



**Approved**  
**BUSINESS MEETING MINUTES**  
**November 27, 2012**

**Members Present**

<i>Steve Bautista</i>	<i>Marilou Morris</i>
<i>Cherie Bowers</i>	<i>Mila Paunovic</i>
<i>Paula Canzona</i>	<i>Monica Porter</i>
<i>Jodi Coffman</i>	<i>Chuck Ramshaw</i>
<i>Susan Gaer</i>	<i>John Ross</i>
<i>Herschel Greenberg</i>	<i>Stacy Russo</i>
<i>Raymond Hicks</i>	<i>Gabriel Shweiri</i>
<i>Jarek Janio</i>	<i>Ken Sill</i>
<i>Bonnie Jaros</i>	<i>Robert Stucken</i>
<i>Elliott Jones</i>	<i>John Zarske</i>
<i>Dena Montiel</i>	

**Absent**

*Dana Bassett*  
*Monica Collins*  
*Madeline Grant*  
*Louise Janus*  
*Michael Kelcher*  
*Jeff McMillan*  
*Rene O'Dell*  
*Luis Pedroza*  
*Mario Robertson*  
*Max Serrano*  
*Brian Sos*  
*Doug Wilkes*  
*George Wright*

**Guests**

*Alana Nilagei, ASG*  
*Kristen Guzman*  
*Martha Phlaum*  
*Karen Dennis*  
*Jim Harris*  
*Melanie Mowrer*

**I. Call to Order**

A. President Hicks called the meeting to order at 1:34 pm.

**II. Public Comments — (Three-minute time limit)**

A. Faculty from the SAC ESL department expressed concerns regarding cuts to the ESL program that have occurred without any discussion with faculty. It is felt that major decisions are being made without any consultation between faculty and administration.

**III. Approval of the Minutes—November 12, 2012**

A. Minutes of November 12, 2012 were moved by John Zarske and seconded by Monica Collins. Minutes were unanimously approved.

**IV. Reports**

**A. President Report—Raymond Hicks**

1. President Hicks reported that in response to concerns regarding communication between faculty and administration, a resolution is currently being drafted in efforts to improve overall communication and assure that conversations are taking place. Felt to be a positive reflection of our institution. President Hicks will be soliciting faculty involvement as part of the process.
2. Board of Trustees Meeting on November 13<sup>th</sup> at Santa Ana College.
  - a. Motion was presented by President Hicks and SCC Academic Senate President, Corinna Evett, to Board of Trustees President Phillip Yarbrough and a written response to the motion was requested.
3. President Hicks reported that the Legislative Analyst's Office (LAO), November report was a positive report based on the passage of Proposition 30. At this time there are not expected cuts for the spring at SAC.

**B. Planning & Budget Report—Jeff McMillan, Co-Chair**

- a. No report

**C. Facilities**—John Zarske, Co-Chair

1. Closure of Dunlap Hall is scheduled for renovations this summer. Renovations will involve perimeter updates.
2. The district has developed a new committee entitled the Environmental Sustainability Committee (RISC). SAC is looking at blending the SAC environmental committee with the District Committee. Evaluation of a possible Vehicle Charging Station is currently taking place.
3. Recent situation occurred whereby a fire alarm panel was sounding all day outside of a classroom. It was not able to be turned off. Situation will be further discussed with the HEPS committee regarding protocol for fire alarm shut off.
4. Underground mapping of SAC's infrastructure is currently taking place.

**D. SCC Report**—Joyce Wagner

1. SCC is having similar budget discussion as SAC.
2. SCC is looking at establishing an Enrollment Management Committee.
3. OEC is reportedly closing due to structural problems.
4. On the next senate agenda, the SCC Academic Senate will make a motion to make the campus completely smoke free.

**E. Associated Student Government**—Alana Nilagei

1. The "Work for your Book" program began on November 26<sup>th</sup>.
2. The student leadership committee is beginning plans for the Leadership Institute which will take place April 5<sup>th</sup> and 6<sup>th</sup>, 2013.
3. Multiple activities taking place for various ASG clubs.
4. ASG's annual Toy drive will take place from November 2<sup>th</sup> through December 19<sup>th</sup>.

**F. Curriculum**—Monica Porter, Chair

1. Four new Transfer degrees have been submitted to CIC. They are (1) Associate in Science in Business Administration for Transfer (2) Associate in Arts in Elementary Teacher Education for Transfer (3) Associate in Arts in Geography for Transfer and (4) Associate in Arts in Political Science for Transfer.

**G. Accreditation Report**—Bonnie Jaros

1. The IE&A Committee will serve as an accreditation oversight committee.
2. An accreditation meeting will be taking place on December 7<sup>th</sup>. Faculty members that are part of the Teaching and Learning Committee will be involved in the self-evaluation report. There will be a training session in early February regarding the self-evaluation report and Bonnie will keep the senate apprised of the progress.
3. The Teaching and Learning Committee (TLC) believes that there is a need to formalize faculty development. With the retirement of Todd Huck, there is concern that faculty development will decline.
4. The TLC will be sponsoring a meeting regarding Student Learning Outcomes however, no formal details at this time.
5. Bonnie and Dr. Rose are working on where to post PA/PR Form C's. It looks like a new site is being created through SharePoint and it will hopefully be available by early spring.

**H. Secretary/Treasurer**—Madeline Grant

1. No report

**V. Informational Items**

- A. Academic Senate office 'ours' is scheduled to be at Original Mikes on December 6<sup>th</sup> at 5:00pm.
- B. Final resolutions from fall Academic Senate Plenary are posted on the state academic senate website: [www.asccc.org](http://www.asccc.org).
- C. CEC will be hosting an open house on Thursday November 29<sup>th</sup> for faculty and administrators.

**VI. Other**

- A. None

**VII. Adjournment**

- A. Meeting adjourned at 3:29 pm.

Respectfully Submitted by,



Monica Porter  
Secretary/Treasurer SAC Academic Senate