



**Approved
Business Meeting Minutes
December 11, 2012**

Members Present

*Steve Bautista
Paula Canzona
Jodi Coffman
Monica Collins
Susan Gaer
Madeline Grant
Ray Hicks
Jarek Janio
Louise Janus
Jeff McMillan
Dena Montiel
Rene O'Dell
Mila Paunovic*

*Luis Pedroza
Mario Robertson
Stacy Russo
Ken Sill
Brian Sos
Robert Stucken
John Zarske*

Absent

*Dana Bassett
Cherie Bowers
Herschel Greenberg
Bonita Jaros
Elliott Jones
Michael Kelcher
Marilou Morris
Monica Porter
Chuck Ramshaw
John Ross
Max Serrano
Gabriel Shweiri
Doug Wilkes*

Guests

*Tulip Ragien
Thomas Bonetati
Peggy Card-Govela*

I. Call to Order

A. President Hicks called the meeting to order at 1:37 pm.

II. Public Comments — (Three-minute time limit)

A. Thank you from Thomas Bonetati, the Don Bookstore Manager, 97% of the 1,600 textbook requisitions needed have been received.

B. Question was asked about the status of a Senate resolution regarding the communication process related to curriculum and other issues on campus. The resolution is currently being written and will be presented to the Senate for discussion in Spring 2013.

C. Thank you to John Zarske and Monica Porter for creating the AS Christmas Tree for the Foundation's final Pageant of the Trees fundraiser. The USC-themed tree top bid of \$400 was won by Michael Collins.

D. Congratulations and thank you to the CEC Senators for hosting the December Office "Ours" at Original Mikes. It was a great event.

III. Approval of the Minutes—

A. Minutes from November 27, 2012 meeting will be presented at the first meeting in Spring 2013.

IV. Reports—

A. **President**—Ray Hicks

Ray attended the Board of Trustees Meeting. New Trustee introductions were made. It was agreed that the closed session portion of future meetings will be placed at the end of the agenda. The new Board President is Trustee Ariana Barrios. This will be a very different board with three new members having been elected in November.

B. Planning and Budget —Jeff McMillan

This was the first meeting for Michael Collins, the new Vice President of Fiscal Services. The discussion focused on two issues:

1. How to institutionalize funding for ongoing programs - BSI, Freshman Experience, etc that may or may not generate FTES.
2. How to allocate FTES for more expensive programs and those that don't generate funding when all FTES is paid at the same rate.

Ray Hicks provided clarification regarding the OEC building closure. The building was not originally cleared by DSA - as it was determined at the time that it was not subject to Field Act. Chancellor Rodriguez confirmed that all buildings must be approved by DSA. Class offerings, cost coverage, etc is still to be determined. This raised the question as to as to how budget priorities such as these will be paid for.

Erlinda Martinez, Michael Collins & Ray Hicks attended a statewide budget meeting at CSULB which focused on implementing Proposition 30 and continuing budget shortfalls.

C. Facilities —John Zarske – No Report

D. SCC - Joyce Wagner, AS Secretary/Treasurer

SCC Senate has approved their Education Master Plan 2012-16. It is moving forward. They are working on their grant procedure & documentation process. SCC is planning to hire four new faculty members - Math, Water Utilities, a Counselor & Distance Education Coordinator. Curricunet update is being installed. Looking at redefining “Programs” (i.e. MUN) in order to identify funding sources.

E. ASG Representative – Tulip Raigen

ASG Toy Drive ends December 19th . The drive is in need for 50 additional unwrapped toys. Work for your book program launched 11/26 - 10 - 20 hrs for \$100-200. Please request students. \$1/semester representation fee for students to pay fees for ASG meetings off campus will be placed on the student ballot in March 2013.

F. Curriculum—Monica Porter

Four additional AAT/AST degrees have been approved by CIC – Political Science, Business Administration, Teacher Education, and Geography

G. Accreditation — Ray Hicks

Accreditation is our responsibility and we need to be involved. The SAC site visit is scheduled for 2014. Self Study Report drafts must be submitted by end of Spring 2013 - www.acejc.org – A Basics of Accreditation online workshop will be offered which could count for 2 hours of flex credit. There will be a minimum of 10-11 committees needed, maybe more – each with a faculty co-chair& contributors as well as students.

H. Secretary/Treasurer—Madeline Grant

Faculty Office “Ours” will be hosted by Counseling in February.

I. Division Senators:

1. Adjunct Faculty – No Report
2. Business – No Report
3. Continuing Education – No Report
4. Counseling – No Report
5. Fine and Performing Arts – No Report
6. Health Science – The Board of Registered Nursing review went very well - no recommendations, no problems, with the SAC program considered a model program. Now

gearing up for 2014 National League of Nursing review. December 15th - The Nursing Graduation pinning ceremony will be held at the Sheriff's Academy at 11:00 am.

7. Human Services – No Report
8. Humanities – No Report
9. Kinesiology – The SAC Football team won its 3rd Bowl Game in 4 years and the Wrestling team placed 5th in the state.
10. Library – No Report
11. Math – No Report
12. Science – No Report
13. Social Science - No Report
14. Student Services – Phones have been installed on campus providing deaf students with phone service access.
15. Technology – No Report

V. Topics

- A. Peggy Card-Govela, the new SAC Scholarship Coordinator, presented the new electronic scholarship submissions & evaluation process. Pools for evaluation will be based on how well the student background matches the scholarship criteria. To inform Faculty of the new electronic format, a sample email of the recommendation request will be sent out.
- B. The motion to approve the Academic Senate Goals for 2012-13 as amended made by Steve Bautista and seconded by Luis Pedroza was unanimously approved.

VI. Other

- A. ASG - Special thanks to Human Services & Technology Division for their donation of a large box of toys. Communications Studies is launching a new club in the Spring 2013.
- B. Calendar for Flex Week - Department Chairs meeting is scheduled for Wed, January 23rd from 9:30-11:30 followed by the Senate Retreat at 11:30. John Zarske will be conducting the requested "10+1" presentation on Thurs, January 24th at 9:00 am.
- C. Condolences to Cherie Bowers on the loss of her father.
- D. Foundation received a \$100,000 donation & pledged to match.

The meeting was adjourned at 3:00 pm.

Respectfully submitted,



Madeline A. Grant
Secretary, SAC Academic Senate