



COLLEGE COUNCIL MINUTES

Wednesday, April 23, 2025, 9:00-11:00 a.m., via Zoom

<https://rscdd-edu.zoom.us/j/81208270132?pwd=vJ0zaF9mMjuvoDKX3JlgNjt7LSg45o.1>

Meeting ID: 812 0827 0132 / +1 669 444 9171 US

College Council Voting Members Present:

Annebelle Nery

Vaniethia Hubbard

Bart Hoffman

Jim Kennedy

Jeff Lamb

Lithia Williams

Claire Coyne

Jaki King (for Susan Hoang)

Merari Weber (for Steve Bautista)

Jennefer Boulagjame

Jackie Nunez

Jennifer De La Rosa

Kristi Blackburn

Liaisons & Guests Present:

Maria Aguilar Beltran

Eden Andom

Jessica Avalos

Maria Briseno

Tanisha Burrus

Norma Castillo

Nicholle Clark

Janet Cruz-Teposte

Mark DeAsis

Maria Dela Cruz

Janet Deusenberry

Brenda Estrada

Suzanne Freeman

Marvin Gabut

Ernie Gomez

Michael Jensen

Kelvin Leeds

Tina Miranda

Matt Morin

Anthony Pagan

Ivonne Pittman

Bill Reardon

Refugio Rodriguez

Parisa Samaie

Mary Steckler

John Steffens

Linda Tapia

Krystle Taylor

Greg Toya

Pilar Traslavina

Jennifer Valencia

Matt Valerius

Paul Vernola

1.0 Procedural Matters

1.1 Call to Order: Annebelle Nery called the meeting to order at 9:01 a.m.

1.2 Approval of Additions or Corrections to Agenda: Annebelle Nery motioned for a friendly amendment to remove item 2.1.c, there were no objections, and the amended agenda passed by consensus.

1.3 Approval of Minutes – Regular meeting of March 26, 2025: John Steffens made note of a typo, Annebelle Nery motioned for the approval of the amended March 26th minutes, there were no objections, and the amended minutes passed by consensus.

2.0 Informational Items

2.1 President Report:

a. April 14, 2025, President's Board Report:

https://youtu.be/wl0fX9bV1NI?si=IwY_jAacEYPLnotX

b. Request for Reorganization – School of Continuing Education – 1st read

Bart Hoffman motioned to approve the 1st read of the reorganization, which was seconded by Claire Coyne, and passed by consensus and will return for 2nd read at next meeting

d. College Council Membership:

Annebelle Nery reviewed the current composition of the membership and asked for feedback or any proposed changes. Discussion followed. The membership will be formally reviewed at the next IE&A meeting and the IE&A committee will make a formal recommendation.

2.2 District Committee Reports:

2.2.1 District Council (DC): Annebelle Nery reported DC met on April 21st and approved the Human Resources BP and AR items as well as an ITS reorganization with no fiscal impact.

- 2.2.2 Fiscal Resources Committee (FRC): Bart Hoffman reported that a district workgroup is being formed to review the Budget Allocation Model (BAM) language, a meeting is set for May 1st.
- 2.2.3 Human Resources Committee (HRC): Annebelle Nery shared the review of the district's EEO plan as well as multiple AR items.
- 2.2.4 Physical Resources Committee (PRC): Bart Hoffman reported that the district is preparing their five-year Capital Construction Plan which highlights the top projects in planning which includes the Football Field, CEC Improvements, Learning Commons, etc.
- 2.2.5 Planning & Organizational Effectiveness Committee (POE): Claire Coyne reported that they are reviewing the District Planning Manual. Annebelle Nery requested that this item also be placed on the upcoming IE&A and College Council meetings.
- 2.2.6 Sustainable RSCCD Committee (SRC): Bart Hoffman shared the recent Earth Day events. Jennifer De la Rosa also shared that ASG is organizing a park clean up as well on Friday, April 25th.
- 2.2.7 Technology Advisory Group (TAG): John Steffens reported during the last meeting on April 3rd, ITS presented a forecast of all technology contract renewals as well as a first read on the new Strategic Technology Plan and review of the current technology project list.

3.0 Reporting Committees

- 3.1 Academic Senate (AS): Claire Coyne reported that at the last meeting, the Senate approved a resolution to honor Professor Jodi Coffman with an Honorary Distinguished Faculty Award at the Awards for Excellence event in May. They are reviewing a process for faculty assignments to lead positions and the faculty prioritization process. They will also be reviewing AR 4040 – Library and Learning Support Services. Claire also shared that she will be continuing as AS President for a second 2-year term.
- 3.2 Facilities & Safety Committee (F&S): Bart Hoffman provided project updates on the football field, pool renovation, K Building canopy, T Building remediation plan (reopen in late July/early August), central mall/amphitheater shade project and CEC improvements. Jeffrey Lamb also shared the plan for relocation of the Digital Media program to the main campus except for a few production courses should be complete by end of Fall.
- 3.3 Institutional Effectiveness & Assessment Committee (IE&A): Claire Coyne shared that at the April 2nd meeting, the committee begin their work with consultant Al Solano to align current action plans with the Comprehensive Educational Plan goals. They would like to set a goal to double SAC's 3-year completion rate from 13% to 26%.
- 3.4 Planning and Budget Committee (P&B): Bart Hoffman reported on their review of the Student-Centered Funding Formula metrics. He also shared that a SAC workgroup will be reviewing the BAM language focusing on three areas: 1. Deficit factor language, 2. Capital outlay funding and 3. Budget stabilization fund.
- 3.5 Student Equity and Achievement Program Committee (SEAP): Annebelle Nery reported that the next meeting will be held on May 8th, the SEAP funding application will be coming soon and review of the 3-year SEAP Plan is being led by Rick Corp and Tanisha Burrus.
- 3.6 Santa Ana College Technology Advisory Committee (SAC TAC): John Steffens shared that the committee had presentations on standard operating procedures (SOP) for technology resource requests and a Distance Education software pilot. They also discussed the quick rollout for the new remote portal for the district and the implementation of dualenroll.com.
- 3.7 Guided Pathways Steering Committee (GPSC): Tanisha Burrus shared that they worked on GP goals at their April 2nd meeting which will be presented at one of the May College Council meetings.
- 3.8 Enrollment Management Committee (EMC): Mark DeAsis shared topics from their April 15th meeting which included fraud enrollment, faculty reporting suspicious student activity and the Enrollment Management Academy opportunity in the summer.
- 3.9 Data Committee (DC): Claire Coyne shared that the next meeting will be held in May. Merari Weber noted that SCE faculty may already be off contract when it occurs.

4.0 Oral Reports

- 4.1 ASG: Jennefer Boulagjame reported on recent events including the VP Townhall, ICE Raid Response Training, Board of Trustees reception, Civic Engagement event and Denim Day. She also shared important discussion topics such as the health and wellness cancellation fee workgroup and faculty liaison resolution.
- 4.2 Classified: Lithia Williams promoted the Awards for Excellence event scheduled for May 15th as well as CSEA Appreciation week which will be May 18th-24th.
- 4.3 Cabinet:
- Student Services: Vaniethia Hubbard shared planning details on the 109th Commencement. She also shared the process for valedictorian selection, which will be added to the Commencement website for campus awareness.
- Academic Affairs: Jeff Lamb shared a decline in Spring enrollment compared to last year but he is still confident that SAC will meet or exceed its FTES goal of 15,100 for the academic year. He also shared the details for Curriculum Instructional Council (CIC) voluntary gap year that will be occurring so the CIC can focus on evaluating crucial processes. He shared exciting facilities updates across the academic spaces as well as promoted the Literary Festival taking place on May 28th and 29th.
- Continuing Education: Jim Kennedy reviewed his reorganization efforts that will have fiscal implications across the newly created divisions and departments.
- Administrative Services: Bart Hoffman reminded everyone to always refer to the Contract SOP located on the intranet and encouraged managers and staff to reach out to Eden Andom for guidance.
- 4.4 Public Information Office: Annebelle Nery announced that the PIO office is now creating a newsletter regularly.
- 4.5 Professional Development (Quarterly): Eden Andom reported no official update but encouraged all to support CSEA Appreciation week efforts in May. Jeffrey Lamb gave a brief summary of PD efforts on behalf of faculty and previewed a reorganization from his office that will support not only the VP Office, but Faculty PD and Academic Senate as well.
- 4.6 Other: None to report.

5.0 Next Meeting and Adjournment

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| 5.1 May 14, 2025 | 9:00-11:00 a.m. | Zoom |
| 5.2 May 28, 2025 | 9:00-11:00 a.m. | Zoom |
| 5.3 Annebelle Nery adjourned the meeting at 10:59 am. | | |