



Santa Ana College
Distance Education Advisory Group
Minutes – October 11, 2013

To: Distribution

From: Cherylee Kushida, Chair, Distance Education Advisory Group

District Mission: The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

College Mission: The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Distance Education Mission: Our mission in Distance Education at Santa Ana College is to provide our students and faculty with the highest quality distance education program. We accomplish this mission by assuring that coursework for our students provides the depth and breadth of a quality post-secondary degree education while insuring the use of leading edge technology and excellence in teaching.

Members Present: Jodi Coffman, Elliott Jones, Cherylee Kushida, Rick Manzano, John Ross, Jr., Math Representatives (Christa Solheid, Roy Shahbazian)

Topics:

- Training help:
 - Thank you Advisory Board Members for teaching the following workshops:
 - Bb Basics – John and Jodi
 - Grade Center – Dennis
 - Assessments – Elliott
 - Groups and Interactive Tools – Rick
 - Training were well received and appreciated! Great job! Thank you!
- Review Online Assessment tool for deans
 - Made suggested changes (attached)
- Discussion regarding regular effective contact
- Discussion regarding Correspondence Education (CE) vs. Distance Education (DE)
- To expedite, will develop and send:
 - Survey questions for summer pilot Online Teaching Certification faculty
- Next meeting agenda to include:
 - Language for departmental plan inclusion for peer mentoring (*first)
 - DE compliance verification

Next Meeting: November 14th, Thursday, 1:00 - 3:00pm (A-101)

Preliminary Agenda:

- Updates
- Develop language for departmental plan inclusion for peer mentoring
- Further discussion on Building community – review of survey questions
- DE course compliance verification
- Review/develop survey questions of Online Teaching Certification faculty

Members:

Jodi Coffman

Mike Everett

Ray Hicks

Crystal Jenkins

Elliott Jones

Cherylee Kushida

Rick Manzano

Linda Rose

John Ross Jr.

Dennis Sadler

cc:

Marta Barker