



**BUSINESS MEETING MINUTES**  
**February 28, 2012**

**Members Present**

<i>Matt Beyersdorf</i>	<i>Michael Kelcher</i>
<i>Cherie Bowers</i>	<i>Jeff McMillan</i>
<i>Paula Canzona</i>	<i>Dena Montiel</i>
<i>Jodi Coffman</i>	<i>Rene O'Dell</i>
<i>Monica Collins</i>	<i>Mila Paunovic</i>
<i>Don Dutton</i>	<i>Luis Pedroza</i>
<i>Robert Gallego</i>	<i>Monica Porter</i>
<i>Madeline Grant</i>	<i>Chuck Ramshaw</i>
<i>Ray Hicks</i>	<i>John Ross</i>
<i>Rosemarie Hirsch</i>	<i>Ken Sill</i>
<i>Debbie Hyman</i>	<i>Brian Sos</i>
<i>Jarek Janio</i>	<i>John Zarske</i>
<i>Bonnie Jaros</i>	

**Absent**

*Philippe Andrade*  
*Hilda Baitoo*  
*Mary Ellen Bobp*  
*Sharon Brown*  
*John Isaac*  
*Marilou Morris*  
*Mario Robertson*  
*Max Serrano*  
*Doug Wilkes*

**Guests**

*Minhchau Chau*  
*Mike Everett*  
*Javier Galvan*  
*Susan Garnett*  
*KC Huynh*  
*Karim Issa*  
*Michael Lewis*  
*Shelly Jaffray*  
*Becky Miller*  
*Joe Pacino*  
*Martha G. Phlaum*  
*George Sweeney*

**I. Call to Order**

A. President Hicks called the meeting to order at 1:35 pm.

**II. Public Comments — (Three-minute time limit)**

A. Senator Gallego spoke on behalf of Stephanie Adams of the Scholarship Office to solicit readers of student scholarship applications. Review of applications will begin on March 26<sup>th</sup> and end on the 29<sup>th</sup>. If anyone is interested in being a reader, please contact Catherine Emley at ext.46820.

B. Senator Grant reported that faculty in the Business Division were confused regarding an email being distributed regarding the \$149 million cuts to community colleges. Faculty are not sure what this means for SAC. Questions were raised. President Hicks reported that he will follow up on this topic at a subsequent senate business meeting.

**III. Motion**

A. Motion was made to address agenda item VI. C: Re-alignment of ASL Curriculum.

1. Moved by Madeline Grant
2. Seconded by John Zarske
3. Unanimously approved by Senate- Motion Passes

**IV. Motion**

A. Motion was made to postpone the 2<sup>nd</sup> reading of item VI. C: Re-alignment of ASL Curriculum to the next business meeting

1. Moved by Monica Collins
2. Seconded by Bonnie Jaros
3. Unanimously approved by the Senate- Motion Passes

**V. Approval of the Minutes February 14, 2012**

A. Moved by Monica Collins and seconded by Cherie Bowers, the minutes of November 14th were unanimously approved.

## VI. Reports

### A. **President Report**—Raymond Hicks

1. Re-districting is moving forward.
2. Chancellor Rodriguez is proposing an increase of the District reserve to 10%.
3. The senate executive committees of both SAC and SCC are in discussion regarding the re-establishment of a district senate. More information to follow.

### B. **Planning & Budget Report**—Jeff McMillan

1. At the February 22<sup>nd</sup> meeting, the BAPR committee approved adoption of the new budget allocation model, SB361. Jeff acknowledged Ray Hicks, John Zarske and SCC representation for their efforts related to this adoption.

### C. **SCC Report**-Michael DeCarbo, SCC Secretary/Treasurer

1. No report/Representative not present

### D. **Facilities** —John Zarske

1. At the last Facilities Committee meeting campus construction projects were reviewed. John highlighted that it may be noticed that several trees are being removed around campus. He wanted to let faculty know that several trees have been identified as leaning which is a safety issue, or causing damage to existing hardscape and therefore, will be removed. In some cases, alternate types of trees may be replanted.
2. Bonnie requested that John find out the status of the tree to be planted in memory of Kesha Hondo.

### E. **Curriculum**—Chair, Bonnie Jaros

1. Update: The Computer Skills and Applications Requirement for the AA degree will be deleted from SAC and SCC 2012-2013 catalogs.
2. Upcoming Activities: Book of the Year initiative
  - a. On Friday, March 16<sup>th</sup>, 12:00-3:00pm, Psychological Services will be sponsoring the showing of *Snow Falling on Cedars* (viewing of feature film followed by discussion). Free pizza and drinks will also be provided.
  - b. On Thursday, April 12<sup>th</sup>, 10:00-11:30am, in Phillips Hall, there will be a panel discussion: “*Lives Before, During and After E.O. 9066: Oral Testimonies of Former Japanese American Internees.*”
  - c. On Thursday, April 19<sup>th</sup>, 2:00-3:00pm there will be a presentation, “*Making a Difference: Japanese Americans and Justice*” with guest speaker, Dr. Thomas Fujita-Rony, Associate Professor of Asian American Studies at CSUF.
  - d. On Thursday, May 3<sup>rd</sup>, in Phillips Hall, Jamie Ford, the author of SAC’s 2011-2012 Book of the Year, *Hotel on the Corner of Bitter and Sweet* will be presenting.
3. Bonnie presented the Curriculum report indicating the curriculum catalog revisions for 2012-2013.
  - a. A Motion was made to approve the report as recommended by the Curriculum and Instruction Council and to move the document forward to the Board of Trustees.
    1. Moved by Jeff McMillan
    2. Seconded by Chuck Ramshaw.
    3. The motion was unanimously approved by the Senate- Motion Passes

### F. **Accreditation Report**—Bonnie Jaros

1. No Report

### G. **Associated Student Government**—MinhChau Chau

1. Student Leadership Institute 2012, April 13<sup>th</sup>-14<sup>th</sup>: Goal of 70 applications has been received
2. ASG Black History Month Celebration, held on Thursday, February 23<sup>rd</sup>, was a success. Over 75 students were in attendance.
3. 2012-2013ASG Elections will be held on March 28<sup>th</sup> and 29<sup>th</sup>. The deadline for students to submit applications is Tuesday, March 6<sup>th</sup>. Available positions include President, Vice President, Treasurer and various Senate positions.
4. Women’s History Month Celebration is schedule for March 14<sup>th</sup> from 11:00-1:00pm in The Spot.

5. ICC Club Advisor Training will be held on Friday, March 2<sup>nd</sup>, in The Spot, from 9:00-11:00am.

H. **Secretary/Treasurer**—Monica Porter

1. No Report

**VII. Informational Items**

A. Presentations sponsored by SACTAC

1. KC Huynh, Faculty/Department Chair, Pharmacy Tech gave faculty overview of an on-line student database that KC developed specifically for her program to assist with data collection for program review.
2. Joe Pacino provided a demonstration of *Camtasia* software which is a software program for creating digital content.
3. George Sweeney provided a demonstration of the *SharePoint* software that SAC is currently using for webpage creation. If a faculty member requires assistance to create a faculty webpage they can contact either of the following people Hang Le, Vincent Nuñez, George Sweeney or Dean Hopkins for support.

**VIII. Action Items**

A. Second Reading of Equivalency Process Revisions

1. Motion was made to approve the Equivalency Process Revisions
  - a. Moved by Jeff McMillan
  - b. Seconded by John Zarske
  - c. Discussion ensued
  - d. Motion unanimously approved by the Senate- Motion passes

B. Second Reading of Resolution: Re-alignment of SLPA Curriculum

1. Motion made to approve the re-alignment of the SLPA Curriculum to Human Services and Technology
  - a. Moved by Jeff McMillan
  - b. Seconded by Monica Collins
  - c. Motion unanimously approved by the Senate- Motion passes

C. Resolution regarding Early Alert System- First Reading

1. Moved by Ken Sill
2. Seconded by John Zarske
  - a. Discussion ensued
  - b. Second reading will take place at next senate business meeting

**IX. Other**

- A. Follow-up regarding Wi-Fi access across campus.
- B. President Hicks announced that faculty representation is needed at TAG meetings. Meetings take place the 1<sup>st</sup> Thursday of the month from 2:30-4:00pm.
- C. President Hicks encouraged faculty to stay informed of FARSCCD issues and the budget by paying attention to newsletters and to attend information meetings regarding the faculty contract.

**X. Adjournment**

- A. Meeting adjourned at 3:41 pm.

Respectfully Submitted by,



Monica Porter  
Secretary/Treasurer  
SAC Academic Senate