



**Approved
Business Meeting Minutes
November 12, 2013**

Members Present

<i>Dana Bassett</i>	<i>Madeleine Nguyen</i>
<i>Steve Bautista</i>	<i>John Ross</i>
<i>Marley Cervantes</i>	<i>Stacy Russo</i>
<i>Susan Gaer</i>	<i>Sheila Shain</i>
<i>Madeline Grant</i>	<i>Gabriel Shweiri</i>
<i>Victoria Gray</i>	<i>Ken Sill</i>
<i>Ray Hicks</i>	<i>Teresa Simbro</i>
<i>Jarek Janio</i>	<i>Brian Sos</i>
<i>Louise Janus</i>	<i>Robert Stucken</i>
<i>Luis Pedroza</i>	<i>Sandra Wood</i>
<i>Jeff McMillan</i>	<i>George Wright</i>
<i>Renee Miller</i>	<i>John Zarske</i>

Absent

Cherie Bowers
Jodi Coffman
Jungwon Jin
Elliott Jones
Monica Porter

Guests

Thomas Bonetati
Catherine Shinto
George Sweeney
Joyce Wagner

I. Call to Order

A. President Zarske called the meeting to order at 1:30 pm.

II. Agenda Accepted – A motion to approve the amended agenda made by Brian Sos and seconded by Steve Bautista was unanimously approved.

III. Public Comments —

- A. Happy Birthday to Jarek Janio.
- B. Humanities - distributed online faculty evaluation results from Fall 2012 & Spring 2013. This topic was reported to College Council and the Board of Trustees by John Zarske and will be placed on the November 22nd Senate agenda for discussion.
- C. Incorrect data is being reported in Datamart due to the top codes used during the coding process.

IV. Approval of the Minutes—

A. October 22, 2013 – Motion to approve the senate minutes of October 22nd as amended was made by Steve Bautista and seconded by Jarek Janio. The motion was unanimously approved.

V. Reports—

A. **President**—John Zarske

The request to return to the email address structure of last name _ first name is being addressed by District ITS. The Chancellor has convened a district Safety Taskforce which is gathering information and will be making recommendations for each campus regarding safety and emergency preparedness procedures. The Senate is developing a Grant Review application to allow the Senate to address issues related faculty hiring, technology maintenance, etc. Santa Ana College hosted a campus tour and luncheon for State Chancellor Bryce Harris. The OER forum held on October 29th provided good information including issues related to DSPS. Dr. Gina Giroux presented the Distinguished Faculty Lecture on October 30th.

The Senate Executive Committee attended the State Plenary Meeting November 7-9 in Irvine. As soon as the resolution votes have been summarized, the complete document will be forwarded to all Senators. SAC representatives attended a variety of interesting sessions including:

- Campus Security - presented by Santa Monica City College – They have developed a full emergency plan, emergency preparedness and programs to deal with after affects.
- Outstanding Programs - SAC Freshman Experience – presented by Lynn Marecek
- Upcoming changes to ACCJC Standards – input was provided to presenters regarding changes that will require SLOs on Syllabi and the Course Outlines of Record.
- Continuing Education Task Force – presentations by Ray Hicks, Susan Gaer, and Jarek Janio highlighted the issues facing Continuing Education, Adult Education, and Community Colleges.
- Curriculum – updates to the TMC and CI-D process are in progress.
- Distance Education – discussions outlined the requirements for online student services if a campus offers distance education classes.
- General Education – there is a return to the focus on general education and the need for breath and depth in education planning.
- What is the Mission of the Community College? – Concern that we are losing our focus as we explore broadening our offerings to include Adult Education and Bachelor’s degrees.

B. Secretary/Treasurer – No Report

C. Curriculum – No Report

D. SCC —Joyce Wagner

SCC is considering the possibility of hiring three full time faculty members for Fall 2014.

E. Facilities — Elliott Jones

The Facilities meeting held on November 19th focused on the revised master plan.

F. SACTAC – George Sweeney

SACTAC is formalizing a request to fill the Assoc. Dean of Technology Services position in order to provide better technology representation across campus. An email to requesting department technology needs will be sent out shortly. Please respond.

District TAG Meeting - District TAG committee is discussing reducing the number of representatives from SAC and CEC. Cloud computing opportunities are being explored.

G. Accreditation – No Report

H. Planning & Budget —Ray Hicks

At the Budget meeting on November 15th the committee received a new cash flow statement as well as a budgeting calendar. These new forms along with the resource allocation form are providing the information needed to clearly understand the current budget situation. The committee reviewed the shortage in RDA funds versus income, the committee goals, options for spending the "ending balance"/stabilization funds as well as the need to spend \$7 million for OEC repairs?

I. ASG Representative – Jovany Leon

ASG is interested in having club webpages on the SAC website. ASG is interested to know the Senate position on OER. (The Senate has embraced OER but has left it to the discretion of the faculty to implement it.) Native American Heritage Day is schedule for Thursday, November 21st from 11:00 -1:00 pm.

J. Division Senators:

1. Adjunct Faculty - The Adjunct Senators are developing a survey for all adjuncts. Please encourage your faculty to respond.

2. Continuing Education – Currently working to develop pathways with credit & non credit
3. Counseling – Disappointed in hostile opposition and tone of discussion at CIC meeting. Open to discussion but collegial discourse is requested
4. Health Science – continuing to work on curriculum change, Jan 2015 accreditation visit prep.
5. Humanities - Working on writing a resolution to change reading requirement.
6. Math – 11/15 - Course redesign meeting to inform the campus. Please come and discuss issues related to mat.
7. Business, Fine and Performing Arts, Human Services, Kinesiology, Library, Science, Social Science, Student Services, Technology

VI. Topics

- A.** Role of a Senator – Tabled

VII. Upcoming Events:

- A.** November 14 - 16 - Dance Watch 2013 – Say it Loud
B. November 22 – Big Band Concert
C. December 5 - Soldiers to Scholars Wine Tasting

The meeting was adjourned at 3:00 pm.

Respectfully submitted,



Madeline A. Grant
Secretary, SAC Academic Senate