

Santa Ana College – Vista Meridian Global Academy

Operational Agreement for Campus Operations

2026–2027 Academic Year

Purpose

This Operational Agreement establishes shared expectations for the day-to-day operation of Vista Meridian Global Academy (Vista) at Santa Ana College (SAC). It is intended to complement the existing Joint Use Lease Agreement between Rancho Santiago Community College District and Vista Charter Public Schools and to provide clear operational practices that support students, faculty, staff, facilities, and the overall campus environment.

This agreement does not replace or modify the Joint Use Lease Agreement. Academic matters within the Academic Senate's 10+1 responsibilities, including academic collaboration and Dual Enrollment coordination, may be addressed separately through the appropriate collegial consultation process.

1. Assigned Campus Areas

Vista will operate primarily within its assigned spaces on the second floors of the H and T Buildings.

Vista students are not permitted to use or congregate on the first floor of the H Building except when specifically authorized by Santa Ana College or when necessary during an emergency.

Vista will work with its students and staff to ensure that movement to and from assigned classrooms occurs in a manner that minimizes disruption to SAC classes, offices, and other campus activities.

2. Student Supervision

Vista is responsible for appropriate supervision of its students while they are participating in the Vista program at Santa Ana College.

Vista will provide active adult supervision during instructional periods, passing periods, arrival and departure periods, and other times when Vista students are moving through or gathering in campus spaces.

Particular attention will be given to hallways, common areas, and transitions between classes so that students do not congregate in areas that interfere with SAC instruction or operations.

Vista will identify appropriate staff members responsible for student supervision during the school day.

3. Classroom and Facility Condition

Vista and SAC share an interest in maintaining classrooms and common areas in a condition appropriate for instruction.

Vista students and staff will leave classrooms and other assigned spaces orderly and ready for subsequent use. When a Vista activity results in a condition requiring additional attention, Vista staff will address the issue promptly or notify the appropriate SAC contact.

SAC will continue to provide custodial and facilities services consistent with the Joint Use Lease and normal College operations.

Damage, vandalism, or other significant facilities concerns will be reported promptly and addressed consistent with the existing Joint Use Lease.

4. Shared Campus Environment

Vista recognizes that it is operating within an active community college campus serving adult students and numerous instructional and student-service programs.

Vista will communicate expectations to its students regarding appropriate conduct in shared campus spaces and respect for SAC students, employees, classrooms, offices, and facilities.

Vista students will remain within Vista's assigned instructional areas during the school day except when:

- attending a Santa Ana College class or approved college activity;
- accessing an authorized student service or campus resource;
- traveling directly to or from an approved campus location; or
- otherwise authorized by Vista and Santa Ana College.

5. Vista Students Enrolled at Santa Ana College

Vista students who are also enrolled as Santa Ana College students have access to Santa Ana College programs, services, facilities, and student resources consistent with the same rights and expectations that apply to other SAC students.

This includes access to appropriate student services, academic support, library resources, campus activities, and other College resources for which they are eligible.

At the same time, Vista students should understand that while participating in the Vista program and while present on the SAC campus, their conduct also reflects on Vista Meridian Global Academy and the partnership between Vista and Santa Ana College.

Vista will reinforce expectations that students conduct themselves appropriately, respectfully, and in accordance with applicable SAC and Vista policies while using College facilities and services.

Nothing in this section is intended to restrict a Vista student's rights or access as an enrolled Santa Ana College student.

6. Communication and Single Point of Contact

To provide a clear and consistent process for addressing operational concerns, the initial Santa Ana College point of contact for matters related to Vista operations will be:

Jim Kennedy

Vice President, Continuing Education
Santa Ana College

714.851.5654

Faculty, staff, and Vista representatives should route non-emergency operational concerns through this point of contact rather than attempting to resolve recurring or significant issues through multiple offices or individuals.

Jim Kennedy will coordinate with the appropriate SAC or Vista representative depending upon the nature of the concern.

Vista will designate a corresponding primary contact who has sufficient authority to respond promptly to operational concerns.

Emergency, safety, law enforcement, Title IX, or other matters governed by established District procedures will continue to be handled through the appropriate existing channels.

7. Communication with Faculty and Staff

When operational changes involving Vista are expected to materially affect SAC instructional spaces, access, or faculty operations, SAC will make reasonable efforts to communicate those changes to affected faculty and staff.

Similarly, Vista will promptly communicate significant operational issues that may affect SAC classes, employees, students, or facilities.

The parties agree that early and direct communication is the preferred method for preventing operational concerns from becoming recurring problems.

8. Signage and Use of Campus Spaces

Any permanent or semi-permanent Vista signage in shared campus areas will be coordinated with Santa Ana College.

Vista will ensure that its students understand which areas of the campus are assigned or available to them and which areas are not intended for Vista student use.

9. Resolution of Concerns

Operational concerns should first be brought to the designated point of contact and addressed collaboratively whenever possible.

If a concern is recurring or cannot be resolved through normal operational communication, representatives from SAC, Vista, and, when appropriate, the Academic Senate will meet to discuss the issue and identify an appropriate resolution.

The parties recognize that circumstances may change during the academic year and agree to review and adjust operational practices when mutually appropriate.

10. Academic and Collegial Consultation Matters

Nothing in this Operational Agreement is intended to supersede the Academic Senate's role in academic and professional matters under California law and District policy.

Issues involving academic collaboration, curriculum, Dual Enrollment, faculty roles, or other 10+1 matters will be addressed through established participatory governance and collegial consultation processes.

11. Term

This Operational Agreement will remain in effect for the 2026–2027 academic year while Vista Meridian Global Academy operates at Santa Ana College, unless amended by mutual agreement.

The parties may meet during the year to evaluate how the agreement is working and make mutually agreed operational adjustments.

Acknowledged and Agreed

Santa Ana College

Jim Kennedy, Ed.D. 
James Kennedy (Aug 19, 2026 11:27:03 PDT)
Vice President, Continuing Education
Santa Ana College
Date: Aug 19, 2026

Vista Charter Public Schools

Collin Felch, Ed.D.



Superintendent

Vista Charter Public Schools

Date: 8/18/2026

Santa Ana College Academic Senate

Claire M. Coyne


Claire Coyne (Aug 19, 2026 10:53:42 PDT)

Academic Senate President

Santa Ana College

Date: Aug 19, 2026

Santa Ana College – Vista Meridian Global Academy Operational Agreement (CF)

Final Audit Report

2026-08-19

Created:	2026-08-19 (Pacific Daylight Time)
By:	Claire Coyne (coyne_claire@sac.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAe1tCYs74HaefweyF9ZFn5diA9tY5cNoO

"Santa Ana College – Vista Meridian Global Academy Operational Agreement (CF)" History

-  Document created by Claire Coyne (coyne_claire@sac.edu)
2026-08-19 - 10:51:53 AM PDT- IP address: 63.249.55.170
-  Document e-signed by Claire Coyne (coyne_claire@sac.edu)
Signature Date: 2026-08-19 - 10:53:42 AM PDT - Time Source: server- IP address: 63.249.55.170 - Signature Appearance Selected: DRAW
-  Document emailed to James Kennedy (kennedy_james@sac.edu) for signature
2026-08-19 - 10:53:43 AM PDT
-  Email viewed by James Kennedy (kennedy_james@sac.edu)
2026-08-19 - 10:53:55 AM PDT- IP address: 32.199.98.194
-  Document e-signed by James Kennedy (kennedy_james@sac.edu)
Signature Date: 2026-08-19 - 11:27:03 AM PDT - Time Source: server- IP address: 204.75.250.21 - Signature Appearance Selected: TYPE
-  Agreement completed.
2026-08-19 - 11:27:03 AM PDT