

## SAC Facilities and Safety Committee Meeting

February 17, 2026

1:30pm – 3:00pm

[Zoom](#)

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**THE FACILITIES and SAFETY COMMITTEE** is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

Santa Ana College Participatory Governance Structure Handbook (March 2022)

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### Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes: <b>November 18, 2025</b>	ACTION
4. Action Items <ul style="list-style-type: none"> <li>AR 3501 Campus Security and Access (2<sup>nd</sup> Read) – <b>Bart Hoffman</b></li> </ul>	ACTION
5. Facility Planning, Construction and District Support Services Reports – <b>Carri Matsumoto</b> <ul style="list-style-type: none"> <li></li> </ul>	INFORMATION
6. Standing Reports (5 mins) <ul style="list-style-type: none"> <li>Student Report – <b>Sarah Martinez Morales &amp; Vinh Nguyen</b></li> <li>Facilities Report – <b>Shannon Kaveney</b></li> <li>Safety &amp; Security – <b>Lt. Mike Jensen</b></li> <li>Risk Management – <b>Don Maus</b></li> </ul>	INFORMATION
7. Unfinished Business <ul style="list-style-type: none"> <li>AR 3900 Free Expression – <b>Bart Hoffman</b></li> <li>Specifics of Campus Maintenance Report vs Subcommittee – <b>Shannon Kaveney</b></li> </ul>	ACTION
8. New Business <ul style="list-style-type: none"> <li>Toilet Seat Repairs/ADA Accessible Restrooms – <b>Shannon Kaveney</b></li> <li>Status of Bldg. H – <b>Bart Hoffman</b></li> <li>Discuss Prioritization of Program Review Facilities Requests – <b>Bart Hoffman</b> <ul style="list-style-type: none"> <li>➢ 3 Levels: High, medium, and low priorities</li> <li>➢ Outcomes (Timeline, Goals, Date of Fulfillment, Responsibilities, etc.)</li> </ul> </li> </ul>	ACTION
9. Future Agenda Items <ul style="list-style-type: none"> <li></li> </ul>	INFORMATION
Next Meeting: March 17, 2026	INFORMATION

**Santa Ana College Mission Statement:** Santa Ana College inspires, transforms, and empowers a diverse community of learners.

**Facilities & Safety Committee**  
**Academic Year 2025 – 2026**

**Membership**

- VP, Admin Services Co-Chair or voting alternate - **Bart Hoffman**
- Faculty Co-Chair – **Suzanne Freeman**
- VP, Academic Affairs or voting alternate – **Jeff Lamb**
- VP, Student Services or voting alternate – **Vaniethia Hubbard**
- VP, Continuing Education or voting alternate – **Nicole Gallegos**
- Assoc. Dean, DSPS – **Krystle Taylor**
- Director, Physical Plant & Facilities – **Shannon Kaveney**
- Director, Auxiliary Services – **Jennie Adams**
- 2 Additional Administrators – **Matt Valerius (Bill Reardon – substitute) and Kristi Blackburn**
- 6 Academic Senate Reps (3 appointed in even years and 3 in odd years) –
  - Zach Diamond**
  - Heather Gillette**
  - Darren Hostetter**
  - Dawn McKenna**
  - Alejandro Moreno**
  - Nicole Patch**
- **Up to 2 Faculty Representatives from the Campus Maintenance Subcommittee** – item to be addressed in upcoming meeting and added to agenda
- Up to 3 Classified Reps –
- District Safety & Security Rep – **Lt. Michael Jensen**
- Risk Management Rep – **Don Maus**
- Health and Wellness Rep – **TBD**
- CSEA Representative – **Mark Ou**
- Student Representative – **Sarah Martinez Morales and Vinh Nguyen**

**Facilities & Safety Committee**  
**Meeting Schedule**  
**Academic Year 2025 – 2026**  
(1:30pm – 3:00pm)

**Sept. 16, 2025**

- Review Committee Goals
- Membership for Current Academic Year

**Oct. 21, 2025**

**Nov. 18, 2025**

**Dec. 16, 2025** – recommend cancelling

**Feb. 17, 2026**

**Mar. 17, 2026**

**Apr. 21, 2026**

- Total Cost of Ownership
- Present Next Academic Year Meeting Schedule

**May 19, 2026**

- Approval of Meeting Schedule
- Safety and Security Training Calendar