



SAC PLANNING & BUDGET MEETING
MINUTES – September 1, 2026
1:30PM – 3:00PM
Zoom Meeting

Santa Ana College Mission Statement: *Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

MEMBERSHIP

Administrators	Academic Senate		Classified	Student Representatives
Jim Kennedy, Co-chair	Reza Mirbeik, Co-chair		Jessica Avalos	TBD
Kristi Blackburn/Bill Reardon (alt)	Maria Aguilar Beltran	Jason Huskey	Chandra Donahoe	
Vaniethia Hubbard	Silvia Castillo	Kelly Nguyen	Liliana Oropeza	
Jim Kennedy	Claire Coyne	Merari Weber	Mark Ou	
Jeffrey Lamb	Andy Gonis	John Zarske		
Lorena Valencia/Mark DeAsis (alt)				

Bold = Present

1. WELCOME & INTRODUCTIONS		Meeting called to order 1:30pm Meeting adjourned at 2:55pm
	Welcome and self-introductions were made.	
2. PUBLIC COMMENTS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	No public comments.	
3. APPROVAL OF MINUTES	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	Approval of May 26, 2026 Minutes	Moved to approve: Claire Coyne 2 nd by: Reza Mirbeik Abstentions: Kelly Nguyen, John Zarske, Jason Huskey, Silvia Castillo, Andy Gonis, Maria Aguilar Beltran
4. ACTION ITEMS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS

Budget Reports (Year End Budget & Adopted Budget) – Mark Reynoso

State Budget

- FY 2026-27 State Budget includes a 4.31% COLA and approximately \$23 million in new District General Fund revenue.
- Enrollment growth funding is approximately 2.5%; the District experienced approximately 6.6% growth in FY 2025-26, resulting in approximately \$14 million in unfunded FTES.
- SAC is expected to receive approximately \$13.7 million in new Fund 11 growth funding.
- FY 2025-26 year-end expenditures exceeded the Fund 11 budget by approximately \$4.5 million; transfers to Fund 13 helped offset the costs.

13XX Instructional Accounts

- Funding
 - 13XX accounts were approximately \$12.3 million over budget.
 - The Budget Office recommended using approximately \$10.4 million in growth funding to address the largest underfunded accounts.

Facility Modification Requests (FMRs)

- Funding Needs
 - Approximately 20 prior-year FMRs total about \$24 million.
 - Fifteen new FMRs were added in FY 2025-26.
 - Growth funding will address instructional accounts first, with remaining funds directed toward FMRs.

Full-Time Faculty Obligation

- Faculty Hiring
 - The District must hire at least 10 new full-time faculty for Fall 2026.
 - SAC plans approximately 23 positions, including eight replacements and 13 growth-funded positions.
 - SAC is expected to meet its faculty obligation.

Growth Funding and Unfunded FTES

- Discussion
 - The committee discussed the difficulty of projecting growth funding and related instructional costs.
 - Approximately 2,349 FTES, or \$14 million, were unfunded in FY 2025-26.
 - The Budget Office recommended fully funding instructional accounts before allocating remaining growth funds to FMRs.

Student Equity & Achievement Program (SEAP) COLA and Instructional Costs

- SEAP Funding
 - The 5.74% SEAP COLA will first address existing SEAP overages.
 - The committee also discussed increased costs associated with one-to-one labs.

Fund 11 Expenditure Plan

	- Proposed Funding - Approximately \$10.5 million was proposed for 13XX instructional accounts. - Approximately \$1.692 million was proposed for positions identified through program review. \$1 million was proposed for FMRs. - Funding was also identified for the Director of Student Support and Senior Accountant positions. Director of Student Support - Position Review - The committee discussed changes to the Director of Student Support position previously reviewed by College Council. - HR has final authority over the position title and minimum qualifications. - Questions regarding the changes should be directed to HR. Fund 11 Approval - Jeff Lamb moved to approve the Fund 11 Expenditure Plan; Claire Coyne seconded. - Motion approved by voice vote. Fund 13 Expenditure Plan - Proposed Funding - The proposed Fund 13 plan totals approximately \$16.454 million. - Funding includes approximately \$4 million for FMRs and \$4 million in contingency reserves. - Additional funding comes from enrollment growth, facility rental revenue, and prior-year carryover. Fund 13 Discussion - Allocations - Not all Fund 13 expenditures originated through program review. - The RAR allocation is approximately \$1 million. - Additional funding supports SSSP, surveillance, emergency repairs, and other one-time needs. - Mark will review FMRs and related mediation projects for potential overlap. Fund 13 Approval - The Fund 13 Expenditure Plan was approved by voice vote, with no opposition or abstentions stated. Budget Plan Revisions - Jim noted that budget plans may be adjusted during the year as needed. P&B Committee Goals Workgroup – Reza Mirbeik Goals - Review the goals developed during the previous academic year and refine them or establish new goals.	
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	- Encourage faculty, student services, and other interested members to participate and provide feedback. Timeline and Process - The workgroup will meet twice before the next Planning & Budget Committee meeting. - Recommendations will be brought back to the committee for approval. - The committee will then work toward the approved goals throughout the semester and review its progress at the final meeting of the year. - Guests may participate in the workgroup. Alignment with CEP - Jeff Lamb recommended keeping the committee's broad, long-term goals consistent while allowing objectives and activities to change from year to year. - Claire Coyne recommended aligning the goals with the College Educational Plan (CEP) to help measure progress toward the College's 2028 goals. Workgroup Membership - Dr. Kristi Blackburn, Dr. Donna Khalid, and Claire Coyne volunteered to participate. - Jim Kennedy requested a classified representative. - Liliana Oropeza volunteered to serve as the classified representative. Student Representative - A student representative may join the workgroup when available. - Jim Kennedy welcomed student participation while noting that student schedules may limit their availability.	
5. STUDENT UPDATES/REPORTS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	No student representative was in attendance.	
SAC UPDATES/REPORTS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	No updates/reports to present.	
6. PERIODIC REPORTS	DISCUSSION/COMMENTS	

Membership for Current Academic Year – Jim Kennedy

Information Item

- Jim Kennedy asked the committee to review the membership list and notify him of any corrections.
- The item was for information only.

Student-Centered Funding Formula (SCFF) Reports – End of Semester and Year Metrics – Mark DeAsis

SCFF Dashboard

- Mark DeAsis presented the FY 2025-26 SCFF dashboard, now available on the SAC website and linked directly to Colleague data.
- The supplemental allocation includes CCPG, Pell Grants, and AB540.
- CCPG and AB540 numbers declined, partly due to fewer DREAM Act applications and concerns among undocumented and mixed-status students.
- Pell Grant recipients are trending upward and are expected to approach 6,000 once summer 2026 data is included.
- Financial Aid is expanding outreach to high schools and partnering with outreach staff to help students complete the FAFSA or California Dream Act application.
- The enrollment campaign also promotes financial aid and directs students to complete the FAFSA.

Success Allocation

- Mark reviewed degree/certificate completion, transfer-level English and math, nine-or-more-unit enrollment, and university transfer metrics.
- Degree and certificate completions are reported using the Exhibit C hierarchy to avoid duplicating students across categories.
- Four-year university transfer data for FY 2025-26 is expected in November.

Future Strategies

- Jeff Lamb highlighted the dashboard as a useful tool for monitoring student success metrics and identifying opportunities to generate SCFF revenue.
- The committee discussed continuing the conversation through the Enrollment Management Committee and exploring additional faculty involvement in promoting financial aid completion.
- Mark noted that the enrollment campaign contributed to increased Pell Grant participation.

SCFF Funding

- Dina Humble asked whether the dashboard could show the associated dollar value of SCFF metrics.
- Mark said the funding rates and point values are available and could potentially be converted into projected dollars.
- The committee discussed developing an Exhibit C-style projection to estimate funding before it is received by the District.

	- Jim Kennedy thanked Mark and noted that Planning & Budget would look forward to seeing projected dollars incorporated into the report in the future. Fiscal Resources Committee (FRC) Update – Jim Kennedy Committee Update - Jim Kennedy noted that the FRC update will be a standing P&B agenda item, with a link to FRC agendas provided. - Reza Mirbeik and Claire Coyne provided an update from the most recent FRC meeting. - The FRC approved the adopted budget and discussed the use of growth funding for extended parental leave. - The committee requested information regarding a District reserve audit and its recommendations for the use of reserve funds. - Claire noted that the District's reserve policies may need to be updated, potentially allowing additional funding for the colleges. - FRC documents and graphs are available through the meeting agenda. Members will receive materials in advance, when possible, to allow time for review and questions. - Jim noted that P&B may provide direction to its FRC representatives when appropriate.	
7. UNFINISHED BUSINESS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	No unfinished business to report.	
8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	No new business to report.	
9. FUTURE AGENDA ITEMS		
	Fund 12 Overview The next meeting will include a broad overview of Fund 12 budgets rather than individual reviews of the more than 100 budgets.	
GENERAL INFORMATION		
	Fiscal Resources Committee Fiscal Resources Committee (rscdd.edu)	
NEXT MEETING	October 6, 2026	

Submitted by Norma Castillo