

SAC COLLEGE COUNCIL MINUTES
January 24, 2018

PRESENT:	Linda Rose Adam O'Connor Shelly Jaffray Frances Gusman James Kennedy Monica Zarske Madeline Grant Lithia Williams Pedro Mendez, ASG 2 nd Representative	LIAISON:	Scott Baker Christina Romero
		GUESTS:	Brenda Estrada Janice Love Teresa Mercado-Cota John Steffens Melissa Utsuki
ABSENT:	Elliott Jones Sean Small Juan Esqueda, ASG President		

I. Call to Order

Dr. Rose called the meeting to order at 9:10 a.m.

II. Action/Discussion Items

1. Vision Statement
2. Values
3. Planning Workgroup Meeting – January 26, 2018
Dr. Rose announced the next Planning Workgroup Meeting will be on January 26 at 9:00 a.m. with Dr. Kennedy leading the discussion for the remaining sections.

III. Standing/Continuing Business

1. Approval of Minutes – January 10, 2018
It was moved by Dr. James Kennedy and seconded by Lithia Williams to approve the minutes of January 10, 2018 meeting as presented. The motion carried unanimously.
2. President
 - Classified Report – Lithia Williams reported that negotiations with CSEA are complete and the contract ratified by their membership. The ratification will be acted upon at Monday's Board of Trustees meeting. Classified employees will see increase on March 10 check and retroactive pay on the April 10 check. She also expressed feelings of anxiety made known by classified staff as a result of the loss of administrators and suggested something be shared at convocation. Ms. Williams and Dr. Rose agreed to meet separately to discuss the matter further.
 - SAC Foundation Report – Christina Romero reminded everyone of the upcoming deadline for students to submit applications for scholarships. She also reported the SAC Foundation Board approved a new member and recent alum Romero Ochoa to replace Emily Randal. The Central Mall Grand Opening is March 23 at 11:00 a.m. – 1:00 p.m.

3. Academic Affairs
 - Faculty Senate Report – Monica Zarske reported the Academic Senate will conduct their all day retreat on Wednesday of Flex Week.
 - Curriculum and Instruction Report – No report.
 - Enrollment Report – Dr. Kennedy shared that credit enrollment is approximately 2.5% down in comparison to 2015 figures and 200 below target. A determination will be made about what to borrow from summer enrollment to meet target. A 4-week summer session is being planned to include high demand online, hybrid and traditional classes with hopes of obtaining 325 FTES. A discussion followed about the decline in enrollment affecting all community colleges.
 - Accreditation Report – A visit by the ACCJC is planned for February 28 to review the Occupational Studies BDP.
4. Administrative Services
 - SAC Safety Report – Lt. Baker provided a brief report on homeless activity and individuals vacated from the flood channels with such individuals looking for new places to hang out including the campus. The increased traffic requires a need to be diligent about the safety of faculty, staff and students. A follow-up discussion about parking continued at length.
 - Facility Committee Report – Adam O’Connor briefly discussed new fencing and upcoming projects. The next facilities committee meeting is February 20.
 - Planning and Budget Committee Report – Adam O’Connor announced the Planning and Budget Committee will not meet in February, but an email regarding the latest budget information will be disseminated. The new funding formula will change SB361 from dollar amount to performance based with only 50% of funds for growth, 25% for low-income students in college programs, and 25% student success (number of degrees and certificates awarded). The district is not expecting any new money through this funding model.
5. Continuing Education – Dr. Kennedy shared information on the recent health fair at Remington Education Center with 20 community partners in attendance. Noncredit instruction continues to make progress with a focus on CTE programs and construction technology.
6. Student Services
 - ASG Report – Pedro Mendez provided a brief report on student activities.
 - Student Success & Equity Committee Report – No Report.

IV. Other Business

1. Reorganization
 - Administrative Services (Facilities, Bookstore, Auxiliary Services, Community Services) – Adam O’Connor discussed rationale for the reorganization to improve services and delete unfunded positions. This includes the re-assignment of Community Services to the Vice President of Continuing Education.
 - Financial Aid Coordinator/Student Services Coordinator – Frances Gusman provided an explanation for the reorganization of the financial aid coordinator to student services coordinator as it relates to the assignment of

duties to be supervised by Veterans Office and not Financial Aid Department.

- High School & Community Outreach Specialist – Frances Gusman provided a brief rationale for the reorganization to support the talent search outreach to four high schools therefore requiring part-time positions.

With no additional questions, it was moved by Lithia Williams and seconded by Dr. Kennedy to approve the reorganizations as presented. The motion passed unanimously.

V. Next Meeting and Adjournment

The next meeting scheduled for February 14 is cancelled and will be rescheduled. This meeting adjourned at 9:59 a.m.