



**COLLEGE COUNCIL MINUTES**

Wednesday, October 9, 2024, 9:00-11:00 a.m., via Zoom

<https://rscgd-edu.zoom.us/j/86317910238?pwd=0P1jU6vD3bfhgP5aS4d5GRmvTM6gad.1>

Meeting ID: 863 1791 0238 / • +1 669 444 9171 US

**College Council Voting Members Present:**

Annebelle Nery	Sarah Salas	Tukwot (Tuki) Golette
Vaniethia Hubbard	Lithia Williams	Tamia Paulino
Bart Hoffman	Claire Coyne	Larisa Sergeyeva
Jim Kennedy	Susan Hoang	Kristi Blackburn (A)
Jeff Lamb	Steve Bautista	

**Liaisons & Guests Present:**

Michael Jensen	Maria Briseno	Ron Gonzalves	Shannon Kaveney
Young Kim	Daniel Martinez	Tina Miranda	Bill Reardon
Leisa Schumacher	John Steffens	Greg Toya	Jennifer Valencia
Pilar Traslavina	Krystle Taylor	Carin Jacobs	Mary Steckler
Hung Nguyen	Parisa Samaie	Mark DeAsis	Ernie Gomez
Refugio Rodriguez	Chantal Lamourelle	Javier Galvan	Marvin Gabut
Tim Winchell	Ana Diaz	Brenda Furlong	Kelvin Leeds
Matt Valerius	Lorena Chavez	Linda Tapia	Liliana Oropeza
Suzanne Freeman	Tommy Strong		

**1.0 Procedural Matters**

1.1 Call to Order: Jeff Lamb called the meeting to order at 9:02 a.m.

1.2 Approval of Additions or Corrections to Agenda: Bart Hoffman motioned to approve the agenda, which was seconded by Larisa Sergeyeva. Following the motions, corrections were noted to the College Council Voting Members. The agenda was amended, the motions carried, and the agenda was approved with no objections or abstentions.

1.3 Approval of Minutes – Regular meetings of August 28, September 11 and September 25, 2024: Bart Hoffman motioned to approve the minutes of August 28, September 11 and September 25, which were seconded by Sarah Salas. Following the motions, corrections were noted in all three (3) sets of minutes, including the College Council Voting Members. The minutes were approved with corrections, and the motions carried.

**2.0 Informational Items**

2.1 President Report: Jeff Lamb guided attendees to the last President’s Board Report on YouTube (<https://www.youtube.com/watch?v=d9bdlpzsPns>) while awaiting Annebelle Nery to join the meeting. Upon arrival, Annebelle Nery had no additional comments to add to the report.

2.2 Committee Assessment: Annebelle Nery spoke to the recent distribution of the Committee Assessment to the College Council Voting Members and noted the feedback would be due in 1 ½ weeks. Once the College Council Voting Members’ feedback is completed, the results will be shared and discussed further. Following the earlier corrections noted to the College Council Voting Members, it was requested to resend the Committee Assessment to the corrected list of College Council Voting Members. If a Voting Member previously completed the Committee Assessment, it was noted they did not have to complete it again.

### **3.0 Reporting Committees**

**3.1 Academic Senate (AS):** Claire Coyne reported on the AS review of its membership in committees that fall under the AS, development stages of the AS P.D. Council and membership, roles of Noncredit and Credit faculty coordinators, and October 8<sup>th</sup> meeting which included the topics of AS bill passed related to Dual Enrollment and external partnerships outside our District, new Student Accounting Manual (SAM) method, public comments on Academic Freedom, Common Course numbering, and draft Faculty Priorities requests due October 14<sup>th</sup> and final due date of October 16<sup>th</sup>.

**3.2 Facilities & Safety Committee (F&S):** Bart Hoffman had no report and noted the next meeting on October 15<sup>th</sup>.

**3.3 Institutional Effectiveness & Assessment (IE&A) Committee:** Claire Coyne reported on the guest speaker at the October 2<sup>nd</sup> meeting, who presented on IE&A's role to the College and planning process, including annual and long-term planning processes and guides, Program Review timelines and due date of November 15<sup>th</sup>, Comprehensive Educational Plan (CEP) Goals worksheet and institutionalizing the CEP, and Accreditation. Following Claire's report, Annebelle Nery noted the work ahead to memorialize the shared governance, integrated process, and creation of an annual calendar in hopes these items will become permanent appendices to the Participatory Governance Handbook and return to College Council for formal approval. This work will also include documenting the process of vetting Board Policies and Administrative Regulations at the College and District levels.

**3.4 Planning and Budget Committee (P&B):** Bart Hoffman reported on the October 1<sup>st</sup> meeting, which included a presentation by Co-Chair, Tommy Strong, on the Fund 13 budget, which will be shared at the October 23<sup>rd</sup> College Council meeting.

**3.5 Professional Development Committee (PD):** No report provided.

**3.6 Student Equity and Achievement Program Committee (SEAP):** Chantal Lamourelle reported on her recent and upcoming conference events, best practices of infusing Equity into the classroom and related success rates, creation of cohorts to address barriers, equitable practices, Orange County Black Chamber of commerce event, both SAC Leading from the Middle teams presented at conferences, the next meeting is planned on October 10<sup>th</sup> and applications for AB 943 will be opening on October 17<sup>th</sup>.

**3.7 Santa Ana College Technology Advisory Committee (SAC TAC):** John Steffens reported on the September meeting discussions, District ITS PPT on web design, accessibility standards, SAC vs. SCC differing web designs, SAC TAC's committee goals worksheet, review of new Committee Assessment form, TAG forming a work group for the Districtwide Strategic Technology Plan, alignment of the SAC TAC and District plans, alignment of both SAC TAC and District plans to our Comprehensive Educational Plan, site visit to Norco College by Student Services related to Program Review and Nuventive templates, Self-Service, and ongoing work with Starfish implementation. Following the report, these comments / concerns were shared:

1. Current URL links. Will they be redirected? Will comments be added to the websites noting these details? Have potential challenges been discussed?
2. Functionality of both new and old websites with go live in November.
3. Omni (by Modern Campus) is a new content management system. We are moving away from SharePoint and into Omni. What are the challenges and / or solutions to address the programs that might have functional? links to other internal departments (i.e. Community Services linked to the Cashier's Office).

**3.8 Guided Pathways Steering Committee (GPSC):** Claire Coyne reported on the last meeting of October 9<sup>th</sup>, which included a special guest presentation from Tammy Velasquez (the regional coordinator from the State Chancellor's Office) who support SAC by attending the GPSC meetings and meet with the GPSC Chair and Co-chair periodically, recommendation to remove Eurocentric terms like "pillar" and replace them with more inclusive alternative (i.e. Tree versus Pillar) and recommendations will be brought back to the November 6<sup>th</sup> meeting, recognition of the Success Teams work, Equity Goal Facilitators, and GP Pillar subcommittee continuous work on completing the GP work plan and goals.

**3.9 Enrollment Management Committee (EMC):** Lorena Chavez had no report to provide and noted the next meeting planned for October 15<sup>th</sup>.

## 4.0 Oral Reports

4.1 ASG: Tuki Golette reported on the ASG events in October to date, which included the Pride Month flag raising and Wall of Encouragement. Upcoming Pride Month events will include Faculty Q&A speaking of their experiences coming out and living within the community. The ASG Judicial Branch hosted a Voter Action Day event to encourage students to come out and register to vote and participate. ICC will be hosting a Halloween event on October 28<sup>th</sup> (11 a.m. to 1:00 p.m.) on the SAC Central Plaza. Tuki and Tamia Paulino concluded their reports noting the Meet the Psychologists event on October 23<sup>rd</sup> at The Spot, official opening of a Mascot Committee to revisit the current SAC Don mascot, Hispanic Heritage Month (HHM) and collaboration with SAC Athletics to celebrate HHM at the men's soccer game on October 11<sup>th</sup>, ASG feedback on representatives for College Council, Priority Registration Committee, new student Intertribal Council to be ratified later today, collaboration with Cal State Long Beach's Intertribal Council and their model, and connecting with external native owned businesses (i.e. ACES, Funkfellas Radio, etc.).

4.2 Classified: Sarah Salas reported on the collaboration between CSEA and Human Resources to streamline the reorganization process, Classification & Compensation Study, participation in the Native American Heritage Celebration event on October 30<sup>th</sup>, efforts to fill vacancies on shared governance committees. She concluded her report noting the open nomination in October and November to elect the next CSEA leader for the new two (2) year term 2025-2027 and the next meeting planned for October 15<sup>th</sup>.

### 4.3 Cabinet:

Student Services: Vaniethia Hubbard reported on the start of Undocumented Student Action Week beginning next week, which will include week-long activities honoring and highlighting the experiences of DACA or undocumented students, Transfer Tuesdays during the month of October, and College Fair on October 17<sup>th</sup> (10:00 a.m. to 1:00 p.m.).

Academic Affairs: Jeff Lamb reported on SAC's enrollment to date with increased FTES of 5% and 7.5% increase in headcount compared to this time last year, collaborative efforts with Student Services and District ITS regarding fraudulent student enrollments, internal and external partnerships, Common Course numbering, and increasing SAC's footprint in the community to improve and increase access for all students.

Continuing Education: Jim Kennedy reported on SCE's enrollments with an increase of 30% in FTES and 2000 FTES for the fall with anticipation to be above 2,500 by the end of the term, as well as an increased unduplicated headcount of 10%. SAC President will host a Townhall on November 14<sup>th</sup> at Centennial Education Center. Noncredit is working with Academic Affairs and UDW to have a Healthcare Pathways event in December with more details to follow. He continued noting the Noncredit team that presented at the North Orange Noncredit Summit last week, which had a large representation from Santa Ana College. He concluded his report highlighting the presentation on articulation and transition between Noncredit and Credit and thanked Academic Senate President Claire Coyne for participating in that panel and Faculty Osiel Madrigal, Counselor Alejandro Moreno, and certainly the administrators, Lorena Chavez and Dr. Jesus Miranda for their work.

Administrative Services: Bart Hoffman reported on the continued success of the SAC Café and thanked everyone for their patronage and supporting partnership with Culinary Arts and Auxiliary Services. He continued guiding attendees to the SAC website to locate the various Standard Operating Procedures (SOP) and how these items correspond to the District Administrative Regulations. As discussions continued, it was recommended for Eden Andom to host training meetings to better inform every one of these items.

4.4 Public Information Office: Young Kim reported SAC was mentioned in a recent Los Angeles Times article, which highlighted our Nursing and Fire Technology programs, the PIO video team efforts include showcasing Hispanic Heritage Month, five (5) video series for Transfer Tuesday and Dracula preview video with a behind the scenes look at the production, and revised Project Request Form to come.

4.5 Other: Claire Coyne reported on the Vision 2030 Noncredit Summit with SAC having the most attendees, including our local Congressman Lou Correa who received a special recognition wearing his "Sweet Lou" SAC Welding customized shirt. Young Kim noted this moment was pushed to all of SAC's social media outlets, including Linked In.

**5.0 Next Meeting and Adjournment**

5.1 October 23, 2024

9:00-11:00 a.m.

via Zoom

5.2 Annebelle Nery adjourned the meeting at 10:08 a.m.