

EXHIBIT F

Santa Ana Unified School District Wellness Centers—Adult Education

This Santa Ana Unified School District Wellness Centers—Adult Education Agreement (this "Agreement") is dated as of July 1 , 2024, and is entered into by and among Rancho Santiago Community College District, a California public community college district ("RSCCD") and Santa Ana Unified School District, a California public school district ("SAUSD"). This Agreement is attached as Exhibit "F" to that certain Master Collaboration Agreement dated September 14, 2022 entered into between RSCCD and SAUSD ("Master Agreement") and upon approval shall become immediately subject to all the terms of the Master Agreement.

RECITALS

- A. RSCCD is a community college district organized and operating under the provisions of Division 7 of Title 3 of the Education Code of the State of California. RSCCD operates college campuses at various locations in Orange County, California, including the City of Santa Ana.
- B. SAUSD is a school district organized and operating under the provisions of Division 3 of Title 2 of the Education Code of the State of California. SAUSD operates elementary and secondary schools in the City of Santa Ana, as well as wellness centers.
- C. RSCCD and SAUSD have collaborated on providing access to adult education for RSCCD families and community members at SAUSD wellness centers.

TERMS

- 1. SERVICES TO BE PROVIDED BY RSCCD and SAUSD: RSCCD shall provide the ESL, citizenship, leadership, test preparation and computer skills classes identified in the "Programs and courses" section of Appendix 1 of this Agreement, but only at such times as RSCCD determines there to be a need for those classes and has funding available to provide those classes. RSCCD will receive any and all State apportionment related to classes taught under this Agreement. SAUSD shall provide RSCCD with: instructional supplies and materials; custodial, security and childcare services; and marketing and materials assistance, but only to the extent specifically requested in writing by RSCCD, and subject to RSCCD's obligation to reimburse SAUSD for the cost thereof pursuant to Section 2 below. The services to be provided by the parties hereunder are sometimes referred to herein as the "program".
- 2. COMPENSATION: RSCCD shall reimburse SAUSD for reasonable out-of-pocket expenses incurred by SAUSD in response to written requests by RSCCD for goods and services pursuant to Section 1 above. Such reimbursement shall be provided promptly following SAUSD's delivery to RSCCD of third-party invoices reasonably satisfactory to RSCCD indicating the itemized costs of the goods and services provided.
- 3. EXPENSES: SAUSD shall not be liable to RSCCD for any costs or expenses paid or incurred by RSCCD in performing services for SAUSD. RSCCD shall not be liable to SAUSD for any costs or expenses paid or incurred by SAUSD, except as provided in Section 2 above.

4. INDEPENDENT ENTITY: RSCCD, in the performance of this Agreement, shall be and act as an independent entity. RSCCD understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the SAUSD, and are not entitled to benefits of any kind or nature normally provided employees of SAUSD and/or to which SAUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. RSCCD assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the services to be provided under this Agreement. RSCCD shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to RSCCD's employees.

5. MATERIALS: RSCCD shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as provided in Section 2 above.

6. METRICS: RSCCD and SAUSD will partake in monthly coordination meetings at mutually agreed upon times and dates to discuss the progress of the program. RSCCD and SAUSD will also mutually establish criteria and processes for ongoing program assessment/evaluation such as, but not limited to SAUSD's assessment metrics and other state metrics. Measures of Academic Progress – English SBAC – 11th grade, Redesignation Rates, mutually developed rubric score/s, student attendance, and Social Emotional Learning (SEL) data. RSCCD and SAUSD will also engage in annual review of program content to ensure standards alignment that comply with SAUSD approved coursework. RSCCD will provide its impact data based upon these metrics.

7. Exhibits: This Agreement incorporates by this reference, any exhibits or appendices, which are attached hereto and incorporated herein.

SAUSD

RSCCD:

SANTA ANA UNIFIED SCHOOL DISTRICT

RANCHO SANTIAGO COMMUNITY COLLEGE
DISTRICT

Print Name: Michael Esparza

Print Name: Iris I. Ingram

Title: Director of Purchasing

Title: Vice Chancellor of Business Services

Date: _____

Date: _____

APPENDIX 1

Goal: Expand adult education opportunities through a partnership between SAUSD and RSCCD to provide SAUSD Wellness Centers to offer academic pathways to the community.

Plan: Offer coordinated pathways to serve the community by offering a comprehensive programming that is regionally based to eliminate the barriers of transportation, childcare, and access to up to date instructional environments.

Timeline: Classes will be offered at SAUSD Wellness Centers in morning, afternoon and evening. The specific times, dates and locations shall be determined by RSCCD based on its evaluation of the needs of students seeking to enroll in such classes and funding available to RSCCD to conduct such classes.

Programs and courses:

(1) English as a Second Language (ESL) all levels:

Beginning Low, Beginning High, Intermediate Low, Intermediate High, Advanced Low
Advanced High.

(2) Citizenship:

Provides basic knowledge and preparation for the United States citizenship process and naturalization test.

(3) Leadership:

(English and/or Spanish options, as deemed necessary by RSCCD): Introduces useful leadership skills. Students will increase their mastery of basic skills through intensive, interactive, student-centered activities designed to give hands-on training and experience on how to apply leadership techniques in the workplace, at home, school and the community. Focus includes: Team Work, Time Management, and Goal Setting Part 1 and Part 2 available.

(4) GED/HiSET Test Preparation:

(English and/or Spanish, as deemed necessary by RSCCD): Preparation to help students pass the GED or HiSET exam.

(5) Computer Skills:

Navigating the Internet, Computer Basics, and Keyboarding as well as offering Career Development certificate programs.

[END OF APPENDIX 1 AND EXHIBIT "F"]