



PASS/NO PASS PETITION

Student Last Name	First Name	Middle	Student ID #

Term/Year	Section #	Subject/Course #	Instructor's Name

The Pass/No Pass option encourages students to explore academic areas outside their major. A grade of P indicates an equivalent grade of C or better, and NP is equivalent of substandard performance (equivalent grade of D or F). While grades of P and NP do not count toward the grade point average, they do count toward progress probation. NP does NOT mean auditing. Santa Ana College does not permit auditing.

1. Course used toward a student's major cannot be graded on a P/NP basis except for major courses for associate degrees for transfer, courses for which Pass/No Pass is the only grading option, and units earned through credit by examination or assessment.
2. Most universities have a limitation on the number of courses/units that can be completed on a P/NP option. Courses completed on P/NP may require repeating for a letter grade. Universities typically do not accept P/NP grades in courses that meet English, Mathematics, Speech and Critical Thinking requirements.
3. Students may elect the P/NP option for a maximum of 6 units per semester. A maximum of 12 units completed on a P/NP option is allowable for any degree program (excluding units taken as Credit by Exam, Work Experience and specific vocational programs).
4. Deadline to submit petition (available in the Admissions Office) is the end of the 5th week for semester length classes, 2nd week for summer/intersession or 30% of the length of a short-term class. Deadlines are strictly enforced. Deadlines are published in the Class Schedule and at www.sac.edu/student-services/admissions-records - Click the term beneath '**Important Dates**'.
5. Pass indicates a 'C' or better.

Students should carefully consider both the benefits and possible negative consequences of exercising this option and are strongly encouraged to seek academic advice with a counselor before electing this option. Pass/No Pass status is permanent and cannot be reversed back to a letter grade, Petition for Exception to Academic Regulation (A and G) will not be approved.

I understand the advantages and potential disadvantages of selecting the Pass/No Pass grading option for this course. I am electing for the Pass/No Pass grade option **and I understand that I may not change my mind at a future date.**

 Counselor Signature (Required)

 Date

 Student Signature

 Date

For Office Use Only

Full Session _____	Short Term/Mini Session _____	Accepted by _____	Date _____
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