



SANTA ANA COLLEGE

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ACADEMIC SENATE

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." *Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community*

APPROVED

Business Meeting Minutes March 22, 2016

Members Present

<i>Maria Aguilar Beltran</i>	<i>Brian Kehlenbach</i>
<i>Michael Buechler</i>	<i>Joshua Mandir</i>
<i>Alondo Campbell</i>	<i>Jeff McMillan</i>
<i>Jodi Coffman</i>	<i>George Moore</i>
<i>Mike Everett</i>	<i>Luis Pedroza</i>
<i>Susan Gaer</i>	<i>Monica Porter</i>
<i>Susan Garnett</i>	<i>Kristen Robinson</i>
<i>Andrew Gonis III</i>	<i>Teresa Simbro</i>
<i>Kristen Guzman</i>	<i>Irene Soriano</i>
<i>Benjamin Hager</i>	<i>Brian Sos</i>
<i>Elissa Hassel</i>	<i>Tommy Strong</i>
<i>Mary Huebsch</i>	<i>Robert Stucken</i>
<i>Charles Jang</i>	<i>George Sweeney</i>
<i>Jarek Janio</i>	<i>George Wright</i>
<i>Louise Janus</i>	<i>John Zarske</i>
<i>Elliott Jones</i>	

Absent

Andrew Gonis
Genice Gilreath
Ray Hicks
Mark Higgins
Bonnie Jaros
Flo Luppani
Maribel Pineda
Cathie Shaffer

Guests

Michael Colver
Michael DeCarbo
Joseph Dowd
Stephanie Hernandez
Susan Hoang
Eve Kikawa
Cheryle Kushida
Marilou Morris
Roy Shabazian
Alistair Winter

I. Call to Order

- A. President Jones called the meeting to order at 1:30 p.m.
- B. Introduction

II. Agenda Accepted— A motion to approve the agenda made by John Zarske and seconded by George Wright was unanimously approved.

III. Public Comments

- A. Faculty was encouraged to vote in the FARSCCD election.
- B. Questions and concerns were raised by faculty regarding an incident on campus Saturday March 19th when a faculty member was unable to reach campus security after a threatening note was left in a classroom. 911 was called as a result. Alistair Winter, Chief of District Safety and Security and

Lieutenant Mike Colver were on hand to respond to concerns and provide updates. Chief Winter encouraged faculty to call 911 if necessary, and commended the faculty member who discovered the note on Saturday for doing so given the circumstances. Chief Winter informed faculty that the breakdown in the attempted communication with SAC Safety and Security is being investigated.

IV. Approval of the Minutes—A motion to approve the senate minutes of February 23, 2016 made by Teresa Simbro and seconded by Robert Stucken was unanimously approved. A motion to approve the senate minutes of March 8, 2016 made by Teresa Simbro and seconded by Susan Garnett was unanimously approved.

V. Topics

A. Faculty participated in a break out session to generate questions for Trustee Yarbrough for an upcoming senate meeting in April. President Jones encouraged faculty to email any questions to him this week.

VI. Action Item

A. There was a First Reading of the resolution supporting Assembly Bill 798 (AB798), “College Textbook Affordability Act of 2015.” Jodi Coffman made a motion to approve the resolution, which was seconded by Teresa Simbro and unanimously approved by senate for a Second Reading.

VII. Reports

A. President—Elliott Jones

1. President Jones reported that there is an app, LiveSafe, that District Safety and Security is looking into adopting.
2. This summer parking permits will be available online. A temporary placard and a receipt will be emailed upon purchase, and the permanent permit will be mailed to the recipient.
3. President Jones encouraged faculty to update their contact information via Webadvisor.
4. President Jones reported that at the Board Meeting the Chancellor accepted the budget recommendations proposed by the FRC with the exception of the use of the budget stabilization fund to cover the projected 4 million dollar deficit. He proposed 2 million from stabilization and 2 million in cuts and the Board approved the proposal.
5. Plans for a new President and Math and Science Dean at SAC are moving forward.
6. The Presidential Search Committee, chaired by John Didion, is moving forward with Elliott Jones, Ray Hicks, and Crystal Jenkins as members appointed by Senate. Bonnie Jaros is the EEO Representative and Steve Eastmond is the FARS CCD Representative. Oscar Chavez is the Student Representative.
7. The OER workgroup has developed a FAQ sheet as a resource for faculty and students. It will be available on the Distance Education website.
8. Next month is the ASCCC Spring Plenary. We will review resolutions at a future senate meeting.
9. A Bylaws work group is being formed and headed by Jeff McMillan. The work group will meet this spring and present in the fall.

B. ASG Representative—Stephanie Hernandez

1. Wednesday, March 23rd, 11:00 a.m. – 1:00 p.m., is the Women’s History Celebration in The Spot.
2. There is an essay contest open to all students. The deadline is March 31st. Please see the ASG website for details and encourage your students to participate.
3. Wednesday, March 23rd, 11:00 a.m. – 1:00 p.m., is the Women’s History Celebration in The Spot.
4. There is a Town Hall Meeting on Thursday, March 24th, 12:00-1:00 p.m. and 4:00-5:00 p. m. at The Spot. The topics include the Board of Governors Fee Waiver and facilities and construction updates.

5. Next week, March 28th, applications will be available for ASG offices for 2016-2017.
 6. There will be a sexual assault awareness and prevention training next month on Wednesday, April 20th.
- C. Secretary/Treasurer**—The Distinguished Faculty Award Selection Committee and the Awards for Excellence Committee are meeting in preparation for the Awards for Excellence event on Wednesday, May 18th at 2:00 p.m. in Phillips Hall. All are welcome and encouraged to attend. A reception will be immediately following in the Chavez Foyer.
- D. Curriculum**—Monica Porter—No report.
- E. Facilities**—Brian Kehlenbach
1. The SAC website has details of the construction across campus.
 2. The tree removal is result of the infrastructure being dug up; some of the trees were sick and others posed problems for the new infrastructure due to their root systems. The trees being dug up will be mulched and recycled. For every tree removed, two trees will be planted. The cork tree will not be removed.
 3. An inquiry was made regarding memorial trees and associated plaques, particularly one previously located in front of the Planetarium. A request was made that the issue be raised at the next Facilities Committee Meeting. There was also a suggestion regarding additional signage for areas where construction is taking place. The Art Department has agreed to do informative murals across campus.
- F. Planning and Budget**—Ray Hicks—No report.
- G. TAC**—George Sweeney
1. Datatel is moving into the cloud which will be done in the summer.
 2. There is a new Project Manager for Student Services, John Steffens.
 3. The portal is moving along well and technical details are being worked out for online education plans for fall or spring. SAC and SCC will be using the same service.
- H. Student Success and Equity**—George Sweeney
1. Monica Bustamante is in Student Services in the secretarial position which Marisol Sanchez-Moreno occupied, and Marisol is now the Administrative Secretary to the Associate Dean in DSPS.
 2. Janice Love is the new Research Director at SAC. Janice is focusing on SLOs and working directly with faculty. Whitney Youngren is the new Research Analyst, as Josh Dorman has accepted a position at SAUSD as the Research Analyst.
 3. John Steffens, the new Project Manager, is focusing on the portal, Ellucian, the cloud and programming needs of SAC (50% Equity; 50% 3SP).
 4. A reminder to use Early Alert if you have not done so already. Peer students will be calling the students placed on Early Alert.
 5. The Food Bank is in process and includes two parts: distribution of protein bars and discount tickets to chain eateries, such as Chipotle and Subway.
 6. The focus for next year's plan is the first semester/year student.
- I. BSI/Faculty Development**—Mary Huebsch
1. There is a focus group on Wednesday, March 23rd in The Spot, 2:00-4:00 p.m. There will be pizza and prizes. The Student Focus Group video will be shown again.
 2. There will be a TracDat/SLO Workshop next Tuesday, March 29th in R-126, 1:30-3:30 p.m.
- J. TLC**—Bonnie Jaros—No report.
- K. TracDat**—Jarek Janio—TracDat is a database to keep track of our data system. The SLOs are very well developed. Faculty needs to look at the SLOs and make sure they are well articulated and that they can be assessed. The SLOs lead directly to Resource Allocation and Planning.
- L. FARSCCD**—Jeff McMillan—Please vote for the Executive Committee by Thursday, March 24th at noon. There is no FARSCCD Contract to date.

M. SCC—Michael DeCarbo—Beginning fall 2016, Michael De Carbo will be the Senate President and the Secretary/Treasurer will be Mike Taylor.

VIII. Other—

IX. Adjournment—The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Louise Janus
Secretary/Treasurer
SAC Academic Senate