



SAC FACILITIES & SAFETY MEETING
MINUTES – APRIL 21, 2026
1:30P.M. – 3:00P.M.
Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	ASG	Campus Safety & Security	District Facilities Liaison
Bart Hoffman, Co-Chair		Suzanne Freeman, Co-Chair		Mark Ou	Sarah Martinez Morales	Lt. Mike Jensen	Carri Matsumoto
Jim Kennedy	Shannon Kaveney	Darren Hostetter	Nicole Patch		Vinh Nguyen	Sgt. Don Voght (alt)	Joe Melendez
Vaniethia Hubbard	Krystle Taylor	Alejandro Moreno	Heather Gillette			Sgt. Bob Simmons (alt)	
Jeffrey Lamb	Nicole Gallegos	Zachary Diamond	Dawn McKenna			Ofc. Jamie Vogel	
Don Maus	Matt Valerius/Bill Reardon						
Jennie Adams	Kristi Blackburn						
Bold = Present							
1. WELCOME & INTRODUCTIONS							
Welcome and self-introductions were made.						Meeting called to order at 1:31pm Meeting adjourned at 2:38pm	
2. PUBLIC COMMENTS							
Restroom Concerns (J & K Buildings – Auto, Diesel, Welding) – Zach Diamond							
<ul style="list-style-type: none"> • Raised concerns about limited restroom access for ~300 students daily in J & K buildings • Noted that the unisex restroom has been reassigned as women-only • Explained this is due to JSC building restrooms being closed in the evening • Stated that faculty are now responsible for unlocking restroom doors for female students <ul style="list-style-type: none"> ○ Expressed concerns about: <ul style="list-style-type: none"> ▪ Inappropriate responsibility for faculty ▪ Potential privacy and liability issues ○ Additional concerns: <ul style="list-style-type: none"> ▪ Only one restroom serving a large student population ▪ Risk of uncomfortable or inappropriate situations when checking 							

	<p style="text-align: center;">restroom occupancy</p> <ul style="list-style-type: none"> ○ Recommendations: <ul style="list-style-type: none"> ▪ Increase cleaning frequency ▪ Consider keeping JSC restrooms open later ▪ Address overall restroom shortage in J & K buildings ○ Requested the issue be prioritized by the committee ● Committee Guidance on Public Comment – Bart Hoffman <ul style="list-style-type: none"> ○ Reminded members that public comments are for listening only, not discussion ○ Noted that concerns raised may be placed under future agenda items (New Business) ● Additional Context on Restroom Issue – Matt Valerius <ul style="list-style-type: none"> ○ Shared that the request to designate the restroom for women came from female auto students ○ Reasons cited: <ul style="list-style-type: none"> ▪ Lack of accessible female restrooms in J & K buildings ▪ Cleanliness concerns when restroom was shared ○ Noted: <ul style="list-style-type: none"> ▪ Nearest alternative restrooms (JSC, Village) are farther away, impacting class time ○ Agreed further discussion should occur offline and at a future meeting ● Follow-Up – Bart Hoffman <ul style="list-style-type: none"> ○ Confirmed the issue will be addressed at a future meeting <p>Assistive Listening Systems – Krystle Taylor</p> <ul style="list-style-type: none"> ● Expressed appreciation for efforts to: <ul style="list-style-type: none"> ○ Improve assistive listening systems in newer buildings ○ Provide signage and accessibility support for individuals who are hard of hearing ● Acknowledged contributions from Dr. Hoffman and staff 	
3. MINUTES	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	Approval of March 17, 2026 Minutes	Moved to approve by: Shannon Kaveney 2 nd by: Suzanne Freeman
4. ACTION ITEMS	DISCUSSION/COMMENTS	
	<p>Total Cost of Ownership</p> <ul style="list-style-type: none"> ● Bart Hoffman stated the item would be skipped due to absence of District Office Facilities Planning representatives. ● Bart noted the topic had been discussed previously and would revisit later. 	

Meeting Calendar 2026–2027 (1st Read) – Bart Hoffman

- Bart noted potential for future recommendations or additions.
- He observed “total cost of ownership” listed and questioned whether it should be a standing item.
- Suzanne Freeman indicated the topic was previously reported by Carrie and typically discussed in April/May.
- Bart suggested it may not need to be a standing agenda item and further clarification would be brought back.

Motion & Voting – Meeting Calendar

- Don Maus asked whether the vote included the recommendation to cancel a meeting date.
- Bart Hoffman clarified:
 - Current vote is for the calendar only.
 - Cancellation of December 15 will be voted on separately later.
- Alejandro Moreno made a motion to approve the first read.
- Zachary Diamond seconded the motion.
- Bart opened the floor for discussion; none followed.
- Bart called for objections and abstentions; none were raised.
- Motion passed unanimously.

AR 6700 – Civic Center Act (First Read) – Bart Hoffman

- Bart explained:
 - Regulation is a complete rewrite.
 - Prior version was not in compliance with the law.
 - Workgroup (including District Facilities Planning and legal counsel) developed revisions over several years.
- Bart encouraged committee members to review the document thoroughly before the second read.
- Norma confirmed the document is available on the Facilities & Safety webpage

Motion & Discussion – AR 6700

- Motion to approve the 1st read: Alejandro Moreno
- Second: Shannon Kaveney
- Bart Hoffman opened the floor for discussion.

Committee Discussion

- Kristi Blackburn raised concern regarding:
 - Section 6700.4.1.3 prohibiting amplified sound.
 - Potential negative impact on:
 - Phillips Hall events
 - Amphitheater use

	<ul style="list-style-type: none"> ▪ Civic Center rentals (e.g., DJs, performances) <ul style="list-style-type: none"> ○ Requested clarification to ensure intent aligns with practical use. • Bart acknowledged concern and confirmed it will be addressed in the next meeting. <p>Vote – AR 6700</p> <ul style="list-style-type: none"> • Bart called for objections and abstentions; none were raised. • Motion passed unanimously. 	
5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	<p>Facility Planning, Construction & District Support Services Reports – Carri Matsumoto</p> <ul style="list-style-type: none"> • Bart noted: <ul style="list-style-type: none"> ○ Carri Matsumoto and Joe Melendez were absent. ○ Their presentation materials were provided online for committee review ○ Presentation can be found on the Facilities & Safety webpage for further review 	
6. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	<p>Student Report – Vinh Nguyen</p> <p>Rivalry Week Event</p> <ul style="list-style-type: none"> • Hosted by ASG. • Took place Thursday, April 16, from 1:00 PM – 4:00 PM. • Locations included: <ul style="list-style-type: none"> ○ Central Plaza ○ SAC Softball Complex • Highlight: <ul style="list-style-type: none"> ○ SAC women’s softball team defeated SCC 6–1 at home. <p>Sustainapalooza Event:</p> <ul style="list-style-type: none"> • Held previous day (11:00 AM – 1:00 PM). • Earth-focused/sustainability event. • Attendance details not available. <p>Upcoming Event – “Support a Friend”:</p> <ul style="list-style-type: none"> • Scheduled for Thursday, 1:00 PM – 3:00 PM. • Location: JSC 101 (The Spot). • Unsure if event is new; will follow up with Dr. Dean De La Rosa. <p>Sexual Assault Awareness Month Event:</p> <ul style="list-style-type: none"> • ASG collaborating on event to recognize and support awareness efforts. <p>“Juice It Up with the Candidate” Event:</p> <ul style="list-style-type: none"> • Opportunity for students to: <ul style="list-style-type: none"> ○ Meet candidates (AASC-related). 	

<ul style="list-style-type: none"> ○ Ask questions and engage. ● Event occurred prior to the meeting (reason for late arrival). <p>Student Trustee Forum:</p> <ul style="list-style-type: none"> ● Event canceled. <p>ASG Elections:</p> <ul style="list-style-type: none"> ● Voting scheduled: <ul style="list-style-type: none"> ○ Monday and Wednesday ○ 12:00 PM – 2:00 PM ○ Location: Central Plaza <p>Facilities Report – Shannon Kaveney</p> <p>D Building and JSC Exterior Elevators</p> <ul style="list-style-type: none"> ● Provided update on D Building and JSC exterior elevators: <ul style="list-style-type: none"> ○ Elevators are proprietary; current vendor cannot obtain parts. ○ Working with Purchasing to issue payments and POs to Tyson (D Building) and Otis (JSC elevator). ○ Process has been complex due to non-standard procurement requirements. ○ Anticipated that repairs will be finalized soon and elevators restored. <p>Staffing / Hiring Updates</p> <ul style="list-style-type: none"> ● Conducted second round of Lead Custodian interviews; one strong candidate identified for 2 PM shift (pending reference checks). ● Upcoming custodial interviews scheduled: <ul style="list-style-type: none"> ○ 1 opening for 2 AM shift ○ 2 openings for 2 PM shift ● Noted progress in building team over past 5 years; nearing full staffing. <p>SWACC Safety Inspection:</p> <ul style="list-style-type: none"> ● Campus performed very well; inspection completed ahead of schedule. ● Both SAC campus and DMC completed in one day. ● Maintenance & Operations (M&O) yard and shops received high praise. ● Don Maus commended facilities and suggested sharing photos as a model for other colleges. <p>Upcoming Inspection:</p> <ul style="list-style-type: none"> ● Scheduled inspection by Orange County Agricultural Commission on Friday. <p>Campus Beautification Efforts:</p> <ul style="list-style-type: none"> ● Highlighted improvements near west side of gym: <ul style="list-style-type: none"> ○ Removal of bamboo, replanting, mulching, and landscaping. ○ Work led by David Vargas.

Backflow Incident (Child Development Center):

- Backflow device stolen over the weekend.
- Emergency repair completed by ~11:45 AM Monday.
- Child Development Center (CDC) temporarily shut down due to lack of water.
- Parents notified; operations resumed after repair.

Safety and Security Report – Lt. Mike Jensen

Staffing Updates:

- Previously fully staffed, but:
 - 2 recent retirements
 - 1 additional retirement expected by end of May
- Anticipated officer recruitment over summer.
- Dispatcher Hiring:
 - 2 dispatcher positions filled; currently onboarding.
 - Training expected to begin end of month.
- Additional Staffing Support:
 - Added 2 reserve/substitute officers.
 - Noted presence of new personnel on campus.

Emergency Speed Dial System:

- Testing currently underway.
- Implementation expected to begin next week.
- New batching method may allow full rollout within ~1 month.
- Team available to attend staff meetings for training and explanation.

General Operations:

- Continuing routine safety operations.
- Monitoring campus issues, including theft incidents (e.g., backflow device).

Risk Management Report – Don Maus

Injuries (Past Month)

- Storekeeper: leg strain while moving heavy object.
- Maintenance worker: elbow sprain from hammer drill use.

SWACC Inspection Results

- Exceptionally positive overall.
- M&O shops noted for outstanding cleanliness and organization.
- Minimal hazards across all inspected areas (CEC, Fire Academy, etc.).
- Final report expected within two weeks; only minor issues anticipated.
- Inspection Purpose
 - Conducted every two years by insurance authority.
 - Ensures hazard mitigation and compliance across district facilities.

7. UNFINISHED BUSINESS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	<ul style="list-style-type: none"> No unfinished business to report. 	
8. NEW BUSINESS		ACTIONS/FOLLOW UPS
	<p>Chemical Storage Safety Concern (Science/Chemistry Labs) – Suzanne Freeman</p> <ul style="list-style-type: none"> Issue: improper storage of chemicals in fume hoods (fire code & Cal/OSHA violation). Risks: <ul style="list-style-type: none"> Airflow obstruction Potential exposure to harmful fumes Fire hazards from flammable materials Action Taken: <ul style="list-style-type: none"> Communication sent to lab coordinators. On-site review conducted. Resolution achieved by reducing storage in fume hoods. <p>Accessibility Issue – Portable Stage Ramp – Shannon Kaveney</p> <ul style="list-style-type: none"> Current ramp not ADA compliant. Requirement: 1 foot ramp length per 1 inch rise → ~16 ft ramp needed. Proposed solution: <ul style="list-style-type: none"> Switchback ramp design (space-efficient). Estimated cost: \$8,017 (plus rails and setup requirements). Alternative (full stage system) deemed too costly (\$25K–\$35K). Next steps: <ul style="list-style-type: none"> Finalize purchasing process. Ensure compliance for future events. <p>Facilities Modification Request (FMR) Delays – Suzanne Freeman</p> <ul style="list-style-type: none"> Concern raised regarding delays, initially from the Digital Media Center (DMC). Update provided: <ul style="list-style-type: none"> DMC request has been elevated to top priority. President’s Cabinet has been informed. Action is now being expedited by leadership. <p>Campus Safety Concern (Vehicle Theft Incident) – Suzanne Freeman</p> <ul style="list-style-type: none"> Faculty member reported theft from vehicle on campus. Discussion points: <ul style="list-style-type: none"> Surveillance cameras are effective but have limitations (e.g., image 	

clarity, angles).

- Incident resolution:
 - Suspect vehicle identified after returning to campus.
 - Local police conducted a stop and investigation.
- Reminder:
 - Do not leave valuables in vehicles.
 - Lock vehicles at all times.

Suggestions to Rename Cesar Chavez Building (A Bldg.) – Suzanne Freeman

- Suzanne explained the item originated as a recent issue raised near the end of the prior month.
- Stated that the college president requested input from governance bodies.
- Proposed initial framework:
 - Each constituency group (faculty, classified, students, administration) could provide two naming suggestions each.
 - These would be compiled and potentially presented for a campus-wide vote.
- Clarified this was discussion-level only, not formally adopted.
- Confirmed IRSJ group is actively working on recommendations.
- Later summarized intent:
 - She would report the discussion to College Council as a summary, not a formal action item, due to lack of consensus.

Governing Board

- Bart reported that:
 - The governing board did not take action on renaming.
 - College Council expects recommendations from participatory governance groups.
- Supported ensuring multiple constituencies provide input.
- Emphasized need to hear from all groups before formal action is taken.
- Bart greed item is premature for formal motion and should remain at discussion stage.

Faculty Perspective

- Alejandro Moreno reported faculty perspective:
 - IRSJ is actively developing recommendations.
 - Faculty discussions are ongoing and not yet finalized.
- Raised concern:
 - No constituency group has had enough time to formally consult.
- Recommended:
 - Do not vote or formalize recommendations yet.

	<ul style="list-style-type: none"> ○ Instead, provide a summary to College Council. ○ Return later with an action item after full consultation. <p>IRSJ Group (referenced via Alejandro Moreno & Nicole Patch)</p> <ul style="list-style-type: none"> ● IRSJ = Intersectionality, Race, and Social Justice Advisory Group. ● Role in discussion: <ul style="list-style-type: none"> ○ Reviewing broader implications of renaming. ○ Considering: <ul style="list-style-type: none"> ▪ Historical context of César Chávez naming. ▪ Broader equity and inclusion implications. <p>Planned actions:</p> <ul style="list-style-type: none"> ● Develop recommendations for Senate and governance bodies. ● Support idea of community town hall engagement. <p>Student Representative / ASG</p> <ul style="list-style-type: none"> ● Vinh confirmed ASG involvement: <ul style="list-style-type: none"> ○ Will bring issue to student government. ○ Will seek input and possible naming suggestions. ● Noted: <ul style="list-style-type: none"> ○ Students were not previously informed, but will now engage. <p>Classified Staff Representative</p> <ul style="list-style-type: none"> ● Mark Ou indicated: <ul style="list-style-type: none"> ○ Will forward issue to classified leadership (CSEA-related structure). ○ Will solicit input from classified professionals. ● No immediate recommendations provided. <p>Faculty / Academic Senate Leadership</p> <ul style="list-style-type: none"> ● Kristi Blackburn emphasized: <ul style="list-style-type: none"> ○ Importance of multiple governance bodies contributing recommendations. ● Highlighted: <ul style="list-style-type: none"> ○ Cultural and historical sensitivity of both naming and murals. ○ Strong concern for: <ul style="list-style-type: none"> ▪ Community involvement. ▪ Artist and family engagement. ● Raised key issue: <ul style="list-style-type: none"> ○ Community members actively engage with campus murals. ○ Past incidents of mural removal in Santa Ana have caused public backlash. ● Suggested: <ul style="list-style-type: none"> ○ Hold a town hall meeting or open forum. ○ Allow community submissions and participation. 	
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- Recommended:
 - Ensure transparent and inclusive process.
 - Protect relationships with artist communities, especially families tied to murals (e.g., Emigdio Vasquez legacy discussion context).

IRSJ / Faculty or Equity Committee Representative

- Nicole Patch confirmed IRSJ discussion direction:
 - Moving toward town hall model for community input.
- Suggested broader conceptual shift:
 - Consider moving away from naming buildings after individuals.
 - Example:
 - Rename toward movement-based naming (e.g., “Farm Workers Building” instead of a single individual).
- Supported:
 - Inclusive, equity-centered framing of naming process.

Faculty / Mural Program Advocate

- Darren Hostetter provided extensive cultural/artistic context:
 - Has communicated directly with the family of Emigdio Vasquez.
- Reported:
 - Family (children, also muralists) reached out after mural was covered.
 - They offered professional assistance for mural decisions.
- Emphasized:
 - Importance of honoring artistic legacy and family voice.
 - Mural tradition requires artist or family involvement in alterations.
- Strong position:
 - Any changes must include family consent.
 - Preserve mural integrity and avoid irreversible changes.
- Cultural significance:
 - Vasquez is a foundational Chicano muralist and former faculty member.
 - Deep ties to campus history and Chicano art movement.
- Stated priority:
 - Protect legacy of both mural and César Chávez imagery context through careful deliberation.

Committee-Wide Discussion Summary (Synthesis)

- Across all participants, shared themes emerged:
 1. No Immediate Decision
 - All agreed:
 - No motion or final recommendation should be made yet.
 2. Need for Broader Consultation
 - Constituency groups must consult internally:

	<ul style="list-style-type: none"> ▪ Faculty (Academic Senate / IRSJ) ▪ Classified staff ▪ Students (ASG) ▪ Administration ▪ Community stakeholders <p>3. Community Engagement</p> <ul style="list-style-type: none"> ○ Strong support for: <ul style="list-style-type: none"> ▪ Town hall meetings. ▪ Public comment opportunities. ▪ Inclusion of artists and local cultural stakeholders. <p>4. Cultural & Historical Sensitivity</p> <ul style="list-style-type: none"> ○ Emphasis on: <ul style="list-style-type: none"> ▪ Respect for César Chávez legacy. ▪ Protection of murals and Chicano art heritage. ▪ Involvement of artist families (especially Emigdio Vasquez family). <p>5. Possible Future Directions Discussed (Not Adopted)</p> <ul style="list-style-type: none"> ○ Movement-based building naming (e.g., “Farm Workers Building”). ○ Two-name-per-constituency suggestion system. ○ Campus-wide voting model. <p>Outcome</p> <ul style="list-style-type: none"> • ✗ No motion passed. • ✗ No formal recommendation adopted. • ✓ Committee agreed to: <ul style="list-style-type: none"> ○ Submit summary report to College Council. ○ Continue discussion through governance channels. ○ Revisit as an action item in a future meeting. 	
9. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
	<ul style="list-style-type: none"> • No future agenda items. 	
NEXT MEETING	May 19, 2026	

SUBMITTED BY: Norma Castillo