



ACADEMIC SENATE

Approved
Business Meeting Minutes
September 25, 2012

Members Present

<i>Steve Bautista</i>	<i>Dena Montiel</i>
<i>Paula Canzona</i>	<i>Rene O'Dell</i>
<i>Jodi Coffman</i>	<i>Mila Paunovic</i>
<i>Monica Collins</i>	<i>Luis Pedroza</i>
<i>Susan Gaer</i>	<i>Monica Porter</i>
<i>Madeline Grant</i>	<i>Chuck Ramshaw</i>
<i>Herschel Greenberg</i>	<i>Mario Robertson</i>
<i>Ray Hicks</i>	<i>John Ross</i>
<i>Jarek Janio</i>	<i>Stacy Russo</i>
<i>Louise Janus</i>	<i>Max Serrano</i>
<i>Bonita Jaros</i>	<i>Gabriel Shweiri</i>
<i>Elliott Jones</i>	<i>Ken Sill</i>
<i>Michael Kelcher</i>	<i>Brian Sos</i>
<i>Jeff McMillan</i>	<i>Robert Stucken</i>
	<i>Doug Wilkes</i>
	<i>John Zarske</i>

Absent

Philippe Andrade
Dana Bassett
Cherie Bowers
Marilou Morris

Guests

Ryan Ahari
Randal Long
Joyce Wagner

I. Call to Order

A. President Hicks called the meeting to order at 1:30pm.

II. Public Comments — (Three-minute time limit)

- A. Student Trustee Ryan Ahari discussed Propositions 30 and 38. He offered to provide information regarding the differences and affects of each of the propositions. He requested the support of the Academic Senate for Proposition 30. FARSSCD has officially supported Proposition 30.
- B. Faculty are encouraged to attend the Board of Trustees meetings on a regular basis.
- C. A question was raised asking if we have a process for gathering/contacting staff with similar interests/issues on an informal basis (e.g. parents with autistic children). Further discussion will take place on this topic.

III. Approval of the Minutes

- A. May 8, 2012 – Moved for approval by John Zarske and seconded by Janio Jarek, the Senate minutes of May 8th were unanimously approved as written.
- B. September 11, 2012 - Moved for approval by Mike Kelcher & and seconded by Monica Collins, the Senate minutes of September 11th were unanimously approved as written.

IV. Reports—

A. President—Ray Hicks

A productive Legislation Policy meeting was held on Saturday, Sept. 22. The State Academic Senate is supporting Proposition 30. A motion for the SAC Academic Senate to support Proposition 30, and to oppose Proposition 38 was made by John Zarske with a second by Monica Collins. The motion was unanimously passed by the SAC Academic Senate.

SB1721 – Performance-based funding is not going away. It is essential that we are involved in creating the metrics used in the ARC Report to reduce the chance that we are competing in a game we can't win.

The recent scrutiny of for-profit institutions has opened discussions regarding credit by exam, preferential admissions for veterans, high school student admissions, residency for distance education courses, etc. We are now addressing these issues on our campuses.

A recent article in the San Francisco Chronicle (September 13, 2012) discussed the challenges at San Francisco City College surrounding shared governance. This is a direct attack on Title V. Shared governance is not an issue at RSCCD, however we all need to be aware as bad “teacher press” spreads to all of us.

A restructuring of committee responsibilities is underway. This will include a shift in the District Council with budget and planning splitting into two separate committees. Educational Services will be more tightly aligned to the colleges with more funding directed to students. In addition, a there is need for an enrollment management plan.

A location for a Faculty Lounge has been identified and is “under construction”. We will need a small committee to help with needs, uses, layout and design. The location is A126.

B. Planning and Budget —Jeff McMillan – No report

C. Facilities —John Zarske

No Smoking signs have been posted across campus and cigarette butt receptacles will be positioned near the signs. Questions were asked as to whether we need to we clarify the smoking policy - Is it OK to smoke in the parking lots?

Campus Perimeter: Work to update and improve the walls and entrances will begin soon. A parking closure map is posted on *InsideSAC*. The boilers will be replaced in the R & F Buildings. Fleas in the health center are being dealt with. Discussions about development of a map App with GPS have begun to help students navigate the campus during their first weeks in school. Facilities has been asked to check into cleaning the parking lot gutters to better maintain the lots physically and aesthetically.

D. SCC — Joyce Wagner, AS Secretary/Treasurer

The SCC Senate has accepted the changes to Curriculum handbook regarding Common Curriculum. Discussion regarding the need for Distance Education to provide student services such as counseling to online students, enrollment management based on budget issues and college CAPP as it relates to faculty overload were on the agenda.

E. ASG Representative — No Report

F. Curriculum — Monica Porter

A lively discussion about repeatability continues. Paula Canzona discussed CID numbers, what they are and how they work. This information is coming to the divisions from their Curriculum Reps. The policy for temporary suspension of courses from SCC continues to be discussed at SAC. A question was asked about whether it is a class or program issue. Curriculum Reps need to get feedback from their divisions. They will more clearly define what is meant by suspension of courses.

G. Accreditation — Bonnie Jaros

The SLO implementation report is done. New planning budget calendar - if you are on PA/PR this year it is due March 2013. Next year the PA/PR reports will be due in October. The Revised Mission Statement has been approved by the Board of Trustees.

H. Secretary/Treasurer—Madeline Grant

Funding for Plenary meeting expenses will come from the budget allocated to the Senate.

I. Division Senators:

1. Adjunct Faculty – Can the Adjunct Faculty be listed first for division reports?
2. Business – Is there a policy for determining if part-time or full-time faculty would be let go first if we see more class reductions. All faculty need to know “10+1” – Can John Zarske present at the back to school meeting or in a flex workshop? Do we have a plan if Prop 30 does not pass? Answer: No change for spring as we should use ending balance reserve.
3. Continuing Education – Appreciates reports from divisions as “We feel we now have a voice”. Discussion about switch of Math N05 & 47 is now happening with Continuing Education. No answers yet. Is ESL next? What do we do to prepare? Representation of part-time faculty may be a challenge as they are represented by a different union. Answer: this is not a union body, however the Senate has requested a rationale and plan from CEC to further discuss a change to the By-laws.
4. Counseling – Meeting with ASG president and Counseling Department Chair/Transfer Center Director was held where issues and access were discussed. Also looking to find a better way to communicate transfer information to students. Due to limited availability of counseling appointment, priority is given to students who have completed 40 units to get a counseling appointment unless the student was referred by Financial Aid, Veterans, or have multiple college transcripts. All other students can see counselors on Walk in (5-minute max) or come to a group counseling workshop to develop a student education plan.
5. Fine and Performing Arts – Working to schedule a meeting.
6. Health Science – Faculty will be attending workshops as they are considering curriculum change to concept-based instruction. The department is preparing for accreditation in December from the Board of Registered Nurses. A Federal mandate to prioritize Veterans registration and program acceptance resulted in enhanced program success. This program has expired. Nursing has requested we continue and expand this program.
7. Human Services – No report
8. Humanities – Working to address low student retention and success of hybrid classes.
9. Kinesiology – No report
10. Library – No report
11. Math – Working on redesign of Beginning and Intermediate Algebra courses.
12. Science – No report
13. Social Science – Pleased to see the Faculty Priorities Committee will be meeting.
14. Student Services – No report
15. Technology – No report

V. Topics

- A. BP 6117 – Common Curriculum
Changes to the Handbook are being reviewed; not the Board Policy. The Curriculum and Instruction Council is recommending that the Senate support these changes.
- B. By-laws –A motion by Louise Janus with a second by George Wright: to split the proposed changes and to accept the name change of “Athletics and Physical Education” to “Kinesiology”, to rephrase the LHE distribution, to postpone the discussion of adding a Parliamentarian, and the change to Senate make-up was made. The motion passed unanimously.
- C. 2012-13 Goals – Item tabled for next meeting
- D. 2012-13 Meeting Topics – Item tabled for next meeting

VI. Other

- A. Faculty Office “Ours” announced

The meeting was adjourned at 3:30 pm.

Respectfully submitted,

Madeline A. Grant
Secretary, SAC Academic Senate