



SANTA ANA COLLEGE
Office of Admissions & Records

Student I.D# _____

Received by _____
clerk's initials

PETITION FOR EXCEPTION TO ACADEMIC REGULATION

To the Admissions and Guidance Committee: _____ / _____ / _____
Major Major Code Catalog Year

Student's name _____ Email (required) _____ Telephone _____
Address _____ City _____ State _____ Zip _____

PLEASE OBTAIN SIGNATURE of INSTRUCTOR, COUNSELOR or DIVISION DEAN before submitting petition. This signature does not indicate petition approval.

NOTE: Request for grade changes must be made to the instructor. Instructor must come to the Admissions/Records Office to make the official change.

I hereby petition to _____
(state specific request)

(write on reverse side, if necessary)

Reason for request _____

Justification _____

Student Signature: _____ DATE _____

REVIEWED BY: INSTRUCTOR _____ DATE _____

COUNSELOR _____ DATE _____

DIVISION DEAN _____ DATE _____

Comments _____

FOR OFFICE USE ONLY

Action taken _____ Date _____

Student notified _____ Date _____ By _____