

Santa Ana College  
Occupational Therapy Assistant Program  
Professional Advisory Committee Meeting  
May 18, 2012  
Minutes

Present: Michelle Parolise, Debbie Hyman, Chris Murphy, Roger Kim, Linda Fazio, Katie Gunderson, Charlotte Johnson, Elizabeth Russel, Regina Spata and Ruth Sun

- I. Introductions and welcomes were made. New member Charlotte Johnson was welcomed to the committee. All members were introduced.
- II. Enrollment - The waiting list is now at 3 years and the program will stop taking applications at the end of this month and is planning on developing new admission standards to better manage how impacted the program has become.
- III. Fieldwork - Debbie Hyman reported that finding adequate fieldwork placement sites in an ongoing challenge. Most sites are now requiring having a specific student placed well in advance to reserve the placement site. Students who are weaker academically are easier to place than those who do not have a strong command of the English language.
- IV. New standards ACOTE has new accreditation standards that were adopted in 2011 and become effective in July 2013. Michelle and Debbie have been reviewing these new standard to ensure that SAC is in full compliance.
- V. Admission Policy Changes: The committee discussed changing the admission policy to a competitive process based on multiple criteria. Michelle discussed the use of the HOBET as an entrance exam. Samples of HOBET questions were shown to the committee. The committee discussed requiring students to do community based volunteer work and using a letter of reference from this experience with their application. Michelle asked the committee

about using grades on prerequisite classes and increasing the requirement of having a minimum grade of B in those classes. Michelle reported that as a community college we do not want to put too much emphasis on grades. Linda Fazio suggested the idea of interviewing potential students and Michelle did not feel that the program had enough staffing to interview everyone. It was suggested that the advisory committee could possibly help with the interviews.