

## Facilities and Safety Committee Meeting

September 15, 2026

1:30pm – 3:00pm

[Zoom](#)

**THE FACILITIES and SAFETY COMMITTEE** is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

Santa Ana College Participatory Governance Structure Handbook (March 2022)

### Agenda

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| 1. Welcome and Introductions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |             |
| 2. Public Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |             |
| 3. Approval of Minutes: <b>May 19, 2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | ACTION      |
| 4. Action Items <ul style="list-style-type: none"> <li>• <a href="#">Review Committee Goals Worksheet</a> – Suzanne Freeman</li> <li>• Membership for Current Academic Year – Jim Kennedy</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | ACTION      |
| 5. Facility Planning, Construction and District Support Services Reports – <b>Carri Matsumoto</b> <ul style="list-style-type: none"> <li>• <a href="#">SAC Project Updates</a></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | INFORMATION |
| 6. Standing Reports (5 mins) <ul style="list-style-type: none"> <li>• Student Report – <b>Sarah Martinez Morales &amp; Vinh Nguyen</b></li> <li>• Facilities Report – <b>Shannon Kaveney</b></li> <li>• Safety &amp; Security – <b>Lt. Mike Jensen</b></li> <li>• Risk Management – <b>Don Maus</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                  | INFORMATION |
| 7. Unfinished Business <ul style="list-style-type: none"> <li>• Cesar Chavez Building (A Bldg.) Update – <b>Kristi Blackburn</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | ACTION      |
| 8. New Business <ul style="list-style-type: none"> <li>• Prioritization of Facilities Modification Requests (FMRs) – <b>Dr. Annebelle Nery</b> <ul style="list-style-type: none"> <li>○ Facilities Projects Checklist</li> <li>○ <a href="#">Rubric Review &amp; SOP RAR Review</a> – Suzanne Freeman</li> <li>○ <a href="#">Capital Projects – Current Prioritization Framework</a> – Jim Kennedy</li> </ul> </li> <li>• Fire, Life, Safety for Doors (Emergency Funds/Open PO) – <b>Suzanne Freeman</b></li> <li>• <a href="#">Vista Meridian Operational Agreement</a> – Jim Kennedy</li> <li>• <a href="#">SAUSD Agreement Renewal</a> – Jim Kennedy</li> <li>• ADA Map – <b>Suzanne Freeman</b></li> </ul> | INFORMATION |
| 9. Future Agenda Items <ul style="list-style-type: none"> <li>•</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | INFORMATION |
| <b>Next Meeting: October 20, 2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | INFORMATION |

**Santa Ana College Mission Statement:** Santa Ana College inspires, transforms, and empowers a diverse community of learners.

**Facilities & Safety Committee  
Academic Year 2026 – 2027**

**MEMBERSHIP**

- Acting VP, Admin Services Co-Chair or voting alternate: **Jim Kennedy**
- Faculty Co-Chair: **Suzanne Freeman**
- VP, Academic Affairs or voting alternate: **Jeff Lamb**
- VP, Student Services or voting alternate: **Vaniethia Hubbard**
- VP, Continuing Education or voting alternate: **Nicole Gallegos**
- Assoc. Dean, DSPS: **Krystle Taylor**
- Director, Physical Plant & Facilities: **Shannon Kaveney**
- Director, Auxiliary Services: **Jennie Adams**
- 2 Additional Administrators:
  - **Kristi Blackburn**
  - **Bill Reardon – alternate**
- 6 Academic Senate Reps (3 appointed in even years and 3 in odd years):
  - **Mike Busch**
  - **Zach Diamond**
  - **Heather Gillette**
  - **Darren Hostetter**
  - **Alejandro Moreno**
  - **Nicole Patch**
- Up to 3 Classified Reps:
- District Safety & Security Representative: **Lt. Michael Jensen**
- Risk Management Representative: **Don Maus**
- Health and Wellness Representative: **TBD**
- CSEA Representative: **Mark Ou**
- Student Representatives:
  - **Sarah Martinez Morales**
  - **Vinh Nguyen**

**Facilities & Safety Committee  
Meeting Schedule  
Academic Year 2026 – 2027  
(1:30pm – 3:00pm)**

**Sept. 15, 2026**

- Review Committee Goals
- Membership for Current Academic Year

**Oct. 20, 2026**

**Nov. 17, 2026**

**Dec. 15, 2026 – recommend cancelling**

**Feb. 16, 2027**

**Mar. 16, 2027**

**Apr. 20, 2027**

- Total Cost of Ownership
- Present Next Academic Year Meeting Schedule

**May 18, 2027**

- Approval of Meeting Schedule
- Safety and Security Training Calendar