

**ACADEMIC SENATE**

*"The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community*

**Approved**

**Business Meeting Minutes  
 February 24, 2015**

**Members Present**

- |                       |                         |
|-----------------------|-------------------------|
| <i>Cherie Bowers</i>  | <i>Madeleine Nguyen</i> |
| <i>Jodi Coffman</i>   | <i>Luis Pedroza</i>     |
| <i>Susan Gaer</i>     | <i>Monica Porter</i>    |
| <i>Andrew Gonis</i>   | <i>Kristen Robinson</i> |
| <i>Kristen Guzman</i> | <i>John Ross</i>        |
| <i>Mary Huebsch</i>   | <i>Elizabeth Saliba</i> |
| <i>Jarek Janio</i>    | <i>Max Serrano</i>      |
| <i>Louise Janus</i>   | <i>Teresa Simbro</i>    |
| <i>Jungwon Jin</i>    | <i>Brian Sos</i>        |
| <i>Elliott Jones</i>  | <i>Robert Stucken</i>   |
| <i>Flo Luppiani</i>   | <i>Sandra Wood</i>      |
| <i>George Moore</i>   | <i>John Zarske</i>      |

**Absent**

- Matt Beyersdorf*  
*Genice Gilreath*  
*Dan Goldmann*  
*Benjamin Hager*  
*Elissa Hassel*  
*Crystal Jenkins*  
*John Ross*  
*Gabriel Shweiri*

**Guests**

- Linda Corbin*  
*Jonathan Cox*  
*Michael DeCarbo*  
*Josh Dorman*  
*Stephanie Hernandez*  
*Cherylee Kushida*  
*Farzad Moussavi*  
*Jimmy Nguyen*  
*Maribel Pineda*  
*Roy Shahbazian*  
*George Sweeney*  
*Leslie Wilson*

**I. Call to Order**

- A. President Zarske called the meeting to order at 1:30 pm.  
 B. Introduction

**II. Agenda Accepted – A motion to approve the agenda made by Brian Sos and seconded by Kristen Guzman was unanimously approved.**

**III. Public Comments —**

- A. Please keep the Public Comments within the 3 minute time limit.  
 B. The SLO Symposium is to be held on March 6, 2015 at Rio Hondo Community College. If anyone is interested, email Jarek Janio.  
 C. There is a Nursing Club fundraiser at Chipotle on Thursday, March 5<sup>th</sup>.

**IV. Approval of the Minutes—A motion to approve the senate minutes of February 10, 2015 was made by Teresa Simbro and seconded by Susan Gaer. The motion was approved with one dissension and one abstention. Motion to re-approve the senate minutes of December 9, 2014 was made by Brian Sos and seconded by Jarek Janio and were unanimously re-approved.**

**V. Topics--**

- A. The structure of the senate meetings was discussed.  
 B. The role of the Academic Senate senators was discussed.  
 C. University of Northern Iowa (UNI) Administration and Faculty were present for the signing of our Articulation Agreement with the International Business Division at SAC for transfer students. The agreement greatly reduces the tuition costs for transfer students from SAC.

**VI. Action Items—**

**VII. Reports---**

**A. President—John Zarske**

1. Reports of the 12 Measures of Success were discussed at the Board's Planning Meeting.
2. The faculty concerns about security officers carrying firearms on campus were addressed at the Board Meeting.

**B. Secretary/Treasurer—Louise Janus**

Final date for Faculty Award Nominations is Friday, February 27<sup>th</sup> at midnight.

**C. Curriculum—Monica Porter**

1. Thank you to Roy Shahbazian and Crystal Jenkins for their work on the OER Task Force.
2. All Associate Degree courses must have CID Approval.
3. There are new templates for the Associate Degree for transfer as of February 1<sup>st</sup>. These include: Biology, Chemistry, Nutrition and Theatre Arts.
4. Updates are continuing to come from the Chancellor's Office regarding the unit-to-hour changes and a representative from the Chancellor's Office will be coming to SAC. No date has been set, but Vice-President Omar Torres is working with the Chancellor's Office in order to finalize a date.

**D. Facilities —Elliott Jones**

1. Dunlap Hall is behind schedule and the target re-occupancy date is January-February 2016.
2. A reminder that the safety videos are available on the SAC District Safety website.
3. The hedges around campus are an ongoing discussion at the Facilities Meetings.
4. Concerns regarding student drop-off congestion have been reported to Dr. Collins and will be brought forward the HEPSS Committee.
5. In an effort to collect more data on speeding in Parking Lot #1, Elliott asked that senators email him date and time information on any instances of speeding observed.
6. Reminder of the Evacuation Drill this week on Thursday, February 26<sup>th</sup>.

**E. Planning and Budget—Ray Hicks—No Report**

**F. TAC—George Sweeney**

**G. Student Equity—George Sweeney and Josh Dorman**

1. Presentation of the Student Equity Action Tool on the web.
2. Reminder about the new email log-in.

**H. Student Success/BSI/Faculty Development—Mary Huebsch**

1. The Ed Plans will be automated which will greatly assist students.
2. Please use Early Alert and notify students who are in danger of not being successful in classes.
3. There is an OER Workshop on March 27<sup>th</sup>.
4. Expect information in an email from Vice-President Omar Torres regarding a Reading Apprenticeship Workshop.

**I. TLC—Bonnie Jaros—No Report**

**J. FARSCCD—Jeff McMillan—No Report**

**K. SCC—Michael DeCarbo**

There was discussion at the senate meeting about the agreement between the two schools in Saudi Arabia and the District.

**L. ASG—Stephanie Hernandez—No Report**

**M. Division Senators: Meeting was adjourned. Item tabled.**

1. **Adjunct**—
2. **Business**—
3. **Continuing Education**—
4. **Counseling**—
5. **Fine and Performing Arts**—
6. **Health Sciences**—

7. Human Services—
8. Humanities—
9. Kinesiology—
10. Library—
11. Math—
12. Science—
13. Social Sciences—
14. Student Services—
15. Technology—

**VIII. Other--**

- A. The tentative Academic Calendar for next year was presented to the senate for input.
- B. Administrative Regulation on Faculty Hiring: The statement about joint screening committees was eliminated and the amended document is being sent to District Council for approval.

**IX. Adjournment--**The meeting was adjourned at 3:40 pm.

Respectfully submitted,

Louise Janus  
Secretary/Treasurer  
SAC Academic Senate