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ACADEMIC SENATE

Approved
Business Meeting Minutes
March 12, 2013

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
<i>Steve Bautista</i>	<i>Marilou Morris</i>	<i>Dana Bassett</i>	<i>John Acuna</i>
<i>Cherie Bowers</i>	<i>Rene O'Dell</i>	<i>Bonita Jaros</i>	<i>Todd Huck</i>
<i>Paula Canzona</i>	<i>Mila Paunovic</i>	<i>Dena Montiel</i>	<i>Rhonda Langston</i>
<i>Jodi Coffman</i>	<i>Monica Porter</i>	<i>Luis Pedroza</i>	<i>Tom Bonetati</i>
<i>Monica Collins</i>	<i>Chuck Ramshaw</i>	<i>John Ross</i>	<i>Chris Wild</i>
<i>Susan Gaer</i>	<i>Mario Robertson</i>	<i>Max Serrano</i>	<i>Raul Quinonez</i>
<i>Madeline Grant</i>	<i>Stacy Russo</i>	<i>Doug Wilkes</i>	<i>Velan McMinimy</i>
<i>Herschel Greenberg</i>	<i>Gabriel Shweiri</i>		<i>Peggy Card-Govela</i>
<i>Ray Hicks</i>	<i>Ken Sill</i>		
<i>Jarek Janio</i>	<i>Brian Sos</i>		
<i>Louise Janus</i>	<i>Robert Stucken</i>		
<i>Elliott Jones</i>	<i>John Zarske</i>		
<i>Michael Kelcher</i>			
<i>Jeff McMillan</i>			

I. Call to Order

A. President Hicks called the meeting to order at 1:30pm.

II. Agenda Accepted – A motion to approve the agenda made by Jodi Coffman and seconded by Steve Bautista was unanimously approved.

III. Public Comments — (Three-minute time limit)

A. Awards for Excellence – There were limited responses to the request for nominations for the Faculty Awards of Excellence. Further discussion regarding this process as well as the need or want for the awards is requested. This is a time consuming process and if it is not needed nor wanted should time be spent here?

Curriculum decisions related to elimination of classes at SAC are affecting students and faculty. The decision to no longer offer English N50 at SAC has directly affected Veteran students and their ability to qualify for GI Bill funding as well as 212 High School students planning to enroll at SAC. The prerequisite for English N60 was not updated to reflect the course discontinuance and has left placement decisions up in the air. Discontinuing a class based on lack of performance should include discussions related to the process, ramifications and issues related to the discontinuance. CEC is concerned that they are being considered a holding place for developmental classes. Unfortunately they are not staffed to support this role. A request to agendize this discussion was made.

We have recently become aware that faculty Web Advisor identification codes are being used for new faculty email addresses rather than the last name_first name format. There is serious concern that making faculty Web Advisor identification codes public will compromise system security. Changing the email address structure makes communication between faculty more difficult. SAC TAC did not support this change, so who made this decision and why was it not communicated to the users?

Curricunet is still a nightmare to use.

IV. Approval of the Minutes—

- A.** February 26, 2013 – Motion to approve the senate minutes of February 26th was made by Monica Collins and seconded by Cherie Bowers. The motion was unanimously approved.

V. Topics

A. Bookstore Programs – T. Bonetati

Upcoming textbook requisitions for summer are due first week of April and fall are due the third week of April. Requisitions can be processed online. Requisitions can be submitted on the bookstore website or a list can be emailed to the bookstore. The bookstore has increased the units sold over last year while the average price per unit has been reduced. Approximately 24% of students enrolled purchase books. In general the statistics show that students are not buying books. Students can buy books through the bookstore online and can compare prices to other online book sellers. If books are purchased using a click through the SAC Bookstore website, SAC receives percentage of the sale. Students can also rent books for approximately 60% of retail price and they can swap & sell books through the website at no charge.

B. Scholarship Update – P. Card-Govela

Many changes to the scholarship process have been made with the implementation of the electronic process. This includes electronic application submission, letter of recommendation submission as well as the application review process. To review applications, faculty must create an account in the scholarship software. Student applications have been placed under the scholarship they qualify for and are ready for review by the assigned committee. Awards will be made based on points given by the review committee. The deadline for scholarship application review is April 1, 2013.

C. DSPS Syllabus Statement – M. Collins

DSPS has spent considerable time reviewing and updating the syllabus statement and has made it more student centered. Comments and suggestions were made regarding the update. DSPS will review these suggestions and bring a second draft to the Senate for further discussion.

D. Student Success & Counseling – R. Hicks

There are concerns that the Student Success Initiative will create less alignment between counseling and academics. Before this happens we need to discuss how we can best service our students in this new environment. Budget proposals by the Governor will change the funding model to focus on completion which puts pressure on students and Counseling. This initial discussion began with a review of two Senate papers - Consultation Council Task Force on Counseling & The Role of Counseling Faculty & Delivery of Counseling Services in the California Community Colleges (avail on www.asccc.org). Sections were highlighted for review by the Senate. This discussion will continue throughout the semester.

VI. Reports—

A. President—Ray Hicks

The Board of Trustees meeting was long & detailed. Concerns over the movement of Measure E funds from SCC to SAC were discussed including the process used as well as discrepancies in the funds available. It is unclear if the budget model is being used when issues such as these are raised. There appears to be an ongoing lack of transparency.

The State Academic Senate is supporting a pilot program to review Open Education Resource (OER) materials based on the recent Senate Bills 1052 & 1053. If you are interested in participating please contact us.

B. Planning and Budget — No Report

C. Facilities — No Report

D. SCC - Joyce Wagner, AS Secretary/Treasurer

E. ASG Representative – No Report

F. Curriculum—Monica Porter

1. Monica will be attending another meeting regarding CurricuNET META this Friday, March 15th.
2. A reminder to all faculty that although we continue to share common curriculum with SCC, courses do not have to match 100% and that we no longer have to obtain approval of courses through the CurricuNET system. However, verbal discussion with SCC peers is still needed if there are any changes to units, hours, prerequisites and/or course content.
3. We are close to the AS-T/AA-T goal with two additional degrees approved at C&I council last week and three reportedly in the pipeline.
4. The C&I council has been discussing a change to the Absence/Drop Policy and will bring recommendations to the next Senate meeting.

G. Accreditation —Bonnie Jaros

Planning and budget alignment will be a key part of our next accreditation process. There are serious concerns that the problems discussed at the Board of Trustees meeting could adversely affect the upcoming accreditation.

H. Secretary/Treasurer— No Report

I. Division Senators - No Reports

The meeting was adjourned at 3:30 pm.

Respectfully submitted,



Madeline A. Grant
Secretary, SAC Academic Senate