



COLLEGE COUNCIL MINUTES

Wednesday, May 22, 2024, 9:00-11:00 a.m., Zoom

<https://rscdd-edu.zoom.us/j/81268295268?pwd=Ap6g7NDbK30KRLdsGqdejIXv2Mit0b.1>

Meeting ID: 812 6829 5268 / +1 669 444 9171 US

Voting Members Present:

Annebelle Nery	Larisa Sergeyeva	Monica Zarske
Bart Hoffman	Claire Coyne	Lithia Williams
Jim Kennedy	Sarah Salas	Kristi Blackburn (Alternate)
Maria Dela Cruz (for Vaniethia Hubbard)	Steve Bautista	

Liaisons & Guests Present:

Yuri Betancourt	Brenda Estrada	Shannon Kaveney	Daniel Martinez
Leisa Schumacher	John Steffens	Greg Toya	Eden Andom
Jaki King	Veronica Hurtado	Jennifer Valencia	Deisy Romero
Sarah Butler	Maximiliano Rosas	Tanisha Burrus	Lorena Chavez
Tim Winchell	Candice Vazquez	Mark DeAsis	Janet Cruz-Teposte
Gilberto Cardenas	Ernie Gomez	Maria Briseno	Tina Miranda
Chantal Lamourelle	Ivonne Pittman		

1.0 Procedural Matters

1.1 Call to Order: Annebelle Nery called the meeting to order at 9:01 a.m.

1.2 Approval of Additions or Corrections to Agenda: Following the noted corrections needed, the minutes were approved by consensus.

1.3 Approval of Minutes-Regular meetings of April 24, 2024, and May 8, 2024: Claire Coyne motioned to approve the April 24 and May 8 meeting minutes, which were seconded by Larisa Sergeyeva. Following the noted corrections needed, the minutes for each meeting were approved by consensus.

1.4 Action Items:

- Request for Reorganization (2):
 - Guardian Scholars-Director, Special Programs: Bart Hoffman motioned to approve the reorg, which was seconded by Steve Bautista and approved by consensus.
 - SEAP Office-1st Read: Maria Dela Cruz motioned to approve the reorg, which was second by Claire Coyne. Chantal Lamourelle provided a thorough overview of the supporting details and need for the position noted in the reorg and why these positions are needed, including the intersectionality of the work between SEAP and GP. Claire Coyne noted this item had not yet been through Academic Senate for review. Annebelle Nery reminded everyone that management positions are the purview of management and welcomed Claire to invite Jeff Lamb and Chantal to an Academic Senate meeting to discuss this item and related details further. Discussions concluded with Annebelle Nery inviting attendees to share their recommendations forward on the job descriptions in between the 1st and 2nd planned Readings and the 1st Read would include three (3) friendly amendments: 1) add verbiage regarding Accessibility, 2) oversight of the SEAP Committee and maintaining the requests of funding mechanisms, and 3) including verbiage about faculty input and collaboration with GP.

- Request for Authorization to Apply for Grant (3):
 - TRIO – Student Support Services: Larisa Sergeyeva motioned to approve the request to apply for a grant, which was seconded by Bart Hoffman and approved by consensus.
 - Veterans Student Support Services: Bart Hoffman motioned to approve the request to apply for a grant, which was seconded by Claire Coyne and approved by consensus.
 - ELL Healthcare Pathways Grant Round Two: Claire Coyne motioned to approve the request to apply for a grant, which was seconded by Bart Hoffman and approved by consensus.
- New Committee Request (1):
 - Data Committee Description – 1st Read: Claire Coyne motioned to approve the description, which was seconded by Bart Hoffman and approved by consensus. Discussions ensued with a recommendation to add the following verbiage to the 4th bullet point “...create, train and support the data coaches...” and for the item to be vetted with the four (4) constituency groups (administration, faculty, classified and students) and Daniel Martinez will provide an update at a future meeting.
 - Comprehensive Educational Plan-Final Draft – 2nd Read: Bart Hoffman motioned to approve the 2nd Read, which was seconded by Monica Zarske. Discussions ensued with the recommendation to amend the document to replace “Master” with “Educational” throughout the entirety of the document. The friendly amendment was approved by consensus.
 - Academic Senate Resolution S2024.03 – 1st Read: Larisa Sergeyeva motioned to approve the 1st Read of the Resolution, which was seconded by Monica Zarske. Discussions ensued with a recommendation to waive the 1st Read and make this an Action Item by way of an amendment, which was approved by consensus and will be moved forward to the Board of Trustees next. Bart Hoffman and Shannon Kaveney will be preparing the new signage to have in place before the start of the Fall term.
 - Recommendation to Rename the Santa Ana College Veterans Resource Center as The John Acuña Veterans Resource Center

2.0 Informational Items

2.1 President’s Report: Anabelle Nery noted her Board Report from the May 13th Board meeting, which can be found here: <https://www.youtube.com/watch?v=PJ0kwrRSTGk>

2.2 Board Policies & Administrative Regulations

- **1st Review**
- AR 4410 Educational Research: Claire Coyne motioned to approve this AR, which was seconded by Bart Hoffman. Discussions ensued with a recommendation for this item to be returned as a 2nd Review at the June 5th meeting. The motion and recommendation were approved.
- AR 2510 Participation in Local Decision-Making Updates April 2024: Claire Coyne motioned to approve this AR, which was seconded by Bart Hoffman. Discussions ensued with the recommendation to strike the verbiage “Classified Senate” and that both campuses had not yet agreed on this topic. The recommendation to amend this item with the suggested stricken language and soliciting student input passed by consensus.
- **3rd Review**
- AR 6250 Budget Management: Claire Coyne motioned to approve this AR, which was seconded by Bart Hoffman. Discussions ensued noting edits needed in the last paragraph, Budget Allocation Model (BAM) verbiage, and Title IV language pertaining to law. Following the discussions, the motion to table this item was approved.

3.0 Reporting Committees

3.1 Academic Senate: Claire Coyne reported on the last meeting, which included the topics of seven (7) resolutions, creation of two (2) new committees, appointments of new co-chairs on Participatory Governance committees, Native History classes, intersectionality of race and social justice advisory groups. She concluded

her report highlighting the successes of the year, the Student Success Conference and final meeting planned for May 28th.

3.2 Facilities & Safety Committee: Bart Hoffman reported on the May 21st meeting discussion points, which included a detailed presentation by District Facilities on the various projects and Facilities Master Plan Addendum for 2024 and 5-Year Capital Construction Plan, Emergency Operations Center training planned for June 25th, upcoming Active Shooter exercises planned for the campus and new California legislature for workplace violence prevention planning. He concluded his report noting the next meeting scheduled on September 17th.

3.3 Institutional Effectiveness & Assessment (IE&A) Committee: Claire Coyne reported on the recent Planning Summit, governance structure discussions, Comprehensive Educational Plan, review of goals and objectives. Daniel Martinez concluded the report noting the discussions and work related to the creation of baselines, measuring data points and processes, including our College President's involvement with greater involvement, and helping to document our processes in our Participatory Governance handbook. These efforts will assist with greater accountability in our shared governance and integrated planning processes.

3.4 Planning and Budget Committee: Bart Hoffman reported on the collaborative efforts of the shared governance committees and the importance of the intersection of the committees' work.

3.5 Professional Development Committee: Eden Andom reported on the next meeting the afternoon of May 22nd, which will include the topics of the process for reviewing and approving P.D. funding requests and forming a task force to review the P.D. handbook. She concluded her report highlighting the Classified Professionals Appreciation Luncheon, Kick Ball game and Classified appreciation videos everyone submitted.

3.6 Student Equity and Achievement Program Committee (SEAP): Chantal Lamourelle provided a detailed overview of the Noncredit to Credit Child Development pathway students, Student Success Conference, 100 Black Men of O.C. 12 graduating seniors, creation of relationships for young men in 7th thru 12th grade with this organization, NAACP of Orange County youth membership for graduates, recent resource fair, and focused efforts on AB 943 students to build relationships beyond their monetary awards. She concluded her report acknowledging the amazing support provided by Tina Miranda.

3.7 Santa Ana College Technology Advisory Committee (SAC TAC): John Steffens reported on next meeting is planned for the afternoon of May 22nd and that a report would be provided at the next meeting.

3.8 Enrollment Management Committee (EMC): No report provided.

3.9 Guided Pathways Steering Committee (GPSC): Tanisha Burrus reported on the last meeting on May 1st and announced her gratitude for the Classified Professional staff and recognition of their hard work.

4.0 Oral Reports

4.1 ASG: No report provided.

4.2 Classified: Sarah Salas thanked everyone for their acknowledgement of the hard work of the Classified Professionals during the Classified School Employee's Week, highlighted the planned activities of the week, appreciation video submissions, review of job classifications, three (3) new executive Board members, CSEA ratification meeting later today and concluded her report noting the next meeting on June 18th.

4.3 Cabinet:

Administrative Services: No report provided.

Student Services: Maria Dela Cruz and Greg Toya reported on the various activities leading up to the June 6th Commencement Ceremony at Eddie West Field.

Continuing Education: Jim Kennedy acknowledged all the sentiments shared about the Student Success Conference, which had over two hundred (200) student participation. He noted Continuing Education will be presenting its Marketing Plan Proposal at the next Planning & Budget meeting, enrollment of over 6,000 FTES to date, and Family Night on August 14th at 6:00 p.m. He concluded his report by noting Continuing Education would be bringing a Request for Reorganization for a Noncredit Curriculum Specialist forward to the next College Council meeting.

Academic Affairs: No report provided.

4.4 Public Information Office: No report provided.

4.5 Other: Tanisha Burrus reported the department of Student Success and the important role this office plays with ensuring that students here at SAC understand their career and academic pathways (CAPS), creating a sense of belonging at the start of their educational journey, distribution of t-shirts to all incoming Freshman, and connecting them with Financial Aid and other services.

5.0 Next Meeting and Adjournment

5.1 June 5, 2024 9:00 a.m. – 11:00 a.m. via Zoom

5.2 Annebelle Nery adjourned the meeting at 11:02 a.m.