



COLLEGE COUNCIL MINUTES

Wednesday, May 28, 2025, 9:00-11:00 a.m., via Zoom

<https://rscdd-edu.zoom.us/j/81208270132?pwd=vJ0zaF9mMjuvoDKX3JlgNjt7LSg45o.1>

Meeting ID: 812 0827 0132 / +1 669 444 9171 US

College Council Voting Members Present:

Annebelle Nery
Vaniethia Hubbard
Bart Hoffman
Jim Kennedy
Jeff Lamb

Lithia Williams
Claire Coyne
Susan Hoang

Jennefer Boulagjame
Jackie Nunez
Jennifer De La Rosa
Kristi Blackburn

Liaisons & Guests Present:

Shannon Kaveney
Mark DeAsis
Brenda Estrada
Tanisha Burrus
Hani Nguyen
Pilar Traslavina
Jennifer Valencia
Mark Reynoso

Mary Steckler
Bill Reardon
Eden Andom
Merari Weber
Lorena Chavez
Michael Jenson
Jennie Beltran
Parisa Samaie

Christine Galia
Alejandro Moreno
Osiel Madrigal
Rosa Bernal
Leisa Schumacher
Maria Aguilar Beltran
Matt Morin
Greg Toya

Paul Vernola
Michelle Sandoval
Caralou Rosen
Janet Cruz-Teposte
Maria Briseno
Suzanne Freeman
Mark DeAsis
Anthony Pagan

Ernie Gomez
Javier Galvan
Hung Nguyen
Liliana Oropeza
Saeid Eidgahy
Krystle Taylor
Norma Castillo
John Nguyen

1.0 Procedural Matters

1.1 Call to Order: Annebelle Nery called the meeting to order at 9:01 a.m.

1.2 Approval of Additions or Corrections to Agenda: With no corrections noted, a motion to amend the May 28th agenda was made to include one (1) additional Action Item under 1.4 Bachelor's Degree Interest Form and approved.

1.3 Approval of Minutes – Regular meeting of May 14, 2025 – Tabled to Fall 2025: The tabling of the May 14, 2025 minutes were approved.

1.4 Action Items:

• Request for Reorganizations (2):

- Science, Math & Health Sciences-Biology Lab Coordinator: An approval motion was made and passed by consensus.
- Nursing Student Services Coordinator & Simulation Technician: An approval motion was made and passed by consensus.

• Authorization to Apply for a Grant (3):

- SCE Career Education Lab: Steve Bautista motioned to approve the grant request, which was seconded by Bart Hoffman and approved.
- SCE Culinary Arts Kitchen Facility Development: The earlier motion of approval was amended to include all three SCE grant requests, which were motioned by Bart Hoffman, seconded by Lithia Williams and approved by consensus.
- SCE LVN Program: Approved, see above.

1.4 Action Items (continued):

- Bachelor's Degree Interest Form (1): Jeff Lamb motioned to approve the item, which was seconded by Claire Coyne and passed by consensus.

2.0 Informational Items

2.1 President Report: The most recent report can be found in the link below.

- a. April 14, 2025, President's Board Report: https://youtu.be/wl0fX9bV1NI?si=IwY_jAacEYPLnotX
- b. College Council Membership Update: Discussions ensued with a recommendation from each constituency group, as follows: 8 Administration, 8 Faculty, 4 Classified, and 4 Students, equaling 24 total. This topic will be continued at the first meeting of the Fall 2025 term.

2.2 District Committee Reports:

- 2.2.1 District Council (DC): Annebelle Nery reported the next meeting is June 2, 2025, and one of the Action Items is planned to be the 2025-2026 Budget approval.
- 2.2.2 Fiscal Resources Committee (FRC): Bart Hoffman reported the next meeting of May 28th, positive results from workgroups, Budget Stabilization fund, Growth funding and additional monies allocated to the colleges via the BAM., improved processes and access to details since SAC's President's arrival, Fire, Life, Safety & ADA topics, and documenting processes.
- 2.2.3 Human Resources Committee (HRC): Annebelle Nery reported on the last meeting and ODEI presentation.
- 2.2.4 Physical Resources Committee (PRC): No report provided.
- 2.2.5 Planning & Organizational Effectiveness Committee (POE): Claire Coyne reported on the next meeting of May 28th, Resource Allocation Requests from District Office, BAM language, and RSCCD Planning Design Manual.
- 2.2.6 Sustainable RSCCD Committee (SRC): Bart Hoffman reported on the May 21st meeting draft Sustainability Report, District Office efforts for recycling, waste management and upcoming tour of Southern California Gas company tours.
- 2.2.7 Technology Advisory Group (TAG): No report provided.

3.0 Reporting Committees

- 3.1 Academic Senate (AS): Claire Coyne reported on the May 27th meeting, change in AS Executive Officers, Senate Resolutions, and 2025 Distinguished Faculty of the Year.
- 3.2 Facilities & Safety Committee (F&S): Bart Hoffman reported on the May 21st meeting, cost of ownership, building use & life, elevator updates, DMC work in progress, and new staff in M&O, Custodial and two Facilities Coordinators.
- 3.3 Institutional Effectiveness & Assessment Committee (IE&A): Claire Coyne reported no meetings have occurred since the last one and the upcoming meeting will be cancelled. Work will occur over summer on the Participatory Governance Handbook and Comprehensive Education Plan.
- 3.4 Planning and Budget Committee (P&B): Bart Hoffman reported no meeting occurred on May 27th due to lack of quorum.
- 3.5 Student Equity and Achievement Program Committee (SEAP): Annebelle Nery reported no meetings had occurred since the last report and a review and evaluation of Equity will be done.
- 3.6 Santa Ana College Technology Advisory Committee (SAC TAC): No report provided.
- 3.7 Guided Pathways Steering Committee (GPSC): Tanisha Burrus reported on the May 7th meeting and next meeting of September 3, 2025.
- 3.8 Enrollment Management Committee (EMC): Matt Morin reported on the May 20th meeting, fraudulent enrollment update, Enrollment Management Academy, and Enrollment Management Retreat on September 12, 2025.
- 3.9 Data Committee (DC): No report provided.

4.0 Oral Reports

4.1 ASG: Jackie Nunez reported on the May 27th Finals Week event, SAC Valedictorian Jennefer Boulagjame and Commencement.

4.2 Classified: Lithia Williams reported on the recent CSEA Week's activities, Summer 4/10 schedule and next CSEA Chapter meeting on June 17th.

4.3 Cabinet:

Student Services: Vaniethia Hubbard reported on Commencement and many year-end celebrations.

Continuing Education: Jim Kennedy reported on Commencement, GRADCON, doubled success rates in Online High School Diploma Program and enrollment update.

Academic Affairs: No report provided.

Administrative Services: Bart Hoffman reported on the T-building status and related updates.

4.4 Public Information Office: No report provided.

4.5 Professional Development (PD)(Quarterly): Eden Andom reported on various PD activities, workgroups, and efforts to streamline processes, cost effectiveness and planning underway for Fall PD and Flex Week. The next meeting is scheduled for May 29th.

4.6 Other: Susan Hoang reported on the planning efforts underway for Fall 2025 Flex Week and various workshops.

5.0 Next Meeting and Adjournment

5.1 June 11, 2025

CANCELLED

5.2 The meeting was adjourned at 10:34 a.m.