



COLLEGE COUNCIL MINUTES

Wednesday, April 24, 9:00-11:00 a.m., Zoom

<https://rscsd-edu.zoom.us/j/81268295268?pwd=Ap6g7NDbK30KRLdsGqdejIXv2Mjt0b.1>

Meeting ID: 812 6829 5268 / • +1 669 444 9171 US

Voting Members Present:

Annebelle Nery	Larisa Sergeyeva	Maria Dela Cruz
Vaniethia Hubbard	Claire Coyne	Lithia Williams
Jeff Lamb	Sarah Salas	Kristi Blackburn (Alternate)
Jim Kennedy	Monica Zarske	Steve Bautista
Bart Hoffman		Emmanuel Rodriguez

Liaisons & Guests Present:

Yuri Betancourt	Dalilah Davaloz	Jennifer De La Rosa	Shannon Kaveney
Daniel Martinez	John Nguyen	Leisa Schumacher	John Steffens
Greg Toya	Eden Andom	Iris I. Ingram	Pilar Traslavina
Marvin Gabut	Mark DeAsis	Sara Butler	Tim Winchell
Ernie Gomez	Tanisha Burrus	Jimmy Nguyen	Chantal Lamourelle
Paul Vernola	Krystle Taylor	Jaki King	Maria Briseno
Janet Cruz-Teposte	Jennifer Valencia	Gilberto Cardenas	Lorena Chavez

1.0 Procedural Matters

1.1 Call to Order: Annebelle Nery called the meeting to order at 9:02 a.m.

1.2 Approval of Additions or Corrections to Agenda: With no revisions noted, the agenda was approved by consensus.

1.3 Approval of Minutes-Regular meeting of March 13 and March 27, 2024: Claire Coyne motioned to approve the minutes for both meetings, which was seconded by Bart Hoffman. The motion was approved by consensus.

1.4 Action Items:

- Request for Reorganization (2):
 - CEC – Administrative Support: Claire Coyne motioned to approve the reorg, which was seconded by Bart Hoffman. The motion was approved by consensus.
 - College Research: Bart Hoffman motioned to approve the reorg, which was seconded by Larisa Sergeyeva. The motion was approved by consensus.
- New Committee Request (1):
 - Data Committee: Claire Coyne motioned to approve the new committee request, which was seconded by Vaniethia Hubbard. The Committee description will be brought forward for a 1st and 2nd Reading at a future meeting. The motion was approved by consensus.
- Other items (1):
 - Case Manager Job Description (NEW)-3rd Read: Bart Hoffman motioned to approve the 3rd Read of the new job description, which was seconded by Claire Coyne. The motion was approved by consensus.

2.0 Informational Items

2.1 President's Report: Annebelle Nery provided a summary of her recent President's Board Report found here:

- [April 15, 2024 - President's Board Report - YouTube](#)

2.2 District Office – Follow-up Portfolio and Personnel Requests:

- a. **Business Services: Portfolio and Personnel Requests:** Iris I. Ingram provided a detailed overview of the personnel needs in her reporting area, along with the supporting rationale for the requests. At the conclusion of the overview, Annebelle Nery noted the College would not be providing any approvals on the requested positions until such time as the College reviewed and approved its staffing requests and needs in alignment with the budget and future funding expected.
- 2.3 **Board Policies & Administrative Regulations- 2nd Review:** Annebelle Nery and Vaniethia Hubbard provided a detailed overview of the following AR items, which all received a first and second motion and approval by consensus with the shared recommendations included.
- AR 3505 Emergency Response Plan
 - AR 3515 Reporting of Crimes
 - AR 3516 Registered Sex Offender Information
 - AR 3500 Campus Safety
 - AR 5015 Residence Determination
 - AR 5010 Admissions
 - AR 5040 Student Records
 - AR 6100 Delegation of Authority, Business & Fiscal Affairs
 - AR 6200 Budget Preparation
 - AR 6250 Budget Management
 - AR 6303 Fiscal Accountability
 - AR 6305 Reserves
 - AR 6320 Investments
 - AR 6400 Financial Audits
 - AR 6750 Vehicle Operation and Parking

Following the detailed overview of the following four (4) AR items below, motions were made and approved by consensus to table these items to the next meeting.

- AR 3502 Networked Video Cameras (NEW)
- AR 6300 Fiscal Management
- AR 6450 Wireless or Cellular Telephone Use
- AR 7600 Campus Security Officers (NEW)

3.0 Reporting Committees

3.1 **Academic Senate:** Claire Coyne provided a detailed report, which included the reading of the Academic Senate Resolution to rename the Veteran’s Resource Center in honor of John Acuna.



Resolution
S2024.03 Rename VF



JAcunaBio_VRCInfo
rmation.pdf

- 3.2 **Facilities & Safety Committee:** Bart Hoffman had no report to provide.
- 3.3 **Institutional Effectiveness & Assessment (IE&A) Committee:** Jeff Lamb, Daniel Martinez and Claire Coyne provided an overview of the recent IE&A meeting and projects in process.
- 3.4 **Planning and Budget Committee:** Bart Hoffman reported on the last meeting with no additional items to report.
- 3.5 **Professional Development Committee:** Eden Andom reported Classified Leadership Institute (CLI), a non-profit organization representing Classified Professionals in California (cccs.org) and upcoming events planned during the week of May 20-24 for Classified Appreciation Week.
- 3.6 **Student Equity and Achievement Program Committee (SEAP):** Chantal Lamourelle shared her report via the meeting chat.

