



**COLLEGE COUNCIL MINUTES**

Wednesday, September 25, 2024, 9:00-11:00 a.m., Zoom

<https://rscdd-edu.zoom.us/j/86317910238?pwd=0P1jU6vD3bfhgP5aS4d5GRmvTM6gad.1>

Meeting ID: 863 1791 0238 / • +1 669 444 9171 US

**College Council Voting Members Present:**

|                   |                 |                       |
|-------------------|-----------------|-----------------------|
| Anabelle Nery     | Sarah Salas     | Tukwot (Tuki) Golette |
| Vaniethia Hubbard | Lithia Williams | Tamia Paulino         |
| Bart Hoffman      | Claire Coyne    | Jennifer De La Rosa   |
| Jim Kennedy       | Susan Hoang     | Larisa Sergeyeva      |
|                   | Steve Bautista  | Kristi Blackburn (A)  |

**Liaisons & Guests Present:**

|                   |                  |                   |                      |
|-------------------|------------------|-------------------|----------------------|
| Michael Jensen    | Eden Andom       | Maria Briseno     | Brenda Estrada       |
| Shannon Kaveney   | Young Kim        | Daniel Martinez   | Bill Reardon         |
| Leisa Schumacher  | John Steffens    | Greg Toya         | Mark Reynoso         |
| Jennifer Valencia | Rosa Villalpando | Parisa Samaie     | Merari Weber         |
| Carin Jacobs      | Suzanne Freeman  | Javier Galvan     | Shazia Jennings Aziz |
| Jacki King        | Tanisha Burrus   | Gilberto Cardenas | Sean Thor            |
| Tim Winchell      | Mark DeAsis      | Kelvin Leeds      |                      |
| Matt Valerius     | Linda Tapia      | Nicholle Clark    |                      |
| Ernie Gomez       | Miriam Sandoval  | Andrea Picchi     |                      |

**1.0 Procedural Matters**

1.1 Call to Order: Anabelle Nery called the meeting to order at 9:00 a.m.

1.2 Approval of Additions or Corrections to Agenda: Following the call for any corrections, Anabelle Nery called for a friendly amendment to the agenda to add item 2.3 Assess Committee Assessment of the College Council. Bart Hoffman motioned to approve the amendment, which was seconded by Claire Coyne and approved as amended.

1.3 Approval of Minutes – Regular meetings of August 28, 2024, and September 11, 2024: Claire Coyne motioned to approve the August 28, 2024 minutes, which were seconded by Maria Dela Cruz and approved as stands with one abstention (Tuki Gollette). Maria Dela Cruz motioned to approve the September 11, 2024 minutes, which were seconded by Larisa Sergeyeva and approved as stands with one abstention (Tuki Gollette).

**2.0 Informational Items**

2.1 President Report: Anabelle Nery referred participants to the most recent President’s Board Report of September 9, 2024 at <https://www.youtube.com/watch?v=d9bdlpzsPns>.

2.2 Data Committee-Update: Daniel Martinez provided an update on the approvals from the four (4) constituency groups (Administrative, Classified, Faculty and Student) and then summarized the next steps for recruitment of committee members.

2.3 Assess Committee Assessment of the College Council: Anabelle Nery provided an overview of the addition of this item to the agenda and noted how she would like to have a discussion of potential changes that people would like to document or see in the committee description of College Council or committee membership. She continued noting the Committee Assessment form would be sent to College Council Voting Members for further review and comment. Discussions ensued with comments shared about the number of representatives from each constituency with recommendations for additions for a more balanced committee. The feedback will be brought back to College Council for further discussions.

### **3.0 Reporting Committees**

**3.1 Academic Senate (AS):** Claire Coyne reported on the topics discussed at the September 24<sup>th</sup> AS meeting, which included an approved amendment to the Faculty Prioritization Process adding Administration in the process, replacement positions, Senate Resolution for Plenary Session Noncredit Members, recommendation of a Joint (SAC & SCC) Resolution in support of Noncredit growth, shared concerns related to increased presence of minors on campus, more F2F and Hybrid classes needed, and process for faculty emeritus position. Noting the shared concerns, the **Action Items are:**

1. Annabelle Nery will meet with the Principal of Vista Meridian Global Academy.

2. Bart Hoffman and Shannon Kaveney will follow-up on the reported graffiti, restroom cleanliness, etc.

**3.2 Facilities & Safety Committee (F&S):** Bart Hoffman reported on the September 17<sup>th</sup> meeting and noted the Russell Hall demolition completion, new campus entry project will commence mid-October and take approximately fourteen (14) months to complete (February / March 2026), Lot #1 will remain closed during the 14 months, hiring committees in process lead by Shannon Kaveney and welcomed all to participate, elevator repairs and inspections continue in buildings D, L, T, and H, noted the next meeting would include focused conversations on the Facilities & Safety Committee subcommittee and needed clean-up. Shannon concluded the report highlighting the work in progress on the SOQ and proposal needed for the lettering to rename the VRC. No grand reopening or unveiling event details have been planned yet.

**3.3 Institutional Effectiveness & Assessment Committee (IE&A):** Daniel Martinez reported on the September 25<sup>th</sup> agenda setting meeting, Committee Assessment for all PG committees, alignment of activities with work and goals to committees and concluded his report noting the Administrative Regulation process.

**3.4 Planning and Budget Committee (P&B):** Bart Hoffman noted P&B had not met since September 11<sup>th</sup> and concluded his report informing participants the Fund 13 Expenditure Plan will be moving forward to College Council, along with the supporting details.

**3.5 Professional Development Committee (PD):** Eden Andom reported on the September 25<sup>th</sup> meeting, Faculty PD Council reporting to Academic Senate, deactivating PD subcommittees and restructuring of PD as a whole, proposed advisory groups outside of shared governance, October 30<sup>th</sup> Native American Heritage Month (NAHM) event. She concluded her report reminded everyone the RSVP deadline for the NAHM event is October 9<sup>th</sup>.

**3.6 Student Equity and Achievement Program Committee (SEAP):** Annabelle Nery noted SEAP had not met since the last meeting and concluded her report sharing the agenda setting meeting will occur on September 25<sup>th</sup>.

**3.7 Santa Ana College Technology Advisory Committee (SAC TAC):** John Steffens noted SAC TAC has not met since September 11<sup>th</sup> and the next meeting will occur on September 25<sup>th</sup> at 3:00 p.m.

**3.8 Guided Pathways Steering Committee (GPSC):** Tanisha Burrus had no report to provide and noted the next meeting planned on October 2<sup>nd</sup>.

**3.9 Enrollment Management Committee (EMC):** Annabelle Nery informed the participants that EMC amended their committee to include a faculty co-chair, who is Claire Coyne at this time. Matt Valerius then reported on the September 17<sup>th</sup> first meeting, which Annabelle Nery kicked off setting the vision for the committee over the next few years, He continued noting the four (4) co-chairs will be Dean, Academic Affairs; Dean, Enrollment Services; Dean, School of Continuing Education, and faculty co-chair, who will be working with Annabelle Nery to set agendas and guiding the committee's work over the next academic year, upcoming presentations (FTES, target, performance relative to targets, supplemental allocations through SCFF), vote extending the current Enrollment Management Plan by one (1) year to provide the committee time to collaborate within the new structure to make any needed updates. He concluded his report noting the next meeting will occur on October 15<sup>th</sup>.

### **4.0 Oral Reports**

**4.1 ASG:** Tamia Paulino reported on the following events, Hispanic Heritage Month, cultural awareness, September 17<sup>th</sup> Constitutional Day and Student-Centered Advocacy conference in November. Tuki Gollette reported on the Wall of Encouragement, LGBTQ+ panel and advice, SAC Pride, NAHM resource fair with keynote Jackie Nunez (who is his aunt), Dr. Raul Herrera on November 12<sup>th</sup>, First Nation subcommittee (Rebecca Ortiz, faculty advisor), First Nation Voices and inter-tribal council.

**4.2 Classified:** Sarah Salas reported on the collaborative efforts with PD to appoint two (2) chairs, volunteers for the October 30<sup>th</sup> NAHM event, Classification and Compensation Study and next meeting planned on October 15<sup>th</sup>.

#### 4.3 Cabinet:

Administrative Services: Bart Hoffman had no report.

Student Services: Vaniethia Hubbard reported on her meeting with ASG leadership to discuss their goals and support by Administration on this topic, Jeff Lamb to meet with ASG to discuss, Bart Hoffman to meet with ASG regarding additional microwaves request, London Metropolitan College request to partner with SAC and potential Study Abroad and cross-teaching opportunities, increased demand for F2F classes, return of Student Leadership Academy post-COVID and College Fair Transfer Tuesday in the month of October.

Continuing Education: Jim Kennedy began his report sharing the conceptual renderings and video of SAC School of Continuing Education, Leadership meeting, 2025-2026 Program Review ideas for Goals, new student growth, completion agenda, marketing rebranding for Recruitment / Retention / Completion, Classified meeting, enrollment update, Food Distribution event today, Noncredit to Credit Bridge as part of the Completion agenda, articulation agreements, and panel discussions at Noncredit Summit.

Academic Affairs: On behalf of Jeff Lamb, Matt Valerius reported on the discussions with UDW related to a Noncredit to Credit Allied Health Program pathways, enrollment update, Common Course numbering, AB928 CalGETC Course revisions and funding to assist with ADT component, and September 27<sup>th</sup> Workforce Kickoff & Roundtable Apprenticeship event.

4.4 Public Information Office: Interim PIO, Young Kim reported on the new content for HHM highlights by the PIO team, social media trends, new Request Form forthcoming to streamline the process and need for “visual / graphic” standards by departments and programs. The **Action Items are:**

1. Eden Andom & Young Kim to plan a PD workshop on how to use “visual / graphic” standards.
2. Young Kim to add the shared videos into the October 28, 2024 President’s Board Report.

4.5 Other: Kristi Blackburn inquired about adding a standing agenda item to the College Council agenda “Reorg Status” in an effort to keep College Council participants informed of the status for each approved reorg item. **Action Item is to finalize this request.**

#### **5.0 Next Meeting and Adjournment**

- 5.1 October 9, 2024                      9:00-11:00 a.m.                      via Zoom
- 5.2 The meeting was adjourned at 10:25 a.m.