



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community. Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

APPROVED

Business Meeting Minutes October 25, 2016

Members Present

<i>Maria Aguilar Beltran</i>	<i>Stacey Lastra</i>
<i>Michael Buechler</i>	<i>Flo Luppiani</i>
<i>Alondo Campbell</i>	<i>Ana Meckes</i>
<i>Dori Dumon</i>	<i>Amit Mishal</i>
<i>Noemi English</i>	<i>Luis Pedroza</i>
<i>Susan Garnett</i>	<i>Kristen Robinson</i>
<i>Gina Giroux</i>	<i>Teresa Simbro</i>
<i>Benjamin Hager</i>	<i>Irene Soriano</i>
<i>Michelle Hardy</i>	<i>Tommy Strong</i>
<i>Mark Higgins</i>	<i>Robert Stucken</i>
<i>Mary Huebsch</i>	<i>John Tashima</i>
<i>Charles Jang</i>	<i>Mike Taylor</i>
<i>Louise Janus</i>	<i>George Wright</i>
<i>Elliott Jones</i>	<i>Monica Zarske</i>

Absent

Jodi Coffman
Genice Gilreath
Moises Medina
Brian Sos

Guests

Lisette Cervantes, ASG
Irma Esparza
Cherylee Kushida
Tiffany Kwong
Carlos Lopez
Jane Mathis
George Sweeney

Executive Members

Present

Ray Hicks
Brian Kehlenbach
John Zarske

Time: **1:30 pm – 3:30 pm**
Place: **I-209**

- I. **Call to Order and Welcome** – President Jones called the meeting to order at 1:30 pm
- II. **Accept Agenda** Moved: Ben Hager; Second: Noemi English
- III. **Public Comments** (Three-minute time limit) – none
- IV. **Approval of Minutes** Moved: Robert Stucken; Second: Maria Beltran

V. **Action Item** – SACTAC

a. Second Readings of Resolutions:

i. **F16-01 Canvas Adoption**

President Jones presented an amendment at the request of Senator Hager to add a fourth whereas: Whereas SACTAC voted to approve the recommendation made by the taskforce that Canvas be adopted.

A vote was then taken on this amendment and it passed unanimously by all in attendance.

ii. **F16-02 Canvas Implementation**

President Jones presented an amendment to amend the second resolved: Resolved, that the Academic Senate of Santa Ana College recommends that the savings incurred by RSCCD in moving from Blackboard to Canvas flow to the colleges in accordance with the budget allocation model and be used for implementation, support and ongoing improvement of our online educational offerings, so long as such savings exit.

A vote was then taken on this amendment and it passed unanimously by all in attendance.

No questions or discussion was brought forth by the attendees on the resolutions or the amendments presented.

A vote was taken on the resolution F16-01 with the addition of the amendment and it passed unanimously by all in attendance.

A vote was taken on the resolution F16-02 with the addition of the amendment and it passed unanimously by all in attendance.

Vice-President Carlos Lopez thanked faculty and the Canvas task force for all the hard work involved. If the recommendation goes through this Fall. He estimated that if Canvas is adopted, the transition period will last 12-18 months.

Discussion – Fall 2016 Plenary Resolutions

Specific resolutions were brought forth by some senators to discuss. President Jones is the delegate for SAC & requests input on how faculty want him to vote.

Resolution 16.02 F16– recommendation to vote YES. Non-credit side in full support.

Resolution-10.02 F16- recommendation to vote NO.

Resolution-15.01 F16-CSU quantitative reasoning taskforce report. Possible prerequisite for Statistics could impact many programs. Informational discussion only.

Resolution-9.01 F16 and amendment discussion ensued about evaluation of CTE curriculum.

Please contact President Jones if you have further comments or questions regarding the Plenary Resolutions. Plenary is November 3-5.

VI. **Reports**

a. President – Elliott Jones

- In response to questions from faculty, President Jones explained the steps he took in endorsing the three incumbent Board members
- Next meeting we will invite all faculty still within the tenure process. We would like to engage these new faculty within the senate process. The focus of the meeting will be on new faculty and address concerns of new faculty. Suggestions for ideas from faculty: Differences between FARCCD and Academic Senate, 10+1. The date is November 8 and the location that day will be A-210.

b. Secretary/Treasurer – Teresa Simbro

- DFL -Professor Don Sneddon- will be on Tuesday, November 15th, 2:00 pm in Phillips Hall with a reception to follow.

c. ASG Representative – Lizette Cervantes, ASG Vice-President

- In 2 weeks a General Assembly- a venue to address student resolutions
- Cross-cultural conference November 4th at Phillips Hall

d. Curriculum – Monica Zarske/Brian Sos

- Bachelors degree curriculum almost complete. Upper division courses include sociology, math, communication. Currently solidifying graduation requirements for bachelor's degree. Program to begin during Fall 2017. Once final course is complete, all will be reviewed at CIC and then be submitted to the State.
- Academic renewal without repetition- approved on SAC campus last semester but committee was waiting decision from SCC prior to making change official. Original proposal was for the student to be eligible to complete 24 units with a 2.0 GPA. SCC was in agreement with original proposal but also voted to add an additional option– student eligibility with 15 units and a 3.0 GPA. CIC will take a vote at next meeting to adopt with the change. We would then be in line with SCC.
- Curricunet update- group continues to meet with Governet regarding migration to Curicunet Meta. A successful program used at another school was shown and workgroup is hopeful we may be able to utilize the template to meet our needs.
- In consultation with Vice President Lopez, listing of hour on COR will change. Working to have COR's list range of hours (minimum to maximum). 1 unit of credit 48-54 hours. We are already teaching to the 54 hours. Reminder that State pays apportionment to hours listed on the COR. Working that CurricuNET META will automatically auto-populate the number of hours based on the units indicated.

e. Planning & Budget – Ray Hicks

Oct 4th meeting key items:

- Enrollment was down leading into marketing conversation to promote SAC's programs. More visualization is needed in the community regarding SAC programs.
- Voted to make one time allocation to departments/divisions related to FTE's. \$356,000 coming back to divisions, yet there was almost an 11 million dollars surplus at SAC. Expanded conversation about other areas that money could be infused to and moving some programs forward- more thoughtful allocations.
- Innovations grants – one time funded \$60,000. Guidelines will be developed for the grants, such as interdisciplinary and crossover opportunities.
- Funded RAR's are posted on website.

Discussion ensued about the distribution of monies to divisions/departments and the varying amounts distributed; other possible criteria to be used instead of only FTE's; What is the rationale for using FTE rationale; SAC website improvement; concerns regarding budgeting process in general. Senator George Wright requested input from faculty to bring back questions and concerns with the money allocation process to next Planning & Budget Committee meeting. Suggestions/information given to Senator Wright.

President Jones shared that a recommendation was brought forward by Peter Hardash to Budget Allocation Model sub-committee of Fiscal Resources Committee at the District level–the proposal that college is capped at 3% -and the excess funds would go back to the District Budget Stabilization Fund. Schools must keep 1% for reserves.

f. Facilities –Brian Kehlenbach

- Construction 40% complete
- Loop around campus is complete for Central Plant- end 2017. Tie-ins are now in process from the loop. Access needed to get inside buildings, so will begin during Intersession. Disruptions may occur due to difficulty of process.
- Don Express should open in approximately 2 weeks.
- Demo of Johnson's Center – date not determined yet
- Parking lot on corner of 17th & Bristol- project has some issues to resolve first with the state architect; city of Santa Ana with drainage tie-ins and the sewage system.
- Pilot program of hydration stations- 10 locations now to be placed- 2 going into the Village and others throughout the campus.
- Parking concerns- studies by District Safety. Issues with #11- no easy access for staff parking for those in Village. No plan to rebalance between student and staff parking spaces- a redistribution is going to occur: 48 staff spaces from Lot#6 will now be redistributed to Lot#11; 8 Staff spaces from Lot#6 redistributed to Lot#1. Remember, staff can park in student spaces.

- Lighting at night- tree is blocking the light near I building creating a safety issue. Brian will bring issue to Facilities.
- Some confusion occurred for evacuation location during earthquake drill -Published evacuation map was not correct – Brian will bring the concern back to Facilities.
- Key access and re-keying buildings is a long term project, one building at a time.

g. TAC – George Sweeney

Thanks for the voting on resolutions. Next meeting – Thursday- they will be looking at the technology plan.

h. Student Equity – George Sweeney

SE & BSI categorical program – will be going through Program Review & RAR process and Must answer questions #5 & #6 if you want to qualify for equity funds.

Trainings for today to go over research tools- A-207. Tomorrow A-213 4:30-6:00 pm

i. Accreditation/TLC – Bonnie Jaros – no report

j. Student Success/BSI/Faculty Development – Mary Huebsch

- Nov 4th Peggy McIntosh will speak on White Privilege at SCC. Registration needed.
- Nov 4th Common Assessment Initiative meeting at SAC- common assessment will be in place Spring 2017.
- November 18- Equity Institute at Kellogg West in Pomona. Contact Mary for information. She will send out a flyer. Registration necessary.

k. SCC – Mike Taylor- no report

VII. **Division Reports as Needed**

- Soldiers to Scholars November 3rd – food and wine pairing fundraiser for Vets

VIII. **Other** - none

IX. **Adjourn** President Jones adjourned the meeting at 3:30

Respectfully Submitted,

Teresa

Teresa Simbro
Secretary/Treasurer
SAC Academic Senate