

ACADEMIC SENATE

"The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community

Approved Business Meeting Minutes August 20, 2014

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>	<u>Guests</u>
<i>Matt Beyersdorf</i>	<i>Luis Pedroza</i>	<i>Cherie Bowers</i>	<i>Christina Axtell</i>	<i>Annie Knight</i>
<i>Jodi Coffman</i>	<i>George Moore</i>	<i>Susan Gaer</i>	<i>Jaymie Baquero</i>	<i>Josh Mandir</i>
<i>Andrew Gonis</i>	<i>Madeleine Nguyen</i>	<i>John Ross</i>	<i>Jennie Beltran</i>	<i>John Marr</i>
<i>Madeline Grant</i>	<i>Monica Porter</i>	<i>Robert Stucken</i>	<i>Tom Bonetati</i>	<i>Jeff McMillan</i>
<i>Victoria Gray</i>	<i>Kristen Robinson</i>		<i>Kyle Bradley</i>	<i>Moises Medina</i>
<i>Benjamin Hager</i>	<i>Max Serrano</i>		<i>Michael Buechler</i>	<i>Thu Nguyen</i>
<i>Ray Hicks</i>	<i>Gabriel Shweiri</i>		<i>Stacey Castra</i>	<i>Cara Pierce</i>
<i>Mary Huebsch</i>	<i>Teresa Simbro</i>		<i>Stephanie Clade</i>	<i>Jamems Rudd</i>
<i>Jarek Janio</i>	<i>Brian Sos</i>		<i>Daniel Deluna</i>	<i>Brandon Rocke</i>
<i>Louise Janus</i>	<i>Sandra Wood</i>		<i>Jeffrey Diller</i>	<i>Martin Romero</i>
<i>Jungwon Jin</i>	<i>John Zarske</i>		<i>Noemi English</i>	<i>George Sweeney</i>
<i>Elliott Jones</i>			<i>Mary Funaoka</i>	<i>Mark Turner</i>
			<i>Adrianna Gonzalez</i>	<i>Kathy Walczak</i>
			<i>Michelle Hardy</i>	<i>George Wright</i>
			<i>Charles Jang</i>	

I. Call to Order

- A. President Zarske called the meeting to order at 9:00 am.
- B. Introduction – Welcome back to all faculty and a special welcome to all of the new SAC full-time faculty.

II. Agenda Accepted – A motion to approve the agenda was made by Gabriel Shweiri and seconded by George Moore was unanimously approved.

III. Public Comments —

- A. Tom Bonetati – SAC Café is now open. The bookstore is now operating the café as a grab and go café with fresh food alternatives to avoid the high costs of operating the grill.
- B. Kia Motors donated a new electric car to the Automotive Technology Department.

IV. Responsibilities of an Academic Senator

- A. Two-way communication – President represents the faculty at many meetings and that information is disseminated at the Senate Meeting. The Secretary will send out bullet points after each with highlights and to do lists. Senators are asked to report out to faculty and also to bring information back to the Senate meetings.
- B. Eyes & Ears of the Senate – Review of 10+1 for faculty. The updated Shared Governance Committee structure was presented to the Senate and faculty needed for committee positions were highlighted.

V. Meeting Basics

- A. Agenda Items – email agenda items to President and Secretary by Tuesday the week prior to the upcoming Senate meeting.
- B. Division Reports– provide information to the Senate to highlight successes and /or issues of concern.
- C. Discussion – the opportunity to provide input and opinion on the Senate floor.

- D. Resolutions – Used for the Senate to take an official position on a topic. Please see the Resolution Writing and Guidelines on the Senate Website for development. These resolutions can also go to the State Academic Senate for discussion and vote. There will be 2 readings, discussion and then the vote.
- E. Voting – Senators vote on issues.

VI. Dr. Martinez Report – Dr. Martinez presented a campus construction update. She also presented an Accreditation Update and requested that all faculty know why we are being accredited, the 4 standards, where your program is highlighted in the report and what the processes are for review, budgeting, etc. She requested that all faculty visit the ACCJC website and go through the primer to better understand the process. In addition she requested that all faculty review the SAC Self Study which can be found on the SAC website.

VII. State of the Academic Senate –

The enrollment crisis is currently being tackled at daily 8 am meetings which include Deans, Student Services, A&R, etc. We missed our FTES goal by 450 FTES however we may have identified approximately 150 unreported FTES.

RSCCD is currently experiencing a turnover in staff – the President of SCC, John Weispfenning, was just approved by the Board of Trustees. This summer SAC lost VP of Instruction, Dr. Linda Rose who left to be the President of LASW College. The VPI position has been flown. The Dean of Business left and the new Dean of Math, Science & Health Science, Cher Carrera has been approved by the Board

VIII. Approval of the Minutes—

- A. May 27, 2014 – Motion to approve the senate minutes of May 27, 2014 was made by Luis Pedroza and seconded by Louise Janus. The motion was unanimously approved.

IX. Reports—

A. President—John Zarske

John Zarske expressed hiring process concerns to the Board at the recent meeting on August 18th. Steve Glycer, LAOC Consortia Chair, made a presentation on the Doing What Matters for Jobs & the Economy initiative. The Board of Trustees will hold their October 13th meeting here at SAC. Dr. Martinez is looking for inspirational quotes for the amphitheater. Faculty input on the creation of the Leadership Institute is requested. A review of the Faculty Obligation Number (FON) requirements was discussed. Because the FON requirement is now being enforced, it made more sense to hire rather than pay a fine. In addition, the 50% law requires that 50% of all funds received must go to the classroom, also requiring SAC to increase its roster of full time faculty. The Active Shooter video posted on SAC website was shown and it was requested that faculty please show it to students and discuss safety issues such as fire and earthquake drills.

Over the summer, three concerns were reported to the Board of Trustees with hopes that they would give them consideration, however based on the lack of response, it appears the Senate concerns were dismissed.

Membership – we are still missing Senate representation from a few divisions and would appreciate your help in filling the Senate Roster.

B. Secretary/Treasurer—Madeline Grant

The 2014-15 budget will be presented after all of the new dues forms are submitted. We appreciate your support. The Senate website was updated this summer. If you would like to see something posted please let me know. Bullet point overview of meetings will be sent out to Senators – we ask you to forward these to your faculty so we can create two way dialogue.

C. Curriculum—Monica Porter

The responsibility of the Curriculum Council is to report activities back to Senate. SAC and SCC are collaborating on evaluating the process of including content review as well as statistical analysis

for prerequisites. Any recommendation for change will have to go to the Board with an implementation plan in order to change the Administrative Regulation. All Community Colleges have received a mandate from state chancellor's office to have 80% of ADTs offered approved. SAC has received approval and is offering 100% of the available ADTs, with one of the highest number of ADTs in the state at 23. More ADTs are being developed and we will have 18 months to submit for approval. Please join us for upcoming CIC meetings

D. Facilities —Elliott Jones

Anticipate heavy construction for the next 5 years which will lead to new and improved buildings. The facilities committee is working with the construction crews to try to minimize construction noise during exam times. If you have an event or activity that might be affected by construction, please let Elliott Jones know so it can be put in the plan. Please note the significant change in parking near D building. There is a delay in the Planetarium completion. Mall construction will begin this year with major upgrades and changes. Electric vehicles charging stations will be installed but not immediately.

E. TAC – George Sweeney

SACTAC has been renamed and will now report to the Planning & Budget Committee. A request to hire a new Dean of Media Services is being considered. The new MSOutlook will launch soon. If you have IT issues please contact the IT helpdesk. Survey Monkey will be available on campus.

F. FARSCCD – Jeff McMillan

Faculty contract negotiations are continuing. The FARSCCD Constitution & By-laws are being updated, using the same model as Senate documents including changes to the Board terms and election cycle. A task force is being created to rework, clarify and complete the wording in the contract to avoid misinterpretation and misunderstanding. Faculty mixer tentatively planned for Wednesday of spring flex. Three Board of Trustee areas are up for election - John Hanna and Phil Yarborough are running unopposed. Larry Labrado has been endorsed and will have two opponents in the upcoming election.

G. Planning & Budget —Raymond Hicks

The committee meets the first Tuesday of every month. We have worked very hard to put planning before budget. It is very important that faculty be part of the discussion. It must come up from the departments and through the RAR process. We are working to meet FTES growth of 2.7%. We need more faculty membership on the committee.

H. Student Success & Equity/BSI — Mary Huebsch

Everything we do is about Student Success. The committee has been working to implement the Student Success Act. The BSI committee has approximately \$500,000 from the state to support activities for students. Have approximately \$80,000 to spend with call for proposals coming this next week.

I. Division Senators:

1. Adjunct Faculty - NR
2. Business – SAC Pathway to law school project is launching. SAC is the only community College in OC selected to launch the pathway program. The Paralegal Department has changed its name to Legal Studies.
3. Continuing Education – CEC now has 11 full time faculty with 34,000 students. Jarek Janio is participating in State Taskforce on Non-credit dealing with AB86 which will merge Adult and Continuing education. Focusing on transitioning CEC students to credit side. CEC has reduced its sites from 80 to 24 where classes can be offered.
4. Counseling – Counseling must create Ed Plans for all students. First student appointment provides them with a 2 semester plan. Thereafter students must follow up and get their 2 year plan completed.
5. Fine and Performing Arts – The new Steinway Piano is now on campus. A faculty concert is planned for the Spring.
6. Health Science – A major curriculum revision is underway to implement concept based curriculum. Self study for the Nursing accreditation is due in October.

7. Human Services – Approximately 25 courses cut in the division. Would like to see the Senate bring this issue up as an action item. We need to understand why, how and what we need to do to prevent this in the future.
8. No Reports - Humanities, Kinesiology, Library, Math, Science Social Science, Student Services, and Technology

Motion: A faculty discussion focused on the Enrollment Management crisis and the process for determining class deletions led to the following motion which was made by Sandra Wood, seconded by Luis Pedroza and unanimously approved.

“I move that the Academic Senate President question the current procedures to cancel classes without collegial consultation with the department chairs and faculty and that he take these concerns to the college President.”

X. Action Items

- A. **Review AS Constitution & By-laws** – Tabled

XI. Topics

- A. **OER Taskforce Update**
- B. **Need for Faculty Representation on Shared Governance Committees** – Discussed during President’s report by President elect Elliott Jones

The meeting was adjourned at 3:00 pm.

Respectfully submitted,



Madeline A. Grant
Secretary, SAC Academic Senate