physical assault or intimidation directed at an individual due to that person's gender, race, national origin, sexual orientation or other protected status. Physical sexual harassment includes acts of sexual violence, such as rape, sexual assault, sexual battery, and sexual coercion. Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability.

In addition to the above, sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other conduct of a sexual nature when:

Submission to the conduct is made a term or condition of an individual's employment, academic status, or progress; Submission to, or rejection of, the conduct by the individual is used as a basis of employment or academic decisions affecting the individual;

The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile or offensive work or educational environment; or

Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the college.

This section doesn't cover sexual harassment under Title IX.

DUTY TO REPORT

Except for psychologists in the College's Student Health Center, any District employee who knows of or has reason to know of sexual misconduct, dating or domestic violence, and stalking shall promptly inform a member of the Title IX Team. These employees are considered responsible employees mandated reporters under Title IX and are required to disclose all information, including the names of the parties, even where the person has requested that their name remain confidential. Supervisors are mandated to report all incidents of harassment and retaliation that come to their attention.

The Title IX Coordinator or District Administrator of Title IX and all employees designated as "Officials with Authority" under Title IX will determine whether confidentiality is appropriate given the circumstances of each such incident as the District must then take appropriate steps to eliminate any gender discrimination/harassment/misconduct, prevent its recurrence, and remedy its effects. The District is required by the federal Clery Act to report certain types of crimes (including certain sex offenses) in statistical reports. However, while the District will report the type of incident in the annual crime statistics report known as the Annual Security Report, Complainant names/identities will not be revealed.

BP 3430 and AR 3425 applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

SUPPORTIVE MEASURES

The District will offer and implement appropriate and reasonable supportive measures to the Parties upon notice of alleged sexual harassment and/or retaliation. Supportive measures are non-disciplinary, non-punitive individualized services, offered as appropriate, as reasonably available and without fee or charge to the Parties, which are intended to restore or preserve equal access to the District's education program or activity, to protect the safety of all Parties or the District's educational environment, and/or deter sexual harassment and/or retaliation.

The Title IX Coordinator will promptly make supportive measures available to the Parties upon receiving notice or a complaint, and will coordinate the effective implementation of such measures. At the time that supportive measures are offered, the District will inform the Complainant, in writing, that they may file a formal complaint with the District either at that time or in the future, if they have not done so already.

The District will maintain the privacy of the supportive measures, provided that privacy does not impair the District's ability to provide the supportive measures. The District will act to ensure as minimal an academic/occupational impact on the Parties as possible. The District will implement measures in a way that does not unreasonably burden the other party. Supportive measures may include, but are not limited to:

- Counseling and referral to medical and/or other healthcare services
- Referral to the Employee Assistance Program
- Referral to community-based service providers
- Student financial aid counseling
- Altered work arrangements for employees or student-employees
- Safety planning
- Campus safety escorts
- Implementing mutual contact limitations (no contact orders) between the Parties
- Academic support, extensions of deadlines, or other course/program-related adjustments
- Trespass orders
- Class or work schedule modifications, withdrawals, or leaves of absence
- Increased security and monitoring of certain areas of the campus
- Any other actions deemed appropriate by the Title IX Coordinator
- Violations of no contact orders will be referred to appropriate student or employee conduct processes for enforcement.

STUDENT SANCTIONS

In cases involving Respondents who are students, the hearing process detailed herein shall serve as the due process hearing outlined in Section IV of Board Policy 5500. The following are the usual sanctions that may be imposed upon students or organizations singly or in combination:

- **Warning:** A verbal statement that the conduct was unacceptable and that further violation of any District policy, procedure, or directive will result in more severe sanctions/responsive actions.
- **Reprimand:** A written statement, included in the student's disciplinary file that the conduct was unacceptable and that further misconduct will result in more severe sanctions /responsive actions.
- **Required Counseling:** A mandate to meet with and engage in either District-sponsored or external counseling to better comprehend the misconduct and its effects.
- **Probation:** Authorization for the Respondent to return to classes, but with an understanding of expected appropriate future behavior and terms that may include denial of specified social privileges, exclusion from co-curricular activities, exclusion from designated areas of campus, no-contact orders, and/or other measures deemed appropriate. Any violations of the Standards of Student Conduct during this probationary period will result in further, more serious disciplinary action against the Respondent.
- **Suspension:** Termination of student status for a definite period of time not to exceed two academic years.
- **Expulsion:** Permanent termination of student status and revocation of rights to be on campus for any reason or to attend District-sponsored events.
- **Withholding Diploma:** The District may withhold a student's diploma for a specified period of time and/or deny a student participation in commencement activities if the student has an allegation pending or as a sanction if the student is found responsible for an alleged violation.
- **Revocation of Degree:** The District reserves the right to revoke a degree previously awarded from the District for serious violations committed by a student prior to graduation.
- **Student Organizational Sanctions:** Deactivation, loss of recognition, loss of some or all privileges for a specified period of time.
- **Other Actions:** In addition to or in place of the above sanctions, the District may assign any other sanctions as deemed appropriate.

EMPLOYEE SANCTIONS

Responsive actions for an employee who is found to have engaged in Prohibited Conduct, as defined herein include:

- Warning – Verbal or Written
- Performance Improvement Plan
- Enhanced supervision, observation, or review
- Required Counseling
- Required Training or Education
- Demotion
- Transfer
- Reassignment
- Assignment to new supervisor
- Restriction of stipends, research, and/or professional development resources
- Suspension with pay
- Suspension without pay
- Termination
- Other Actions: In addition to or in place of the above sanctions/responsive actions, the District may assign any other responsive actions as deemed appropriate.

DEFINITIONS

The District has adopted the following definitions so as to address the unique environment of an academic community.

Affirmative Consent means an affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in sexual activity to ensure that they have the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent. In California, a minor (meaning a person under the age of 18) cannot consent to sexual activity.

It shall not be a valid response to alleged lack of affirmative consent that the Respondent believed that the Complainant consented to the sexual activity under either of the following circumstances:

The Respondent's belief in affirmative consent arose from the intoxication or recklessness of the Complainant Respondent. Any allegation that alcohol or other drugs were involved in an incident will be reviewed.

The Respondent did not take reasonable steps, in the circumstances known to the Respondent at the time, to ascertain whether the complainant affirmatively consented.

It shall not be a valid response that the Respondent believed that the Complainant affirmatively consented to the sexual activity if the Respondent knew or reasonably should have known that the Complainant was unable to consent to the sexual activity under any of the following circumstances:

The Complainant was asleep or unconscious.

The Complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the Complainant could not understand the fact, nature, or extent of the sexual activity.

The Complainant was unable to communicate due to a mental or physical condition.

Complainant means an individual who is alleged to be the victim of conduct that could constitute Sexual Harassment, as defined herein, whether the notice/complaint is presented by the individual or someone on the individual's behalf, such as a report by one who learned of the conduct in his or her official capacity as a faculty member or administrator.

Formal Complaint means a document submitted or signed by a Complainant or signed by the Title IX Coordinator alleging Prohibited Conduct against a Respondent and requesting that the District investigate the allegation.

Notice means that an employee, student, or third-party informs the Title IX Coordinator or other Official with Authority of the alleged occurrence of harassing, discriminatory, and/or retaliatory conduct.

Official with Authority (OWA) means an employee of the District explicitly vested with the responsibility to implement corrective measures for sexual harassment and/or retaliation on behalf of the District.

Prohibited Conduct means any sexual misconduct, gender or sex-based discrimination or harassment, dating violence, domestic violence, stalking, and retaliation.

Remedies are actions taken to address safety, prevent recurrence of Prohibited Conduct, and restore equal access to the District's educational program.

Resolution Process refers broadly to the process for addressing Formal Complaints either by informal resolution or through a Formal Grievance Process that includes investigation, live hearing, and appeal.

Respondent means an individual who has been reported to be the perpetrator of Prohibited Conduct, as defined herein.

Sanction means a consequence imposed by the District on a Respondent who is found to have engaged in Prohibited Conduct under this interim administrative regulation.

Sexual Harassment means conduct on the basis of sex that satisfies one or more of the following:

- A. Quid Pro Quo Sexual Harassment: When an employee of the District conditions (implicitly or explicitly) the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct; or
- B. Hostile Environment Sexual Harassment: Unwelcome conduct determined by a reasonable person standing in the shoes of the Complainant to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
- C. Sexual assault, dating violence, domestic violence, or stalking, as defined herein.

1. **Sexual assault** means any sexual act (forcible or non-forcible), directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent. Sexual acts include the following:

- (a) Rape, which is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the Complainant.
- (b) Sodomy, which is defined as oral or anal sexual intercourse with another person, forcibly committed and/or against that person's will (non-consensually), or not forcibly or against the person's will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
- (c) Sexual Assault with an Object, which is defined as the use of an object or instrument to penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will (non-consensually), or not forcibly or against the person's will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
- (d) Fondling, which is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
- (e) Incest, which is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- (d) Statutory Rape, which is defined as sexual intercourse with a person who is under the statutory age of consent.

2. **Dating violence** means violence committed, on the basis of sex, by a person who is or has been in a social relationship of a romantic or intimate nature with the Complainant. The existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

3. **Domestic violence** means conduct, on the basis of sex, that includes the requisite components of felony or misdemeanor crimes of violence committed by (a) a current or former spouse or intimate partner of the victim; (b) a person with whom the victim shares a child in common; (c) a person who is cohabitating with or has cohabitated with the victim as a spouse; (d) a person similarly situated to a spouse of the victim under California law; or (e) any other person against an adult or youth victim who is protected from that person's acts under California law.

4. **Stalking** means a course of conduct directed at a specific person on the basis of sex that would cause a reasonable person to fear for the person's safety or the safety of others, or to suffer substantial emotional distress. For the purposes of this definition: (a) A course of conduct is two or more acts, including, but not limited to, acts in which the Respondent directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property; (b) Reasonable person means a reasonable person under similar circumstances and with similar identities to the Complainant; and (c) Substantial emotional distress means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

Student/Students means any as any individual who has accepted an offer of admission, or who is registered or enrolled for credit or non-credit bearing coursework, and who maintains an ongoing relationship with the District.

Third Party means a person other than the Complainant and the Respondent.

Any individual can submit a report by using the following link:

www.rscdd.edu/report

Applicable regulations, resources, and additional information can be found at

www.rscdd.edu/titleix or www.rscdd.edu/civilrights

SMOKING AND TOBACCO USE IN DISTRICT FACILITIES AND VEHICLES

Smoking is prohibited in all campus areas including all District owned, rented or leased properties and vehicles, except in designated parking lot areas and within 20 feet of entrances, exits, and operable windows.

Smoking is defined as the use of products containing tobacco and/or nicotine, including but not limited to smokeless tobacco, clove cigarettes, or any other smoking products, and any and all electronic or "e-cigarettes",

which are unapproved nicotine delivery devices, unregulated by the FDA.

Public performances in which smoking is an integral and necessary part of the production are excluded from these regulations.

These regulations apply to employees, students, visitors and all other persons who use District owned or rented/leased facilities and vehicles. Failure to comply with these regulations may result in disciplinary action.

It is the responsibility of every District employee to comply with these regulations and report violations to District Safety.

These regulations do not supersede more restrictive policies which may be in force under State and Federal regulations. (AR-3570)

DISABLED STUDENTS POLICY

The District will make reasonable accommodations for individuals with disabilities. For special assistance with programs and services, contact the Associate Dean of Disabled Students Programs and Services at 714-564-6295.

OFF-CAMPUS FIELD TRIP POLICY

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.

REGISTERED SEX OFFENDER INFORMATION

Information concerning registered sex offenders can be obtained from: the Santa Ana Police Department, 3rd Floor Lobby, 60 Civic Center Plaza, Santa Ana, on Mondays through Fridays, from 9am to 12pm and from 1-4pm; and from the Orange Police Department, Youth Services Bureau (Rene Nicholson), 1107 North Batavia Street, Orange by calling 714-744-7311 for an appointment.

Sex offenders are required to register with the police in the jurisdiction in which they reside and at institutions of higher learning if they are students there or if they work there as employees, contractors, or volunteers. Sex offenders who may be required to register should do so at the Santa Ana Police Department if attending Santa Ana College or at the Orange Police Department if attending Santiago Canyon College.

STUDENT CODE OF CONDUCT

Students enrolled in Santa Ana College instructional programs assume an obligation to obey state law (California Education Code, California Administrative Code, Title V), district rules (policies of the Board of Trustees), and all civil and criminal codes governing the conduct of students. Please see the current SAC Catalog for specific guidelines for student conduct.

SANTA ANA COLLEGE IS A DRUG AND ALCOHOL FREE ENVIRONMENT

Assistance for substance abuse may be obtained from one of the following sources:

SAC and SCC Student Health Centers, for confidential counseling and referral to local agencies

Alcoholics Anonymous

National Drug Hotline 1-800-662-HELP

Al-Anon / Alateen Family Group Headquarters 1-800-356-9996

Narc-anon Family Group Headquarters 310-547-5800

Violators may be subject to disciplinary action which could include suspension, expulsion or arrest.

TRANSPORTATION POLICY

Some classes may be conducted off campus. Unless you are specifically advised otherwise, you are responsible for arranging your own transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommend travel times, be advised that the District assumes no liability or responsibility for the transportation, and any person driving a personal vehicle is **NOT** an agent of the District.

PHOTOGRAPHY

Santa Ana College/Santiago Canyon College, a non-profit California Community College, reserves the right to use photography and video images of students and visitors, age 18 and older, taken on our property and at college-sponsored events for marketing and promotional purposes. Objection to the use of an individual's photograph may be made in writing to Public Affairs and Publications, RSCCD District Office, 2323 N. Broadway, Suite 408, Santa Ana, CA 92706.

COLLEGE-CREDIT PROGRAMS

The Rancho Santiago Community College District offers major college-credit programs in Santa Ana and Orange. Classes offered at Santa Ana College are identified as "SAC." Santiago Canyon College classes are identified with "SCC." Please refer to the list of RSCCD facilities for specific class locations at other sites.

COURSE ARRANGED HOURS

Students are obligated to carry out hours by arrangement in designated facilities, which are normally available from 8:00 am to 10:00 pm, Monday through Thursday, and from 8:00 am to NOON on Fridays.

COURSE OPEN ENROLLMENT

Unless specifically exempted by statute, every course wherever offered and maintained by the District is fully open to enrollment and participation by any person who has been admitted to the college and meets the course prerequisites established in accordance with Title V.

COURSE REPETITION

WHEN MAY COURSES BE REPEATED?

SUBSTANDARD WORK

A student has up to three enrollments in the same course (SAC and SCC combined) to receive a passing grade. After three attempts, the student can no longer register for the course within this college district. After two attempts, the student loses the ability to register for the class online. A Course Repetition Petition form must be completed with the counselor's approval prior to submission to the Admissions Office.

NON REPEATABLE COURSES

A student who earns a D, F, or NP (No Pass) grade may repeat the course twice to improve the grade of the substandard work. The last grade earned will count in the GPA calculation.

REPEATABLE COURSES

When a class is identified as repeatable in the Class Schedule, that course may not be repeated more than three times regardless of the grades received. No portion of the class may be repeated to improve a student's grade point average.

VARIABLE UNIT COURSES

When a course is designated as repeatable and is also variable unit, the number of repeats dictates how many times the course may be enrolled in for credit. A variable unit course which is not designated as repeatable may be registered for until the maximum number of units has been attempted. No portion of the class may be repeated to improve your grade point average.

OTHER REPETITIONS – A & G PETITION PROCESS

Any repetition of a class beyond the specified limits previously specified must be petitioned in the Admissions Office.

WITHDRAWAL POLICY

Refer to section information in WebAdvisor:

- Last day to add a class with instructor's signature or add code
- Last day to drop a class with enrollment fee refund and no "W" grade
- Last day to drop a class with "W" grade

PASS/NO PASS

Pass/No Pass petitions must be received in the Admissions Office by January 11, 2021. Pass/No Pass petitions for classes less than a semester in length must be submitted before 30% of the class expires. Pass/No Pass courses may NOT be taken in the student's major field and a maximum of 12 units of pass/no pass are allowed toward a degree program. Pass/no pass does not include credit by examination. Deadlines for P/NP forms are final! Pass/No Pass status cannot be changed back to a letter grade. A&G petitions will not be approved.

TRANSCRIPTS

Official Transcripts of previous high school and college work should be filed with the Admissions Office by students pursuing a degree.

GRADES DUE AND AVAILABLE

Once the instructor submits grades ONLINE, students can view grades using the online records system. Final grades for all courses are due to Admissions & Records on Thursday following last day of instruction, 2/4/2021.

CLASS SCHEDULE SUBJECT TO CHANGE

The Rancho Santiago Community College District has made every reasonable effort to determine that everything stated in this class schedule is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the administration of the Rancho Santiago Community College District for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district.

CLASS DISCONTINUANCE POLICY

Any class in which there is not a minimum of 20 students enrolled by the beginning of instruction may be discontinued. Any class which does not maintain satisfactory attendance may be discontinued.

DISTRICT SAFETY AND SECURITY

The District Safety Department provides 24 hour services to both Santa Ana College and Santiago Canyon College, and their sites and centers. At SAC the office is at the X building and the telephone number is 714-564-6330. At SCC, the district safety and security office is at the U building and the phone number is 714-628-4730. Persons wanting to call the office may also do so at SAC, SCC and at the Centennial Education Center may use the yellow call-boxes on those campuses. After hours, from 11pm to 7am, Mon-Fri, the district-wide number for district safety and security services for all campuses is 714-564-6330.

RSCCD has a reputation for maintaining safe campuses, where staff, students and faculty can work and study without fear for their personal safety or property. This is, in part, a result of everyone working together to create an atmosphere that is safe and conducive to learning. All crimes or serious incidents that occur on campus should be reported to the district safety and security department. Crime report logs for the district are maintained and available for review at the district safety office at Santa Ana College.

Opportunities begin with **Continuing Education** *@Santa Ana College*



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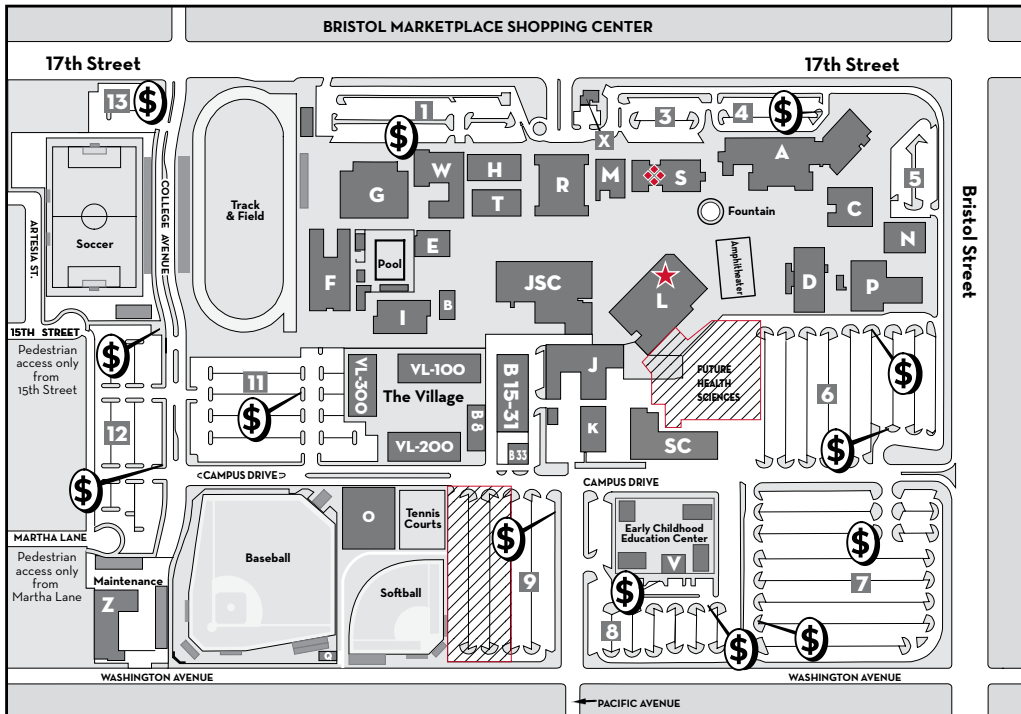
Learn more at:

sac.edu/sce

714-241-5700



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PARKING

(\$) Daily Permit Dispenser (\$2.00 for 8 hours)

- 1 STAFF
- 2 SECURITY
- 3 VISITOR
- 4 - 5 STAFF
- 6 - 13 STUDENT (except as posted)

CAUTION!

Parking in Bristol Marketplace, across the street from Santa Ana College, is not allowed. Violations will result in tow-aways. RSCCD requires parking permits for student and staff lots at Santa Ana College and Santiago Canyon College. Semester Parking Permits may be purchased at time of registration for \$30.00 in the Student Business Office in the Johnson Student Center (JSC-202) at Santa Ana College, as well as in the Cashier's Office at Santiago Canyon College. The purchase of your permit funds parking services and vehicle security when parked on campus.

Denotes "Closed for Construction" ★ Student Help Desk - Inside Nealley Library ♦ Student Resource Desk: S-Building Lobby

SAC FACILITIES AND LOCATIONS

A Cesar Chavez Building	EOPS/CARE/CalWORKs	JSC-212	Q Sports Concession
Academic Computing Center	A-106	Financial Aid	JSC-201
Distance Education	A-101	Grab-N-Go	JSC-116
B Middle College High School	Guardian Scholars	JSC-215	S Administration Building – First Floor:
SAUSD Administration Office	B-10	Health & Wellness Center	JSC-110
Classrooms (The Village)	VL-300	International Student Program	JSC-208
B 8 Adult Education Center Office	Lactation Room	JSC-110	Admissions / Records
B 15 - 31 Adult Education Classrooms	Reprographics	JSC-120	S-101
B 33 Adult Education Classrooms	SSSP (TRiO) Upward Bound	JSC-209	Counseling
C Fine Arts / Art Gallery	Student Business Office	JSC-202	S-112
D Dunlap Hall	Student Life	JSC-102	Graduation Office
Honors Program	D-428	Student Placement	S-110
Learning Center	D-307	The Spot	JSC-101
E Fitness Center	K Welding / Auto Diesel		University Transfer Center & Center for Teacher Education
F Locker Rooms	L Nealley Library – 1st Floor		S-110
G Cook Gym	L Building – 2nd Floor:		Administration Building – 2nd Floor:
H Hammond Hall	Assessment Center	L-223	Community Services Program
I Classroom Building	Career Center	L-222	S-203
J Auto Shop	Math Study Center	L-204	Foundation
JSC Johnson Student Center	MESA Program	L-206	S-201
Associated Student Government (ASG)	M Planetaryrium		Scholarship Program
Bookstore (in Campus Store)	Veterans Resource Center	M-120	S-201
Cafe -Coffee/Juice Bar	N Music Building		Student Outreach
Campus Store/Quick Stop	O Central Plant		S-213
Disabled Students Program (DSPS)	P Phillips Hall Theatre		SC Science Center
			T Technical Arts
			V Early Childhood Education Center
			Classroom
			V-103
			VL The Village
			Middle College High School Classrooms
			VL-300
			W Kinesiology
			X Security / Safety
			Z Maintenance

ONLINE LEARNING AT SAC



In your space ... in your time

- Distance Education courses give you an opportunity to complete most of your work outside the traditional classroom.
- Earn your degree
- An education that works around your schedule
- An alternate to attending regular, on-campus classes
- Equivalent to standard classes that meet general education and university transfer requirements
- Convenient and flexible

With over 500 online courses, Santa Ana College will help you to accelerate your education and career goals. Distance Education consultants are available if you would like some helpful advice on finding the right path for you.

sac.edu/online

Contact us @ (714) 564-6725 or sac_disted@sac.edu

Distance Education Office - Cesar Chavez Building, Room A-101



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**CENTENNIAL EDUCATION
CENTER**

2900 West Edinger Avenue
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DIGITAL MEDIA CENTER

1300 South Bristol Street
Santa Ana, CA 92708
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**ORANGE COUNTY SHERIFF'S
REGIONAL TRAINING
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15991 Armstrong Avenue
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