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ACADEMIC SENATE

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." *Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community*

APPROVED

Business Meeting Minutes November 24, 2015

Members Present

<i>Alondo Campbell</i>	<i>Brain Kehlenbach</i>
<i>Andrew Gonis</i>	<i>Stacey Lastra</i>
<i>Kristen Guzman</i>	<i>Flo Luppiani</i>
<i>Benjamin Hager</i>	<i>Jeff McMillan</i>
<i>Elissa Hassel</i>	<i>George Moore</i>
<i>Ray Hicks</i>	<i>Maribel Pineda</i>
<i>Mark Higgins</i>	<i>Monica Porter</i>
<i>Mary Huebsch</i>	<i>Kristen Robinson</i>
<i>Jarek Janio</i>	<i>Cathie Shaffer</i>
<i>Charles Jang</i>	<i>Brian Sos</i>
<i>Louise Janus</i>	<i>Robert Stucken</i>
<i>Elliott Jones</i>	<i>George Sweeney</i>
	<i>George Wright</i>

Absent

Michael Buechler
Jodi Coffman
Mike Everett
Susan Gaer
Susan Garnett
Genice Gilreath
Bonnie Jaros
Mark McCallick
Luis Pedroza
Teresa Simbro
Irene Soriano
John Zarske

Guests

Michael DeCarbo
Michelle Hardy

I. Call to Order

- A. President Jones called the meeting to order at 1:30 pm.
- B. Introduction

II. Agenda Accepted – A motion to approve the agenda made by George Moore and seconded by Kristen Guzman was unanimously approved.

III. Public Comments — No public comments.

IV. Approval of the Minutes— Motion to approve the senate minutes of November 10, 2015 was made by George Wright and seconded by Benjamin Hager. The motion was unanimously approved.

V. Action Items

- A. A motion to approve the Second Reading of the SAC Student Equity Plan was made by Mary Huebsch and seconded by George Wright. The motion was unanimously approved.

VI. Reports

A. Division Senators

1. Adjunct Faculty – No report.
2. Business – All of the pathway grant programs are rolling out, with Paralegal starting in the spring.
3. Continuing Education – There is a thought that students who are enrolling for credit courses and are failing might be a better fit for non-credit competency-based courses (e.g., certificates and job-oriented skills).
4. Counseling – UC Applications are due by midnight on Wednesday, November 25th. The Transfer Center is offering a Northern Trip during Intersession.
5. Fine and Performing Arts – There is a choir concert tonight at 7:30pm in Phillips Hall. There is a holiday show on Saturday, December 5th, “Life is Wonderful,” and posters are available for faculty to post.
6. Health Sciences – Thank you to the Academic Senate for the ranking of the Nursing and Medical Assistant faculty positions.
7. Human Services – No report.
8. Humanities – No report.
9. Kinesiology – The Planning and Budget meetings are being attended by our division as we stay informed about the funding issues.
10. Library – No report.
11. Math – No report.
12. Science – The new Biotechnology Program Certificate requires 12 units and an exemption would be desirable; we would like the Academic Senate to review this.
13. Social Sciences – An African American Studies 101 course will be offered by a new adjunct faculty. Courses offered are being reviewed in a more thoughtful manner and the department is setting aside time each semester to do so.
14. Student Services – The Associate Dean of DSPS, Health Center and Psychological Services resigned and the search for a new associate dean will be begin soon.
15. Technology – George Moore has started a Welding Chapter which is part of the Los Angeles-Inland Empire sections. A Robotics Welding Program has also been started.

B. President—Elliott Jones

1. Regarding hiring committees for the new faculty hires, each hiring committee needs to have a senate representative.
2. Hiring committee boundaries and best practices will be covered at the spring senate retreat.
3. Current or past senators may be called upon to assist on hiring committees, especially for CEC faculty positions, as there are only 9 full-time faculty at that site. Additionally, SAC has more experience on hiring committees than CEC, so SAC faculty should assist.
4. The District HR Committee recently approved the changes on Administrative Regulations; faculty need to be compensated if being asked to work outside their contract hours of fall and spring. Even if a faculty member is teaching during intersession, the hiring committee is a separate duty for the college and the faculty member needs to be compensated.
5. There will be no academic senate meeting on Tuesday, December 8th due to finals.
6. The senate retreat and next senate meeting will be on Wednesday, February 3rd. Details will be forthcoming.
7. The final interviews have taken place for the hiring of the Vice President of Academic Affairs and President Martinez has identified a candidate.
8. The process for searching for the SAC college president will be led by John Didion, Executive Vice Chancellor of Human Resources and Educational Services.

- C. Secretary/Treasurer**—Louise Janus—Thank you to Michael Farrel and Mary Jane Blackwell who volunteered to photograph the Distinguished Faculty Lecture of Steve Bautista which was held on November 17th in Phillips Hall. Michael and Mary Jane are outstanding SAC students of Photography who were referred to the senate by Phil Marquez, Associate Professor of Photography.
- D. Curriculum**—Monica Porter
- 1.The report that is going to the Board has been prepared.
 - 2.There will be no meeting in December, so the report will be presented in February.
 - 3.A task force has been created to look at item IV, the Reading requirement for the AA/AS degree.
 - 4.There will be a Flex Week workshop for faculty on ADTs.
- E. Facilities**—Brian Kehlenbach
- 1.As a follow-up from the last senate meeting regarding concerns about the D Building offices, it is suggested that you make the request through your dean to address them.
 - 2.The Science Center ground breaking is targeted at the end of next semester. The schematics of the center are in the final stages and will be reviewed by the Facilities Committee in January.
 - 3.Ground breaking for the Central Plant took place on Tuesday, November 3rd.
 - 4.In Lot 6, two rows of faculty/staff parking will be removed.
 - 5.The temporary fencing around the D Building will soon be removed.
 - 6.Some metal plating on the ground will be in place behind the Library as well as at the B Building.
 - 7.A concern was raised by faculty that the restrooms of the Planetarium are not being kept up.
 - 8.A concern was raised by faculty that there are weeds growing 5-6 feet tall at the softball field parking lot.
 - 9.A concern was raised by faculty that campus faculty and staff be made aware of the upcoming changes of the re-location of offices from the Johnson Center in order to inform students.
- F. Planning and Budget**—Raymond Hicks
- 1.The next meeting will be held on Tuesday, December 1st, at 1:30 in S-215. We asked for feedback for the one-time funds. One idea is to send money back to the divisions based on FTEs.
 - 2.The Governor's Budget Report-Proposal will be out around January 10th. A building bond would be needed and would definitely help the colleges.
- G. TAC**—George Sweeney will send information via email.
- H. Student Equity and Student Success**—George Sweeney presented the SAC Student Equity Plan for a Second Reading.
- I. BSI/Faculty Development**—Mary Huebsch
- 1.The Flex Week workshops will begin on Monday, February 1st, with new full-time faculty attending the faculty Institute.
 - 2.An upcoming workshop on Friday, December 4th at Golden West College will talk about the 6 factors for student success.
 - 3.An Adjunct Faculty Institute will be held on January 15th and 22nd. Adjunct faculty will be paid for attending 10 hrs.
- J. TLC**—Bonnie Jaros—No report.
- K. FARSCCD**—Jeff McMillan
- 1.Negotiations continue.
 - 2.For the tenure process, per Section 8.6.1, the faculty peers are selected by the department chair. If the chair is not able to do that, the chair consults with the Academic Senate.
- L. SCC**—Michael DeCarbo
- 1.The Flex Calendar was passed.
 - 2.President Weispenning the OEC hires are tenure track.
- M. ASG Representative**—Stephanie Hernandez—No Report.

VII. Other—President Jones informed the senate that the senate’s vote in opposition to a low cost/no cost marker in the schedule of classes had been communicated to Dr. Martinez. He indicated that an OER marker was being considered as an alternative.

Senators were reminded that there will be no senate meeting on Tuesday, December 8th.

VIII. Adjournment—The meeting was adjourned at 2:58pm.

Respectfully submitted,

Louise Janus
Secretary/Treasurer
SAC Academic Senate