



SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

SENATE BUSINESS MEETING MINUTES

Date: **Tuesday, September 10, 2019**
Time: **1:30 p.m. to 3:30 p.m.**
Location: **A-130**

Members Present		Members Absent	Guests
Michael Buechler	William Nguyen*	Louise Janus	Mary Huebsch
Stephanie Clark*	Suanne Oh	Chuck Ramshaw	Sara Valencia (ASG)
Jodi Coffman	Rebecca Vazquez Ortiz	Gabe Shweiri	Molly Colunga
Reyna Cummings	Leo Pastrana		Maria Aguilar Beltran
Zachary Diamond	Luis Pedroza		Jarek Janio
Maria Estrada	Cathryn Pierce		Jim Isbell
Ben Hager	James "Marty" Rudd*		Cherylee Kushida
Conor Higgins	Roy Shahbazian *		
Susan Hoang	Brian Sos*		
Ali Kowsari	Robert Stucken		
Chantal Lamourelle	Bruce Swanlund		
Megan Lange	Michelle Vasquez		
Jorge Lopez	Monica Zarske*		
Flo Luppani			
Joshua Mandir			
Jennifer Meloni			
Mohammadreza ("Reza") Mirbeik			
Alejandro Moreno			

I. Call to Order

- a. Roy Shahbazian called the meeting to order at 1:38p.

II. Approval of Additions or Corrections to Agenda

- a. Roy moved to approve agenda, approved without comment or changes.

III. **Public Comments** (Three-minute time limit)

- a. Health Sciences pays to belong to professional organizations, usually a yearly convention, but if the location is chosen cannot always travel to that location. No reimbursement in states that have discriminatory policies.
- b. Our BP is possibly reflective of a California state regulation.

IV. **Approval of Minutes** (5/28/2019 Business Meeting & 8/21/2019 Senate Retreat)

- a. Marty Rudd moved to approve 5/28 Minutes, Michael Buechler seconded, all in favor, none opposed.
- b. Cara Pierce moved to approve 8/21 Minutes, Jodi Coffman seconded, all in favor, none opposed.

V. **Action Item** – DE Online Instructor Certification Policy (2nd Reading) – Cherylee Kushida

- a. Recommendation from the Distance Ed committee.
- b. OESP required to be part of the OEI, it is part of the @ONE certification.
- c. Broken into two parts due to low completion by faculty.
- d. FARSCCD rep questioned the video creation component.
- e. Questions of video use arose – is it training for video creation or requiring video creation for teaching?
- f. Comments that this is ‘best practice’ arose suggesting these recommendations came from state-level recommendation.
- g. Cherylee will consider removing ‘policy’ from the document.
- h. Susan suggested ‘requirements’ or more for Certification.
- i. FARSCCD rep Jim Isbell suggests that this idea of *policy* is problematic for defending faculty.
- j. Cherylee said that this is required to submit coursework for the OEI badge.
- k. There are extra requirements for OEI, and the college has chosen to be a part of OEI.
- l. It is up to the faculty to submit a course to OEI, but there are additional requirements at the OEI level, not at the local level.
- m. Flo has expressed concern about the requirements for video creation in a course.
- n. It seems unclear whether the requirements re: training vs. pedagogy are interchangeable.
- o. There are other options for faculty who might have used the OESP and OEI Course Design Rubric.
- p. Add ‘a’ before California Community College.
- q. Post-training recommendations are not monitored, but the Distance Ed group would like to encourage continuing education/PD and mentorship.
- r. Possibly remove the recommendation for *Ongoing Evaluation*.

- s. Should the DE recommendation direct faculty to the contract?
- t. Hold for review in the follow-up meeting.
- u. Brian Sos moved to strike the *Ongoing Evaluation* section, seconded by Cara Pierce, all in favor, none opposed.

VI. Presentation – Convocation Breakouts Recap – Mary Huebsch – 2:21

- a. Report to academic Senate, Convocation breakout recap document was presented.
- b. Reminder that faculty made promises to create connections for students within their CAP.
- c. Highlights were shared relative to each CAP.
- d. There are policies in place through SAC and RSCCD that appear to be barriers to students.
 - i. Parking
 - ii. Events need to be promoted
 - iii. Food, shade, gathering places
 - iv. Improved Signage
 - v. Welcome Tables
- e. Flo Luppani commented that many divisions would like to have events, but the school charges and makes it very difficult to host events for the community.
- f. Marty Rudd will deliver some of these items to Bart Hoffman.

VII. Reports

- a. President – Roy Shahbazian
 - i. Lots of opportunities for service here on campus, Roy asks that the Senators consider any individuals who might have leadership skills, and who might be well-suited for college service.
 - ii. New coordinator positions with release time include Outcomes Assessment, Equity and Guided Pathways – express interest to Roy if you are interested in any of these.
 - iii. ASCCC Update –
 - 1. Plenary meeting in November – this is where the Senate takes positions on Curriculum and State Legislation
 - 2. Small meetings, called area meetings, our area is Area D – this meeting will take place October 12th in San Diego, good way to get to know the leaders in our area
 - 3. Some scholarships are available for attending Plenary, but this one will be in Newport and we may be able to assist with applying for scholarships to cover the registration.
 - 4. Number of Guided Pathways webinars coming up, as well as OER.
 - 5. ASCCC executive committee met last week, and a few items came up.

6. ASCCC President met with the Board of Governors individually.
 7. He mentioned that the Online College is now going by the name CALBright.
 8. There are concerns about accreditation and duplication.
 9. Questions about their Board of Trustees, and who is their Academic Senate?
 10. Lots of discussion and concern.
 11. BOG will have a meeting next week in Riverside where they will be recognizing the 50 years of ASCCC service.
 12. ASCCC is looking at the State Chancellor's office budget proposal, which will be included in the Governor's budget as well.
- iv. Legislative Update (AB 302, AB 1658 and other bills)
1. AB 302- addressing the homeless student population, requiring that colleges offer site for car use and bathrooms.
 2. There have been significant changes to this bill that relaxes the requirements.
 3. Delayed until June 2021- appears the bill may be off-the-table for now.
 4. Measuring SLOs by student is something the board is also considering.
- v. Faculty Diversification – ASCCC has requested that Faculty Diversity is a focus of funding for upcoming budget
1. Job Fair for the region will be held to improve diversity for faculty recruitment, there may be a need for our faculty to attend.
- vi. ASCCC is also interested in pension contributions, which will come from different coffers and thus reducing the burden on other areas that need funding.
- vii. ASCC is also concerned about Financial Aid Reform.
- viii. Potential State and Local Bonds – colleges made their case to the board about why there should be a bond.
1. Applied Technology Center
 2. Learning Center
 3. Centennial Education Center Renovation
 4. Campus Entrance Site Improvements
 5. Visual & Performing Arts Complex
- ix. Scholarship 'Thank you!' from previous scholarship recipient – thank you to those that pay Senate dues, these help with paying for scholarships.

- x. Follow-up on Guided Pathways – some questions are being asked about the Success Teams – the GP Forum will be hosted this Thursday from 1-2p in room D-101, many questions will be answered there.

b. Secretary/Treasurer – Stephanie Clark

- i. No report

c. ASG Representative- Sara Valencia

- i. New Vice President of ASG
- ii. Club rush happened today from 11-1p, will be occurring tomorrow as well.
- iii. Constitution day to remind students of the election coming up in 2020.
- iv. Sept. 21, football team at Santa Ana Bowl.
- v. Sept.25, Hispanic Heritage event.
- vi. Vacant positions available in ASG – Apply at sac.edu/asg
 - 1. Senator of Health Service
 - 2. Counseling
 - 3. Humanities
 - 4. Legal studies
 - 5. Social sciences
 - 6. Athletics
 - 7. Engineering
 - 8. Child development

d. Curriculum – Brian Sos

- i. Item Update - BP 4110/AR 4110 – Posthumous & Honorary Degrees
 - 1. Straight forward policy – no one has objected.
- ii. Item Update - AB 705 Compliance – Reading Proficiency Policy
 - 1. Discussion about whether or not a Reading Test is another placement test.
 - 2. Sos would like this item taken back to division faculty to receive input on this policy.
 - 3. Should there be further review of major requirements?
 - 4. Next CIC meeting is Monday, September 16th, 2-4pm.

e. Planning & Budget – William Nguyen

- i. Expenditure Plan Carryover Funds (Fund 13)

1. Presented P&B report with expenditure report.
 2. Highlights include facilities improvements, allocation requests, etc...
- ii. Enrollment Management and Classroom Assignment
1. Need to increase enrollments, match section enrollment caps with room capacity on campus.
 2. SCFF has moved to 70/20/10 for now.
 3. Other changes have taken place and can be reviewed in the report.
 4. Brian Sos was happy to see update to budget reflecting facility concerns expressed by faculty.
 5. Faculty should show concerns for increasing FTEs and be open to new classroom opportunities.
- f. Facilities – Marty Rudd
- i. Access Control and Key Distribution
 1. Keys will be coming out of the Public Safety office.
 - ii. ACCC Online - legal update regarding accessibility
 1. Everything must be accessible, LACC was sued by the blind and lost, this was regarding paper documents.
 - iii. There is already a committee for campus cleanliness.
- g. SACTAC –
- i. Susan will be our representative, next meeting is September 25th.
- h. Guided Pathways – Fernando Ortiz
- i. GP Forum to be held on Thursday 1-2, all are welcome to attend.
 - ii. Career & Academic Pathways Exploration Fair to happen November 14th.
 - iii. NEED faculty to get involved in the IE&A committee, it is important work.
- i. Student Equity & Success – Maria Aguilar Beltran
- i. Will be meeting on Thursday – trying to spend and evaluate funds on a regular basis.
- j. Basic Skills/Faculty Development – Mary Huebsch
- i. Nov.14th exploration fair, flex credit if you are a presenter at the Fair
 - ii. Equity institute October 18th and 19th through the Community College Success Network – Friday and Saturday, there is flex credit for attending this conference.

iii. Money is available for conferences.

k. SCC Senate Secretary/Treasurer–

i. No report.

VIII. Faculty Updates

a. None.

IX. Other

X. Adjourn

a. Roy Shabbazian shared that a previous member of Santa Ana College, Mary Halvorson, passed this week, and we will adjourn the meeting in memory of Mary.

b. Meeting adjourned at 3:35pm.