

SAC COLLEGE COUNCIL MINUTES

April 22, 2015

PRESENT:	Erlinda Martinez James Kennedy Sara Lundquist Omar Torres Bonita Jaros Madeline Grant Cher Carrera Maria Taylor Oscar Cortes (ASG Manriquez) Carlos Palma (ASG Rep)	ABSENT:	Michael Collins John Zarske Monica Porter Pam Hernandez
		LIAISON:	Michael Colver Christina Romero
		GUEST(S):	Rhonda Langston

I. Call to Order

Dr. Martinez called the meeting to order at 9:07 a.m. announcing that Raquel Manriquez is a recipient of the Santa Ana Chamber Difference Maker Award and therefore is unable to be at this meeting; however, ASG colleagues were present to represent students.

II. APPROVAL OF MINUTES – March 25, 2015

The minutes of the March 25, 2015 meeting were presented for review. There were no comments, edits or objections received; therefore, the minutes are approved as presented and posted accordingly.

III. SPECIAL/NEW ITEMS**1. Board Update**

Dr. Martinez announced that she will be unable to attend the Board Meeting on Monday, April 27 due to a meeting in Sacramento related to the \$5 Million Innovation Award with a reception to follow with the Governor's Office.

2. Accreditation

Dr. Martinez noted that with the reaffirmation of accreditation, the next cycle for a site visit will be in about six years. However, annually, the college is required to submit a report along with a fiscal report which has been done. SAC is also required to provide a follow-up report this year in October and Dr. Jaros and Vice President Torres are developing that report.

3. Institutional Effectiveness Partnership Initiative Framework of Indicators

Additionally, the college has plans to set institutional standards and indicators for measuring ourselves. Part of the process is to update and conduct periodic reviews of our strategic plan, participatory governance structure and so on. These are activities that we all engage in with the ultimate review reserved for College Council. The College Indicator Rates were distributed and reviewed, noting that much of the data comes from several sources including, Scorecard and Datamart. Over the last few years SAC has exceeded in the completion goal. There will be two College Council meetings of which these indicators will be reviewed, discussed and approved. This document proves in data form that SAC is doing what we say it is. Dr. Jaros discussed the rationale for setting and reaching the standards. She explained the use of Scorecard and Datamart information, completion of degrees and the issue of discrepancies in the number due to the data source and period of time. Dr. Martinez noted that the numbers are reasonable and not too far out. This will come back at

the next meeting for discussion so College Council representatives were asked to share the information with constituency groups so that feedback could be provided at the next meeting. Dr. Lundquist suggested the availability of cabinet and Dr. Jaros to provide additional information and insight to constituency groups to further understand and discuss the framework of indicators.

Strategic Plan Update and Shared Governance Retreat

The Strategic Plan Update that was last approved by College Council on September 10, 2014 was distributed for review and updating. College Council was asked to review the document before the next meeting and update (some being very easy with dates, numbers, and such). There is a need to include information on the Innovation Award of \$5 Million and the Santa Ana Partnership, supporting students through scholarships. This item will be further discussed at the next meeting. This is similar to a "to do" list.

At the Shared Governance Retreat, College Council will review the participatory governance structure and determine if changes need to be made in the committee composition, structure, etc. Over the years, the structure has been tweaked to support requests for additional membership, the changing of a single committee to report to a shared governance committee such as SACTAC reporting to Planning and Budget Committee; HEPPS reporting to the Facilities Committee and such. At the last meeting in May, College Council will consider any requests from committees.

IV. STANDING/CONTINUING BUSINESS – No reports

SAC Safety Report

The incident reports for the weeks of March 22, March 29, April 5, and April 12 were distributed (via email), reviewed and briefly discussed. The RSCCD Trustees Alvarez and Hanna, along with Alistair Winter and Interim Lt. Mike Colver participated with the ASG leadership in a town hall meeting moderated by Dr. Martinez went very well with engaging questions by students which were answered.

Additionally Interim Lt. Colver discussed the power outage that occurred April 7 on the SAC campus which resulted in the closure of the college due to the safety of college personnel, students and visitors. The M & O staff did an excellent job of securing the campus and ensuring that no one was left in a building or elevator. The electricity returned to the campus within 30 minutes of closing the college. Interim Lt. Colver also discussed changes to parking lot 1 to allow for more spaces for faculty that teach in the evening and restrict use by students. He also discussed the electric charging stations and the moving of the handicapped parking space in lot 11. There will be two electric charging stations and each will have a 4-hour time limit that will be enforced. Rhonda Langston noted that the training of staff is working, as M & O staff assisted with a shelter in place individual the day of the power outage as reported to her by Janet Grunbaum. Interim Lt. Colver met with Ron Jones and the evening staff to train them as building captains. Vice President Kennedy confirmed that CEC now has defined parking stalls in their lots. The staff are truly grateful.

Campus Safety/Emergency Preparedness

Faculty Senate Report

Classified Report

Maria Taylor reported that CSEA is in the process of appointing an individual to oversee shared governance to ensure that classified employees are appointed and represented on the various committees. There will be an individual at each site. CSEA has also approved a mission statement which Ms. Taylor read verbally. In the meantime she will work with CSEA President Tom Andrews to fill any vacant positions on shared governance committees. Ms. Taylor inquired as to when the announcement for the Classified Appreciation Lunch would be sent out. Dr. Martinez confirmed the invitation would be distributed the first of May.

ASG Report

Mr. Palma and Mr. Cortes provided a brief report on the activities of ASG and student activities. ASG elections will be conducted May 6-7. Mr. Kennedy announced and encouraged everyone to participate in the Sustainapoolooza event scheduled today with a variety of activities.

SAC Foundation Report

Christina Romero announced upcoming events including the Ed Arnold Golf Classic on May 4, the Excellence Awards on May 19, the Scholarship Ceremony on May 22, the Alumni Hall of Fame on June 5 and finishing up with Commencement that same evening on June 5. One of our own classified employees will be highlighted at the Scholarship Ceremony for his commitment in starting a scholarship to honor his parents – Kalonji Saterfield. On Saturday, April 18, Eve Kikawa and the Music Department did a phenomenal job of hosting the Steinway Campaign donors with a champagne reception on stage following the performance. It was amazing with a little impromptu by Brian Kehlenbach interacting with the donors. Additionally strategic work continues in planning for the 100th Birthday Celebration on September 19 with fireworks. With \$130,000 received in support of the centennial celebration – this is separate from the Centennial Campaign which is designated for student scholarships. Student scholarships are over \$2 million and we will see an increase in 2016 in the amount of donors and the amounts awarded to students. Ms. Romero concluded her report recommending that finalists for the excellence awards be announced and used to encourage attendance of staff and the promotion of excellence.

Enrollment UpdateCalendar of Events**V. SHARED GOVERNANCE REPORTS – No reports**Curriculum and Instruction CouncilFacility CommitteePlanning and Budget CommitteeStudent Success and Equity Committee

VI. OTHER BUSINESS

BS Degree

Dr. Jaros confirmed that she is working with Michelle Parolise and a workgroup to oversee the BS Degree program and finalize the substantive change to be submitted to the ACCJC. Mr. Torres alerted everyone to upcoming changes to the accreditation standards and briefly discussed ways of addressing the evidence.

VII. ADJOURNMENT

The next meeting will be May 13 at 9:00 a.m. and the May 27 meeting will be in-person and conclude with the shared governance retreat. This meeting adjourned at 10:15 a.m.