



COLLEGE COUNCIL MINUTES

Wednesday, October 23, 2024, 9:00-11:00 a.m., Zoom

<https://rscdd-edu.zoom.us/j/86317910238?pwd=0P1jU6vD3bfhgP5aS4d5GRmvTM6gad.1>

Meeting ID: 863 1791 0238 / • +1 669 444 9171 US

Voting Members Present:

Vaniethia Hubbard
Bart Hoffman
Tamia Paulino

Lithia Williams
Claire Coyne

Larisa Sergeyeva
Jennifer Dela Rosa

Susan Hoang
Steve Bautista

Liaisons & Guests Present:

Shannon Kaveney
Anthony Pagan
Mary Steckler
Merari Weber
Tim Winchell
Hung Nguyen
Norma Castillo

Daniel Martinez
Chantal Lamourelle
Jennifer Valencia
Maria Briseno
Young Kim
Kelvin Leeds
Gilberto Cardenas

Greg Toya
Maria De la Cruz
Mark DeAsis
Mike Jensen
Mark Reynoso
Krystle Taylor
Liliana Oropeza

Cristina Miranda
Eden Andom
Tanisha Burrus
Suzanne Freeman
Shawn Thor
Marvin Gabut

1.0 Procedural Matters

1.1 Call to Order: Vaniethia Hubbard called the meeting to order at 9:03 a.m.

1.2 Approval of Additions or Corrections to Agenda: With no corrections noted, the agenda was approved by consensus.

1.3 Approval of Minutes-Regular meeting of October 9, 2024: Claire Coyne motioned to approve the minutes as submitted, which was seconded by Bart Hoffman. The motion passed unanimously.

2.0 Informational Items

2.1 President's Report: Vaniethia Hubbard noted the President's Report from the September 9, 2024 RSCCD Board meeting is linked on the agenda.

3.0 Reporting Committees

3.1 Academic Senate: Claire Coyne reported on items addressed at last week's Senate meeting which included a recap of public comments on room usage conflicts for the 2nd 8-week courses, Lot 7 traffic, and participatory governance committee websites not being up to date or accessible. Claire provided updates on Faculty PD Council work, a Resolution expanding academic freedom for non-traditional faculty, a Resolution for Self-Service integration of drop reasons, the Professor Emeritus process and curriculum work. She also shared her board comments on shared governance and the desire for continued collaboration and discussion of changes in protocol and processes.

3.2 Facilities & Safety Committee: Bart Hoffman shared that the committee met on October 5th and had a presentation on the fire technology program feasibility study. An update was also shared that all 20 elevator phones on the SAC campus are now fully operational. Future topics of discussion will be the DMC relocation and the district safety special events form.

3.3 Institutional Effectiveness & Assessment (IE&A) Committee: Daniel Martinez stated that communication has been sent to all reporting committees to work on the comprehensive educational plan goals to identify strategies, progress measures and key performance indicators will be needed.

3.4 Planning and Budget Committee: Bart Hoffman reported that the next meeting is scheduled for November 5th.

Although the Fund 13 plan was to be brought to College Council, the P&B committee reviewed the Fund 13 plan in great detail/depth and the funds were needed to operate as an institution.

3.5 Professional Development Committee: Eden Andom shared that the next meeting was scheduled later in the day, no further updates since her last report.

3.6 Student Equity and Achievement Program Committee (SEAP): Chantal Lamourelle reported that equity facilitators are actively meeting with their appropriate counterparts along with requesting specific metrics to help close equity gaps. Chantal shared a Neuro-Confidence Study that is available for those interested in brain-based learning and teaching resources. She shared that Equity funding intended for students has been delayed but be on the lookout for that announcement later this week.

3.7 Santa Ana College Technology Advisory Committee (SAC TAC): No report given.

3.8 Guided Pathways Steering Committee (GPSC): Tanisha Burrus shared no updates since her last report, the next meeting will occur November 6th.

3.9 Enrollment Management Committee (EMC): Mark DeAsis shared that the committee is reviewing their structure and membership as well as introduced a glossary of terms. Other topics included the Enrollment Management 101 workshop, FTES target setting, and the new attendance accounting method impact and timeline for 2027 implementation. Concerns regarding fraudulent bot enrollment were discussed as well as current tools available and efforts to improve detection. Chantal closed with event announcements for 100 Black Men of OC and the Stay Strong Finish Strong Equity Resource Fair on November 13th.

4.0 Oral Reports

4.1 ASG: Tamia Paulino shared the conclusion of Out-tober events, as well as current and future efforts including Halloween, Dia de los Muertos and Voting events. She also shared that the ASG Executive and Legislative voted on and passed the motion to update the number of student representatives on College Council to a maximum of three (one each from Executive, Legislative and ICC branches).

4.2 Classified: Lithia Williams shared that the Classified Compensation Study is currently underway with classified being asked to complete a Position Description Questionnaire (PDQ) by the new extended deadline of November 1st. CSEA's next meeting is scheduled for tomorrow.

4.3 Cabinet:

Administrative Services: Bart Hoffman shared no additional updates.

Academic Affairs: Jeff Lamb was not in attendance, no report given.

Continuing Education: James Kennedy was not in attendance, no report given.

Student Services: Vaniethia Hubbard encouraged the committee to attend the board of trustees meeting being hosted on campus on Monday, October 28th as well as the ASG Reception held prior to.

4.4 Public Information Office: Young Kim announced the launch of specialized request forms to assist with any requests to the PIO team.

4.5 Other: Tamia Paulino echoed the comments of Claire Coyne around the importance of current documents being available for all shared governance committees, Daniel Martinez answered that this topic is being addressed this year by the IE&A Committee. Eden Andom reminded all of the callout for presenters for Spring '25 PD Week. Daniel Martinez shared new dashboard links on the research website.

5.0 Next Meeting and Adjournment

5.1 November 13, 2024

9:00 a.m. – 11:00 a.m.

via Zoom

5.2 The meeting was adjourned at 10:05 a.m.