

Santa Ana College Academic Senate Business Meeting



SANTA ANA
COLLEGE

Santa Ana College
Mission statement

Tuesday, May 10, 2022 • 1:30-3:30 p.m.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Meeting Location:

Join with Zoom

<https://cccconfer.zoom.us/j/99925560227>

Join by phone

(669) 900-6833

PIN: 96143047099#

These minutes reflect a summary of discussions and motions made

[Click here for all video, audio and transcript files for this meeting](#)

ATTENDANCE:

| | |
|---------------------------------|------------------------------|
| <u>Aaron Wheeler</u> | <u>Donna Khalid</u> |
| <u>Adriana Ramirez</u> | <u>Dr. Merari Weber</u> |
| <u>Alauna Wheeler</u> | <u>Dr. Rebecca Barnard</u> |
| <u>Alejandro Moreno</u> | <u>Dr. Vaniethia Hubbard</u> |
| <u>Ali Kowsari</u> | <u>Dr. Walter Jones</u> |
| <u>Alyssa (ASL Interpreter)</u> | <u>Fernando Ortiz</u> |
| <u>Amberly Chamberlain</u> | <u>Flo Luppani</u> |
| <u>Andrew Barrios</u> | <u>Gabriel Shweiri</u> |
| <u>Andy Gonis</u> | <u>Heather Arazi</u> |
| <u>Ann Cass</u> | <u>James Rudd</u> |
| <u>Annebelle Nery</u> | <u>Janet Cruz-Teposte</u> |
| <u>Annette Bui</u> | <u>Jason</u> |
| <u>ASL Interpreter - Liz</u> | <u>Jeff Lamb</u> |
| <u>Chantal Lamourelle</u> | <u>Jennie Beltrán</u> |
| <u>Chase Jones</u> | <u>Jennifer Meloni</u> |
| <u>Cherylee Kushida</u> | <u>Jim Isbell</u> |
| <u>Christina Axtell</u> | <u>Karen Hill</u> |
| <u>Claire Coyne</u> | <u>Karissa Lovero</u> |
| <u>Dawn McKenna-Sallade</u> | <u>Katie LaBreaux</u> |

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate



Tuesday, May 10, 2022 • 1:30-3:30 p.m.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

| | |
|-------------------------|------------------------------|
| <u>Kelvin Leeds</u> | <u>Rebecca Vasquez Ortiz</u> |
| <u>Leo Pastrana</u> | <u>Reza Mirbeik</u> |
| <u>Lisa Carriger</u> | <u>Rick Corp</u> |
| <u>Louise Jones</u> | <u>Roy Shahbazian</u> |
| <u>Matthew Bittner</u> | <u>Sarah Bennett</u> |
| <u>Michelle Vasquez</u> | <u>Sarah Mathot</u> |
| <u>Molly Colunga</u> | <u>Tara Kubicka-Miller</u> |
| <u>Monica Zarske</u> | <u>William Nguyen</u> |
| <u>Nicole Patch</u> | <u>Willy Villalpando</u> |
| | <u>Zachary Diamond</u> |

AGENDA

1. **Call to Order** - Prof. Jim Isbell

Call to order 1:33 p.m.

2. **Approval of Additions or Corrections to Agenda**

No corrections.

Ali moved to approve

Christina seconded

Approved unanimously

3. **Approval of/or Corrections to Minutes**

Sarah: Spoke about the restrictions on faculty emails limiting distribution of agenda and meeting materials.

Sarah requested a motion to approve minutes and the addition of attendance

Alejandro moved to approve the minutes with the addition of attendance

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate



Tuesday, May 10, 2022 • 1:30-3:30 p.m.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Leo seconded the motion

Approved unanimously

4. **Public Comments**

Leo Pastrana: Spoke about the new district policy to restrict emailing all faculty and how it censors freedom of thought and expression.

Leo shared his screen and showed the email that Steve Bautista received from ITS.

Claire: Spoke about the problematic nature of the new restrictions and that it may violate the Brown Act.

Claire congratulated Chantal Lamourelle on her new position at the state Senate.

Christina Axtell: Spoke about concerns about English tutoring being taken away and a workgroup forming for a possible resolution.

Louise Jones: Spoke about concerns with the limited hours of the Assessment Center and how they violate federally mandated accommodations.

Lisa Carriger: Spoke about Assessment Center not being paid and losing lecture time for student accommodations.

Dr. Nery: Spoke about how English tutoring is institutionalized meaning the college has committed ongoing funding to it.

Jim Isbell: Spoke about trying to get as many people back on the list so program leaders and co-chairs can access to send email to all faculty.

Jim said he will take concerns to Chancellor's Cabinet.

5. **Reports**

a. **ASG Report** - Vice President Elizabeth Rocha

Elizabeth Rocha was not present but sent a note.

Jim Isbell read the note and it included information about ASG Elections this week and the Leadership ceremony next week.



Tuesday, May 10, 2022 • 1:30-3:30 p.m.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

b. **SCC Report** – Prof. Tara Kubicka-Miller

Tara gave a report that included Distance Education handbook and Cultural Curriculum Audit (renamed to DECIDE) and faculty hiring prioritization process at Santiago Canyon College.

6. **Dual Enrollment Resolution** – Prof. Claire Coyne *Second Read*

Claire Coyne shared her screen and presented the second read of the Dual Enrollment resolution.

Claire asked the Senate if they would like to hold off on voting until the next meeting because the resolution was not available 24 hours before the meeting.

Christina moved to approve second reading

Ali seconded the motion

Motion passed with 18 votes.

7. **Facilities Update** - Shannon Kavenay *Informational*

Shannon was not present. Marty said he was trying to reach him.

8. **Vacancies** - Prof. Jim Isbell *Informational*

Jim: Spoke about the background for choosing Senators and Committees

Sarah: Spoke about sending any new Junior Senator names to her.

a. Senators

b. Committees

Roy: Spoke about spreading the word about committee openings and the Faculty Leadership and Empowerment Workgroup that is formed to encourage participation.

Roy shared links to the interest forms and reminded everyone about required campus service.

Sarah: Asked about adjunct senator vacancies.



Tuesday, May 10, 2022 • 1:30-3:30 p.m.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Roy Shahbazian: Spoke about the adjunct senator appointment process.

Dr. Merari Weber: Asked if part-time faculty get compensated for serving as senator.

Amberly Chamberlain: Spoke about how adjuncts get PD credit for department meetings and service but no compensation

9. **Reports:**

a. **President** – Prof. Jim Isbell

b. **Secretary/Treasurer** - Prof. Sarah Bennett

Sarah spoke about the Awards for Excellence ceremony next week and the finalists for Distinguished Faculty Award.

c. **Curriculum** – Prof. Claire Coyne

Claire spoke about the last meeting of the semester and chairing CIC next year

d. **Planning & Budget** – Prof. William Nguyen

William gave a report that included the projected state funding and FTES updates for both colleges.

William shared key highlights:

- 12.5% District Reserves (\$25m) Need additional 35-40 million to meet 2 months of expenses
- Tentative budget for Fund 11 and Fund 13.
- Official budget approved in August (after governor signs)
- New position Director of International Education wasn't known until meeting
- Discussing process for sharing information about new positions and spends

Claire: Asked for clarification on the reserves.

William: Spoke about the reserves being a suggestion from an outside agency

Claire: Asked if putting money in reserves will mean less money for students

William: Spoke about bringing it up again at a future meeting.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate



Tuesday, May 10, 2022 • 1:30-3:30 p.m.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Chantal: Asked about K-14 funding COLA and whether or not transitional Kinder is included.

William: Spoke about how the money is to be used to pay teachers

- e. **Facilities** – Prof. James (Marty) Rudd

Marty did not have a report to provide.

- f. **Faculty Professional Development** – Prof. Amberly Chamberlain

Amberly shared her screen and the Professional Development report, which included highlights:

- Call for professional development workshops for fall and how to submit.
- Submit department meeting to division secretary
- Please take the Professional development survey

Kelvin: Asked about graduation attendance.

Dr. Hubbard: Spoke about graduation, which will be livestreamed. Confirmed that faculty must arrive 1.5 hours before ceremony.

Chantal: Asked about Rancho Academy participants could access books.

Amberly: Spoke about Rancho Academy requests going through district

Sarah: Asked about needs or themes for PD workshops

Amberly: Spoke about the process of identifying topics and filling needs for PD workshops.

Amberly spoke about the taskforce meeting to go over the chair handbook last week.

- g. **SACTAC** – Prof. Luis Pedroza

Luis not present

- h. **Intersectionality, Race, and Social Justice Advisory Group** - Representative

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate



Tuesday, May 10, 2022 • 1:30-3:30 p.m.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Maria Aguilar Beltran not present but emailed the report.

Sarah shared the IRSJAG Report in the chat

- i. **Equity and Guided Pathways** – Prof. Maria Aguilar Beltran & Prof. Stephanie Clark

Stephanie not present

- j. **Distance Education**- Prof. Cherylee Kushida

Cherylee shared her screen and spoke about the CA Virtual Campus and how to game it so our classes appear higher than others. Spoke about SAC entering Phase 2 soon so we will show up higher

Dr. Lamb: Asked how many students enroll in SAC because of CVC listing.

Cherylee: Spoke about anecdotal evidence from faculty but how we'll have more specific data on that after Phase 2.

Reza: Asked a question about noncredit

Cherylee: Spoke about how her team is working on it.

Adriana Ramirez: Spoke about wanting to offer a history degree online and asked about the process.

Cherylee: Spoke about looking to see if you offer your courses for a degree all online and to email her before June 3 to submit to CVC.

Rebecca Vasquez Ortiz: Spoke about the support of the instructional designer and Cherylee's team for getting her trained.

Adriana: Thanked Cherylee for showing her the importance of teaching online and how it's something we all can accomplish.

- k. **Outcomes/Assessment** – Dr. Jarek Janio

Jarek not present.

10. **Announcements**

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Santa Ana College Academic Senate Business Meeting



SANTA ANA
COLLEGE

Santa Ana College
Mission statement

Tuesday, May 10, 2022 • 1:30-3:30 p.m.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Sarah spoke about the Awards for Excellence email that came in during the meeting.

Claire spoke about her Distinguished Faculty Lecture happening in the fall

Amberly announced the Dance concert is this weekend in Phillips Hall

Flo Luppini: Spoke about how softball and baseball are both in finals and SAC is hosting regional finals Friday at 2p.m.

11. **Adjournment**

Meeting adjourned by Jim at 3:03 p.m.

Next Academic Senate Business Meeting:

Tuesday, May 24, 2022 from 1:30-3:30 p.m.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate